

A Special Meeting of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Monday, May 5, 2014 7:00 P.M., Arthur P. Schalick High School.

Board President, Mr. Dominick Miletta, opened the meeting at 7:08 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board President, Mr. Dominick Miletta, read the following statement:

The New Jersey Open Public Meeting law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, South Jersey Times, The Daily Journal and the Elmer Times.

CALL TO ORDER

Board President, Mr. Dominick Miletta, read the District Mission Statement:

The Pittsgrove Township School District promotes the academic and personal growth of all students to the best of their abilities with a rigorous program that supports personal strengths and self-sufficiency, inspiring an ethic of lifelong learning. We strive to instill traditional values and a diversity of 21<sup>st</sup> century skills necessary to succeed in global environment.

DISTRICT MISSION STATEMENT

The Board President, Mr. Dominick Miletta, called for a Roll Call of the Board:

Members Present: Mrs. Conover, Mrs. Hayman, Mr. Lawlor, Mrs. Penven, Mr. Rumpp, Mrs. Snyder, Mr. Wentzell, Mr. Wheaton Mrs. Smith, Mr. Miletta

ROLL CALL

Members Absent: None

Also in Attendance:

Mr. Henry Bermann, Superintendent; Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Mrs. Donna Meyers, Principal A.P. Schalick High School; Dr. Priscilla Ocasio-Jimenez, Principal Pittsgrove Township Middle School; Mrs. Patricia Gaburo, Principal, Olivet/Elmer/Norma Schools; Mrs. Michelle Deaver, Director of Special Education; Mr. Michael Munafo, Technology Supervisor; the press, staff members, and the public.

PRESENTATIONS

PRESENTATIONS

The following was presented at the May 5, 2014 Special Session:

- Board President, Dominick Miletta, III, presented a Resolution to the teaching staff of the Pittsgrove Township School District, on behalf of the Board of Education and the Superintendent of Schools.

Moved by Mrs. Snyder and seconded by Mrs. Penven that the Board of Education approve the presentation of a Resolution to the teaching staff of the Pittsgrove Township School District, on behalf of the Board of Education and the Superintendent of Schools. (See page 175)

Unanimously approved

## PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 5, 2014

PUBLIC  
HEARING  
2014-2015  
BUDGET

## PUBLIC HEARING ON THE 2014-2015 BUDGET

Moved by Mr. Lawlor and seconded by Mr. Rump that the Board of Education approve to open the Public Hearing on the 2014-2015 Budget.

Unanimously approved

- Administration presented the proposed budget for the 2014-2015 school year.
- Comments included concerns about funding issues, grants, strategic plan, Drexel co-op funds, 540 Medicaid, administration salaries, outsourcing, school choice.

CLOSE PUBLIC  
HEARING ON  
BUDGET

Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve to close the Public Hearing on the 2014-2015 Budget.

Unanimously approved

APPROVAL OF  
2014-2015  
SCHOOL  
BUDGET

Moved by Mrs. Conover and seconded by Mrs. Hayman that the Board of Education approve, by Resolution, the 2014-2015 school budget totaling \$26,330,911. The local levy to be raised for current expense is \$9,296,979. The local tax levy to be raised for debt service is \$503,085.

(See pages 175-179)

Roll Call:

Ayes (8) Mrs. Conover, Mrs. Hayman, Mr. Lawlor, Mrs. Penven, Mrs. Snyder, Mr. Wentzell,  
Mrs. Smith, Mr. Miletta

Noes (1) Mr. Rump

Abstain (0)

Motion Carried

SEPARATE  
PROPOSAL TO  
APPROVE  
ADDITIONAL  
FUNDING

Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve of presenting a separate proposal for additional funding to the voters of Pittsgrove Township at the November 2014 election that will read as follows: Resolved, that there should be an additional \$128,000 for General Funds in the 2014-2015 school year. These taxes will be used exclusively for winter track, freshman sports and an additional early learning literacy program for preschool children. These proposed additional expenditures are in addition to those necessary to achieve the Core Curriculum Content Standards and are a permanent increase.

Moved by Mrs. Conover and seconded by Mrs. Snyder to amend the separate proposal to read "These taxes will be used exclusively for winter track, enhanced cocurricular activities and an additional ELLI program for preschool children."

Roll Call:

Ayes (6) Mrs. Conover, Mrs. Penven, Mrs. Snyder, Mr. Wentzell,  
Mrs. Smith, Mr. Miletta

Noes (2) Mrs. Hayman, Mr. Lawlor

Abstain (1) Mr. Rump

Motion Carried

With the approval of the change in language on presenting a separate proposal for additional funding, a roll call was called to present the separate proposal for additional funding to the voters of Pittsgrove Township.

Roll Call:

Ayes (8) Mrs. Conover, Mrs. Hayman, Mr. Lawlor, Mrs. Penven, Mrs. Snyder, Mr. Wentzell,  
Mrs. Smith, Mr. Miletta

Noes (0)

Abstain (1) Mr. Rump

Motion Carried

## COMMUNICATIONS

KIMBERLY  
CLARK,  
RESIGNATION,  
JUNE 30, 2014

Moved by Mrs. Conover and seconded by Mrs. Smith that the Board of Education accept the letter of resignation submitted by Transportation Supervisor, Kimberly Clark, effective June 30, 2014.

(See page 180)

Unanimously approved

BOARD  
RECESS

Moved by Mr. Rump and seconded by Mr. Wheaton that the Board of Education recess for ten minutes. (9:18 P.M.)

Unanimously approved

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 5, 2014

Moved by Mrs. Snyder and seconded by Mrs. Smith that the Board of Education resume the meeting. (9:36 P.M)  
Unanimously approved

RESUME MEETING

SUPERINTENDENT'S REPORT

Moved by Mr. Wheaton and seconded by Mrs. Conover that the Board of Education approve the reappointment of the administration and certificated staff for the 2014-15 school year. The reappointment of same includes the following actions:

APPROVE ADMINISTRATIVE AND CERTIFICATED STAFF FOR 2014-2015

Reductions-In Force effective June 30, 2014:

- Elimination of Assistant Principal positions at Elmer Elementary School and Olivet Elementary School;
- Elimination of one (1) Early Launch to Learning Initiative (ELLI) Teacher;
- Elimination of one (1) Kindergarten Teacher;
- Elimination of one (1) 4th Grade Teacher;
- Terrence Spencer - PTMS Asst. Principal;
- Ben Cruzan - APSHS English Teacher.

REDUCTIONS IN FORCE EFFECTIVE JUNE 30, 2014

The following transfers are effective September 1, 2014:

- Dorothy Lower, from PE Teacher/Athletic Trainer-APSHS, to PE Teacher-PTMS;
- Terri Probasco, from Guidance Counselor-APSHS, to Guidance Counselor-Elmer/Norma Elementary Schools;
- Dana Logandro, from Guidance Counselor-Olivet, to Guidance Counselor-PTMS; Retain Substance Abuse Counselor duties for PTMS and APSHS;
- Tiffany Duca, from Guidance Counselor-PTMS/ES/NS, to Guidance Counselor-Olivet;
- Karen Morton, from Kindergarten Teacher-Norma School, to Grade 3 Teacher-Olivet School;
- Alice Bowser, from Kindergarten Teacher-Norma School, to Grade 1 Teacher-Elmer School, replacing retiring Denise Kurshner;
- Karen Conroy-Grobman, from Grade 5 Teacher-Olivet, to Science/LA Teacher-PTMS, replacing retiring Helen Platt;
- Christine Turner, from Special Education-Olivet, to Special Teacher, PTMS;
- William Tanis, from BSI-PTMS, to BSI Teacher-Olivet.
- James Turner, from full time PE Teacher - PTMS, to half time PE Teacher - APSHS.

STAFF TRANSFERS EFFECTIVE SEPTEMBER 1, 2014

Total reduction in staff is per 2014-15 budget. All administrative staff positions appear at the 2014-15 step and salary scale. All teaching staff positions appear at the 2013-14 step and salary scale, pending completion of negotiations. (See pages 180-184)

Roll Call:

Ayes (10) Mrs. Conover, Mrs. Hayman, Mr. Lawlor, Mrs. Penven, Mr. Rumpp, Mrs. Snyder (abstain, Elmer), Mr. Wentzell,  
Mr. Wheaton, Mrs. Smith, Mr. Miletta

Noes (0) Abstain (1) Mrs. Snyder (Elmer only) Motion Carried

Adjustments effective July 1, 2014: (TABLED)

- Daniel Bruce, from Assistant Principal-Elmer Elementary School, to Principal, Elmer/ Norma Elementary Schools, effective July 1, 2014;
- Patricia Gaburo, from Principal-Olivet/Elmer/Norma Elementary Schools, to Principal-Olivet School, effective July 1, 2014.

ADJUSTMENTS EFFECTIVE JULY 1, 2014 TABLED

Transfers: (TABLED)

- Tino Monti, from Assistant Principal-Olivet, to Assistant Principal-PTMS, effective July 1, 2014, replacing Terrence Spencer.

TINO MONTI TRANSFER TO PTMS TABLED

## PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 5, 2014

APPROVAL OF  
BUSINESS  
ADMINISTRATOR'S  
CONTRACT FOR  
2014-2015

Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve the Business Administrator/Board Secretary Contract for the 2014-2015 school year, pending approval by the Salem County Office of Education.

Roll Call:

Ayes (10) Mrs. Conover, Mrs. Hayman, Mr. Lawlor, Mrs. Penven, Mr. Rumpp, Mrs. Snyder, Mr. Wentzell, Mr. Wheaton, Mrs. Smith, Mr. Miletta

Noes (0)

Abstain (0)

Motion Carried

GRANT-WRITING

Moved by Mr. Lawlor and seconded by Mrs. Penven that the Board of Education partner with district at a total cost of \$7,000 to contract with Seliger & Associates for grant-writing services. The cost to the district will be \$3,500.

Roll Call:

Ayes (7) Mrs. Hayman, Mr. Lawlor, Mrs. Penven, Mr. Rumpp, Mrs. Snyder, Mr. Wentzell, Mr. Miletta

Noes (2) Mrs. Conover, Mrs. Smith

Abstain (0)

Motion Carried

FOR YOUR  
INFORMATION

FOR YOUR INFORMATION

- Acknowledgement for Board's action from retiring teacher. (See page 184)

AUDIENCE  
PARTICIPATION I

AUDIENCE PARTICIPATION I

Comments included thanks to the Board for *Teacher's Appreciation Week*, comments on grants, school staff population, Olivet Art Show, staffing changes, space at Elmer for Guidance.

BOARD OF EDUCATION BUSINESS

- UNFINISHED BUSINESS

Superintendent's evaluation and goals will be discussed at the May 15, 2014 meeting.

- NEW BUSINESS

Resolution on sending district voting rights. (See pages 185-189)

- SPECIAL COMMITTEE REPORTS (None)

CLOSED SESSION (Nothing at this time)

ADJOURNMENT

ADJOURNMENT

Moved by Mrs. Smith and seconded by Mrs. Hayman that the Board of Education meeting be adjourned. (10:33 P.M.)

Unanimously approved

**BOARD RESOLUTION  
ACKNOWLEDGING THE TEACHING STAFF  
OF THE  
PITTSGROVE TOWNSHIP SCHOOL DISTRICT**

**WHEREAS**, the Pittsgrove Township BOE wishes to recognize its teaching staff often, and especially during Teacher Appreciation Week, May 5-9, 2014; and


**WHEREAS**, the Pittsgrove Township Board of Education acknowledges that its teachers play a crucial role in the education and growth of their students; and

**WHEREAS**, the Pittsgrove Township Board of Education recognizes that its teachers rise to the daily challenge presented before them, creating a climate for learning and instilling an ethic of lifelong learning in their students; and

**WHEREAS**, the Pittsgrove Township Board of Education appreciates the inspiration provided by its teachers to their students; and also acknowledges them for instilling PRIDE – the characteristics of patience, respect, integrity diligence and empathy into the lives of their students;

**NOW, THEREFORE, BE IT RESOLVED**, that the Pittsgrove Township Board of Education, by Resolution, publicly distinguishes the teaching staff of the Pittsgrove Township School District at its Board of Education Meeting held this 5<sup>th</sup> day of May, 2014.

  
DOMINICK J. MILETTA, III  
BOARD OF EDUCATION PRESIDENT

  
HENRY BERMAN  
SUPERINTENDENT OF SCHOOLS

SALEM

Advertised Enrollments

PITTSGROVE TWP

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ENROLLMENT CATEGORIES	October 15, 2012 Actual	October 15, 2013 Actual	October 15, 2014 Estimated
Pupils On Roll Regular Full-Time	1,494	1,447	1,455
Pupils On Roll Regular Shared-Time	36	33	33
Pupils On Roll - Special Full-Time	247	232	232
Pupils On Roll - Special Shared-Time	24	21	21
Subtotal - Pupils On Roll	1,801	1,733	1,741
Private School Placements	5	4	8
Pupils Sent to Other Districts-Reg Prog	2	1	1
Pupils Sent to Other Dists-Spec Ed Prog	11	12	12
Pupils Received	247	225	225
Pupils in State Facilities	1	2	2

SALEM

Advertised Revenues

PITTSGROVE TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
<b>Operating Budget:</b>				
<b>Revenues from Local Sources:</b>				
Local Tax Levy	10-1210	8,826,602	9,003,134	9,296,979
Total Tuition	10-1300	3,034,238	3,112,565	3,134,727
Unrestricted Miscellaneous Revenues	10-1XXX	361,120	307,369	177,439
Interest Earned On Capital Reserve Funds	10-1XXX	0	10	10
<b>Subtotal - Revenues From Local Sources</b>		<b>12,221,960</b>	<b>12,423,078</b>	<b>12,609,155</b>
<b>Revenues from State Sources:</b>				
School Choice Aid	10-3116	903,300	1,171,078	1,227,475
Categorical Transportation Aid	10-3121	744,267	729,154	729,154
Extraordinary Aid	10-3131	29,431	0	0
Categorical Special Education Aid	10-3132	822,120	837,197	837,197
Equalization Aid	10-3176	10,300,951	10,430,292	10,430,292
Categorical Security Aid	10-3177	227,854	228,815	228,815
Adjustment Aid	10-3178	12,519	12,519	12,519
Other State Aids	10-3XXX	10,962	0	29,120
<b>Subtotal - Revenues From State Sources</b>		<b>13,051,424</b>	<b>13,409,055</b>	<b>13,494,572</b>
<b>Revenues from Federal Sources:</b>				
Medicaid Reimbursement	10-4200	8,812	29,622	27,184
Education Jobs Fund	18-4522	1,108	0	0
<b>Subtotal - Revenues From Federal Sources</b>		<b>9,920</b>	<b>29,622</b>	<b>27,184</b>
Budgeted Fund Balance - Operating Budget	10-303	0	0	200,000
Other Financing Sources	10-5xxx	94	0	0
Adjustment For Prior Year Encumbrances		0	559,681	0
Actual Revenues (Over)/Under Expenditures		-58,544	0	0
<b>Total Operating Budget</b>		<b>25,224,854</b>	<b>26,421,436</b>	<b>26,330,911</b>

SALEM

Advertised Revenues

PITTSGROVE TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
<b>Grants and Entitlements:</b>				
Other Revenue From Local Sources	20-1xxx	336	0	0
<b>Total Revenues From Local Sources</b>	<b>20-1XXX</b>	<b>336</b>	<b>0</b>	<b>0</b>
<b>Revenues from State Sources:</b>				
Preschool Education Aid	20-3218	69,300	69,300	69,300
<b>Total Revenues From State Sources</b>		<b>69,300</b>	<b>69,300</b>	<b>69,300</b>
<b>Revenues from Federal Sources:</b>				
Title I	20-4411-4416	304,094	450,306	450,306
Title II	20-4451-4455	60,242	41,875	41,400
I.D.E.A. Part B (Handicapped)	20-4420-4429	406,764	383,148	383,148
Other	20-4XXX	0	10,272	0
<b>Total Revenues From Federal Sources</b>		<b>771,100</b>	<b>885,601</b>	<b>874,854</b>
<b>Total Grants And Entitlements</b>		<b>840,736</b>	<b>954,901</b>	<b>944,154</b>
<b>Repayment of Debt:</b>				
<b>Revenues from Local Sources:</b>				
Local Tax Levy	40-1210	606,352	542,035	503,085
<b>Total Revenues From Local Sources</b>		<b>606,352</b>	<b>542,035</b>	<b>503,085</b>
<b>Revenues from State Sources:</b>				
Debt Service Aid Type II	40-3160	324,557	316,248	277,543
Budgeted Fund Balance	40-303	0	2	0
<b>Total Local Repayment Of Debt</b>		<b>930,909</b>	<b>858,285</b>	<b>780,628</b>
<b>Total Repayment Of Debt</b>		<b>930,909</b>	<b>858,285</b>	<b>780,628</b>
<b>Total Revenues/Sources</b>		<b>26,996,499</b>	<b>28,234,622</b>	<b>28,055,693</b>
<b>Total Revenues/Sources Net of Transfers</b>		<b>26,996,499</b>	<b>28,234,622</b>	<b>28,055,693</b>

SALEM

Advertised Appropriations

PITTSGROVE TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
General Current Expense:				
Instruction:				
Regular Programs - Instruction	11-1XX-100-XXX	7,176,713	7,344,595	7,260,639
Special Education - Instruction	11-2XX-100-XXX	2,090,259	2,209,962	2,284,977
Basic Skills/Remedial - Instruction	11-230-100-XXX	265,262	438,464	396,612
School-Spon. Co/Extra Curr. Actvts. - Inst	11-401-100-XXX	49,967	65,543	54,255
School-Sponsored Athletics - Instruction	11-402-100-XXX	328,223	358,582	349,780
Support Services:				
Undistributed Expenditures - Instruction (Tuition)	11-000-100-XXX	507,683	664,944	686,965
Undist. Expend.-Attendance And Social Work	11-000-211-XXX	29,514	31,001	30,045
Undist. Expenditures - Health Services	11-000-213-XXX	362,309	343,016	345,641
Undist. Expend.-Speech, OT, PT And Related Svcs	11-000-216-XXX	299,723	330,899	377,545
Undist Expend-Oth Supp Serv Std-Extra Serv	11-000-217-XXX	193,141	231,886	282,816
Undist. Expenditures - Guidance	11-000-218-XXX	630,800	691,864	702,098
Undist. Expenditures - Child Study Teams	11-000-219-XXX	586,439	561,789	555,409
Undist. Expend.-Improv. Of Inst. Serv.	11-000-221-XXX	406,560	477,074	485,426
Undist. Expend.-Edu. Media Serv./Library	11-000-222-XXX	405,684	317,966	308,502
Undist. Expend.-Instr. Staff Training Serv.	11-000-223-XXX	11,918	18,970	24,500
Undist. Expend.-Support Serv.-Gen. Admin.	11-000-230-XXX	541,473	594,351	586,287
Undist. Expend.-Support Serv.-School Admin.	11-000-240-XXX	1,140,257	1,168,689	1,080,659
Undist. Expend. - Central Services	11-000-251-XXX	424,068	418,959	420,548
Undist. Expend. - Admin. Info Technology	11-000-252-XXX	330,715	354,252	309,023
Undist. Expend.-Oper. And Maint. Of Plant Serv.	11-000-26X-XXX	2,709,377	2,746,212	2,901,089
Undist. Expend.-Student Transportation Serv.	11-000-270-XXX	1,741,610	1,586,279	1,717,035
Personal Services - Employee Benefits	11-XXX-XXX-2XX	4,229,875	4,926,092	4,794,251
Undistributed Expenditures-Food Services	11-000-310-930	36,557	0	0
Total Undistributed Expenditures		14,587,703	15,432,243	15,607,839
Total General Current Expense		24,488,147	25,849,389	25,954,102

SALEM

Advertised Appropriations

PITTSGROVE TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
Capital Expenditures:				
Equipment	12-XXX-XXX-730	373,933	216,382	42,000
Facilities Acquisition And Const. Serv.	12-000-400-XXX	261,182	142,325	284,261
Interest Deposit To Capital Reserve	10-604	0	10	10
Total Capital Outlay		635,115	368,717	326,271
Special Schools:				
Other Special Schools:				
Other Special Schools - Instruction	13-4XX-100-XXX	89,640	115,570	23,060
Other Special Schools - Support Services	13-4XX-200-XXX	1,952	0	0
Total Other Special Schools	13-4XX-X00-XXX	91,592	115,570	23,060
Total Special Schools	13-XXX-XXX-XXX	91,592	115,570	23,060
Transfer Of Funds To Charter Schools	10-000-100-56X	0	97,760	27,478
General Fund Grand Total		25,224,854	26,421,436	26,330,911
Special Grants and Entitlements:				
Local Projects	20-XXX-XXX-XXX	336	0	0
Preschool Education Aid:				
PEA Instruction	20-218-100-XXX	69,300	69,300	69,300
Total Preschool Education Aid	20-218-XXX-XXX	69,300	69,300	69,300
Total State Projects	20-XXX-XXX-XXX	69,300	69,300	69,300
Federal Projects:				
Title I	20-XXX-XXX-XXX	304,094	450,306	450,306
Title II	20-XXX-XXX-XXX	60,242	41,875	41,400
I.D.E.A. Part B (Handicapped)	20-XXX-XXX-XXX	406,764	383,148	383,148
Other	20-XXX-XXX-XXX	0	10,272	0
Total Federal Projects	20-XXX-XXX-XXX	771,100	885,601	874,854
Total Special Revenue Funds		840,738	954,901	944,154
Repayment of Debt:				

SALEM

**Advertised Appropriations**

PITTSBORO TWP

Budget Category	Account	2012-13 Actual	2013-14 Revised	2014-15 Anticipated
Total Regular Debt Service	40-701-510-XXX	930,909	858,285	780,628
Total Debt Service Funds		930,909	858,285	780,628
Total Expenditures/Appropriations		28,996,499	28,234,622	28,055,693
Total Expenditures Net of Transfers		28,996,499	28,234,622	28,055,693

SALEM

**Advertised Recapitulation of Balances**

PITTSBORO TWP

Budget Category	Audited Balance 6-30-2012	Audited Balance 6-30-2013	Estimated Balance 6-30-2014	Estimated Balance 6-30-2015
Unrestricted:				
--General Operating Budget	384,008	487,614	487,614	287,614
--Repayment of Debt	2	2	0	0
Restricted for Specific Purposes- General Operating Budget:				
--Capital Reserve	2,701	2,711	2,721	2,731
--Adult Education Programs	0	0	0	0
--Maintenance Reserve	0	0	0	0
--Legal Reserve	0	0	0	0
--Tuition Reserve	0	0	0	0
--Current Expense Emergency Reserve	0	0	0	0
Repayment of Debt:				
--Restricted for Repayment of Debt	0	0	0	0



SALEM

Advertised Per Pupil Cost Calculations

PITTSGROVE TWP

Per Pupil Cost Calculations	2011-12 Actual Costs	2012-13 Actual Costs	2013-14 Original Budget	2013-14 Revised Budget	2014-15 Proposed Budget
Total Budgetary Comparative Per Pupil Cost	\$12,510	\$12,962	\$12,498	\$13,885	\$13,785
Total Classroom Instruction	\$6,727	\$6,967	\$6,711	\$7,533	\$7,472
Classroom-Salaries and Benefits	\$5,962	\$6,135	\$5,893	\$6,541	\$6,581
Classroom-General Supplies and Textbooks	\$209	\$213	\$234	\$334	\$209
Classroom-Purchased Services	\$556	\$619	\$584	\$657	\$682
Total Support Services	\$1,993	\$2,093	\$2,052	\$2,224	\$2,273
Support Services-Salaries and Benefits	\$1,676	\$1,734	\$1,729	\$1,852	\$1,843
Total Administrative Costs	\$1,699	\$1,727	\$1,674	\$1,840	\$1,732
Administration Salaries and Benefits	\$1,437	\$1,459	\$1,405	\$1,524	\$1,427
Total Operations and Maintenance of Plant	\$1,642	\$1,731	\$1,616	\$1,785	\$1,860
Operations and Maintenance-Salaries and Benefits	\$688	\$688	\$623	\$702	\$669
Board Contribution to Food Services	\$34	\$21	\$0	\$0	\$0
Total Extracurricular Costs	\$257	\$261	\$278	\$303	\$287
Total Equipment Costs	\$32	\$217	\$20	\$127	\$25
Legal Costs	\$32	\$19	\$14	\$39	\$23
Employee Benefits as a percentage of salaries*	30.43%	29.11%	31.38%	33.31%	32.68%

\*Does not include pension and social security paid by the State on-behalf of the district.  
 \*\*Federal and State funds in the blended resource school-based budgets.

The information presented in columns 1 through 3 as well as the related descriptions of the per pupil cost calculations are contained in the Taxpayers' Guide to Education Spending (formerly the Comparative Spending Guide) and can be found on the Department of Education's Internet website: <http://www.state.nj.us/education/guide/>. This publication is also available in the board office and public libraries. The same calculations were performed using the 2013-14 revised appropriations and the 2014-15 budgeted appropriations presented in this advertised budget. Total Budgetary Comparative Per Pupil Cost is defined as current expense exclusive of tuition expenditures, transportation, residential costs, and judgments against the school district. For all years it also includes the restricted entitlement aids. With the exception of Total Equipment Cost, each of the other per pupil cost calculations presented is a component of the total comparative per pupil cost, although all components are not shown.

SALEM

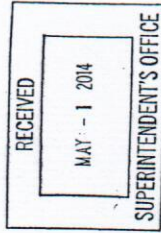
Estimated Tax Rate Information

PITTSGROVE TWP

A. Estimated 14-15 School Tax Rate	
WITHOUT REPAYMENT OF DEBT OR ADJUSTMENTS	
(A) General Fund School Levy	9,150,057
(B) Estimated Net Taxable Valuation (as of 10/01/13)	606,559,270
(C) Estimated 14-15 General Fund School Tax Rate=(A)/(B)x100	1.5085
WITH REPAYMENT OF DEBT AND ADJUSTMENTS	
(D) Total School Levy	9,672,617
(E) Estimated Net Taxable Valuation (as of 10/01/13)	606,559,270
(F) Estimated 14-15 Total School Tax Rate=(D)/(E)x100	1.5947
B. Estimated 14-15 Equalized School Tax Rate	
WITHOUT REPAYMENT OF DEBT OR ADJUSTMENTS	
(G) General Fund School Levy	9,150,057
(H) Estimated Equalized Valuation (as of 10/01/13)	633,724,008
(I) Estimated 14-15 Equalized General Fund School Tax Rate=(G)/(H)x100	1.4439
WITH REPAYMENT OF DEBT AND ADJUSTMENTS	
(J) Total School Levy	9,672,617
(K) Estimated Equalized Valuation (as of 10/01/13)	633,724,008
(L) Estimated 14-15 Equalized Total School Tax Rate=(J)/(K)x100	1.5263

29

Kimberly A. Clark  
 118 Rambo Drive  
 Pitman, NJ 08071  
 (856) 589-7175 - Home  
 (609) 820-9728 – Cell



April 30, 2014

Mr. Henry Bermann, Superintendent  
 Pittsgrove Township Schools  
 Administration Building  
 1076 Almond Road  
 Pittsgrove, NJ 08318-3950

Dear Mr. Bermann,

While this letter seems unnecessary after receiving your letter today notifying me of the elimination of my position and the non-renewal of my contract with the Pittsgrove Township Board of Education, I must follow proper protocol as per my current employment contract.

It is with deepest regret that I announce my resignation from my position as Transportation Supervisor with the Pittsgrove Township Board of Education effective June 30, 2014. I will be returning to the Township of Franklin Board of Education as their Transportation Supervisor, a position I held prior to my employment with the Pittsgrove Township Board of Education.

I would like to thank the Pittsgrove Township Board of Education for the opportunity to work here for the past 3 years. I hope that the relationships that I have established with my fellow co-workers will continue even after my departure.

To prepare for my departure, I will also like to receive more information concerning my COBRA options for my current insurances with Horizon BC/BS. I would like to continue coverage until my new medical insurance becomes effective with the Township of Franklin Board of Education. I thank you for your assistance in gathering this information.

Sincerely,  
  
 Kimberly A. Clark

DISTRICT ADMINISTRATION  
 2014-15

LAST NAME	FIRST NAME	POSITION	STEP	SALARY	COMMENTS
Abdill	Suzanne	Bus. Admin	14	125,497	(1/24/2008) Incl. \$3,833 for Shared Svcs (9/67)-Teacher; (7/82)-BusAdm; (12/20/07)-Supt. of Schls
Bermann	Henry	Superintendent		163,830	(9/04)-Gr. 5 Teacher; (9/08)-Math/Sci Supv; (7/2/10)-from 10 Mo. Supv to Asst. Principal 12 Mos; (7/9/12)-Dir of CAI
Dubois	Wette	Director of CAI	3	101,684	

Bruce	Daniel	Asst. Prindpal-ES	7	89,038	(7/09)-PTMS Vice Prindpal; (6/10)-Elmer School Asst. Prindpal; (9/02)-PTMS Vice Prindpal; (7/04)-PTMS Prindpal; (8/06-6/07)-Interim AP/SHS Prindpal; (2/4/09)-Abtl Dir.
Clerke	Michael	Athletic Director	14	108,669	(9/86)-Tchr; (9/13)-Supv LA/SCI/SS
Daly	Anne	Supv- LA/SS	9	91,477	(9/03)-SocWkr; (9/09)-SpEd Supv
Deaver	Michelle	Director-Special Ed.	7	102,394	(9/80) Tchr; (9/04) 10 Mos;
Elwell	Loretta	Supv- WrdLg/Nurses/Humani ties	17*	97,716	Includes \$2,000 Longevity (8/80)
Gaburo	Patricia	Princ-OS/ES/NS	19*	131,859	(7/03)-Elem Princ.-NS/ES/OS Includes \$2,000 Longevity
Kidd	John	Supv. Math/Sci/Tech	3	81,229	(9/12)
Meister	Georgette	Asst. Princ-NS	7	91,038	(9/05)-Supv; (8/08)-Asst Princ-NS;
Meyers	Donna	Prindpal-AP/SHS	11	120,472	Includes \$2,000 for Doctorate (7/2009)-AP/SHS Prindpal
Monti	Tino	Asst. Princ-OS	3	82,257	(1/13)-Asst. Princ-OS;
Volovar	Douglas	Asst. Princ-AP/SHS	7	94,603	(5/13)-Asst. Princ-AP/SHS
Ocasio-Jimenez	Priscilla	Prindpal-PTMS	9	108,520	(9/05)-VPrinc-PTMS; (8/05)-Interim Princ; Includes \$2,000 for Doctorate
Williams	Angela	Guidance Director	7	94,603	(8/25/08)

\*Longevity +\$2,000 included  
 ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

A. P. SCHALCK HIGH SCHOOL  
2014-15

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Ambrosius	Emily	Biology	1BA	49,500	(9/13)
Behrens	Lynn	Spanish	14BA+30	65,020	(9/06)
BERRY, Jr.	Lestle	SE 9-12	13BA+30	63,270	(9/01)
Blanco	Kara	English	7MA	57,145	(9/06) (Mat Lv. 10/18/10 - 6/30/11); (Mat Lv. - Pd for 9/3-9/16/13 only. Remainder of 2013-14 Mat Lv.)
Brown	L. Seth	Mathematics	12BA	60,250	(9/04)
Brown	Mary	PE	14BA	63,250	(1/12/89)
Brown	Nichole	SpEd - BD	13BA+15	62,600	(9/12)
Carr	Ryan	Adaptive PE	3BA	50,500	(9/11)
Clement	Uinda	SE	21BA+15*	80,050	(9/89)
Colle	Corrin	Guidance	17MA	71,145	(9/04)
Collins	Sean	PE/Health	10MA	60,385	(9/04)
Collins-Cardona	Joellen	Guidance	2MA	52,645	(1/13)
Eisenberg	Sara	Business/Tech	17MA	71,145	(9/94)
Elwell	Steven	English	21MA*	81,595	(9/78)
Fannell	Diane	Media Specialist	15MA	67,645	(10/14/08)
Fries	Korlin	Special Ed.	5BA	52,500	(9/08)
Harris	Darren	Math	5BA+30	54,270	(9/08)
Harris	Michael	SS	21BA+15*	80,050	(9/89)
Hinson	Dana	Math	16BA+15	67,850	(1/5/96)
Hirschkopf	Ben	HS English	6MA	56,145	(9/08)
Hughes	James	Science	21BA*	78,950	(9/72)
Jacobson	Breanne	Biology	2BA	50,000	(9/12)
Jost	Renae	English	21BA*	78,950	(9/85)
Kirschner-Stabile	Erika	German	9MA	59,145	(9/10)
Knaub	Josephine	Nurse	19BA+15	74,300	(9/90)
Konrak	Bruce	Health/PE/Coach	21BA+30*	80,720	(9/80)
VACANCY		Athletic Trainer			
Mannella	Joseph	Sp Ed - CR Math	12BA+15	61,350	(9/03)
Marzlin	Heather	Special Ed.	5BA	52,500	(9/08)
McCormick	Paula	Science	19BA+15	74,300	(9/90)
McGraw	Courtney	Biology	12BA+15	61,350	(9/01)
McMahon	Thomas	SS	16BA+15	67,850	(9/00)
Roemer	Carolyn G.	Art	16BA+15	67,850	(9/87)
Posklow	Joyce	Spanish	17BA+15	69,600	(10/6/08)
Murawaty	Kathy	Math	21BA*	78,950	(9/80)
Murshell	Mary Anne	SS	19BA+15	74,300	(9/90)
Mussey-Lau	Jami	PE	13MA	64,145	(9/01)
Pedrick	Tara	Math	13MA	64,145	(1/25/01)
Pierangeli	Stephen	History	15BA	65,000	(1/8/02) Plus \$7,233.40 for Jazz Chorus
Pine	Melissa	Math	21BA*	78,950	(9/80)
Realty	Terry	SE/Math	10BA	57,750	(9/05)
Roschke	Christine	English / BSI / SE	9BA+15	57,600	(9/05)
Rozanski	Daniel	Math	10MA	57,750	(9/04)
Smith	Douglas	Math	10MA	60,395	(9/03)
Turner	James	Math	21BA*	78,950	(9/78)
Wells	Jurner	PE/Health	1BA	49,500	(9/13); 9/14-Part Time
Woodlinger	Deborah	Enq/BSI	19MA	75,845	(9/92)
	Rosalyn	SpEd-Eng	1BA	49,500	(9/13)

\*Longevity +\$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

80E: 5/9/14

5/9/14

PITTSBORO TOWNSHIP MIDDLE SCHOOL  
2014-15

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Armentani	Traci	7th Gr. Math	6BA	53,500	(9/07)
Botto	Jessica	Guidance/Counselor	9MA	59,145	(9/04); Guidance (9/11)
Boyle	Mark	LA/SS/Gifted	20BA+15	76,650	(9/89)
Brown	Hiedi	World Lang. Spanish	9MA	59,145	(9/05)
Brown	John	Exploratives	9MA	59,145	(9/04); (9/10)
Busardo	Anthony	SE-Lang Arts 7-8	815	51,600	(9/14)
Cassidy	Susan (Gail)	SS 7th & 8th	14BA	63,250	(9/00)
Cerfice	Karen	Gr. 8 Sci.	13BA+15	62,600	(9/99)
Chesman	Heather	SE - Gr 7 Math	1BA	49,500	(1/27/2014)
Cole	Danielle	SE	13BA+15	62,600	(9/02) (Mat Lv 2010-2011 Sch. Year)
Conroy	Karen	Science/LA	13BA+15	62,600	(9/01) (Mat Lv Sep. 09-Jun. 10 - Sep. Held in 08-09)
Danner	Jaime	Math/Sci Tech	2BA	50,000	RT3 (9/5/12)
Downer	Jessica	Lang. Arts	9MA	59,145	(9/04)
Dubois	Linda	PE	15BA+15	66,100	(9/90)
Galisto	Lauren	Gr. 7 Math/Gr. 8 Alg	1BA	49,500	(9/13)
Giordano	Jamie (Bilder)	LA 8	9MA	59,145	(9/04)
Hetzell	Kimberly	Science	5BA+15	53,600	(9/08)
Hill	Lorraine	Art	20BA+15	76,650	(9/89)
Kelly	Kyle	8th Gr. SS	8MA	58,145	(9/07)
LaFerre	Travis	Grade 7 Science	6MA	56,145	(2/25/2008)
Lawless	Anne-Marie	SE	18BA+15	71,950	(9/01)
Loganaro	Dana	Guidance/SAC	6MA	56,145	(9/08)
Lower	Dorothy	PE	20BA+15	76,650	(9/89)
Maqee	Timothy	Math	21BA+30*	80,720	(9/89)
Mannella	Evann	SE Gr. 5	14MA	65,895	(9/08)
McClintock	Lisa	8th Gr. LA	8MA	58,145	(9/07)
VACANCY		BD Teacher			
Mulnerin	Shavoughn	SE (Multiple Disab)	13MA	64,145	(9/02)
Romano	John	Health/PE	6BA	53,500	(9/08)
Sammis	Linn	Lang. Arts	21BA*	78,950	(9/85)
Schalck III	Oakford	SE	13MA	64,145	(9/00)
Spaven	Zachary	LA	8MA	58,145	(9/08)
Smith	Jeremy	Lang. Arts	9BA+15	57,600	(9/05)
Suwala	Julie	Lang. Arts	19BA+15	74,300	(9/03)
Tedor	Karen	Media Specialist	13BA+30	63,270	(9/08)
Timberman	Beth	School Nurse	2BA	50,000	(9/13)
Turner	Christine	SE	21BA+30	79,670	(1/87)
Wendell	Andrea	SE	12BA+15	61,350	(1/05)
Wycoff	Daniel	Gr. 6 Social Studies	3MA	53,145	(9/13)

\*Longevity +\$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

80E: 5/9/14

5/9/14

OLIVET SCHOOL  
2014-15

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Baker (Chino)	Gina	Special Ed.	8BA	55,500	(9/08)
Bottino	Alicia	Gr. 4	13BA	51,500	(9/04)
Bottino	Kelly	Gr. 3	12MA	62,895	(9/13)
Chandler	Janice	Art	17BA+30	70,270	(9/30/93)
Cummins	Christie	Gr. 5 ICR	6MA	56,145	(9/07)
Dubois	Karen (Moore)	BD	5MA	55,145	(9/08)
Duca	Tiffany	Guidance	2MA	52,645	(1/13)
Duncan	Susan	BSI-Gr. 3-5	17MA	71,145	(4/03)
Dunlap	Paige	Gr. 4	11BA	59,000	(9/03)
Erickson	Sandra	Worldlang-French	10BA	57,750	(9/03)
Frey	Regina	SE-Gr. 3	21BA+15*	80,450	(9/73) Includes S+ED \$400
Godwin	Jennifer	Gr. 4	8MA	58,145	(9/05-Elmer) (9/10-Pittsgrove)
Hall	Robert	Gr. 5	13BA	61,500	(9/99)
Hunt	Michelle (Hecker)	Gr. 5	11MA	61,645	(9/03)
Jankauskas	Patricia	Gr. 5	18MA	73,495	(9/91)
Jones	Patricia	SE-Gr. 5	3BA+15	51,600	(10/22/10)
Krawiec	Irene	PE/Health	21BA+15*	80,050	(9/89)
Laspata	Christine	Gr. 3	16BA+15	67,850	(9/85)
Lovelace	Carly	Gr. 5	2BA	50,000	(9/12)
Magnan-Bricker	Lisa	School Nurse	11BA	59,000	(9/69)
Malier	Joyce C.	Gr. 3	19BA+15	74,300	(9/90)
Mathews	Brandon	Autistic Prgm-SE	13BA	61,500	(9/06)
Menasse	Carol	BSI-Gr. 3-5	18MA	73,495	(9/91-Elmer) (9/10-Pittsgrove)
Meyers	Christina	Gr. 4	9BA	56,500	(9/04)
Morton	Karen	Gr. 3	7BA	34,500	(9/07)
Passmore	Kathleen	Media Specialist	21MA*	81,595	(9/85)
Pecsi	Sherry	Gr. 5	14MA	65,895	(9/88)
Pordahl	Jennifer	Gr. 3	12BA+15	61,350	(9/01)
Reagan	Jason	Music	6BA	53,500	(9/07)
Reaves	Paula	Speech	21BA+15*	80,050	(9/85)
Scul	Carol	Gr. 5	12BA	60,250	(9/01-Elmer) (9/10-Pittsgrove)
Tenife	William	BSI Math & LA	20BA+15	76,650	(1/87)
Thompson	Allison	SE-Gr. 4	6BA	53,500	(9/08)

\*Longevity +\$1,050 included  
ANYONE HIRED ON OR AFTER 9/6/12 - TENURE IS FOUR YEARS +1 DAY

BOE: 5/5/14

5/9/14

ELMER SCHOOL  
2014-2015

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Acosta	Gwendolyn	Gr. 1	12BA	60,250	(3/24/03)
Bowser	Alice	Grade 1	7MA	57,145	(9/08)
Driscoll, III	John	Gr. 2 Inc. w RegEd	8BA	55,500	(9/05)
Ewing	Tracie	School Nurse	14BA+15	64,350	(9/08)
Fanz	Lisa	Gr. 2	12BA	60,250	(3/10/03)
LeFond	Katherine	Gr. 1	15BA+15	66,100	(9/00)
Lazzari	Gail	Gr. 2	15BA+15	66,100	(9/98)
Lee	Amanda	MD-K-1	2BA	50,000	(9/12)
Lewbart	Susan	Gr. 2	21BA+30*	80,720	(9/90)
Monti	Joelle	Gr. 2	13BA+15	62,600	(9/00)
Poolake	Donna	BSI Gr. 1-2	20MA	78,195	(9/89)
Probasco	Terr	ES/NS Guidance	21MA*	81,595	(9/96)
Rucci	Maria	Gr. 2	14BA+15	64,350	(9/99)
Schall	Annette	SE	14MA	65,895	(4/3/00)
Simons	Kathy	Gr. 1	20BA+15	76,650	(9/90)
Snyder	Karen	Gr. 1	21BA*	78,950	(9/84)
Talerico (Shahline)	Erin	Gr. 1	8MA	58,145	(9/05-Elmer) (9/10-Pittsgrove)

\*Longevity + \$1,050 included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

BOE: 5/5/14

5/9/14

NORMA SCHOOL  
2014-2015

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Carrozza	Natale	Kindergarten-SpEd	5MA	55,145	(9/08)
Feaster	Dannelle	Kindergarten	3BA	50,500	(9/11)
Groggido	Kathryn	Kindergarten	1BA	49,500	(9/13)
Holton	Mary Ellen	PSD	21BA+15	79,000	(9/88)
Hunkle	Susan	Nurse	15BA+15	66,100	(4/25/96)
Knorr	Erika	Kindergarten	1BA	49,500	(9/13)
Miller	Eileen	Kindergarten-Literacy	21BA+15*	80,050	(9/66)
Munafò	Stephanie	ELL Pre-School	10BA	57,750	(9/08)
Rex	Kara	Abc Kindergarten	3BA	50,500	(9/11)
Umbra-Hughes	Janel	Kindergarten	8BA	55,500	(9/05)
Welner	Baechal	Kindergarten-MD	5BA	52,500	(9/13)

\*Longevity +\$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

BOE: 5/5/14

5/9/14

CHILD STUDY TEAM  
2014-2015

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Battiato	Christina	LDTc	13MA	64,145	(4/14)
Boccelli	Georgiana	School Social Worker	6MA	56,145	(9/09)
McCaffrey	Kristin	OT	20BA	75,550	(9/11)
Molls	Maryann	LDTc	10MA	60,395	(9/12)-BD Tchr;
Santos	Diana	School Psychologist	2MA	52,645	(9/13)-LDTc
Torf-Sheppard	Suzanne	School Psychologist	18MA	58,796	(2/6/13)

\*Longevity +\$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

BOE: 5/5/14

5/9/14

REAPPOINTMENT OF STAFF ACTIONS FOR THE 2014-15 SCHOOL YEAR

NAME	FROM	TO	NOTES
<b>Transfers</b>			
Bowser, A.	NS-K	ES-1	Replacing D. Kurshner; Eff. 9/1/14
Conroy, K.	OS-5	PTMS-Sci/LA	Replacing H. Platt; Eff. 9/1/14
Cunningham, C.	OS-3	OS-Grade 5-ICR	Effective 9/1/14
Driscoll, J.	ES-LLD/Inclusion	ES-2 Inclusion with Reg Ed	Effective 9/1/14
Duca, T.	PTMS/ES/NS-Guidance	OS-Guidance	Effective 9/1/14
Feaster, D.	NS-ELLI	NS-K	Replacing K. Morton; Eff. 9/1/14
Hunt, M.	OS-4	OS-5	Effective 9/1/14
Logandro, D.	OS-Guidance	PTMS-Guidance	Effective 9/1/14
Lower, D.	APSHS-PE/Trainer	PTMS-PE	Effective 9/1/14
Molis, M.	PTMS BD Teacher	LDT/C	Effective 9/1/14
Morton, K.	NS-K	OS-3	Replacing C. Cunningham; Eff. 9/1/14
Probasco, T.	APSHS-Guidance	ES/NS-Guidance	Effective 9/1/14
Tanis, W.	PTMS-BSI	OS-BSI	Effective 9/1/14
Turner, C.	OS-SpEd	PTMS-SpEd	Effective 9/1/14
Turner, J.	PTMS-FT PE	APSHS-PT PE	Effective 9/1/14
<b>RIF:</b>			
Cruzan, B.	APSHS-English		Effective 6/30/14
Spencer, T.	PTMS-Asst. Princ		Effective 6/30/14
Turner, J.	PTMS-PE Full Time	APSHS PE Part Time	Effective 6/30/14
Elimination of Asst. Principals - ES/OS			Effective 6/30/14
Elimination of (1) ELLI Teacher			Effective 6/30/14
Elimination of (1) Kindergarten Teacher			Effective 6/30/14
Elimination of (1) Grade 4 Teacher			Effective 6/30/14

Reassigned within building

At-A-Glance Chart: BOE ACTIONS OF 5/5/14

Staff Stats/Salaries-Reappt./14-15/ReapptofStaff Actions

5/6/14

*date: 5/5/14*

4/28/14

Mr. Henry Bermann  
 Superintendent of Schools  
 Pittsgrove Township Schools  
 Administration Building  
 1076 Almond Road  
 Pittsgrove, NJ 08318-3950

Dear Mr. Bermann and Pittsgrove Township Board of Education:

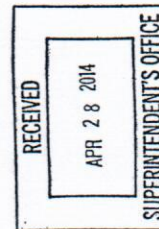
I would like to take this opportunity to thank you for providing me with additional sick days for the remainder of the 2013-2014 school year. This action has ensured that I will remain eligible for retirement on July 1, 2014.

I will miss working as an educator for the Pittsgrove Township school district. Your kindness and generosity have allowed me to focus on regaining my health. Thank you for 25 years of positive work experiences.

Sincerely,



Helen Platt





Send/Receive District Representation  
Voting Rights

RESOLUTION NO. 4

NEW JERSEY SCHOOL BOARDS ASSOCIATION

413 West State Street  
Trenton, NJ 08605-0909

1-888-886-5722

SEMIANNUAL DELEGATE ASSEMBLY

May 17, 2014

The following resolution was received from the  
Upper Pittsgrove Board of Education and Alloway Township Board of Education (Salem):

WHEREAS, The Upper Pittsgrove and Alloway Township Boards of Education are in a sending receiving relationship with the Woodstown-Pilesgrove Regional School District for its students in grades 9-12; and

WHEREAS, The Upper Pittsgrove and Alloway Township Boards of Education are governed by the statutory language of N.J.S.A. 18A:38-8.1 that limits the eligibility of the sending district representative to vote on matters before the receiving district board of education; and

WHEREAS, The Delegate Assembly is the official policymaking body of the New Jersey School Boards Association; and

WHEREAS, Education-related policies resulting from prior Delegate Assembly and Board of Directors actions are codified in the NJSBA's Manual of Positions and Policies on Education; and

WHEREAS, The NJSBA's Manual of Positions and Policies on Education, at File Code 9300 Governance, contains the official position of the NJSBA on issues concerning sending-receiving relationships but does not address the issue of sending district voting rights; now, therefore be it

RESOLVED, That the Upper Pittsgrove and Alloway Township Boards of Education propose the following additional policy language for adoption by the Delegate Assembly and inclusion in the NJSBA's Manual of Positions and Policies on Education:

The NJSBA believes the statutory language of N.J.S.A. 18A:38-8.1 should be revised to expand the voting rights of sending district representatives on matters before the receiving district board of

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March 24, 2014

Ms. Lisa DiNovi  
School Business Administrator  
Upper Pittsgrove Board of Education  
235 Pine Tavern Road  
Monroeville, New Jersey 08343

Ms. Rebecca S. Joyce  
School Business Administrator  
Alloway Board of Education  
43 Cedar Street  
P. O. Box 327  
Alloway, New Jersey 08001

Re: Resolution submitted for May 17, 2014 Delegate Assembly

Dear Ms. DiNovi and Ms. Joyce:

Enclosed for your information are copies of the background materials and recommendation to the Resolutions Subcommittee which were prepared for the resolution submitted by your boards of education for the agenda of the Semiannual Delegate Assembly on May 17, 2014.

The Resolutions Subcommittee will meet on April 12, 2014 at 9:00 a.m. at the NJSBA Headquarters in Trenton to consider your resolution for the Semiannual Meeting. If your board of education would like to have a representative participate in the meeting and present testimony before the subcommittee in support of your board's position, please call Barbara Deveney at 1-888-88NJSBA or (609) 278-5256 by Wednesday, April 9 to make arrangements. Please note that the board's representative must provide a copy of the testimony for distribution to the subcommittee by e-mail no later than April 9. If the representative does not have the capability to e-mail the testimony, it must be faxed to the attention of Barbara Deveney, at (609) 394-0753 no later than Wednesday, April 9, so it can be distributed to the Committee prior to the meeting.

The rules for the conduct of appearances before the Resolutions Subcommittee are enclosed for your information.

Sincerely,  
  
Cynthia J. Jaffin, Esq.  
General Counsel

CJJ:hd  
Encs.

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RESOLUTION NO. 4

SYNOPSIS

Resolution No. 4 from the Upper Pittsgrove Board of Education (Salem County) proposes that the NISBA include additional language in its Manual of Positions and Policies on Education to establish a belief that voting rights of sending district representatives on receiving district boards of education should be expanded to include the ability to vote on all matters that impact the students of the sending district; all district-wide issues; all board governance matters and all matters related to the grade levels to which the sending district sends its students. Alloway Township Board of Education (Salem County) joins Upper Pittsgrove in the submission of the same resolution request.

BACKGROUND

A sending-receiving relationship is an agreement between two school districts whereby the receiving district receives students from the sending district and provides educational services in exchange for a contractually established tuition payment. N.J.S.A. 18A:28-8, 10-12. Generally, a sending school district lacks the necessary educational accommodations at particular grade levels, usually high school, necessitating the sending-receiving relationship. Entering into a sending-receiving relationship is a simple process; merely entering into a contract. Termination of a sending-receiving relationship is a much more complex process, subject to approval of the Commissioner of Education. N.J.S.A. 18A:38-13.

More than 200 New Jersey school districts are part of a sending-receiving relationship as either a sending district or a receiving district. Until 1995, sending districts had no formal representation on receiving district boards of education. Many receiving districts allowed a sending district to have a courtesy representative; a representative who could sit at the board table in public session, participate in discussions regarding the grade level to which they sent their students but without the ability to vote, as no statutory authorization for sending district voting existed. No closed session attendance was permitted due to issues of privacy and confidentiality. Courtesy sending representatives, where agreed upon by the parties, often participated in discussions regarding items such as curriculum articulation and the transition of students from sending to receiving districts. The depth of courtesy sending representative participation varied greatly across the state and was purely dependent upon the relationship of the parties.

In 1995 the Legislature established statutory sending representation on receiving district boards of education. P.L. 1995, c.8. Sending districts obtained formal representation on their receiving districts boards of education, the number of seats being determined based on sending district enrollment in the receiving district. Sending representatives were and are entitled to all the rights and privileges of receiving district board membership with the exception of limited voting rights. The sending district representation voting statute, N.J.S.A. 18A:38-8.1, states:

*In addition to the members of the board of education of a Type I and Type II school district provided by law, in a school district which is receiving pupils from another district or districts pursuant to N.J.S.A. 18A:38-8, there shall be an additional member as provided*

9 education to include the ability to vote on all matters that impact the  
10 students of the sending district in the receiving district.

11 RESOLVED, That this resolution be placed on the agenda for consideration at  
12 the May 17, 2014 Delegate Assembly.

Adopted by the Upper Pittsgrove BOE  
at their regular monthly board meeting  
held on February 19, 2014.

\_\_\_\_\_  
Lisa DiNovi  
Business Administrator/Board Secretary

Adopted by the Alloway Township BOE  
at their regular monthly board meeting  
held on February 25, 2014.

\_\_\_\_\_  
Rebecca S. Joyce  
Business Administrator/Board Secretary



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pursuant to section 2 of this act to represent the board of education of each sending district. Any additional member shall be a member of the board of education of a sending district designated annually by the board of that district and shall be eligible to vote on the following matters before the receiving district board of education:

- a. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district;
- b. New capital construction to be utilized by sending district pupils;
- c. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- d. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

The limited voting rights for sending representatives was the result of a legislative compromise among several legislative and lobbying factions; some believed in full voting rights; some believed that no formal sending representation should exist; some believed that the two districts should regionalize. The original bill was vetoed by Governor Whitman, who expressed concern that it authorized the sending district representative to vote on all matters even those which might not affect the sending district. Governor Whitman pointed out in her veto message that the goal of the bill was a laudable one since it was designed to foster an atmosphere of trust and cooperation between the respective boards.

In 1996, the Commissioner, in *Callowhill v. Bd. of Ed. of Atlantic City*, determined that sending representative voting rights under the new statute extended to the superintendent of schools, the school business administrator, but not the school board solicitor. Section C of the law was amended in 1996, to codify this decision, to include, "any teaching staff member who is a member of the receiving district's central administrative staff."

In a series of 1997 decisions (*Lincoln Park v. Bonton*, *Little Ferry v. Ridgefield Park*, *Green v. Newton*) the Commissioner established that sending district representatives could vote on non-statutory enumerated matters that encompassed internal procedural and organizational receiving board matters; election of officers, parliamentary items, approval of minutes, etc. The Commissioner reiterated these holdings in the 2004 decision of *Bloomingtondale v. Butler*.

In 2008 the Appellate Division of Superior Court affirmed a Commissioner of Education and State Board of Education decision that held that a sending district representative was not authorized to participate in the receiving district's determination to appoint the board solicitor. In reaching its decision the *Evans v. Atlantic City* Board of Education court found no authority for the Commissioner's expansive voting rulings in *Lincoln Park*, *Little Ferry*, *Green* or *Bloomingtondale*. The court was "convinced that in this statute the Legislature intended to limit the voting eligibility of sending district representatives to the four items expressed and that it did not grant sending districts the discretion to permit voting in other areas."

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*Evans v. Atlantic City* represents the state of the law on sending representative voting at this time.

#### RELEVANT NISBA POLICY

File Code 9300 – Proportional Representation/Sending- Receiving.

The NISBA believes that sending boards of educational should have proportional representation, including voting privileges, on receiving districts' boards of education. Representation should be determined by the percent of enrollment that students from the sending district(s) comprise among the student population in the grades for which a sending/receiving relationship exists.

Representation and voting privileges of a sending board of education or combination of sending boards should be limited to ensure that a receiving district board of education always retains the majority voting privilege. (Authority: DA 6/89-CR (Sending to Level III Districts), DA 11/98-CR (School Finance) DA 11/02-CR (Sending/Receiving – 2002), DA 5/03-SR, DA 5/08-SR), DA 5/13-SR)

#### DISCUSSION

In its cover letter accompanying its resolution submission, the Upper Pittsgrove Township Board of Education ("Upper Pittsgrove") advises that it is in a sending-receiving relationship with the Woodstown-Pilesgrove Regional School District ("Woodstown-Pilesgrove") for its students in grades 9 – 12. All Woodstown-Pilesgrove curricular and co-curricular programs are made available to Upper Pittsgrove's high school students. Upper Pittsgrove has one representative sitting on the Woodstown-Pilesgrove board and its students represent 20 percent of the Woodstown-Pilesgrove high school student body.

Governed by the statutory language of N.J.S.A. 18A:38-8.1, Upper Pittsgrove's representative is only eligible to vote on limited matters before the Woodstown-Pilesgrove board. In its current form, the law provides Upper Pittsgrove with no input into many important educational and administrative matters that impact its students. For example, it may not vote on the choice of personnel to perform administrative or business functions, district policy, staff evaluation criteria, student policy or student discipline, including HIB.

Upper Pittsgrove advises that while the NISBA does address governance issues of districts in sending-receiving relationships in its Manual of Positions and Policies on Education in Policy 9300, the current policy does not address the limited voting rights of sending districts. Hence the submission of this resolution. The Alloway Township board of education similarly is in a sending receiving relationship with Woodstown-Pilesgrove Regional School District and joins Upper Pittsgrove Township in its submission espousing the same concerns and viewpoints.

The Upper Pittsgrove Township and Alloway Township boards of education express a valid concern. Each send its students to the Woodstown-Pilesgrove Regional School District for grades 9-12. Each pays tuition to Woodstown-Pilesgrove for the education of its students. Each has a seat on the Woodstown-Pilesgrove board of education; the Upper Pittsgrove Township and Alloway Township sending representatives are full-fledged members of the Woodstown-

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Pittsgrove board of education. They may participate in all aspects of Woodstown-Pittsgrove board of education activities with one exception. They have limited voting rights under the current statute.

While designed to prevent sending districts from voting on matters which might not affect the sending district students, the current statutory scheme, N.J.S.A. 18A:38-3.1, has gone well beyond that goal. It has created a situation where numerous items which affect sending district students are outside the umbrella of sending district voting authority. It has created the rather bizarre situation where a sending representative may fully participate in the deliberations over a matter that will significantly impact sending district students, yet be unable to vote on that item. Examples of these items include:

- **Receiving District Budget** – The budget is the fiscal blueprint for the district. It is the embodiment of the school district's educational goals and objectives. It affects all students, be they from the sending or receiving district. Yet the sending district representative is precluded from voting on this item.
- **Receiving District Collective Bargaining Agreements** – The receiving district's collective bargaining agreements govern terms and conditions of employment for all employees covered by the agreements; employees who provide services to the students of the sending district. Collective bargaining agreements generally cover more than 80% of a school district's budget. While the sending district representative may fully participate in the collective negotiations process, absent other conflicts, even to the point of being on the negotiations team, the sending representative may not vote on the agreement.
- **Receiving District Policy Manual** – The receiving district policy manual is the governing school district's procedural bible. It governs the conduct of the board of education, students, teachers, other employees, parents and members of the community. Every person connected to the school district is affected by the board policy manual, including students from the sending district and the sending district representative on the receiving district board of education. Yet, the sending district representative may not vote on the board's policy manual.
- **Board Solicitor** – Sending district representatives are full fledged members of the receiving district board of education. The board solicitor represents the receiving district board of education and provides legal advice to the board, of which the sending representative is a member. Yet the sending representative cannot vote on the attorney who represents the board of which he is a member. The same analysis would apply to the board auditor and other professional services positions.
- **Board President, Vice President and Other Receiving Board Governance Issues** – Sending district representatives are full fledged members of the receiving district board of education. Yet they cannot vote on board officers and other board governance issues not covered by statute.

These are but a few of the significant items that impact sending district students or the sending district representative but on which a sending district representative cannot vote. Sound public policy requires a change in the law to allow sending district representatives to vote on these areas significant to the sending districts.

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In addition to the reasons set forth above, the current voting structure is difficult to manage from an administrative perspective. Even after almost 20 years, it is still unclear from the statute as to whether certain agenda items may be voted on by the sending district representative. In establishing an agenda for each meeting, the board president, chief school administrator and school business administrator must carefully scrutinize agenda items and decide whether the sending district representative may vote on the item. Sometimes that decision is not an easy decision as the matter does not clearly fall within or without the four categories of permitted voting. Once decided, the school business administrator must divide each section of the agenda into two sections depending on voting eligibility, a cumbersome and time consuming process. Changing sending district representation voting rights, as Upper Pittsgrove Township and Alloway Township have proposed, would clarify the issue, provide a clear delineation between permitted and prohibited sending district representative voting and maintain the legislative intent of not extending sending district representative voting rights to matters that do not affect the sending district students and representatives.

For the reasons set forth above, it is recommended that this resolution be supported.

**STATEMENT OF REASONS**

1. Under current law sending districts have representation on receiving district boards of education, the level of representation being dependent on the number of sending students. Sending representatives are full fledged members of the receiving district board of education on which they sit, may fully participate in all matters but have limited voting rights.
2. The current statutory scheme goes well beyond the legislative intent of preventing sending district representatives from voting on matters which might not affect the sending district student. In its current form numerous matters affecting sending district students are beyond the scope of sending district representative voting authority.
3. Numerous situations exist where sending district representatives are authorized to fully participate in matters that affect sending district students or the sending district representative yet cannot vote on the final decision. Examples of these items, usually district-wide in nature, include the receiving district budget, the receiving district collective bargaining agreements, the receiving district policy manual, the board solicitor, board auditor, board president and vice president and other board governance items.
4. Revising sending district representative voting rights as proposed by Upper Pittsgrove Township and Alloway Township would clarify the issue and provide a clear delineation between permitted and prohibited sending district representative voting while maintaining the legislative intent of not extending sending district representative voting rights to matters that do not affect sending district students or sending representatives.

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1 RECOMMENDATION

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3 It is recommended that the Resolution Subcommittee recommend that these resolutions be  
4 approved with the following substitute language for adoption by the Delegate Assembly  
5 and inclusion as additional language in the NISBA Manual of Positions and Policies on  
6 Education, File Code 9300.  
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8 The NISBA believes the statutory language of N.J.S.A. 18A:38-8.1 should be revised to  
9 expand the voting rights of sending district representatives on matters before the  
10 receiving district board of education to include the ability to vote on all matters that  
11 impact the students of the sending district in the receiving district; all district-wide issues,  
12 all board governance issues and all matters related to the grade levels to which the  
13 sending district sends its students.

*Suzanne R. Fox Abdill*

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SUZANNE R. FOX ABDILL, BOARD SECRETARY