

PITTSGROVE TOWNSHIP BOARD OF EDUCATION WORK SESSION MINUTES – MARCH 20, 2014

The Work Session of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Thursday, March 20, 2014 7:00 P.M., Arthur P. Schalick High School.

I. PLEDGE TO THE FLAG

Board President, Mr. Dominick Miletta, opened the meeting at 7:00 P.M., leading the group in the pledge to the flag.

PLEDGE TO
THE FLAG**II. CALL TO ORDER**

Board President, Mr. Dominick Miletta, read the following statement:

The New Jersey Open Public Meeting law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, South Jersey Times, The Daily Journal and the Elmer Times.

CALL TO ORDER

III. DISTRICT MISSION STATEMENT

Board President, Mr. Dominick Miletta, read the District Mission Statement:

The Pittsgrove Township School District promotes the academic and personal growth of all students to the best of their abilities with a rigorous program that supports personal strengths and self-sufficiency, inspiring an ethic of lifelong learning. We strive to instill traditional values and a diversity of 21st century skills necessary to succeed in global environment.

DISTRICT
MISSION
STATEMENT**IV. The Board Secretary called for a Roll Call of the Board:**

Members Present: Mrs. Conover, Mrs. Hayman, Mr. Lawlor, Mrs. Penven, Mr. Rump (7:05 P.M.), Mrs. Snyder, Mr. Wentzell, Mr. Wheaton, Mrs. Smith, Mr. Miletta

Members Absent: None

Also in Attendance:

Mr. Henry Bermann, Superintendent; Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Mrs. Donna Meyers, Principal A.P. Schalick High School; Dr. Priscilla Ocasio-Jimenez, Principal Pittsgrove Township Middle School; Mrs. Patricia Gaburo, Principal, Olivet/Elmer/Norma Schools; Mr. Douglas Volovar, Assistant Principal, A.P. Schalick High School; Mr. Terrence Spencer, Assistant Principal, Pittsgrove Township Middle School; Mr. Tino Monti, Assistant Principal, Olivet School; Mrs. Michelle Deaver, Director of Special Education; Kerri Wright; Mr. Kidd; the press, staff members, and the public.

ROLL CALL

V. WORK SESSION STATEMENT

Board President, Mr. Dominick Miletta, read the Work Session Statement:

This is a Board of Education work session. All items on the Agenda appear for discussion only. No action will be taken during this session. All action items will be voted on at the Board Meeting on the Monday following the Thursday work session.

WORK SESSION
STATEMENT**VI. PRESENTATIONS**

- A. Superintendent of Schools, Mr. Bermann, presented the 2014 Quality Single Accountability Continuum (QSAC) District Performance Review (DPR). Mr. Bermann, Mr. Miletta and Mrs. Smith presented certificates to the QSAC Committee (work session).

PRESENTATIONS

It is recommended that the Board of Education review and acknowledge receipt of the 2014 QSAC District Performance Review.

PITTSGROVE TOWNSHIP BOARD OF EDUCATION WORK SESSION MINUTES – MARCH 20, 2014**STUDENT AWARDS****B. STUDENT AWARDS (WORK SESSION)**

- Principal for A.P. Schalick High School, Mrs. Meyers and Assistant Principal, Mr. Volovar, presented the APSHS Cougars of the Month and Cougar Pride for March 2014.
- Principal for Pittsgrove Township Middle School, Dr. Ocasio-Jimenez, presented the PTMS Top Cats for February 2014.
- Principal for Olivet/Elmer/Norma Schools, Mrs. Gaburo and Assistant Principal for Olivet School, Mr. Monti, presented the Elmer Eagles of the Month for March 2014.
- Principal for Olivet/Elmer/Norma Schools, Mrs. Gaburo and Assistant Principal for Olivet School, Mr. Monti, presented the Olivet Owls of the Month for March 2014.

C. PTMS OVERVIEW (WORK SESSION)

Principal, Dr. Priscilla Ocasio-Jiménez and Assistant Principal, Mr. Terrence Spencer, provided an overview of Pittsgrove Township Middle School.

VII. COMMUNICATIONS

Letter of resignation from LDT/C, Karolyn Adams. Resignation will be effective 60 days from receipt of notice, or upon finding a suitable replacement, whichever occurs first.

It is recommended that the Board of Education accept the resignation of LDT/C, Karolyn Adams, effective 60 days from receipt of notice, or upon finding a suitable replacement, whichever occurs first.

VIII. MINUTES

Approval of the following minutes:

It is recommended that the Board of Education approve the following Minutes:

- Board of Education Work Session Meeting February 20, 2014
- Board of Education Voting Session Meeting February 24, 2014

IX. MINUTES CLOSED SESSION

Approval of the following Closed Session minutes:

- Board of Education Work Session Meeting February 20, 2014
- Board of Education Voting Session Meeting February 24, 2014

X. STUDENT REPRESENTATIVE'S REPORT – WORK SESSION ONLY

Meritsa Philibert reported on the following: Spring sports have started; last week's Teen Tech Week; Green & Gold was last week.

XI. NJ DELEGATE REPORT – VOTING SESSION ONLY**XII. SUPERINTENDENT'S REPORT****A. REVISED 2013-2014 DISTRICT CALENDAR (Revision 2)**

Approval to revise the Revised 2013-2014 District Calendar to reflect the addition of an Early Dismissal Day on Wednesday, June 25, 2014. This day was added due to the district closing for inclement weather on Monday, March 3, 2014.

B. PERSONNEL**1. SOURCE 4 TEACHERS SUBSTITUTES – MARCH 2014**

Approval of the Source 4 Teachers substitutes for March 2014.

C. DISTRICT SECURITY/FIRE DRILLS

Approval of the district security/fire drills for February 2014.

PITTSGROVE TOWNSHIP BOARD OF EDUCATION WORK SESSION MINUTES – MARCH 20, 2014

XIII. SCHOOL REPORTS

A. OLIVET

NJEA FREDERICK L. HIPPE FOUNDATION FOR EXCELLENCE IN EDUCATION APPLICATION

Approval to submit the Application for NJEA Frederick L. Hipp Foundation for Excellence in Education grant funds totaling \$6,655. Grant was written by Susan Duncan to improve student competency in Basic Skills Math in Grades 3 and 4.

B. APSHS

CO-CURRICULAR VOLUNTEER APPOINTMENTS

Approval of the appointment of Jim Hughes as a 2014 Volunteer Baseball Coach. Also approval of the appointment of Barry Larro as a 2014 Volunteer Baseball Coach. All appropriate documentation has been received.

C. NORMA

1. ONE-YEAR PRESCHOOL PLAN UPDATE FOR 2014-2015 (ELLI)

Approval of the One-Year Preschool Program Plan Update for the 2014-2015 School Year (ELLI).

2. ESTABLISH A ONE-TIME SCHOLARSHIP FOR 2013-2014

Approval to establish the Norma School Memorial Scholarship. This is a one-time \$500 scholarship to be presented in the 2013-2014 school year only to a student who attended Norma School and is majoring in Early Childhood Education.

XIV. SPECIAL EDUCATION (nothing to present)

XV. CURRICULUM & INSTRUCTION (nothing to present)

XVI. AUDIENCE PARTICIPATION I

Comments were regarding elimination of classes if not enough students; A/P and honor.

XVII. FOR YOUR INFORMATION

A. ENROLLMENT REPORT – MARCH 2014

B. SACC ENROLLMENT – MARCH 2014

C. DISCIPLINE REPORTS

D. UPDATE ON HOMELESS STUDENTS

E. 2012-2013 CERTIFIED PER PUPIL COST – TUITION

F. NOTIFICATION FROM NJDOE REGARDING INTERIM EXECUTIVE COUNTY SUPERINTENDENT

Notification from NJDOE that Interim Executive Regional Superintendent, Robert Bumpus, is required to recuse himself from all activities concerning Pittsgrove Township Schools, due to residency here. Ms. Margaret Nicolosi will handle all PTSD matters.

XVIII. BOARD OF EDUCATION BUSINESS

A. UNFINISHED BUSINESS (None)

B. NEW BUSINESS (None)

C. SPECIAL COMMITTEE REPORTS

Mrs. Smith reported on the salary guides workshop attended by Mr. Wentzell, Mr. Miletta and herself; Mrs. Penven reported on the new board member orientation program.

PITTSGROVE TOWNSHIP BOARD OF EDUCATION WORK SESSION MINUTES – MARCH 20, 2014**XIX. BUSINESS AND FINANCE REPORT****A. BOARD SECRETARY'S CERTIFICATION**

Board Secretary's report, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of January 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pittsgrove Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

B. TREASURER'S REPORT

Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of January 2014. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2014.

C. REVENUE SUMMARY

The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, certifies that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2014.

D. CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pittsgrove Township Board of Education certifies that as of March 2014 and after review of the Secretary's Monthly Financial Report appropriations section, as presented, and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the 2013-2014 fiscal year.

E. TRANSFER OF FUNDS / TRANSFER STATUS REPORT

Approval of the transfers on January 20, 2014 & February 17, 2014 and the Transfer Status Report of February 2014.

F. WARRANTS

Approval of the bills for payment.

G. FINANCIAL REPORTS

Approval of the January 2014 financial reports as submitted:

- Pittsgrove Community School – SACC Fund
- Pittsgrove Township Schools Food Service Account
- Norma General Fund
- Olivet General Fund
- PTMS General Fund
- Student Activities Fund
- Student Athletics Fund
- APSHS Special Accounts

H. BUDGET SUMMARY

The Budget Summary for March 2014 is submitted for your review.

I. PINELAND MEAL PROGRAM

Approval, by Resolution, that Pineland Learning Center will not be required to charge the Pittsgrove Township School District for student reduced and/or paid meals, effective for the 2014-2015 school year.

PITTSBURGH TOWNSHIP BOARD OF EDUCATION WORK SESSION MINUTES – MARCH 20, 2014**XX. 2014-2015 BUDGET SUBMISSION TO THE COUNTY OFFICE**

Following a review of the budget, it was moved by Mr. Lawlor and Mrs. Snyder that the Board of Education, by Resolution, approve that the tentative budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval, in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2014-2015 Total Expenditures	\$26,330,911	\$944,154	\$780,628	\$28,055,693
Less: Anticipated Revenues	\$17,033,932	\$944,154	\$277,543	\$18,255,629
Taxes to be Raised	\$ 9,296,979	0	\$503,085	\$ 9,800,064

Included in the base budget is \$113,783 tax levy cap adjustment for healthcare costs. Approve a separate proposal in the amount of \$128,000 for the purpose of offering winter track, freshman sports and an additional early learning literacy program for preschool children. These increases will be permanent and are in addition to the core curriculum content standards.
(See pages 441-451)

Roll Call:

Ayes (9) Mrs. Conover, Mrs. Hayman, Mr. Lawlor, Mrs. Penven, Mr. Rumpff, Mrs. Snyder,
Mr. Wentzell, Mrs. Smith, Mr. Miletta

Noes (0)

Abstain (0)

Motion Carried

XXI. ADDENDUM

A. SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM ACTION PLAN
Approval of the Special Education Medicaid Initiative (SEMI) Program Action Plan.

B. HARASSMENT, INTIMIDATION & BULLYING REPORTS

With regard to Harassment, Intimidation and Bullying Reports filed, Board of Education will:

- Approve the HIB report submitted at the February 2014 meeting.
- Review the HIB report submitted at this meeting.

C. WARRANTS

Approval of the additional bills for payment.

D. EXTRA/CO-CURRICULAR APPOINTMENTS

Approval of the 2013-2014 extra/co-curricular athletic appointments at no expense to the Board.

E. NJASA/NJAPSA 32nd ANNUAL SPRING CONFERENCE

Approval of the Superintendent's attendance at the NJASA/NJAPSA 32nd Annual Spring Conference, Bally's Atlantic City, May 21-23, 2014. Registration for a 3-day conference is \$450.00, plus other costs per travel policy.

F. STAFF WORKSHOP/MILEAGE REQUESTS

Approval of the staff workshop/mileage requests.

PITTSBURGH TOWNSHIP BOARD OF EDUCATION WORK SESSION MINUTES – MARCH 20, 2014**G. FUNDRAISERS**

Approval of the 2013-2014 fundraisers and the revised dates and purpose of previously approved fundraisers.

H. FIELD TRIPS

Approval of the 2013-2014 field trips and the finalized dates for previously approved field trips.

XXII. AUDIENCE PARTICIPATION II

Comments included concerns about filling vacant District positions; the raising of funds for donation to the Board for programs; HIB elementary guidance; newsletters; SEMI; ESL; school budget availability.

XXIII. RECESS INTO CLOSED SESSION

Moved by Mr. Wentzell and seconded by Mrs. Hayman that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public will be excluded to discuss:

1. Negotiations
2. Attorney-Client Privilege

The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. (9:07 P.M.)

Unanimously approved

Moved by Mrs. Smith and seconded by Mrs. Penven that the Board of Education adjourn from Closed Session. (10:15 P.M.)

Unanimously approved

XXIV. ADJOURNMENT

Moved by Mrs. Smith and seconded by Mr. Lawlor that the Board of Education meeting be adjourned. (10:16 P.M.)

Unanimously approved

SALEM

Statement of Priorities

PITTSGROVE TWP

NAME	DESCRIPTION
Maintain Our School System	The budget was developed to enable Pittsgrove Township to continue providing a quality educational program that meets the needs of our students. The budget was developed to provide the most effective instructional program at the most effective cost.
Raising Standards and Expanding Opportunities	Proactive and preventative measures will be implemented to increase success and minimize failure. We will provide additional support for at-risk and students with disabilities by developing personalized learning opportunities. The Pittsgrove Township School District values early childhood education and intervention. The district offers a preschool program for 3- and 4-year old students and preschool-aged students with disabilities. The district utilizes the High Scope curriculum. According to the ESEA Flexibility Request, the Pittsgrove Township Schools are not classified as Priority or Focus Schools. However, Olivet Elementary School (grades 3-5) and PTMS (grades 6-8), did not meet all of the calculated 2013 Progress Targets. Thus, the district has developed a plan for each of the schools to address the needs of the students who did not meet their progress targets. Needs for grades 3-8 Language Arts and grade 6-8 Mathematics will be addressed in the following ways: ? Literacy Focus Committees (grades 3-5, 6-8, and 9-12) ? Implementation of Journeys reading and writing program in grades K-5 ? Organization of a math program addressing our at-risk students ? Title 1 Extended Day Program ? Use of Measure of Academic Progress (MAP) testing for all students in grades 3-8 ? Use of Measure of Academic Progress (MAP) testing for students with disabilities in grades 9-12 ? Continuing curricula and assessment alignment to the Common Core Standards ? Professional Development specifically focused on CCSS, data analysis, creating and utilizing common, valid assessments ? Monthly collaboration and planning time for staff
Building Professionalism	Professional development has been enhanced through the utilization 5 half days throughout the year allowing the teachers to be in the classroom during the instructional day. Additional professional development prior to the start of the school year is being developed. Pittsgrove Township will provide certificated staff with ongoing comprehensive professional development in the Danielson Evaluation Rubric.
Protecting Our Investment	Safety and maintenance of the facilities are always a priority as are all mandated requirements. This budget reflects the continued effort to maintain our facilities while keeping costs down to direct resources to the instruction program.
Planning for the Future	This budget allows us to continue to develop and enrich our instructional program. Benchmark assessments have been created in all subject areas from K-12. Implementation of LinkIt, a web-based assessment platform with reporting and analysis capabilities, will further empower teachers to use data to drive their instruction.

2014-15 Budget Details

Generated on March 19, 2014

SALEM

Core Curriculum Content Standards Implementation

PITTSGROVE TWP

NAME	DESCRIPTION
Mathematics	Elementary and middle school curricula continue to be standards based. The entire scope and sequence of math curricula has been revised to align with the Common Core Standards. Additional attention was given to eliminate gaps and redundancies and to focus on the needs of subgroups. Research has been conducted toward piloting a new math program for grades K-6. Currently six programs are being evaluated, with the goal of piloting two. High school courses are being revised to prepare for end of course assessments.
Science	A new inquiry-based science program has been implemented in grades K-5 and curricula has been revised to eliminate gaps and redundancies and to focus on the needs of subgroups.
English Language Arts	Balanced literacy continues to be implemented in grade K-12, in addition to Writing Across the Curriculum. Phonemic awareness begins in Kindergarten and is addressed through 4th grade. The RTI process is being refined to address students who need more support. A new Language Arts program has been implemented in grades K-5. Curricula and benchmark assessments have been revised to align with the Common Core Standards.
Social Studies	The entire scope and sequence of social studies curricula continues to be revised to eliminate gaps and redundancies and to focus on needs. Literacy skills are being infused into the curricula.
Life Careers	Workplace readiness skills and career exploration are infused, as appropriate, throughout the curricula in grades K-12. Additionally, numerous electives are offered at the high school level.
Visual Performing Arts	The high school continues to provide a comprehensive program supported by the Academy of Visual and Performing Arts. Students receive music and art instruction in the elementary and middle schools. Both the high school and the middle school have benefited from a partnership with Appel Farm with enhanced offerings for students.
Health and Physical Education	The entire scope and sequence of Health and PE curricula continues to be revised to eliminate gaps and redundancies. Benchmark assessments are being piloted and revised as well.
World Languages	The high school curriculum offers Spanish and German I-IV to meet the NJCCCS for all students. The middle school world language is Spanish. The elementary school world language is French taught in grades 1-5.
Technology	The availability and use of interactive whiteboards, Chrome books, iPads, and laptops, combined with the new software programs, have provided students in grades K-12 with a multitude of ways to become technologically literate. Students are provided with school email and Google accounts enabling them to utilize 21st Century Technology skills to communicate and collaborate. There are also electives in the high school and a new technology exploratory in the middle school. Additionally, technology-based projects and centers are infused in the elementary curricula.

2014-15 Budget Details

Generated on March 19, 2014

SALEM

Advertised Enrollments

PITTSBORO TWP

ENROLLMENT CATEGORIES	October 14, 2012 Actual	October 15, 2013 Actual	October 15, 2014 Estimated
Pupils On Roll Regular Full-Time	1,494	1,447	1,455
Pupils On Roll Regular Shared-Time	36	33	33
Pupils On Roll - Special Full-Time	247	232	232
Pupils On Roll - Special Shared-Time	24	21	21
Subtotal - Pupils On Roll	1,801	1,733	1,741
Private School Placements	5	4	8
Pupils Sent to Other Districts-Reg Prog	2	1	1
Pupils Sent to Other Dists-Spec Ed Prog	11	12	12
Pupils Received	247	225	225
Pupils in State Facilities	1	2	2

2014-15 User Friendly Budget Summary

Page 1 of 13

Generated on March 19, 2014

SALEM

Advertised Revenues

PITTSBORO TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
Operating Budget:				
Revenues from Local Sources:				
Local Tax Levy	10-1210	8,828,602	9,003,134	9,296,979
Total Tuition	10-1300	3,034,238	3,112,565	3,134,727
Unrestricted Miscellaneous Revenues	10-1XXX	361,120	307,369	177,439
Interest Earned On Capital Reserve Funds	10-1XXX	0	10	10
Subtotal - Revenues From Local Sources		12,221,960	12,423,078	12,609,155
Revenues from State Sources:				
School Choice Aid	10-3116	903,300	1,171,078	1,227,475
Categorical Transportation Aid	10-3121	744,287	729,154	729,154
Extraordinary Aid	10-3131	29,431	0	0
Categorical Special Education Aid	10-3132	822,120	837,197	837,197
Equalization Aid	10-3176	10,300,951	10,430,292	10,430,292
Categorical Security Aid	10-3177	227,854	228,815	228,815
Adjustment Aid	10-3178	12,519	12,519	12,519
Other State Aids	10-3XXX	10,962	0	29,120
Subtotal - Revenues From State Sources		13,051,424	13,409,055	13,494,572
Revenues from Federal Sources:				
Medicaid Reimbursement	10-4200	8,812	29,622	27,184
Education Jobs Fund	18-4522	1,108	0	0
Subtotal - Revenues From Federal Sources		9,920	29,622	27,184
Budgeted Fund Balance - Operating Budget	10-303	0	0	200,000
Other Financing Sources	10-5000	94	0	0
Adjustment For Prior Year Encumbrances		0	559,681	0
Actual Revenues (Over)/Under Expenditures		-58,544	0	0
Total Operating Budget		25,224,854	26,421,436	26,330,911

2014-15 User Friendly Budget Summary

Page 2 of 13

Generated on March 19, 2014

SALEM

Advertised Revenues

PITTSGROVE TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
Grants and Entitlements:				
Other Revenue From Local Sources	20-1xxx	336	0	0
Total Revenues From Local Sources	20-1XXX	336	0	0
Revenues from State Sources:				
Preschool Education Aid	20-3218	69,300	69,300	69,300
Total Revenues From State Sources		69,300	69,300	69,300
Revenues from Federal Sources:				
Title I	20-4411-4416	304,094	450,306	450,306
Title II	20-4451-4455	60,242	41,875	41,400
I.D.E.A. Part B (Handicapped)	20-4420-4429	406,764	383,148	383,148
Other	20-4XXX	0	10,272	0
Total Revenues From Federal Sources		771,100	885,601	874,854
Total Grants And Entitlements		840,736	954,901	944,154
Repayment of Debt:				
Revenues from Local Sources:				
Local Tax Levy	40-1210	606,352	542,035	503,085
Total Revenues From Local Sources		606,352	542,035	503,085
Revenues from State Sources:				
Debt Service Aid Type II	40-3160	324,557	316,248	277,543
Budgeted Fund Balance	40-303	0	2	0
Total Local Repayment Of Debt		930,909	858,285	780,628
Total Repayment Of Debt		930,909	858,285	780,628
Total Revenues/Sources		26,996,499	28,234,622	28,055,693
Total Revenues/Sources Net of Transfers		26,996,499	28,234,622	28,055,693

SALEM

Advertised Appropriations

PITTSGROVE TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
General Current Expense:				
Instruction:				
Regular Programs - Instruction	11-1XX-100-XXX	7,178,713	7,344,595	7,260,639
Special Education - Instruction	11-2XX-100-XXX	2,090,259	2,209,962	2,284,977
Basic Skills/Remedial - Instruction	11-230-100-XXX	265,282	438,464	396,612
School-Spon. Co/Extra Curr. Actvts. - Inst	11-401-100-XXX	49,967	65,543	54,255
School-Sponsored Athletics - Instruction	11-402-100-XXX	328,223	358,582	349,780
Support Services:				
Undistributed Expenditures - Instruction (Tuition)	11-000-100-XXX	507,683	664,944	686,965
Undist. Expend.-Attendance And Social Work	11-000-211-XXX	29,514	31,001	30,045
Undist. Expenditures - Health Services	11-000-213-XXX	362,309	343,016	345,641
Undist. Expend.-Speech, OT, PT And Related Svcs	11-000-216-XXX	299,723	330,899	377,545
Undist Expend-Oth Supp Serv Std-Extra Serv	11-000-217-XXX	193,141	231,886	282,816
Undist. Expenditures - Guidance	11-000-218-XXX	630,800	691,864	702,098
Undist. Expenditures - Child Study Teams	11-000-219-XXX	586,439	561,789	555,409
Undist. Expend.-Improv. Of Inst. Serv.	11-000-221-XXX	406,560	477,074	485,426
Undist. Expend.-Edu. Media Serv/Library	11-000-222-XXX	405,684	317,966	308,502
Undist. Expend.-Instr. Staff Training Serv.	11-000-223-XXX	11,918	18,970	24,500
Undist. Expend.-Support Serv.-Gen. Admin.	11-000-230-XXX	541,473	594,351	544,916
Undist. Expend.-Support Serv.-School Admin.	11-000-240-XXX	1,140,257	1,156,689	1,080,659
Undist. Expend. - Central Services	11-000-251-XXX	424,068	418,959	420,548
Undist. Expend. - Admin. Info Technology	11-000-252-XXX	330,715	354,252	309,023
Undist. Expend.-Oper. And Maint. Of Plant Serv.	11-000-26X-XXX	2,709,377	2,746,212	2,942,460
Undist. Expend.-Student Transportation Serv.	11-000-270-XXX	1,741,610	1,566,279	1,717,035
Personal Services - Employee Benefits	11-XXX-XXX-2XX	4,229,875	4,926,092	4,794,251
Undistributed Expenditures-Food Services	11-000-310-930	36,557	0	0
Total Undistributed Expenditures		14,587,703	15,432,243	15,607,839
Total General Current Expense		24,498,147	25,849,389	25,954,102

Page: 11 of 19
Budgetary Year: 2014

SALEM

Advertised Appropriations

PITTSBORO TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
Capital Expenditures:				
Equipment	12-XXX-XXX-730	373,933	216,382	42,000
Facilities Acquisition And Const. Serv.	12-000-400-XXX	261,182	142,325	284,261
Interest Deposit To Capital Reserve	10-604	0	10	10
Total Capital Outlay		635,115	358,717	326,271
Special Schools:				
Other Special Schools:				
Other Special Schools - Instruction	13-4XX-100-XXX	89,640	115,570	23,060
Other Special Schools - Support Services	13-4XX-200-XXX	1,952	0	0
Total Other Special Schools	13-4XX-X00-XXX	91,592	115,570	23,060
Total Special Schools	13-XXX-XXX-XXX	91,592	115,570	23,060
Transfer Of Funds To Charter Schools	10-000-100-56X	0	97,760	27,478
General Fund Grand Total		25,224,854	26,421,436	26,330,911
Special Grants and Entitlements:				
Local Projects				
Preschool Education Aid:	20-XXX-XXX-XXX	336	0	0
PEA Instruction	20-218-100-XXX	69,300	69,300	69,300
Total Preschool Education Aid	20-218-XXX-XXX	69,300	69,300	69,300
Total State Projects	20-XXX-XXX-XXX	69,300	69,300	69,300
Federal Projects:				
Title I	20-XXX-XXX-XXX	304,094	450,306	450,306
Title II	20-XXX-XXX-XXX	60,242	41,875	41,400
I.D.E.A. Part B (Handicapped)	20-XXX-XXX-XXX	406,764	383,148	383,148
Other	20-XXX-XXX-XXX	0	10,272	0
Total Federal Projects	20-XXX-XXX-XXX	771,100	885,601	874,854
Total Special Revenue Funds		840,738	954,901	944,154
Repayment of Debt:				

SALEM

Advertised Appropriations

PITTSBORO TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
Total Regular Debt Service	40-701-510-XXX	930,909	858,285	780,628
Total Debt Service Funds		930,909	858,285	780,628
Total Expenditures/Appropriations		28,996,499	28,234,622	28,055,693
Total Expenditures Net of Transfers		28,996,499	28,234,622	28,055,693

SALEM

Advertised Recapitulation of Balances

PITTSBORO TWP

Budget Category	Audited Balance 6-30-2012	Audited Balance 6-30-2013	Estimated Balance 6-30-2014	Estimated Balance 6-30-2015
Unrestricted:				
-General Operating Budget	384,008	487,614	487,614	287,614
-Repayment of Debt	2	2	0	0
Restricted for Specific Purposes- General Operating Budget:				
-Capital Reserve	2,701	2,711	2,721	2,731
-Adult Education Programs	0	0	0	0
-Maintenance Reserve	0	0	0	0
-Legal Reserve	0	0	0	0
-Tuition Reserve	0	0	0	0
-Current Expense Emergency Reserve	0	0	0	0
Repayment of Debt:				
-Restricted for Repayment of Debt	0	0	0	0

SALEM

Advertised Per Pupil Cost Calculations

PITTSBORO TWP

Per Pupil Cost Calculations	2011-12 Actual Costs	2012-13 Actual Costs	2013-14 Original Budget	2013-14 Revised Budget	2014-15 Proposed Budget
Total Budgetary Comparative Per Pupil Cost	\$12,510	\$12,962	\$12,498	\$13,865	\$13,785
Total Classroom Instruction	\$6,727	\$6,967	\$6,711	\$7,533	\$7,472
Classroom-Salaries and Benefits	\$5,962	\$6,135	\$5,893	\$6,541	\$6,581
Classroom-General Supplies and Textbooks	\$209	\$213	\$234	\$334	\$209
Classroom-Purchased Services	\$556	\$619	\$584	\$657	\$682
Total Support Services	\$1,993	\$2,093	\$2,052	\$2,224	\$2,273
Support Services-Salaries and Benefits	\$1,876	\$1,734	\$1,729	\$1,852	\$1,843
Total Administrative Costs	\$1,899	\$1,727	\$1,674	\$1,840	\$1,700
Administration Salaries and Benefits	\$1,437	\$1,459	\$1,405	\$1,524	\$1,395
Total Operations and Maintenance of Plant	\$1,642	\$1,731	\$1,616	\$1,785	\$1,892
Operations and Maintenance-Salaries and Benefits	\$688	\$688	\$623	\$702	\$701
Board Contribution to Food Services	\$34	\$21	\$0	\$0	\$0
Total Extracurricular Costs	\$257	\$261	\$278	\$303	\$287
Total Equipment Costs	\$32	\$217	\$20	\$127	\$25
Legal Costs	\$32	\$19	\$14	\$39	\$23
Employee Benefits as a percentage of salaries*	30.43%	29.11%	31.38%	33.31%	32.68%

*Does not include pension and social security paid by the State on-behalf of the district.
 **Federal and State funds in the blended resource school-based budgets.

The information presented in columns 1 through 3 as well as the related descriptions of the per pupil cost calculations are contained in the Taxpayers' Guide to Education Spending (formerly the Comparative Spending Guide) and can be found on the Department of Education's Internet website: <http://www.state.nj.us/education/guide/>. This publication is also available in the board office and public libraries. The same calculations were performed using the 2013-14 revised appropriations and the 2014-15 budgeted appropriations presented in this advertised budget. Total Budgetary Comparative Per Pupil Cost is defined as current expense exclusive of tuition expenditures, transportation, residential costs, and judgments against the school district. For all years it also includes the restricted entitlement aids. With the exception of Total Equipment Cost, each of the other per pupil cost calculations presented is a component of the total comparative per pupil cost, although all components are not shown.

SALEM

Unusual Revenues and Appropriations

PITTSBORO TWP

Line Item	Number	Source	Amount	Explanation
1	300	Investment Income	58005.00	Investment Income
1	500	PARCC	14560.00	PARCC Readiness
2	500	Per Pupil Growth Aid	14560.00	Per Pupil Growth Aid
2	300*	Miscellaneous	119434.00	Utility Rebate, Insurance rebate

SALEM

Estimated Tax Rate Information

PITTSBORO TWP

A. Estimated 14-15 School Tax Rate	
WITHOUT REPAYMENT OF DEBT OR ADJUSTMENTS	
(A) General Fund School Levy	9,150,057
(B) Estimated Net Taxable Valuation (as of 10/01/13)	606,559,270
(C) Estimated 14-15 General Fund School Tax Rate=(A)/(B)x100	1.5085
WITH REPAYMENT OF DEBT AND ADJUSTMENTS	
(D) Total School Levy	9,672,617
(E) Estimated Net Taxable Valuation (as of 10/01/13)	606,559,270
(F) Estimated 14-15 Total School Tax Rate=(D)/(E)x100	1.5947
B. Estimated 14-15 Equalized School Tax Rate	
WITHOUT REPAYMENT OF DEBT OR ADJUSTMENTS	
(G) General Fund School Levy	9,150,057
(H) Estimated Equalized Valuation (as of 10/01/13)	633,724,008
(I) Estimated 14-15 Equalized General Fund School Tax Rate=(G)/(H)x100	1.4439
WITH REPAYMENT OF DEBT AND ADJUSTMENTS	
(J) Total School Levy	9,672,617
(K) Estimated Equalized Valuation (as of 10/01/13)	633,724,008
(L) Estimated 14-15 Equalized Total School Tax Rate=(J)/(K)x100	1.5263

SALEM

Employee Contract List for District

PITTSGROVE TWP

NAME=Henry Bermann

CATEGORY	MEASURE
Job Title	Superintendent
Job Title II	
Base Annual Salary Amount	\$163,830
Full-Time Equivalent (FTE)	1.0
Shared with Another District?	Y
Shared County	33
Shared District	1340
Job Title Other District	Superintendent
Member of Collective Bargaining Unit (CBU)?	N
Beginning Date of Contract	07/01/12
End Date of Contract	06/30/15
Contracted Number of Annual Work Days	260
Contracted Number of Annual Vacation Days	20
Contracted Number of Annual Sick Days	12
Contracted Number of Annual Personal Days	4
Contracted Number of Annual Consulting Days	0
Number of Other Contracted Non-Working Days	105
Description of Other Contracted Non-Working Days	weekends
Total Allowances Amount	5136
Total Bonuses Amount	0
Total Stipends Amount	0
District Contributions Above Teacher Contract for Insurance (Health, Dental, Life, Other)	0
District Contributions Above Teacher Contract for Retirement Plans	0
Total Contractual Post-Employment Benefit Amount	199643
Contractual Post-Employment Benefit Description of Payout of Sick days	per contract
Contractual Post-Employment Benefit Description of Payout of Vacation days	per contract
Contractual Post-Employment Benefit Description of Payout of Personal days	none
Contractual Post-Employment Benefit Description of Other Benefits 1	
Contractual Post-Employment Benefit Description of Other Benefits 2	
Contractual Post-Employment Benefit Description of Other Benefits 3	

SALEM

Employee Contract List for District

PITTSGROVE TWP

NAME=Henry Bermann

CATEGORY	MEASURE
Total Other/In-Kind Remuneration Amount	0
Description of Other/In-Kind Remuneration Annual Option to Buyback Sick Time in Cash	
Description of Other/In-Kind Remuneration Annual Option to Buyback Vacation Time in Cash	
Description of Other/In-Kind Remuneration Annual Option to Buyback Personal Time in Cash	none
Description of Other/In-Kind Remuneration Annual Option to Other Remuneration 1	
Description of Other/In-Kind Remuneration Annual Option to Other Remuneration 2	
Description of Other/In-Kind Remuneration Annual Option to Other Remuneration 3	
Additional Comment 1	
Additional Comment 2	
Additional Comment 3	

NAME=Suzanne R Fox Abdill

CATEGORY	MEASURE
Job Title	Business Administrator
Job Title II	
Base Annual Salary Amount	\$123,035
Full-Time Equivalent (FTE)	1.0
Shared with Another District?	Y
Shared County	33
Shared District	1340
Job Title Other District	Business Administrator
Member of Collective Bargaining Unit (CBU)?	N
Beginning Date of Contract	07/01/13
End Date of Contract	06/30/14
Contracted Number of Annual Work Days	260
Contracted Number of Annual Vacation Days	20
Contracted Number of Annual Sick Days	12
Contracted Number of Annual Personal Days	4
Contracted Number of Annual Consulting Days	0
Number of Other Contracted Non-Working Days	105

SALEM

Employee Contract List for District

PITTSBORO TWP

NAME=Suzanne R Fox Abdill

CATEGORY	MEASURE
Description of Other Contracted Non-Working Days	weekends
Total Allowances Amount	4930
Total Bonuses Amount	0
Total Stipends Amount	0
District Contributions Above Teacher Contract for Insurance (Health, Dental, Life, Other)	0
District Contributions Above Teacher Contract for Retirement Plans	0
Total Contractual Post-Employment Benefit Amount	33930
Contractual Post-Employment Benefit Description of Payout of Sick days	maximum amount allowed
Contractual Post-Employment Benefit Description of Payout of Vacation days	capped at 20 days carried over
Contractual Post-Employment Benefit Description of Payout of Personal days	none
Contractual Post-Employment Benefit Description of Other Benefits 1	
Contractual Post-Employment Benefit Description of Other Benefits 2	
Contractual Post-Employment Benefit Description of Other Benefits 3	
Total Other/In-Kind Remuneration Amount	0
Description of Other/In-Kind Remuneration Annual Option to Buyback Sick Time in Cash	
Description of Other/In-Kind Remuneration Annual Option to Buyback Vacation Time in Cash	
Description of Other/In-Kind Remuneration Annual Option to Buyback Personal Time in Cash	
Description of Other/In-Kind Remuneration Annual Option to Other Remuneration 1	
Description of Other/In-Kind Remuneration Annual Option to Other Remuneration 2	
Description of Other/In-Kind Remuneration Annual Option to Other Remuneration 3	
Additional Comment 1	
Additional Comment 2	
Additional Comment 3	

SALEM

District Status Above, At, or Below Expected Local Levy

PITTSBORO TWP

LINE	Name	Amount	Text
A	2014-15 General Fund Levy	9,296,970	
B	Equalization Aid	10,430,282	
C	Total Budgeted Adequacy Spending (A + B)	19,727,271	
D	District Adequacy Budget	20,950,044	
E	Excess Amount (C - D)	-1,222,773	
	Status		The proposed budget is at or below the expected local levy
	Explanation		

SALEM

Minimum Tax Levy Calculation

PITTSGROVE TWP

Line	Name	Amount
A	District Adequacy Budget	20,950,044
B	Required Local Share	9,839,046
C1	2013-14 General Fund Levy	9,003,134
C2	LESS: Non-Permanent Separate Proposals 2013-14	0
C3	LESS: CDL Budgeted in 2014-15	0
C4	PLUS: CDL and CDBG Budgeted in 2013-14	0
C5	Adjusted 2013-14 General Fund Levy	9,003,134
D	Minimum Tax Levy = Lesser of (A) or (B) or (C5)	9,003,134

NOTE: Amount Shown on Line 100 or 110 in 2014-15 Must Equal or Exceed Line D (Above)

2014-15 Budget Details

Generated on March 19, 2014

SALEM

Adjustment for Increase in Health Care Costs

PITTSGROVE TWP

LINE	Name	Amount
A1	2014-15 Health Benefits	3,616,596
A2	LESS 2014-15 Dental and Vision costs included in object 270	34,604
A3	LESS 2014-15 Budgeted Withdrawal from Current Expense Emergency Reserve used for Health Care Costs	0
A4	Subtotal 2014-15 Health Care Costs	3,581,992
B1	2013-14 Health Benefits Original Budget	3,432,864
B2	LESS 2013-14 Dental and Vision costs included in object 270	32,659
B3	LESS 2013-14 Budgeted Withdrawal from Current Expense Emergency Reserve used for Health Care Costs	0
B4	Subtotal 2013-14 Health Care Costs - Original Budget	3,400,205
C	Inflate 2013-14 Health Care Costs by 2%	3,468,209
D	Increase in Health Care Costs	113,783
E	SHBP percentage increase	5.4%
F	2013-14 Health Care Costs multiplied by average percentage increase in SHBP over 2%	115,607
G	Maximum Adjustment for Health Care Costs	113,783

2014-15 Budget Details

Generated on March 19, 2014

SALEM

Tax Levy Cap Calculation

PITTSGROVE TWP

Line	Name	Amount
A	Prebudget year adjusted tax levy, including weighted increases for enrollment, inflated by 2%	9,183,196
B	Adjustment for increase in health care costs	113,783
C	Adjustment for increase in certain normal and accrued liability pension contributions (pension deferral)	0
D	Adjustment for responsibility assumed by district	0
E	Adjustment for responsibility shifted to another district or entity	0
F	Use of Banked Cap	0
G	Tax Levy Cap = sum (A) through (F)	9,296,979

NOTE: The 2014-15 tax levy recorded on line 100 of budgeted revenue cannot exceed the amount on line G above unless as a result of a merged separate proposal. Any additional levy increases must be proposed separately to the voters or board of school estimate and be supported by interpretive statements.

2014-15 Budget Details

Generated on March 19, 2014

PITTSGROVE TOWNSHIP BOARD OF EDUCATION

PITTSGROVE, NJ 08318

ANALYSIS OF TAXES

	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Current Tax Levy	8,461,511	8,345,144	8,625,275	8,483,060	8,483,060	8,826,602	9,003,134	9,296,979
Average over two years	<u>8,313,196</u>	<u>8,403,328</u>	<u>8,485,210</u>	<u>8,554,168</u>	<u>8,483,060</u>	<u>8,654,831</u>	<u>8,914,868</u>	<u>9,150,056</u>
Ratables	<u>594,170,863</u>	<u>600,450,594</u>	<u>602,646,634</u>	<u>607,043,844</u>	<u>607,279,642</u>	<u>606,807,050</u>	<u>607,420,698</u>	<u>606,559,270</u>
Current Tax Rate	\$ 1.3991	\$ 1.3995	\$ 1.4080	\$ 1.4092	\$ 1.3969	\$ 1.4263	\$ 1.4677	\$ 1.5085
Current Tax Rate Increase	<u>0.0136</u>	<u>0.0004</u>	<u>0.0085</u>	<u>0.0012</u>	<u>\$(0.0123)</u>	<u>\$ 0.0294</u>	<u>\$ 0.0414</u>	<u>\$ 0.0409</u>
Debt Service Tax Levy	370,652	449,121	454,880	583,861	573,888	606,352	542,035	503,085
Average over two years	<u>385,170</u>	<u>409,887</u>	<u>452,001</u>	<u>519,371</u>	<u>578,875</u>	<u>590,120</u>	<u>574,194</u>	<u>522,560</u>
Ratables	<u>594,170,863</u>	<u>600,450,594</u>	<u>602,646,634</u>	<u>607,043,844</u>	<u>607,279,642</u>	<u>606,807,050</u>	<u>607,420,698</u>	<u>606,559,270</u>
Debt Service Tax Rate	\$ 0.0648	\$ 0.0683	\$ 0.0750	\$ 0.0856	\$ 0.0953	\$ 0.0973	\$ 0.0945	\$ 0.0862
Debt Service Tax Rate Increase	<u>(0.0036)</u>	<u>0.0034</u>	<u>0.0067</u>	<u>0.0106</u>	<u>0.0098</u>	<u>0.0019</u>	<u>(0.0027)</u>	<u>(0.0084)</u>
Current Tax Rate	1.3991	1.3995	1.4080	1.4092	1.3969	1.4263	1.4677	1.5085
Debt Service Tax Rate	<u>0.0648</u>	<u>0.0683</u>	<u>0.0750</u>	<u>0.0856</u>	<u>0.0953</u>	<u>0.0973</u>	<u>0.0945</u>	<u>0.0862</u>
Total Tax Rate	\$ <u>1.4640</u>	\$ <u>1.4678</u>	\$ <u>1.4830</u>	\$ <u>1.4947</u>	\$ <u>1.4922</u>	\$ <u>1.5235</u>	\$ <u>1.5622</u>	\$ <u>1.5947</u>
Total Tax Increase	\$ <u>0.0100</u>	\$ <u>0.0038</u>	\$ <u>0.0152</u>	\$ <u>0.0117</u>	\$ <u>(0.0025)</u>	\$ <u>0.0313</u>	\$ <u>0.0386</u>	\$ <u>0.0325</u>

The current tax increase for the average assessed value of \$187,000 for a home in Pittsgrove is \$60.78. There was no increase in the average assessed value of a home from the previous year.

SALEM

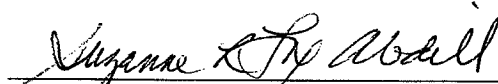
Administrative Cost Limit: Per Pupil Calculation

PITTSGROVE TWP

Administrative Costs	2013-14 Revised Budget	2013-14 Approved Change	2014-15 Regional Limit	2014-15 Budget
Enrollment for Per Pupil Calculation:				
From Advertised Enrollment Report:				
Line 11: Pupils on Roll Regular Full Time	1,447	1,447	1,455	1,455
1/2 of Line 12: Pupils on Roll Regular Shared Time	17	17	17	17
Line 21: Pupils on Roll Special Full Time	232	232	232	232
1/2 of Line 22: Pupils on Roll Special Shared Time	11	11	11	11
From Enrollment Projection Report:				
Less Line 35: Charter Schools	0	0	3	3
Total Enrollment for Per Pupil Calculation(A2)	1,706	1,706	1,711	1,711
Total Administrative Costs per Pupil = A1 / A2	1,840	381	1,887	1,700

2014-15 Budget Details

Generated on March 19, 2014



SUZANNE R. FOX ABDILL, BOARD SECRETARY