

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

The regular meeting of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Tuesday, August 20, 2013, 6:30 P.M., Arthur P. Schalick High School.

Members Present: Mrs. Hayman, Mr. Miletta, Mr. Rumpp, Mr. Schmidt, Mrs. Smith,
Mr. Wentzell, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

ROLL CALL

Members Absent: Mrs. Snyder

Mr. Henry Bermann, Superintendent; Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Ms. Yvette DuBois, Director of Curriculum & Instruction; the press, staff members, and the public.

Board President, Mrs. Melissa Conover, opened the meeting at 6:33 P.M., leading the group in the pledge to the flag and reading the following statement:

The New Jersey Open Public Meeting law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, South Jersey Times, The Daily Journal and the Elmer Times.

PLEDGE TO
THE FLAG

OPEN PUBLIC
MEETINGS
LAW

Board President, Mrs. Melissa Conover, read the District Mission Statement:

The Pittsgrove Township School District promotes the academic and personal growth of all students to the best of their abilities with a rigorous program that supports personal strengths and self-sufficiency, inspiring an ethic of lifelong learning. We strive to instill traditional values and a diversity of 21st century skills necessary to succeed in global environment.

DISTRICT
MISSION
STATEMENT

IV. UPDATES FROM THE AUGUST 15, 2013 WORK SESSION

The following updates/changes have been made from the August 15, 2013 Work Session:

- All staff appointments on this Agenda and going forward will reflect whether this is a new position or identify who the new appointment is replacing;
- Item X.B.: The APSHS Student/Parent Handbook reflects a change to Page 12, *Cafeteria And Lunch Procedures*;
- Item XII: A & G: Revisions will be reflected on Monday, August 19, 2013;
- Item XII, Item E.: Updated to reflect stipend amount;
- Item XII, F.: Language added to Motion.;
- Item XIV. G.: "Cafeteria Report" renamed "Pittsgrove Township Schools Food Service Account";
- XV. B. 2.: Motion withdrawn by the Superintendent;
- Item XV. E.: Motion will be revised on Monday, August 19, 2013;
- Item XV. I.: Field Trip attachment revised to reflect correct dates;
- Item XVI. C.: New Motion Added - Early Graduation;
- Item XX. B. Policy: All policies will be updated on Monday, August 19, 2013;
- Item XXI.: FOR YOUR INFORMATION section added to include State letter naming PERC Fact Finder for PSSA Negotiations.

UPDATES
FROM WORK
SESSION

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

PRESENTATIONS:

A Plaque was presented to retired SACC Caregiver, Patricia A. Snyder at the August 15, 2013 Work Session.

Communications

1. Letters of resignation were received from the following employees:
 - Cheryl Catts, PTMS Math Teacher
 - Scott Hogan, PTMS Social Studies Teacher
 - Corinne Mesmer, Olivet 3rd Grade Teacher

Moved by Mr. Mileta and seconded by Mr. Schmidt that the Board of Education accept the resignations from the following employees and approve to release them from their contract following the 60-day contractual period, or upon finding a suitable replacement, whichever occurs first:

- Cheryl Catts, PTMS Math Teacher
- Scott Hogan, PTMS Social Studies Teacher
- Corinne Mesmer, Olivet 3rd Grade Teacher

Unanimously approved

2. Letter from the PEA to the Board of Education

3. Letter from a Township resident- The Superintendent's response appears under FOR YOUR INFORMATION.

Moved by Mr. Schmidt and seconded by Mr. Wentzell that the Board of Education approve the Minutes of July 25, 2013, Board of Education Meeting.

Ayes: (7) Mr. Schmidt, Mr. Wentzell, Mrs. Hayman, Mr. Mileta, Mr. Rump, Mrs. Smith, Mrs. Conover

Noes: (0) Abstain: (2) Mrs. Schneider, Mrs. Berwick Motion Carried

STUDENT REPRESENTATIVE'S REPORT - None

NJ DELEGATE REPORT - VOTING SESSION ONLY – County had a meeting and they will be joining meetings in other Counties.

SUPERINTENDENT'S REPORT

With the Superintendent's recommendation, it was moved by Mr. Schmidt and seconded by Mrs. Schneider that the Board of Education approve:

- The following certificated staff appointments, effective September 1, 2013 for the 2013-14 school year:
 - Norma Kindergarten Teacher - Kathryn Giocondo, Step 1BA, \$49,500.00, replacing Corinne Mesmer;
 - Norma Kindergarten Teacher - Erika Knorr, Step 1BA, \$49,500. This is a new position;
 - To hire retired Guidance Counselor and ELL instructor, Patricia Drager, to provide ELL instruction on an as-needed basis for the 2013-14 school year at the rate of \$37/hour;
 - The appointment of Sheryl Smith to the position of long-term maternity leave substitute, effective September 1, 2013 through January 30, 2014, pending emergent certification. She will be paid at the long-term substitute rate, \$135/day;
 - The Certificated Staff Lane Changes, effective September 1, 2013 for the 2013-14 school year. (See page 192)

Roll Call: Ayes: (9) Mr. Schmidt, Mrs. Schneider, Mrs. Hayman, Mr. Mileta, Mr. Rump, Mrs. Smith, Mr. Wentzell, Mrs. Berwick, Mrs. Conover

Noes: (0) Abstain: (0) Motion Carried

RESIGNATIONS

CHERYL CATTS

SCOTT HOGAN

CORINNE
MESMER

MINUTES
7/25/13

STUDENT
REPRESENTATIVE'S
REPORT

NJ DELEGATE
REPORT

KINDERGARTEN
TEACHERS

KATHRYN
GIOCONDO

ERIKA KNORR

ELL
INSTRUCTOR
P. DRAGER

SHERYL SMITH
LONG TERM
SUB

CERTIFICATED
STAFF LANE
CHANGES

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

Moved by Mr. Schmidt and seconded by Mrs. Hayman that the Board of Education approve the 2013-14 Student/Parent Handbooks. Note: On file in the Superintendent's office.

Ayes: (8) Mr. Schmidt, Mrs. Hayman, Mr. Miletta, Mr. Rumpp, Mr. Wentzell, Mrs. Schneider, Mrs. Smith, Mrs. Conover

Noes: (1) Mrs. Berwick

Abstain: (0)

Motion Carried

2013-2014
PARENT
HANDBOOKS

Moved by Mrs. Berwick and seconded by Mr. Rumpp that the Board of Education approve the Olivet security drills for July and August, 2013. (See pages 192-194)

Unanimously approved

BUILDING
REPORTS

Moved by Mr. Schmidt and seconded by Mrs. Smith that the Board of Education approve the following:

- To establish a \$450 Athletic Change Fund for the 2013-14 school year;
- John Toth as a Band Volunteer for the 2013-14 school year. Mr. Toth has served as a volunteer since the 2010-11 school year; (See page 194)
- The PTMS 2013-14 extra/co-curricular appointments:
 - 6th Grade Lead Teacher - Julie Suwala (replacing Scott Hogan), \$3,028
 - 7th Grade Lead Teacher - Jessica Downer (replacing Cheryl Catts), \$3,028
- The designation of Pittsgrove to act as Lead LEA agent for IDEA funding, with the following districts: (See page 195)
 - Consortium with *Newfield Borough Board of Education*, to participate with Pittsgrove, for submission of IDEA entitlement applications for both Basic and Preschool funding, for fiscal year 2013;
 - Consortium with *Elmer Borough Board of Education* and *Newfield Borough Board of Education*, to participate with Pittsgrove, for submission of IDEA entitlement applications for both Basic and Preschool funding, for fiscal year 2014.

Unanimously approved

2013-2014
ATHLETIC
CHANGE FUND

J. TOTH BAND
VOLUNTEER

PTMS
EXTRA CO-
CURRICULAR
APPTS.

DESIGNATION
PITTSGROVE
LEA FOR IDEA
FUNDING FOR
NEWFIELD
ELMER

CURRICULUM & INSTRUCTION

Director of Curriculum & Instruction, Ms. DuBois, gave a presentation on the School Choice program.

SCHOOL
CHOICE
PRESENTA-
TION

QSAC
COMMITTEE
MR. WENTZELL

Moved by Mr. Miletta and seconded by Mr. Schmidt that the Board of Education approve:

- To appoint Mr. Wentzell to serve on the QSAC Committee;
- The Special Education Practicum Placement for Wilmington University student, Ronald Walters, with Maryann Molis for Fall 2013;
- The revised Gifted and Talented Program that incorporates changes to the 6th Grade Accelerated Mathematics Program. (See pages 196-200)

Unanimously approved

STUDENT
TEACHER

REVISED
GIFTED AND
TALENTED
PROGRAM

Moved by Mr. Schmidt and seconded by Mrs. Schneider that the Board of Education approve to create an Arts Liaison, K-12 position for the 2013-2014 school year, at a stipend of \$1,324.

(See page 201)

Ayes: (6) Mr. Schmidt, Mrs. Schneider, Mr. Miletta, Mr. Wentzell, Mrs. Berwick, Mrs. Conover

Noes: (3) Mr. Rumpp, Mrs. Smith, Mrs. Hayman

Abstain: (0)

Motion Carried

ARTS LIAISON
POSITION

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

SIGN
LANGUAGE
DEVELOPMENT

Moved by Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve:

- Sign Language Professional Development services to be provided by Mrs. Donna Yeagle for selected staff to service the needs of our students. Mrs. Yeagle will be compensated \$232.00 for her services to be paid through Title II funds;
- The new and revised curricula for 2013-2014: Note: On file in the Curriculum Office.
 - Revised curricula includes:
 - Accounting I
 - Algebra II Course A and Course B
 - Algebra II CP
 - Algebra II Honors
 - Algebra III
 - Financial Literacy
 - Grade K Science
 - Grade 1 Science
 - Grade 2 Science
 - Grade 4 Science
 - Grade 5 Science
 - Grade 6 Math
 - Grade 7 Math
 - Grade 8 Math
 - New curricula includes:
 - Marine Science CP
 - Special Topics in Computer Science
 - PTMS Technology Exploratory

Roll Call: Ayes: (9) Mrs. Schneider, Mr. Schmidt, Mrs. Hayman, Mr. Miletta, Mr. Rump, Mrs. Smith, Mr. Wentzell, Mrs. Berwick, Mrs. Conover

Noes: (0)

Abstain: (0)

Motion Carried

13-14 NEW &
REVISED
CURRICULA

AUDIENCE
PARTICIPATION

AUDIENCE PARTICIPATION I

There were no comments.

BUSINESS AND FINANCE REPORT

Moved by Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve:

- Board Secretary's Certification, Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of June 30, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pittsgrove Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4. *(See pages 202-217)*
- Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of June, 2013. The Treasurer's Report and Secretary's Report are in agreement for the month of June, 2013. *(See pages 218-229)*
- The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, certifies that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2013. *(See pages 230-231)*

BOARD
SECRETARY'S
CERTIFICATION

TREASURER'S
REPORT

REVENUE
SUMMARY

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

- Certification Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pittsgrove Township Board of Education certifies that as of June, 2013 and after review of the Secretary's Monthly Financial Report appropriations section, as presented, and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the 2012-2013 fiscal year.
- The following transfer items, as recommended by the Superintendent:
 - Transfers of June 14, 2013; *(See pages 232-236)*
 - Transfer Status Report for June, 2013; *(See page 237)*
 - Transfer for June 2013 requiring Salem County Office of Education approval. *(See pages 238-239)*
- The bills paid and the bills for payment. *(See pages 239-247)*
- To void warrant check # 73921, payable to PODS Enterprises, in the amount of \$907.89 and re-issue warrant check # 73922, payable to PODS Enterprises, for the correct invoice amount of \$880.78.
- The financial reports for June, 2013, as submitted:
 - Pittsgrove Community School-SACC Fund
 - Pittsgrove Township Schools Food Service Account
 - Norma General Fund
 - Olivet General Fund
 - PTMS General Fund
 - Student Activities Fund
 - Student Athletics Fund
 - APSHS Special Accounts

BOE
CERTIFICA-
TION

TRANSFERS
AND
TRANSFER
STATUS
REPORT

WARRANTS

PODS
ENTERPRISES

FINANCIAL
REPORTS

Unanimously approved

Moved by Mr. Schmidt and seconded by Mr. Wentzell that the Board of Education approve:

- The following account items:
 - Open new activity account #228, for the Class of 2017;
 - Change title of golf account #513 to "Special Projects for Athletics" account.
- Elli tuition, for 2013-2014 full day program, of \$6,460.

CLASS OF 2017

SPECIAL
PROJECTS FOR
ATHLETICS

Unanimously approved

Moved by Mr. Schmidt and seconded by Mr. Wentzell that the Board of Education approve:
The following tuition agreements with the Elmer Borough Board of Education, for the 2013-2014 school year: *(See pages 248-251)*

- | | |
|---------------------------------------|-----------------------|
| • <u>REGULAR EDUCATION PROGRAMS</u> | <u>Contract Total</u> |
| • Kindergarten @ Norma School | \$ 133,884.00 |
| • Grades 1 – 2 @ Elmer School | \$ 283,088.00 |
| • Grades 3 – 5 @ Olivet School | \$ 653,280.00 |
| • Grades 6 – 8 @ PTMS | \$ 659,946.00 |
| • Grades 9 – 12 @ APSHS | \$ 893,227.00 |
| • Resource Room | \$ 228,514.00 |
| • <u>EXTENDED SCHOOL YEAR</u> | |
| • Olivet School (07/08/13 - 08/08/13) | \$ 24,348.00 |

13-14 ELMER
TUITION
AGREEMENTS

Unanimously approved

PITTSBOROUGH TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

Moved by Mr. Schmidt and seconded by Mr. Wentzell that the Board of Education approve the following:

ELMER
SUPERINT.
H. BERMANN
TREASURER
C. STRANG

- Approval of Henry Bermann as Superintendent for the Elmer Borough Board of Education, for reporting purposes for the 2013-2014 school year;
- Approval of Cindy Strang as Treasurer for the Elmer Borough Board of Education, for the 2013-2014 school year. All related costs to be billed to Elmer.

Ayes: (9) Mr. Schmidt, Mr. Wentzell, Mrs. Hayman, Mr. Miletta, Mr. Rumpp, Mrs. Schneider, Mrs. Smith, Mrs. Berwick, Mrs. Conover

Noes: (0)

Abstain: (0)

Motion Carried

Moved by Mrs. Berwick and seconded by Mr. Schmidt that the Board of Education approve the Contract for In School Nursing Services with Bayada Nurses, Inc., for substitute nursing services for the 2013-2014 school year, at the following hourly rates: (*See pages 252-254*)

BAYADA
NURSES
CONTRACT

- \$49.00/hour for Registered Nurse services
- \$39.00/hour for Licensed Practical Nurse services

Note: Hourly rates are the same as the 2012-2013 school year.

Unanimously approved

ADDENDUM

Communications

1. Letter of retirement from Norma School secretary, Malvese (Sandy) Penn, effective October 1, 2013.

RETIREMENT
MALVESE PENN

Moved by Mr. Schmidt and seconded by Mrs. Smith that the Board of Education approve to accept, with regret, the retirement of Norma School secretary, Malvese (Sandy) Penn, effective October 1, 2013.

Unanimously approved

With the Superintendent's recommendation, it was moved by Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve the following certificated staff appointment for the 2013-14 school year:

- Olivet 3rd Grade Teacher - Kelly Bottino, Step 12MA, \$62,895.00, replacing Judy Mosley who retired.

Roll Call: Ayes: (4) Mrs. Schneider, Mr. Schmidt, Mrs. Berwick, Mrs. Conover

Noes: (4) Mrs. Hayman, Mr. Miletta, Mrs. Smith, Mr. Wentzell

Abstain: (1) Mr. Rumpp

Motion Not Carried

ADJOURN
INTO CLOSED
SESSION I

Closed Session I

Moved by Mrs. Berwick and seconded by Mrs. Smith that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public will be excluded, to discuss:

1. Personnel

The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. (7:28 P.M.)

Unanimously approved

ADJOURN
FROM CLOSED
SESSION I

Moved by Mr. Miletta and seconded by Mrs. Schneider that the Board of Education adjourn from Closed Session. (8:47 P.M.)

Unanimously approved

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

Moved by Mrs. Schneider and seconded by Mr. Miletta that the Board of Education approve the Source 4 Teachers Substitute List submitted in August, 2013, for the 2013-14 school year.
Note: This list is on file in the Superintendent's Office and online under EBoards documents.
Unanimously approved

SOURCE 4
TEACHERS

Moved by Mrs. Schneider and seconded by Mrs. Smith that the Board of Education approve the CM3 Building Solutions Support Services Agreement, for all District buildings, including the Elmer School, in the amount of \$16,440., effective July 1, 2013 through June 30, 2014. The 2013-14 agreement reflects a reduction in the services performed by CM3. CM3 will provide technical support only; all preventative maintenance will be performed by in-house staff.
(See pages 254-256)
Unanimously approved

CM3 BUILDING
SOLUTIONS
SUPPORT
SERVICES
AGREEMENT

Moved by Mr. Miletta and seconded by Mrs. Berwick that the Board of Education approve:

- The Mission One Teacher Assistants Agreement, effective July 1, 2013 through June 30, 2014, *pending legal counsel review*. Mission One will provide teacher assistants to the District for the 2013-2014 school. Hourly rates are the same as 2012-2013 rates.
(See pages 256-260)
- Addendum I with Mission One Educational Staffing Services, reflecting teacher assistants who have worked for the District for two (2) or more years as of September 1, shall be provided with three (3) personal days, at the expense of the District, in an amount not to exceed \$12,966.57 (*amount allocated for the 2012-2013 school year*), effective September 5, 2013, for the 2013-2014 school year. (See page 261)
Note: This is the third year of a three-year agreement with Mission One.

13-14

MISSION ONE
TEACHER
ASSISTANTS
AGREEMENT

MISSION ONE
TEACHER
ASSISTANTS
PERSONAL
DAYS

Ayes: (7) Mr. Miletta, Mrs. Berwick, Mrs. Hayman, Mrs. Smith, Mr. Wentzell, Mrs. Schneider, Mrs. Conover

Noes: (2) Mr. Rumpp, Mr. Schmidt

Abstain: (0)

Motion Carried

Moved by Mr. Schmidt and seconded by Mr. Miletta that the Board of Education approve the bus routes for the 2013-2014 school year. Note: On file in the Transportation Office and online under EBoards documents.
Unanimously approved

13-14 BUS
ROUTES

Moved by Mr. Miletta and seconded by Mr. Schmidt that the Board of Education approve:

- To accept of the funds received from Woodruff Energy, in the amount of \$38,056.74, for the period of January, 2013 through June, 2013;
- The staff workshop/mileage requests; (See page 262)
- The Field Trips for the 2013-2014 school year; (See page 262)
- The Fundraisers for the 2013-2014 school year; (See page 263)
- The updated summer professional development list. (See pages 263-264)

Unanimously approved

WOODRUFF
FUNDS

STAFF
WORKSHOP/
MILEAGE
REQUESTS

FIELD TRIPS

FUNDRAISERS

SUMMER
PROF. DEVEL.

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

FOR YOUR INFORMATION

- Education Law Center Article: Advocates Advance Rights of Students With Disabilities In NJ
- Extended School Year 2013-14
- 2013-14 One-Year Program Plan Update & Budget Statement Approval (*See page 264*)
- Superintendent's Response to Township Resident's Letter
- NJSBA POLICY Q&A: Reimbursing Teachers for Supervisory Courses

ADDENDUM II

Communications

1. Letter of retirement from Child Study Team secretary, Darlene DelBaugh, effective January 1, 2014.
2. Letter of resignation from Head Field Hockey Coach, Lauren Frazier, effective immediately.

Moved by Mr. Schmidt and seconded by Mr. Rumpp that the Board of Education accept:

- With regret, the notice of retirement from Child Study Team secretary, Darlene DelBaugh, effective January 1, 2014;
- The resignation of Head Field Hockey Coach, Lauren Frazier, effective immediately.

Unanimously approved

With the Superintendent's recommendation, it was moved by Mr. Schmidt and seconded by Mr. Wentzell that the Board of Education approve the following certificated staff appointment for the 2013-14 school year:

- PTMS Social Studies Teacher - Daniel Wyckoff, Step 3MA, \$53,145.00, replacing Scott Hogan.

Roll Call: Ayes: (9) Mr. Schmidt, Mr. Wentzell, Mrs. Hayman, Mr. Miletta, Mr. Rumpp, Mrs. Smith, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (0)

Abstain: (0)

Motion Carried

With the Superintendent's recommendation, it was moved by Mr. Schmidt and seconded by Mr. Wentzell that the Board of Education approve the following certificated staff appointment for the 2013-2014 school year:

- Speech/Language Specialist, Laurence Devlin, Step 3MA, \$53,145 replacing Montana Jacobs*. *Candidate possesses PA Certification. Appointment is pending receipt of NJ Certification.

Roll Call: Ayes (9): Mr. Schmidt, Mr. Wentzell, Mrs. Hayman, Mr. Miletta, Mr. Rumpp, Mrs. Smith, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (0)

Abstain: (0)

Motion Carried

Moved by Mr. Miletta and seconded by Mr. Schmidt that the Board of Education approve Student #13194 exercising Option 2, enabling her to graduate one year earlier than her scheduled graduation date of June 2015.

Unanimously approved

AUDIENCE PARTICIPATION II

Comments included being opposed to subcontracting positions and a comment on a policy.

RETIREMENT
DARLENE
DELBAUGH

RESIGNATION
LAUREN
FRAZIER
FIELD HOCKEY
COACH

PTMS SOCIAL
STUDIES
TEACHER
DANIEL
WYCKOFF

SPEECH/
LANGUAGE
SPECIALIST
LAURENCE
DEVLIN

OPTION 2
STUDENT
GRADUATION

AUDIENCE
PARTICIPATION II

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

CLOSED SESSION

The Board did not recess into Closed Session at this time.

BOARD OF EDUCATION BUSINESS

1. Unfinished Business

Moved by Mr. Schmidt and seconded by Mrs. Schneider that the Board of Education approve review of the Central Office Support Staff Unit *Starting Salary Proposal 2012-15. (See page 265)* Unanimously approved

CENTRAL
OFFICE
SUPPORT
STAFF SALARY
PROPOSAL

2. New Business

Moved by Mr. Miletta and seconded by Mr. Schmidt that the Board of Education approve and adopt the following NJSBA revised policies: *(See pages 265-274)*

- 4112.2 - *Certification (Marked Up Copy)*
- 4131/4131.1 - *Staff Development; In-service Education/Visitations/Conferences (Marked Up Copy)*
- 6142.10 - *Internet Safety And Technology (Marked Up 2 Copy)*
- 9111 - *Qualifications And Requirements Of Board Members (Marked Up 2 Copy)*

NJSBA
POLICIES
4112.2
4131/ 4131.1
6142.10
9111

Roll Call: Ayes: (9) Mr. Miletta, Mr. Schmidt, Mrs. Hayman, Mr. Rump, Mrs. Smith, Mr. Wentzel, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (0) Abstain: (0) Motion Carried

Moved by Mr. Wentzell and seconded by Mrs. Smith that the Board of Education approve review, for the first reading, the following new policy:

- 5118.3 - *School Choice (Marked Up 2 Copy)*

Ayes: (8) Mr. Wentzell, Mrs. Smith, Mrs. Hayman, Mr. Miletta, Mr. Rump, Mr. Schmidt, Mrs. Schneider, Mrs. Conover

Noes: (1) Mrs. Berwick Abstain: (0) Motion Carried

POLICY
5118.3
SCHOOL
CHOICE

Moved by Mr. Miletta and seconded by Mrs. Smith that the Board of Education approve, for first reading, the Marked up versions of the following current district policies:

- 4117.2 - *Recognition-Retirement/Dedicated Employees*
- 5127 - *Commencement Activities*
- 9140 - *Student Representation to the Board of Education*

Unanimously approved

POLICIES
4117.2
5127
9140

Moved by Mrs. Berwick and seconded by Mr. Schmidt that the Board of Education approve:

- By Resolution, that the Board of Education bear the appropriate expenses incurred by Board of Education members and School District Administration who attend the NJSBA/NJASA/NJASBO Annual Workshop, October 22, 2013 through October 24, 2013, Atlantic City Convention Center, Atlantic City, NJ; *(See page 274)*
- The group registration for Board members, Superintendent, Business Administrator, Director of Curriculum and Instruction, and Technology Supervisor for the NJSBA/NJASA/NJASBO Annual Workshop, October 22, 2013 through October 24, 2013, Atlantic City Convention Center, Atlantic City, NJ. Group registration fee is \$1,000, reflecting an increase of \$100 from the 2012 rate.

NJSBA/NJASA/
NJASBO
ANNUAL
WORKSHOP
10/22/13

Ayes: (9) Mrs. Berwick, Mr. Schmidt, Mrs. Hayman, Mr. Miletta, Mr. Rump, Mrs. Smith, Mr. Wentzell, Mrs. Schneider, Mrs. Conover

Noes: (0) Abstain: (9*) Each Board Member abstained to self Motion Carried

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

Moved by Mrs. Berwick and seconded by Mrs. Smith that the Board of Education approve the following training:

- In accordance with N.J.S.A. 18A:12-33, Board members are required to complete mandated training programs which are prepared and offered by NJSBA and enforced by the School Ethics Commission. Below please find information on the 2013 mandated training requirements for Board members:
 - Mrs. Hayman - *Governance I: New Board Member Orientation* - registered to attend on 09/07/13
 - Mr. Wentzell - *Governance I: New Board Member Orientation* - completed program on 05/11/13
 - Mr. Mileta - *Governance III: Student Achievement* - registered to attend on 10/24/13
 - Mrs. Snyder - *Governance IV: Legal Update & Anti-Bullying Bill of Rights* - Registration pending
 - * *Registration is free for all mandated training programs. Mileage in accordance with travel regulations.*
- The following Board members to attend NJSBA mandated training:
 - Mrs. Hayman - Governance I - New Board Member Orientation Program, September 7, 2013, at Jackson Liberty High School, Jackson, NJ
 - Mr. Mileta - Governance III - Student Achievement, October 24, 2013, at Atlantic City Convention Center, Atlantic City, NJ

Note: Registration is free for mandatory training programs provided by NJSBA.

Unanimously approved

Moved by Mrs. Berwick and seconded by Mr. Schmidt that the Board of Education approve:

- To attend the NJSBA Bargaining Training program, at a total cost of \$298, at the Robert Wood Johnson Center for Health and Wellness, Mercerville, NJ. Program dates and times are as follows:
 - September 21, 2013, 9:00 A.M. to 4:15 P.M. - Preparing for Bargaining – *Mrs. Conover and Mr. Mileta will attend.*
 - October 5, 2013, 9:00 A.M. to 4:15 P.M. - *Bargaining at the Table – Mrs. Conover will attend.*
- Attendance at the Gloucester County SBA Meeting held on September 12, 2013, 6:00 P.M., for networking, sharing information and NJDOE presentation on the intricacies of special education. Meeting will be held at Villari's Lakeside Restaurant, 2375 Sicklerville Rd., Sicklerville, NJ. Registration is free. Please contact the business office by September 9, 2013, if interested in attending.

Unanimously approved

3. Special Committee Reports - None

FOR YOUR INFORMATION

- Letter From PERC Naming Fact Finder For PSSA Negotiations

ADDENDUM III

With the Superintendent's recommendation, it was moved by Mr. Schmidt and seconded by Mr. Mileta that the Board of Education approve the following certificated staff appointment for the 2013-2014 school year, pending receipt of NJ Certification:

- PTMS Math Teacher, Lauren Galetto, Step 1BA, \$49,500.
Ms. Galetto will replace Cheryl Catts, who resigned.

Roll Call: Ayes (9): Mr. Schmidt, Mr. Mileta, Mrs. Hayman, Mr. Rumpp, Mrs. Smith, Mr. Wentzell, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (0)

Abstain: (0)

Motion Carried

SCHOOL
BOARD
MEMBER
TRAININGS

PTMS MATH
TEACHER
LAUREN
GALETTA

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 20, 2013

With the Superintendent's recommendation, it was moved by Mr. Schmidt and seconded by Mr. Wentzell that the Board of Education approve the appointment of Jessica Saunderlin to the position of long-term maternity leave substitute for Karen DuBois, effective September 5, 2013 through November 27, 2013. Ms. Saunderlin will be paid at the long-term substitute rate of \$135/day. All appropriate documentation has been received through Mission One.
Unanimously approved

LONG TERM
SUB
J. SAUNDERLIN

CLOSED SESSION II

Moved by Mr. Schmidt and seconded by Mr. Miletta that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public will be excluded, to discuss:

1. Personnel

The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. (9:39 P.M.)

Unanimously approved

ADJOURN
INTO CLOSED
SESSION II

Moved by Mr. Schmidt and seconded by Mr. Rump that the Board of Education adjourn from Closed Session. (10:18 P.M.)

Unanimously approved

ADJOURN
FROM CLOSED
SESSION II

With the Superintendent's recommendation, it was moved by Mr. Rump and seconded by Mr. Schmidt that the Board of Education reconsider and approve the following certificated staff appointment for the 2013-14 school year:

- Olivet 3rd Grade Teacher - Kelly Bottino, Step 12MA, \$62,895.00, replacing Judy Mosley who retired.

Roll Call: Ayes: (6) Mr. Rump, Mr. Schmidt, Mr. Wentzell, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (3) Mrs. Hayman, Mr. Miletta, Mrs. Smith

Abstain: (0)

Motion Carried

3RD GRADE
TEACHER
KELLY
BOTTINO

Moved by Mr. Wentzell and seconded by Mr. Schmidt that the Board of Education meeting be adjourned. (10:31 P.M.)

Unanimously approved

ADJOURNMENT

Bh