

The Voting Session of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Monday, September 22, 2014, 7:00 P.M., Arthur P. Schalick High School.

Board President, Mr. Dominick Miletta, opened the meeting at 7:07 P.M., leading the group in the pledge to the flag.

PLEDGE TO  
THE FLAG

Board President, Mr. Dominick Miletta, read the following statement:

The New Jersey Open Public Meetings law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, Today's Sunbeam, The News of Cumberland County, The Daily Journal and the Elmer Times.

OPEN PUBLIC  
MEETINGS  
LAW

Board President, Mr. Dominick Miletta, read the District Mission Statement:

In partnership with the community, we promote the academic and personal growth of each student through rigorous programs that support lifelong learning.

DISTRICT  
MISSION  
STATEMENT

Mr. Miletta, Board President, called for a Roll Call of the Board:

ROLL CALL

Members Present: Mr. Lawlor, Mrs. Mullin, Mrs. Penven, Mr. Rumpp, Mrs. Snyder, Mr. Wheaton, Mrs. Smith, Mr. Miletta

Members Absent: Mrs. Conover and Mr. Wentzell

Also in Attendance:

Mr. Henry Bermann, Superintendent; Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Ms. Yvette DuBois, Director of Curriculum & Instruction; Mrs. Donna Meyers, Principal A.P. Schalick High School; Mrs. Patricia Gaburo, Principal Olivet Elementary School; Mr. Dan Bruce, Principal Elmer Elementary School and Norma Elementary School; Ms. Christina Battiato, Director of Special Education; staff members and the public.

The following updates were made to the Board of Education Work Session held September 18, 2014:

UPDATES  
FROM WORK  
SESSION

Added the following items:

VI. PLAQUE PRESENTATION

Plaque presentation to Helen Platt, a recently retired teacher.

XIX. BOARD OF EDUCATION BUSINESS

A. UNFINISHED BUSINESS

1. ADDITIONAL SPENDING PROPOSAL
2. GRANT UPDATE
3. PITTSGROVE DAY RESULTS
4. DRESS CODE COMMITTEE TO BE ESTABLISHED

Updated the following items:

VII. PRESENTATIONS

A. NJ SCHOOL BASED YOUTH SERVICES PROGRAM

Ms. Angela Williams, Pittsgrove Township School District Guidance Director, and Mrs. Ledden, Director-LINK Inspira Health Network, gave a presentation on NJ School Based Youth Services Program. It is recommended that the Board of Education approve Pittsgrove Township School District to apply for the NJ School Based Youth Services Program grant, with Inspira Health Network being the lead agent.

## XI. STUDENT REPRESENTATIVE'S REPORT - WORK SESSION ONLY

Will begin in October.

## XIV. SCHOOL REPORTS

## A. APSHS

3. Acceptance of an anonymous donation of \$4,700.00 to the Girls Tennis Team for the purchase of their sportswear.

RETIREMENT  
PLAQUE  
PRESENTA-  
TION

A plaque was presented to Mrs. Helen Platt, retired teacher, by Mrs. Yvette DuBois, Director of Curriculum and Instruction; Mr. Dan Bruce, Principal of Elmer Elementary and Norma Elementary Schools; and Mr. Dominick Miletta, Board President.

NEW STAFF  
INTRO

With the Superintendent's recommendation, the following new staff introduced themselves: Peter Spezzano, Psychologist, Child Study Team; Colin Quinn, Technology Assistant, Central Office; Keith Cheeseman, Social Studies, A.P. Schalick High School; Emily MacNeill, Science, A.P. Schalick High School; Adina Kline, Speech Therapist, Child Study Team; Leah Benson, Athletic Trainer, A.P. Schalick High School; Cheryl Cutter, Special Education, A.P. Schalick High School; Emeline Monteleone, Special Education, Olivet Elementary; and Megan Yacovelli, Special Education, Pittsgrove Township Middle School.

SHORT  
RECESS

With the Superintendent's recommendation, it was moved by Mrs. Snyder and seconded by Mrs. Smith that the Board of Education take a short recess. (7:17 P.M.)  
Unanimously approved.

RESUME  
MEETING

Moved by Mrs. Smith and seconded by Mrs. Snyder that The Board of Education resume the meeting. (7:39 P.M.)  
Unanimously approved.

PRESENTA-  
TIONS

## PRESENTATIONS

## SPEC. ED

Ms. Christina Battiato, Director of Child Study Team, announced that there will be Special Education Advisory Meetings on September 23rd, 2014, and October 21st, 2014, at 5:00 P.M. at A. P. Schalick High School. Conference calls are available with a conference code and childcare will be provided by the National Honor Society students.

NJ SCHOOL  
BASED  
YOUTH  
SERVICES

Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve Pittsgrove Township School District to apply for the NJ School Based Youth Services Program grant, with Inspira Health Network being the lead agent. *(See Page 395)*

Ayes: (6) Mrs. Smith, Mr. Lawlor, Mrs. Mullin, Mrs. Penven, Mrs. Snyder, Mr. Wheaton

Noes: (0) Abstain: (2) Mr. Miletta, Mr. Rump

Motion Carried

## COMMUNICATIONS

RETIREMENT  
NOTICE –  
J. MAIER

Moved by Mr. Lawlor and seconded by Mr. Rump that the Board of Education accept the notice of retirement from 3rd Grade Teacher, Joyce Maier, effective July 1, 2015. *(See Page 413)*  
Unanimously Approved

LEAVE OF  
ABSENCE –  
M. MAYER

The request from secretary, Michele Mayer, for intermittent unpaid leave of absence was tabled for additional information. *(See Page 413)*

## MINUTES

Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve the following minutes and closed session minutes:

- Board of Education Special Meeting - August 7, 2014
- Board of Education Special Meeting - August 11, 2014
- Board of Education Work Session - August 21, 2014
- Board of Education Meeting - August 25, 2014
- Board of Education Meeting – Closed Minutes – August 25, 2014

Ayes: (7\*) Mr. Miletta, Mrs. Smith, Mr. Lawlor, Mrs. Penven\*, Mr. Rumpp, Mrs. Snyder, Mr. Wheaton  
 Noes: (0) Abstain: (2\*) Mrs. Mullin, Mrs. Penven to 8/7/2014 Motion  
 Carried

## STUDENT REPRESENTATIVE'S REPORT - WORK SESSION ONLY

Will begin in October.

NJ DELEGATE REPORT – No Report

NJ DELEGATE

## SUPERINTENDENT'S REPORT

Moved by Mr. Lawlor and seconded by Mrs. Smith that the Board of Education approve the Source4Teachers substitute list for September, 2014. (See Page 414)

S4TEACHERS

Roll Call:

Ayes: (7) Mr. Miletta, Mrs. Smith, Mr. Lawlor, Mrs. Mullin, Mrs. Penven, Mr. Rumpp, Mr. Wheaton  
 Noes: (0) Abstain: (1) Mrs. Snyder Motion  
 Carried

Moved by Mrs. Smith and seconded by Mr. Rumpp that the Board of Education approve the re-employment of Krista Martin as a SACC caregiver at Elmer school, on an as needed basis, at the rate of \$12.24/hour. She has previously worked in the SACC program. All appropriate documentation is on file. (See Page 416)

SACC  
 CAREGIVER –  
 K. MARTIN

Roll Call:

Ayes: (4) Mr. Miletta, Mrs. Smith, Mr. Rumpp, Mr. Wheaton  
 Noes: (2) Mr. Lawlor, Mrs. Penven Abstain: (2) Mrs. Mullin, Mrs. Snyder Motion  
 Carried

Moved by Mrs. Snyder and seconded by Mrs. Smith that the Board of Education approve the following data submitted to the State of New Jersey on July 14, 2014, for Period 2 (January 1, 2014 - June 30, 2014) of the 2013-14 school year. This data was due to the State of NJ on July 15, 2014, and must be approved by the Board of Education between September 1, 2014 and December 31, 2014.

VVSA & HIB  
 PROGRAMS

- District HIB Summary Report - Period 2
- District Report of Vandalism & Violence - Period 2
- District Summary Report of HIB Investigations, Training & Programs - Period 2

Unanimously Approved (See Page 416)

Moved by Mrs. Smith and seconded by Mrs. Snyder that the Board of Education approve the stipend and volunteer co-curricular appointments for the 2014-15 school year. Stipends appear at the 2013-14 rate and will be adjusted upon completion of negotiations. Note: All appropriate documentation has been submitted by volunteer field hockey coach, Megan Neher. (See Page 422)

CO-CURRICULAR  
 APPOINTMENT

Unanimously Approved

Moved by Mrs. Smith and seconded by Mrs. Snyder that the Board of Education approve the establishment of an Interact Club at Schalick High School for the 2014-15 school year. Also approval to accept, on behalf of the Rotary Clubs of Vineland and Bridgeton Breakfast, \$1,285.00 donated to cover the cost of an Advisor for this club. Of that \$1,285.00, \$1,194.00 will be the net payable check and \$91.00 will be the FICA match. Lastly, approval of Joyce Moskalow as the Advisor for the Interact Club. (See Page 427)

INTERACT CLUB

Unanimously Approved

Moved by Mrs. Smith and seconded by Mr. Lawlor that the Board of Education accept an anonymous donation of \$4,700.00 to the girls Tennis Team for the purchase of their sportswear. (See Page 428)

GIRLS TENNIS  
 DONATION

Unanimously Approved

Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve the September 9, 2014, Monthly Update of Pittsgrove Students. (See Page 429)

CST MONTHLY  
 UPDATES

Unanimously Approved

TUITION  
STUDENTS  
ATTENDING  
PTSD

Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve the:

- Elmer tuition students attending Pittsgrove programs;
- Deerfield tuition students attending Pittsgrove programs. (See Page 430)

Unanimously Approved

PTSD OOD  
PLACEMENTS

Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve the 2014-15 Pittsgrove out-of-district placements and their respective costs. (See Page 431)

Unanimously Approved

NEW &  
REVISED  
CURRICULA

Moved by Mr. Lawlor and seconded by Mrs. Snyder that the Board of Education approve the following new and revised curricula:

## New Curricula

- Grade 8 Technology
- Marine Science CP
- Creative Arts II

## Revised Curricula

- Grade 6 ELA
- Grade 7 ELA
- Grade 7 Mathematics
- Grade 8 World History

Unanimously Approved

TITLE I  
EXTENDED  
DAY PROGRAM  
STAFF  
APPOINT-  
MENTS

The motion to approve the following appointments for the Title 1 Extended Day Programs was held. Staff members will be paid via NCLB grant funds at the contracted tutoring rate.

**Elmer Elementary School**

Gwen Acosta

Gail Lazzati

Donna Poolake

Karen Snyder

*Alternate:* Annette Scholl

**Olivet Elementary School**

Ron Athey

Christine Cunningham

Robert Hall

Carly Lovelace

Brandon Mathews

**PTMS**

Traci Armentani

Mark Boyle

Kimberly Hetzell

Lisa McClintock

Jeremy Smith

Daniel Wyckoff

(See Page 432)

AUDIENCE  
PARTICIPATION

## AUDIENCE PARTICIPATION I

Comments were made on personnel issues.

## FOR YOUR INFORMATION

- BOARD & ADMINISTRATOR FOR SCHOOL BOARD MEMBERS - September 2014, Vol. 28, No. 5 (Handout)

FYI  
B&A HANDOUT

## BOARD OF EDUCATION BUSINESS

## Unfinished Business

BOE  
BUSINESS  
UNFINISHED  
BUSINESS

1. Additional Spending Proposal  
Board of Education table at Back to School Nights
2. Grant Update  
Still waiting to hear about the Grant Update
3. Pittsgrove Day Results  
Vice President sent out Pittsgrove Day Results by email.
4. Dress Code Committee to be Established
5. Trailer – Elmer School

## New Business

## 1. Board Policy

Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve the first reading of the following NJSBA revised policies. Mark Up and current policies are attached for each:

- 3542.1 - *Wellness and Nutrition* (See Page 433)
- 5120 - *Assessment of Individual Needs* (See Page 437)
- 6142.4 - *Physical Education and Health* (See Page 440)
- 6146 - *Graduation Requirements* (See Page 443)

NEW  
BUSINESS  
  
BOARD  
POLICY  
REVISIONS –  
1<sup>ST</sup> READING

Unanimously Approved

Moved by Mrs. Snyder and seconded by Mrs. Mullin that the Board of Education approve the second reading and adoption of the following revised Board Policy:

- 9322 - *Public and Executive Sessions* (See Page 450)

BOARD  
POLICY – 2<sup>ND</sup>  
READING &  
ADOPTION

## Roll Call:

Ayes (8) Mr. Lawlor, Mrs. Mullin, Mrs. Penven, Mr. Rumpp, Mrs. Snyder, Mr. Wheaton, Mrs. Smith, Mr. Miletta

Noes (0) Abstain (0) Motion Carried

## Special Committee Reports – No Reports

SPECIAL  
COMMITTEE

## BUSINESS AND FINANCE REPORT

Moved by Mr. Rumpp and seconded by Mrs. Smith that the Board of Education approve the following items:

- Revised reports for June, 2014:
  - Board Secretary's Report (*Final*) (See Page 454)
  - Treasurer's Report (*Revised*) (See Page 471)
  - Transfers of June 25, 2014 through June 30, 2014 (*Final*) (See Page 483)
  - Transfer Status Report (*Revised*) (See Page 484)

JUNE 2014  
REVISED  
REPORTS

Note: The final Board Secretary's Report and revised Treasurer's Report are in agreement for the month of June, 2014.

- Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of July 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pittsgrove Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4. (See Page 485)

BOARD  
SECRETARY'S  
REPORT

- TREASURER'S REPORT • Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of July 2014. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2014.  
(See Page 2)
- REVENUE SUMMARY • The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, certifies that there are no changes in anticipated revenue amounts and sources for the month ending July 2014.  
(See Page 12)
- CERTIFICATION • Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pittsgrove Township Board of Education certifies that as of September 2014 and after review of the Secretary's Monthly Financial Report appropriations section, as presented, and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the 2014-2015 fiscal year.  
Unanimously Approved
- TRANSFER STATUS & TRANSFERS • Moved by Mrs. Penven and seconded by Mr. Rumpp that the Board of Education approve the following items:  
• Transfer Status Report as of July 2014 and the transfers dated July 2014. (See Page 16)
- WARRANTS • The bills for payment. (See Page 18)
- FINANCIAL REPORTS • The July 2014 financial reports as submitted: (See Page 25)  
  - Pittsgrove Community School-SACC Fund
  - Pittsgrove Township Schools Food Service Account
  - Norma General Fund
  - Olivet General Fund
  - PTMS General Fund
  - Student Activities Fund
  - Student Athletics Fund
  - APSHS Special Accounts
- BUDGET SUMMARY • The Budget Summary for September 2014 is submitted for your review. (See Page 33)  
Unanimously Approved
- SHARED SERVICE AGREEMENT – TWP OF PITTSGRÖVE • Moved by Mrs. Snyder and seconded by Mr. Lawlor that the Board of Education approve the following items:  
• Shared Service Agreement between Pittsgrove Township Board of Education and The Township of Pittsgrove for custodial services provided by Board of Education employees at three (3) Township buildings: the Township Municipal Building, Public Works Annex, and the Senior Center. The Township will pay The Board \$1.00 per year for the custodial services. \*  
(See Page 46)
- NJASBO PROFESSIONAL DEVELOPMENT • The Superintendent and Business Administrator to attend NJASBO Professional Development Programs, for the 2014-2015 school year, as submitted. (See Page 48)
- VOID O/S PAYROLL CHECKS • Void outstanding payroll checks, as submitted. (See Page 49)
- USE OF MAINT. VEHICLES • The submitted, designated employees use of district maintenance vehicles during the 2014-2015 school year. (See Page 49)
- Roll Call:  
Ayes: (8) Mr. Mileta, Mrs. Mullin, Mrs. Penven, Mr. Rumpp, Mrs. Snyder, Mr. Wheaton, Mrs. Smith, Mr. Lawlor  
Noes: (0) Abstain: (2\*) Mrs. Smith, Mr. Lawlor – To Shared Service Agreement Only  
Motion Carried

Moved by Mr. Lawlor and seconded by Mrs. Snyder that the Board of Education approve the following items:

- Authorization of, by Resolution, Todd Boston to act as the Board's representative to complete and deliver paperwork regarding district vehicles to the NJ Motor Vehicle Commission, for the 2014-2015 school year. *(See Page 50)* RESOLUTION – NJMVC
- The removal and disposal of three (3) inactive maintenance vehicles, as submitted. These vehicles have high mileage and major mechanical and/or structural issues, which are beyond any reasonable repair. *(See Page 50)* VEHICLE DISPOSAL
- Opening a new activity account #229, for the Class of 2018. *(See Page 51)* NEW ACCOUNT
- The following tuition contracts with Salem County Special Services School District, effective September 1, 2014 through June 30, 2015: *(See Page 51)* 14-15 SCSSSD TUITION CONTRACTS
  - Alternative Middle School- 1 student for a total cost of \$ 18,500.00
  - Alternative High School- 1 student for a total cost of \$ 20,500.00
  - Behavioral Disabilities- 1 student for a total cost of \$ 37,850.00
  - Transitional Career Program- 4 students for a total cost of \$173,340.00
    - \$43,335.00 per student cost
  - Autistic Program- 2 students for a total cost of \$ 93,100.00
    - \$46,550.00 per student cost
  - One-on-One Teacher Aide- 2 students for a total cost of \$ 74,800.00
    - \$207.78 per diem rate; \$37,400.00 per-aide annual cost

**TOTAL COST \$418,090.00**

Unanimously Approved

ADDENDUM

Moved by Mr. Lawlor and seconded by Mrs. Penven that the Board of Education approve the following items:

- The Staff Workshop / Mileage Requests. *(See Page 57)* WORKSHOP AND MILEAGE REQUESTS
- For your information, the Enrollment Report for September 2014 was provided. *(See Page 58)* ENROLLMENT REPORT
- For your information, the SACC Enrollment for September 2014 was provided. *(See Page 58)* SACC ENROLLMENT
- The 2014-2015 District Nursing Service Plan. *(See Page 59)* 14-15 NURSING SERVICE PLAN
- The Harassment, Intimidation and Bullying Report for September 2014. *(See Page 63)* SEPTEMBER 2014 HIB REPORT

Unanimously Approved

Moved by Mr. Lawlor and seconded by Mr. Rumpp that the Board of Education approve the following items:

- The following programs/events are being held in Pittsgrove Township Schools to address school respect and school violence. The State has designated October 6-10, 2014 as the Week of Respect and October 20-24, 2014 as School Violence Awareness Week. *(See Page 64)* 14-15 VWSA & HIB PROGRAMS
- The 2014-2015 Nursing Standing Orders. They have been endorsed and approved by our School Physician, Dr. Madison.\* *(See Page 65)* 14-15 NURSING STANDARD ORDERS
- The 2014-2015 Fundraisers. *(See Page 71)* 14-15 FUNDRAISERS
- The 2014-2015 Field Trips. *(See Page 72)* 14-15 FIELD TRIPS

ADD'L  
FUNDRAISER  
AND FIELD  
TRIP  
HANDOUTS

Moved by Mr. Lawlor and seconded by Mrs. Penven that the Board of Education approve of the additional 2014-2015 Fundraiser and 2014-2015 Field Trip events, which were presented as handouts.

Unanimously approved.

With the approval of the additional fundraisers and field trips, a vote was called on the original motion.

Roll Call:

Ayes: (8) Mr. Miletta, Mr. Lawlor, Mrs. Mullin, Mrs. Penven, Mr. Rumpp, Mrs. Snyder, Mr. Wheaton, Mrs. Smith

Noes: (1\*) Mrs. Smith – To 14-15 Nursing Standing Orders Only Abstain: (0) Motion Carried

LETTER OF  
RESIGNATION  
- L.  
HARDMAN

Moved by Mrs. Penven and seconded by Mrs. Smith that the Board of Education accept the resignation of Olivet Special Education teacher, Lisa Hardman, effective November 14, 2014. (See Page 75)

Unanimously Approved

ASST.  
TRANSP  
SUPERVISOR  
- D. MATLACK

Moved by Mr. Rumpp and seconded by Mrs. Snyder that the Board of Education approve Ms. Donna Matlack as the Assistant Transportation Supervisor, effective October 1, 2014. Ms. Matlack will work perform this job, part-time, when not driving a bus. Additional compensation of \$16,587 will be prorated for the remainder of the 2014-2015 school year. Ms. Matlack's resume is attached. (See Page 75)

Roll Call:

Ayes: (6) Mr. Miletta, Mrs. Smith, Mrs. Mullin, Mr. Rumpp, Mrs. Snyder, Mr. Wheaton

Noes: (2) Mr. Lawlor, Mrs. Penven Abstain: (0) Motion Carried

Moved by Mrs. Snyder and seconded by Mrs. Smith that the Board of Education approve the following items:

14-15  
TRANSPORTA  
-TION  
JOINTURES

- The 2014-2015 Transportation Jointure List, as submitted. (See Page 76)
- The bills paid and the bills for payment. (See Page 77)

WARRANTS

START-UP  
FUNDS

- Establishing change funds for Band and Athletics in the following amounts: (See Page 80)
  - o Band Concessions- \$250.00
  - o Athletics- \$400.00

Unanimously Approved

FYI

FOR YOUR INFORMATION

NOTICE OF  
IMPASSE

1. NOTICE OF IMPASSE

For your information, the NJEA - Notice of Impasse was provided. (See Page 80)

AUDIENCE  
PARTICIPATION II

AUDIENCE PARTICIPATION II

Comments included a statement of lack of participation in forming a Dress Code Committee, concerns for the trailer location and purpose at Elmer School, the Interact Club, Board Minutes, 1st Reading Policy and field trip funding.

CLOSED  
SESSION

RECESS INTO CLOSED SESSION

No Closed Session. Supporting documents will be held until the October Work Session.

ADJOURN-  
MENT

Moved by Mr. Lawlor and seconded by Mr. Wheaton that the Board of Education Meeting be adjourned at 8:39 P.M.

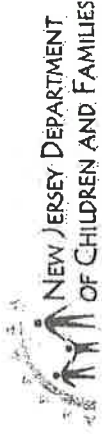
Unanimously Approved

  
Suzanne R. Fox Abdill, Board Secretary



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NEW JERSEY DEPARTMENT  
OF CHILDREN AND FAMILIES

**REQUEST FOR PROPOSALS  
FOR**

**NJ SCHOOL BASED YOUTH SERVICES PROGRAM**

Salem County

Funding of \$278,182 Available

There will be no Bidders Conference for this RFP.

Questions are due by September 18, 2014

Time: 12pm

Bids are Due: October 8, 2014

Allison Blake, PhD., L.S.W.  
Commissioner

September 2, 2014

Funding Agency

State of New Jersey  
Department of Children and Families  
50 East State Street,  
Trenton, New Jersey 08625

Section I – General Information**A. Purpose:**

The New Jersey Department of Children and Families' (DCF) Division of Family and Community Partnerships (FCP), Office of School Linked Services (OSLS) announces the availability of \$278,182 in annual state and federal funding to develop and operate a NJ School Based Youth Services Program (SBYSP).

DCF is seeking to award one (1) grant to develop and implement the SBYSP in one (1) Salem County high school.

**B. Background:**

The Department is charged with serving and safeguarding the most vulnerable children and families in the State and ensuring that service delivery is directed towards their safety, protection, permanency and well-being.

The New Jersey School Based Youth Services Program (NJ SBYSP) operates under the auspices of the DCF Division of Family and Community Partnerships, Office of School Linked Services. The NJ SBYSP was initiated by the New Jersey Department of Human Services (DHS) in 1987 to help young people navigate the adolescent years, finish their education, obtain skills leading to employment or continuing education, and graduate healthy and drug free. The SBYSP was the first state-wide initiative in the country to integrate a range of services for youth on site in their schools. The SBYSP is now available in 91 public schools across the state of New Jersey and one can be found in every county.

The NJ SBYSP model utilizes a youth development and mental health approach to strengthen youth as they move toward adulthood. In doing so, the SBYSP operates 12 months a year with the overarching goal that youth involved in the program will graduate healthy, drug-free and capable of securing employment and/or continuing their education.

A three-year evaluation of the SBYSP funded by the Anne E. Casey Foundation and conducted by the Academy for Educational Development (AED) indicates that participating youth demonstrated:

- Increased educational aspirations and higher accumulation of credits toward graduation
- Diminished feelings of unhappiness, sadness, depression and suicidal thoughts
- Improved sleep habits and less worrying
- Less destructive behavior and feelings of anger
- Decreased use of tobacco and alcohol
- More and improved interaction with families and friends
- Better use of contraceptives to prevent pregnancy and sexually transmitted diseases

The model requires true partnership between a school district and its community. The community based organization that chooses to apply must do so in a joint effort with the school district. The resulting contract must be signed by both entities. The NJ SBYSP model incorporates the establishment of a Community Liaison Boards (CLB) to provide a forum for information to flow to and from the school, community and the SBYSP. The CLB includes representatives from the school community, youth, parents, and local community organizations as active participants.

The grantee is responsible for providing the services outlined in the NJ SBYSP model in the school building or in an annex of the main building on school grounds. The grantee is also responsible for the effective and efficient administration of the program including all fiscal and program reports, contract management, staffing, employment, and oversight.

The successful applicant will be capable of implementing the NJ SBYSP program with fidelity through the established model outlined in this proposal. In order to do so, applicants must have:

- Knowledge of the youth population to be served, taking into consideration the socio-economic, racial, ethnic, sexual orientations, and cultural characteristics of the population; and how the SBYSP will be able to provide a comprehensive set of services to address the promotion of protective factors and reduction of risk factors faced by youth in the target community.
- Knowledge of the NJ SBYSP model, including the effective delivery of all the services described in this RFP.

<b>Goal 2:</b>	Youth will attain the skills needed to maintain or achieve health and well-being.
<b>Outcome 2A</b>	80% of participating students will demonstrate knowledge about issues that impede emotional, academic or physical development and healthy lifestyles.
<b>Outcome 2B</b>	80% of students participating in counseling will demonstrate improved emotional, behavioral and social well-being.

All SBYSs in high schools assess the impact of individual counseling through the administration of the DCF required Self-Efficacy Assessment Tool developed by Prothrow-Stith (1987), augmented by DeJong, Spiro, Brewer-Wilson, et al. (1992). Additional augmentation and approval for DCF high school SBYSs July 2013.

All SBYSs in high schools assess the satisfaction students have with their services and well-being gained as a result of participation through the administration of the DCF required High School Impact Evaluation.

**Program Approach**

The framework for the delivery of all SBYSs services is grounded in the Department of Children and Families' Core Values, the *New Jersey Standards for Prevention Programs: Building Success through Family Support*, and the nationally recognized *Strengthening Families Program*. All applicants are expected to integrate these elements into their direct service operations as appropriate.

**New Jersey Standards for Prevention Programs**

The *New Jersey Standards for Prevention Programs: Building Success through Family Support* articulates the Department's approach to child abuse prevention and intervention:

Standards for Prevention Programs: Building Success through Family Support		
Conceptual Standards	Practice Standards	Administrative Standards
Family centered Community based Culturally sensitive & competent Early Start Developmentally appropriate	Flexible and responsive Partnership approach Links with informal and formal supports Universally available and voluntary	Sound program structure & practices Committed caring staff Data collection & documentation Measurable outcomes & program evaluations

The SBYSs does not supplant any services or programs that the school district provides, but rather, adds social and community based services to youth and families. With this in mind, applicants are expected to develop a program strategy which recognizes that youth are multi-faceted and may require a range of services on many levels, including, but not limited to: conflict resolution, various prevention services, assistance with learning and decision making, etc. The program must integrate and coordinate services both in and out of the school setting, utilizing outside supports such as foundation grants, local public funds, Workforce Investment Boards (WIB), AmeriCorps, and 21st Century Community Learning Center grants, thereby helping to guarantee that the sum of the services offered in the proposed SBYSs are greater than the parts presently offered separately in the school and the community.

**C. Services to be Funded:**

The grantee for this program is expected to provide, initiate and/or coordinate an array of services in accordance with the established NJ SBYSs service model below:

**Program Overview**

The goal of the NJ SBYSs is to enable youth to develop a mentally and physically healthy life style, complete their education, and prepare to pursue additional education and/or obtain skills that will lead to employment. The initiative targets young people enrolled in the school and embraces the process of healthy youth development through assistance by caring adults in meeting their basic needs and building their individual assets. The SBYSs offers accessible non-stigmatizing services to meet the needs of youth in public schools throughout the State.

**Target Population**

For the purposes of this RFP, the proposed program must serve high school students enrolled in the identified Salem County high school.

**Program Goals**

The following goals are achieved through the integration of health promotion, competence building, positive youth development, and various preventative and supportive strategies to reduce risks and enhance protective factors for participating students.

<b>Goal 1:</b>	Youth will attain a high school diploma or equivalency.
<b>Outcome 1A</b>	80% of participating students will demonstrate academic success by remaining in school, advancing to the next grade, graduating or attaining a GED.

• **Mental Health Counseling:** Individual, family and group counseling services are offered to all students. School-based mental health counseling is intended to treat, prevent and educate students and families about issues that impede emotional, academic or physical development; prevent long-term problems; and improve academic performance and personal relationships. Counseling is directed toward contemporary issues that confront youth in the host school. Emphasis is placed on crisis counseling; situational adjustment counseling; bullying and other forms of peer victimization; anger management; depression; suicide; and violence prevention.

Pursuant to New Jersey statute, Administrative Code, and established practice, all counseling services are provided by licensed clinicians or other professionals under the direct supervision of a licensed clinician. Such supervision is readily apparent and documented in each youth's SBYSP record.

**Note:** The SBYSP counseling service is distinct from Outpatient Mental Health Services which address mental health symptoms and associated functional impairment or psycho-social adjustments. Students and/or families requiring this level of support are to be referred out for appropriate care.

All SBYSP sites must provide adequate space to conduct private counseling sessions.

Students preparing for graduation participate in the development of appropriate discharge planning to ensure a seamless transition to independence or community-based support services once they leave the SBYSP host school.

• **Employment Counseling:** Job readiness is an essential life skill for all youth, particularly high school students. SBYSP programs offer a variety of related services, including: employment counseling and training; job development and placement; life skills training; summer and part-time employment opportunities; and connections to programs and services provided by the Department of Labor and Workforce Investment Board.

• **Substance Abuse Counseling & Education/Prevention:** Substance abuse education and support services promote healthy lifestyles. Preventive education strategies focus on: relevant information about drugs, alcohol, tobacco and addictions; refusal skills; goal setting; assertiveness; communication; coping skills; and self-control. Students with active addictions are linked to local

Participants as partners Empowerment and strength based approaches	Comprehensive & integrated Easily accessible Long term and adequate intensity	Adequate funding and long range plans Participant and community collaboration
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**Strengthening Families**

The Strengthening Families Program (SFP) is a parenting and family strengthening strategy to enhance child development; reduce child abuse/neglect, problem behaviors, delinquency, and substance abuse; and improve social competencies and school performance. It focuses on building five Protective Factors to increase the health and well-being of children and families:

Protective Factors for Strengthening Families
<b>Parental Resilience:</b> A parent's ability to manage all types of challenges & find ways to solve problems, builds and sustains trusting relationships including relationships with their children
<b>Social Connections:</b> Friends, family & community provide emotional support, help solve problems, offer parenting advice and give concrete assistance to parents
<b>Knowledge of parenting &amp; child development:</b> Information about child development and appropriate expectations for children's behavior help parents see children in a positive light and promotes healthy development
<b>Concrete Support in times of need:</b> Meeting basic needs like food, shelter, clothing and health care is essential. Adequate services & supports must be in place to provide stability, treatment and help for families in crisis
<b>Social &amp; Emotional Competence of children:</b> A child's ability to interact positively with others, self-regulate behavior and effectively communicate feelings has a positive impact on their relationships with family, other adults, and peers

**SBYSP Services**

All programs are encouraged to utilize evidence based/informed curricula, assessments and/or best practice strategies.

SBYSP services include: Mental Health, Employment and Substance Abuse Counseling; Preventive Health Awareness; Primary Medical Linkages; Learning Support; Healthy Youth Development; Recreation; and Information/Referral.

Many sites offer additional service options depending on available resources and the needs of students in the geographic area served. Whenever possible and appropriate, all programs are expected to incorporate evidence-based practices into the delivery of services.

- **Recreation:** Recreational activities promote physical health and positive youth development, and typically include games; sports; and cultural, seasonal and educational field trips to foster positive peer relationships and healthy social skills development.

#### SBYSP Program Space

All sites have a clearly defined SBYSP identity. Signs in or around the host school are readily visible to assist students in locating and accessing the program. The SBYSP space is designed and organized with the input of students and families. The atmosphere and décor is professional, youth appropriate, fun, welcoming and non-stigmatizing. All sites provide sufficient space to accommodate the provision of SBYSP services. Such accommodations minimally include:

- Reception area
- Designated area for confidential or private counseling
- Recreational/Group meeting space
- Work stations for program staff

The SBYSP must operate before, during and after school hours 12 months per year.

#### SBYSP Service Delivery

The SBYSP provides and promotes services that are safe, non-stigmatizing, culturally sensitive, supportive, and appropriate

- Student feedback and input are incorporated into the overall program and service delivery
- Parental consent is required for student participation in the program. Signed release of information consent forms are valid for one (1) year and must be renewed upon expiration. All forms are retained in each student's SBYSP record.
- All programs adhere to strict guidelines regarding confidentiality. Students and families are informed verbally and in writing prior to the disclosure of confidential information, about legal and ethical circumstances that will permit or require the release of such information without consent, including N.J.S.A. 9:6-8.40 which states that every citizen is mandated to report any suspected or actual incidence of child abuse or neglect. All such forms are valid for one (1) year and retained in the student's SBYSP record.
- Individual student records are confidential and maintained in a secure location within the SBYSP space. Progress notes and attendance logs are maintained to document student development and participation throughout the program

school Substance Abuse Counselors (SAC) and community-based treatment/recovery services.

- **Preventive Health Services:** SBYSP programs focus on the early identification and elimination of risk factors that impact or compromise student health. Workshops, classes, small groups and multi-media presentations regarding relevant health-related topics are provided. Topics may include, but are not limited to pregnancy prevention, violence, HIV/AIDS and other sexually transmitted diseases.
  - **Primary Medical Health Services:** Programs ensure and facilitate access to appropriate medical services within the community, including physical examinations, immunizations, hearing, dental, vision, family planning, health assessments, etc. Workshops, classes, small groups and multi-media presentations related to the prevention of pregnancy, substance abuse (including alcohol, tobacco and other drugs), HIV/AIDS and other sexually transmitted infections are also provided.
  - **Learning Support:** Learning or academic support is central to the program goal of enhancing student competence and reducing drop-out rates. Activities include: various enrichment and literacy programs; homework assistance; tutoring; life skills; exposure to higher education opportunities; and addressing the needs of incoming students.
  - **Healthy Youth Development:** The underlying philosophy of healthy youth development is holistic, preventative and positive. The focus is on providing asset and skill development activities that support youth in developing a sense of competence, usefulness, belonging and empowerment. Activities also promote healthy lifestyles and positive social interaction and may include: sports; fine arts; vocational education; and service learning.
  - **Information/Referral:** All programs maintain an up to date information and referral directory of available local, county and state supported services and resources. SBYSP staff follow-up on referrals to ensure that services are accessible, appropriate and responsive to the needs of the student population at the host school.
- Programs also ensure that promotional and access information regarding New Jersey's Youth Helpline 2<sup>nd</sup> Floor is readily available to all students.

- SBYSP provides an annual program orientation to relevant school administrators and faculty (Superintendent, Principal, Director of Student Services, etc.)

- Each SBYSP has a Community Liaison Board (CLB) comprised of volunteer members who meet on a consistent basis to advise, assist, support and advocate for the program. CLB members represent a cross-section of county systems including students; parents; school board members; teachers; and community partners. CLB documentation, including membership listings, meeting minutes and attendance records are retained on file.

#### Staff Requirements

SBYSP services are delivered by qualified staff to provide a combination of counseling, support and concrete services depending on each student's unique needs. Though staffing patterns may vary by site, the following are REQUIRED full-time (minimum of 35 hours/week) positions for each site with 100% of their time allotted to the NJ SBYSP and salary paid by grant funds:

#### Program Director/Coordinator

- Full-time 12 month position
- Qualifications: Master's Degree with 2 years supervisory experience. The Program Director must also have previous experience working in collaboration with the community and youth.
- Responsibilities:
  - Ensure that the services delineated in this announcement are provided effectively to students and families and provide reports and information as required by DCF.
  - Structure the site's program, provide leadership, supervise staff, maintain collaboration; direct community education and information activities, manage staff appointments.
  - Market the SBYSP and activities to the school community, parents and surrounding community partners.
  - Ensure the collection of parent consent forms and monthly, level of service and outcomes data
  - Write grant proposals that will add to services and strengthen the SBYSP.
  - Serve as a liaison to the school and to the community collaborating with state, community and volunteer agencies that provide services related to youth and families.
  - Be entrepreneurial and seek out other grants and collaborations that will add services and strengthen the SBYSP.

- Only students who are currently enrolled in the host school may participate in SBYSP programs. Students are able to access services before, during and after school hours and throughout the summer. Participation is voluntary and students may withdraw at any time. However, every effort is made to engage youth and maintain their involvement in the program.
- Referrals may be received from parents/guardians, peers, or school staff and students may self-refer. Families may participate in counseling sessions when appropriate or at the student's request. DCF also promotes the engagement of fathers in the lives of their children.
- High School students may be seen once without parental consent if they are in crisis. Signed authorization from a parent/guardian is required in order to continue services.
- The SBYSP supports and upholds the code of conduct and behavioral expectations of the host school. Students who are suspended or expelled from school may not participate in program activities without the consent of school administrators.
- Emergency procedures for all sites are aligned with the procedures established by each local school district. In addition, all programs must maintain an answering service with alternative emergency phone numbers, procedures and contact information in languages appropriate to the student population. Copies of all emergency procedures are retained on file at the SBYSP site.
- Programs utilize an array of outreach, program marketing and resource connection strategies to inform and educate the school community about SBYSP services:
  - Programs coordinate and integrate services with host school activities whenever possible
  - All programs develop sustainable collaborative relationships with diverse community groups, organizations and government agencies that promote positive youth development and provide relevant services to youth and families
  - All promotional materials, including brochures, posters and advertisements, are labeled "New Jersey Department of Children and Families Funded Program"

#### Youth Development Specialist

- Full-time 12 month position
- Qualifications: Bachelor's Degree in a related field (Associate's Degree accepted with documentation of at least 3 years of full-time work experience as a youth service worker)
- Responsibilities:
  - Develop programming that build youth capacity, connectedness to school, community and caring adults.
  - Develop and provide opportunities for youth to contribute, by assuming meaningful roles in their school and community.
  - Create opportunities for youth to participate in challenging and interesting learning experiences, providing leadership opportunities for youth, and building social and academic competencies.
  - Provide guidance/non-clinical counseling to youth on a variety of life skills/healthy youth development topics.
  - Identify or conduct appropriate job training programs for youth, assist in job readiness and search, develop and maintain a list or database of local employment opportunities.
  - Coordinate with employment programs including those provided by the school system and the Workforce Investment Board (WIB).

The Office of School-Linked Services and DCF Contract Administrator must be notified of all personnel changes within the SBYSP program.

#### Reporting Requirements

All programmatic and service reports are submitted electronically by the chief program administrator or other authorized personnel in accordance with the guidelines specified below:

#### Monthly Service Reports

Monthly service reports are available by the fifteenth day of each month for the preceding month in which services were provided. All data is entered on the web-based Management Information System (MIS) and submitted in the specific format prescribed by the Division.

#### Quarterly Service Reports

NJ SBYSP Quarterly Reports are completed in the format prescribed by the Division and submitted to the Office of School-Linked Services and Contract Administrator 15 days after the close of each quarter.

DCF contracts with Cityspan, LLC to operate the SBYSP management and information system and accurately collect and report level of service and performance outcome data on a monthly basis. As such, all programs are required to

#### Mental Health Practitioner

- Full-time 12 month position
- Qualifications: MSW, BSW (undergraduate degree is permissible ONLY when the Director is LCSW); MS, MA in a related field (e.g. counseling, psychology, etc.); and experience with youth and families. Mental health service providers that do not have a LCSW or doctorate degree in Psychology must be clinically supervised by someone who does. Clinical supervision may be provided by the Managing Agency, a contracted agency, through a consultant agreement or by a clinically licensed SBYSP staff member
- Responsibilities:
  - Short-term mental health counseling to address, prevent and educate students and families about contemporary issues that impede social, emotional, academic or physical development. Addressing these issues early prevent long-term problems, improve academic performance and personal relationships. The common forms of counseling provided are: crisis, situational adjustment, bullying, anger management, bereavement, depression, suicide prevention and violence prevention.
  - Mental health counseling is available as individual and/or group counseling for students actively enrolled in the school.
  - Family counseling is available as needed to support the goals and objectives of the student.
  - NJ SBYSP does not administer psychological assessments
  - Mental health counseling services are available before, during and/or after school by appointment and/or walk in services.
  - NJ SBYSP Mental Health Counseling Services operate with the following best practice approaches:
    - Services identify and build on strengths of the student, and as applicable, the family
    - Services support students in their development of skills to manage situational change
    - Services access appropriate community resources to support the student
    - Services help students improve their daily functioning at school, home, work, and in the community

#### D. Funding Information:

For the purpose of this initiative, the Department will make available projected funds \$162,273 in federal and state funds December 1, 2014-June 30, 2015. It is anticipated that the resulting contract will contain approximately \$278,182 on an annual basis. Continuation funding is contingent upon the availability of funds in future fiscal years.

One (1) proposal will be funded under this program.

The funding period for this program is July 1, 2014-June 30, 2015.

Matching funds are required.

- The matching share is 25% of the total amount of the award in cash and/or in-kind funds.
- Applicants must identify the source of their matching funds
- Private entities are limited to cash donations only (in-kind match is not permitted)
- All such funds must be clearly reflected in the agency budget. The leveraging of funds is also encouraged as a means of maximizing available resources.
- The matching share may not include any other Federal funds.

Operational start-up costs of no more than \$69,545 are permitted for the first year of the contract ONLY. Applicants must provide a justification and detailed summary of all expenses that must be met in order to begin program operations and will be applied to the start-up expenses see pg. # 27

Grant Funds May Be Used To:

- Support the costs of staff, materials, supplies and equipment;
- Renovate space within a school building;
- Purchase equipment and supplies for the site;
- Sub-contract with other community-based organizations for the provision of needed services;
- Cover administrative costs (up to a maximum of 10% of the grant funding);
- Cover the cost for the installation of a multi-function voice mail system with the ability to access emergency phone numbers, provide information in other languages, as appropriate, etc.;
- Cover costs associated with establishing an Internet connection, if the school is not connected at the time the proposal is submitted; and
- Purchase evidence based/evidence informed curricular/assessment tools.

- Establish an internet connection and enter data into the Management Information System.
- Have a functional e-mail account
- Up-date e-mail addresses for the SBSYP staff and Managing Agency Contact (Note: DCF e-mails will be added to a safe-sender's list to avoid spam and timely electronic communication)

Ultimate system design and data ownership remain with DCF.

#### Communications

All programs must maintain open lines of communication with the DCF Office of School-Linked Services, the student population and the community. To that end, all programs must have a multi-function voice mail system and internet connection with the capability to access emergency phone numbers and provide information in all languages as appropriate.

All SBSYP Directors/Coordinators (and where appropriate, Managing Agency Chief Program Administrators) must have fully functioning email and telephonic voice mail accounts. The Office of School-Linked Services is notified of any changes in email addresses or telephone numbers.

SBSYP administrators are also required to attend periodic meetings convened by FCP.

All applicants are advised that any software purchased in connection with the proposed project must receive prior approval by the New Jersey Office of Information Technology.

Applicants are also advised that any data collected or maintained through the implementation of the proposed program shall remain the property of DCF.

Organ and Tissue Donation: As defined in section 2 of P.L. 2012, c. 4 (N.J.S.A. 52:32-33), contractors are encouraged to notify their employees, through information and materials or through an organ and tissue awareness program, of organ donation options. The information provided to employees shall be prepared in collaboration with the organ procurement organizations designated pursuant to 42 U.S.C. §1320b-8 to serve in this State.



12. Any fiscally viable entity that meets the eligibility requirements, terms and conditions of the RFP, and the contracting rules and regulations set forth in the DCF Contract Policy and Information Manual (N.J.A.C. 17:27) may submit an application.

Funds awarded under this program may not be used to supplant or duplicate existing funding.

Any expenses incurred prior to the effective date of the contract will not be reimbursed by DCF.

**F. RFP Schedule:**

September 2, 2014	Notice of Availability of Funds/RFP publication
September 18, 2014	Deadline for Email Questions sent to DCFASKRFP@dcf.state.nj.us
October 8, 2014	Deadline for Receipt of Proposals by 12:00PM

All proposals must be received by 12:00 PM on or before October 8 2014. Proposals received after 12:00 PM on October 8, 2014 will not be considered. Applicants should submit one (1) signed original and one CD ROM, including a signed cover letter of transmittal as indicated below.

Proposals must be delivered either:

**1) In person to:**

Catherine Schafer, Director of Grants Management, Auditing and Records  
 Department of Children and Families  
 50 East State Street, 3rd floor  
 Trenton, New Jersey 08625-0717

Please allow time for the elevator and access through the security guard. Applicants submitting proposals in person or by commercial carrier should submit one (1) signed original and one CD ROM with all documents including a signed cover letter of transmittal.

**2) Commercial Carrier (hand delivery, federal express or UPS) to:**

Catherine Schafer, Director of Grants Management, Auditing and Records  
 Department of Children and Families  
 50 East State Street, 3rd floor  
 Trenton, New Jersey 08625-0717

**Grant Funds May Not Be Used To:**

- Construct a new facility;
- Renovate and/or purchase a modular unit;
- Purchase a vehicle, contraceptives or abortion services;
- Supplement or duplicate currently existing services or programs; and/or
- Pay for costs associated with the planning or preparation of a proposal submitted in response to this RFP.

All applicants are advised that any software purchased in connection with the proposed project must receive prior approval by the New Jersey Office of Information Technology.

Any expenses incurred prior to the effective date of the contract will not be reimbursed by DCF.

**E. Applicant Eligibility Requirements:**

1. Applicants must be a public school district or for profit/ non-profit agency duly registered to conduct business within the State of New Jersey.
2. Applicants may not submit a proposal for a school site that currently has a NJ SBYSP.
3. Applicant must have the capability to operate the SBYSP in or on the school grounds of a Salem County high school.
4. Applicants must be in good standing with all State and Federal agencies with which they have an existing grant or contractual relationship.
5. Applicants may not be suspended, terminated or barred for deficiencies in performance of any award, and if applicable, all past issues must be resolved as demonstrated by written documentation.
6. Applicants that are presently under contract with DCF must be in compliance with the terms and conditions of their contract.
7. Where required, all applicants must hold current State licenses.
8. Applicants that are not governmental entities must have a governing body that provides oversight as is legally required.
9. Applicants must have the capability to uphold all administrative and operating standards as outlined in this document.
10. Applicants must have the ability to achieve full operational census by December 1, 2014. Further, where appropriate, applicants must execute sub-contracts with partnering entities within 60 days of contract execution.
11. All applicants must have a Data Universal Numbering System (DUNS) number. To acquire a DUNS number, contact the dedicated toll-free DUNS number request line at 1-800-705-5711 or inquire online at: <http://www.dnb.com>

the proposal if such absence affects the ability of the committee to fairly judge the application.

In order for a bid to be considered for award, at least one representative of the Bidder must have been present at the Bidders Conference commencing at the time and in the place specified below. Failure to attend the Bidders Conference will result in automatic bid rejection.

**2. Proposal Review Process**

DCF will convene a Proposal Evaluation Committee in accordance with existing regulation and policy. The Committee will review each application in accordance with the established criteria outlined in Section II of this document. All reviewers, voting and advisory, will complete a conflict of interest form. Those individuals with conflicts or the appearance of a conflict will be disqualified from participation in the review process. The voting members of the Proposal Evaluation Committee will review proposals, deliberate as a group, and then independently score applications to determine the final funding decisions.

The Department reserves the right to request that applicants present their proposal in person for final scoring. In the event of a tie in the scoring by the Committee, the bidders that are the subject of the tie will provide a presentation of their proposal to the evaluation committee. The evaluation committee will request specific information and/or specific questions to be answered during a presentation by the provider and a brief time-constrained presentation. The presentation will be scored out of 50 possible points, based on the following criteria and the highest score will be recommended for approval as the winning bidder.

- Requested information was covered- 10 Points
  - Approach to the contract and program design was thoroughly and clearly explained and was consistent with the RFP requirements- 20 Points
  - Background of organization and staffing explained- 10 Points
  - Speakers were knowledgeable about topic- 5 Points
  - Speakers responded well to questions - 5 Points
- The Department also reserves the right to reject any and all proposals when circumstances indicate that it is in its best interest to do so. The

Applicants submitting proposals in person or by commercial carrier should submit **one (1) signed original** and one **CD ROM** with all documents including a signed cover letter of transmittal.

**3) Online- <https://fpw.dcf.state.nj.us>**

DCF offers the alternative for our bidders to submit proposals electronically to the web address above. Online training is available at the bidder's conference and on our website at [www.nj.gov/dcf/providers/notices/](http://www.nj.gov/dcf/providers/notices/)

We recommend that you do not wait until the date of delivery in case there are technical difficulties during your submission. Only a registered Authorized Organization Representative (AOR) or the designated alternate is eligible to send in a submission. Registration forms are available on our website. Registered AOR forms must be received 5 business days prior to the date the bid is due. You need to register only if you are submitting a proposal online.

**G. Administration:**

**1. Screening for Eligibility, Conformity and Completeness**

DCF will screen proposals for eligibility and conformity with the specifications set forth in this RFP. A preliminary review will be conducted to determine whether the application is eligible for evaluation or immediate rejection.

The following criteria will be considered, where applicable, as part of the preliminary screening process:

- a. The application was received prior to the stated deadline
- b. The application is signed and authorized by the applicant's Chief Executive Officer or equivalent
- c. The applicant attended the Bidders Conference (if required)
- d. The application is complete in its entirety, including all required attachments and appendices
- e. The application conforms to the specifications set forth in the RFP

Upon completion of the initial screening, proposals meeting the requirements of the RFP will be distributed to the Proposal Evaluation Committee for its review and recommendations. Failure to meet the criteria outlined above, or the submission of incomplete or non-responsive applications constitutes grounds for immediate rejection of

### I. Post Award Review:

As a courtesy, DCF may offer unsuccessful applicants an opportunity to review the Evaluation Committee's rating of their individual proposals. All Post Award Reviews will be conducted by appointment.

Applicants may request a Post Award Review by contacting: [DCFASKRFP@dcf.state.ni.us](mailto:DCFASKRFP@dcf.state.ni.us)

Post Award Reviews will not be conducted after six months from the date of issuance of this RFP.

### J. Post Award Requirements:

Selected applicants will be required to comply with the terms and conditions of the Department of Children and Families' contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual and the Contract Policy and Information Manual. Applicants may review these items via the Internet at [www.ni.gov/dcf/providers/contracting/manuals](http://www.ni.gov/dcf/providers/contracting/manuals)

Selected applicants will also be required to comply with all applicable State and Federal laws and statutes, assurances, certifications and regulations regarding funding.

Upon receipt of the award announcement, and where appropriate, selected applicants will be minimally required to submit one (1) copy of the following documents:

- Proof of Insurance naming the Department of Children and Families as an additional insured
- Board Resolution Validation
- DCF Standard Language Document and Signature Pages
- Current agency by-laws
- Copy of lease or mortgage (if applicable)
- Certificate of Incorporation
- Affirmative Action policy and certificate
- A copy of all applicable professional licenses
- Copy of the agency's annual report to the Secretary of State

The actual award of funds is contingent upon a successful Contract negotiation. If, during the negotiations, it is found that the selected Applicant is incapable of providing the services or has misrepresented

Department's best interests in this context include, but are not limited to State loss of funding for the contract; the inability of the applicant to provide adequate services; the applicant's lack of good standing with the Department, and any indication, including solely an allegation, of misrepresentation of information and/or non-compliance with any State or New Jersey contracts, policies and procedures, or State and/or Federal laws and regulations.

All applicants will be notified in writing of the Department's intent to award a contract.

### 3. Special Requirements

The successful Applicant shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

Applicants must comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27, the State Affirmative Action policy. A copy is attached as Exhibit A.

Applicants must comply with laws relating to Anti-Discrimination as attached as Exhibit B.

### H. Appeals:

An appeal of the selection process will be heard only if it is alleged that the Department has violated a statutory or regulatory provision in awarding the grant. An appeal will not be heard based upon a challenge to the evaluation of a proposal. Applicants may appeal by submitting a written request to

Office of Legal Affairs  
Contract Appeals  
50 East State Street 4<sup>th</sup> Floor  
Trenton NJ 08625

no later than five (5) calendar days following receipt of the notification or by the deadline posted in this announcement.

SBYSP providers must specify their FCP Contract Number, the full name of the Managing Agency, and the SBYSP Site.

Describe the agency's background and experience in implementing the school based services described in the RFP. Provide outcomes or data when available.

Provide an indication of the organization's demonstrated commitment to cultural competency and diversity. The provider shall identify and develop, as needed, accessible culturally responsive services and supports. These shall include, but are not limited to, affiliations with informal or natural helping networks such as language services, neighborhood and civic associations, faith based organizations, and recreational programs determined to be appropriate. Supervisors must be culturally competent and responsive, with training and experience necessary to manage complex cases in the community across child and youth serving systems. Explain how the provider is working toward a cultural competency plan that describes actions your agency will take to insure that policies, materials, environment, recruitment, hiring, promotion, training and Board membership reflect the community or the intended recipients of the services you provide and promote the cultural competency of the organization and that resources and services will be provided in a way that is culturally sensitive and relevant.

Describe the agency's governance structure and its administrative, management and organizational capacity to enter into a third party direct State services contract with the Department of Children and Families. Note the existence (if any) of professional advisory boards that support the operations. If applicable, indicate the relationship of the staff to the governing body. Attach a current organizational chart.

Provide an indication of the agency's demonstrated capability to provide services that are consistent with the Department's goals and objectives for the program to be funded. Include information on current programs managed by the agency, the funding sources and if available, any evaluation or outcome data.

**2) Need Justification (10 Points)**

Provide documentation describing the local need for the proposed services, including:

- Provide a profile of the student population at the identified school where the NJ SBYSP will operate and the community at large including race, ethnicity, languages spoken, graduation rates, etc.

any material fact or its ability to manage the program, the notice of intent to award may be rescinded.

**Section II – Application Instructions**

**A. Proposal Requirements and Review Criteria:**

All applications will be evaluated and scored in accordance with the following criteria:

The narrative portion of the proposal should be double-spaced with margins of 1 inch on the top and bottom and 1½ inches on the left and right. The font may be no smaller than 12 points. There is a 20 page limitation for the narrative portion of the grant application. A one (1) point reduction per page will be administered to proposals exceeding the page limit requirements. Five (5) points will be deducted for each missing document. If the deductions total 20 points or more, the proposal shall be rejected as non-responsive. The narrative must be organized appropriately and address the key concepts outlined in the RFP. Items included in the transmittal cover letter, Annex B budget pages, and attachments do not count towards the narrative page limit.

All documents must be submitted electronically in one of the following acceptable formats:

For Single File the following formats are acceptable:

- Adobe PDF-Portable Document format (.pdf)
- Microsoft Word (.doc or docx)
- Microsoft Excel (.xls or xlsx)

For Compressed File:

- ZIP only

Each proposal narrative must contain the following items organized by heading in the same order as presented below:

**1) Applicant Organization (10 Points)**

Describe the agency's history, mission and goals, and where appropriate, a record of accomplishments in working in collaboration with the Department of Children and Families and/or relevant projects with other State governmental entities. Provide outcomes or data when available.

Note: Applicants are not required to be a currently contracted DCF SBYSP provider. Proposals submitted by currently contracted

- Healthy Youth Development
- Information/Referral
- Recreation

When describing NJ SBYSP service provisions, include:

- Indication that the SBYSP is made available to any student in the school at no cost to that student and/or family.
- Any additional evidence based, evidence informed or best-practice curriculum/assessment tools that will be utilized by the program and indicate the applicant's experience with its implementation.
- An indication of how students will access medical services (i.e. Info/Referral Only; Transport; Bus Pass/Voucher; Mobile Health Unit; Services Provided on Site)
- A description of any ancillary services that will be provided in excess of the SBYSP Services. The provision of these services may reflect the unique needs of students enrolled in the SBYSP
- The NJ SBYSP is available before, during and after school 12 months per year. Provide information on the accessibility of services, including the hours and days that services will be available to the students.
- The specific location within the school building or school grounds of the SBYSP site to be funded. Indicate the school name; address; where the program will be housed (i.e. in the school facility or elsewhere on the school campus), and any ancillary services that will be provided in that location. Applicants that do not have control of the site may submit a Memorandum Of Agreement or Letter of Intent designating physical space for the proposed SBYSP
  - a. Include photos of the designated SBYSP space.
  - b. As applicable, proposals must include floor plans for pre-determined space that will require renovation in order to conduct program operations.
  - c. As applicable, proposals must also include pictures of pre-determined program space that will not require renovation.
- A description of the strategy that will be used to recruit, engage, and retain youth in the unique services that will be made available to them through this program.

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- Describe any existing services and/or programs currently offered at, by in partnership with the school district for the student population, and describe where there remains a gap and how the NJ SBYSP will fill that gap.
- Statements that demonstrate an understanding of the strength, challenges and the needs of the target population;
- Citations of relevant statistics and discussions of studies that reflect the prevalence of the problem and the unmet needs of the target population

### 3) Program Approach (40 Points)

Describe how the proposed program will meet the needs of various and diverse cultures within the target community based on the Law Against Discrimination (N.J.S.A. 10:51 et seq.).

Describe how families will be incorporated into the NJ SBYSP.

Describe the high school graduation transition plan for students and identify all partners that will be in collaborated in this effort to support a successful transition.

Describe how Healthy Youth Development will be incorporated the program.

Describe the information and referral process will be incorporated into the program.

Describe the membership and how the program will incorporate or develop the Community Liaison Board (CLB) requirement of the NJ SBYSP model.

Proposals must demonstrate fidelity to the NJ SBYSP Model and how it will be implemented by detailing the provision and delivery of each SBYSP service set forth in the "Services to be Funded" section of this RFP.

- Mental Health Counseling
- Employment Counseling
- Substance Abuse Counseling & Education/Prevention
- Preventive Health Services
- Primary Medical Health Services
- Learning Support

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- A description of client data to be recorded, the intended use of that data and the means of maintaining confidentiality of client records.

The New Jersey Department of Children and Families endorsed Prevent Child Abuse New Jersey's (PCA-NJ) Safe-Child Standards in August 2013 (The "Standards"). The Standards are a preventative tool for implementing policies and procedures for organizations working with youth and children and through their implementation, an organization can minimize the risks of the occurrence of child sexual abuse.

The Standards are available at:  
<http://www.state.nj.us/DCF/SafeChildStandards.pdf>

As an Appendix, provide a brief (no more than 2 pages double spaced) Standards Description demonstrating ways in which your agency's operations mirror the Standards.

#### 4) Outcome Evaluation (25 Points)

Describe the activities that will be implemented to achieve the NJ SBYSOP outcome measures on Exhibit C. Provide a brief narrative and attach copies of any additional assessment and/or evaluation tools that will be used to determine the effectiveness of the program services.

Exhibit C: DCF goals and objectives

#### 5) Budget (10 Points)

The Department will consider the cost efficiency of the proposed budget as it relates to the anticipated level of services (LOS). Therefore, applicants must clearly indicate how this funding will be used to meet the project goals and/or requirements. Provide a line item budget and narrative for the proposed project/program. The narrative must be part of the 20 page proposal. The Budget forms are to be attached as an Appendix.

The budget should be reasonable and reflect the scope of responsibilities required to accomplish the goals of this project. The budget should also reflect a 12 month operating schedule and must include, in separate columns, total funds needed for each line item, the funds requested in this grant, and funds secured from other sources. All costs associated with the completion of the project must be clearly delineated and the budget narrative must clearly articulate budget items, including a description of miscellaneous expenses or "other" items. The completed budget proposal must also include a detailed summary of and justification

- A clear description of the staffing plan for this program. Include in the answer the method used for supervisory oversight:
  - a. Indicate the number, qualifications and skills of all staff, consultants, sub-grantees and/or volunteers with experience in children and adolescent field who will perform the proposed service activities.
  - b. Attach, in the Appendices section of the application, an organizational chart for the proposed program operation; job descriptions that include all educational and experiential requirements; salary ranges; and resumes of any existing staff who will perform the proposed services.
  - c. Indicate the entity that will be responsible for the in-kind social worker/case manager positions and provide a description of the lines of supervision for persons.
  - d. Describe the management and supervision methods that will be utilized.

- A description of community partnerships/collaboration that will be used to complement the SBYSOP
  - a. Provide a Memorandum of Agreement/Understanding (MOA/MOU) that demonstrates school officials including the superintendent, school boards, and principal are supportive and committed to the implementation of the program.
  - b. Explain how services will be coordinated with any partners to create a comprehensive system of care and include any established MOU/MOA or letters of support as evidence.
  - c. Describe how the SBYSOP will work with the established school administration to avoid duplication of Services and/or service confusion to ensure the teens can benefit from the entire system of care available.
  - d. Describe the process for identifying the collaborators on this grant. Clearly identify the relationships between collaborators before the writing of the grant.

NJ SBYSOPs in High Schools are expected to support a minimum of 300 unduplicated youth. At the same time, depending on the school population this LOS may or may not be attainable. Submit a clearly delineated process that includes the number of students within the school and the expected unduplicated number of students that will be supported on an annual basis through this program.

- Provide a flow chart and descriptive overview of the SBYSOP referral process. In addition, describe the referral process for additional resources and formal and informal support services not available via SBYSOP.

requested in this RFP will result in a loss of five (5) points per item from the total points awarded for the proposal.

All supporting documents submitted in response to this RFP must be organized in the following manner:

**Part I: Proposal**

1. Proposal Cover Sheet\*
2. Table of Contents
3. Proposal Narrative (in following order)
  - a. Applicant Organization
  - b. Needs Justification
  - c. Program Approach
  - d. Outcome Evaluation
  - e. Budget Narrative
  - f. Implementation Schedule
  - g. Accreditation
  - h. Leveraging

**Part II: Appendices**

1. Job descriptions of key personnel, resumes if available for key personnel
2. Proposed agency organizational charts
3. Staffing patterns
4. Current/dated list of agency Board of Directors/Terms of Office
5. Statement of Assurances\*
6. Certification regarding Debarment\*
7. DCF Annex B Budget Forms\*
8. Chapter 51 Certification Regarding Political Contributions\*\* (Required by for profit entities)
9. Source Disclosure Certification\*\*
10. Ownership Disclosure-Certification and Disclosure Forms  
 Note: non-profit entities are required to file the Certification-Disclosure of investigations starting at Page 3 through 5\*\*
11. Copy of IRS Determination Letter regarding applicant's charitable contribution or non-profit status (if appropriate)
12. Copies of all applicable licenses/organization's licensure status (if appropriate)
13. All applicants must have a Data Universal Numbering System (DUNS) number. To acquire a DUNS number, contact the dedicated toll-free DUNS number request line at 1-866-705-5711 or inquire on-line at <http://www.dnb.com>
14. Copies of any audits or reviews completed or in process by DCF or other State entities from 2014 to the present. If available, a corrective

for any one-time operational start-up costs. These costs should be reflected on a separate schedule.

The grantee is expected to adhere to all applicable State cost principles.

Standard DCF Annex B (budget) forms are available at: <http://www.state.nj.us/dcf/providers/contracting/forms/> and a description of General and Administrative Costs are available at <http://www.state.nj.us/dcf/providers/notices/>

**6) Implementation Schedule (5 points)**

Applicants must submit a detailed timeline demonstrating that the program will be fully operational no later than December 1, 2014.

Attach a separate Program Implementation Schedule as part of the Appendix.

**7) Accreditation (additional 5 Points)**

Evidence of accreditation for behavioral health care services from a nationally recognized accrediting body will result in the addition of five (5) points awarded for the total proposal. (Current certificate copies required).

Note: The Applicant must incorporate all the requirements set forth in the section "Services to be funded".

**8) Leveraging (additional 5 Points)**

The SBYSP requires a match of 25% (cash and/or in-kind supports). Additional points are available for applicants that submit additional resources above and beyond the minimum 25% match requirement.

Identify the total amount and source of any additional financial resources that will be committed to the proposed project as a leveraging mechanism.

**B. Supporting Documents:**

Applicants must submit a complete proposal signed and dated by the Chief Executive Officer or equivalent and a CD ROM containing all the documents in PDF or Word format. Failure to submit any of the required documents

Written questions must be directly tied to the RFP. Questions should be asked in consecutive order, from beginning to end, following the organization of the RFP. Each question should begin by referencing the RFP page number and section number to which it relates.

All other types of inquiries will not be accepted. Applicants may not contact the Department directly, in person, or by telephone, concerning this RFP. Inquiries should only be addressed for technical support through [DCFASKRFP@dcf.state.nj.us](mailto:DCFASKRFP@dcf.state.nj.us). Inquiries will not be accepted after the closing date of the Question and Answer Period. Written inquiries will be answered and posted on the DCF website as a written addendum to the RFP.

- action plan should be provided and any other pertinent information that will explain or clarify the applicant's position
15. Applicable Consulting Contracts, Affiliation Agreements/Memoranda of Understanding, Letters of Commitment and other supporting documents.
  16. Current Form 990 for non-profits
  17. Current Single Audit Report for non-profits/ Current Audited Financial Statements for for-profit entities
  18. Proposed Program Implementation Schedule (if appropriate)
  19. Signed Standard Language Document
  20. Safe-Child Standards Description of your agency's implementation of the standards (no more than 2 pages)
  21. Copy of agency's Conflict of Interest policy

\* Standard forms for RFP's are available at: [www.nj.gov/DCF/providers/notices/](http://www.nj.gov/DCF/providers/notices/) Forms for RFP's are directly under the Notices section.

Standard DCF Annex B (budget) forms are available at:

<http://www.state.nj.us/DCF/providers/contracting/forms/>

\*\* Treasury required forms are available on the Department of the Treasury website at

<http://www.state.nj.us/treasury/purchase/forms.shtml>

Click on Vendor Information and then on Forms.

Standard Language Document, the Contract Reimbursement Manual and the Contract Policy and Information Manual. Applicants may review these items via the Internet at [www.nj.gov/DCF/providers/contracting/manuals](http://www.nj.gov/DCF/providers/contracting/manuals)

### C. Requests for Information and Clarification

#### Question and Answer:

DCF will provide eligible applicants additional and/or clarifying information about this initiative and application procedures through a time-limited electronic Question and Answer Period. Answers will be posted on the website at: <http://www.state.nj.us/DCF/providers/notices/>

Questions must be submitted in writing via email to: [DCFASKRFP@dcf.state.nj.us](mailto:DCFASKRFP@dcf.state.nj.us).

All inquiries submitted to this email address must identify, in the Subject heading, the specific RFP for which the question/clarification is being sought.



The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically available at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance)).

The contractor and its subcontractors shall furnish such reports or other documents to the Department of Children and Families, the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Department of Children and Families, the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

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**EXHIBIT A**  
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)  
N.J.A.C. 17:27

**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

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**EXHIBIT B**

**TITLE 10. CIVIL RIGHTS  
CHAPTER 2. DISCRIMINATION IN EMPLOYMENT ON PUBLIC WORKS**

*N.J. Stat. § 10:2-1 (2012)*

**§ 10:2-1. Antidiscrimination provisions**

Antidiscrimination provisions. Every contract for or on behalf of the State or any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services shall contain provisions by which the contractor agrees that:

a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;

c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$ 50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and

d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

No provision in this section shall be construed to prevent a board of education from designating that a contract, subcontract or other means of procurement of goods, services, equipment or construction shall be awarded to a small business enterprise, minority business enterprise or a women's business enterprise pursuant to P.L.1985, c.490 (C.184:184-51 et seq.).

**EXHIBIT C. GOALS, OBJECTIVES AND INDICATORS**

2014-2015

**Instructions:** Providers are required to adopt the state mandated goals and objectives. Each provider must create one or more intervention specific performance indicators for each of the mandated goals and objectives. Performance indicators are quantifiable performance measurements used to define success factors and measure progress toward the achievement of your intervention's goal and are directly correlated to the implementation activities created in the project activity plan. Applicant responses to this section must be submitted in the Goals, Objectives & Indicator section.

**Goal 1:** Youth will attain a high school diploma or equivalency.

**Objective 1a:** At minimum 80% of participating students will demonstrate academic success by remaining in school, advancing to the next grade, graduating or attaining a GED.

Activity 1a:

[Empty box for Activity 1a response]

**Goal 2:** Youth will attain the skills needed to maintain or achieve health and well-being.

**Objective 2a:** 80% of participating youth will demonstrate knowledge about issues that impede emotional, academic or physical development and healthy lifestyles.

Activity 2a:

[Empty box for Activity 2a response]

**Objective 2b:** 80% of youth participating in counseling will demonstrate improved emotional, behavioral and social well-being.

Activity 2b:

[Empty box for Activity 2b response]

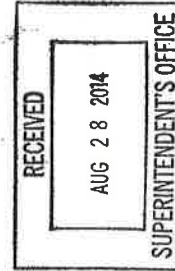
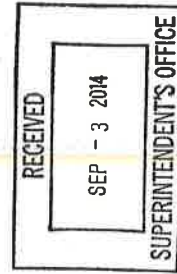
September 2, 2014

Dear Mr. Bermann and the Pittsgrove Township Board of Education,

I am writing to inform you that I intend to retire at the end of the 2014-2015 school year (June 30, 2015). It has been a pleasure.

Thank you.

Sincerely,  
*Goyce C. Maier*  
Goyce C. Maier  
Third Grade Teacher  
Olivet Elementary  
School



August 26, 2014

Pittsgrove Township Board of Education  
1076 Almond Road  
Pittsgrove, NJ 08318

Dear Board of Education Members:

Due to the treatment required for my current medical condition, I am seeking approval for intermittent unpaid temporary leave for the following dates:

09/05/14, 09/19/14, 10/03/14, 10/17/14, 10/31/14, 11/14/14.

Additionally, due to the aforementioned medical treatment, I am requesting approval for intermittent unpaid temporary leave under the FMLA for the following dates:

12/12/14, 01/09/15, 01/23/15, 02/06/15, 02/20/15,

Your consideration would be greatly appreciated.

Respectfully,

*Michele A. Mayer*

Michele A. Mayer  
Maintenance Secretary  
Pittsgrove Township Board of Education

September BA List

Bertolini, Christine  
 Bien, Amanda  
 Biggs, Monica  
 Blair-Myrie, Jessie  
 Blazek, Luciane  
 Bligen, Taylencia  
 Block, Debbie  
 Boggan, Joshua  
 Bonilla, Sindy  
 Bono, Carol  
 Borg, Frances  
 Bosse, Jacqueline  
 Bowden, Kenneth  
 Boyle, Jacqueline  
 Bracciallato, Paul  
 Brennan, Peter  
 Bresick, Tamara  
 Brien, Karla  
 Brisca, Virgil  
 Brown, Janice  
 Brown, Patrick  
 Browne, Karen  
 Buffone, Jacqueline  
 Burns, Erin  
 Burns, Lorraine  
 Butler, Michelle  
 Bynoe, David  
 Caggiano, Anthony  
 Califano, Janine  
 Callahan, Erin  
 Callison, Kerl  
 Camisa, Virginia  
 Cane, Karen  
 Cannon, Deborah  
 Capasso, Tanya  
 Capoferri, Robin  
 Capoferri, Ryan  
 Capozzi, JoAnne  
 Capuano, Gabrielle  
 Carbone, Fran  
 Carfagno, Nicholas  
 Carmichael, Erica  
 Carr, Stella  
 Carrigg, Margaret  
 Carroll, Chelsea  
 Carroll, Christie  
 Carver, Jennifer  
 Cash, Patricia  
 caton, gerri  
 Cavallo, Christina  
 Centanni, MaryAnne  
 Chadwick, Victoria  
 Chakraborty, Mala  
 Chambers, Irene  
 Chan, Wai Har Dorothy  
 Chanda, Gargi  
 Gogery, Brian  
 Goldberg, Elaine  
 Goldstein, Joan  
 Golub, Phyllis  
 Gondo-Fisher, Eva  
 gononella, philp  
 Goodwin, Ann Marie  
 Graras, Margaret  
 Graham, Swindell  
 Grasso, Giovanna  
 Gray, Kristin  
 greenberg, max  
 Guckin, Dana  
 guerra, andrea  
 Gupta, Archana  
 Gupta, Archana  
 Haggerty, Brian  
 Hahn, Megan  
 Haight, Mary  
 Haley, Pamela  
 Haller, Alicia  
 Hammer, Cara  
 Hankinson, Marcella  
 Harper, Ashley  
 Harrigan, Mary  
 Harris, Daniel  
 Harris, Deborah  
 Harris, Sharon  
 Harrison, Allison  
 Harrison, Nicole  
 Hartman, Scott  
 harvey, gina  
 Hasan, Denine  
 Hassan, Nada  
 Hasson, Patricia  
 Hauser, William  
 Headley, Fritozal  
 Heffley, Christopher  
 Held, Katherine  
 Henriquez, Xiomara  
 Heribert, Rachel  
 Herrera, Jorge  
 Hes, David  
 Heslin, John  
 Hibbs, Brian  
 Hickman, David  
 Hicks, Kimberly  
 Hill, Kaitlin  
 hlobik, sandra  
 Hlubikand, Robert  
 Hoffman, Amy  
 Hoffman, Jonathan  
 Hoffmann, Eric  
 Holley, Denise  
 Homan, Timothy  
 Horvath, Tracy

Michal, Theresa  
 Michele, Barbara  
 Mikhal, Afzal  
 Mikhal, Raafat  
 MILLAD, GEORGE  
 Miles, MaryAnn  
 miller, donald  
 Miller, Gilda  
 Miller, Robert  
 Miller, Wendy  
 Mills, Pamela  
 Milutinovic, Eileen  
 Minatsee, Ashley  
 Mitchell, desiree  
 Mitchell, Paul  
 Mohlenhoff, Diane  
 Molina, Brian  
 Molina, Ivyn  
 Molina, Veronica  
 Mongan, Thomas  
 Montgomery, Cheni  
 Moran, Meagan  
 Morano-Buelli, Alexis  
 Morgan, Brittany  
 Morris, Kimberly  
 Morrow, Anna  
 Morrow, Jeffrey  
 Motta, Donald  
 Motta, Mariene  
 Mount, Jamie  
 Mteangwa, Rose  
 Mueller V, Leonard  
 Muguercia, Karina  
 Mullen, Rikki  
 Munoz, Beatriz  
 Murphy, Sharon  
 Murset, Joanne  
 Musso, Alfred  
 mutchler, tommy  
 Nance, Adriana  
 Nance, Athvicia  
 napier, james  
 Nardini, Kirsten  
 Nelson, Nicholas  
 Nickerson, Christine  
 Niewiwocki, Edward  
 Nikola, Christie  
 Nobel, Karen  
 Noble, Jennifer  
 Noebels, Colleen  
 Notte, Heather  
 Nuzzo, David  
 Obi, Obiageli  
 O'Brien, Matthew  
 O'Connell, Barbara  
 O'Connell, Jennifer

Abbott, Zida  
 Abdi Maksoud, Raghdha  
 Abril, Diana  
 Ackroyd, James  
 Agarwal, Namita  
 Airo, Theresa  
 Aiello, Thomas  
 Airel, Roseann  
 Albames, Melissa  
 Alexander, Brian  
 Alexander, Krystal  
 Alexander, Peter  
 Alicea, Roberto  
 ALMANZAR, LESLY  
 Al-Sindi, Sara  
 Alston, Nicola  
 Alvarez, Merlyn  
 Aly, Amal  
 Ambrosio, Justin  
 Anello, Joseph  
 Ansari, Zeenat  
 Antonelli, Robin  
 Apa, Leonard  
 Apicella, Amy  
 Ariza, Hugo  
 arbi, theresa  
 asoegwu, dompatrick  
 Auriemma, Robert  
 Austin, Lynn  
 Aversa, Vittorio  
 Avila, Lisa  
 Avila, Rudy  
 Baca, Amanda  
 Bacon, Charles  
 Bagley, James  
 Bailey, Helen  
 Bailey, Shannon  
 Baltimore, Ronald  
 Bandyopadhyay, Jyoti  
 Baratz, Shawn  
 Barnes, Anne  
 Barnes, Lynette  
 Barreiro, Ana  
 Bartz, Robert  
 Bascom, Oma  
 Baskin, Mara  
 Bauman, Melissa  
 Baver, Stephanie  
 Bear, Deborah  
 Behr, Adam  
 Beltran, Rodolfo  
 Bennett, Marsha  
 Bennett-Douglas, Dawn  
 Bernat, Erin  
 Dugan, Kelly  
 Dunigan, Doris  
 Dwyer, Helen  
 Dwyer, Katherine  
 Dzepak, Claudia  
 Eaton, Denise  
 Erstein, Christine  
 Elballat, Sabrina  
 Eldridge, Christine  
 Elshahat, Zaneb  
 Ely, Julie  
 Engelson, Linda  
 Esami, Angeliq  
 Esposito, Michael  
 Estienne, Ferleau  
 Farrell, Daira  
 Faunce, Kathleen  
 Fazzini, Alexa  
 Felipe, Melanie  
 Fenn, Sonya  
 Ferrer, Evelyn  
 Fiore, Lillian  
 Fischberg, Libby  
 Fiscina, Justin  
 Fitch, Randall  
 FITS, Michelle  
 FLORES, KELLY  
 Foley, Matthew  
 Forsythe, Kathy  
 Franquet, Brooke  
 Franzblau, Elaine  
 Freudenrich, Frances  
 Friedman, Sharon  
 Gabbianelli, Tara  
 Bagley, James  
 Gadowski, Lauren  
 Gafney, Laura  
 Galletti, JoAnne  
 Garcia Luciano, Ivan  
 Garcia, Cesarina  
 Garcia, Joshua  
 Garcia, Katelyn  
 GARCIA, KATHERINE  
 Garigano, Lauren  
 gates, kristin  
 Gates, Lori  
 Gavia, Dorisneida  
 Gelin, Marguerite  
 georgy, marian  
 Memoli, Mildred  
 mendes, lauren  
 Mercaado, Alfredo  
 Merini, Chris  
 Ginglespie, Lianna  
 Gingsel, Shannon  
 Gloss, Cari  
 Goepf, Carl

Lora, Ruth  
 Lorusso, Nicholas  
 Louis, Rene  
 Lucchetti, Fredlarad  
 Lupplino, Charlene  
 Lustgarten, Ann  
 Luty, Victor  
 Macri, Frank  
 magee, Deborah  
 Ruotolo, Ashley  
 RUTA, LINDSAY  
 Ryan, Tracey  
 Safonte, Damien  
 Saft, Cheryl  
 Said, Ormeya  
 Salkowitz, Lisa  
 Salkowski, Alison  
 Sam, Manal  
 Samuel, Brigitte  
 San Juan, Fe Jazmin  
 Sansone, Elyse  
 Santangelo, Anthony  
 Sarin, Neena  
 saripella, swathi  
 Schatz, David  
 Schatzman, Jessica  
 Scheinzeit, Leslie  
 Schmeding, John  
 schultz, susan  
 schwartz, carl  
 Scocco, Samantha  
 Scott, Kirk  
 Scruccians, Jasmine  
 Scurry, Dora  
 Seidner, Caroline  
 Sell, Alexis  
 Sepko, Monica  
 Shahzad, Adeela  
 Shalack, Chantell  
 Shamby, Shandara  
 Shedler, Mandy  
 Shenouda, Silvia  
 Shiles, Danielle  
 Sierra, Patricia  
 signorelli, James  
 Silverman, Jane  
 Simanek, Danielle  
 Sims Mosley, Sharon  
 SINGER, FLORENCE  
 Sirks, Jennifer  
 Sisbarro, Toni Lynn  
 Siskind, Lucille  
 Smith, Charles  
 Smith, Paul  
 Smith, Stephanie

September BA List

Source: Teachers September 2014 Board Approval List

September BA List

DeMarzio, Emily  
 Dente, Dana  
 Deroba, Nicole  
 Desiderio, Laura  
 Desnoyers, Jacqueline  
 deSouza, Bernadette  
 Devaney, Brian  
 DeWald, Charles  
 Di Clemente, Matthew  
 Dieckhoff, Christine  
 DiGiacomo, Susan  
 DiMaggio, Angela  
 DITROLIO, DONATO  
 Dixon, Dawn  
 doerrier, kathleen  
 Donenfeld, Yifat  
 Dormi-Hicks, Adeline  
 Dougherty, Hannah  
 Dropic, Boris  
 Drummond, Nicole  
 Dudek-Lozada, Jennifer  
 Duffield, Kristin

LaMura, Alfred  
 lamy, manouchka  
 Larkins, Justin  
 LaSalle, Janice  
 Iatsounas, paul  
 Ledigster, DeVita  
 Leidy, Tiara  
 Lemke, Joel  
 Lepenica, Kada  
 Lewis, Harriet  
 Lewissohn, Robert  
 Lewkowicz, Gillian  
 Lindao, LUIS  
 Lindsay, Everice  
 Ling, Kelli  
 Link, Elizabeth  
 Lipke, Zandra  
 Lodato, Kristen  
 Loncosky, Bruce  
 Lonky, Rita  
 Lopez, Neryluz  
 Lopez, Stephanie

Richardson, Robert  
 RIDGWAY, IAIN  
 Riacks, Natalie  
 Ringail-Bloschak, Susan  
 Rinaudo, Renee  
 Rivera, Emma  
 Rivera, Luctania  
 riviere, yanique  
 Rizk, Stephanie  
 Rizzo, Sharon  
 Robbins, Thomas  
 Roberti, Jennifer  
 Roberts, Dominique  
 Robinson, Ajani  
 robinson, carol  
 Robinson-Durr, Valerie  
 Rodela, Samantha  
 Rodger, Renee  
 Rodgers, Deborah  
 Rogers, Tyler  
 Romanow, Mary  
 Romero, Jennifer

Zammiti, Carol  
 Zapata, Oscar  
 Zapata, Oscar  
 Zaun, Brian  
 Zehhof, John  
 Zenvos, Kathryn  
 Zohn, Erica  
 Zubrzycki, Kevin  
 Zycband, Rachel  
 Zyontz, Helen


Chapple, Curlie  
 Chase, Robert  
 Chaudhry, Sana  
 Chondorath, Celeste  
 Chester, Vivian  
 Chipego, Jennifer  
 Chique, Sinexis  
 Chirco, Krista  
 Choback, Jessica  
 Chrisner, Ellen  
 Christian, Bralinda  
 Christopher, Corinae  
 Ciampolillo, Jaclyn  
 Cianciulli, Anthony  
 Cicalese, Margaret  
 Cimochofski, Claire  
 Clark, Alison  
 Clark, Kyle  
 Clark, Renee  
 Cochrane, Robert  
 Cocuzza, Alexandra  
 Collins, Marc  
 Colombrita, Dusty  
 Colon, Jennifer  
 Colvi, Robert  
 Consoi, Christina  
 Contino, Loretta  
 Contractor, Sarah  
 Condro-Heinicke, Christine  
 Cordova Villa, Cristy  
 Corisdeo, Geoffrey  
 Costanzo, Donna  
 Covert, Tammy  
 Craig, Garel  
 Craney, Barbara  
 Criley, Ken  
 Crilley, Kristie  
 Criscitello, Michael  
 Cruz, Claritza  
 Cumberbatch, Victoria  
 Curcione, Kelly  
 Curtis, Michael  
 Dafeidecker, Corina  
 Dale, Amanda  
 Damiano, Jack  
 Dance, Charlene  
 Daniels, Andrew  
 Datz, Candylynne  
 Davis, Georgine  
 DeLaCruz, Larissa  
 Deehan, Mary  
 Delaney, Diane  
 Delfino, Shelby  
 DellaVoipe, Marc  
 DelVelo, Mary  
 Dermalik, Joseph

Howard, Kimberly  
 Hunter, Gloria  
 Hupfl, Michele  
 idigo, udoka  
 Ingenbrandt, Martin  
 Irvin-Satterwhite, Sonya  
 Izzo, Anthony  
 Jablonsky, Carrie  
 Jackson, Mariel  
 Janho, Nyrie  
 Jedju, Linda  
 Jefferson, Bernadette  
 Jelnicki, Maureen  
 Joan, Mills  
 job, June  
 Johnson, Austin  
 Johnson, Bernice  
 Johnson, Celia  
 Jones, Ellen  
 Jones, Tamille  
 Jones, Tara  
 Jones, Winsome  
 Jordan, Kimberly  
 Jubin, Karen  
 Judge, Christopher  
 KACZKA, Jillian  
 Kafarski, Scott  
 Kamei, Mervat  
 Kass, Almee  
 Katz, Steven  
 Kearns, Morgan  
 Keenan, Andrea  
 Kelly, Gertha  
 Kennedy, Nora  
 Kenny, Diane  
 Khanam, Bushra  
 Kirkland, Cathy  
 Kirkland, Debora  
 Kirschner, Alan  
 Kitner, Edward  
 Kline, Richard  
 Koenig, Gina  
 Kohn, Susan  
 Konidaris, Athena  
 Kozman, Magda  
 Kradeliman, Norma  
 Krauth, Deborah  
 Kuhl, Sandra  
 Kuhlwein, Kathleen  
 kwantes, jennifer  
 Kwiatkowski, Beverly  
 La Rosa, Krista  
 LaBarre, Timothy  
 Lachant, Joseph  
 LaCorre, Loretta  
 ladas, marilyn

O'Hanlon, Barbara  
 Okoe-Quansah, Octavia  
 Oles, Kathryn  
 Osburn, Matthew  
 Ostynski, Kerry  
 Osuji, Endurance  
 Otero, Kathleen  
 Otto, Donna  
 PadenDavis, Ionnie  
 Pagan, Briana  
 Pagey, Sarah  
 Palumbo, Kelly  
 Pang, Choy  
 Pannuccio, Concetta  
 Paolillo, Barbara  
 Paradkar, Kirti  
 pardes, michelle  
 Peirson, Christopher  
 Peredhia, Babette  
 Perez, Laurie  
 Perez, Yolanda  
 Peters, eunice  
 Peters, Laura  
 Petraccoro, Joseph  
 Petruzzelli, Maria  
 Phillips, Margaret  
 Pike, Kristen  
 Pinto, Rochelle  
 Piscitelli, Gregory  
 Pitti, Massiel  
 Pizza, Matthew  
 Plummer, Carla  
 Plummer, Darlene  
 Plummer, Gail S  
 Pomaro, Valerie  
 Pontantoffi, Michele  
 Porter, Sharon  
 Postnikova, Arina  
 Power, Jonathan  
 Powers, William  
 pratts, caleb  
 Procopio, Jill  
 Proniewski, Patricia  
 Provinzano, Michael  
 Przybojewski, Christa  
 Rahman, Salma  
 Ranger, Jessica  
 Raschella, Joseph  
 Reames, Mia  
 Reddington, Brittany  
 Redel, Donielle  
 Reese, Megan  
 Reyes, Candy  
 Rice, Jessica  
 Rice, Karen  
 Richards, Elizabeth

Tschinkel, Amy  
 Tujszewski, Richard  
 Tuozolo, Christina  
 Utkina, Violetta  
 Vagrin, Susan  
 Valentine, Chaliyah  
 Valeri, Susan  
 Van Dorpe, Marguerite  
 Van Horn, Stephen  
 VanLiew, Roger  
 Velez, Steve  
 Veneziano, Nicolina  
 Veniero, Alexa  
 Veniero, Gianna  
 Verile, Anthony  
 Verma, Sumita  
 Victoria, Joanne  
 Villacres, Jennifer  
 Vinagre, montique  
 Virgadamo, Chelsea  
 Visalli, Artelle  
 Wainwright, Melissa  
 Walker, Catherine  
 Walker, Jasmine  
 Walker, Sean  
 Wallace, Craig  
 Walls, Nicole  
 Wang, Shu-Ru  
 Wardle, Kieran  
 Warren, Ahree  
 Wassner, Natalie  
 Watson, Sara  
 Weaver, Kathleen  
 Weaver, Penelope  
 Webbe, Onetta  
 Weber, Gerald  
 Weber, Naomi  
 Wehner, Deborahlee  
 Wellington, Lorrita  
 Wells, Lauren  
 Wey, Austin  
 White, Nicole  
 Whitecar, Catherine  
 Wilkes, Natasha  
 Williams, Cheryl  
 Williams-Villegas, Marie  
 Winkler, Neil  
 Winterberg, Christine  
 Witthohn, Jennifer  
 Wyzkowski, Beth  
 YASSA, JACKLIN  
 Yohanarov, Heather  
 Young, Janet  
 Yousef, Nagah  
 Zalesky, Janna

https://homerom3.state.nj.us/DOE\_EVVRS/Incidents.d


**STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION**  
 Archived Data of the Electronic Violence and Vandalism Reporting System [NUDOE Home](#)  
 Reports Incident definitions Layout  
 2013-2014 Report Period District (4150) PITTSBORO TWP [Back](#)  
 Year 2

**PITTSBORO COMMUNITY SCHOOL – SACC**

TO: Henry Bermann  
 FROM: *Patricia A. Gaburo*  
 DATE: September 4, 2014  
 RE: SACC Caregiver

Please obtain Board of Education approval for Krista Martin to be re-employed as a SACC caregiver at Elmer School at a rate of \$12.24 per hour. She previously worked at Elmer School for many years in addition to the SACC program at all sites. Her fingerprinting records are on file and valid.

C: Suzanne Fox Abdill, Board Secretary/Business Administrator  
 Jinny Schneeman, SACC Clerk

**District HIB Summary Report**

Section A: Count of HIB Incidents	Number of HIB Incidents	7
Section B: Nature of HIB Incidents		
	Race	0
	Color	0
	Religion	0
	Ancestry	0
	Origin	0
	Sexual Orientation	0
	Gender Identity & Expression	0
	Mental, Physical or Sensory Disability	0
	Other distinguishing characteristics	7
Section C: Effect of HIB Incidents		
	Offender knew action would physically or emotionally cause harm to the victim or damage to the victim's property	5
	Victim was in fear of physical or emotional harm or damage to personal property	2
	Insulted or demeaned a student or a group of students	5
	Interfered with victim's education	2
	Created a hostile educational environment by severely or pervasively causing physical or emotional harm to the student	3
Section D: Mode of HIB Incidents		
	Gesture	0
	Written	1
	Verbal	5
	Physical	1
	Electronic Communication	2
Section E: Disciplinary Action Taken		
	Other/None	3
	Expulsion	0
	In-School Suspension	0
	Out-of-School Suspension	3
	Unilateral Removal / AL	0
	Detention	1
	Suspension of Privileges	1
Section F: Offender Remedial Action(s) Taken		
	Individual Counseling	4
	Referral for therapy/treatment	0
	Restitution and Restoration	0
	Group Counseling	0
	Transfer	0
	Student Conference	2
	IBPS Referral	0
	Parent Conference	3
	Other measures imposed	3
Section G: Victim Remedial Action(s) Taken		
	Counseling	6
	Support Services	0
	Intervention and Referral Services	1
	Parent Conference	1
	Before/After School Supervision	0
	Schedule change	0
	School transportation supervision	0



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

Archived Data of the Electronic Violence and Vandalism Reporting System

Reports Incident Definitions Logout 2013-2014 Report Period District (4150) PITTSGROVE TWP

Count of HIB Incidents

Table with columns: School Name, Number of HIB Incidents Reported. Rows include: 1. ARTHUR P. SCHALOCK, JR., 2. ELMER ELMER SCHOOL, 3. NORMA SCHOOL, 4. OLIVET SCHOOL, 5. PITTSGROVE TWP MIDDLE SCH. Total: 7

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Table with columns: School Transferred, Teacher Aide/Monitor during school day, Peer Support Group, Adult-Student Mentoring, Restitution/Restoration, Seating change, Alternate Placement, Assessment/Evaluation, Out-of-School Mental Health Services, Other Measures Imposed

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STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION

Archived Data of the Electronic Violence and Vandalism Reporting System

Year: 2013-2014 Report Period: District (4150) PITTSBORO TWP

Reports Incident Definitions Logout

NUDOE Home

**District Report of Violence and Vandalism**

Data from each report period must be submitted for the annual total.

Section A: Count of Incidents by Reporting Category

Violence	5
Vandalism	2
Weapons	0
Substance Abuse	4
HB	0
Unduplicated Total	11

Section B: Cost of Vandalism

Incidents involving cost to District: 0

Section C: Actions Taken

Police notified (no complaint)	4
Police notified (complaint filed)	5
In-School Suspension	0
Out-of-School Suspension	16
Expulsions, Unilateral Removals, Removal by ALJ	3
Suspension of Privileges	1

Section D: Offenders and Victims

Student Offenders	18
Student Victims	18
School Personnel Victims	0
Student Victims of Violent Criminal Offenses	0

Section E: Program Provided upon Disciplinary Action

Assignments, Educational Program, Instruction and /or Support Services	14
In-District Program	0
Home Assignment, Home Instruction	14
Out-of-District Program	0

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STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION

Archived Data of the Electronic Violence and Vandalism Reporting System

Year: 2013-2014 Report Period: District (4150) PITTSBORO TWP

Reports Incident Definitions Logout

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**Incident Category Totals by School**

(A count of the number of incidents by category, i.e., violence, vandalism, weapons and substance abuse, in each school)

School Name	Violence	Vandalism	Weapons	Substance Abuse	HB
1. ARTHUR P. SCHALICK H.S.	2	2	0	2	4
2. ELMER ELEM. SCHOOL	0	0	0	0	0
3. NORMA SCHOOL	0	0	0	0	0
4. OLIVET SCHOOL	0	0	0	0	1
5. PITTSBORO TWP MIDDLE SCH	3	0	0	2	2
<b>Total</b>	<b>5</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>7</b>

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2013-14 PITTSBORO TWP DISTRICT SUMMARY REPORT OF HARRASSMENT, INTIMIDATION OR BULLYING (HIB), INVESTIGATIONS, TRAININGS AND PROGRAMS

REPORT PERIOD	1	2
Section C: PROGRAMS PROVIDED	10	0
TOTAL NUMBER OF PROGRAMS PROVIDED	10	0
TARGETED POPULATIONS:		
Board of Education Members	0	0
District Level Administrator	0	0
District Anti-Bullying Coordinator	0	0
School Level Administrator	6	0
School Anti-Bullying Specialist	6	0
Teachers	8	0
Students	10	0
Parents	0	0
Other School Staff	5	0
Contracted Service Provider	0	0
Volunteers	0	0
Other	0	0
Substitute Staff	0	0
Student Support Services	0	0
FOCUS ON SCHOOL-WIDE CONDITIONS TO PREVENT HIB		
Physical Environment	2	0
Emotional Environment	0	0
Teaching and Learning	6	0
Relationships	9	0
Community Engagement	4	0
Morale in the School Community	10	0

2013-14 PITTSBORO TWP DISTRICT SUMMARY REPORT OF HARRASSMENT, INTIMIDATION OR BULLYING (HIB), INVESTIGATIONS, TRAININGS AND PROGRAMS

REPORT PERIOD	1	2
Section A: HIB INVESTIGATION AND INCIDENTS	13	7
Number of HIB Investigations	13	7
Number of Confirmed HIB Incidents	5	7
Section B: TRAINING PROVIDED		
TOTAL NUMBER OF TRAININGS PROVIDED	14	0
TRAINING TYPE:		
Policy	10	0
Policy & Prevention	10	0
Other	4	0
TARGETED POPULATIONS:		
Board of Education Members	0	0
District Level Administrator	1	0
District Anti-Bullying Coordinator	0	0
School Level Administrator	7	0
School Anti-Bullying Specialist	6	0
Teachers	7	0
Students	6	0
Parents	5	0
Other School Staff	6	0
Contracted Service Provider	6	0
Volunteers	0	0
Other	0	0
Substitute Staff	0	0
Student Support Services	4	0
NUMBER OF PARTICIPANTS		
0-10	0	0
11-25	3	0
26-50	3	0
51-100	2	0
101-250	4	0
over 250	2	0

2013-14 HIB TRAINING REPORT DETAIL

1	REPORT PERIOD: 1
2	SCHOOL CODE: -
3	SCHOOL NAME: District-wide
4	TRAINING TYPE: Policy Training, Policy & Protected Categories
5	DATE: 08/28/2013
6	HOURS: 1
7	NUMBER OF PARTICIPANTS: 11-25
8	TARGET POPULATION: District-Level Administrator, School-Level Administrator, Teachers, Contracted Service Provider
9	TRAINING TYPE: Other: HIB Intervention, HIB prevention, School climate and culture improvement, Use of data for HIB prevention or school climate improvement
10	DATE: 10/23/2013
11	HOURS: 6
12	NUMBER OF PARTICIPANTS: 26-50
13	TARGET POPULATION: School-Level Administrator, School Anti-Bullying Specialist, Teachers, Parents, Other School Staff
14	SCHOOL CODE: 040
15	SCHOOL NAME: ARTHUR P SCALICK H S
16	TRAINING TYPE: Policy Training, Policy & Protected Categories
17	DATE: 09/04/2013
18	HOURS: .5
19	NUMBER OF PARTICIPANTS: 51-100
20	TARGET POPULATION: School-Level Administrator, School Anti-Bullying Specialist, Teachers, Other School Staff, Contracted Service Provider
21	TRAINING TYPE: Other: Anti-Bullying Bill of Rights Act, Cyberbullying, HIB consequences, HIB prevention, Peer relationships or Peer Social Norms
22	DATE: 09/10/2013
23	HOURS: .5
24	NUMBER OF PARTICIPANTS: over 250
25	TARGET POPULATION: Students
26	TRAINING TYPE: Other: Anti-Bullying Bill of Rights Act, Cyberbullying, HIB consequences, HIB prevention, Peer relationships or Peer Social Norms

1	DATE: 09/11/2013
2	HOURS: .5
3	NUMBER OF PARTICIPANTS: over 250
4	TARGET POPULATION: Students
5	TRAINING TYPE: Policy Training, Policy & Protected Categories
6	DATE: 10/10/2013
7	HOURS: .5
8	NUMBER OF PARTICIPANTS: 101-250
9	TARGET POPULATION: Parents
10	SCHOOL CODE: 050
11	SCHOOL NAME: NORMA SCHOOL
12	TRAINING TYPE: Policy Training, Policy & Protected Categories
13	DATE: 09/04/2013
14	HOURS: .5
15	NUMBER OF PARTICIPANTS: 11-25
16	TARGET POPULATION: School-Level Administrator, School Anti-Bullying Specialist, Teachers, Other School Staff, Contracted Service Provider, Student Support Services
17	TRAINING TYPE: Policy Training, Policy & Protected Categories
18	DATE: 09/26/2013
19	HOURS: .5
20	NUMBER OF PARTICIPANTS: 51-100
21	TARGET POPULATION: Students, Parents
22	SCHOOL CODE: 060
23	SCHOOL NAME: OLIVET SCHOOL
24	TRAINING TYPE: Policy Training, Policy & Protected Categories
25	DATE: 09/04/2013
26	HOURS: .5
27	NUMBER OF PARTICIPANTS: 11-25
28	TARGET POPULATION: School-Level Administrator, School Anti-Bullying Specialist, Teachers, Other School Staff, Contracted Service Provider, Student Support Services

1	TRAINING TYPE: Policy Training, Policy & Protected Categories
2	DATE: 10/03/2013
3	HOURS: .5
4	NUMBER OF PARTICIPANTS: 101-250
5	TARGET POPULATION: Students, Parents
6	SCHOOL CODE: 070
7	SCHOOL NAME: PITTSBORO TWP MIDDLE SCH
8	TRAINING TYPE: Other: Anti-Bullying Bill of Rights Act, Characteristics or needs of individuals or groups at-risk & or HIB (including those who bully, victims of HIB and bystanders), Cyberbullying, HIB consequences,
9	DATE: 09/04/2013
10	HOURS: .5
11	NUMBER OF PARTICIPANTS: 26-50
12	TARGET POPULATION: School-Level Administrator, School Anti-Bullying Specialist, Teachers, Other School Staff, Contracted Service Provider, Student Support Services
13	TRAINING TYPE: Policy Training, Policy & Protected Categories
14	DATE: 09/17/2013
15	HOURS: .5
16	NUMBER OF PARTICIPANTS: 101-250
17	TARGET POPULATION: Students, Parents
18	SCHOOL CODE: 080
19	SCHOOL NAME: ELMER ELEM SCHOOL
20	TRAINING TYPE: Policy Training, Policy & Protected Categories
21	DATE: 09/04/2013
22	HOURS: .5
23	NUMBER OF PARTICIPANTS: 26-50
24	TARGET POPULATION: School-Level Administrator, School Anti-Bullying Specialist, Teachers, Other School Staff, Contracted Service Provider, Student Support Services
25	TRAINING TYPE: Policy Training, Policy & Protected Categories
26	DATE: 10/01/2013
27	HOURS: .5
28	NUMBER OF PARTICIPANTS: 101-250
29	TARGET POPULATION: Students, Parents

No data for 2013-14 report period

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**ARTHUR P. SCHALICK HIGH SCHOOL**  
 718 Centerton Road  
 Pittsgrove, New Jersey 08318  
 (856) 358-3094  
 (856) 358-7063 (FAX)

DONNA MEYERS Principal  
 DOUGLAS VOLOYAR Assistant Principal  
 MICHAEL CLARKE Athletic Director  
 ANGELA WILLIAMS Director of Guidance

TO: MR. HENRY BERMANN, SUPERINTENDENT  
 FROM: MRS. DONNA MEYERS, PRINCIPAL  
 DATE: SEPTEMBER 8, 2014  
 RE: Co-CURRICULAR POSITIONS

Attached please find a memo from Mike Clarke, requesting approval of co-curricular positions for the 2014-15 school year.

Thank you.

Attachment

**ARTHUR P. SCHALICK HIGH SCHOOL**  
 718 Centerton Road  
 Pittsgrove, New Jersey 08318  
 (856) 358-3094  
 (856) 358-7063 (FAX)

DONNA MEYERS Principal  
 DOUGLAS VOLOYAR Assistant Principal  
 MICHAEL CLARKE Athletic Director  
 ANGELA WILLIAMS Guidance Director

To: Donna Meyers, Principal  
 From: Michael Clarke, Athletic Director  
 Date: September 8, 2014  
 Re: Game Workers - Fall 2014

Please seek Board of Education approval for the co-curricular positions listed below for fall game workers for the 2014-2015 school year. They will be paid out of acct #:11-402-100-100-26 SHS.

Thank you in advance for your cooperation with this matter.

NAME	POSITION	STIPEND *
Renee Jost	Game Manager / Football/Soccer	\$57.00
Terry Realey	Game Worker/Football/Soccer	\$50.00
James Hughes	P.A. - Football/Soccer	\$50.00
Lyndsie Bernardini	Ticket Seller-Taker - Soccer/ Football	\$50.00
Lisa McClintock	Ticket Seller-Taker - Soccer/ Football	\$50.00
Les Bery	Clock Operator/Game worker - Football/Soccer/ Tickets	\$50.00
Darlene Hunt	Ticket Seller-Taker / Clock/Soccer/ Football	\$50.00
Trish Jankauskas	Ticket Seller-Taker / Soccer/ Football	\$50.00
Renee Jost	Ticket Seller-Taker / Soccer/ Football	\$50.00
Thomas McMahon	Clock/Ticket/ Seller-Taker / Soccer/ Football	\$50.00
Breanne Jacobson	Ticket Seller-Taker / Soccer/ Football	\$50.00
Steve Pierangeli	Ticket Seller-Taker / Clock/Soccer/ Football	\$50.00
Page Zulkner	Ticket Seller-Taker/All Other Positions	\$50.00
Shannon Thomas	Ticket Seller-Taker/All Other Positions	\$50.00
Heather Derechinsky (Sub)	Clock Operator/Tickets - Football/Soccer	\$50.00
Bernie Moore (Sub)	Game Manager/Ticket Seller-Taker / Clock/Soccer/ Football	\$57.00/\$50.00
* All stipends to current contract/change will occur upon completion of negotiated contract.		
Acct #11-402-100-100-26-SHS		

**ARTHUR P. SCHALICK HIGH SCHOOL**

718 Centerton Road  
 Pittsgrove, New Jersey 08318  
 (856) 358-3094  
 (856) 358-7063 (FAX)

DONNA MEYERS Principal      DOUGLAS VOLOVAR Assistant Principal      MICHAEL CLARKE Athletic Director      ANGELA WILLIAMS Director of Guidance

TO: Mr. HENRY BERGMANN, SUPERINTENDENT  
 FROM: Mrs. DONNA MEYERS, PRINCIPAL *DJM*  
 DATE: SEPTEMBER 8, 2014  
 RE: CO-CURRICULAR POSITION - VOLUNTEER

Attached please find a memo from Mike Clarke, requesting approval of a co-curricular volunteer position for the 2014-15 school year.

Thank you.

Attachment

**ARTHUR P. SCHALICK HIGH SCHOOL**

718 Centerton Road Pittsgrove, New Jersey 08318  
 (856) 358-3094 (856) 358-7063 (FAX)

DONNA MEYERS Principal      DOUGLAS VOLOVAR Assistant Principal      MICHAEL CLARKE Athletic Director      ANGELA WILLIAMS Director of Guidance

To: Donna Meyers, Principal  
 From: Michael Clarke, Athletic Director  
 Date: September 8, 2014  
 Re: Volunteer Field Hockey Coach Fall 2014

Please seek Board of Education approval for the co-curricular volunteer position listed below for Field Hockey, Soccer, and Cheerleading for the 2014-15 school year. This will be no paid stipend.

Thank you in advance for your cooperation with this matter.

**EXTRACURRICULAR POSITIONS - ATHLETICS 2014-2015 SCHOOL YEAR**

SEASON	ACTIVITY	POSITION	APPOINTMENT	YEAR	STIPEND
FALL	Field Hockey	VOLUNTEER COACH	*MEGAN NEHER	1	\$0
FALL	Girls Soccer	VOLUNTEER COACH	Lyndsie Bernardini	1	\$0
FALL	Girls Soccer & Softball	VOLUNTEER COACH	Emily MacNeill	0	\$0
FALL	Cheer & Dance Team	VOLUNTEER COACH	Cheryl Cutter	0	\$0

\* DOCUMENT ATTACHED FOR CRIMINAL BACKGROUND CHECK. All other volunteers listed have the appropriate paper work already filed and work as a district employee or through Mission One.

ARTHUR P. SCHALICK HIGH SCHOOL  
Pittsgrove Township, NJ 08318

VOLUNTEER COACHING APPLICATION  
NON-PAID POSITION

Name Megan Neher Date 8/8/2013  
Street Address 450 Olivet Road Social Security # \_\_\_\_\_  
City Pittsgrove State NJ Zip 08318  
Phone 856-207-9000

Sport Field Hockey  
Present Employment Tops B US  
Degree Held COO + Credits Where Rowan University  
Title of any New Jersey Certificate now held \_\_\_\_\_  
Semester Hours Completed LEO+ Where Rowan University No. \_\_\_\_\_  
Do you hold a County Substitute Certificate? \_\_\_\_\_ County? \_\_\_\_\_  
Playing experience in sport to be coached: \_\_\_\_\_

Where	When	Level (Varsity, IV)	Position Played	Letters Won
Schalick HS	2007 - 2011	Varsity	Defense	3
St Edge	2010 - 2011	Club team	Defense	-

Coaching Experience: Sport to be coached first, then other coaching experiences.

Where	When	Level (Varsity, IV)

Coaching Courses, Clinics or Workshops completed:

Course	Where	When

Courses completed in First Aid, CPR, athletic injuries or athletic training:

Course	Where	When

References: (Two each when possible)

David Professional Name Kay Drissel Phone # 856-694-4034  
Address 1907 Monroeville Rd, Monroeville, NJ 08343  
David Name Lisa Jacobs Phone # 609-408-8011  
Address \_\_\_\_\_

David Coaching Name AnneMarie Mercado Phone # 609-381-2818  
Address \_\_\_\_\_  
Name \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_

David Character Name Dotty Adler Phone # 856-297-7452  
Address 105 Fourth Street Elmer, NJ 08318

David Name Stephanie Moore Phone # 856-558-3134  
Address 337 Greenville Road Pittsgrove, NJ 08318

Additional Remarks:

Out reference  
\_\_\_\_\_  
\_\_\_\_\_

RETURN TO:

MICHAEL CLARKE  
ARTHUR P. SCHALICK HS  
718A CENTERTON ROAD  
PITTSBURGH, NJ 08318

**ARTHUR P. SCHALICK HIGH SCHOOL**

718 Centerton Road  
Pittsgrove, New Jersey 08318  
(856) 358-3094  
(856) 358-7063 (FAX)

DONNA MEYERS Principal      DOUGLAS VOLOVAR Assistant Principal      MICHAEL CLARKE Athletic Director      ANGELA WILLIAMS Director of Guidance

TO: Mr. HENRY BERMANN, SUPERINTENDENT

FROM: Mrs. DONNA MEYERS, PRINCIPAL *DM*

DATE: SEPTEMBER 8, 2014

RE: CO-CURRICULAR POSITION - VOLUNTEER BAND ASSISTANTS

After checking references, I would like to request Board of Education approval for the following individual for volunteer band assistant :

- John Toth - returning from 2013-14

Thank you.

**PITTSGROVE TOWNSHIP BOARD OF EDUCATION**  
Pittsgrove, NJ 08318

**Job Description - Volunteer Coach**

**Function:** To carry out the aims and objectives of the assigned team as outlined by the athletic department and Board of Education policy. To instruct athletes in individual and team fundamentals, strategy and physical training necessary for them to realize a degree of individual and team success.

**Duties and Responsibilities:**

1. Supervises athletes and team assigned to him/her and assumes supervising control over all athletes in program when such control is needed.
2. Attends all meetings and meets all criteria pertaining to athletics that is required of a coach employed by the school district.
3. Follows all criteria as outlined in the job descriptions for head coach or assistant coach as determined by assignment.

**Minimum Qualifications:**

**Education:** B.A. Degree (In very special and unusual situations, the county substitute requirements may suffice (60 credits).

**Experience:** Sufficient participation in the designated sport to acquire the basic skills and techniques of the game. Previous assistant or head coaching experience desired. Recent inservice or courses related to "care and prevention of athletic injuries".

**Certification:** Valid New Jersey Teaching Certificate (Valid County Substitute Certificate may be used under emergency provisions.)

John Toth  
Print Name

*John Toth*  
Signature

*D. Meyer*  
Signature

Building Principal

*John Toth*  
Coach or Program Supervisor

Superintendent

ARTHUR P. SCHALICK HIGH SCHOOL  
Pittsgrove Township, NJ 08318

VOLUNTEER COACHING APPLICATION  
NON-PAID POSITION

Date 8/5/14

Name John M. Toth Social Security # \_\_\_\_\_

Street Address 505 Willis Road Phone (856) 982-4239

City Bridgeton State NJ Zip 08302

Sport Pep Band

Present Employment Manva, Inc.

Degree Held A.A. in Music Where Cumberland County College

Title of any New Jersey Certificate now held \_\_\_\_\_ No. \_\_\_\_\_

Semester Hours Completed \_\_\_\_\_ Where \_\_\_\_\_

Do you hold a County Substitute Certificate? No County? \_\_\_\_\_

Playing experience in sport to be coached: \_\_\_\_\_

Where	When	Level (Varsity, JV)	Position Played	Letters Won
Bridgeton High	2003-2007	Band	Various	
Cumberland County College	2007-Present	Band	Brass	

Coaching Experiences: Sport to be coached first, then other coaching experiences.

Where	When	Level (Varsity, JV)
Schalick Band	2010-2014	Band
Bridgeton Marching Band	2008-2009	Band

Coaching Courses, Clinics or Workshops completed:

Course	Where	When

Courses completed in First Aid, CPR, athletic injuries or athletic training:

Course	Where	When

References: (Two each when possible)

Professional Name Scott Picciora Phone # 609 297-1368

Name Ronald Hutchinson Phone # 609 878-2074

Address \_\_\_\_\_

Coaching Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

Name Martin Hemple Phone # 856 292-5407

Address \_\_\_\_\_

Name Violette Arsenault Phone # 609 579-8457

Address \_\_\_\_\_

Additional Remarks:

MICHAEL CLARKE  
ARTHUR P. SCHALICK HS  
718A CENTERION ROAD  
PITTSBORO, NJ 08318

RETURN TO:





Rotary District 7640 Youth Services  
Rotary Club of Vineland New Jersey USA  
PO Box 7  
Vineland, New Jersey 08362

September 10, 2014

**A. P. Schalick High School**  
718 Centerton Road  
Pittsgrove, New Jersey 08318

Attn: **Ms. Donna Meyers, Principal**  
Re: **Interact Club of A.P. Schalick High School**

Good Afternoon Ms. Meyers:

It was a pleasure meeting with you to discuss starting an Interact Club at A.P. Schalick High School. The Rotary Clubs of Vineland and Bridgeton Breakfast are excited to be their sponsors. As discussed, the stipend for the Interact Advisor will be covered by our Rotary Clubs.

Youth are the next generation of world leaders. They're confident, innovative, and connected by technology. Through Rotary, these young leaders connect within their communities face-to-face and develop the skills to become responsible global leaders. Interact is simply a catalyst to make that happen. Through Rotary, Interact Clubs nurture, and create leaders.

In Rotary's calendar, September is New Generations Month. This is the perfect time to showcase Schalick's new Interact Club. Rotary's Youth Service Programs, such as Interact (Middle and High School), Rotaract (College), Youth Exchange, and RYLA work together to strengthen our community, and our youth and young adults make it a better world through Rotary.

Thank you for your support which allows us to provide service opportunities for our youth, locally and globally.

Yours in Service,

*Ms. Melanie Druzziako*

**Melanie A. Druzziako**  
Rotary Club of Vineland New Jersey  
District 7640 Youth Service Director  
Law Office of Victor Druzziako, P.C.  
.609-774-3671 cell

**ARTHUR P. SCHALICK HIGH SCHOOL**

718 Centerton Road  
Pittsgrove, New Jersey 08318  
(856) 358-3094  
FAX (856) 358-7063

**DONNA MEYERS** Principal  
**DOUGLAS VOLOYAR** Assistant Principal  
**MICHAEL CLARKE** Athletic Director  
**ANGELA WILLIAMS** Director of Guidance

**TO:** Mr. Henry Bertmann, Superintendent  
c. Mrs. Suzanne Fox Abdill

**FROM:** Mrs. Donna Meyers, Principal

**DATE:** September 10, 2014

**RE:** INTERACT CLUB

I am excited to inform you that Schalick High School is interested in establishing a Interact Club. With the assistance of Mrs. Melanie Druzziako, we were able to get a stipend of \$1,285 to cover the cost of an Advisor. I am grateful to the Rotary Clubs of Vineland and Bridgeton Breakfast to support us. We already have a number of students interested in joining. I've attached Mrs. Druzziako's letter confirming this commitment. If approved, Mrs. Joyce Moskalow has agreed to serve as the advisor.

Rotary/Interact Clubs have been in existence for years and have served as leaders in connecting young adults to their communities and the world. I am confident our students will benefit greatly as members of such a club.

I ask that you please place my request to establish Interact on the September Board of Education meeting agenda. In addition, if approved, I ask that Mrs. Moskalow be approved as the Advisor.

Thank you.  
Attachments

**ARTHUR P. SCHALICK HIGH SCHOOL**

718 Centerton Road  
Pitts Grove, New Jersey 08318  
(856) 358-3094  
(856) 358-7063 (FAX)

ANGELA WILLIAMS  
Director of Guidance

MICHAEL CLARKE  
Athletic Director

DOUGLAS YOLOVAR  
Assistant Principal

DONNA MEYERS  
Principal

TO: MR. HENRY BERMAN, SUPERINTENDENT  
MRS. DONNA MEYERS, PRINCIPAL

FROM: MR. MIKE CLARKE, ATHLETIC DIRECTOR *MC*

DATE: SEPTEMBER 11, 2014

RE: GIRLS TENNIS - DONATION

Please accept the attached donation to be used for the Girls Tennis team warm-up gear, which they will be allowed to keep. The couple has been kind enough to donate enough funds to cover the entire cost of the sports wear, which will not exceed \$4,665.00.

Thank you in advance for your cooperation.



**Neff Quotation**

The Neff Company 645 Pine Street Greenville, OH 45331 <http://www.neffco.com>  
1-800-232-6333

**Please Deliver To: John Romano, Girls Tennis**  
Account: Arthur P Schalick High School # 073387  
Created on: Tuesday, September 09, 2014

The following is a quotation for products from the Neff Company:

Qty	Description	Price	Ext Price
40	FLMH Momentum Hoodies	\$27.50	\$1,100.00
40	Badger 1480 1/4 Zip Performance Fleece Pullovers	\$44.00	\$1760.00
40	Badger 1470 Performance Fleece Pants	\$31.50	\$1260.00
40	TSG500 T-Shirts, placements	\$12.75	\$510.00
		\$ 0.00	\$ 0.00
		\$ 0.00	\$ 0.00
		\$ 0.00	\$ 0.00
		\$ 0.00	\$ 0.00
		\$ 0.00	\$ 0.00
	Shipping & Handling: (Estimate Only)		\$35.00
	Sales Tax (if applicable):		
	Total:		\$4665.00

This quote is valid through: 12/31/2014

Comments: Shipping is estimate only, actual shipping is determined by weight.  
  
*Attached is the requested quote. Please contact me with questions or to finalize the order. Thank you for choosing The Neff Company.*


**We greatly appreciate the opportunity to be of service.**  
Thank You!

Customer Service Representative: Tiffany Potter  
Phone: (800) 232-6333/5032 Fax: 1-800-544-9030 E-Mail: [tpotter@neffco.com](mailto:tpotter@neffco.com)  
Neff Sales Representative: Todd Greenwood  
Email: [tgreenwood@neffco.com](mailto:tgreenwood@neffco.com) Phone: 856-529-5974

September 11, 2014

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
PITTSBORO-ELMER CHILD STUDY TEAM  
1122 ALMOND ROAD  
PITTSBORO, NJ 08318  
Telephone: (856) 358-7080 Fax: (856) 358-7320

Pittsgrove Township School District  
Board of Education  
718 Centertor Rd.  
Elmer, NJ 08318

TO: Henry Bermann, Superintendent  
FROM: Christina Battiato, Director of Special Education   
DATE: September 9, 2014  
RE: MONTHLY UPDATE ON PITTSBORO STUDENTS

RE: Request for Approval at BOE Meeting on 9/18/2014

Please approve our request to make an anonymous donation (in the full amount of the expense) to be used for the purpose of purchasing warmup clothing for the APHS Girls Tennis Team.

- Student # 12660 Student placed on Home Bound Instruction effective 9/4/14 until 9/9/14.
- Student #14410 Student placed in foster home in Pittsgrove effective 9/4/14. District of Responsibility is Washington Twp., Warren Co.
- Student #11323 Student placed in group home in Glassboro. Awaiting decision on district of responsibility.

C: Suzanne Abdill

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
 PITTSBORO-ELMER CHILD STUDY TEAM  
 1122 ALMOND ROAD  
 PITTSBORO, NJ 08318  
 Telephone: (856) 358-7080 Fax: (856) 358-7320

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
 PITTSBORO-ELMER CHILD STUDY TEAM  
 1122 ALMOND ROAD  
 PITTSBORO, NJ 08318  
 Telephone: (856) 358-7080 Fax: (856) 358-7320

TO: Henry Bermann, Superintendent

FROM: Christina Battiato, Director of Special Education

DATE: September 8, 2014

RE: TUITION STUDENTS ATTENDING PITTSBORO

Student # TI - 14482 Student placed in Pittsgrove effective 9/4/14, grade Pre-School  
 Deerfield is the District of Responsibility

Student # TI - 14485 Student placed in Pittsgrove effective 9/4/14, grade Pre-School  
 Deerfield is the District of Responsibility

C: Suzanne Abdill

TO: Henry Bermann, Superintendent

FROM: Christina Battiato, Director of Special Education

DATE: August 8, 2014

RE: TUITION STUDENTS ATTENDING PITTSBORO FROM ELMER

Attached is a list indicating the specific placements and costs for ELMER classified students in placements in Pittsgrove Township for the 2014-2015 school year, as of September 4, 2014.

STUDENT # / PLACEMENT / GR. /	PROGRAM / TUITION /	ADD'L PLACEMENT SERV
TI-13674 Elmer	1 MD \$19,278.00	1:1 Aide
TI-12980 Schalick	12 AUT \$23,978.00	1:1 Aide
TI-13397 PTMS	8 MD (MD) \$19,278.00	
TI-13930 Schalick	11 MD \$19,278.00	
TI-13778 PTMS	8 OHI (BD) \$17,243.00	
TI-13396 PTMS	6 MD (MD) \$19,278.00	
TI-11884 PTMS	8 ED (BD) \$17,243.00	
TI-12138 Schalick	9 CI (MD) \$19,278.00	
TI-12068 Schalick	12 OHI (MD) \$19,278.00	prorated attends VoTech Shared time
TI-12397 PTMS	6 CI (MD) \$19,278.00	

C: Suzanne Abdill

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
 PITTSBORO-ELMER CHILD STUDY TEAM  
 1122 ALMOND ROAD  
 PITTSBORO, NJ 08318  
 Telephone: (856) 358-7080 Fax: (856) 358-7320

TO: Henry Bernann, Superintendent  
 FROM: Christina Battiato, Director of Special Education  
 DATE: September 18, 2014 REVISED  
 RE: PITTSBORO OUT-OF-DISTRICT PLACEMENT COSTS

Attached is a list indicating the specific placements and cost for Pittsboro classified students in out-of-district placements for the 2014-2015 school year, as of September 4, 2014.

STUDENT #      PLACEMENT      GR.      TUITION

TO-13000	St. John of God	1	\$72,451.80
TO-12520	GCSSSD/Bankbridge	3	\$73,380.00
TO-14454	GCSSSD/Bankbridge	10	\$36,480.00

<u>STUDENT #</u>	<u>PLACEMENT</u>	<u>GR.</u>	<u>TUITION</u>
TO-12707	SCSSSD/Salem Campus	10	\$46,550.00
TO-12975	SCSSSD/Daretown	9	\$37,850.00
TO-12956	Y.A.L.E. Audubon HS	12	\$52,083.00
TO-13266	SCSSSD/Salem Campus	3	\$83,950.00
TO-13432	GCSSSD/Bankbridge	2	\$36480.00
TO-13539	Y.A.L.E. Medford	2	\$41,290.20
TO-12809	Y.A.L.E. Medford	3	\$41,290.20
TO-14299	Larc School	PSD	\$41,808.60 plus Nurse
TO-12090	SCSSSD/RDS-TCP	12	\$43,345.00
TO-14289	GCSSSD/Bankbridge	10	\$38,100.00
TO-99819	GCSSSD/Bankbridge	11	\$73,380.00
TO-99818	SCSSSD/Salem Campus	8	\$46,550.00
TO-13550	Y.A.L.E. Cherry Hill	8	\$53,147.00
TO-99821	GCSSSD/Bankbridge	12	\$38,100.00
TO-11101	GCSSSD/Bankbridge	11	\$38,100.00
TO-12509	SCSSSD/Salem Campus	3	\$83,950.00

C: Suzanne Abdill



Donna Keech <dkeech@pittsgrove.net>

District Policy Update, August 2014

1 message

New Jersey School Boards Association <njsbamail@njsba.org>

To: dkeech@pittsgrove.net

Thu, Aug 28, 2014 at 1:49 PM

View in browser



District Policy Updates

The following policy have been added:

6119.26(42)19.26 Electronic Communication- This policy was widely distributed before it became mandated by law. This is a late alert so if you have contacted the NJSBA in or after April for this policy there have been no changes since April of this year. The policy is required but the language is flexible and based on case law rulings. The board may revise the language to reflect the district's actual practices.

The following policies have been revised:

3542.1 Wellness and Nutrition has been updated to include the new federal standards related to 1% milk and serving sizes and other changes.

6120 Assessment of Individual Needs has been updated to reflect the new requirements for dyslexia screening (N.J.S.A. 18A:40-5.1 to -5.4).

6142.4 Physical Education and Health has been updated to include the new high school requirement that students receive training in CPR and AED (P.L.2014, c.36). \*High Schools only.

6146 Graduation Requirements has been updated to include a new section on individualized learning opportunities and the section on enrollment in college courses was updated to include more detail on Option 2.

- 4119.26(42)19.26 Electronic Communication Markup Clean
- 3542.1 Wellness and Nutrition Markup Clean
- 6120 Assessment of Individual Needs Markup Clean
- 6142.4 Physical Education and Health Markup Clean
- 6146 Graduation Requirements Markup Clean

In the "marked up" file, the added content is shaded gray to indicate the additional content. Content that needs to be deleted is marked with a strike-through.

These are model policies and do not contain district specific content that you may have added to your policy.

PITTSBURGH TOWNSHIP SCHOOLS  
Administration Building  
1076 Almond Road  
Pittsgrove, New Jersey 08318-3950

(856) 358-3094 Fax: (856) 358-6020

HENRY BERGMANN  
Superintendent of Schools  
(Ext. 4016)

SUZANNE R. FOX ABDILL  
Business Admin./ Board Secretary  
(Ext. 4018)

YVETTE DuBOIS  
Director of Curriculum & Instruction  
(Ext. 4013)

TO: Henry Bermann, Superintendent  
FROM: Yvette DuBois, Director of Curriculum & Instruction  
RE: Title I Extended Day Program Staff Appointments  
DATE: September 12, 2014

It is recommended that the Board of Education approve the following appointments for the Title I Extended Day Programs. Staff members will be paid via NCLB grant funds at the contracted tutoring rate.

Elmer Elementary School  
Gwen Acosta  
Gail Lazzati  
Donna Poolake  
Karen Snyder  
Alternate: Annette Scholl

Olivet Elementary School  
Ron Athey  
Christine Cunningham  
Robert Hall  
Carly Lovelace  
Brandon Mathews

PTMS  
Traci Armentani  
Mark Boyle  
Kimberly Hetzell  
Lisa McClintock  
Jeremy Smith  
Daniel Wyckoff

cc: P. Ocasio-Jiménez  
D. Bruce  
S. Ellis

**THE DISTRICT BOARD OF EDUCATION**  
 The District, New Jersey

FILE CODE: 3542.1  
 Monitored  
 Mandated  
 Other Reasons

**Policy**

WELLNESS AND NUTRITION

The board believes that children need access to healthful foods and opportunities to be physically active in order to grow, learn, and thrive, and that good health fosters student attendance and education.

Obesity rates have doubled in children and tripled in adolescents over the last two decades, and physical inactivity and excessive calorie intake are the predominant causes of obesity. Heart disease, cancer, stroke, and diabetes are responsible for two-thirds of deaths in the United States, and major risk factors for those diseases, including unhealthy eating habits, physical inactivity, and obesity, often are established in childhood. Further, the items most commonly sold from school vending machines, school stores, and snack bars include low-nutrition foods and beverages, such as soda, sports drinks, imitation fruit juices, chips, candy, cookies, and snack cakes.

To promote healthful behavior in the school, the board is committed to encouraging its students to consume fresh fruits, vegetables, lowfat milk and whole grains. The board is also committed to encouraging students to select and consume all components of the school meal.

In order to promote and protect children's health, well-being, and ability to learn, the board is committed to providing school environments that support healthy eating and physical activity and will ensure that:

- A. All students will have opportunities, support, and encouragement to be physically active on a regular basis;
  - B. Foods and beverages sold or served at school will meet the nutrition recommendations of the U.S. Dietary Guidelines for Americans, and the USDA nutrition standards for National School Lunch, School Breakfast and/or After School Snack Programs. The district will regulate the types of food and beverage items offered outside the federal meal requirements, such as ala carte sales, vending machines, school stores, and fund raisers;
  - C. All students will be provided with adequate time for student meal service and consumption in a clean, safe, and pleasant dining environment. Lunch and recess or physical education schedules will be coordinated with the meal service;
  - D. To the maximum extent practicable, all schools in our district will participate in available federal school meal programs (including the School Breakfast Program, National School Lunch Program including After-School Snack Programs, Summer Food Service Program, and Child and Adult Care Food Program);
  - E. Schools will provide nutrition education and physical education to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services;
  - F. The board will engage students, parents, teachers, food service professionals, health professionals, and other interested community members in developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity policies.
- The following items shall not be served, sold or given out as free promotion anywhere on school property at anytime before the end of the school day:
- A. Foods of minimal nutritional value as defined by the United States Department of Agriculture;

File Code: 3542.1

WELLNESS AND NUTRITION (continued)

- B. All food and beverage items listing sugar, in any form as the first ingredient;
- C. All forms of candy.

Schools shall reduce the purchase of any products containing trans fats. All snack and beverage items sold or served anywhere on school property during the school day, including items sold in a la carte lines, vending machines, snack bars, school stores and fundraisers or served in the reimbursable After School Snack Program, shall meet the following standards:

- A. Based on manufacturers nutritional data or nutrient facts labels:
  - 1. No more than eight grams of total fat per serving, with the exception of nuts and seeds;
  - 2. No more than two grams of saturated fat per serving.

B. All beverages shall not exceed 12 ounces, with the following exceptions:

- 1. Water;
- 2. Milk containing two percent or less fat.

C. Whole milk shall not exceed eight ounces.

Elementary Schools

A. 100 percent of all beverages offered shall be milk, water, or

B. 100 percent fruit or vegetable juices;

Middle and High Schools

A. At least 60 percent of all beverages offered, other than milk and water, shall be 100 percent fruit or vegetable juices;

C. No more than 40 percent of all ice cream/frozen desserts shall be allowed to exceed the above standards for sugar, fat, and saturated fat.

General Requirements

Food and beverages served during special school celebrations or during curriculum related activities shall be exempt from this policy, with the exception of foods of minimal nutritional (FMNV) value as defined by USDA regulations.

This policy does not apply to: medically authorized special needs diets pursuant to federal regulations; school nurses using FMNVs during the course of providing health care to individual students; or special needs students who's Individualized Education Program (IEP) indicates their use for behavior modification. Adequate time shall be allowed for student meal service and consumption. Schools shall provide a pleasant dining environment. The board recommends that physical education or recess be scheduled before lunch whenever possible.

The district's curriculum shall incorporate nutrition education and physical activity consistent with the New

WELLNESS AND NUTRITION (continued)

File Code: 3542.1

Sec. 204 at the Federal Child Nutrition and WIC Reauthorization Act of 2004 (P.L. 108-265)

42 U.S.C. 1751 et seq. Richard B. Russell National School Lunch Act

42 U.S.C. 1771 et seq. Child Nutrition Act of 1966

7 C.F.R. Part 210 Medically authorized special needs diets

7 C.F.R. Part 210.10 Foods of minimum nutritional value

Possible

- Cross References:
- \*1200 Participation by the public
  - \*1220 Ad hoc advisory committees
  - \*3000/3010 Concepts and roles in business and noninstructional operations; goals and objectives
  - \*3220/3230 State funds; federal funds
  - \*3450 Money in school buildings
  - \*3510 Operation and maintenance of plant
  - \*3542 Food Service
  - \*3542.31 Free or reduced-price lunches/milk
  - \*3542.44 Purchasing
  - \*4222 Noninstructional aides
  - \*5131 Conduct/discipline
  - 9123 Appointment of board secretary
  - 9124 Appointment of business official

\*Indicates policy is included in the Critical Policy Reference Manual.

WELLNESS AND NUTRITION (continued)

File Code: 3542.1

Jersey Department of Education Core Curriculum Content Standards.

The chief school administrator will specifically address the issue of biosecurity for the school food service. Biosecurity may be part of the plans, procedures and mechanism for school safety.

The board is committed to promoting the nutrition policy with all food service personnel, teachers, nurses, coaches and other school administrative staff so they have the skills they need to implement this policy and promote healthy eating practices. The board will work toward expanding awareness about this policy among students, parents, teachers and the community at large.

The chief school administrator shall develop regulations consistent with this policy, including a process for measuring the effectiveness of its implementation, and designating personnel within each school with operational responsibility for ensuring the school is complying with the policy.

Adopted: NJSBA Review/Update:  
Readopted:

Key Words

School Lunch, Food Service, Nutrition, Wellness.

Legal References:

- N.J.S.A. 18A:11-1 General mandatory powers and duties
- N.J.S.A. 18A:18A-4.1 f.,h. Use of competitive contracting in lieu of public bidding;
- N.J.S.A. 18A:18A-5 boards of education
- See particularly: Exceptions to requirement for advertising
  - N.J.S.A. 18A:18A-5a(6)
  - N.J.S.A. 18A:18A-6
- N.J.S.A. 18A:33-3 Standards for purchase of fresh milk; penalties; rules and regulations
- through -5 Cafeterias for pupils
- N.J.S.A. 18A:33-9 Findings, declarations relative to school breakfast programs
- through -14
- See particularly:
  - N.J.S.A. 18A:33-10 Improved Nutrition and Activity Act (IMPACT Act)
  - through -19 Powers of board (county vocational schools)
  - N.J.S.A. 18A:54-20 School lunch program
  - N.J.S.A. 18A:58-7.1 Child Nutrition Programs
  - through -7.2
  - N.J.S.A. 2:36-1.1 et seq. See particularly:
    - N.J.A.C. 2:36-1.7 Local school nutrition policy
    - N.J.A.C. 6A:16-5.1(b) School safety plans
    - N.J.A.C. 6A:23A-1 et seq. Fiscal accountability, efficiency and budgeting procedures
    - See particularly:
      - N.J.A.C. 6A:23A-16.5 Supplies and equipment
      - N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School Districts
      - N.J.A.C. 6A:32-12.1 Reporting requirements
      - N.J.A.C. 6A:32-14.1 Review of mandated programs and services



*Current*

File Code: 3542.1

PITTSBORO TOWNSHIP BOARD OF EDUCATION FILE CODE: 3542.1  
 Pittsgrove, New Jersey

LOCAL WELLNESS/NUTRITION (Continued)

Monitored  
 Mandated  
 Other Reasons

Policy

LOCAL WELLNESS/NUTRITION

- A. Foods of minimal nutritional value as defined by the United States Department of Agriculture
- B. All food and beverage items listing sugar, in any form as the first ingredient
- C. All forms of candy

Schools shall reduce the purchase of any products containing trans fats. All snack and beverage items sold or served anywhere on school property during the school day, including items sold in a la carte lines, vending machines, snack bars, school stores and fundraisers or served in the reimbursable After School Snack Program, shall meet the following standards:

- A. Based on manufacturers nutritional data or nutrient facts labels:
  - 1. No more than eight grams of total fat per serving, with the exception of nuts and seeds.
  - 2. No more than two grams of saturated fat per serving.
- B. All beverages shall not exceed 12 ounces, with the following exceptions:
  - 1. Water.
  - 2. Milk containing two percent or less fat.
- C. Whole milk shall not exceed eight ounces.

Elementary Schools

- A. 100 percent of all beverages offered shall be milk, water or vegetable juices.
  - B. 100 percent fruit or vegetable juices.
- Middle and High Schools
- A. At least 60 percent of all beverages offered, other than milk and water, shall be 100 percent fruit or vegetable juices.
  - B. No more than 40 percent of all ice cream/frozen desserts shall be allowed to exceed the above standards for sugar, fat, and saturated fat.

General School District Requirements

Food and beverages served during special school celebrations or during curriculum related activities shall be exempt from this policy, with the exception of foods of minimal nutritional (FMNV) value as defined by USDA regulations.

This policy does not apply to: medically authorized special needs diets pursuant to federal regulations; school nurses using FMNVs during the course of providing health care to individual students; or special needs students who's Individualized Education Plan (IEP) indicates their use for behavior modification.

Adequate time shall be allowed for student meal service and consumption. Schools shall provide a pleasant dining environment. The board recommends that physical education or recess be scheduled before lunch whenever possible.

The district's curriculum shall incorporate nutrition education and physical activity consistent with the New Jersey State Standards for Physical Education.

The board believes that children need access to healthful foods and opportunities to be physically active in order to grow, learn, and thrive, and that good health fosters student attendance and education. Obesity rates have doubled in children and tripled in adolescents over the last two decades, and physical inactivity and excessive calorie intake are the predominant causes of obesity. Heart disease, cancer, stroke, and diabetes are responsible for two-thirds of deaths in the United States, and major risk factors for those diseases, including unhealthy eating habits, physical inactivity, and obesity, often are established in childhood. Further, the items most commonly sold from school vending machines, school stores, and snack bars include low-nutrition foods and beverages, such as soda, sports drinks, imitation fruit juices, chips, candy, cookies, and snack cakes.

To promote healthful behavior in the school, the board is committed to encouraging its students to consume fresh fruits, vegetables, lowfat milk and whole grains. The board is also committed to encouraging students to select and consume all components of the school meal.

In order to promote and protect children's health, well-being, and ability to learn, the board is committed to providing school environments that support healthy eating and physical activity and will ensure that:

- A. All students will have opportunities, support, and encouragement to be physically active on a regular basis.
- B. Foods and beverages sold or served at school will meet the nutrition recommendations of the U.S. *Dietary Guidelines for Americans*, and the USDA nutrition standards for National School Lunch, School Breakfast and/or After School Snack Programs. The district will regulate the types of food and beverage items offered outside the federal meal requirements, such as ala carte sales, vending machines, school stores, and fund raisers.
- C. All students will be provided with adequate time for student meal service and consumption in a clean, safe, and pleasant dining environment. Lunch and recess or physical education schedules will be coordinated with the meal service.
- D. To the maximum extent practicable, all schools in our district will participate in available federal school meal programs (including the School Breakfast Program, National School Lunch Program including After-School Snack Programs, Summer Food Service Program, and Child and Adult Care Food Program).
- E. Schools will provide nutrition education and physical education to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services.
- F. The board will engage students, parents, teachers, food service professionals, health professionals, and other interested community members in developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity policies.

All Schools

The following items shall not be served, sold or given out as free promotion anywhere on school property at anytime before the end of the school day:

LOCAL WELLNESS/NUTRITION (Continued)

- Sec. 204 of the Federal Child Nutrition and WIC Reauthorization Act of 2004 (P.L. 108-265)
- 42 U.S.C. 1751 et seq. Richard B. Russell National School Lunch Act
- 42 U.S.C. 1771 et seq. Child Nutrition Act of 1966
- 7 C.F.R. Part 210 Medically authorized special needs diets
- 7 C.F.R. Part 210.10 Foods of minimum nutritional value

Resources:

- <http://www.state.nj.us/agriculture/> The New Jersey Department of Agriculture, Model Policy and Question and Answer resource.
- [www.usda.gov/cnpp/DietGd.pdf](http://www.usda.gov/cnpp/DietGd.pdf) Dietary Guidelines for Americans.
- [www.usda.gov/cnpp/pyramid.htm](http://www.usda.gov/cnpp/pyramid.htm) USDA Food Guide for dietary Guidelines, examples of eating patterns that exemplify these standards.
- [www.naeb.org/HealthySchools/fithealthy.mgi](http://www.naeb.org/HealthySchools/fithealthy.mgi) Fit, Healthy and Ready to Learn, A School Health Policy Guide. This Guide lists elements such as the size of tables and chairs; seating is not overcrowded; a relaxed environment for socializing; amount of noise; rules of safe behavior, and cleanliness.
- [www.fns.usda.gov/end/menu/fmny](http://www.fns.usda.gov/end/menu/fmny) foods of minimal nutritional value (FMNV's) as defined by federal regulations at 7 C.F.R. Part 210.10.

Possible

- Cross References:** \*1200 Participation by the public
- \*1220 Ad hoc advisory committees
- \*3000/3010 Concepts and roles in business and noninstructional operations; goals and objectives
- \*3220/3230 State funds; federal funds
- \*3450 Money in school buildings
- \*3510 Operation and maintenance of plant
- \*3542 Food Service
- \*3542.31 Free or reduced-price lunches/milk
- \*3542.44 Purchasing
- \*4222 Noninstructional aides
- \*5131 Conduct/discipline
- 9123 Appointment of board secretary
- 9124 Appointment of business official

\*Indicates policy is included in the Critical Policy Reference Manual.

LOCAL WELLNESS/NUTRITION (Continued)

Jersey Department of Education Core Curriculum Content Standards.

The chief school administrator will specifically address the issue of biosecurity for the school food service. Biosecurity may be part of the plans, procedures and mechanism for school safety.

The board is committed to promoting the nutrition policy with all food service personnel, teachers, nurses, coaches and other school administrative staff so they have the skills they need to implement this policy and promote healthy eating practices. The board will work toward expanding awareness about this policy among students, parents, teachers and the community at large.

The chief school administrator shall develop regulations consistent with this policy, including a process for measuring the effectiveness of its implementation, and designating personnel within each school with operational responsibility for ensuring the school is complying with the policy.

Adopted: 11/17/05  
NJSEA Review/Update: October 2008  
Readopted: 4/16/09

Key Words

School Lunch, Food Service, Nutrition, Wellness,

**Legal References:** N.J.S.A. 18A:11-1 General mandatory powers and duties

N.J.S.A. 18A:18A-4.1 f.,h. Use of competitive contracting in lieu of public bidding; boards of education

See particularly:

N.J.S.A. 18A:18A-5a(6)

N.J.S.A. 18A:18A-6

N.J.S.A. 18A:33-3

through -5

N.J.S.A. 18A:33-9

through -14

See particularly:

N.J.S.A. 18A:33-10

through -19

N.J.S.A. 18A:54-20

through -7.2

N.J.A.C. 2:36-1.1 et seq.

See particularly:

N.J.A.C. 2:36-1.7

N.J.A.C. 6A:16-5.1(b)

N.J.A.C. 6A:23-2.6

N.J.A.C. 6A:32-12.1

N.J.A.C. 6A:32-14.1

N.J.A.C. 6A:30-1.1 et seq.

Evaluation of the Performance of School Districts

File Code: 5120

ASSESSMENT OF INDIVIDUAL NEEDS (continued)

The board shall ensure that each student enrolled in the school district who has exhibited one or more potential indicators of dyslexia or other reading disabilities is screened for dyslexia and other reading disabilities using a screening instrument selected by the board. The screening shall be conducted no later than the student's completion of the first semester of the second grade.

Students newly enrolling in the district or transferring into the district in kindergarten or grades one through six who exhibit potential indicators of dyslexia or other reading disabilities and who have not been previously assessed, shall be assessed using the above selected age-appropriate screening instruments. Students shall be assessed at the same time as other students enrolled in the student's grade if feasible. If other students enrolled in the student's grade have previously been screened, the assessment shall be conducted within 60 calendar days of the date the student is enrolled in the district.

Potential indicators of dyslexia or other reading disabilities include, but are not limited to:

- 1. Difficulty in acquiring language skills;
- 2. Difficulty in comprehending oral or written language;
- 3. Difficulty in rhyming words;
- 4. Difficulty in naming letters, recognizing letters, matching letters to sounds, and blending sounds when speaking and reading words;
- 5. Difficulty recognizing and generating sight words, consistent transcription of number sequences, other reversals, inversions, and substitutions; and
- 6. Difficulty in recitation of content.

The screening shall be administered by a teacher or other teaching staff member properly trained in the screening process for dyslexia and other reading disabilities. If the results of the assessment substantiate the student possesses one or more potential indicators of dyslexia or other reading disabilities, the student shall receive a comprehensive assessment for the learning disorder. If the diagnosis of dyslexia or other reading disability is confirmed by the comprehensive assessment, appropriate evidence-based intervention strategies shall be provided to the student, including intensive instruction on phonemic awareness, phonics and fluency, vocabulary, and reading comprehension.

Adopted:  
NJSEA Review/Update:  
Readopted:

Key Words

Pupil Assessment; Assessment of Individual Needs; Dyslexia; Reading Disability

**Legal References:**

N.J.S.A. 18A:7A-10	Evaluation of performance of each school
N.J.S.A. 18A:40-51	Definitions relative to reading disabilities
N.J.S.A. 18A:40-52	Distribution of information on screening instruments
N.J.S.A. 18A:40-53	Screening for dyslexia; other reading disabilities
N.J.S.A. 18A:40-54	Comprehensive assessment for learning disorders
N.J.A.C. 6A:8-3.1 et seq.	Implementation of the Core Curriculum Content Standard
N.J.A.C. 6A:8-4.1 et seq.	Implementation of the Statewide Assessment System

THE DISTRICT BOARD OF EDUCATION  
The District, New Jersey

FILE CODE: 5120

Monitored  
Mandated  
 Other Reasons

Policy

ASSESSMENT OF INDIVIDUAL NEEDS

Each pupil shall be assessed upon entrance into the district's [redacted] and beginning in grade three shall be assessed annually thereafter, to identify pupils not meeting district proficiency levels.

The chief school administrator shall develop procedures to implement a program of individual pupil needs assessment that shall include but not be limited to:

- A. Identifying district needs as the basis for development of mandated goals; development of staff inservice programs; selecting and approving instructional materials; staffing;
- A. Identifying district needs as the basis for development of mandated goals; development of staff inservice programs; selecting and approving instructional materials; staffing;
- B. Identifying and determining the needs of:
  - 1. Gifted and talented pupils;
  - 2. Disruptive pupils;
  - 3. Disaffected pupils;
  - 4. Potential dropouts;
  - 5. Students who exhibit one or more potential indicators of dyslexia or other reading disability;
  - 6. Pupils who require basic skills improvement programs;
  - 7. Pupils with limited English proficiency;
  - 8. Pupils who may require formal referral to the child study team for classification.

Policies addressing these specific groups and appropriate educational programs for them are listed in the cross references to this policy.

- C. Disseminating results of such assessments to parents/guardians and to appropriate staff and state and federal agencies as required without invading the privacy of the individual pupil.

The chief school administrator/designee shall review all individual assessment procedures annually to ensure that they serve the purposes for which they are intended. At all times, these procedures shall be in full conformity with federal and state law.

Dyslexia Assessment

Dyslexia means a specific learning disability that is neurological in origin. It can be characterized by difficulties with accurate and fluent word recognition and by poor spelling and decoding abilities. Difficulties typically result from a deficit in the phonological component of language that is often unexpected in relation to other cognitive abilities and the provision of effective classroom instruction. Secondary consequences may include problems in reading comprehension and reduced reading experience that can impede growth of vocabulary and background knowledge.

The board shall select and implement the appropriate screening instruments for the early diagnosis of dyslexia and other reading disabilities.

File Code: 5120

ASSESSMENT OF INDIVIDUAL NEEDS (continued)

See particularly:  
 N.J.A.C. 6A:8-4.1(d),  
 -4.3(c)(d), -4.4  
 N.J.A.C. 6A:8-5.1 Graduation requirements  
~~N.J.A.C. 6A:10-2.1~~  
~~N.J.A.C. 6A:10-2.2~~  
~~N.J.A.C. 6A:10-5.1 et seq.~~  
~~N.J.A.C. 6A:10-5.2~~  
~~N.J.A.C. 6A:10-5.3~~  
 Evaluation procedures for all teaching staff members  
 Components of principal evaluation  
 Evaluation of the chief school administrator  
 Special Education  
 N.J.A.C. 6A:14-1.1 et seq.  
 See particularly:  
 N.J.A.C. 6A:14-1.3, 3.3, 3.4, 3.8,  
 4.11, 4.12  
 N.J.A.C. 6A:15-1.1 et seq.  
 See particularly:  
 N.J.A.C. 6A:15-1.3, -1.10,  
 -1.11  
 N.J.A.C. 6A:16-8.1 Establishment of intervention and referral services  
 N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School Districts  
 N.J.A.C. 6A:32-2.1 Definitions  
~~N.J.A.C. 6A:32-4.3(a)~~  
~~N.J.A.C. 6A:32-4.3(b)~~  
 Evaluation of tenured and re-tenured chief school  
 administrators  
 N.J.A.C. 6A:32-4.4(b) Evaluation of tenured teaching staff members  
 N.J.A.C. 6A:32-14.1 Review of mandated programs and services

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Possible

Cross References:

- \*1100 Communicating with the public
- \*1120 Board of education meetings
- \*2240 Research, evaluation and planning
- \*4131/4131.1 Staff development; inservice education/visitations/conferences
- \*5111 Admission
- 5119 Transfers
- \*5124 Reporting to parents/guardians
- \*5125 Pupil records
- \*6010 Goals and objectives
- \*6141 Curriculum design/development
- \*6142.2 English as a second language; bilingual/bicultural
- \*6146 Graduation requirements
- \*6146.2 Promotion/retention
- \*6147 Standards of proficiency
- \*6147.1 Evaluation of individual student performance
- \*6160 Instructional services and resources
- 6161 Equipment, books and materials
- \*6161.1 Guidelines for evaluation and selection of instructional materials
- \*6164.2 Guidance services
- \*6164.4 Child study team
- \*6171.1 Remedial instruction
- \*6171.2 Gifted and talented
- \*6171.3 At-risk and Title 1
- \*6171.4 Special education
- \*6172 Alternative educational programs

File Code: 5120

ASSESSMENT OF INDIVIDUAL NEEDS (continued)

\*Indicates policy is included in the Critical Policy Reference Manual.

*Current*

PITTSBORO TOWNSHIP BOARD OF EDUCATION FILE CODE: 5120  
 Pittsgrove, New Jersey

Monitored  
 Mandated  
 Other Reasons

Policy

ASSESSMENT OF INDIVIDUAL NEEDS

Each pupil shall be assessed upon entrance into the district's schools and shall be assessed annually thereafter, to identify pupils not meeting district proficiency levels.

The chief school administrator shall develop procedures to implement a program of individual pupil needs assessment that shall include but not be limited to:

A. Identifying district needs as the basis for development of mandated goals; development of staff inservice programs; selecting and approving instructional materials; staffing;

B. Identifying and determining the needs of:

1. Gifted and talented pupils;
2. Disruptive pupils;
3. Disaffected pupils;
4. Potential dropouts;
5. Pupils who require basic skills improvement programs;
6. Pupils with limited English proficiency;
7. Pupils who may require formal referral to the child study team for classification.

Policies addressing these specific groups and appropriate educational programs for them are listed in the cross references to this policy.

C. Disseminating results of such assessments to parents/guardians and to appropriate staff and state and federal agencies as required without invading the privacy of the individual pupil.

The chief school administrator/designee shall review all individual assessment procedures annually to ensure that they serve the purposes for which they are intended. At all times, these procedures shall be in full conformity with federal and state law.

Adopted: 7/30/90  
 NJSBA Review/Update: November 2008  
 Readopted: 4/16/09

Key Words

Pupil Assessment; Assessment of Individual Needs

**Legal References:** N.J.S.A. 18A:7A-10  
 N.J.A.C. 6A:8-3.1 et seq.  
 N.J.A.C. 6A:8-4.1 et seq.  
 See particularly:  
 N.J.A.C. 6A:8-4.1(d),  
 -4.3(c)(d), -4.4

File Code: 5120

ASSESSMENT OF INDIVIDUAL NEEDS (continued)

- N.J.A.C. 6A:8-5.1 Graduation requirements
- N.J.A.C. 6A:14-1.1 et seq. Special Education
- See particularly:  
 N.J.A.C. 6A:14-3.3, 3.4, 3.8,  
 4.11, 4.12
- N.J.A.C. 6A:15-1.1 et seq. Bilingual Education
- N.J.A.C. 6A:15-1.3, -1.10,  
 -1.11
- N.J.A.C. 6A:16-8.1 Establishment of intervention and referral services
- N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School Districts
- N.J.A.C. 6A:32-2.1 Definitions
- N.J.A.C. 6A:32-4.3(g)4 Evaluation of tenured and nontenured chief school administrators
- N.J.A.C. 6A:32-4.4(f)4 Evaluation of tenured teaching staff members
- N.J.A.C. 6A:32-14.1 Review of mandated programs and services

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Manual for the Evaluation of Local School Districts (September 2002)

**Possible**

**Cross References:**

- \*1100 Communicating with the public
- \*1120 Board of education meetings
- \*2240 Research, evaluation and planning
- 4010 Goals and objectives
- \*4131/4131.1 Staff development; inservice education/visitations/conferences
- \*5111 Admission
- 5119 Transfers
- \*5124 Reporting to parents/guardians
- \*5125 Pupil records
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- \*6147.1 Evaluation of individual student performance
- \*6160 Instructional services and resources
- 6161 Equipment, books and materials
- \*6161.1 Guidelines for evaluation and selection of instructional materials
- \*6164.2 Guidance services
- \*6164.4 Child study team
- \*6171.1 Remedial instruction
- \*6171.2 Gifted and talented
- \*6171.3 At-risk and Title 1
- \*6171.4 Special education
- \*6172 Alternative educational programs

\*Indicates policy is included in the Critical Policy Reference Manual.

File Code: 6142.4

PHYSICAL EDUCATION AND HEALTH (continued)

- B. Dating violence reporting procedures;
- C. Guidelines for responding to at-school incidents of dating violence;
- D. Discipline procedures specific to at-school incidents of dating violence;
- E. Warning signs of dating violence; and
- F. Information on safe and appropriate school, family, peer, and community resources available to address dating violence shall also be included within the curriculum.

~~The inclusion of instruction on CPR and AED is included in the Physical Education Standards in Grades 9-12.~~

~~Cardiovascular Resiliency, Core and Alternative External Domains, AEP~~

~~The board of education shall provide instruction in cardiovascular resiliency and the use of an external domain to each student during high school in grades 9-12. The instruction shall be provided to each student prior to graduation as part of the district's implementation of the Core Curriculum Content Standards in Comprehensive Health and Physical Education. The board may select a local health education instructional program to meet this requirement.~~

~~The instruction provides the~~

~~A. Be modeled from an instructional program established by the American Heart Association, American Red Cross, or other nationally recognized association with expertise in instruction in cardiovascular resiliency and the use of an external domain.~~

~~B. Include a non-Asian learning component for each participating student.~~

Adopted:  
NJSEA Review/Update:  
Readopted:

Key Words

Nondiscrimination, Physical Education, Health, Affirmative Action

Legal References: N.J.S.A. 18A:6-111 et seq.

See particularly:  
N.J.S.A. 18A:6-113 Instruction in suicide prevention in public school curriculum

N.J.S.A. 18A:35-4, 19 through -4, 22 AIDS Prevention Act of 1999

N.J.S.A. 18A:35-4, 23 Dating violence into health education curriculum

N.J.S.A. 18A:35-5 through -9 Maintenance of physical training courses; features

N.J.S.A. 18A:37-33 through -37

N.J.A.C. 6A:7-1.7 Dating violence policy and education

N.J.A.C. 6A:8-3.1 Equality in school and classroom practices

N.J.A.C. 6A:8-5.1 Curriculum and instruction

N.J.A.C. 6A:8-5.10 Graduation requirements

N.J.A.C. 6A:8-5.10 Athletes- Personnel

THE DISTRICT BOARD OF EDUCATION

The District, New Jersey

FILE CODE: 6142.4

Monitored

X Mandated

X Other Reasons

Policy

PHYSICAL EDUCATION AND HEALTH

The board directs that the district's curricular and extracurricular programs of physical education and activities comply with the district's affirmative action resolution and equity plan for school and classroom practices as stipulated in policies 2224, 5145.4, 6121 and 6145 in this manual. The board shall ensure that the comprehensive health and physical education curriculum addresses all elements required by the Common Core State Standards for mathematics and language arts and literacy and the Core Curriculum Content Standards.

In general, physical education classes shall not be divided on the basis of sex. The quality and quantity of teachers, equipment and facilities shall be equivalent among the [redacted] and comparable from level to level, taking into account the needs of the pupils.

Members of district interscholastic athletic teams may be excused from participation in the physical activities part of their physical education program without loss of graduation credit on the request of their coach on any day on which they are designated to participate in a regularly scheduled game. The chief school administrator shall approve procedures by which coaches will inform the physical education department, on the day in question, of the specific pupils to be excused. Such pupils shall be scheduled for a study hall period instead.

The board will consider on a case-by-case basis requests from pupils or their parents/guardians in the case of minors for permission to satisfy the physical education requirement through an alternative program of athletics or physical education activities that meets the requirements of law and is consistent with the district's physical education program goals and instructional objectives.

Dating Violence

~~When the use of Policy on Dating Violence is initiated in grades 7 through 12,~~

For students in grades 7 through 12, physical education and health curriculum will include the topic of dating violence. "Dating violence" means a pattern of behavior where one person threatens to use, or actually uses physical, sexual, verbal, or emotional abuse to control a dating partner.

Dating violence education shall include information on the definition of dating violence, recognizing dating violence warning signs, and the characteristics of healthy relationships.

Upon written request to the [redacted] principal, a parent/legal guardian of a student less than 18 years of age shall be permitted within a reasonable period of time after the request is made, to examine the dating violence education program instruction materials developed by the school district.

The purpose of the dating violence information is to help prevent dating situations from becoming unsafe and to help educate students on constructive ways to resolve conflicts in personal relationships.

To be consistent with P.L. 2011, c. 64, school policy, procedures and curriculum shall include the following information:

- A. Dating violence will not be tolerated;

*Current*

File Code: 6142.4

PHYSICAL EDUCATION AND HEALTH (continued)

**PITTSBORO TOWNSHIP BOARD OF EDUCATION** FILE CODE: 6142.4  
Pittsgrove, New Jersey  
Policy Monitored  
Reasons X Mandated X Other

N.J.A.C. 6A:9-11.8 Health and physical education  
N.J.A.C. 6A:32-9.1 Athletics Procedures  
N.J.A.C. 6A:16-2.1 et seq. General Provisions for School Health Services  
See particularly:  
N.J.A.C. 6A:16-2.2

\*\*Note: Inclusion of Policy on Dating Violence is mandated for grades 7 through 12

PHYSICAL EDUCATION AND HEALTH

The board directs that the district's curricular and extracurricular programs of physical education and activities comply with the district's affirmative action resolution and equity plan for school and classroom practices as stipulated in policies 2224, 5145.4, 6121 and 6145 in this manual. The board shall ensure that the comprehensive health and physical education curriculum addresses all elements required by the Core Curriculum Content Standards.

In general, physical education classes shall not be divided on the basis of sex. The quality and quantity of teachers, equipment and facilities shall be equivalent among the schools and comparable from level to level, taking into account the needs of the pupils.

Members of district interscholastic athletic teams may be excused from participation in the physical activities part of their physical education program without loss of graduation credit on the request of their coach on any day on which they are designated to participate in a regularly scheduled game. The chief school administrator shall approve procedures by which coaches will inform the physical education department, on the day in question, of the specific pupils to be excused. Such pupils shall be scheduled for a study hall period instead.

The board will consider on a case-by-case basis requests from pupils or their parents/guardians in the case of minors for permission to satisfy the physical education requirement through an alternative program of athletics or physical education activities that meets the requirements of law and is consistent with the district's physical education program goals and instructional objectives.

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For students in grades 7 through 12, physical education and health curriculum will include the topic of dating violence. "Dating violence" means a pattern of behavior where one person threatens to use, or actually uses physical, sexual, verbal, or emotional abuse to control a dating partner.

Dating violence education shall include information on the definition of dating violence, recognizing dating violence warning signs, and the characteristics of healthy relationships.

Upon written request to the school principal, a parent/legal guardian of a student less than 18 years of age shall be permitted within a reasonable period of time after the request is made, to examine the dating violence education program instruction materials developed by the school district.

The purpose of the dating violence information is to help prevent dating situations from becoming unsafe and to help educate students on constructive ways to resolve conflicts in personal relationship.

To be consistent with P.L. 2011, c. 64, school policy, procedures and curriculum shall include the

~~2014 036 (Instruction in cardiovascular respiration and respiratory anatomy)~~

20 U.S.C.A. 1681 et seq. - Title IX of the Education Amendments of 1972

The Comprehensive Equity Plan, New Jersey State Department of Education

- Possible Cross References:**
- \*2224 Nondiscrimination/affirmative action
  - \*5145.4 Equal educational opportunity
  - \*6121 Nondiscrimination/affirmative action
  - \*6142 Subject fields
  - \*6145.1/6145.2 Intramural competition; interscholastic competition
  - \*6146 Graduation requirements

\*Indicates policy is included in the Critical Policy Reference Manual.

**Cross References:** \*2224 Nondiscrimination/affirmative action  
 \*5145.4 Equal educational opportunity  
 \*6121 Nondiscrimination/affirmative action  
 \*6142 Subject fields  
 \*6145.1/6145.2 Intramural competition; interscholastic competition  
 \*6146 Graduation requirements

\*Indicates policy is included in the Critical Policy References Manual.

following information:

- A. Dating violence will not be tolerated;
- B. Dating violence reporting procedures;
- C. Guidelines for responding to at-school incidents of dating violence;
- D. Discipline procedures specific to at-school incidents of dating violence;
- E. Warning signs of dating violence; and
- F. Information on safe and appropriate school, family, peer, and community resources available to address dating violence shall also be included within the curriculum.

Adopted: 2/20/03  
 NJSBA Review/Update: 11/08; 11/10  
 Readopted: 4/16/09; 8/18/11

**Key Words**

Nondiscrimination, Physical Education, Health, Affirmative Action

**Legal References:** N.J.S.A. 18A:6-111 et seq. Instruction in Suicide Prevention

See particularly:

- N.J.S.A. 18A:6-113 school Instruction in suicide prevention in public curriculum
- N.J.S.A. 18A:35-4.19 through -4.22 AIDS Prevention Act of 1999
- N.J.S.A. 18A:35-4.23 Dating violence into health education curriculum
- N.J.S.A. 18A:35-5 through -9 Maintenance of physical training courses; features
- N.J.S.A. 18A:37-33 through -37 Dating violence policy and education Curriculum and instruction
- N.J.A.C. 6A:8-3.1 Graduation requirements
- N.J.A.C. 6A:8-5.1 Athletics Personnel
- N.J.A.C. 6A:9-5.19 Health and physical education
- N.J.A.C. 6A:9-11.8 Athletics Procedures
- N.J.A.C. 6A:32-9.1 General Provisions for School Health
- N.J.A.C. 6A:16-2.1 et seq.

**Services**

See particularly:  
 N.J.A.C. 6A:16-2.2

20 U.S.C.A. 1681 et seq. - Title IX of the Education Amendments of 1972

The Comprehensive Equity Plan, New Jersey State Department of

**Education**

**Possible**



**THE DISTRICT BOARD OF EDUCATION**  
The District, New Jersey

FILE CODE: 6146  
 Monitored  
 Mandated  
 Other Reasons

**Policy**

**GRADUATION REQUIREMENTS**

- In order to be graduated from the \_\_\_\_\_ District high school, and receive a state-endorsed board of education diploma, a pupil must:
- A. Meet both state and district proficiency standards in the core curriculum content areas; achieve or exceed passing grade on HSPA;
  - B. Complete successfully any course requirements stated in the administrative code, unless those of the district are greater, in which case the district's standard must be met. The proficiencies required must include the Common Core State Standards in mathematics and language arts and literacy and the Core Curriculum Content Standards approved by the State Board of Education;
  - C. Select and complete successfully enough elective credits to meet the district minimum of \_\_\_\_\_ credits.

Successful completion means that the pupil has demonstrated the degree of proficiency required by the district to indicate achievement of the district goals for the particular course, and has attended the required number of course sessions.

Transfer pupils must meet all state and local requirements in order to receive a \_\_\_\_\_ diploma.

**NOTE: IF THE BOARD WANTS TO ADOPT GRADUATION REQUIREMENTS BASED ON "OPTION TWO," INDIVIDUALIZED STUDENT LEARNING OPPORTUNITIES, THEY SHOULD BE DETAILED IN REGULATIONS AND CONSISTENT WITH N.J.A.C. 6A: 8-5.1(a)2.**

The chief school administrator shall put into effect the procedures necessary to assess each pupil upon entry into the system, and, annually thereafter, to identify those pupils not meeting the state or district proficiency requirements. He/she shall develop the programs necessary to remedy these deficiencies at the lowest possible grade level.

Basic Skills

Pupils who do not pass the New Jersey Assessment of Skills and Knowledge for grade eight (NJ ASK 8) shall be provided appropriate remediation.

Twelfth-grade pupils who have satisfied all other graduation requirements but have repeatedly failed the statewide examination shall receive a special review assessment as provided by law.

Pupils with Limited English Proficiency

Pupils with limited English proficiency must be provided with the program opportunities required by law, and must fulfill the regular state and district requirements for graduation.

Special Education Pupils

A disabled pupil must meet all state and local high school graduation requirements in order to receive a state-endorsed high school diploma unless exempted in his/her IEP with the written approval of the chief school administrator.

**GRADUATION REQUIREMENTS (continued)**

File Code: 6146

A pupil who qualifies may take the Alternate Proficiency Assessment, if alternate requirements for graduation have been specified in his/her IEP.

By June 30 of a disabled pupil's last year in the elementary program, the pupil's case manager, parent/guardian and teacher(s) shall meet to review the instructional guide and basic plan of the pupil's IEP in view of the transition to the secondary program. Input from appropriate staff from the secondary school shall be part of the review.

The basic plan of the IEP for the pupil exiting the elementary program will address all the elements required in the administrative code. The description of the educational program will include exemptions, if any, from regular education program options or state and local graduation requirements including HSPA, along with the rationale for the exemptions. The exemptions must be approved in writing by the chief school administrator.

Required reviews of the IEP shall continue to address graduation requirements and shall explain why the proficiencies required for graduation are not part of the IEP.

Because graduation with a state-endorsed diploma is a change of placement that requires written notice, all procedures described in the administrative code shall be followed scrupulously. Procedures shall include written notice to parents/guardians that includes a copy of procedural safeguards published by the State Department of Education and opportunity for mediation or a due process hearing.

Proficiency

In consultation with appropriate professional staff, the chief school administrator shall develop and present to the board for adoption indicators of achievement and standards of proficiency and attendance demonstrating successful completion of each course offered at every level of the high school.

The subject matter and standards of proficiency shall be articulated with the district's elementary schools and with sending elementary districts.

In accordance with law, the board of education shall have copies of this policy distributed to all ninth-grade (or otherwise entering pupils) and their parents/guardians.

They shall also be informed as to the examinations, demonstrated proficiencies, course and credit hour requirements, attendance policies, and any other state and local requirements.

Proficiency requirements for each individual course shall be given to pupils upon registering for the course.

The yearly program of studies for each pupil in the high school must be approved and signed by the parent/guardian, except in the case of 18-year-old pupils.

Early Graduation

Pupils who have clearly demonstrated a scholastic aptitude, an unusual readiness for the world of work, a financial need, or a serious health or family concern may be considered for early graduation. Minimal graduation requirements must be completed early. Approval must be obtained from the parents/guardians and the administration.

Individualized Student Learning Opportunities

The board shall establish a process to approve individualized student learning opportunities that meet or exceed the Core Curriculum Content Standards

GRADUATION REQUIREMENTS (continued)

File Code: 6146

alternate requirements for graduation as specified in their IEP's;  
D. The total number of students denied graduation from the 12<sup>th</sup> grade class;

E. The number of students denied graduation from the 12<sup>th</sup> grade class solely because of failure to pass the High School Proficiency Assessment (HSPA) or Alternative High School Assessment (AHSA), based on the provisions of administrative code.

This information shall be reported to the board at a public meeting prior to the date prescribed by law.

The board shall review this policy annually and shall adopt all regulations required by law.

Adopted:  
NJSBA Review/Update:  
Readopted:

Key Words

High School Graduation, Early Warning Test, HSPT, Graduation, Graduation Requirements, Option 2

Legal References: N.J.S.A. 18A:4-25

N.J.S.A. 18A:7C-1 Prescribing minimum courses of study for public schools; approval of courses of study

N.J.S.A. 18A:7C-2 Commissioner of education to develop a program of standards and guidelines

N.J.S.A. 18A:7C-4.1 Boards of education; establishment of standards

N.J.S.A. 18A:7C-5.1 Operation Recognition; purpose; eligibility; application procedure

N.J.S.A. 18A:7F-46 Boards of education prohibited from excluding students from graduation ceremony or from obtaining yearbook for inability to pay fees

N.J.S.A. 18A:33-1 Review, update of the CCCS, Educational Adequacy Report

N.J.S.A. 18A:35-1 et seq. District to furnish suitable facilities; adoption of courses of study

N.J.S.A. 18A:36-17 Curriculum and courses

N.J.A.C. 6A:30-3.7 Credit of seniors in active military and naval service, etc.

N.J.A.C. 6A:8-1.1 et seq. Graduation Standards and Assessment

See particularly:  
-3.3-4.1, -4.2, -4.3, -5.1, -5.2

N.J.A.C. 6A:14-3.7 Individualized education program

N.J.A.C. 6A:14-4.1 Graduation

N.J.A.C. 6A:15-1.1 Graduation requirements for limited English proficient Students

N.J.A.C. 6A:23A-9.5 Commissioner to ensure achievement of the Core Curriculum Content Standards

N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School Districts

N.J.A.C. 6A:32-2.1 Definitions

N.J.A.C. 6A:32-12.1 et seq. Annual Reporting and Planning Requirement

N.J.A.C. 6A:32-13.1 et seq. Programs and practices to support student achievement

N.J.A.C. 6A:32-14.1 et seq. State and Federally Mandated Programs and Services

GRADUATION REQUIREMENTS (continued)

File Code: 6146

Individualized student learning opportunities shall include, but are not limited to, the following:

- 1. Non-credit summer
- 2. Online learning
- 3. Study abroad programs
- 4. Student exchange programs
- 5. Structured learning experiences, including but not limited to work-based programs, internships, apprenticeship, and service learning experiences

The board shall review the Core Curriculum Content Standards based upon specific instructional objectives aimed at meeting the needs of the district.

2. The board shall review the Core Curriculum Content Standards based upon specific instructional objectives aimed at meeting the needs of the district.

3. The board shall review the Core Curriculum Content Standards based upon specific instructional objectives aimed at meeting the needs of the district.

4. The board shall review the Core Curriculum Content Standards based upon specific instructional objectives aimed at meeting the needs of the district.

5. The board shall review the Core Curriculum Content Standards based upon specific instructional objectives aimed at meeting the needs of the district.

Pupil Enrollment in College Courses

The board shall make reasonable efforts to develop articulation agreements with New Jersey colleges and universities to facilitate the delivery of college credit courses to qualified pupils.

The board shall establish a process to provide post-secondary learning opportunities that may consist of Advanced Placement (AP) courses, College-Level Examination Program (CLEP), or concurrent enrollment at a local university or college. Students shall receive credit for successful completion of an approved accelerated college course that assures achievement of knowledge and skills that meets or exceeds the Core Curriculum Content Standards.

The board shall determine eligibility requirements for these pupils and monitor the quality of the courses offered and college faculty who teach the courses.

Reporting and Monitoring

The chief school administrator shall report annually at a public meeting, not later than September 30, to the board and to the commissioner:

- A. The total number of students graduated in the aggregate and disaggregated according to subgroups described in federal law;
- B. The number of students graduated under the Alternative High School Assessment (AHSA) process;
- C. The number of students receiving state-endorsed high school diplomas as a result of meeting any

*current*

PITTSGROVE TOWNSHIP BOARD OF EDUCATION FILE CODE: 6146  
Pittsgrove, New Jersey

Monitored  
 Mandated  
 Other Reasons

File Code: 6146

GRADUATION REQUIREMENTS (continued)

The Department of Education Website, <http://www.nj.gov/indd/assessment/> (Lists the state assessment components)

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

GRADUATION REQUIREMENTS

In order to be graduated from the Pittsgrove Township School District high school, and receive a state-endorsed board of education diploma, a pupil must:

- A. Meet both state and district proficiency standards in the core curriculum content areas; achieve or exceed passing grade on HSPA;
- B. Complete successfully any course requirements stated in the administrative code, unless those of the district are greater, in which case the district's standard must be met. The proficiencies required must include the Core Curriculum Content Standards approved by the state board of education;
- C. Select and complete successfully enough elective credits to meet the district minimum of 130 credits.

Successful completion means that the pupil has demonstrated the degree of proficiency required by the district to indicate achievement of the district goals for the particular course, and has attended the required number of course sessions.

Transfer pupils must meet all state and local requirements in order to receive a Pittsgrove Township Board of Education diploma.

The chief school administrator shall put into effect the procedures necessary to assess each pupil upon entry into the system, and, annually thereafter, to identify those pupils not meeting the state or district proficiency requirements. He/she shall develop the programs necessary to remedy these deficiencies at the lowest possible grade level.

Basic Skills

Pupils who do not pass the New Jersey Assessment of Skills and Knowledge for grade-eight (NJ ASK 8) shall be provided appropriate remediation.

Twelfth-grade pupils who have satisfied all other graduation requirements but have repeatedly failed the statewide examination shall receive an Alternative High School Assessment (AHSA) as provided by law.

Pupils with Limited English Proficiency

Pupils with limited English proficiency must be provided with the program opportunities required by law, and must fulfill the regular state and district requirements for graduation.

Special Education Pupils

A disabled pupil must meet all state and local high school graduation requirements in order to receive a state-endorsed high school diploma unless exempted in his/her IEP with the written approval of the chief school administrator.

A pupil who qualifies may take the Alternate Proficiency Assessment, if alternate requirements for graduation have been specified in his/her IEP.

Possible Cross References:

- \*1120 Board of education meetings
- \*5113 Attendance, absences and excuses
- \*5120 Assessment of individual needs
- \*5127 Commencement activities
- 6000 Concepts and roles in instruction
- \*6010 Goals and objectives
- \*6122 Articulation
- \*6140 Curriculum adoption
- 6141.4 Independent study
- \*6142 Subject fields
- \*6142.2 English as a second language; bilingual/bicultural
- \*6142.6 Basic skills
- \*6145 Extracurricular activities
- \*6147 Standards of proficiency
- \*6154 Homework/makeup work
- \*6171.4 Special education
- \*6200 Adult/community education

\*Indicates policy is included in the Critical Policy Reference Manual.

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**GRADUATION REQUIREMENTS (continued)**

who teach the courses.

**Reporting and Monitoring**

The chief school administrator shall report annually at a public meeting, not later than September 30, to the board and to the commissioner:

- A. The total number of students graduated in the aggregate and disaggregated according to subgroups described in federal law;
- B. The number of students graduated under the Alternative High School Assessment (AHSA) process;
- C. The number of students receiving state-endorsed high school diplomas as a result of meeting any alternate requirements for graduation as specified in their IEP s;
- D. The total number of students denied graduation from the 12th grade class;
- E. The number of students denied graduation from the 12th grade class solely because of failure to pass the High School Proficiency Assessment (HSPA) or Alternative High School Assessment (AHSA), based on the provisions of administrative code.

This information shall be reported to the board at a public meeting prior to the date prescribed by law.

The board shall review this policy annually and shall adopt all regulations required by law.

**ALTERNATIVE EDUCATIONAL OPPORTUNITIES – OPTION TWO**

Pittsgrove Township Schools provides alternatives to traditional seat time programs to meet the needs of our academically diverse student population while maintaining appropriate standards for graduation from Arthur P. Schalick High School. Alternative measures consistent with the guidelines established by N.J.A.C. 6A: 8-5.1, Option Two may be utilized. Such programs may be offered to meet the requirements set forth in a student s IEP or 504 Plan.

Such opportunities may include:

- Participation in interdisciplinary or theme based programs
- Independent/work study
- Magnet programs
- Student exchange programs
- Distance learning internships
- Community service
- College level courses
- Co-curricular or extra-curricular programs
- On-line or web-based courses
- Other approved structured learning experiences

In addition to meeting the New Jersey Core Curriculum Content Standards, the procedure detailed below will be followed for any program approved for program completion:

- A written request for an alternative program must be made in writing to the building principal.
- The principal will review the request which must include a detailed description of the program, including course syllabus, program location, teacher or institution that will be

**GRADUATION REQUIREMENTS (continued)**

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By June 30 of a disabled pupil's last year in the elementary program, the pupil's case manager, parent/guardian and teacher(s) shall meet to review the instructional guide and basic plan of the pupil's IEP in view of the transition to the secondary program. Input from appropriate staff from the secondary school shall be part of the review.

The basic plan of the IEP for the pupil exiting the elementary program will address all the elements required in the administrative code. The description of the educational program will include exemptions, if any, from regular education program options or state and local graduation requirements including HSPA, along with the rationale for the exemptions. The exemptions must be approved in writing by the chief school administrator.

Required reviews of the IEP shall continue to address graduation requirements and shall explain why the proficiencies required for graduation are not part of the IEP.

Because graduation with a state-endorsed diploma is a change of placement that requires written notice, all procedures described in the administrative code shall be followed scrupulously. Procedures shall include written notice to parents/guardians that includes a copy of procedural safeguards published by the State Department of Education and opportunity for mediation or a due process hearing.

**Proficiency**

In consultation with appropriate professional staff, the chief school administrator shall develop and present to the board for adoption indicators of achievement and standards of proficiency and attendance demonstrating successful completion of each course offered at every level of the high school.

The subject matter and standards of proficiency shall be articulated with the district's elementary schools and with sending elementary districts.

In accordance with law, the board of education shall have copies of this policy distributed to all ninth-grade (or otherwise entering) pupils and their parents/guardians.

They shall also be informed as to the examinations, demonstrated proficiencies, course and credit hour requirements, attendance policies, and any other state and local requirements.

Proficiency requirements for each individual course shall be given to pupils on registering for the course.

The yearly program of studies for each pupil in the high school must be approved and signed by the parent/guardian, except in the case of 18-year-old pupils.

**Early Graduation**

Pupils who have clearly demonstrated a scholastic aptitude, an unusual readiness for the world of work, a financial need, or a serious health or family concern may be considered for early graduation. Minimal graduation requirements must be completed early. Approval must be obtained from the parents/guardians and the administration.

**Pupil Enrollment in College Courses**

The board shall make reasonable efforts to develop articulation agreements with New Jersey colleges and universities to facilitate the delivery of college credit courses to qualified pupils. The board shall determine eligibility requirements for these pupils and monitor the quality of the courses offered and college faculty

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**GRADUATION REQUIREMENTS (continued)**

responsible for instruction/training, the proposed dates of participation, assessment measures and requirements for obtaining completion according to the guidelines of that program.  
 • The principal will review the request with the superintendent or designee.  
 • The principal will make a determination to validate the program for graduation and/or credit completion as well as requirements for assessment.

Request for Option Two may be made by parents with the understanding that if an external program is requested it is the parent's responsibility, according to N.J.A.C. 6A:8-5.1, to ensure that the program is safe and that the instructors are qualified to provide the services. This assurance will be provided to the Board of Education in writing at the time of program approval. Additionally, when requesting program completion using an outside program, parents should be aware that they will be required to provide transportation and specialized equipment.

Students who participate in Option Two will be required to keep accurate records of attendance, assignments, grades and/or assessments and share them with local school officials upon request. They will be required to provide a written summary of the experience.

Instructors of Option Two programs will be required to submit evidence that the program is aligned with Core Curriculum Content Standards and is of sufficient rigor to ensure student achievement according to local program standards. External instructors are also required to communicate regularly with the building principal or designee in order to ascertain student progress and course completion.

The building principal certifies completion of the curricular programs and activities based upon specific instructional objectives, therefore is responsible to oversee the alternative educational program implementing the following guidelines:

- Credits granted for alternative experiences will not count when determining class rank.
- Use of alternative experiences is primarily intended for students in grades 11 and 12 commensurate with the New Jersey 12th grade option.
- Students may accrue up to 45 credits toward graduation in a school year, with the exception of a student whom is pursuing graduation in three years in an approved accelerated program.

Alternative programs and assessments will be offered annually. Program data will be collected and reviewed for achievement commensurate with the traditional graduation requirements. The superintendent or designee will report data relative to the Alternative Educational Program to the Board of Education annually.

Adopted: 11/17/05  
 NJSEA Review/Update: 11/08; 11/10  
 Readopted: 4/16/09; 8/18/11

Key Words

High School Graduation, Early Warning Test, HSPT, Graduation, Graduation Requirements

**Legal References:** N.J.S.A. 18A:4-25 Prescribing minimum courses of study for public schools; approval of courses of study  
 N.J.S.A. 18A:7C-1 Commissioner of education to develop a program of

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**GRADUATION REQUIREMENTS (continued)**

standards and guidelines  
 Boards of education; establishment of standards  
 Operation Recognition; purpose; eligibility; application procedure  
 Boards of education prohibited from excluding students from graduation ceremony or from obtaining yearbook for inability to pay fees  
 Periodic review of curriculum content standard by state board; establishment of thoroughness and efficiency standards and cost per pupil  
 Academic achievement reward program  
 District to furnish suitable facilities; adoption of courses of study  
 Curriculum and courses  
 Credit of seniors in active military and naval service, etc.  
 Graduation  
 Graduation Requirements  
 Standards and Assessment

N.J.S.A. 18A:35-1 et seq.  
 N.J.S.A. 18A:36-17  
 N.J.A.C. 6:30-3.7  
 N.J.A.C. 6A:8-5.1 et seq.  
 N.J.A.C. 6A:8-1.1 et seq.  
 See particularly:  
 N.J.A.C. 6A:8-1.2, -2.1, -3.1, -3.3, -4.1, -4.2, -4.3, -5.1, -5.2  
 N.J.A.C. 6A:14-3.7  
 N.J.A.C. 6A:14-4.12  
 N.J.A.C. 6A:15-1.11  
 N.J.A.C. 6A:23-8.3  
 N.J.A.C. 6A:30-1.1 et seq.  
 N.J.A.C. 6A:32-2.1  
 N.J.A.C. 6A:32-12.1 et seq.  
 N.J.A.C. 6A:32-13.1 et seq.  
 N.J.A.C. 6A:32-14.1 et seq.  
 Individualized education program  
 Graduation  
 Graduation requirements for limited English proficient Students  
 Commissioner to ensure achievement of the Core Curriculum Content Standards  
 Evaluation of the Performance of School Districts  
 Definitions  
 Annual Reporting and Planning Requirement  
 Student Behavior  
 State and Federally Mandated Programs and Services

The Department of Education Website, <http://www.nj.gov/njded/assessment/>  
 (Lists the state assessment components)

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

**Possible Cross References:**

- \*1120 Board of education meetings
- \*5113 Absences and excuses
- \*5120 Assessment of individual needs
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- 6000 Concepts and roles in instruction
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- \*6122 Articulation
- \*6140 Curriculum adoption
- 6141.4 Independent study
- \*6142 Subject fields
- \*6142.2 English as a second language; bilingual/bicultural
- \*6142.6 Basic skills

Pittsgrove Township Schools Mail - Fwd: Policy Perspectives, July...  
https://mail.google.com/mail/u/0/?ui=2&ik=0cee42ae05&view=p..



Donna Keech <dkeech@pittsgrove.net>

File Code: 6146

GRADUATION REQUIREMENTS (continued)

**Fwd: Policy Perspectives, July 2014**

1 message

Henry Bermann <hbermann@pittsgrove.net>  
To: Donna Keech <dkeech@pittsgrove.net>

Thu, Jul 17, 2014 at 3:39 PM

Forwarded message

From: New Jersey School Boards Association <lschiment@njsba.org>  
Date: Thu, Jul 17, 2014 at 12:47 PM  
Subject: Policy Perspectives, July 2014  
To: hbermann@pittsgrove.net

[View in browser](#)



**Email: A Minefield of Problems**

NJSBA recommends that board members avoid email discussions or communication with a quorum of its membership. This activity could be challenged as a violation of the Open Public Meetings Act (OPMA).

A one-way flow of information via email is unlikely to create a violation of the OPMA. This electronic dissemination of information could be analogized to information packets sent to board members prior to the meeting. Using technology in such a way could be an effective mechanism for delivering up to date information. It would also seem to be appropriate for individual board members to email requests for supplemental materials.

On the other hand, if a quorum of the board were to engage in a real-time chat, or instant messaging, this would appear to qualify as a meeting by electronic communication equipment, requiring the board to comply with the notice and right to attend provisions of the sunshine law. This scenario would deny public's right of access (1) by the lack of a central location for witnessing the deliberations and (2) by the potential inability for some members of the public to attend. It is difficult to predict with any certainty how any New Jersey court would view an online meeting if a community member were to challenge such a meeting. For these reasons, NJSBA recommends that board members not communicate through email with a quorum of the board's membership.

\*Indicates policy is included in the Critical Policy Reference Manual

- \*6145 Extracurricular activities
- \*6147 Standards of proficiency
- \*6154 Homework/makeup work
- \*6171.4 Special education
- \*6200 Adult/community education

**Electronic Communication Among Board Members**

The board of education believes that electronic communication among its members and the administration is an efficient and convenient way to exchange information, but must not be misused to deliberate issues that are appropriately discussed only in a public meeting. Therefore, board members and administrators shall exercise caution when communicating between and among themselves via electronic messaging services including but not limited to email, internet web forums and internet chat rooms. They should understand at all times that these communications may be considered school district records that are subject to public disclosure.

Electronic messaging communication shall conform to the same standards of judgment, propriety and ethics as other forms of board-related communication (committee meetings, telephone calls, etc.). Board members shall adhere to the following guidelines when communicating electronically:

- A. Board members shall not use email or any other electronic messaging service as a substitute for deliberations at board meetings. The **Open Public Meetings Act** defines a "meeting" as any gathering, whether corporeal or by means of communication equipment, attended by or open to all of the members of a public body, held with the intent to discuss or act as a unit upon the specific public business of that body.
- B. Board members shall be aware that email and email attachments received or prepared for use in board business may be considered public records that may be inspected by any person upon request, unless otherwise made confidential by law.
- C. Board members shall avoid reference to confidential information about employees, students or others in email communications because of the risk of improper disclosure.
- D. Board members shall adhere to the district "acceptable use" policy in all email communications and shall refrain from sending inappropriate, profane, harassing or abusive emails. (See file code 6142.10 Technology).

As a guiding principle, once board members begin to engage in two way communication, or a "string" of communication involving additional board members, each step brings the board closer to the possibility that the boards' action could be challenged as a violation of the sunshine law. In addition, having a written memorial of such discussion raises a red flag about the public's right of access to the email as a public record.

**You may wish to include the following sample language as part of policy file code 9322, Public and Executive Sessions.**

Policy Perspectives is a monthly news update for NJSBA's Customized Policy Writing clients. If there is something you would like to see in Policy Perspectives, please email [Lou Schimenti](mailto:Lou.Schimenti@Products.com), Products & Services Specialist at (609) 278-5271.

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PITTSBORO TOWNSHIP BOARD OF EDUCATION FILE CODE: 9322  
 Pittsgrove, New Jersey  
 \_\_\_\_\_ Monitored  
 \_\_\_\_\_ Mandated  
 X  Other Reasons

Bylaw

PUBLIC AND EXECUTIVE SESSIONS

The board of education shall officially transact all business at a legal meeting of the board in accordance with New Jersey law.

All meetings of the board of education shall be open to the public with the exception of meetings to discuss:

- A. Any matter which by express provision of state or federal law or rule of court shall be rendered confidential;
- B. Any matter in which the release of information would impair a right to receive federal funds;
- C. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy, unless the individual (or all the individuals) concerned shall request in writing that the same be disclosed publicly. This includes information contained in pupil records, and any reports or recommendations concerning a specific individual (see 1120 for "needless public labeling");
- D. Any collective bargaining agreement or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the actual negotiating sessions with representatives of employee groups;
- E. Any matter involving the purchase, lease or acquisition of real property (land or buildings) with public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- F. The tactics and techniques used in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- G. Any investigations of violations or possible violations of law;
- H. Any pending or anticipated litigation or contract negotiations other than collective bargaining, and any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his/her ethical duties as a lawyer;
- I. Any matter involving employment, appointment, termination, terms and conditions of employment, evaluation, promotion or disciplining of any prospective or current public employee or officer unless all the individual employees whose rights could be adversely affected request in writing that the matter be discussed at a public meeting;
- J. Any deliberations occurring after a public hearing that may result in the imposition of a specified civil penalty or loss of license to an individual.

Such sessions shall be closed to the public and press, and shall be declared so by a formal motion at a public meeting. Minutes taken at such meetings shall remain confidential only so long as their publication would defeat the purpose of the executive session. That such a meeting will be or was held shall be recorded in the minutes of the preceding or subsequent regular meeting. Board members and other persons attending the session shall not disclose the topic or details of discussion at executive session.

The board may invite staff members or others to attend executive sessions at its discretion.

File Code: 9322

PUBLIC AND EXECUTIVE SESSIONS (continued)

When public employees make statements pursuant to their official duties: in the classroom, at board meetings, and at other meetings related to educational issues affecting the district, the employees are not speaking as citizens for First Amendment purposes, and the Constitution does not insulate their communications from employer discipline (Garceiti v. Ceballos).

No official action shall be taken at executive sessions, except such as may be sanctioned by law. To take final action on any other matter discussed, the board shall convene or reconvene in open session.

Public Participation

Meetings of the board are open to the public and all members of the community should feel free to attend. A time for public discussion of agenda items shall be included in the order of business at an appropriate time.

Brief comments on any matter of interest to the district should be reserved for the time provided in the order of business.

Provision may be made for the introduction by a member of the public of business not on the agenda when the matter is of such urgency or wide interest that delaying consideration of it to the next meeting would not be in the public interest.

Grievances or complaints that have not previously been considered through administrative channels shall not be considered by the board.

Electronic Communication among Board Members

The board of education believes that electronic communication among its members and the administration is an efficient and convenient way to exchange information, but must not be misused to deliberate issues that are appropriately discussed only in a public meeting. Therefore, board members and administrators shall exercise caution when communicating between and among themselves via electronic messaging services including but not limited to email, internet web forums and internet chat rooms. They should understand at all times that these communications represent permanent ~~may be considered~~ school district records that ~~can be~~ subject to public disclosure. Electronic messaging communication shall conform to the same standards of judgment, propriety and ethics as other forms of board-related communication (committee meetings, telephone calls, etc.). Board members shall adhere to the following guidelines when communicating electronically:

- A. Board members shall not use email or any other electronic messaging service as a substitute for deliberations at board meetings. The Open Public Meetings Act defines a "meeting" as any gathering, ~~whether composed of by means of communication technology~~ attended by, or open to, all of the members of a public body, held with the intent to discuss or act as a unit upon the specific public business of that body.
- B. Board members shall be aware that email and email attachments received or prepared for use in board business are likely to ~~may~~ be regarded as public records that may be inspected by any person upon request, unless otherwise made confidential by law.
- C. Board members shall avoid reference to confidential information about employees, students or others in email communications because of the risk of improper disclosure.
- D. Board members shall adhere to the district "acceptable use" policy in all email communications and shall refrain from sending inappropriate, profane, harassing or abusive emails. (See file code 6142.10



File Code: 9322

**PUBLIC AND EXECUTIVE SESSIONS (continued)**

**Technology)**

E. Board members shall not reveal their passwords to others in the network or to anyone outside of it, except to the system administrator. If any board member has reason to believe a password has been lost or stolen, or that email is being accessed by someone without authorization, he/she shall notify the chief school administrator immediately.

**Electronic "Surveying" Communications**

The board of education believes that "paperless board meetings" are a type of electronic communication among its members and the administration is an efficient and convenient way to exchange information, but must not be misused to deliberate issues that are appropriately discussed only in a public meeting. Therefore, board members and administrators shall exercise caution when communicating between and among themselves via electronic messaging services including but not limited to surveying, email, internet web forums and internet chat rooms.

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- A. The board shall maintain and provide access to all electronic communications pursuant to the New Jersey Open Public Records Act.
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- E. The district will avoid the appearance of conducting board discussion or actions, in which opinions are exchanged among a quorum of board members through repeated survey questions and answers, outside an open public meeting.

The board shall annually review its electronic communication policy and practices with the board attorney.

Adopted: 8/25/86  
 NJSBA Review/Update: November 2008  
 Readopted: 4/16/09

**Key Words**

Board of Education Meetings, Public and Executive Sessions, Executive Sessions

File Code: 9322

**PUBLIC AND EXECUTIVE SESSIONS (continued)**

- Legal References:** N.J.S.A. 2C:33-8 Disrupting meetings and processions  
 N.J.S.A. 10:4-6 et seq. Open Public Meetings Act  
 N.J.S.A. 18A:10-6 Board meetings public; frequency; hours of commencement; adjournment, etc., for lack of quorum  
 N.J.S.A. 18A:11-1 General mandatory powers and duties  
 N.J.S.A. 18A:12-21 et seq. School Ethics Act  
 N.J.S.A. 18A:54-20 Powers of board (county vocational schools)  
 N.J.S.A. 47:1A-1 et seq. Public Records; Examination and Copies ("Open Public Records Act")  
 N.J.A.C. 6A:32-12.1 Reporting requirements

*Elice v. Union City Board of Education*, 143 N.J. Super 64 (1978)  
 5 U.S.C. Section 552  
 as amended by Public Law  
 No. 104-231, 110 Stat. 3048 Freedom of Information Act  
 Garcetti v. Ceballos 2006 U.S. LEXIS 4341 (May 2006)

- Possible Cross References:** \*1120 Board of education meetings  
 \*3570 District records and reports  
 \*6142.10 Technology  
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 \*9326 Minutes

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**PITTSBORO TOWNSHIP BOARD OF EDUCATION FILE CODE: 9322**  
 Pittsgrove, New Jersey  
 \_\_\_\_\_ Monitored  
 \_\_\_\_\_ Mandated  
 X  Other Reasons

**Bylaw**

**PUBLIC AND EXECUTIVE SESSIONS**

The board of education shall officially transact all business at a legal meeting of the board in accordance with New Jersey law.

All meetings of the board of education shall be open to the public with the exception of meetings to discuss:

- A. Any matter which by express provision of state or federal law or rule of court shall be rendered confidential;
- B. Any matter in which the release of information would impair a right to receive federal funds;
- C. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy, unless the individual (or all the individuals) concerned shall request in writing that the same be disclosed publicly. This includes information contained in pupil records, and any reports or recommendations concerning a specific individual (see 1120 for "needless public labeling");
- D. Any collective bargaining agreement or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the actual negotiating sessions with representatives of employee groups;
- E. Any matter involving the purchase, lease or acquisition of real property (land or buildings) with public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- F. The tactics and techniques used in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- G. Any investigations of violations or possible violations of law;
- H. Any pending or anticipated litigation or contract negotiations other than collective bargaining, and any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his/her ethical duties as a lawyer;
- I. Any matter involving employment, appointment, termination, terms and conditions of employment, evaluation, promotion or disciplining of any prospective or current public employee or officer unless all the individual employees whose rights could be adversely affected request in writing that the matter be discussed at a public meeting;
- J. Any deliberations occurring after a public hearing that may result in the imposition of a specified civil penalty or loss of license to an individual.

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File Code: 9322

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 NJSBA Review/Update: November 2008; July 2014  
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File Code: 9322

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N.J.S.A. 18A:10-6 Board meetings public; frequency; hours of commencement; adjournment, etc., for lack of quorum  
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Rice v. Union City Board of Education, 143 N.J. Super 64 (1978)

5 U.S.C. Section 552

as amended by Public Law

No. 104-231, 110 Stat. 3048 Freedom of Information Act

Garrett v. Ceballos 2006 U.S. LEXIS 4341 (May 2006)

**Possible**

**Cross References:**

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\*Indicates policy is included in the Critical Policy Reference Manual.

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 GENERAL FUND - FUND 10

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FINAL

Interim Balance Sheet  
 June 2014

ASSETS AND RESOURCES

ASSETS:			
101	Cash in bank		814,205.28
	Accounts receivable:		
132	Interfund	668,443.44	
141	Intergovernmental - state	1,286,495.00	
143	Intergovernmental - other	67,087.07	
153	Other	119,342.70	2,141,368.21
RESOURCES:			
301	Estimated revenues	--	
302	Less revenues	--	
	Total assets and resources		2,955,573.49

LIABILITIES AND FUND EQUITY

LIABILITIES:			
421	Accounts payable		796,911.99
451	Loans payable		1,266,741.00
	Other current liabilities		58,861.60
	Total liabilities		2,122,514.59

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 GENERAL FUND - FUND 10

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Interim Balance Sheet  
 June 2014

FUND BALANCE:			
Appropriated:			
753	Reserve for encumbrances - current year	125,054.43	
754	Reserve for encumbrances - prior year	30,294.37	
	Reserved fund balance:		
761	Capital reserve account	2,649.00	
762	Adult education programs	--	
763	Sale/leaseback reserve 7/1/2013	--	
605	Add: Increase in sale/leaseback	--	
308	Less: Budgeted w/d sale/leaseback	--	
764	Maintenance reserve	--	
606	Add: Increase in maintenance reserve	--	
310	Less: Budgeted w/d maintenance res.	--	
765	Tuition reserve account	--	
311	Less: Budgeted w/d tuition reserve	--	
766	Current expense emergency reserve	--	
607	Add: Increase curr. exp. emer. res.	--	
312	Less: w/d from curr. exp. emer.res.	--	
751,752,76x	Other reserves	--	
601	Appropriations	--	
602	Less: Expenditures	--	
603	Encumbrances	--	
604	Increase in capital reserve	30.00	
	Total appropriated	158,027.80	
Unappropriated:			
770	Fund balance, June 30, 2015	675,031.10	
771	Designated fund balance	--	
303	Budgeted fund balance	--	
307	Budgeted w/d from cap res local-excess	--	
309	Budgeted w/d from cap reserve-inelig.	--	
	Total fund balance		833,058.90
	Total liabilities and fund equity		2,955,573.49

\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

FINAL

Interim Balance Sheet  
June 2014

RECAPITULATION OF FUND BALANCE

	Budgeted	Actual	Variance
Appropriations	26,421,426.32	26,195,324.12	226,102.20
Revenues	(25,861,745.00)	(25,748,811.57)	(112,933.43)
Subtotal	559,681.32	446,512.55	113,168.77
Change in capital reserve:			
Plus: Increase in reserve	30.00	30.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: withdrawal from reserve	(.00)	(.00)	--
Loss: Adjustment for prior year encumbrances	(559,681.32)	(559,681.32)	--
Budgeted Fund Balance	50.00	-113,118.77	113,168.77

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

FINAL

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 12 month period ending June 30, 2014)

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
OPERATING BUDGET				
10-12XX From Local Sources	12,423,068.00	12,298,858.81	(UNDER)	124,209.19
10-3XXX From State Sources	13,409,055.00	13,435,739.00	(OVER)	-26,684.00
10-4XXX From Federal Sources	29,622.00	14,213.76	(UNDER)	15,408.24
GENERAL FUND GRAND TOTAL:	25,861,745.00	25,748,811.57	(UNDER)	112,933.43
EXPENDITURES				Available Balance
OPERATING BUDGET				
GENERAL CURRENT EXPENSE				
11-1XX-100-XXX Regular Programs	7,206,595.05	7,187,615.25	6,098.70	12,881.10
11-2XX-100-XXX Special Education	2,239,493.98	2,216,980.81	284.63	22,228.54
11-230-100-XXX Basic Skills/Remedial	427,403.88	422,845.74	.00	4,558.14
11-401-100-XXX School-Sponsored Co/Extra-Curricular Activities	52,543.00	49,680.70	.00	2,862.30
11-402-100-XXX School-Sponsored Athletics	337,682.16	336,213.54	.00	1,468.62
Undistributed Expenditures:				
11-000-100-XXX Tuition	697,672.90	663,762.42	24,800.40	9,110.08
11-000-211-XXX Attendance and Social Work Services	31,001.00	30,365.01	.00	635.99
11-000-213-XXX Health Services	352,441.00	350,633.39	.00	1,807.61
11-000-216,217 Speech, OT, PT & Extraordinary Services	653,615.00	651,957.25	539.00	1,118.75
11-000-218-XXX Guidance	675,159.00	673,272.18	.00	1,886.82
11-000-219-XXX Child study Teams	571,888.84	571,361.57	151.29	375.98
11-000-221-XXX Improvement of Instructional Services	463,524.00	456,812.20	531.98	6,179.82
11-000-222-XXX Educational Media Services - School Library	320,966.00	309,923.26	.00	11,042.74
11-000-223-XXX Instructional Staff Training Services	24,970.00	20,174.33	.00	4,795.67
11-000-230-XXX General Administration	672,650.50	655,237.77	17,247.50	165.23
11-000-240-XXX School Administration	1,133,709.68	1,132,564.28	343.80	801.60
11-000-25X-XXX Central Services & Admin. Information Technology	734,411.03	724,658.88	4,659.82	5,092.33
11-000-26X-XXX Operation and Maintenance of Plant Services	2,658,411.79	2,589,199.66	52,427.98	16,784.15
11-000-270-XXX Student Transportation Services	1,583,395.00	1,572,886.75	263.70	10,244.55

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

FINAL

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 12 month period ending June 30, 2014)

EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-2XX Personal Services - Employee Benefits	5,012,991.51	5,005,098.88	.00	7,892.63
Total Support Services Expenditures	15,586,807.25	15,407,907.83	100,965.47	77,933.95
TOTAL GENERAL CURRENT EXPENSE	25,850,525.32	25,621,243.87	107,348.80	121,932.65
CAPITAL OUTLAY				
10-604 Deposit to Capital Reserve	20.00	.00	.00	20.00
10-604I Interest Earned on Capital Reserve	10.00	.00	.00	10.00
12-XXX-XXX-73X Equipment	219,166.00	171,077.93	48,000.00	88.07
12-000-4XX-XXX Facilities Acquisition and Construction Services	142,325.00	142,312.06	.00	12.94
TOTAL CAPITAL EXPENDITURES	361,521.00	313,389.99	48,000.00	131.01
SPECIAL SCHOOLS				
13-4XX-100-XXX Other Special Schools				
Instruction	111,650.00	96,324.46	.00	15,325.54
Total Other Special Schools	111,650.00	96,324.46	.00	15,325.54
TOTAL SPECIAL SCHOOLS	111,650.00	96,324.46	.00	15,325.54
10-000-100-56X Transfer of Funds to Charter Schools	97,760.00	9,017.00	.00	88,743.00
OPERATING BUDGET GRAND TOTAL	26,421,456.32	26,039,975.32	155,348.80	226,132.20

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

FINAL

Schedule of Revenues  
Actual Compared with Estimated  
(For 12 month period ending June 30, 2014)

	Estimated	Actual	Unrealized
REVENUES FROM LOCAL SOURCES:			
10-1210 Local Tax Levy	9,003,134.00	9,003,134.00	.00
10-1300 Tuition	3,112,565.00	3,168,286.35	-55,721.35
10-1XXX Unrestricted Miscellaneous Revenues	307,369.00	127,438.46	179,930.54
Subtotal	12,423,068.00	12,298,858.81	124,209.19
REVENUES FROM STATE SOURCES:			
10-3116 School Choice Aid	1,171,078.00	1,171,078.00	.00
10-3131 Extraordinary Aid	.00	15,514.00	-15,514.00
10-3132 Categorical Special Education Aid	837,197.00	837,197.00	.00
10-3176 Equalization Aid	10,430,292.00	10,430,292.00	.00
10-3177 Categorical Security Aid	228,815.00	228,815.00	.00
10-3178 Adjustment Aid	12,519.00	12,519.00	.00
10-3121 Categorical Transportation Aid	729,154.00	729,154.00	.00
10-3XXX Other State Aids	.00	11,170.00	-11,170.00
Subtotal	13,409,055.00	13,435,739.00	-26,684.00
FEDERAL SOURCES:			
10-4200 Medicaid Reimbursement	29,622.00	14,213.76	15,408.24
Subtotal	29,622.00	14,213.76	15,408.24
TOTAL OPERATING BUDGET	25,861,745.00	25,748,811.57	112,933.43

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

FINAL

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 12 month period ending June 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
<b>GENERAL CURRENT EXPENSE</b>				
Regular Programs - Instruction				
11-110-100-101 Kindergarten - Salaries of Teachers	449,070.00	449,070.00	.00	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	1,858,170.00	1,857,525.32	.00	644.68
11-130-100-101 Grades 6-8 - Salaries of Teachers	1,475,322.00	1,475,317.74	.00	4.26
11-140-100-101 Grades 9-12 - Salaries of Teachers	2,400,332.00	2,400,321.46	.00	10.54
Regular Programs - Home Instruction:				
11-150-100-101 Salaries of Teachers	32,180.00	30,771.39	.00	1,408.61
11-150-100-320 Purchased Professional-Educational Services	17,155.00	16,939.75	.00	215.25
Regular Programs - Undistributed Instruction				
11-190-100-320 Purchased Professional-Educational Services	258,236.00	258,096.13	.00	139.87
11-190-100-340 Purchased Technical Services	51,309.00	47,956.01	3,268.80	84.19
11-190-100-500 Other Purchased Services	303,208.00	298,453.86	.00	4,754.14
11-190-100-610 General Supplies	322,308.05	315,953.89	2,829.90	3,524.26
11-190-100-640 Textbooks	38,650.00	36,592.70	.00	2,057.30
11-190-100-890 Other Objects	655.00	617.00	.00	38.00
<b>TOTAL REGULAR PROGRAMS - INSTRUCTION</b>	<b>7,206,595.05</b>	<b>7,187,615.25</b>	<b>6,098.70</b>	<b>12,881.10</b>
<b>SPECIAL EDUCATION - INSTRUCTION</b>				
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	179,126.00	178,390.44	.00	735.56
11-209-100-320 Purchased Professional-Educational Services	43,566.00	43,415.35	.00	150.65
11-209-100-610 General Supplies	5,473.98	3,235.37	.00	2,238.61
11-209-100-800 Other Objects	3,705.00	233.25	.00	3,471.75
<b>Total</b>	<b>231,870.98</b>	<b>225,774.41</b>	<b>.00</b>	<b>6,596.57</b>
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	310,894.00	310,886.36	.00	7.64
11-212-100-106 Other Salaries for Instruction	7,543.00	7,543.00	.00	.00
11-212-100-320 Purchased Professional-Educational Services	106,388.00	105,947.85	.00	440.15
11-212-100-610 General Supplies	5,000.00	3,283.18	284.63	1,432.19
11-212-100-800 Other Objects	3,350.00	906.72	.00	2,443.28
<b>Total</b>	<b>433,175.00</b>	<b>428,567.11</b>	<b>284.63</b>	<b>4,323.26</b>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

FINAL

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 12 month period ending June 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
<b>Resource Room/Resource Center</b>				
11-213-100-101 Salaries of Teachers	1,021,860.00	1,021,855.00	.00	5.00
11-213-100-320 Purchased Professional-Educational Services	329,817.00	329,810.30	.00	6.70
11-213-100-610 General Supplies	7,525.00	3,818.57	.00	3,706.43
11-213-100-800 Other Objects	6,450.00	1,587.53	.00	4,862.47
<b>Total</b>	<b>1,365,652.00</b>	<b>1,357,071.40</b>	<b>.00</b>	<b>8,580.60</b>
<b>Autism:</b>				
11-214-100-101 Salaries of Teachers	66,120.00	66,114.40	.00	5.60
11-214-100-106 Other Salaries for Instruction	4,824.00	4,824.00	.00	.00
11-214-100-320 Purchased Professional-Educational Services	19,900.00	19,892.42	.00	7.58
11-214-100-610 General Supplies	1,500.00	1,165.86	.00	334.14
11-214-100-800 Other Objects	2,000.00	28.76	.00	1,971.24
<b>Total</b>	<b>94,344.00</b>	<b>92,025.44</b>	<b>.00</b>	<b>2,318.56</b>
<b>Preschool Disabilities - Part-Time:</b>				
11-215-100-101 Salaries of Teachers	81,982.00	81,824.20	.00	157.80
11-215-100-106 Other Salaries for Instruction	4,465.00	4,465.00	.00	.00
11-215-100-320 Purchased Professional-Educational Services	26,635.00	26,632.43	.00	2.57
11-215-100-600 General Supplies	1,125.00	1,120.82	.00	4.18
11-215-100-800 Other Objects	245.00	.00	.00	245.00
<b>Total</b>	<b>114,452.00</b>	<b>114,042.45</b>	<b>.00</b>	<b>409.55</b>
<b>TOTAL SPECIAL EDUCATION - INSTRUCTION</b>	<b>2,239,493.98</b>	<b>2,216,980.81</b>	<b>284.63</b>	<b>22,228.54</b>
<b>Basic Skills/Remedial - Instruction</b>				
11-230-100-101 Salaries of Teachers	399,258.00	398,505.30	.00	752.70
11-230-100-106 Other Salaries for Instruction	23,920.00	23,912.72	.00	7.28
11-230-100-320 Purchased Professional-Educational Services	1,060.00	.00	.00	1,060.00
11-230-100-610 General Supplies	3,165.88	427.72	.00	2,738.16
<b>Total</b>	<b>427,403.88</b>	<b>422,845.74</b>	<b>.00</b>	<b>4,558.14</b>
11-401-100-100 School-Sponsored Cocurricular Activities-Instruction	48,193.00	48,158.45	.00	34.55

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	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-401-100-500 Purchased Services	1,720.00	917.50	.00	802.50
11-401-100-600 Supplies and Materials	2,630.00	604.75	.00	2,025.25
Total	52,543.00	49,680.70	.00	2,862.30
School-Sponsored Athletics - Instruction				
11-402-100-100 Salaries	203,947.00	203,925.00	.00	22.00
11-402-100-500 Purchased Services	80,052.56	79,971.59	.00	80.97
11-402-100-600 Supplies and Materials	53,682.60	52,316.95	.00	1,365.65
Total	337,682.16	336,213.54	.00	1,468.62
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs Within the State - Regular	28,472.90	25,761.76	2,653.50	57.64
11-000-100-562 Tuition - Other LEAs Within the State - Special	1,020.00	.00	.00	1,020.00
11-000-100-563 Tuition - County Voc School Districts - Regular	107,250.00	99,400.35	.00	7,849.65
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	259,305.00	244,795.32	14,460.00	49.68
11-000-100-566 Tuition - Private Schls/Disabled within state	248,710.00	240,911.99	7,686.90	111.11
11-000-100-568 Tuition - State Facilities	31,365.00	31,365.00	.00	.00
11-000-100-569 Tuition - Other	21,550.00	21,528.00	.00	22.00
Total	697,672.90	663,762.42	24,800.40	9,110.08
Attendance and Social Work Services				
11-000-211-100 Salaries	30,801.00	30,268.60	.00	532.40
11-000-211-500 Other Purchased Services	200.00	96.41	.00	103.59
Total	31,001.00	30,365.01	.00	635.99
Health Services				
11-000-213-100 Salaries	333,215.00	333,101.37	.00	113.63
11-000-213-300 Purchased Professional and Technical Services	13,337.00	12,834.00	.00	503.00
11-000-213-500 Other Purchased Services	500.00	207.50	.00	292.50
11-000-213-600 Supplies and Materials	5,389.00	4,490.52	.00	898.48
Total	352,441.00	350,633.39	.00	1,807.61
Speech, OT, PT and Related services				
11-000-216-100 Salaries	183,362.00	182,970.22	.00	391.78

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FINAL

Statement of Appropriations  
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(For 12 month period ending June 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-216-320 Purchased Professional-Educational Services	184,327.00	184,123.03	.00	203.97
11-000-216-600 Supplies and Materials	2,000.00	1,455.59	539.00	5.41
11-000-216-800 Other objects	500.00	.00	.00	500.00
Total	370,189.00	368,548.84	539.00	1,101.16
Special Education - Extraordinary Services:				
11-000-217-320 Purchased Professional-Educational Services	283,426.00	283,408.41	.00	17.59
Total Undist. Expend.-Other Supp.Serv.-Extra.Serv.	283,426.00	283,408.41	.00	17.59
Guidance				
11-000-218-104 Salaries of Other Professional Staff	524,001.00	523,954.76	.00	46.24
11-000-218-105 Salaries of Secretarial and Clerical Assistants	121,146.00	120,861.06	.00	284.94
11-000-218-320 Purchased Professional-Educational Services	100.00	8.68	.00	91.32
11-000-218-390 Other Purchased Professional and Technical Services	13,735.00	12,531.00	.00	1,204.00
11-000-218-500 Other Purchased Services	10,747.00	10,634.10	.00	112.90
11-000-218-600 Supplies and Materials	5,080.00	5,002.58	.00	77.42
11-000-218-800 Other objects	350.00	280.00	.00	70.00
Total	675,159.00	673,272.18	.00	1,886.82
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	365,225.00	365,222.55	.00	2.45
11-000-219-105 Salaries of Secretarial and Clerical Assistants	93,032.00	92,991.46	.00	40.54
11-000-219-320 Purchased Professional-Educational Services	29,074.00	28,894.61	.00	179.39
11-000-219-390 Other Purchased Professional and Technical Services	19,550.00	19,427.20	.00	122.80
11-000-219-592 Miscellaneous Purchased Services	34,508.00	34,455.43	42.79	9.78
11-000-219-600 Supplies and Materials	26,989.84	26,867.06	108.50	14.28
11-000-219-800 Other objects	3,510.00	3,503.26	.00	6.74
Total	571,888.84	571,361.57	151.29	375.98
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	99,691.00	99,690.96	.00	.04
11-000-221-104 Salaries of Other Professional Staff	248,057.00	248,021.01	.00	35.99
11-000-221-105 Salaries of Secretarial and Clerical Assistants	68,736.00	66,900.24	.00	1,835.76
11-000-221-110 Other Salaries	28,528.00	25,880.00	.00	2,648.00



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	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-221-500 Other Purchased Services	7,575.00	6,954.12	.00	620.88
11-000-221-600 Supplies and Materials	2,250.00	1,298.87	531.98	419.15
11-000-221-800 Other Objects	8,687.00	8,067.00	.00	620.00
Total	463,524.00	456,812.20	531.98	6,179.82
Educational Media Services - School Library				
11-000-222-100 Salaries	217,283.00	217,283.00	.00	.00
11-000-222-300 Purchased Professional and Technical Services	20,089.00	14,672.64	.00	5,416.36
11-000-222-500 Other Purchased Services	24,294.00	23,113.00	.00	1,181.00
11-000-222-600 Supplies and Materials	59,300.00	54,854.62	.00	4,445.38
Total	320,966.00	309,923.26	.00	11,042.74
Instructional Staff Training Services				
11-000-223-320 Purchased Professional-Educational Services	7,500.00	6,275.00	.00	1,225.00
11-000-223-500 Other Purchased Services	1,970.00	165.49	.00	1,804.51
11-000-223-600 Supplies and Materials	15,000.00	13,733.84	.00	1,266.16
11-000-223-800 Other Objects	500.00	.00	.00	500.00
Total	24,970.00	20,174.33	.00	4,795.67
Support Services - General Administration				
11-000-230-100 Salaries	276,062.00	276,060.65	.00	1.35
11-000-230-331 Legal Services	104,300.00	104,271.70	.00	28.30
11-000-230-332 Audit Fees	27,180.00	27,180.00	.00	.00
11-000-230-339 Other Purchased Professional Services	18,640.00	18,631.50	.00	8.50
11-000-230-530 Communications/Telephone	59,810.00	59,808.59	.00	1.41
11-000-230-585 BOE Other Purchased Services	4,100.00	4,075.68	.00	24.32
11-000-230-590 Other Purchased Services	148,698.50	131,445.28	17,247.50	5.72
11-000-230-610 General Supplies	15,720.00	15,712.77	.00	7.23
11-000-230-630 BOE In-House Training/Meeting Supplies	3,750.00	3,697.43	.00	52.57
11-000-230-890 Miscellaneous Expenditures	3,090.00	3,072.92	.00	17.08
11-000-230-895 BOE Membership Dues and Fees	11,300.00	11,281.25	.00	18.75
Total	672,650.50	655,237.77	17,247.50	165.23
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	784,566.00	784,485.12	.00	80.88

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
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FINAL

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(For 12 month period ending June 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-240-105 Salaries of Secretarial and Clerical Assistants	316,952.00	316,946.90	.00	5.10
11-000-240-500 Other Purchased Services	8,740.00	8,685.00	.00	55.00
11-000-240-600 Supplies and Materials	12,671.68	11,890.66	343.80	437.22
11-000-240-800 Other Objects	10,780.00	10,556.60	.00	223.40
Total	1,133,709.68	1,132,564.28	343.80	801.60
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	304,051.00	303,984.36	.00	66.64
11-000-251-330 Purchased Professional Services	3,180.00	950.00	950.00	1,280.00
11-000-251-340 Purchased Technical Services	1,000.00	.00	.00	1,000.00
11-000-251-592 Miscellaneous Purchased Services (400-500 series)	20,240.00	19,654.80	200.00	385.20
11-000-251-600 Supplies and Materials	18,505.00	17,673.89	.00	831.11
11-000-251-831 Interest on Current Loans	16,500.00	15,679.17	.00	820.83
11-000-251-832 Interest on Lease Purchase Agreements	11,873.00	11,829.06	.00	43.94
11-000-251-890 Other Objects	3,050.00	2,891.00	.00	159.00
Total	378,399.00	372,662.28	1,150.00	4,586.72
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	253,528.00	253,458.83	.00	69.17
11-000-252-340 Purchased Technical Services	42,246.00	41,597.56	560.07	88.37
11-000-252-500 Other Purchased Services (400-500 series)	25,631.32	23,481.51	2,149.75	.06
11-000-252-600 Supplies and Materials	34,606.71	33,458.70	800.00	348.01
Total	356,012.03	351,996.60	3,509.82	505.61
Required Maintenance for School Facilities				
11-000-261-420 Cleaning, Repair, and Maintenance Services	38,658.00	37,377.93	451.00	829.07
11-000-261-610 General Supplies	33,449.10	33,135.22	.00	313.88
Total	72,107.10	70,513.15	451.00	1,142.95
Custodial Services				
11-000-262-100 Salaries	796,138.00	792,321.92	.00	3,816.08
11-000-262-300 Purchased Professional and Technical Services	97,694.50	95,905.32	.00	1,789.18
11-000-262-420 Cleaning, Repair, and Maintenance Services	502,410.61	450,894.28	50,510.73	1,005.60
11-000-262-441 Rental of Land and Buildings				
11-000-262-441 Other than Lease Purchase Agreements	102,500.00	102,500.00	.00	.00

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		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-262-490	Other Purchased Property Services	13,591.98	13,408.67	.00	183.31
11-000-262-520	Insurance	75,422.00	75,422.00	.00	.00
11-000-262-590	Miscellaneous Purchased Services	6,600.00	4,446.00	.00	2,154.00
11-000-262-610	General Supplies	138,511.94	134,681.23	991.25	2,839.46
11-000-262-621	Energy (Natural Gas)	154,946.00	154,111.16	.00	834.84
11-000-262-622	Energy (Electricity)	519,048.00	519,041.08	.00	6.92
11-000-262-800	Other Objects	50.00	20.70	.00	29.30
	Total Custodial Services	2,406,913.03	2,342,752.36	51,501.98	12,658.69
	Care and Upkeep of Grounds				
11-000-263-100	Salaries	10,485.00	10,485.00	.00	.00
11-000-263-420	Cleaning, Repair and Maintenance Services	71,845.00	70,600.28	475.00	769.72
11-000-263-610	General Supplies	14,645.00	13,655.01	.00	989.99
	Total Care and Upkeep of Grounds	96,975.00	94,740.29	475.00	1,759.71
	Security				
11-000-266-100	Salaries	77,763.00	77,610.72	.00	152.28
11-000-266-300	Purchased Professional and Technical Services	400.00	.00	.00	400.00
11-000-266-420	Cleaning, Repair and Maintenance Services	200.00	.00	.00	200.00
11-000-266-610	General Supplies	3,553.66	3,285.54	.00	268.12
11-000-266-800	Other Objects	500.00	297.60	.00	202.40
	Total Security	82,416.66	81,193.86	.00	1,222.80
	Total Operation and Maintenance of Plant Services	2,658,411.79	2,589,199.66	52,427.98	16,784.15
	Student Transportation Services				
11-000-270-160	Salaries - Between Home & School - Regular	540,630.00	536,682.27	.00	3,947.73
11-000-270-161	Salaries - Between Home and School - Special	216,504.00	215,967.98	.00	536.02
11-000-270-162	Salaries - Other than between Home and School	164,639.00	164,333.96	.00	305.04
11-000-270-350	Management Fee-ESC Transportation Programs	221.00	168.50	.00	52.50
11-000-270-390	Other Purchased Professional and Technical Services	3,330.00	3,284.75	.00	45.25
11-000-270-420	Cleaning, Repair, and Maintenance Services	5,410.00	5,374.25	.00	35.75
11-000-270-515	Contracted Services (Special Ed) - Joint Agreements	102,718.00	102,692.83	.00	25.17
11-000-270-503	Contr Serv - Aid in Lieu of Payments - Nonpublic	55,900.00	54,135.93	.00	1,764.07
11-000-270-593	Miscellaneous Purchased Services - Transportation	68,643.00	67,550.99	.00	1,092.01

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		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-270-610	General Supplies	31,509.00	30,724.96	.00	784.04
11-000-270-615	Transportation Supplies	393,306.00	391,749.84	263.70	1,292.46
11-000-270-800	Miscellaneous Expenditures	585.00	220.49	.00	364.51
	Total	1,583,395.00	1,572,886.75	263.70	10,244.55
	UNALLOCATED BENEFITS				
11-000-291-220	Social Security Contributions	284,440.00	283,463.73	.00	976.27
11-000-291-241	Other Retirement Contributions - PERS	339,166.00	338,879.67	.00	286.33
11-000-291-250	Unemployment Compensation	60,256.00	58,717.82	.00	1,538.18
11-000-291-260	Workmen's Compensation	182,265.00	180,346.00	.00	1,919.00
11-000-291-270	Health Benefits	3,951,005.51	3,950,947.58	.00	57.93
11-000-291-280	Tuition Reimbursement	21,600.00	18,499.00	.00	3,101.00
11-000-291-290	Other Employee Benefits	174,259.00	174,245.08	.00	13.92
	TOTAL UNALLOCATED BENEFITS	5,012,991.51	5,005,098.88	.00	7,892.63
	TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	5,012,991.51	5,005,098.88	.00	7,892.63
	TOTAL UNDISTRIBUTED EXPENDITURES	15,586,807.25	15,407,907.83	100,965.47	77,933.95
	TOTAL GENERAL CURRENT EXPENSE	25,850,525.32	25,621,243.87	107,348.80	121,932.65
	CAPITAL OUTLAY				
10-604	Increase in Capital Reserve	20.00	.00	.00	20.00
10-604I	Interest Deposit to Capital Reserve	10.00	.00	.00	10.00
	Undistributed Expenditures:				
12-000-100-730	Instruction	42,812.00	42,756.01	.00	55.99
	Special Education - Instruction:				
12-000-251-730	Central Services	4,995.00	4,995.00	.00	.00
12-000-270-732	Student Transportation - Non-Instructional Equip.	4,700.00	4,700.00	.00	.00
12-000-270-733	Student Transportation - School Buses - Regular	22,024.00	21,991.92	.00	32.08
12-XXX-X00-730	Special Schools - (All Programs)	144,635.00	96,635.00	48,000.00	.00
	Total Equipment	219,166.00	171,077.93	48,000.00	88.07
	Facilities Acquisition and Construction Services				
12-000-400-721	Lease Purchase Agreements - Principal	89,065.00	89,052.06	.00	12.94
12-000-400-896	Assessment for Debt Service on SDA Funding	53,260.00	53,260.00	.00	.00
	Total Facilities Acquisition & Construction Services	142,325.00	142,312.06	.00	12.94
	TOTAL CAPITAL OUTLAY EXPENDITURES	361,521.00	313,389.99	48,000.00	131.01

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances

(For 12 month period ending June 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Other Special Schools - Instruction				
13-4XX-100-101 Salaries of Teachers	53,388.00	50,500.00	.00	2,888.00
13-4XX-100-300 Purchased Professional and Technical Services	55,312.00	44,599.07	.00	10,712.93
13-4XX-100-500 Other Purchased Services	50.00	15.44	.00	34.56
13-4XX-100-610 General Supplies	2,900.00	1,209.95	.00	1,690.05
Total	111,650.00	96,324.46	.00	15,325.54
Total other Special Schools	111,650.00	96,324.46	.00	15,325.54
TOTAL SPECIAL SCHOOLS	111,650.00	96,324.46	.00	15,325.54
10-000-100-56X Transfer of Funds to Charter Schools	97,760.00	9,017.00	.00	88,743.00
GENERAL FUND GRAND TOTAL	26,421,456.32	26,039,975.32	155,348.80	226,132.20

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
EDUCATION JOBS FUND - FUND 18

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Interim Balance Sheet  
June 2014

ASSETS AND RESOURCES

ASSETS:

RESOURCES:

301	Estimated revenues	
302	Less revenues	
	Total assets and resources	

_____	==
_____	==
_____	==

LIABILITIES AND FUND EQUITY

LIABILITIES:

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 EDUCATION JOBS FUND - FUND 18

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FINAL

Interim Balance Sheet  
 June 2014

FUND BALANCE:

	Appropriated:			
753	Reserve for encumbrances - current year			---
754	Reserve for encumbrances - prior year			---
	Reserved fund balance:			
761	Capital reserve account			---
762	Adult education programs			---
763	Sale/leaseback reserve 7/1/2013			---
605	Add: Increase in sale/leaseback			---
308	Less: Budgeted w/d sale/leaseback			---
764	Maintenance reserve			---
606	Add: Increase in maintenance reserve			---
310	Less: Budgeted w/d maintenance res.			---
765	Tuition reserve account			---
311	Less: Budgeted w/d tuition reserve			---
766	Current expense emergency reserve			---
607	Add: Increase curr. exp. emer. res.			---
312	Less: w/d from curr. exp. emer.res.			---
751,752,76x	Other reserves			---
601	Appropriations			---
602	Less: Expenditures			---
603	Encumbrances			---
604	Increase in capital reserve			---
	Total appropriated			---
	Unappropriated:			
770	Fund balance, June 30, 2015			---
771	Designated fund balance			---
303	Budgeted fund balance			---
307	Budgeted w/d from cap res local-excess			---
309	Budgeted w/d from cap reserve-inelig.			---
	Total fund balance			---
	Total liabilities and fund equity			---

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 EDUCATION JOBS FUND - FUND 18

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Interim Balance Sheet  
 June 2014

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
Subtotal	.00	.00	.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	---
Budgeted Fund Balance	.00)	.00)	.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
EDUCATION JOBS FUND - FUND 18

FINAL

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 12 month period ending June 30, 2014)

REVENUES/SOURCES OF FUNDS	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
EXPENDITURES	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
EDUCATION JOBS FUND - FUND 18

FINAL

Schedule of Revenues  
Actual Compared with Estimated  
(For 12 month period ending June 30, 2014)

Estimated                      Actual                      Unrealized

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
EDUCATION JOBS FUND - FUND 18

FINAL

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 12 month period ending June 30, 2014)

Appropriations      Expenditures      Encumbrances      Available Balance

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

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Interim Balance Sheet  
June 2014

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ASSETS AND RESOURCES

=====

ASSETS:

Accounts receivable:			
141	Intergovernmental - state	6,930.00	
142	Intergovernmental - federal	144,738.88	
		<u>          --</u>	151,668.88

RESOURCES:

301	Estimated revenues	<u>          --</u>	<u>          --</u>
302	Less revenues	<u>          --</u>	<u>          --</u>
	Total assets and resources	<u>          --</u>	151,668.88

=====

LIABILITIES AND FUND EQUITY

=====

LIABILITIES:

421	Accounts payable		38,758.90
481	Deferred revenues		8,167.83
	Other current liabilities		104,742.15
	Total liabilities		<u>151,668.88</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

FINAL

Interim Balance Sheet  
June 2014

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year			--
754	Reserve for encumbrances - prior year			--
Reserved fund balance:				
761	Capital reserve account - July 1, 19@		--	
604	Add: Increase in capital reserve		--	
307	Less: Budgeted withdrawal from capital reser		--	--
601	Appropriations		--	
602	Less: Expenditures	--		
603	Encumbrances	--	--	--
Total fund balance				151,668.88
Total liabilities and fund equity				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 12 month period ending June 30, 2014)

FINAL

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
SPECIAL REVENUE FUNDS				.00
20-3XXX From state sources:	69,300.00	69,300.00		
20-4XXX From federal sources:	875,640.99	829,973.87	(UNDER)	45,667.12
TOTAL SPECIAL REVENUE FUNDS	944,940.99	899,273.87	(UNDER)	45,667.12
EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
20-218-100-XXX Preschool Education Aid Instruction	69,300.00	69,300.00	.00	.00
Total Preschool Education Aid	69,300.00	69,300.00	.00	.00
Total State Projects	69,300.00	69,300.00	.00	.00
Federal Projects:				
20-231-XXX-XXX NCLB TITLE I - PART A-IMPROVING BASIC PROGRAMS	457,927.27	427,539.65	.00	30,387.62
20-250-XXX-XXX I.D.E.A. PART B	383,148.00	383,148.00	.00	.00
20-272-XXX-XXX NCLB TITLE II-A - TEACHER/PRINC. TRAIN/RECRUIT.	44,558.22	29,278.72	.00	15,279.50
Total Federal Projects	885,633.49	839,966.37	.00	45,667.12
TOTAL GRANTS AND ENTITLEMENTS	954,933.49	909,266.37	.00	45,667.12

**PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014**

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**REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20**

**Schedule of Revenues  
Actual Compared with Estimated  
(For 12 month period ending June 30, 2014)**

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
Revenues from State Sources:			
20-3218 Preschool Education Aid	69,300.00	69,300.00	.00
Total Revenues from State Sources	69,300.00	69,300.00	.00
Revenues from Federal Sources			
20-4411 - 4416 Title I	450,305.77	419,918.15	30,387.62
20-4451 - 4455 Title II	42,187.22	26,907.72	15,279.50
20-4420 - 4429 I.D.E.A. Part B (Handicapped)	383,148.00	383,148.00	.00
Total Revenues from Federal Sources	875,640.99	829,973.87	45,667.12
TOTAL GRANTS AND ENTITLEMENTS	944,940.99	899,273.87	45,667.12

**REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20**

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**Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 12 month period ending June 30, 2014)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
STATE PROJECTS - PRESCHOOL EDUCATION AID				
Instruction				
20-218-100-101 Salaries of Teachers	57,750.00	57,750.00	.00	.00
20-218-100-500 Other Purchased Services (400-500 series)	10,550.00	10,550.00	.00	.00
20-218-100-600 General Supplies	1,000.00	1,000.00	.00	.00
Total Instruction	69,300.00	69,300.00	.00	.00
TOTAL PRESCHOOL EDUCATION AID	69,300.00	69,300.00	.00	.00
Total State Projects	69,300.00	69,300.00	.00	.00
Federal Projects:				
20-231-XXX-XXX NCLB TITLE I - PART A-IMPROVING BASIC PROGRAMS	457,927.27	427,539.65	.00	30,387.62
20-250-XXX-XXX I.D.E.A. PART B	383,148.00	383,148.00	.00	.00
20-272-XXX-XXX NCLB TITLE II-A - TEACHER/PRINC. TRAIN/RECRUIT.	44,558.22	29,278.72	.00	15,279.50
Total Federal Projects	885,633.49	839,966.37	.00	45,667.12
TOTAL SPECIAL REVENUE FUNDS	954,933.49	909,266.37	.00	45,667.12



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
CAPITAL PROJECTS FUNDS - FUND 30

FINAL

Interim Balance Sheet  
June 2014

ASSETS AND RESOURCES

ASSETS:			
101	Cash in bank		37,100.96
	Accounts receivable:		
141	Intergovernmental - state	569,279.94	569,279.94
RESOURCES:			
301	Estimated revenues	--	--
302	Less revenues	--	--
	Total assets and resources		606,380.90

LIABILITIES AND FUND EQUITY

LIABILITIES:			
402	Interfund accounts payable		538,610.49
	Total liabilities		538,610.49

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
CAPITAL PROJECTS FUNDS - FUND 30

FINAL

Interim Balance Sheet  
June 2014

FUND BALANCE:			
Appropriated:			
753	Reserve for encumbrances - current year	--	
754	Reserve for encumbrances - prior year	20,697.40	
751,752,760	Other reserves	--	
601	Appropriations	--	
602	Less: Expenditures	--	
603	Encumbrances	20,697.40	
	Total appropriated	20,697.40	
Unappropriated:			
770	Fund balance, June 30, 2015	47,073.01	
303	Budgeted fund balance	--	
	Total fund balance		67,770.41
	Total liabilities and fund equity		606,380.90

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	20,697.40	20,697.40	.00
Revenues	(.00)	(1,505.07)	(-1,505.07)
Subtotal	20,697.40	19,192.33	1,505.07
Less: Adjustment for prior year encumbrances	(20,697.40)	(20,697.40)	--
Budgeted Fund Balance	.00	-1,505.07)	1,505.07

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
CAPITAL PROJECTS FUNDS - FUND 30

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 12 month period ending June 30, 2014)

REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
CAPITAL PROJECTS					
Other		.00	1,505.07	(OVER)	-1,505.07
TOTAL CAPITAL PROJECTS		.00	1,505.07	(OVER)	-1,505.07
EXPENDITURES		Appropriations	Expenditures	Encumbrances	Available Balance
Facilities Acquisition and Construction Services					
30-000-4XX-450	Construction Services	20,697.40	.00	20,697.40	.00
	Total Facilities Acquisition & Construction Services	20,697.40	.00	20,697.40	.00
	Total Expenditures	20,697.40	.00	20,697.40	.00
	TOTAL CAPITAL PROJECTS	20,697.40	.00	20,697.40	.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

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Interim Balance Sheet  
June 2014

=====

ASSETS AND RESOURCES

=====

ASSETS:				
101	Cash in bank			13,397.05
RESOURCES:				
301	Estimated revenues			
302	Less revenues			
	Total assets and resources			13,397.05

=====

LIABILITIES AND FUND EQUITY

=====

LIABILITIES:

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

FINAL

Interim Balance Sheet  
June 2014

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year			--
754	Reserve for encumbrances - prior year			--
767	Debt service reserve		--	
608	Add: Increase in debt service reserve		--	
313	Less: W/D from debt service reserve		--	
751,752,753	Other reserves			--
601	Appropriations		--	
602	Less: Expenditures	--		
603	Encumbrances	--	--	--
Total appropriated				--
Unappropriated:				
770	Fund balance, June 30, 2015		13,397.05	
303	Budgeted fund balance		--	
Total fund balance				13,397.05
Total liabilities and fund equity				13,397.05

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	858,285.00	844,888.88	13,396.12
Revenues	(858,283.00)	(858,283.00)	(.00)
Subtotal	2.00	-13,394.12	13,396.12
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	2.00	-13,394.12	13,396.12

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

FINAL

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 12 month period ending June 30, 2014)

REVENUES/SOURCES OF FUNDS		<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
40-1210	Local Sources:				
	Local Tax Levy	542,035.00	542,035.00		.00
	Total	542,035.00	542,035.00		.00
40-3160	State Sources:				
	Debt Service Aid Type II	316,248.00	316,248.00		.00
	TOTAL DEBT SERVICE FUND	858,283.00	858,283.00		.00
EXPENDITURES		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
40-701-510-XXX	REPAYMENT OF DEBT				
	Repayment of Debt - Regular	858,285.00	844,888.88	.00	13,396.12
	TOTAL REPAYMENT OF DEBT	858,285.00	844,888.88	.00	13,396.12

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

Schedule of Revenues  
Actual Compared with Estimated  
(For 12 month period ending June 30, 2014)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
40-1210	Revenue from Local Sources			
	Local Tax Levy	542,035.00	542,035.00	.00
	Total Revenues from Local Sources	542,035.00	542,035.00	.00
40-3160	Revenues from State Sources			
	Debt Service Aid Type II	316,248.00	316,248.00	.00
	Total Local Repayment of Debt	858,283.00	858,283.00	.00
	TOTAL REPAYMENT OF DEBT	858,283.00	858,283.00	.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 12 month period ending June 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	333,323.00	333,322.77	.00	.23
40-701-510-910 Redemption of Principal	524,962.00	511,566.11	.00	13,395.89
Total Regular Debt Service	858,285.00	844,888.88	.00	13,396.12
TOTAL DEBT SERVICE FUNDS	858,285.00	844,888.88	.00	13,396.12

Form A-140 5/27/93

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION  
District of Pittsgrove  
All Funds  
For the Month Ending June 30, 2014

Form A-140 5/27/93  
REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION  
District of Pittsgrove  
Special Revenue Fund - 20  
For the Month Ending June 30, 2014

	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balance (1)+(2)-(3)
<b>SPECIAL REVENUE - FUND 20</b>				
1. Title IA	(20,418.89)	235,677.00	45,178.51	(60,920.40)
2. Title IIA	(2,345.17)			(2,345.17)
3. Title IIA	(17,893.39)	6,271.23		(11,622.16)
4. Title ID	0.00			0.00
5. Title IV	0.00			0.00
6. IDEA Part D	37,508.00	37,508.00		75,016.00
7. IDEA Part D	(41,990.23)	8,368.00		(33,622.23)
8. IDEA Part B 619	488.00			488.00
9. IDEA IDEA BASIC	0.00			0.00
10. IDEA IDEA BASIC	0.00			0.00
11. IDEA IDEA BASIC	0.00			0.00
12. IDEA IDEA BASIC	0.00			0.00
13. CHARACTER ED	481.23			481.23
14. SALARY GRANT - HILLER	0.00			0.00
15. KLS SCOREBOARD	902.00			902.00
16. MENTORING	0.00			0.00
17. R.E.L.E.D.	8,485.00			8,485.00
18. NUIS INS DARTY 0012	0.00			0.00
19. NUIS INS GROUP 2012	0.00			0.00
20. NUIS INS GROUP 2010	0.00			0.00
21. NUIS INS GROUP 2011 SAGREY GRANT	50.53			50.53
22. SOUTH JERSEY ENERGY ART GRANT	1.11			1.11
23. VERIZON UTILITY	13,892.25		6,750.00	7,142.25
24. PRE SCHOOL - ELI	89,895.00	122,694.00		212,589.00
25. ACCOUNTS PAYABLE - NEWFIELD	52,494.00	54,874.00	54,874.00	52,494.00
26. ACCOUNTS PAYABLE - BAKER	298.57			298.57
27. UNKNOWN A/L	14,918.32		21,637.24	(6,718.92)
28. DUE TO CURRENT	0.00			0.00
29. TOTAL	(113,200.42)	400,603.00	271,216.55	216,386.03

29 Total Special Revenue (Lines 1 thru 24)  
(line 28 must agree with line 2, page 1)

FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
Governmental Funds				
1 General Fund - Fund 10	1,020,307.13	3,736,118.13	3,942,219.98	814,205.28
2 Special Revenue Fund - 20 (see page 2)	(115,285.42)	421,239.50	305,954.08	0.00
3 Capital Projects Fund - Fund 30	134,578.43	32.29	97,509.76	37,100.96
4 Debt Service Fund - Fund 40	(10,266.82)	23,663.87	0.00	13,397.05
5 Total Governmental Funds (Lines 1 thru 4)	1,029,333.32	4,181,053.79	4,345,683.82	864,703.29
6 Enterprise Fund	1,030,399.34	117,196.52	170,179.13	977,416.73
7 Total Governmental & Enterprise Funds	2,059,732.66	4,298,250.31	4,515,862.95	1,842,120.02
8 Food Service	14,473.70	37,559.71	0.00	52,033.41
9 ISACC	50,476.53	32,349.05	32,268.90	50,556.68
10 Payroll	0.00	986,008.15	986,008.15	0.00
11 Payroll Agency	12,232.50	766,554.34	763,683.47	15,103.37
12 Total Trust & Agency Funds (Lines 9 thru 10)	12,232.50	1,752,562.49	1,749,691.62	15,103.37
13 Total All Funds (Lines 5, 6 and 10)	2,136,915.39	6,038,372.51	6,265,554.57	1,959,813.48

Prepared and Submitted By:

*Henry Berman*  
Treasurer of School Monies

8/29/2014  
Date

Form A-149 - 5/27/93

Prepared By: JG  
Date: 07/31/14

District of Pittsgrove  
Bank Reconciliation

Bank of Elmer		
Account Number:	58-301478-8	
Statement Period:	6/30/14	
Bank of Elmer	WARRANT ACCOUNT	
1 Balance per Bank		2,034,849.83
Reconciling Items		
Additions		
Deposits in Transit		
PAYROLL INT	19.71	
AGENCY INT	32.53	
JUNE 30 DEPOSIT	1,800.00	
JUNE 30 DEPOSIT	770.94	
	2,623.18	2,623.18
Deductions		
Total Additions		
Outstanding Checks (Attach List)	502,300.50	
	502,300.50	
Net Reconciling Items		(489,677.32)
8 Adjusted Balance per Bank as of 6/30/14		1,544,972.51
Reconciling Items		
Additions		
Interest Earned		0.00
Deductible Other (Explain)		
Total Additions		0.00
Deductions		
Bank Charges		0.00
Other (Explain)		
Total Deductions		0.00
17 Adjusted Board Secretary's Balance as of 6/30/14		1,544,972.51

Form A-149 - 5/27/93

Prepared By: JG  
Date: 07/31/14

District of Pittsgrove  
Bank Reconciliation

Bank of Elmer		
Account Number:	58-301478-8	
Statement Period:	6/30/14	
Bank of Elmer	WARRANT ACCOUNT	
Summary - Funds 10, 20, 40, Enterprise		
SEE PAGES 1-3		
1 Balance per Bank		
Reconciling Items		
Additions		
Deposits in Transit		
2a		
2b		
2c		
2d		
2	0.00	0.00
3		
Deductions		
4		
5		
6		
7		0.00
8 Adjusted Balance per Bank as of 6/30/14		1,805,019.06
Reconciling Items		
Additions		
10		
11		
12		
13		
14		
15		
16		0.00
17 Adjusted Board Secretary's Balance as of 6/30/14		1,805,019.06

\* Line 8 MUST EQUAL line 17.  
\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
Outstanding checks as of 06/30/2014

SB420  
Budget year: 2013-14  
Account W/A: WARRANT ACCOUNT

Check#	Issued	Payee Name	Amount
73921	07/25/13	PODS ENTERPRISES INC.	907.89
73986	08/31/13	BOTTINO, ALICIA	25.70
74461	1/1/15/13	VERIZON BUSINESS	3,227.04
74654	12/18/13	FOX ABDILL, SUZANNE	39.00
74719	12/17/13	JASPER ENGINE EXCHANGE INC.	1,633.00
75024	02/24/14	BLEW, ROBERT	442.00
75362	04/14/14	K & K EDUCATIONAL SERVICES INC	1,976.00
75480	05/19/14	ADAMS, KAROLYN	21.55
75499	05/19/14	GIOCONDO, KATHRYN	24.80
75601	05/19/14	FREY SCIENTIFIC CO	979.40
75644	05/21/14	ADAMS, KAROLYN	57.97
75676	06/16/14	DEVELOPMENTAL RESOURCES INC.	139.00
75685	06/16/14	NJASA	735.00
75694	06/16/14	TREASURER - STATE OF NJ	880.00
75697	06/16/14	AMICO, SAMUEL	442.00
75701	06/16/14	BLEW, ROBERT	442.00
75707	06/16/14	BURGER, SCOTT	442.00
75724	06/16/14	MALICKEL, INAYA	442.00
75726	06/16/14	MAXWELL SR., THOMAS	442.00
75735	06/16/14	SAMPLE, NICOLE	884.00
75767	06/16/14	LEDDEEN, SUSAN	42.32
75778	06/16/14	W. B. MASON, CO., INC.	1,989.17
75785	06/23/14	BUREAU OF ED AND RESEARCH	229.00
75788	06/23/14	DALY, ANNE	98.27
75791	06/23/14	ELWELL, LORETTA	93.62
75796	06/23/14	HARRIS, DARREN	1,336.00
75798	06/23/14	HORIZON BS/BS OF NJ COBRA	377.88
75801	06/23/14	KIDD, JOHN	131.90
75806	06/23/14	MULHERIN, SHAVAUGHN	60.00
75808	06/23/14	PAPA LUIGI	139.60
75813	06/23/14	PRESTWICK HOUSE	153.78
75814	06/23/14	RAGAN, JASON	48.36
75816	06/23/14	SOURCE 4 TEACHERS	34,599.27
75821	06/24/14	JOST, RENEE	365.88
75828	06/25/14	MOLIS, MARYANN	1,914.00
75830	06/25/14	NEXTEL COMMUNICATIONS	4,098.64
75833	06/30/14	AATG/AMERICAN ASSOC. TEACHERS	144.00
75834	06/30/14	ACE PLUMBING AND ELECTRIC	745.83
75835	06/30/14	ALPINE CONSULTING INC.	420.00
75836	06/30/14	APPLE COMPUTER, INC.	5,445.00
75837	06/30/14	APPLIANCES PLUS, INC.	885.00

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
Outstanding checks as of 06/30/2014

SB420  
Budget year: 2013-14  
Account W/A: WARRANT ACCOUNT

Check#	Issued	Payee Name	Amount
75838	06/30/14	AQUA INDUSTRIES	885.00
75839	06/30/14	ARSENAL LLC	1,800.00
75840	06/30/14	AT & T MOBILITY	5,053.99
75841	06/30/14	B-SAFE INC.	718.83
75842	06/30/14	BATTIATO, CRISTINA	67.27
75843	06/30/14	BAYADA HOME HEALTH CARE INC.	5,913.25
75844	06/30/14	BAYZICK, KELLY	4,611.00
75845	06/30/14	BOCCELLI, GEORGEANA	32.55
75846	06/30/14	BRIDGETON BOARD OF EDUCATION	180.00
75847	06/30/14	BRIDGETON MOTOR PARTS	5,805.47
75848	06/30/14	BUREAU OF ED AND RESEARCH	229.00
75849	06/30/14	BUS PARTS WAREHOUSE	1,530.61
75850	06/30/14	CASCADE WATER SERVICES	585.00
75851	06/30/14	CENTRAL JERSEY EQUIPMENT LLC	235.99
75852	06/30/14	CERIDIAN	109.92
75853	06/30/14	CERIONE, STEPHEN	96.41
75854	06/30/14	CHASSIER, JANICE	39.68
75855	06/30/14	CINTAS CORP.	659.29
75856	06/30/14	CM3 BUILDING SOLUTIONS, INC.	1,370.00
75857	06/30/14	COLEMAN ELECTRIC INC	1,985.85
75858	06/30/14	COLEMAN IRRIGATION LLC	6,045.00
75859	06/30/14	CONSTELLATION NEW ENERGY INC	40,929.28
75860	06/30/14	CROWN AWARDS	574.80
75861	06/30/14	CUMBERLAND REGIONAL SCHOOL DIS	3,000.00
75862	06/30/14	CUSTOM GRAPHICS INC.	350.64
75863	06/30/14	DEER PARK DIRECT	150.48
75864	06/30/14	E W BOSTWICK INC	1,472.87
75865	06/30/14	EBB HEALTHCARE	1,646.40
75866	06/30/14	ELMER TIMES CO, INC.	85.63
75867	06/30/14	ERRICKSON, SANDRA	35.96
75868	06/30/14	FAMILY PRACTICE ASSOC	445.00
75869	06/30/14	FARM RITE INC	411.19
75870	06/30/14	FEA/NJ ELITE	300.00
75871	06/30/14	FOUNDATION FOR ED ADMIN.	150.00
75872	06/30/14	FRANKLIN ALARM CO., INC	120.00
75873	06/30/14	G & K SERVICES, INC.	942.75
75874	06/30/14	GARDEN ROAD GREENHOUSE	749.90
75875	06/30/14	GLOUCESTER COUNTY SPECIAL	20,137.14
75876	06/30/14	HERFF JONES INC.	2,552.59
75877	06/30/14	HERFF JONES INC.	780.00
75878	06/30/14	HUNTERDON COUNTY EDUC SERVICES	500.55

Check#	Issued	Payee Name	Amount
75920	06/30/14	SCHOOL SPECIALTY INC	259.15
75921	06/30/14	SCHWARTZ, SIMON, EDELSTEIN	2,491.50
75922	06/30/14	SERVICE STATION SERVICE INC	470.00
75923	06/30/14	SERVICE TIRE TRUCK CENTERS INC	4,376.75
75924	06/30/14	SIMPLEX GRINNELL	858.74
75925	06/30/14	SOUTH JERSEY GAS CO	1,542.77
75926	06/30/14	SOUTH JERSEY TIMES INC.	1,304.92
75927	06/30/14	SOUTH JERSEY WELDING SUPPLY CO	244.98
75928	06/30/14	STATE OF NEW JERSEY	519.00
75929	06/30/14	STRATEGIC PROD. & SERVICES LLC	1,604.00
75930	06/30/14	SUMMIT PROFESSIONAL EDUCATION	378.00
75931	06/30/14	SWEETWATER ENVIRONMENTAL N	6,755.00
75932	06/30/14	TAFT-SHEPPARD, SUZANNE	15.97
75933	06/30/14	TEACHER'S DISCOVERY	199.75
75934	06/30/14	TEKCOMM COMMUNICATIONS	930.00
75935	06/30/14	THE DAILY JOURNAL	876.55
75936	06/30/14	TOWNSHIP OF PITTSBURGH	486.44
75937	06/30/14	TRI-STATE ELEVATOR CO. INC	480.00
75938	06/30/14	UNITED ELECTRIC SUPPLY CO INC	28.05
75939	06/30/14	UNITED REFRIGERATION INC	542.32
75940	06/30/14	VERIZON	13,595.38
75941	06/30/14	VERIZON BUSINESS	832.92
75942	06/30/14	VERIZON BUSINESS	10,462.00
75943	06/30/14	WILSON READING PROGRAM	466.00
75944	06/30/14	WOLFGTON BODY CO INC	1,497.62
75945	06/30/14	XACT SOLUTIONS/XSI, INC.	2,309.65
75946	06/30/14	XEROX CORPORATION	855.12
75947	06/30/14	XTEL COMMUNICATIONS	5,312.28
75948	06/30/14	Y.A.L.E. SCHOOL S.E. II, INC.	4,216.35
75949	06/30/14	YALE SCHOOL INC.	3,330.99
75950	06/30/14	YALE SCHOOL NORTH II, INC.	8,593.56
75951	06/30/14	ZANE WESTERN APPAREL	1,016.19
75952	06/30/14	CANON FINANCIAL SERVICES INC.	14,461.32
75953	06/30/14	CDW GOVERNMENT, INC.	4,632.33
75954	06/30/14	DUBOIS, YVETTE	163.91
75955	06/30/14	GREENWOOD PUBLISHING GROUP INC	15,247.50
75956	06/30/14	MISSION ONE EDUC. STAFFING	101,237.46
Total checks:			502,300.50

Check#	Issued	Payee Name	Amount
75879	06/30/14	INTERLINE BRANDS INC.	4,134.48
75880	06/30/14	JOHNSTONE SUPPLY	591.22
75881	06/30/14	JONES SCHOOL SUPPLY CO. INC.	590.10
75882	06/30/14	JOSEPH F. RACITE	396.00
75883	06/30/14	KELLY'S SPORTS LTD	8,831.70
75884	06/30/14	KRAWIEC, IRENE	35.96
75885	06/30/14	L & D COMMUNICATIONS INC.	161.75
75886	06/30/14	LEVY'S INC.	537.96
75887	06/30/14	LIPMAN ANTONELLI BATT GILSON	310.00
75888	06/30/14	LORCO PETROLEUM SERVICES	79.00
75889	06/30/14	M & M LINE PAINTING LLC	2,979.00
75890	06/30/14	MAJOR PETROLEUM INDUST INC.	45,695.69
75891	06/30/14	MARIOTTI, MARGARET A	720.00
75892	06/30/14	MCCAFFREY, KRISTIN	80.29
75893	06/30/14	MEISTER, GEORGETTE	104.60
75894	06/30/14	MR BOB PORTABLE TOILET RENTAL	1,582.99
75895	06/30/14	NASCO	1,062.97
75896	06/30/14	NEFF MOTIVATION INC.	554.35
75897	06/30/14	NIGHTLINGER,COLAVITA & VOLPE	2,875.00
75898	06/30/14	NJ ASSOC SCHOOL BUS OFF	150.00
75899	06/30/14	NJ SCHOOL BOARDS ASSOC	149.00
75900	06/30/14	NJASA	250.00
75901	06/30/14	OTICON INC	40.00
75902	06/30/14	PANEK, CHARLES	2,329.20
75903	06/30/14	PARKER MCCAY PA	240.00
75904	06/30/14	PASSMORE, KATHLEEN	32.24
75905	06/30/14	PENNSVILLE BOARD OF EDUCATION	425.92
75906	06/30/14	PHIL DESIERE ELECT. MOTOR INC.	664.30
75907	06/30/14	PINELAND LEARNING CENTER INC	9,323.68
75908	06/30/14	PITNEY BOWES INC	2,287.00
75909	06/30/14	PITTSBURGH CAFETERIA FUND	494.35
75910	06/30/14	PORZIO, BROMBERG & NEWMAN, PC	7,701.70
75911	06/30/14	PROFESSIONAL EDUCAT SERV., INC	2,294.00
75912	06/30/14	QC LABS, INC.	79.00
75913	06/30/14	RAGAN, JASON	40.92
75914	06/30/14	RANSOME INTERNATIONAL LLC	9,388.44
75915	06/30/14	REAVES, PAULA	119.97
75916	06/30/14	ROORIK'S FARM SUPPLY	621.75
75917	06/30/14	SANTOS, DIANA	26.35
75918	06/30/14	SCHALLICK MILLS INC	641.04
75919	06/30/14	SCHOOL HEALTH CORPORATION	74.95



Prepared By: JG  
Date: 07/31/14

District of Pittsgrove  
Bank Reconciliation

Form A-149 - 5/27/93

Bank Name: Morgan Stanley			
Account Number: 171-0000-92258			
Statement Date: 6/30/14			
Account Type: Cash Management			
1 Balance per Bank		269,946.40	
Reconciling Items			
Additions			
Deposits in Transit			
2a			
2b			
2c			
2d			
2	Total Additions	0.00	0.00
Deductions			
Outstanding Checks (Attach List)			
4			
Other (Explain)			
5			
Total Deductions		0.00	0.00
6			
7	Net Reconciling Items		
8	Adjusted Balance per Bank as of 6/30/14		269,946.40
9 Balance per Board Secretary's Records as of 6/30/14		0.00	
Reconciling Items			
Additions			
Interest Earned			
10			
Other (Explain)			
11			
Total Additions		0.00	0.00
12			
Deductions			
Bank Charges			
13			
Other (Explain)			
14			
Total Deductions		0.00	0.00
15			
16	Net Reconciling Items		
17	Adjusted Board Secretary's Balance as of 6/30/14		0.00

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Date: JG  
07/31/14

Bank Name: Suncoast			
Account Number: 10002605749			
Statement Date: 6/30/14			
Account Type: Cash Management			
1 Balance per Bank		0.00	
Reconciling Items			
Additions			
Deposits in Transit			
2a		5.00	
2b		5.00	
2c		5.00	
2d		5.00	
2	Total Additions	15.00	15.00
Deductions			
Outstanding Checks (Attach List)			
4			
Other (Explain)			
5			
Total Deductions		0.00	0.00
6			
7	Net Reconciling Items		
8	Adjusted Balance per Bank as of 6/30/14		100.15
9 Balance per Board Secretary's Records as of 6/30/14		100.15	
Reconciling Items			
Additions			
Interest Earned			
10			
Other (Explain)			
11			
Total Additions		0.00	0.00
12			
Deductions			
Bank Charges			
13			
Other (Explain)			
14			
Total Deductions		0.00	0.00
15			
16	Net Reconciling Items		
17	Adjusted Board Secretary's Balance as of 6/30/14		100.15

Form A-149 - 5/27/93

Prepared By: JG  
Date: 07/31/14

District of Pittsgrove  
Bank Reconciliation

Bank Name	
Account Number	
Statement Date	6/30/14
Fund	Special Revenue (Fund 20)
1 Balance per Bank	
Reconciling Items	
Additions	
Deposits in Transit	
Bank Errors	
Other	
Total Additions	0.00
Deductions	
Outstanding Checks (Attach List)	
Other (Explain)	
Total Deductions	0.00
Net Reconciling Items	0.00
2 Adjusted Balance per Bank as of	0.00
9 Balance per Board Secretary's Records as of	6/30/14
Reconciling Items	
Additions	
Interest Earned	
Other (Explain)	
Total Additions	0.00
Deductions	
Bank Charges	
Other (Explain)	
Total Deductions	0.00
Net Reconciling Items	0.00
17 Adjusted Board Secretary's Balance as of	6/30/14

Form A-149 - 5/27/93

Prepared By: JG  
Date: 07/31/14

District of Pittsgrove  
Bank Reconciliation

Bank Name	
Account Number	
Statement Date	6/30/14
Fund	General (Fund 10)
1 Balance per Bank	
Reconciling Items	
Additions	
Deposits in Transit	
Bank Errors	
Other	
Total Additions	0.00
Deductions	
Outstanding Checks (Attach List)	
Other (Explain)	
Total Deductions	0.00
Net Reconciling Items	0.00
2 Adjusted Balance per Bank as of	0.00
9 Balance per Board Secretary's Records as of	6/30/14
Reconciling Items	
Additions	
Interest Earned	
Other (Explain)	
Total Additions	0.00
Deductions	
Bank Charges	
Other (Explain)	
Total Deductions	0.00
Net Reconciling Items	0.00
17 Adjusted Board Secretary's Balance as of	6/30/14

Form A-149 - 5/27/93

Prepared By: JG  
Date: 07/31/14

District of Pittsgrove  
Bank Reconciliation

Bank Name			
Account Number			
Statement Date		6/30/14	
Fund Purpose		Enterprise (Fund 50)	
<b>1 Balance per Bank</b>			
<b>Reconciling Items</b>			
<b>Additions</b>			
Deposits in Transit			
2a			
2b			
2c			
2d			
2	Total Additions		0.00
3	Deductions		
Outstanding Checks (Attach List)			
4			
5	Other (Explain)		
6	Total Deductions		0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank as of	6/30/14	0.00
<b>9 Balance per Board Secretary's Records as of</b>			
<b>Reconciling Items</b>			
<b>Additions</b>			
Interest Earned			
10			
11	Other (Explain)		
12	Total Additions		0.00
<b>Deductions</b>			
Bank Charges			
13			
14	Other (Explain)		
15	Total Deductions		0.00
16	Net Reconciling Items		0.00
17	Adjusted Board Secretary's Balance as of	6/30/14	1,065,661.94

Form A-149 - 5/27/93

Prepared By: JG  
Date: 07/31/14

District of Pittsgrove  
Bank Reconciliation

Bank Name			
Account Number			
Statement Date		6/30/14	
Fund Purpose		Debt Service (Fund 40)	
<b>1 Balance per Bank</b>			
<b>Reconciling Items</b>			
<b>Additions</b>			
Deposits in Transit			
2a			
2b			
2c			
2d			
2	Total Additions		0.00
3	Deductions		
Outstanding Checks (Attach List)			
4			
5	Other (Explain)		
6	Total Deductions		0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank as of	6/30/14	0.00
<b>9 Balance per Board Secretary's Records as of</b>			
<b>Reconciling Items</b>			
<b>Additions</b>			
Interest Earned			
10			
11	Other (Explain)		
12	Total Additions		0.00
<b>Deductions</b>			
Bank Charges			
13			
14	Other (Explain)		
15	Total Deductions		0.00
16	Net Reconciling Items		0.00
17	Adjusted Board Secretary's Balance as of	6/30/14	13,397.05

Form A-149 - 5/27/93

Prepared By: JG  
Date: 07/31/14

District of Pittsgrove  
Bank Reconciliation

Bank Name	Bank of Elmer								
Account Number	53-700237-1								
Statement Date	6/30/14								
File/Folder	Construction								
Balance per Bank		36,684.41							
Reconciling Items									
Additions									
Deposits in Transit									
2a									
2b									
2c									
2d									
2		0.00							
3									0.00
Deductions									
Outstanding Checks									
4									
5									
6									
7									0.00
8	Adjusted Balance per Bank as of	6/30/14							37,100.96
Balance per Board Secretary's Records as of									
Reconciling Items									
Additions									
Interest Earned									
Other (Explain)									
10									
11									
12		0.00							
Deductions									
Bank Charges									
Other (Explain)									
13									
14									
15		0.00							
16									0.00
17	Adjusted Board Secretary's Balance as of	6/30/14							37,100.96

Form A-149 - 5/27/93

Prepared By: JG  
Date: 07/31/14

District of Pittsgrove  
Bank Reconciliation

Bank Name	Bank of Elmer								
Account Number	53-700237-1								
Statement Date	6/30/14								
File/Folder	Construction								
Balance per Bank		36,684.41							
Reconciling Items									
Additions									
Deposits in Transit									
2a									
2b									
2c									
2d									
2		0.00							
3									0.00
Deductions									
Outstanding Checks									
4									
5									
6									
7									0.00
8	Adjusted Balance per Bank as of	6/30/14							36,684.41
Balance per Board Secretary's Records as of									
Reconciling Items									
Additions									
Interest Earned									
Other (Explain)									
10									
11									
12		0.00							
Deductions									
Bank Charges									
Other (Explain)									
13									
14									
15		0.00							
16									0.00
17	Adjusted Board Secretary's Balance as of	6/30/14							36,684.41

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 07/31/14

Bank Name: Elmer FNB			
Branch Number: 56-301466-9			
Statement Date: 6/30/14			
Statement Period: Food Services			
1 Balance per Bank		91,033.41	
Reconciling Items			
Additions			
Deposits in Transit			
2a			
2b			
2c			
2d			
2	0.00		
3		0.00	
Deductions			
Outstanding Checks			
4		39,000.00	
5			
6		39,000.00	
7			0.00
8	Adjusted Balance per Bank as of 6/30/14	*	52,033.41
9 Balance per Board Secretary's Records as of 6/30/14 **			
Reconciling Items			
Additions			
Interest Earned			
10			
Other (Explain)			
11			
Total Additions			
12		0.00	
Deductions			
Bank Charges			
13			
Other (Explain)			
14			
Total Deductions			
15		0.00	
16			0.00
17	Adjusted Board Secretary's Balance as of 6/30/14	*	52,033.41

\* Line 8 MUST EQUAL line 17.  
\*\* if for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 07/31/14

Bank Name: Shawohanna			
Branch Number: 10007634669			
Statement Date: 6/30/14			
Statement Period:			
1 Balance per Bank		311,155	
Reconciling Items			
Additions			
Deposits in Transit			
2a		5.00	
2b		5.00	
2c		5.00	
2d		5.00	
2		20.00	
3			105.00
Deductions			
Outstanding Checks			
4			
5			
6			
7			
8	Adjusted Balance per Bank as of 6/30/14	*	416.55
9 Balance per Board Secretary's Records as of 6/30/14 **			
Reconciling Items			
Additions			
Interest Earned			
10			
Other (Explain)			
11			
Total Additions			
12		0.00	
Deductions			
Bank Charges			
13			
Other (Explain)			
14			
Total Deductions			
15		0.00	
16			0.00
17	Adjusted Board Secretary's Balance as of 6/30/14	*	416.55

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 07/31/14

Bank Name	Elmer FNB			
Account Number	56-301588-0			
Statement Date	6/30/14			
Fund Name	SACC			
1 Balance per Bank				52,256.75
<b>Reconciling Items</b>				
<b>Additions</b>				
Deposits in Transit				
2a				
2b				
2c				
2d				
2		0.00		0.00
3				0.00
<b>Deductions</b>				
Outstanding Checks				
4		2359	25.00	
		2366	12.96	
		2360	1,025.00	
		2361	431.25	
		2363	62.50	
		2364	65.61	
		2365	77.75	
5				
6			1,700.07	
7				(1,700.07)
8 Adjusted Balance per Bank as of	6/30/14			50,556.68
<b>Balance per Board Secretary's Records as of</b>				
<b>Reconciling Items</b>				
<b>Additions</b>				
Interest Earned				
10				
11				
12				
<b>Deductions</b>				
Bank Charges				
13				
14				
15				
16				
17 Adjusted Board Secretary's Balance as of	6/30/14			50,556.68

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 07/31/14

Bank Name	Elmer FNB			
Account Number	56-301475-0			
Statement Date	6/30/14			
Fund Name	Payroll			
1 Balance per Bank				88,321.94
<b>Reconciling Items</b>				
<b>Additions</b>				
Deposits in Transit				
2a				
2b				
2c				
2d				
2		0.00		0.00
3				0.00
<b>Deductions</b>				
Outstanding Checks (Attach List)				
4		88,302.23		
		19.71		
6			88,321.94	
7				(88,321.94)
8 Adjusted Balance per Bank as of	6/30/14			0.00
<b>Balance per Board Secretary's Records as of</b>				
<b>Reconciling Items</b>				
<b>Additions</b>				
Interest Earned				
10				
11				
12				
<b>Deductions</b>				
Bank Charges				
13				
14				
15				
16				
17 Adjusted Board Secretary's Balance as of	6/30/14			0.00

\* Line 8 MUST EQUAL line 17.  
\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

\*\*\*\*\* PITTSBORO TOWNSHIP BOARD OF EDUCATION \*\*\*\*\*  
Outstanding checks as of 06/30/2014

PY720  
Year: 2014

Check#	Issuec	Payee Name	Amount
179881	06/29/12	CASSIDY, ERIC J	55.40
179948	07/13/12	O'BRIANT, ABIGAIL L.	54.37
181055	06/21/13	KATHLEEN BORODAEFF	290.33
181419	08/15/13	DENISE P MOORE	27.78
182324	06/13/14	KAREN L JOHNSON	144.33
182369	06/25/14	KAREN S. CEREFICE	1,536.92
182375	06/25/14	TIFFANY DUCA	1,678.11
182376	06/25/14	LAUREN M GALETTO	1,525.17
182381	06/25/14	TRAVIS J. LAFERRIERE	1,394.61
182385	06/25/14	LISA M. MCCLINTOCK	1,611.82
182387	06/25/14	SHAVAUGHN E. MULHERIN	1,294.43
182388	06/25/14	HELEN PLATT	1,594.54
182393	06/25/14	JEREMY S. SMITH	1,727.49
182395	06/25/14	WILLIAM E. TANIS JR	2,483.75
182397	06/25/14	BETH E. TIMBERMAN	1,406.88
182399	06/25/14	ANDREA M. WENDELL	1,812.97
182401	06/25/14	CHRISTINA L. BATTIATO	1,954.86
182403	06/25/14	KRISTIN A. MCCAFFREY	2,294.07
182406	06/25/14	EMILY M. AMBROSIOUS	1,472.46
182411	06/25/14	NICHOLE L. BROWN	1,408.21
182415	06/25/14	SEAN J. COLLINS	1,862.66
182417	06/25/14	BENJAMIN F. CRUZAN	1,078.40
182419	06/25/14	STEVEN C. ELWELL	2,662.52
182422	06/25/14	DARREN M. HARRIS	1,900.23
182424	06/25/14	DANA R. HINSON	2,069.47
182428	06/25/14	RENEE A. JOST	1,449.90
182429	06/25/14	ERIKA M. KIRSCHNER-STABILE	701.14
182438	06/25/14	THOMAS F. MCMAHON	2,256.60
182443	06/25/14	MARY A. MURSCHELL	1,288.18
182445	06/25/14	TARA L. PEDRIOK	1,545.10
182456	06/25/14	DEBORAH A. WELLS	2,244.51
182464	06/25/14	TRACY L. BRATTON	792.06
182465	06/25/14	TRACY L. BRATTON	316.75
182475	06/25/14	ELFRIEDE M. DOERING	822.43
182476	06/25/14	ELFRIEDE M. DOERING	306.99
182478	06/25/14	THERESA J. GILLIAM	821.77
182483	06/25/14	MILDRED L. HART	290.53
182525	06/25/14	ALEXANDER J. WHITESSELL	316.13
182526	06/25/14	GINA M. BAKER	1,463.34
182530	06/25/14	KAREN L. CONROY-GROBMAN	1,847.56
182531	06/25/14	CHRISTIE M. CUNNINGHAM	1,764.42

\*\*\*\*\* PITTSBORO TOWNSHIP BOARD OF EDUCATION \*\*\*\*\*  
Outstanding checks as of 06/30/2014

PY720  
Year: 2014

Check#	Issued	Payee Name	Amount
182533	06/25/14	SUSAN E. DUNCAN	2,025.39
182536	06/25/14	REGINA C. FUREY	2,581.47
182544	06/25/14	CARLY S LOVELACE	1,377.48
182553	06/25/14	JASON RAGAN	1,666.22
182557	06/25/14	CHRISTINE A. TURNER	2,303.56
182558	06/25/14	CHRISTINE G. ARMSTRONG	497.67
182562	06/25/14	KATHRYN A. GIOCONDO	1,526.84
182565	06/25/14	ERIKA B. KNORR	1,451.84
182566	06/25/14	CLARE T. LUISI	930.16
182568	06/25/14	KAREN A. MORTON	1,624.79
182570	06/25/14	KARA M. REX	1,599.47
182573	06/25/14	ROSELLEN EDMONDS	958.96
182575	06/25/14	GWENDOLYN A. ACOSTA	1,377.86
182579	06/25/14	DENISE M. KURSHNER	2,624.61
182581	06/25/14	GAIL A. LAZZATI	1,887.79
182590	06/25/14	ERIN K. TALARICO	1,083.27
182592	06/30/14	KAREN L. JOHNSON	268.27
182595	06/30/14	JAY H. SMITH	613.54
182596	06/30/14	TODD S. BOSTON	1,908.97
182597	06/30/14	TODD S. BOSTON	172.91
182598	06/30/14	SHARON L. MAVROFF	112.08
182599	06/30/14	CATHERINE J. PAULAITIS	165.66
182600	06/30/14	KELLIE ALMEIDA	449.43
182601	06/30/14	AMANDA T. BUCK	373.85
182602	06/30/14	WILLIAM R. CONWAY	1,196.30
182603	06/30/14	TIFFANY E. HAWK	69.45
182604	06/30/14	DORIS HUBLER	386.21
182605	06/30/14	JAMES R. KINKADE	147.16
182606	06/30/14	PETER P. MCEVOY	967.43
182608	06/30/14	TAMMY L. SEAGRAVE	102.05
182609	06/30/14	EDWARD F. SLAUGHTER JR	240.22
182610	06/30/14	RAEHEL M. WYNNE	102.06
182611	06/30/14	RONALD W. ATHEY JR.	203.59
182612	06/30/14	RANDI L. EVERLINE	315.88
182613	06/30/14	BONNIE J. JEFFERS	387.42
182614	06/30/14	MICHAEL A. DEROSE	40.64
182615	06/30/14	BEVERLY A. HIGINBOTHAM	57.73
182616	06/30/14	RICHARD KENT	38.05
182617	06/30/14	ROBERT MANNINO	60.96
182618	06/30/14	DIANE G. RIDDLE	424.69
182619	06/30/14	EILEEN K. SIEGEL	411.11

Total checks: 88,302.23

Form A-149 - 5/27/93

Prepared By: JG  
Date: 07/31/14

District of Pittsboro  
Bank Reconciliation

Prepared By: JG  
Date: 07/31/14

**District of Pittsboro**  
**Bank Reconciliation**  
List of Outstanding Checks  
Agency Payroll Account  
For the Month Ending June 30, 2014  
Page 13 (e)

Check #	Date	Amount
8160	12/20/2013	550.00
8247	5/30/2014	110.38
8258	6/13/2014	119.27
8261	6/25/2014	17,215.22
8265	6/30/2014	145.38
8266	6/30/2014	188.19
8267	6/30/2014	66.12
8268	6/30/2014	80.64
8270	6/30/2014	3,370.67
8271	6/30/2014	769.17
8272	6/30/2014	1,697.44
8273	6/30/2014	50.00
8274	6/30/2014	3,935.74
8275	6/30/2014	3,069.85
8276	6/30/2014	61.92
<b>TOTAL</b>		<b>31,429.99</b>

Bank Name: Eimer FNB		55-301486-7	6/30/14	Agency
1	Balance per Bank			48,378.22
<b>Reconciling Items</b>				
<b>Additions</b>				
Deposits in Transit				
2a				
2b				
2c				
2d				
2	Total Additions		0.00	
<b>Deductions</b>				
Outstanding Checks (Attach List)				
4		31,429.99		
	June Int	32.53		
	EFT	1,812.33		
6	Total Deductions		33,274.85	
7	Net Reconciling Items			(33,274.85)
8	Adjusted Balance per Bank as of	6/30/14	*	15,103.37
<b>Balance per Board Secretary's Records as of</b>				
<b>Reconciling Items</b>				
<b>Additions</b>				
Interest Earned				
Other (Explain)				
10				
11				
12	Total Additions		0.00	
<b>Deductions</b>				
Bank Charges				
Other (Explain)				
13				
14				
15	Total Deductions		0.00	
16	Net Reconciling Items			0.00
17	Adjusted Board Secretary's Balance as of	6/30/14	*	15,103.37

\* Line 8 MUST EQUAL line 17.  
\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.



PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

SB584

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
TRANSFER LIST

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Budget year: 2013-14

Transfers dated from 06/25/14 to 06/30/14

Date	Description	Amount	Remarks
06/25/14	Transfer from 11-000 -218 -390 -00-CUR UNDISTRIBUTED GUIDANCE SERVICES OTHER PROF/TECH SERV	1,500.00	to 11-000 -100 -561 -00-CST UNDISTRIBUTED INSTRUCTION TUITION-LEA-REGULAR TRANSFER
06/25/14	Transfer from 11-000 -218 -320 -26-SHS UNDISTRIBUTED GUIDANCE SERVICES PURCH PROF/EDUC SRV	3,900.00	to 11-000 -100 -565 -00-CST UNDISTRIBUTED INSTRUCTION TUITION-CNTY SSD,D/S TRANSFER
06/25/14	Transfer from 11-000 -219 -320 -00-CST UNDISTRIBUTED CHILD STUDY TEAM PURCH PROF/EDUC SRV	1,400.00	to 11-000 -216 -320 -00-CST UNDISTRIBUTED SP/OT/PT/RELATED SER PURCH PROF/EDUC SRV TRANSFER
06/25/14	Transfer from 11-000 -240 -600 -21-NES UNDISTRIBUTED SUPPORT-SCHL ADMIN SUPPLIES & MATERIALS	100.00	to 11-000 -240 -500 -25-PMS UNDISTRIBUTED SUPPORT-SCHL ADMIN OTHER PURCHASED SERV TRANSFER
06/25/14	Transfer from 11-000 -251 -592 -00-BUS UNDISTRIBUTED CENTRAL SERVICES MISCEL. PURCHS SERV.	460.00	to 11-000 -252 -500 -00-TEC UNDISTRIBUTED ADMIN INFORM. TECH. OTHER PURCHASED SERV TRANSFER
06/25/14	Transfer from 11-000 -270 -503 -00-TRN UNDISTRIBUTED STUDENT TRANS. AID IN LIEU -NONPUBL	3,300.00	to 11-000 -270 -515 -00-TRN UNDISTRIBUTED STUDENT TRANS. CON TRN SPC JOINT TRANSFER
06/25/14	Transfer from 11-190 -100 -500 -22-OES REG PRG-UNDISTRIB. INSTRUCTION OTHER PURCHASED SERV	4,000.00	to 11-000 -291 -250 -00-BUS UNDISTRIBUTED UNALLOCATED BENEFITS UNEMPLOYMENT COMP TRANSFER
06/25/14	Transfer from 11-402 -100 -500 -26-SHS ATHLETICS INSTRUCTION OTHER PURCHASED SERV	7,000.00	to 11-000 -291 -250 -00-BUS UNDISTRIBUTED UNALLOCATED BENEFITS UNEMPLOYMENT COMP TRANSFER
06/25/14	Transfer from 11-000 -263 -420 -00-OPR UNDISTRIBUTED CARE/UPKEEP GROUNDS CLEANING/REPAIR/MAIN	5,000.00	to 11-000 -291 -250 -00-BUS UNDISTRIBUTED UNALLOCATED BENEFITS UNEMPLOYMENT COMP TRANSFER
06/25/14	Transfer from 11-000 -266 -420 -00-OPR UNDISTRIBUTED SECURITY CLEANING/REPAIR/MAIN	5,000.00	to 11-000 -291 -250 -00-BUS UNDISTRIBUTED UNALLOCATED BENEFITS UNEMPLOYMENT COMP TRANSFER
06/25/14	Transfer from 11-000 -291 -280 -00-BUS UNDISTRIBUTED UNALLOCATED BENEFITS TUITION REIMB.	100.00	to 11-000 -291 -290 -00-BUS UNDISTRIBUTED UNALLOCATED BENEFITS OTHER EMPLOYEE BEN. TRANSFER

SB584

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
TRANSFER LIST

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Budget year: 2013-14

Transfers dated from 06/25/14 to 06/30/14

Date	Description	Amount	Remarks
06/25/14	Transfer from 11-000 -270 -615 -00-TRN UNDISTRIBUTED STUDENT TRANS. TRANS SUPPLIES	2,600.00	to 12-000 -270 -733 -00-TRN UNDISTRIBUTED STUDENT TRANS. SCHOOL BUSES-REGULAR TRANSFER
06/25/14	Transfer from 20-218 -100 -106 -21-NES PRESCHOOL EDUCATION INSTRUCTION SALARIES-OTHER INSTR	10,550.00	to 20-218 -100 -320A-21-NES PRESCHOOL EDUCATION INSTRUCTION PURCH PROF ED- AIDES TRANSFER
06/30/14	Transfer from 20-231 -100 -101T-25-CUR NCLB TITLE I PART A INSTRUCTION TUTORING	312.43	to 20-231 -100 -101T-22-CUR NCLB TITLE I PART A INSTRUCTION TUTORING TRANSFER
06/30/14	Decrease 20-272P-200 -500 -00-CUR TII-A PR YR POS SUPPORT SERVICES OTHER PURCHASED SERV	-280.00	
06/30/14	Increase 63-993L-200 -200 -00-TRN ELMER TRANS. JOINT. SUPPORT SERVICES EMPLOYEE BENEFITS	154.46	INCREASE FOR JOINTURE
06/30/14	Increase 63-993L-270 -161 -00-TRN ELMER TRANS. JOINT. STUDENT TRANS. SAL TRANS SPECIAL	2,019.14	
06/30/14	Increase 63-993N-200 -200 -00-TRN NEWFIELD TRANS JOINT SUPPORT SERVICES EMPLOYEE BENEFITS	69.64	INCREASE JOINTURE
06/30/14	Increase 63-993N-270 -161 -00-TRN NEWFIELD TRANS JOINT STUDENT TRANS. SAL TRANS SPECIAL	910.36	INCREASE FOR JOINTURE
06/30/14	Decrease 63-993U-200 -200 -00-TRN UPPER PITTS JOINT. SUPPORT SERVICES EMPLOYEE BENEFITS	-226.09	DECREASE JOINTUE
06/30/14	Decrease 63-993U-270 -161 -00-TRN UPPER PITTS JOINT. STUDENT TRANS. SAL TRANS SPECIAL	-2,955.41	DECREASE JOINTURE

PITTS GROVE TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

SB583

\*\*\*\* PITTS GROVE TOWNSHIP SCHOOLS \*\*\*\*

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Budget year: 2013-14

TRANSFER STATUS REPORT

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June 2014

Line	Budget Category	Account	Original Budget	Prior year Encumbrances	Original budget for 10% Calc	Maximum Transfers	YTD Net Transfers	% Trans.	Remaining Allowable From	Remaining Allowable To
00770	Regular programs - Instruction	11-1XX-100-XXX	7,124,981.00							
00780, 00790, 00800, 00881	Special Education, Basic Skills/ Remedial and Bilingual Instruction and Other Student Related and Extraordinary Support Services	11-2XX-100-XXX, 11-000-216,217	3,079,582.00	4,852.05	7,129,833.05	308,006.98	712,983.30	1.08	789,745.30	548,449.98
00810	Vocational programs - Local - Instruction	11-3XX-100-XXX	.00	.00	.00	.00	.00		.00	
00820, 00830, 00840	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs - Instruction	11-4XX-XXX-XXX	422,836.00	1,289.16	424,125.16	42,412.51	-33,900.00	-7.99	8,512.51	
00850	Community Services Programs/ Operations	11-800-330-XXX	.00	.00	.00	.00	.00		.00	
<b>Undistributed Expenditures</b>										
00860	Instruction	11-000-100-XXX	586,077.00	3,867.80	589,944.80	58,994.49	107,728.00	18.26	166,722.49	
00870, 00880, 00890, 00900, 00920	Student Support Services-Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	11-000-211,213, 218,219,222	1,990,467.00	3,156.84	1,993,623.84	199,362.38	-42,168.00	-2.12	157,194.38	
00910, 00921	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	496,074.00	.00	496,074.00	49,607.40	-7,580.00	-1.53	42,027.40	
00930	Support Services - General Administration	11-000-230-XXX	566,728.00	1,522.50	568,250.50	56,825.05	104,400.00	18.37	161,225.05	-47,574.95
00940	Support Services - School Administration	11-000-240-XXX	1,158,547.00	342.68	1,158,889.68	115,888.96	-25,180.00	-2.17	90,708.96	141,068.96
00942	Central Svcs & Admin Info Technology	11-000-25X-XXX	786,097.00	5,578.03	791,675.03	79,167.50	-57,264.00	-7.23	21,903.50	136,431.50
00945	Increase in Maintenance Reserve	10-606	.00		.00					
00950	Operation and Maintenance of Plant Services	11-000-26X-XXX	2,695,758.00	55,053.79	2,750,811.79	275,081.17	-92,400.00	-3.36	182,681.17	
00960	Student Transportation Services	11-000-270-XXX	1,789,381.00	.00	1,789,381.00	178,938.10	-205,986.00	-11.51	-27,047.90	
00965	Increase in Sale/Lease Back and Emergency Reserves	10-605	.00	.00	.00	.00	.00		.00	
00970	Other Support Services	11-000-290-XXX	.00	.00	.00	.00	.00		.00	.00
00971	Personal Services - Employee Benefits	11-XXX-XXX-2XX	4,633,408.00	318,783.51	4,952,191.51	495,219.15	60,800.00	1.23	556,019.15	
00980	Food Services	11-000-310-XXX	.00	.00	.00	.00	.00		.00	
01000	<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>25,329,936.00</b>	<b>394,934.32</b>	<b>25,724,870.32</b>	<b>2,572,486.99</b>	<b>125,655.00</b>			

SB583

\*\*\*\* PITTS GROVE TOWNSHIP SCHOOLS \*\*\*\*

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Budget year: 2013-14

TRANSFER STATUS REPORT

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June 2014

Line	Budget Category	Account	Original Budget	Prior year Encumbrances	Original budget for 10% Calc	Maximum Transfers	YTD Net Transfers	% Trans.	Remaining Allowable From	Remaining Allowable To
<b>Capital Outlay</b>										
01010	Increase in Capital Reserve	10-604	.00		.00					
01015	Interest Deposit to Capital Reserve	10-604	.00	.00	.00	.00	.00		.00	
01020	Equipment	12-XXX-XXX-73X	36,500.00	164,747.00	201,247.00	20,124.70	17,919.00	8.90	38,043.70	
01030	Facilities Acquisition and Construction Services	12-000-4XX-XXX	258,875.00	.00	258,875.00	25,887.50	-116,550.00	-45.02	-90,662.50	
01035	Capital Reserve - Transfer to Capital Projects	12-000-4XX-931	.00	.00	.00	.00	.00		.00	
01036	Capital Reserve - Transfer to Debt Service	12-000-4XX-933	.00	.00	.00	.00	.00		.00	
01040	<b>TOTAL CAPITAL OUTLAY</b>		<b>295,375.00</b>	<b>164,747.00</b>	<b>460,122.00</b>	<b>46,012.20</b>	<b>-98,631.00</b>			
01230	<b>TOTAL SPECIAL SCHOOLS</b>	13-XXX-XXX-XXX	<b>104,070.00</b>	<b>.00</b>	<b>104,070.00</b>	<b>10,407.00</b>	<b>7,580.00</b>	<b>7.28</b>	<b>17,987.00</b>	
01235	Transfer of Funds to Charter Schools	10-000-100-56X	132,364.00	.00	132,364.00	13,236.40	-34,604.00	-26.14	-21,367.60	
01236	General Fund Contribution to Whole School Reform	10-000-520-930	.00	.00	.00	.00	.00		.00	
	<b>GENERAL FUND GRAND TOTAL</b>		<b>25,861,746.00</b>	<b>559,681.32</b>	<b>26,421,426.32</b>	<b>2,642,142.59</b>	<b>.00</b>			

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Interim Balance Sheet  
July 2014

ASSETS AND RESOURCES

ASSETS:			
101	Cash in bank		1,177,710.91
103	Petty cash		3,650.00
121	Tax levy receivable		8,536,926.75
	Accounts receivable:		
132	Interfund	671,820.55	
141	Intergovernmental - state	13,493,498.00	
143	Intergovernmental - other	62,123.38	
153	Other	60,854.92	14,288,296.85
RESOURCES:			
301	Estimated revenues	26,130,901.00	
302	Less revenues	(22,776,945.42)	3,353,955.58
	Total assets and resources		27,360,540.09

LIABILITIES AND FUND EQUITY

LIABILITIES:			
421	Accounts payable		416,324.17
451	Loans payable		1,000,000.00
	Other current liabilities		125,092.44
	Total liabilities		1,541,416.61

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Interim Balance Sheet  
July 2014

FUND BALANCE:			
Appropriated:			
753	Reserve for encumbrances - current year		3,999,836.39
754	Reserve for encumbrances - prior year		155,348.80
	Reserved fund balance:		
761	Capital reserve account		2,649.00
762	Adult education programs		
763	Sale/leaseback reserve 7/1/2013		
605	Add: Increase in sale/leaseback		
308	Less: Budgeted w/d sale/leaseback		
764	Maintenance reserve		
606	Add: Increase in maintenance reserve		
310	Less: Budgeted w/d maintenance res.		
765	Tuition reserve account		
311	Less: Budgeted w/d tuition reserve		
766	Current expense emergency reserve		
607	Add: Increase curr. exp. emer. res.		
312	Less: w/d from curr. exp. emer.res.		
751,752,76x	Other reserves		
601	Appropriations	26,486,249.80	
602	Less: Expenditures	(1,144,836.42)	
603	Encumbrances	(4,155,185.19)	(5,300,021.61)
604	Increase in capital reserve		30.00
	Total appropriated		25,344,092.38
Unappropriated:			
770	Fund balance, July 1, 2013		675,031.10
771	Designated fund balance		
303	Budgeted fund balance		(200,000.00)
307	Budgeted w/d from cap res local-excess		
309	Budgeted w/d from cap reserve-inelig.		
	Total fund balance		25,819,123.48
	Total liabilities and fund equity		27,360,540.09

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Interim Balance Sheet  
July 2014

RECAPITULATION OF FUND BALANCE

	Budgeted	Actual	Variance
Appropriations	26,486,249.80	5,300,021.61	21,186,228.19
Revenues	(26,130,901.00)	(22,776,945.42)	(3,353,955.58)
Subtotal	355,348.80	-17,476,923.81	17,832,272.61
Change in capital reserve:			
Plus: Increase in reserve	30.00	30.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(155,348.80)	(155,348.80)	--
Budgeted Fund Balance	200,050.00	-17,632,222.61	17,832,272.61

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 1 month period ending July 31, 2014)

REVENUES/SOURCES OF FUNDS

	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
OPERATING BUDGET				
10-303G Budgeted Fund Balance - Operating Budget	200,000.00	.00	(UNDER)	200,000.00
10-12XX From Local Sources	12,609,145.00	9,298,961.42	(UNDER)	3,310,183.58
10-30XX From State Sources	13,494,572.00	13,477,984.00	(UNDER)	16,588.00
10-40XX From Federal Sources	27,184.00	.00	(UNDER)	27,184.00
GENERAL FUND GRAND TOTAL	26,330,901.00	22,776,945.42	(UNDER)	3,553,955.58

EXPENDITURES

	Appropriations	Expenditures	Encumbrances	Available Balance
OPERATING BUDGET				
GENERAL CURRENT EXPENSE				
11-1XX-100-XXX Regular Programs	7,268,952.70	109,235.24	203,216.80	6,956,500.66
11-2XX-100-XXX Special Education	2,285,261.63	7,763.36	11,934.49	2,265,563.78
11-230-100-XXX Basic Skills/Remedial	396,612.00	.00	.00	396,612.00
11-401-100-XXX School-Sponsored Co/Extra-Curricular Activities	54,255.00	.00	85.00	54,170.00
11-402-100-XXX School-Sponsored Athletics	349,780.00	20,000.00	37,448.83	292,331.17
Undistributed Expenditures:				
11-000-100-XXX Tuition	711,765.40	3,391.00	189,400.50	518,973.90
11-000-211-XXX Attendance and Social Work Services	30,045.00	.00	.00	30,045.00
11-000-213-XXX Health Services	345,641.00	.00	262.50	345,378.50
11-000-216,217 Speech, OT, PT & Extraordinary Services	660,900.00	2,097.41	8,624.00	650,178.59
11-000-218-XXX Guidance	683,383.00	17,554.75	198,492.16	467,336.09
11-000-219-XXX Child Study Teams	555,560.29	23,062.84	210,549.52	321,947.93
11-000-221-XXX Improvement of Instructional Services	489,957.98	53,831.18	366,996.96	69,129.84
11-000-222-XXX Educational Media Services - School Library	360,672.00	.00	89,685.13	270,986.87
11-000-223-XXX Instructional Staff Training Services	20,500.00	.00	1,764.91	18,735.09
11-000-230-XXX General Administration	603,534.50	55,219.49	239,386.69	308,928.32
11-000-240-XXX School Administration	1,097,502.80	74,955.16	761,564.19	260,983.45
11-000-25X-XXX Central Services & Admin. Information Technology	724,060.82	77,339.04	544,016.04	102,705.74
11-000-26X-XXX Operation and Maintenance of Plant Services	2,953,516.98	210,696.31	737,141.13	2,005,679.54

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 1 month period ending July 31, 2014)

EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-XXX Student Transportation Services	1,717,298.70	206,724.17	177,743.86	1,332,830.67
11-XXX-XXX-2XX Personal Services - Employee Benefits	4,794,251.00	143,497.88	209,862.40	4,440,890.72
Total Support Services Expenditures	15,748,589.47	868,369.23	3,735,489.99	11,144,730.25
TOTAL GENERAL CURRENT EXPENSE	26,103,450.80	1,005,367.83	3,988,175.11	21,109,907.86
CAPITAL OUTLAY	20.00	.00	.00	20.00
10-604 Deposit to Capital Reserve	10.00	.00	.00	10.00
10-604I Interest Earned on Capital Reserve	48,000.00	.00	48,000.00	.00
12-XXX-XXX-73X Equipment	284,261.00	139,468.59	91,532.08	53,260.33
12-000-4XX-XXX Facilities Acquisition and Construction Services	332,291.00	139,468.59	139,532.08	53,290.33
TOTAL CAPITAL EXPENDITURES				
SPECIAL SCHOOLS				
Other Special Schools				
13-4XX-100-XXX Instruction	23,060.00	.00	.00	23,060.00
Total Other-Special Schools	23,060.00	.00	.00	23,060.00
TOTAL SPECIAL SCHOOLS	23,060.00	.00	.00	23,060.00
10-000-100-56X Transfer of Funds to Charter Schools	27,478.00	.00	27,478.00	.00
OPERATING BUDGET GRAND TOTAL	26,486,279.80	1,144,836.42	4,155,185.19	21,186,258.19

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Schedule of Revenues  
Actual Compared with Estimated  
(For 1 month period ending July 31, 2014)

	Estimated	Actual	Unrealized
10-303G Budgeted Fund Balance - Operating Budget	200,000.00	.00	200,000.00
REVENUES FROM LOCAL SOURCES:			
10-1210 Local Tax Levy	9,296,979.00	9,296,979.00	.00
10-1300 Tuition	3,134,727.00	.00	3,134,727.00
10-1XXX Unrestricted Miscellaneous Revenues	177,439.00	1,982.42	175,456.58
Subtotal	12,609,145.00	9,298,961.42	3,310,183.58
REVENUES FROM STATE SOURCES:			
10-3116 School Choice Aid	1,227,475.00	1,210,887.00	16,588.00
10-3132 Categorical Special Education Aid	837,197.00	837,197.00	.00
10-3176 Equalization Aid	10,430,292.00	10,430,292.00	.00
10-3177 Categorical Security Aid	228,815.00	228,815.00	.00
10-3178 Adjustment Aid	12,519.00	12,519.00	.00
10-3121 Categorical Transportation Aid	729,154.00	729,154.00	.00
10-3XXX Other State Aids	29,120.00	29,120.00	.00
Subtotal	13,494,572.00	13,477,984.00	16,588.00
FEDERAL SOURCES:			
10-4200 Medicaid Reimbursement	27,184.00	.00	27,184.00
Subtotal	27,184.00	.00	27,184.00
TOTAL OPERATING BUDGET	26,330,901.00	22,776,945.42	3,553,955.58

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2014)

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>GENERAL CURRENT EXPENSE</b>				
Regular Programs - Instruction				
11-110-100-101 Kindergarten - Salaries of Teachers	407,036.00	.00	.00	407,036.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	1,889,613.00	.00	.00	1,889,613.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	1,513,072.00	.00	.00	1,513,072.00
11-140-100-101 Grades 9-12 - Salaries of Teachers	2,469,216.00	.00	.00	2,469,216.00
Regular Programs - Home Instruction:				
11-150-100-101 Salaries of Teachers	11,828.00	.00	.00	11,828.00
11-150-100-320 Purchased Professional-Educational Services	51,370.00	.00	.00	51,370.00
11-150-100-500 Other Purchased Services	3,000.00	.00	.00	3,000.00
Regular Programs - Undistributed Instruction				
11-190-100-320 Purchased Professional-Educational Services	189,169.00	.00	37,215.00	151,954.00
11-190-100-340 Purchased Technical Services	50,030.80	.00	11,841.31	38,189.49
11-190-100-500 Other Purchased Services	327,272.00	102,502.50	5,027.75	219,741.75
11-190-100-610 General Supplies	320,696.90	6,732.74	130,108.05	183,856.11
11-190-100-640 Textbooks	29,400.00	.00	18,550.69	10,849.31
11-190-100-890 Other Objects	7,249.00	.00	474.00	6,775.00
<b>TOTAL REGULAR PROGRAMS - INSTRUCTION</b>	<b>7,268,952.70</b>	<b>109,235.24</b>	<b>203,216.80</b>	<b>6,956,500.66</b>
<b>SPECIAL EDUCATION - INSTRUCTION</b>				
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	182,140.00	.00	.00	182,140.00
11-209-100-320 Purchased Professional-Educational Services	48,122.00	.00	.00	48,122.00
11-209-100-610 General Supplies	5,500.00	.00	150.99	5,349.01
11-209-100-800 Other Objects	2,750.00	.00	447.80	2,302.20
<b>Total</b>	<b>238,512.00</b>	<b>.00</b>	<b>598.79</b>	<b>237,913.21</b>
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	316,082.00	1,021.36	.00	315,060.64
11-212-100-106 Other Salaries for Instruction	7,800.00	1,368.00	.00	6,432.00
11-212-100-320 Purchased Professional-Educational Services	107,652.00	.00	.00	107,652.00
11-212-100-610 General Supplies	5,284.63	.00	3,703.18	1,581.45
<b>Total</b>	<b>436,818.63</b>	<b>2,389.36</b>	<b>3,703.18</b>	<b>430,726.09</b>

REPORT OF THE SECRETARY  
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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2014)

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Resource Room/Resource Center</b>				
11-213-100-101 Salaries of Teachers	1,067,122.00	2,491.28	.00	1,064,630.72
11-213-100-106 Other Salaries for Instruction	855.00	855.00	.00	.00
11-213-100-320 Purchased Professional-Educational Services	316,722.00	.00	.00	316,722.00
11-213-100-610 General Supplies	7,230.00	.00	7,228.34	1.66
11-213-100-640 Textbooks	410.00	.00	404.18	5.82
11-213-100-800 Other Objects	4,360.00	.00	.00	4,360.00
<b>Total</b>	<b>1,396,699.00</b>	<b>3,346.28</b>	<b>7,632.52</b>	<b>1,385,720.20</b>
<b>Autism:</b>				
11-214-100-101 Salaries of Teachers	67,865.00	702.88	.00	67,162.12
11-214-100-106 Other Salaries for Instruction	1,700.00	304.00	.00	1,396.00
11-214-100-320 Purchased Professional-Educational Services	23,721.00	.00	.00	23,721.00
11-214-100-610 General Supplies	1,000.00	.00	.00	1,000.00
11-214-100-800 Other Objects	2,500.00	.00	.00	2,500.00
<b>Total</b>	<b>96,786.00</b>	<b>1,006.88</b>	<b>.00</b>	<b>95,779.12</b>
<b>Preschool Disabilities - Part-Time:</b>				
11-215-100-101 Salaries of Teachers	83,769.00	564.84	.00	83,204.16
11-215-100-106 Other Salaries for Instruction	4,465.00	456.00	.00	4,009.00
11-215-100-320 Purchased Professional-Educational Services	26,412.00	.00	.00	26,412.00
11-215-100-600 General Supplies	1,125.00	.00	.00	1,125.00
11-215-100-800 Other Objects	675.00	.00	.00	675.00
<b>Total</b>	<b>116,446.00</b>	<b>1,020.84</b>	<b>.00</b>	<b>115,425.16</b>
<b>TOTAL SPECIAL EDUCATION - INSTRUCTION</b>	<b>2,285,261.63</b>	<b>7,763.36</b>	<b>11,934.49</b>	<b>2,265,563.78</b>
<b>Basic Skills/Remedial - Instruction</b>				
11-230-100-101 Salaries of Teachers	373,117.00	.00	.00	373,117.00
11-230-100-106 Other Salaries for Instruction	23,495.00	.00	.00	23,495.00
<b>Total</b>	<b>396,612.00</b>	<b>.00</b>	<b>.00</b>	<b>396,612.00</b>
11-401-100-100 School-Sponsored Cocurricular Activities-Instruction Salaries	49,905.00	.00	.00	49,905.00

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2014)

	Appropriations	Expenditures	Encumbrances	Available Balance
11-401-100-500 Purchased Services	1,300.00	.00	85.00	1,215.00
11-401-100-600 Supplies and Materials	3,050.00	.00	.00	3,050.00
Total	54,255.00	.00	85.00	54,170.00
School-Sponsored Athletics - Instruction				
11-402-100-100 Salaries	218,334.00	.00	.00	218,334.00
11-402-100-500 Purchased Services	89,636.00	20,000.00	16,324.47	53,311.53
11-402-100-600 Supplies and Materials	41,810.00	.00	21,124.36	20,685.64
Total	349,780.00	20,000.00	37,448.83	292,331.17
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs within the State - Regular	41,653.50	956.00	2,653.50	38,044.00
11-000-100-562 Tuition - Other LEAs within the State - Special	20,500.00	.00	.00	20,500.00
11-000-100-563 Tuition - County Voc School Districts - Regular	107,250.00	.00	.00	107,250.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	269,500.00	.00	14,460.00	255,040.00
11-000-100-566 Tuition - Private Schls/Disabled within State	208,249.90	2,435.00	172,287.00	33,527.90
11-000-100-568 Tuition - State Facilities	64,612.00	.00	.00	64,612.00
Total	711,765.40	3,391.00	189,400.50	518,973.90
Attendance and Social Work Services				
11-000-211-100 Salaries	30,045.00	.00	.00	30,045.00
Total	30,045.00	.00	.00	30,045.00
Health Services				
11-000-213-100 Salaries	326,341.00	.00	.00	326,341.00
11-000-213-300 Purchased Professional and Technical Services	12,700.00	.00	.00	12,700.00
11-000-213-500 other Purchased Services	505.00	.00	210.00	295.00
11-000-213-600 Supplies and Materials	6,095.00	.00	52.50	6,042.50
Total	345,641.00	.00	262.50	345,378.50
Speech, OT, PT and Related services				
11-000-216-100 Salaries	231,794.00	1,332.41	.00	230,461.59
11-000-216-320 Purchased Professional-Educational Services	139,151.00	.00	4,000.00	135,151.00

REPORT OF THE SECRETARY  
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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2014)

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-216-600 Supplies and Materials	2,039.00	765.00	539.00	735.00
11-000-216-800 Other Objects	1,000.00	.00	.00	1,000.00
Total	373,984.00	2,097.41	4,539.00	367,347.59
Special Education - Extraordinary Services:				
11-000-217-320 Purchased Professional-Educational Services	286,916.00	.00	4,085.00	282,831.00
Total Undist. Expend.-Other Supp.Serv.-Extra.Serv.	286,916.00	.00	4,085.00	282,831.00
Guidance				
11-000-218-104 Salaries of Other Professional Staff	515,762.00	12,948.49	129,215.92	373,597.59
11-000-218-105 Salaries of Secretarial and Clerical Assistants	127,561.00	4,606.26	50,668.74	72,286.00
11-000-218-320 Purchased Professional-Educational Services	500.00	.00	.00	500.00
11-000-218-390 Other Purchased Professional and Technical Services	16,130.00	.00	12,150.00	3,980.00
11-000-218-500 Other Purchased Services	13,600.00	.00	300.00	13,300.00
11-000-218-600 Supplies and Materials	9,080.00	.00	6,157.50	2,922.50
11-000-218-800 Other Objects	750.00	.00	.00	750.00
Total	683,383.00	17,554.75	198,492.16	467,336.09
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	372,032.00	12,445.68	129,356.32	230,230.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	93,093.00	9,212.52	77,776.48	6,104.00
11-000-219-320 Purchased Professional-Educational Services	3,825.00	.00	.00	3,825.00
11-000-219-390 Other Purchased Professional and Technical Services	25,199.00	.00	.00	25,199.00
11-000-219-592 Miscellaneous Purchased Services	38,242.79	1,004.64	1,076.79	36,161.36
11-000-219-600 Supplies and Materials	21,368.50	400.00	2,339.93	18,628.57
11-000-219-800 Other Objects	1,800.00	.00	.00	1,800.00
Total	555,560.29	23,062.84	210,549.52	321,947.93
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	101,685.00	8,473.66	93,210.34	1.00
11-000-221-104 Salaries of Other Professional Staff	244,737.00	23,102.80	203,937.70	17,696.50
11-000-221-105 Salaries of Secretarial and Clerical Assistants	70,029.00	5,667.42	62,341.58	2,020.00
11-000-221-110 Other Salaries	28,500.00	1,500.00	.00	27,000.00
11-000-221-500 Other Purchased Services	29,675.00	11,399.30	5,986.20	12,289.50

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GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-221-600 Supplies and Materials	7,331.98	.00	1,129.14	6,202.84
11-000-221-800 Other objects	8,000.00	3,688.00	392.00	3,920.00
Total	489,957.98	53,831.18	366,996.96	69,129.84
Educational Media Services - School Library				
11-000-222-100 Salaries	218,415.00	.00	.00	218,415.00
11-000-222-300 Purchased Professional and Technical Services	14,967.00	.00	.00	14,967.00
11-000-222-500 Other Purchased Services	20,685.00	.00	12,972.18	7,712.82
11-000-222-600 Supplies and Materials	106,605.00	.00	76,712.95	29,892.05
Total	360,672.00	.00	89,685.13	270,986.87
Instructional Staff Training Services				
11-000-223-320 Purchased Professional-Educational Services	10,500.00	.00	875.00	9,625.00
11-000-223-500 Other Purchased Services	2,000.00	.00	.00	2,000.00
11-000-223-600 Supplies and Materials	7,000.00	.00	889.91	6,110.09
11-000-223-800 Other Objects	1,000.00	.00	.00	1,000.00
Total	20,500.00	.00	1,764.91	18,735.09
Support Services - General Administration				
11-000-230-100 Salaries	277,611.00	23,274.38	212,172.42	42,164.20
11-000-230-331 Legal Services	40,000.00	.00	.00	40,000.00
11-000-230-332 Audit Fees	26,500.00	.00	.00	26,500.00
11-000-230-334 Architectural/Engineering Services	5,000.00	.00	3,451.20	1,548.80
11-000-230-339 Other Purchased Professional Services	15,000.00	.00	1,633.50	13,366.50
11-000-230-530 Communications/Telephone	52,500.00	6,057.62	.00	46,442.38
11-000-230-585 BOE Other Purchased Services	4,290.00	.00	149.00	4,141.00
11-000-230-590 Other Purchased Services	153,233.50	12,106.68	17,997.50	123,129.32
11-000-230-610 General Supplies	9,910.00	1,821.36	2,143.07	5,945.57
11-000-230-630 BOE In-House Training/Meeting Supplies	4,000.00	179.20	.00	3,820.80
11-000-230-890 Miscellaneous Expenditures	3,390.00	499.00	1,840.00	1,051.00
11-000-230-895 BOE Membership Dues and Fees	12,100.00	11,281.25	.00	818.75
Total	603,534.50	55,219.49	239,386.69	308,928.32
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	732,564.00	60,279.60	597,145.81	75,138.59

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Statement of Appropriations  
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(For 1 month period ending July 31, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-240-105 Salaries of Secretarial and Clerical Assistants	316,581.00	14,517.56	158,093.80	143,969.64
11-000-240-500 Other Purchased Services	19,275.00	.00	.00	19,275.00
11-000-240-600 Supplies and Materials	15,332.80	79.00	3,364.58	11,889.22
11-000-240-800 Other objects	13,750.00	79.00	2,960.00	10,711.00
Total	1,097,502.80	74,955.16	761,564.19	260,983.45
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	304,334.00	24,390.48	276,970.42	2,973.10
11-000-251-330 Purchased Professional Services	3,180.00	.00	950.00	2,230.00
11-000-251-340 Purchased Technical Services	1,000.00	.00	.00	1,000.00
11-000-251-592 Miscellaneous Purchased Services (400-500 series)	21,500.00	.00	15,675.00	5,825.00
11-000-251-600 Supplies and Materials	15,500.00	1,231.43	2,516.98	11,751.59
11-000-251-831 Interest on Current Loans	40,000.00	.00	.00	40,000.00
11-000-251-832 Interest on Lease Purchase Agreements	33,634.00	24,283.11	9,349.04	1.85
11-000-251-890 Other objects	2,550.00	940.50	.00	1,609.50
Total	421,698.00	50,845.52	305,461.44	65,391.04
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	225,275.00	17,993.02	197,922.98	9,359.00
11-000-252-340 Purchased Technical Services	43,308.07	8,500.50	26,756.07	8,051.50
11-000-252-500 Other Purchased Services (400-500 series)	14,979.75	.00	5,949.75	9,030.00
11-000-252-600 Supplies and Materials	18,800.00	.00	7,925.80	10,874.20
Total	302,362.82	26,493.52	238,554.60	37,314.70
Required Maintenance for School Facilities				
11-000-261-420 Cleaning, Repair, and Maintenance Services	130,250.00	.00	49,601.44	80,648.56
11-000-261-610 General Supplies	72,845.00	650.14	1,979.99	70,214.87
Total	203,095.00	650.14	51,581.43	150,863.43
Custodial Services				
11-000-262-100 Salaries	773,396.00	43,738.70	439,216.20	290,441.10
11-000-262-300 Purchased Professional and Technical Services	99,604.00	6,176.36	27,958.00	65,469.64
11-000-262-420 Cleaning, Repair, and Maintenance Services	525,054.73	7,256.95	104,898.46	412,899.32
11-000-262-441 Other than Lease Purchase Agreements	102,500.00	.00	.00	102,500.00



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Statement of Appropriations  
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(For 1 month period ending July 31, 2014)

	Appropriations	Expenditures	Encumbrances	Available Balance	
11-000-262-490	other Purchased Property Services	76,032.00	59,301.68	3,880.00	12,850.32
11-000-262-520	Insurance	79,832.00	21,028.25	24,864.00	33,939.75
11-000-262-590	Miscellaneous Purchased Services	6,600.00	272.70	.00	6,327.30
11-000-262-610	General Supplies	132,136.25	7,096.46	38,168.62	86,871.17
11-000-262-621	Energy (Natural Gas)	128,933.00	948.36	.00	127,984.64
11-000-262-622	Energy (Electricity)	559,137.00	61,993.72	.00	497,143.28
	Total Custodial Services	2,483,224.98	207,813.18	638,985.28	1,636,426.52
	Care and Upkeep of Grounds				
11-000-263-420	Cleaning, Repair and Maintenance Services	137,671.00	.00	38,875.00	98,796.00
11-000-263-610	General Supplies	29,350.00	2,232.99	7,699.42	19,417.59
	Total Care and Upkeep of Grounds	167,021.00	2,232.99	46,574.42	118,213.59
	Security				
11-000-266-100	Salaries	88,726.00	.00	.00	88,726.00
11-000-266-300	Purchased Professional and Technical Services	400.00	.00	.00	400.00
11-000-266-420	Cleaning, Repair and Maintenance Services	2,300.00	.00	.00	2,300.00
11-000-266-610	General Supplies	8,250.00	.00	.00	8,250.00
11-000-266-800	Other Objects	500.00	.00	.00	500.00
	Total Security	100,176.00	.00	.00	100,176.00
	Total Operation and Maintenance of Plant Services	2,953,516.98	210,696.31	737,141.13	2,005,679.54
	Student Transportation Services				
11-000-270-160	Salaries - Between Home & School - Regular	534,230.00	10,381.42	114,195.58	409,653.00
11-000-270-161	Salaries - Between Home and School - Special	235,036.00	4,456.67	.00	230,579.33
11-000-270-162	Salaries - Other than between Home and School	69,036.00	5,858.18	45,604.16	17,573.66
11-000-270-350	Management Fee-ESC Transportation Programs	45.00	.00	21.00	24.00
11-000-270-390	other Purchased Professional and Technical Services	11,000.00	.00	.00	11,000.00
11-000-270-420	Cleaning, Repair, and Maintenance Services	12,149.00	.00	1,171.10	10,977.90
11-000-270-443	Lease Purchase Payments - School Buses	172,292.00	172,291.15	.00	.85
11-000-270-512	Contracted Services (not Home/School) - Vendors	4,000.00	.00	.00	4,000.00
11-000-270-515	Contracted Services (Special Ed) - Joint Agreements	26,250.00	.00	.00	26,250.00
11-000-270-503	Contr Serv - Aid in Lieu of Payments - Nonpublic	61,880.00	.00	.00	61,880.00
11-000-270-504	Contr Serv - Aid in Lieu of Payments - Charter Schl	2,652.00	.00	.00	2,652.00

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Statement of Appropriations  
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	Appropriations	Expenditures	Encumbrances	Available Balance	
11-000-270-593	Miscellaneous Purchased Services - Transportation	80,142.00	13,736.75	11,272.06	55,133.19
11-000-270-610	General Supplies	3,938.00	.00	.00	3,938.00
11-000-270-615	Transportation Supplies	499,063.70	.00	5,479.96	493,583.74
11-000-270-800	Miscellaneous Expenditures	5,585.00	.00	.00	5,585.00
	Total	1,717,298.70	206,724.17	177,743.86	1,332,830.67
	UNALLOCATED BENEFITS				
11-000-291-220	Social Security Contributions	312,244.00	19,392.49	.00	292,851.51
11-000-291-241	Other Retirement Contributions - PERS	364,869.00	.00	.00	364,869.00
11-000-291-250	Unemployment Compensation	53,403.00	.00	.00	53,403.00
11-000-291-260	Workmen's Compensation	206,086.00	.00	206,086.00	.00
11-000-291-270	Health Benefits	3,616,596.00	24,578.51	3,776.40	3,588,241.09
11-000-291-280	Tuition Reimbursement	20,000.00	.00	.00	20,000.00
11-000-291-290	Other Employee Benefits	221,053.00	99,526.88	.00	121,526.12
	TOTAL UNALLOCATED BENEFITS	4,794,251.00	143,497.88	209,862.40	4,440,890.72
	TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	4,794,251.00	143,497.88	209,862.40	4,440,890.72
	TOTAL UNDISTRIBUTED EXPENDITURES	15,748,589.47	868,369.23	3,735,489.99	11,144,730.25
	TOTAL GENERAL CURRENT EXPENSE	26,103,450.80	1,005,367.83	3,988,175.11	21,109,907.86
	CAPITAL OUTLAY				
10-604	Increase in Capital Reserve	20.00	.00	.00	20.00
10-604I	Interest Deposit to Capital Reserve	10.00	.00	.00	10.00
	Undistributed Expenditures:				
12-xxx-x00-730	Special Schools - (All Programs)	48,000.00	.00	48,000.00	.00
	Total Equipment	48,000.00	.00	48,000.00	.00
	Facilities Acquisition and Construction Services				
12-000-400-721	Lease Purchase Agreements - Principal	231,001.00	139,468.59	91,532.08	.33
12-000-400-800	Other Objects	53,260.00	.00	.00	53,260.00
	Total Facilities Acquisition & Construction Services	284,261.00	139,468.59	91,532.08	53,260.33
	TOTAL CAPITAL OUTLAY EXPENDITURES	332,291.00	139,468.59	139,532.08	53,290.33

REPORT OF THE SECRETARY  
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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
13-4xx-100-300 Other Special Schools - Instruction				
Purchased Professional and Technical Services	23,060.00	.00	.00	23,060.00
Total	23,060.00	.00	.00	23,060.00
Total Other Special Schools	23,060.00	.00	.00	23,060.00
TOTAL SPECIAL SCHOOLS	23,060.00	.00	.00	23,060.00
10-000-100-56X Transfer of Funds to Charter Schools	27,478.00	.00	27,478.00	.00
GENERAL FUND GRAND TOTAL	26,486,279.80	1,144,836.42	4,155,185.19	21,186,258.19

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EDUCATION JOBS FUND - FUND 18

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Interim Balance Sheet  
July 2014

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ASSETS AND RESOURCES

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ASSETS:

RESOURCES:

301 Estimated revenues

302 Less revenues

        Total assets and resources

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
EDUCATION JOBS FUND - FUND 18

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Interim Balance Sheet  
July 2014

FUND BALANCE:

	Appropriated:			
753	Reserve for encumbrances - current year			---
754	Reserve for encumbrances - prior year			---
	Reserved fund balance:			
761	Capital reserve account			---
762	Adult education programs			---
763	Sale/leaseback reserve 7/1/2013			---
605	Add: Increase in sale/leaseback			---
308	Less: Budgeted w/d sale/leaseback			---
764	Maintenance reserve			---
606	Add: Increase in maintenance reserve			---
310	Less: Budgeted w/d maintenance res.			---
765	Tuition reserve account			---
311	Less: Budgeted w/d tuition reserve			---
766	Current expense emergency reserve			---
607	Add: Increase curr. exp. emer. res.			---
312	Less: w/d from curr. exp. emer.res.			---
751,752,76x	Other reserves			---
601	Appropriations			---
602	Less: Expenditures			---
603	Encumbrances			---
604	Increase in capital reserve			---
	Total appropriated			---
	Unappropriated:			
770	Fund balance, July 1, 2013			---
771	Designated fund balance			---
303	Budgeted fund balance			---
307	Budgeted w/d from cap res local-excess			---
309	Budgeted w/d from cap reserve-inelig.			---
	Total fund balance			---
	Total liabilities and fund equity			---

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
EDUCATION JOBS FUND - FUND 18

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Interim Balance Sheet  
July 2014

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
Subtotal	.00	.00	.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	.00)	.00)	.00

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – SEPTEMBER 22, 2014

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
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Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 1 month period ending July 31, 2014)

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance

REPORT OF THE SECRETARY  
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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
EDUCATION JOBS FUND - FUND 18

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Schedule of Revenues  
Actual Compared with Estimated  
(For 1 month period ending July 31, 2014)

Estimated                      Actual                      Unrealized

REPORT OF THE SECRETARY  
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EDUCATION JOBS FUND - FUND 18

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2014)

<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
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SPECIAL REVENUE FUNDS - FUND 20

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Interim Balance Sheet  
July 2014

ASSETS AND RESOURCES

ASSETS:			
101	Cash in bank		6,810.51
	Accounts receivable:		
141	Intergovernmental - state	69,300.00	
142	Intergovernmental - federal	144,738.88	
		---	214,038.88
RESOURCES:			
301	Estimated revenues	828,024.00	
302	Less revenues	(69,300.00)	758,724.00
	Total assets and resources		979,573.39

LIABILITIES AND FUND EQUITY

LIABILITIES:		
421	Accounts payable	38,639.41
481	Deferred revenues	8,167.83
	Other current liabilities	104,742.15
	Total liabilities	151,549.39

REPORT OF THE SECRETARY  
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SPECIAL REVENUE FUNDS - FUND 20

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Interim Balance Sheet  
July 2014

FUND BALANCE:			
Appropriated:			
753	Reserve for encumbrances - current year		16,586.50
754	Reserve for encumbrances - prior year		
	Reserved fund balance:		
761	Capital reserve account - July 1, 19@		
604	Add: Increase in capital reserve		
307	Less: Budgeted withdrawal from capital reser		
601	Appropriations	828,024.00	
602	Less: Expenditures		
603	Encumbrances		
	Total fund balance	(16,586.50)	811,437.50
	Total liabilities and fund equity		828,024.00
			979,573.39

REPORT OF THE SECRETARY  
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SPECIAL REVENUE FUNDS - FUND 20

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Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 1 month period ending July 31, 2014)

REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
20-3XXX	SPECIAL REVENUE FUNDS				
20-4XXX	From state sources:	69,300.00	69,300.00		.00
	From federal sources:	758,724.00	.00	(UNDER)	758,724.00
	TOTAL SPECIAL REVENUE FUNDS	828,024.00	69,300.00	(UNDER)	758,724.00
EXPENDITURES					
		Appropriations	Expenditures	Encumbrances	Available Balance
20-218-100-XXX	State Projects:				
	Preschool Education Aid				
	Instruction	69,300.00	.00	.00	69,300.00
	Total Preschool Education Aid	69,300.00	.00	.00	69,300.00
	Total State Projects	69,300.00	.00	.00	69,300.00
20-231-XXX-XXX	Federal Projects:				
20-250-XXX-XXX	NCLB TITLE I - PART A-IMPROVING BASIC PROGRAMS	353,449.00	.00	2,988.33	350,460.67
20-272-XXX-XXX	I.D.E.A. PART B	383,148.00	.00	.00	383,148.00
	NCLB TITLE II-A - TEACHER/PRINC. TRAIN/RECRUIT.	22,127.00	.00	13,598.17	8,528.83
	Total Federal Projects	758,724.00	.00	16,586.50	742,137.50
	TOTAL GRANTS AND ENTITLEMENTS	828,024.00	.00	16,586.50	811,437.50

REPORT OF THE SECRETARY  
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SPECIAL REVENUE FUNDS - FUND 20

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Schedule of Revenues  
Actual Compared with Estimated  
(For 1 month period ending July 31, 2014)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
20-3218	Revenues from State Sources:			
	Preschool Education Aid	69,300.00	69,300.00	.00
	Total Revenues from State Sources	69,300.00	69,300.00	.00
	Revenues from Federal Sources			
20-4411 - 4416	Title I	353,449.00	.00	353,449.00
20-4451 - 4455	Title II	22,127.00	.00	22,127.00
20-4420 - 4429	I.D.E.A. Part B (Handicapped)	383,148.00	.00	383,148.00
	Total Revenues from Federal Sources	758,724.00	.00	758,724.00
	TOTAL GRANTS AND ENTITLEMENTS	828,024.00	69,300.00	758,724.00

REPORT OF THE SECRETARY  
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SPECIAL REVENUE FUNDS - FUND 20

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
STATE PROJECTS - PRESCHOOL EDUCATION AID				
	Instruction			
20-218-100-101	Salaries of Teachers	59,000.00	.00	59,000.00
20-218-100-106	Other salaries for Instruction	9,300.00	.00	9,300.00
20-218-100-600	General Supplies	1,000.00	.00	1,000.00
	Total Instruction	69,300.00	.00	69,300.00
	TOTAL PRESCHOOL EDUCATION AID	69,300.00	.00	69,300.00
	Total State Projects	69,300.00	.00	69,300.00
Federal Projects:				
20-231-XXX-XXX	NCLB TITLE I - PART A-IMPROVING BASIC PROGRAMS	353,449.00	.00	2,988.33
20-250-XXX-XXX	I.D.E.A. PART B	383,148.00	.00	.00
20-272-XXX-XXX	NCLB TITLE II-A - TEACHER/PRINC. TRAIN/RECRUIT.	22,127.00	.00	13,598.17
	Total Federal Projects	758,724.00	.00	16,586.50
	TOTAL SPECIAL REVENUE FUNDS	828,024.00	.00	16,586.50
				811,437.50

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CAPITAL PROJECTS FUNDS - FUND 30

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Interim Balance Sheet  
July 2014

ASSETS AND RESOURCES

ASSETS:			
101	Cash in bank		37,110.33
	Accounts receivable:		
141	Intergovernmental - state	569,279.94	
		--	569,279.94
RESOURCES:			
301	Estimated revenues	--	
302	Less revenues	(9.37)	-9.37
	Total assets and resources		606,380.90

LIABILITIES AND FUND EQUITY

LIABILITIES:			
402	Interfund accounts payable		538,610.49
	Total liabilities		538,610.49

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTS GROVE TOWNSHIP SCHOOLS \*\*\*\*  
CAPITAL PROJECTS FUNDS - FUND 30

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Interim Balance Sheet  
July 2014

FUND BALANCE:				
Appropriated:				
753	Reserve for encumbrances - current year		--	
754	Reserve for encumbrances - prior year		20,697.40	
751,752,760	Other reserves		--	
601	Appropriations	20,697.40		
602	Less: Expenditures	--		
603	Encumbrances	(20,697.40)	(20,697.40)	--
	Total appropriated		20,697.40	
Unappropriated:				
770	Fund balance, July 1, 2013		47,073.01	
303	Budgeted fund balance		--	
	Total fund balance		67,770.41	
	Total liabilities and fund equity		606,380.90	

RECAPITULATION OF FUND BALANCE

	Budgeted	Actual	Variance
Appropriations	20,697.40	20,697.40	.00
Revenues	(.00)	(9.37)	(-9.37)
Subtotal	20,697.40	20,688.03	9.37
Less: Adjustment for prior year encumbrances	(20,697.40)	(20,697.40)	--
Budgeted Fund Balance	.00)	-9.37)	9.37



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
CAPITAL PROJECTS FUNDS - FUND 30

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Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 1 month period ending July 31, 2014)

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
CAPITAL PROJECTS				
Other	.00	9.37	(OVER)	-9.37
TOTAL CAPITAL PROJECTS	.00	9.37	(OVER)	-9.37
EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
30-000-4XX-450 Facilities Acquisition and Construction Services				
Construction Services	20,697.40	.00	20,697.40	.00
Total Facilities Acquisition & Construction Services	20,697.40	.00	20,697.40	.00
Total Expenditures	20,697.40	.00	20,697.40	.00
TOTAL CAPITAL PROJECTS	20,697.40	.00	20,697.40	.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

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Interim Balance Sheet  
July 2014

ASSETS AND RESOURCES

ASSETS:			
101 Cash in bank			33,895.80
121 Tax levy receivable			461,161.25
Accounts receivable:			
141 Intergovernmental - state		265,723.00	
		--	265,723.00
RESOURCES:			
301 Estimated revenues		780,628.00	
302 Less revenues		(780,628.00)	--
Total assets and resources			760,780.05

LIABILITIES AND FUND EQUITY

LIABILITIES:

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

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Interim Balance Sheet  
July 2014

FUND BALANCE:				
	Appropriated:			
753	Reserve for encumbrances - current year		103,245.00	
754	Reserve for encumbrances - prior year			
767	Debt service reserve			
608	Add: Increase in debt service reserve			
313	Less: w/d from debt service reserve			
751,752,753	Other reserves			
601	Appropriations	780,628.00		
602	Less: Expenditures	33,245.00		
603	Encumbrances	(103,245.00)	(136,490.00)	644,138.00
	Total appropriated			747,383.00
	Unappropriated:			
770	Fund balance, July 1, 2013			13,397.05
303	Budgeted fund balance			
	Total fund balance			760,780.05
	Total liabilities and fund equity			760,780.05

RECAPITULATION OF FUND BALANCE

	Budgeted	Actual	Variance
Appropriations	780,628.00	136,490.00	644,138.00
Revenues	(780,628.00)	(780,628.00)	(.00)
Subtotal	.00	-644,138.00	644,138.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	.00)	-644,138.00)	644,138.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

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Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 1 month period ending July 31, 2014)

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
Local Sources:				
40-1210 Local Tax Levy	503,085.00	503,085.00		.00
Total	503,085.00	503,085.00		.00
State Sources:				
40-3160 Debt Service Aid Type II	277,543.00	277,543.00		.00
TOTAL DEBT SERVICE FUND	780,628.00	780,628.00		.00
EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
REPAYMENT OF DEBT				
40-701-510-XXX Repayment of Debt - Regular	780,628.00	33,245.00	103,245.00	644,138.00
TOTAL REPAYMENT OF DEBT	780,628.00	33,245.00	103,245.00	644,138.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

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Schedule of Revenues  
Actual Compared with Estimated  
(For 1 month period ending July 31, 2014)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
40-1210	Revenue from Local Sources	503,085.00	503,085.00	.00
	Local Tax Levy	503,085.00	503,085.00	.00
	Total Revenues from Local Sources			
40-3160	Revenues from State Sources	277,543.00	277,543.00	.00
	Debt Service Aid Type II	780,628.00	780,628.00	.00
	Total Local Repayment of Debt	780,628.00	780,628.00	.00
	TOTAL REPAYMENT OF DEBT			

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 1 month period ending July 31, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	250,628.00	33,245.00	33,245.00	184,138.00
40-701-510-910 Redemption of Principal	530,000.00	.00	70,000.00	460,000.00
Total Regular Debt Service	780,628.00	33,245.00	103,245.00	644,138.00
TOTAL DEBT SERVICE FUNDS	780,628.00	33,245.00	103,245.00	644,138.00

PITTSBURGH TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

Form A-140-527763

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION  
District of Pittsburgh  
Special Revenue Fund  
For the Month Ending July 31, 2014

Cash Report					
SPECIAL REVENUE - FUND 20	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Disbursements	(4) Ending Cash Balance	(5) Ending Cash Balance
1. Title I	64,882.70		119.48		64,763.22
2. Title I EA	2,542.17				2,542.17
3. Title I EA	1,000.00				1,000.00
4. Title I D	6.00				6.00
5. Title IV	0.00				0.00
6. IDEA Part B	0.00				0.00
7. IDEA Part E	0.00				0.00
8. IDEA Part E 505	0.00				0.00
9. IDEA Part E 505	0.00				0.00
10. IDEA Part E 505	0.00				0.00
11. IDEA Part E 505	0.00				0.00
12. IDEA Part E 505	0.00				0.00
13. IDEA Part E 505	0.00				0.00
14. IDEA Part E 505	0.00				0.00
15. IDEA Part E 505	0.00				0.00
16. IDEA Part E 505	0.00				0.00
17. IDEA Part E 505	0.00				0.00
18. IDEA Part E 505	0.00				0.00
19. IDEA Part E 505	0.00				0.00
20. IDEA Part E 505	0.00				0.00
21. IDEA Part E 505	0.00				0.00
22. IDEA Part E 505	0.00				0.00
23. IDEA Part E 505	0.00				0.00
24. IDEA Part E 505	0.00				0.00
25. IDEA Part E 505	0.00				0.00
26. IDEA Part E 505	0.00				0.00
27. IDEA Part E 505	0.00				0.00
28. IDEA Part E 505	0.00				0.00
29. IDEA Part E 505	0.00				0.00
30. IDEA Part E 505	0.00				0.00
31. IDEA Part E 505	0.00				0.00
32. IDEA Part E 505	0.00				0.00
33. IDEA Part E 505	0.00				0.00
34. IDEA Part E 505	0.00				0.00
35. IDEA Part E 505	0.00				0.00
36. IDEA Part E 505	0.00				0.00
37. IDEA Part E 505	0.00				0.00
38. IDEA Part E 505	0.00				0.00
39. IDEA Part E 505	0.00				0.00
40. IDEA Part E 505	0.00				0.00
41. IDEA Part E 505	0.00				0.00
42. IDEA Part E 505	0.00				0.00
43. IDEA Part E 505	0.00				0.00
44. IDEA Part E 505	0.00				0.00
45. IDEA Part E 505	0.00				0.00
46. IDEA Part E 505	0.00				0.00
47. IDEA Part E 505	0.00				0.00
48. IDEA Part E 505	0.00				0.00
49. IDEA Part E 505	0.00				0.00
50. IDEA Part E 505	0.00				0.00
51. IDEA Part E 505	0.00				0.00
52. IDEA Part E 505	0.00				0.00
53. IDEA Part E 505	0.00				0.00
54. IDEA Part E 505	0.00				0.00
55. IDEA Part E 505	0.00				0.00
56. IDEA Part E 505	0.00				0.00
57. IDEA Part E 505	0.00				0.00
58. IDEA Part E 505	0.00				0.00
59. IDEA Part E 505	0.00				0.00
60. IDEA Part E 505	0.00				0.00
61. IDEA Part E 505	0.00				0.00
62. IDEA Part E 505	0.00				0.00
63. IDEA Part E 505	0.00				0.00
64. IDEA Part E 505	0.00				0.00
65. IDEA Part E 505	0.00				0.00
66. IDEA Part E 505	0.00				0.00
67. IDEA Part E 505	0.00				0.00
68. IDEA Part E 505	0.00				0.00
69. IDEA Part E 505	0.00				0.00
70. IDEA Part E 505	0.00				0.00
71. IDEA Part E 505	0.00				0.00
72. IDEA Part E 505	0.00				0.00
73. IDEA Part E 505	0.00				0.00
74. IDEA Part E 505	0.00				0.00
75. IDEA Part E 505	0.00				0.00
76. IDEA Part E 505	0.00				0.00
77. IDEA Part E 505	0.00				0.00
78. IDEA Part E 505	0.00				0.00
79. IDEA Part E 505	0.00				0.00
80. IDEA Part E 505	0.00				0.00
81. IDEA Part E 505	0.00				0.00
82. IDEA Part E 505	0.00				0.00
83. IDEA Part E 505	0.00				0.00
84. IDEA Part E 505	0.00				0.00
85. IDEA Part E 505	0.00				0.00
86. IDEA Part E 505	0.00				0.00
87. IDEA Part E 505	0.00				0.00
88. IDEA Part E 505	0.00				0.00
89. IDEA Part E 505	0.00				0.00
90. IDEA Part E 505	0.00				0.00
91. IDEA Part E 505	0.00				0.00
92. IDEA Part E 505	0.00				0.00
93. IDEA Part E 505	0.00				0.00
94. IDEA Part E 505	0.00				0.00
95. IDEA Part E 505	0.00				0.00
96. IDEA Part E 505	0.00				0.00
97. IDEA Part E 505	0.00				0.00
98. IDEA Part E 505	0.00				0.00
99. IDEA Part E 505	0.00				0.00
100. IDEA Part E 505	0.00				0.00

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION  
District of Pittsburgh  
All Funds  
For the Month Ending July 31, 2014

Cash Report				
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Disbursements This Month	(4) Ending Cash Balance
Governmental Funds				
1 General Fund - Fund 10	814,205.28	3,187,715.51	2,824,209.88	1,177,710.91
2 Special Revenue Fund - 20 (see page 2)	0.00	6,930.00	119.49	6,810.51
3 Capital Projects Fund - Fund 30	37,100.96	9.37	0.00	37,110.33
4 Debt Service Fund - Fund 40	13,397.05	53,743.75	33,245.00	33,895.80
5 Total Governmental Funds (Lines 1 thru 4)	864,703.29	3,248,398.63	2,857,574.37	1,285,827.55
6 Enterprise Fund	977,416.73	10,185.06	9,005.38	978,596.41
7 Total Governmental & Enterprise Funds	1,842,120.02	3,258,583.69	2,866,579.75	2,234,123.96
8 Food Service	52,033.41	448.01	0.00	52,481.42
9 SACCC	50,556.68	6,437.82	3,377.11	53,617.39
10 Payroll	0.00	272,299.17	272,299.17	0.00
11 Payroll Agency	15,103.37	200,628.74	215,042.15	690.96
12 Total Trust & Agency Funds (Lines 8 thru 10)	15,103.37	472,928.91	487,341.32	690.96
13 Total All Funds (Lines 5, 6 and 10)	1,959,813.48	3,731,560.61	3,353,921.07	2,340,913.73

Prepared and Submitted By: *[Signature]*  
Treasurer of School Monies

9/12/2014  
Date

27 Total Special Revenue Fund - (Line 10)  
(see 20 total above with line 2, page 1)

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsgrove  
Bank Reconciliation

Bank of Elmer Account Number: 56-301476-8 7/31/14 Summary - Funds 10, 20, 40, Enterprise WARRANT ACCOUNT		2,191,060.99	
SEE PAGES 1-3			
1	Balance per Bank		
Reconciling Items			
Additions			
Deposits in Transit			
2a	PAYROLL INT	7.84	
2b	AGENCY INT	9.26	
2c	JUNE PAYROLL INT	19.71	
2d	JUNE AGENCY INT	32.53	
2	Total Additions	69.34	0.00
Deductions			
3	Total Deductions	69.34	0.00
4	Outstanding Checks (Attach List)	264,174.49	0.00
5	Other (Explain)		0.00
6	Total Deductions	264,174.49	0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank as of 7/31/14	1,926,955.64	2,197,013.63
Summary Pages 1-3			
9	Balance per Board Secretary's Records as of 7/31/14		0.00
Reconciling Items			
Additions			
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		0.00
Deductions			
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		0.00
16	Net Reconciling Items		0.00
17	Adjusted Board Secretary's Balance as of 7/31/14		2,197,013.63
Summary Pages 4-7			

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsgrove  
Bank Reconciliation

Bank of Elmer Account Number: 56-301476-8 7/31/14 Summary - Funds 10, 20, 40, Enterprise WARRANT ACCOUNT		2,191,060.99	
SEE PAGES 1-3			
1	Balance per Bank		
Reconciling Items			
Additions			
Deposits in Transit			
2a	PAYROLL INT	7.84	
2b	AGENCY INT	9.26	
2c	JUNE PAYROLL INT	19.71	
2d	JUNE AGENCY INT	32.53	
2	Total Additions	69.34	0.00
Deductions			
3	Total Deductions	69.34	0.00
4	Outstanding Checks (Attach List)	264,174.49	0.00
5	Other (Explain)		0.00
6	Total Deductions	264,174.49	0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank as of 7/31/14	1,926,955.64	2,197,013.63
Summary Pages 1-3			
9	Balance per Board Secretary's Records as of 7/31/14		0.00
Reconciling Items			
Additions			
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		0.00
Deductions			
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		0.00
16	Net Reconciling Items		0.00
17	Adjusted Board Secretary's Balance as of 7/31/14		2,197,013.63
Summary Pages 4-7			

Line 8 MUST EQUAL line 17.  
If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – SEPTEMBER 22, 2014

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
Outstanding checks as of 07/31/2014

SB420  
Budget year: 2014-15  
Account WA: WARRANT ACCOUNT

Check#	Issued	Payee Name	Amount
76000	07/31/14	E W BOSTWICK INC	247.39
76001	07/31/14	FRANKLIN TWP PUBLIC SCHOOLS	956.00
76002	07/31/14	HORIZON BC BS NEW JERSEY .	12,205.92
76003	07/31/14	HORIZON BC/BS	3,966.08
76004	07/31/14	HORIZON BS/BS OF NJ COBRA	125.96
76005	07/31/14	INTERLINE BRANDS INC.	2,962.20
76006	07/31/14	JOSEPH F. RACITE	257.75
76007	07/31/14	KEECH, DONNA	34.72
76008	07/31/14	NCTM	161.00
76009	07/31/14	NJ ASSOC SCHOOL BUS OFF	1,881.00
76010	07/31/14	ONCOURSE SYSTEMS FOR ED LLC	11,399.30
76011	07/31/14	PERFECTION LEARNING CORP.	598.09
76012	07/31/14	PIERSON, MARY LOU	1,258.80
76013	07/31/14	PINELAND LEARNING CENTER INC	2,435.00
76014	07/31/14	RIBBONS EXPRESS INC.	4,962.00
76015	07/31/14	SCHALICK MILLS INC	295.94
76016	07/31/14	SOUTH JERSEY GAS CO	948.36
76017	07/31/14	THE SHERWIN WILLIAMS CO.	914.72
76018	07/31/14	TROPHIES UNLIMITED	45.00
76019	07/31/14	VERIZON BUSINESS	835.76
76020	07/31/14	W. B. MASON, CO., INC.	123.60
76021	07/31/14	WALLACE SUPPLY COMPANY	170.15
76022	07/31/14	WASTE MANAGEMENT OF NJ INC	2,065.60
76023	07/31/14	XTEL COMMUNICATIONS	2,623.55
76025	07/31/14	TREASURER - STATE OF NJ	205.00
76026	07/31/14	UTICA NATIONAL INSURANCE GROUP	40,826.00
76028	07/31/14	BATTIATO, CHRISTINA	100.00
76029	07/31/14	BATTIATO, CHRISTINA	100.00
76030	07/31/14	BERMANN, HENRY	100.00
76032	07/31/14	BONVECHIO, VALERIE	100.00
76033	07/31/14	BRUCE, DANIEL	100.00
76034	07/31/14	BRUCE, DANIEL	50.00
76035	07/31/14	CANON FINANCIAL SERVICES INC.	12,258.92
76036	07/31/14	DUBOIS, YVETTE	100.00
76037	07/31/14	FOX ABDILL, SUZANNE	100.00
76038	07/31/14	GABURO, PATRICIA	100.00
76039	07/31/14	MEYERS, DONNA	100.00
76040	07/31/14	OCASIO-JIMENEZ, PRISCILLA	100.00
76041	07/31/14	BATTIATO, CHRISTINA	100.00
Total checks:			264,174.49

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
Outstanding checks as of 07/31/2014

SB420  
Budget year: 2014-15  
Account WA: WARRANT ACCOUNT

Check#	Issued	Payee Name	Amount
73921	07/25/13	PODS ENTERPRISES INC.	907.89
73986	08/31/13	BOTTINO, ALICIA	25.70
74461	11/15/13	VERIZON BUSINESS	3,227.04
74719	12/17/13	JASPER ENGINE EXCHANGE INC.	1,633.00
75024	02/24/14	BLEW, ROBERT	442.00
75362	04/14/14	K & K EDUCATIONAL SERVICES INC	1,976.00
75601	05/19/14	FREY SCIENTIFIC CO	979.40
75701	06/16/14	BLEW, ROBERT	442.00
75813	06/23/14	PRESTWICK HOUSE	153.78
75816	06/23/14	SOURCE 4 TEACHERS	34,599.27
75842	06/30/14	BATTIATO, CHRISTINA	67.27
75845	06/30/14	BOCCELLI, GEORGEANA	32.55
75853	06/30/14	CERIONE, STEPHEN	96.41
75867	06/30/14	ERRICKSON, SANDRA	35.96
75870	06/30/14	FEANJ ELITE	300.00
75876	06/30/14	HERFF JONES INC.	2,552.59
75884	06/30/14	KRAWIEC, IRENE	35.96
75898	06/30/14	MEISTER, GEORGETTE	104.60
75900	06/30/14	NJ ASSOC SCHOOL BUS OFF	150.00
75904	06/30/14	NJASA	250.00
75909	06/30/14	PASSMORE, KATHLEEN	32.24
75913	06/30/14	PITTSBORO CAFETERIA FUND	494.35
75943	06/30/14	RAGAN, JASON	40.92
75955	06/30/14	WILSON READING PROGRAM	486.00
75959	06/30/14	GREENWOOD PUBLISHING GROUP INC	15,247.50
75972	07/21/14	A P SCHALICK ATHLETIC	20,000.00
75973	07/21/14	NATL ASSOC FOR SCHOOL SUPT.	499.00
75981	07/21/14	NJ PRINCIPALS & SUPV ASSOC.	2,460.00
75987	07/24/14	TEKKCOMM COMMUNICATIONS	930.00
75989	07/31/14	FEANJ ELITE	800.00
75990	07/31/14	ACE PLUMBING AND ELECTRIC	127.64
75991	07/31/14	ASSOC. SUPERVIS./CUR. DEV	425.00
75992	07/31/14	AT & T MOBILITY	2,506.25
75993	07/31/14	ATLANTIC CITY ELECTRIC	23,751.32
75994	07/31/14	CANON FINANCIAL SERVICES INC.	24,517.84
75995	07/31/14	CENTRAL JERSEY EQUIPMENT LLC	1,810.93
75996	07/31/14	CERIDIAN	109.92
75997	07/31/14	COLEMAN IRRIGATION LLC	422.06
75998	07/31/14	COMPETITIVE EDGE, LLC	116.95
75999	07/31/14	CONSTELLATION NEW ENERGY INC	15,130.74
75999	07/31/14	DATA MANAGEMENT INC.	339.60

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 09/12/14

Bank Name:	Morgan Stanley				
Account Number:	171-0000-92258				
Statement Date:	7/31/14				
Bank Address:	Cash Management				
1 Balance per Bank					269,957.84
Reconciling Items					
Additions					
Deposits in Transit					
2a					
2b					
2c					
2d					
2		0.00			
3	Total Additions		0.00		
Deductions					
Outstanding Checks					
(Attach List)					
4					
5	Other (Explain)				
6	Total Deductions		0.00		
7	Net Reconciling Items				0.00
8	Adjusted Balance per Bank as of	7/31/14	*		269,957.84
9 Balance per Board Secretary's Records as of		7/31/14	**		0.00
Reconciling Items					
Additions					
Interest Earned					
Other (Explain)					
10					
11	Total Additions		0.00		
Deductions					
Bank Charges					
Other (Explain)					
13					
14	Total Deductions		0.00		
15	Net Reconciling Items				0.00
16					0.00
17	Adjusted Board Secretary's Balance as of	7/31/14	*		0.00

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 09/12/14

Bank Name:	Susquehanna				
Account Number:	10607802748				
Statement Date:	7/31/14				
Bank Address:					
1 Balance per Bank					0.00
Reconciling Items					
Additions					
Deposits in Transit					
2a					5.00
2b					5.00
2c					5.00
2d					5.00
2					5.00
3	Total Additions				5.00
Deductions					
Outstanding Checks					
(Attach List)					
4					5.00
5	Other (Explain)				5.00
6	Total Deductions				0.15
7	Net Reconciling Items				5.00
8	Adjusted Balance per Bank as of	7/31/14	*		100.15
9 Balance per Board Secretary's Records as of		7/31/14	**		100.15
Reconciling Items					
Additions					
Interest Earned					
Other (Explain)					
10					0.00
11	Total Additions				0.00
Deductions					
Bank Charges					
Other (Explain)					
13					0.00
14	Total Deductions				0.00
15	Net Reconciling Items				0.00
16					0.00
17	Adjusted Board Secretary's Balance as of	7/31/14	*		0.00

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsgrove  
Bank Reconciliation

Bank Name	7/31/14	Special Revenue (Fund 20)
Bank of America		
Community Bank		
State Street Bank		
Bank of America		
1 Balance per Bank		
Reconciling Items		
Additions		
Deposits in Transit		
2a		
2b		
2c		
2d		
2	0.00	
3 Total Additions	0.00	0.00
Deductions		
Outstanding Checks		
4 (Attach List)		
5 Other (Explain)		
6 Total Deductions		0.00
7 Net Reconciling Items		0.00
8 Adjusted Balance per Bank as of		0.00
9 Balance per Board Secretary's Records as of	7/31/14	** 6,510.51
Reconciling Items		
Additions		
Interest Earned		
10 Other (Explain)		
11 Total Additions		0.00
Deductions		
Bank Charges		
13 Other (Explain)		
14 Total Deductions		0.00
15 Net Reconciling Items		0.00
17 Adjusted Board Secretary's Balance as of	7/31/14	* 6,510.51

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsgrove  
Bank Reconciliation

Bank Name	7/31/14	General (Fund 10)
Bank of America		
Community Bank		
State Street Bank		
Bank of America		
1 Balance per Bank		
Reconciling Items		
Additions		
Deposits in Transit		
2a		
2b		
2c		
2d		
2		
3 Total Additions		0.00
Deductions		
Outstanding Checks		
4 (Attach List)		
5 Other (Explain)		
6 Total Deductions		0.00
7 Net Reconciling Items		0.00
8 Adjusted Balance per Bank as of		0.00
9 Balance per Board Secretary's Records as of	7/31/14	** 1,177,710.91
Reconciling Items		
Additions		
Interest Earned		
10 Other (Explain)		
11 Total Additions		0.00
Deductions		
Bank Charges		
13 Other (Explain)		
14 Total Deductions		0.00
15 Net Reconciling Items		0.00
17 Adjusted Board Secretary's Balance as of	7/31/14	* 1,177,710.91



Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsgrove  
Bank Reconciliation

Bank Name	
Account Number	
Statement Period	7/31/14
Statement Reference	Enterprise (Fund 50)
Prepared By	
1 Balance per Bank	
Reconciling Items	
Additions	
Deposits in Transit	
Bank Errors	
Other	
Total Additions	0.00
Deductions	
Outstanding Checks	
Other (Explain)	
Total Deductions	0.00
Net Reconciling Items	0.00
8 Adjusted Balance per Bank as of 7/31/14	0.00
9 Balance per Board Secretary's Records as of 7/31/14	978,596.41
Reconciling Items	
Additions	
Interest Earned	
Other (Explain)	
Total Additions	0.00
Deductions	
Bank Charges	
Other (Explain)	
Total Deductions	0.00
Net Reconciling Items	0.00
17 Adjusted Board Secretary's Balance as of 7/31/14	978,596.41

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsgrove  
Bank Reconciliation

Bank Name	
Account Number	
Statement Period	7/31/14
Statement Reference	Debt Service (Fund 40)
Prepared By	
1 Balance per Bank	
Reconciling Items	
Additions	
Deposits in Transit	
Bank Errors	
Other	
Total Additions	0.00
Deductions	
Outstanding Checks	
Other (Explain)	
Total Deductions	0.00
Net Reconciling Items	0.00
8 Adjusted Balance per Bank as of 7/31/14	0.00
9 Balance per Board Secretary's Records as of 7/31/14	33,895.80
Reconciling Items	
Additions	
Interest Earned	
Other (Explain)	
Total Additions	0.00
Deductions	
Bank Charges	
Other (Explain)	
Total Deductions	0.00
Net Reconciling Items	0.00
17 Adjusted Board Secretary's Balance as of 7/31/14	33,895.80

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsburgh  
Bank Reconciliation

Bank Name	7/31/14								
Account Number	Capital Projects (Fund 30)								
Reconciling Items	See pages 9-10								
1 Balance per Bank									37,110.33
Reconciling Items									
Additions									
Deposits in Transit									
2a									
2b									
2c									
2d									
2									
3									
Total Additions									0.00
Deductions									
Outstanding Checks									
Other (Attach List)									
4									
5									
6									
Total Deductions									0.00
7									
Net Reconciling Items									0.00
8 Adjusted Balance per Bank as of	7/31/14								37,110.33
9 Balance per Board Secretary's Records as of	7/31/14								37,110.33
Reconciling Items									
Additions									
Interest Earned									
Other (Explain)									
10									
11									
Total Additions									0.00
Deductions									
Bank Charges									
Other (Explain)									
13									
14									
Total Deductions									0.00
15									
Net Reconciling Items									0.00
16									
17 Adjusted Board Secretary's Balance as of	7/31/14								37,110.33

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsburgh  
Bank Reconciliation

Bank Name	7/31/14								
Account Number	Construction								
Reconciling Items									
1 Balance per Bank									35,693.76
Reconciling Items									
Additions									
Deposits in Transit									
2a									
2b									
2c									
2d									
2									
3									
Total Additions									0.00
Deductions									
Outstanding Checks									
Other (Explain)									
4									
5									
6									
Total Deductions									0.00
7									
Net Reconciling Items									0.00
8 Adjusted Balance per Bank as of	7/31/14								35,693.76
9 Balance per Board Secretary's Records as of	7/31/14								35,693.76
Reconciling Items									
Additions									
Interest Earned									
Other (Explain)									
10									
11									
Total Additions									0.00
Deductions									
Bank Charges									
Other (Explain)									
13									
14									
Total Deductions									0.00
15									
Net Reconciling Items									0.00
16									
17 Adjusted Board Secretary's Balance as of	7/31/14								35,693.76

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsburgh  
Bank Reconciliation

Bank Name: Elmer FNB		Account Number: 56-301486-9		Statement Date: 7/31/14		Prepared By: JG		Date: 09/12/14	
Branch: Food Services									
1	Balance per Bank								81,481.42
Reconciling Items									
Additions									
2a	Deposits in Transit								
2b	Errors								
2c									
2d									
2	Total Additions		0.00						
3	Deductions								
4	Outstanding Checks								
5	2372 Sodexo		39,000.00						
6	Bank Error								
7	Total Deductions				39,000.00				
8	Adjusted Balance per Bank as of 7/31/14								52,481.42
9	Balance per Board Secretary's Records as of 7/31/14								52,481.42
Reconciling Items									
Additions									
10	Interest Earned								
11	Other (Explain)								
12	Total Additions				0.00				
Deductions									
13	Bank Charges								
14	Other (Explain)								
15	Total Deductions				0.00				
16	Net Reconciling Items								
17	Adjusted Board Secretary's Balance as of 7/31/14								52,481.42

\* Line 8 MUST EQUAL line 17.  
\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Form A-149 - 5/27/93

District of Pittsburgh  
Bank Reconciliation

Bank Name: Susquehanna		Account Number: 10007004999		Statement Date: 7/31/14		Prepared By: JG		Date: 09/12/14	
Branch: Food Services									
1	Balance per Bank								305.57
Reconciling Items									
Additions									
2a	Deposits in Transit		5.00						
2b	Errors		5.00						
2c			5.00						
2d			5.00						
2	Total Additions		15.00						
Deductions									
3	Outstanding Checks								
4	2372 Sodexo								
5	Bank Error								
6	Total Deductions								
7	Net Reconciling Items								
8	Adjusted Balance per Bank as of 7/31/14								305.57
9	Balance per Board Secretary's Records as of 7/31/14								305.57
Reconciling Items									
Additions									
10	Interest Earned								
11	Other (Explain)								
12	Total Additions								
Deductions									
13	Bank Charges								
14	Other (Explain)								
15	Total Deductions								
16	Net Reconciling Items								
17	Adjusted Board Secretary's Balance as of 7/31/14								305.57

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsgrove  
Bank Reconciliation

Eimer FNB		56-301475-0		7/31/14		Payroll	
1 Balance per Bank		9,746.06					
Reconciling Items							
Additions							
Deposits in Transit							
2a							
2b							
2c							
2d							
2		0.00					
3	Total Additions		0.00				
Deductions							
Outstanding Checks							
(Attach List)							
4		9,718.71					
	June Int	19.71					
	July Int	7.64					
	Outstanding EFT						
6	Total Deductions		9,746.06				(9,746.06)
7	Net Reconciling Items						0.00
8	Adjusted Balance per Bank as of	7/31/14					0.00
9 Balance per Board Secretary's Records as of		7/31/14	**				0.00
Reconciling Items							
Additions							
Interest Earned							
Other (Explain)							
Total Additions						0.00	
Deductions							
Bank Charges							
Other (Explain)							
Total Deductions						0.00	
16	Net Reconciling Items						0.00
17	Adjusted Board Secretary's Balance as of	7/31/14	*				0.00

\* Line 8 MUST EQUAL line 17.  
\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Form A-149 - 5/27/93

Prepared By: JG  
Date: 09/12/14

District of Pittsgrove  
Bank Reconciliation

Eimer FNB		56-301589-0		7/31/14		SACC	
1 Balance per Bank		53,617.39					
Reconciling Items							
Additions							
Deposits in Transit							
2a							
2b							
2			0.00				
3	Total Additions		0.00				
Deductions							
Outstanding Checks							
4							0.00
5							
6	Total Deductions						0.00
7	Net Reconciling Items						0.00
8	Adjusted Balance per Bank as of	7/31/14	*				53,617.39
9 Balance per Board Secretary's Records as of		7/31/14	**				53,617.39
Reconciling Items							
Additions							
Interest Earned							
Other (Explain)							
Total Additions						0.00	
Deductions							
Bank Charges							
Other (Explain)							
Total Deductions						0.00	
16	Net Reconciling Items						0.00
17	Adjusted Board Secretary's Balance as of	7/31/14	*				53,617.39

\*\*\*\*\* PITTSBORO TOWNSHIP BOARD OF EDUCATION \*\*\*\*\*  
Outstanding checks as of 07/31/2014

PY720  
Year: 2014

Prepared By: JS  
Date: 09/12/14

District of Pittsgrove  
Bank Reconciliation

Elmer FNB 59-301486-7 7/31/14 Agency		3,815.90
1	Balance per Bank	
Reconciling Items		
Additions		
Deposits in Transit		
2a		
2b		
2c		
2d		
2	Total Additions	0.00
Deductions		
Outstanding Checks (Attach List)		3,184.15
4	June Int	32.53
	July Int	9.28
Total Deductions		3,225.94
6	Net Reconciling Items	(3,225.94)
7	Adjusted Balance per Bank as of 7/31/14	690.96
9	Balance per Board Secretary's Records as of 7/31/14	690.96
Reconciling Items		
Additions		
10	Interest Earned	
11	Other (Explain)	
12	Total Additions	0.00
Deductions		
13	Bank Charges	
14	Other (Explain)	
15	Total Deductions	0.00
16	Net Reconciling Items	0.00
17	Adjusted Board Secretary's Balance as of 7/31/14	690.96

\* Line 6 MUST EQUAL line 17.  
\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Check#	Issued	Payee Name	Amount
179881	06/29/12	CASSIDY, ERIC J	55.40
179948	07/13/12	O'BRIANT, ABIGAIL L.	54.37
181055	06/21/13	KATHLEEN BORODAEFF	290.33
181419	08/15/13	DENISE P MOORE	27.78
182455	06/25/14	DEBORAH A. WELLS	2,244.51
182570	06/25/14	KARA M REX	1,599.47
182626	07/15/14	MARY A. CARROLL	1,003.88
182627	07/15/14	JAY H. SMITH	901.47
182641	07/15/14	PAULA S CRISPIN	119.29
182650	07/31/14	AMANDA T BUCK	144.79
182651	07/31/14	AMANDA T BUCK	192.53
182652	07/31/14	TYLER C ELLIS	462.80
182653	07/31/14	ADINA C KLINE	476.86
182654	07/31/14	JAY H. SMITH	805.68
182655	07/31/14	WILLIAM R CONWAY	34.73
182658	07/31/14	TAMMY L SEAGRAVE	35.40
182659	07/31/14	RAEHEL M WYNNE	253.59
182660	07/31/14	I'YSHA E ABED	205.93
182661	07/31/14	LOIS A BRAIDI	205.93
182663	07/31/14	JESSICA L MILLER	243.59
182664	07/31/14	NICOLE L O'NEIL	205.93
182665	07/31/14	MATHEW ROSADO	154.45

Total checks: 9,718.71



SB780  
 Budget year: 2014-15  
 Acct period: July 2014  
 Fund 10: GENERAL FUND

\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
 REVENUE SUMMARY REPORT

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 Page 2 of 7

Revenue Program	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
1990 MISC							
000 UNDISTRIBUTED	.00	.00	.00	1,260.90	.00	1,260.90	-1,260.90
002 GCA RENT	.00	.00	.00	.00	.00	.00	.00
150 REG PRG-HOME INSTR.	.00	.00	.00	.00	.00	.00	.00
190 REG PRG-UNDISTRIB.	.00	.00	.00	.00	.00	.00	.00
425 OTHER ALTERN ED PROG	.00	.00	.00	.00	.00	.00	.00
1990 Revenue Totals:	.00	.00	.00	1,260.90	.00	1,260.90	-1,260.90
3116 SCHOOL CHOICE AID							
000 UNDISTRIBUTED	1,227,475.00	.00	1,227,475.00	.00	1,210,887.00	1,210,887.00	16,588.00
3116 Revenue Totals:	1,227,475.00	.00	1,227,475.00	.00	1,210,887.00	1,210,887.00	16,588.00
3121 CATG. TRANSPORT. AID							
000 UNDISTRIBUTED	729,154.00	.00	729,154.00	.00	729,154.00	729,154.00	.00
3121 Revenue Totals:	729,154.00	.00	729,154.00	.00	729,154.00	729,154.00	.00
3131 EXTRAORDINARY AID							
000 UNDISTRIBUTED	.00	.00	.00	.00	.00	.00	.00
3131 Revenue Totals:	.00	.00	.00	.00	.00	.00	.00
3132 CATG. SPECIAL ED AID							
000 UNDISTRIBUTED	837,197.00	.00	837,197.00	.00	837,197.00	837,197.00	.00
3132 Revenue Totals:	837,197.00	.00	837,197.00	.00	837,197.00	837,197.00	.00
3176 EQUALIZATION AID							
000 UNDISTRIBUTED	10,430,292.00	.00	10,430,292.00	.00	10,430,292.00	10,430,292.00	.00
3176 Revenue Totals:	10,430,292.00	.00	10,430,292.00	.00	10,430,292.00	10,430,292.00	.00
3177 CATG. SECURITY AID							
000 UNDISTRIBUTED	228,815.00	.00	228,815.00	.00	228,815.00	228,815.00	.00
3177 Revenue Totals:	228,815.00	.00	228,815.00	.00	228,815.00	228,815.00	.00
3178 ADJUSTMENT AID							
000 UNDISTRIBUTED	12,519.00	.00	12,519.00	.00	12,519.00	12,519.00	.00
3178 Revenue Totals:	12,519.00	.00	12,519.00	.00	12,519.00	12,519.00	.00

SB780  
 Budget year: 2014-15  
 Acct period: July 2014  
 Fund 10: GENERAL FUND

\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
 REVENUE SUMMARY REPORT

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 Page 3 of 7

Revenue Program	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
3190 OTHER UNRESTRICTED							
000 UNDISTRIBUTED	29,120.00	.00	29,120.00	.00	29,120.00	29,120.00	.00
3190 Revenue Totals:	29,120.00	.00	29,120.00	.00	29,120.00	29,120.00	.00
3197 FT KINDERGARTEN AID							
000 UNDISTRIBUTED	.00	.00	.00	.00	.00	.00	.00
3197 Revenue Totals:	.00	.00	.00	.00	.00	.00	.00
3198 TARA AID							
000 UNDISTRIBUTED	.00	.00	.00	.00	.00	.00	.00
3198 Revenue Totals:	.00	.00	.00	.00	.00	.00	.00
4200 UNRESTR GRANT FED/ST							
000 UNDISTRIBUTED	27,184.00	.00	27,184.00	.00	.00	.00	27,184.00
4200 Revenue Totals:	27,184.00	.00	27,184.00	.00	.00	.00	27,184.00
10 Fund Totals:	26,130,901.00	.00	26,130,901.00	762,034.67	22,014,910.75	22,776,945.42	3,353,955.58

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – SEPTEMBER 22, 2014

SB780  
 Budget year: 2014-15  
 Acct period: July 2014  
 Fund 20: SPECIAL REVENUE FUNDS

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 REVENUE SUMMARY REPORT

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Revenue Program	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
3218 PRESCH AID/CARRYOVER							
218 PRESCHOOL EDUCATION	69,300.00	.00	69,300.00	.00	69,300.00	69,300.00	.00
3218 Revenue Totals:	69,300.00	.00	69,300.00	.00	69,300.00	69,300.00	.00
4411 NCLB TITLE I PART A							
231 NCLB TITLE I PART A	450,306.00	-96,857.00	353,449.00	.00	.00	.00	353,449.00
4411 Revenue Totals:	450,306.00	-96,857.00	353,449.00	.00	.00	.00	353,449.00
4420 IDEA PART B							
250 I.D.E.A. PART B	373,880.00	.00	373,880.00	.00	.00	.00	373,880.00
4420 Revenue Totals:	373,880.00	.00	373,880.00	.00	.00	.00	373,880.00
4423 IDEA PT B PRESCHOOL							
252 I.D.E.A. PRE-K	9,268.00	.00	9,268.00	.00	.00	.00	9,268.00
4423 Revenue Totals:	9,268.00	.00	9,268.00	.00	.00	.00	9,268.00
4451 NCLB TITLE II-A							
272 NCLB TITLE II-A	41,400.00	-19,273.00	22,127.00	.00	.00	.00	22,127.00
4451 Revenue Totals:	41,400.00	-19,273.00	22,127.00	.00	.00	.00	22,127.00
20 Fund Totals:	944,154.00	-116,130.00	828,024.00	.00	69,300.00	69,300.00	758,724.00

SB780  
 Budget year: 2014-15  
 Acct period: July 2014  
 Fund 30: CAPITAL PROJECTS FUNDS

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 REVENUE SUMMARY REPORT

9/12/2014 1:30:35 PM  
 Page 5 of 7

Revenue Program	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
1510 INTEREST-INVESTMENTS							
000 UNDISTRIBUTED	.00	.00	.00	9.37	.00	9.37	-9.37
1510 Revenue Totals:	.00	.00	.00	9.37	.00	9.37	-9.37
30 Fund Totals:	.00	.00	.00	9.37	.00	9.37	-9.37



SB780  
 Budget year: 2014-15  
 Acct period: July 2014  
 Fund 40: DEBT SERVICE FUNDS

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 REVENUE SUMMARY REPORT

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Revenue Program	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
1210 AD VALOREM TAXES							
701 DEBT SERVICE-REGULAR	503,085.00	.00	503,085.00	41,923.75	461,161.25	503,085.00	.00
1210 Revenue Totals:	503,085.00	.00	503,085.00	41,923.75	461,161.25	503,085.00	.00
3160 DEBT SERVICE AID							
701 DEBT SERVICE-REGULAR	277,543.00	.00	277,543.00	11,820.00	265,723.00	277,543.00	.00
3160 Revenue Totals:	277,543.00	.00	277,543.00	11,820.00	265,723.00	277,543.00	.00
40 Fund Totals:	780,628.00	.00	780,628.00	53,743.75	726,884.25	780,628.00	.00

SB780  
 Budget year: 2014-15  
 Acct period: July 2014

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 REVENUE SUMMARY REPORT

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	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
Grand total:	27,855,683.00	-116,130.00	27,739,553.00	815,787.79	22,811,095.00	23,626,882.79	4,112,670.21

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

SB583  
Budget year: 2014-15  
July 2014

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
TRANSFER STATUS REPORT

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Line	Budget Category	Account	Original Budget	Prior year Encumbrances	Original budget for 10% Calc	Maximum Transfers	YTD Net Transfers	% Trans.	Remaining Allowable From	Remaining Allowable To
00770	Regular programs - Instruction	11-1XX-100-XXX	7,260,639.00	6,098.70	7,266,737.70	726,673.77	2,215.00	.03	728,888.77	
00780, 00790, 00800, 00810	Special Education, Basic Skills/ Remedial and Bilingual Instruction and Other Student Related and Extraordinary Support Services	11-2XX-100-XXX, 11-000-216,217	3,341,950.00	823.63	3,342,773.63	334,277.36	.00		334,277.36	
00810	Vocational programs - Local - Instruction	11-3XX-100-XXX	.00	.00	.00	.00	.00		.00	
00820, 00830, 00840	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs - Instruction	11-4XX-XXX-XXX	404,035.00	.00	404,035.00	40,403.50	.00		40,403.50	
00850	Community Services Programs/ Operations	11-800-330-XXX	.00	.00	.00	.00	.00		.00	
<b>Undistributed Expenditures</b>										
00860	Instruction	11-000-100-XXX	686,965.00	24,800.40	711,765.40	71,176.54	.00		71,176.54	
00870, 00880, 00890, 00900, 00920	Student Support Services-Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	11-000-211,213, 218,219,222	1,941,695.00	151.29	1,941,846.29	194,184.62	33,455.00	1.72	227,639.62	
00910, 00921	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	509,926.00	531.98	510,457.98	51,045.79	.00		51,045.79	
00930	Support Services - General Administration	11-000-230-XXX	586,287.00	17,247.50	603,534.50	60,353.45	.00		60,353.45	60,353.45
00940	Support Services - School Administration	11-000-240-XXX	1,080,659.00	343.80	1,081,002.80	108,100.28	16,500.00	1.53	124,600.28	91,600.28
00942	Central Svcs & Admin Info Technology	11-000-25X-XXX	729,571.00	4,659.82	734,230.82	73,423.08	-10,170.00	-1.39	63,253.08	83,593.08
00945	Increase In Maintenance Reserve	10-606	.00	.00	.00	.00	.00		.00	
00950	Operation and Maintenance of Plant Services	11-000-26X-XXX	2,901,089.00	52,427.98	2,953,516.98	295,351.69	.00		295,351.69	
00960	Student Transportation Services	11-000-270-XXX	1,717,035.00	263.70	1,717,298.70	171,729.87	.00		171,729.87	
00965	Increase in Sale/LeaseBack and Emergency Reserves	10-605	.00	.00	.00	.00	.00		.00	
00970	Other Support Services	11-000-290-XXX	.00	.00	.00	.00	.00		.00	.00
00971	Personal Services - Employee Benefits	11-XXX-XXX-2XX	4,794,251.00	.00	4,794,251.00	479,425.10	.00		479,425.10	.00
00980	Food Services	11-000-310-XXX	.00	.00	.00	.00	.00		.00	
01000	<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>25,954,102.00</b>	<b>107,348.80</b>	<b>26,061,450.80</b>	<b>2,606,145.05</b>	<b>42,000.00</b>			

SB583  
Budget year: 2014-15  
July 2014

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
TRANSFER STATUS REPORT

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Line	Budget Category	Account	Original Budget	Prior year Encumbrances	Original budget for 10% Calc	Maximum Transfers	YTD Net Transfers	% Trans.	Remaining Allowable From	Remaining Allowable To
<b>Capital Outlay</b>										
01010	Increase in Capital Reserve	10-604	.00	.00	.00	.00	.00		.00	
01015	Interest Deposit to Capital Reserve	10-604	.00	.00	.00	.00	.00		.00	
01020	Equipment	12-XXX-XXX-73X	42,000.00	48,000.00	90,000.00	9,000.00	-42,000.00	-46.67	-33,000.00	
01030	Facilities Acquisition and Construction Services	12-000-4XX-XXX	284,261.00	.00	284,261.00	28,426.10	.00		28,426.10	
01035	Capital Reserve - Transfer to Capital Projects	12-000-4XX-931	.00	.00	.00	.00	.00		.00	
01036	Capital Reserve - Transfer to Debt Service	12-000-4XX-933	.00	.00	.00	.00	.00		.00	
01040	<b>TOTAL CAPITAL OUTLAY</b>		<b>326,261.00</b>	<b>48,000.00</b>	<b>374,261.00</b>	<b>37,426.10</b>	<b>-42,000.00</b>			
01230	<b>TOTAL SPECIAL SCHOOLS</b>		<b>23,060.00</b>	<b>.00</b>	<b>23,060.00</b>	<b>2,306.00</b>	<b>.00</b>		<b>2,306.00</b>	
01235	Transfer of Funds to Charter Schools	10-000-100-56X	27,478.00	.00	27,478.00	2,747.80	.00		2,747.80	
01236	General Fund Contribution to Whole School Reform	10-000-520-930	.00	.00	.00	.00	.00		.00	
	<b>GENERAL FUND GRAND TOTAL</b>		<b>26,330,901.00</b>	<b>155,348.80</b>	<b>26,486,249.80</b>	<b>2,648,624.95</b>	<b>.00</b>			

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
TRANSFER LIST

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Transfers dated from 07/16/14 to 07/31/14

Date	Description	Amount	Remarks
07/17/14	Transfer from 11-000 -216 -320 -00-CST UNDISTRIBUTED SP/OT/PT/RELATED SER PURCH PROF/EDUC SRV	4,100.00	TRANSFER
07/17/14	Transfer from 12-000 -100 -730 -00-TEC UNDISTRIBUTED INSTRUCTION EQUIPMENT	42,000.00	TRANSFER
07/17/14	Transfer from 11-000 -252 -500 -00-TEC UNDISTRIBUTED ADMIN INFORM. TECH. OTHER PURCHASED SERV	10,170.00	TRANSFER
07/17/14	Transfer from 11-000 -218 -104 -00-BUS UNDISTRIBUTED GUIDANCE SERVICES SALARIES-OTHER PROF	16,500.00	TRANSFER
07/17/14	Transfer from 11-000 -291 -290 -00-BUS UNDISTRIBUTED UNALLOCATED BENEFITS OTHER EMPLOYEE BEN.	15,723.00	TRANSFER
07/17/14	Transfer from 11-000 -218 -390 -00-CUR UNDISTRIBUTED GUIDANCE SERVICES OTHER PROF/TECH SERV	2,215.00	TRANSFER
07/17/14	Transfer from 11-190 -100 -340 -00-TEC REG PRG-UNDISTRIB. INSTRUCTION PURCH TECH SERVICES	10,720.00	TRANSFER
07/17/14	Transfer from 11-213 -100 -1015-26-CST SP ED-RESOURCE RM/CT INSTRUCTION SUMMER TEACHER SAL	855.00	TRANSFER
07/17/14	Transfer from 11-213 -100 -800 -26-CST SP ED-RESOURCE RM/CT INSTRUCTION OTHER OBJECTS	230.00	TRANSFER
07/17/14	Transfer from 11-213 -100 -800 -25-CST SP ED-RESOURCE RM/CT INSTRUCTION OTHER OBJECTS	410.00	TRANSFER
07/31/14	Transfer from 11-000 -213 -600 -26-SHS UNDISTRIBUTED HEALTH SERVICES SUPPLIES & MATERIALS	5.00	PRINCIPALS TRANSFER

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
TRANSFER LIST

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Transfers dated from 07/16/14 to 07/31/14

Date	Description	Amount	Remarks
07/31/14	Transfer from 11-000 -222 -500 -26-SHS UNDISTRIBUTED EDUCATIONAL MEDIA OTHER PURCHASED SERV	2,200.00	PRINCIPALS TRANSFER
07/31/14	Transfer from 11-190S-100 -610A-26-SHS REG PROG - SCIENCE INSTRUCTION SUPPLIES	2,500.00	PRINCIPALS TRANSFER
07/31/14	Decrease 20-231 -100 -101 -00-CUR NCLB TITLE I PART A INSTRUCTION SALARIES-TEACHERS	-96,857.00	DECREASE PER APPLICATION
07/31/14	Transfer from 20-231 -100 -101 -00-CUR NCLB TITLE I PART A INSTRUCTION SALARIES-TEACHERS	1,000.00	AS PER APPLICATION
07/31/14	Transfer from 20-231 -100 -101 -00-CUR NCLB TITLE I PART A INSTRUCTION SALARIES-TEACHERS	13,370.00	AS PER APPLICATION
07/31/14	Transfer from 20-231 -100 -101 -00-CUR NCLB TITLE I PART A INSTRUCTION SALARIES-TEACHERS	1,000.00	AS PER APPLICATION
07/31/14	Transfer from 20-231 -100 -101 -00-CUR NCLB TITLE I PART A INSTRUCTION SALARIES-TEACHERS	57,047.00	AS PER APPLICATION
07/31/14	Transfer from 20-231 -100 -101 -00-CUR NCLB TITLE I PART A INSTRUCTION SALARIES-TEACHERS	2,000.00	AS PER APPLICATION
07/31/14	Transfer from 20-231 -100 -101 -00-CUR NCLB TITLE I PART A INSTRUCTION SALARIES-TEACHERS	2,100.00	AS PER APPLICATION
07/31/14	Transfer from 20-231 -100 -101 -00-CUR NCLB TITLE I PART A INSTRUCTION SALARIES-TEACHERS	10,723.00	AS PER APPLICATION
07/31/14	Decrease 20-272 -100 -101 -00-CUR NCLB TITLE II-A INSTRUCTION SALARIES-TEACHERS	-19,273.00	PER APPLICATION

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
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Budget year: 2014-15

Transfers dated from 07/16/14 to 07/31/14

Date	Description	Amount	Remarks
07/31/14	Transfer from 20-272 -100 -101 -00-CUR NCLB TITLE II-A INSTRUCTION SALARIES-TEACHERS	2,200.00	to 20-272 -200 -100 -00-CUR NCLB TITLE II-A SUPPORT SERVICES SALARIES PER APPLICATION
07/31/14	Transfer from 20-272 -100 -101 -00-CUR NCLB TITLE II-A INSTRUCTION SALARIES-TEACHERS	168.00	to 20-272 -200 -200 -00-CUR NCLB TITLE II-A SUPPORT SERVICES EMPLOYEE BENEFITS PER APPLICATION
07/31/14	Transfer from 20-272 -100 -101 -00-CUR NCLB TITLE II-A INSTRUCTION SALARIES-TEACHERS	3,000.00	to 20-272 -200 -300 -00-CUR NCLB TITLE II-A SUPPORT SERVICES PURCH PROF/TECH SERV PER APPLICATION
07/31/14	Transfer from 20-272 -100 -101 -00-CUR NCLB TITLE II-A INSTRUCTION SALARIES-TEACHERS	14,759.00	to 20-272 -200 -500 -00-CUR NCLB TITLE II-A SUPPORT SERVICES OTHER PURCHASED SERV PER APPLICATION
07/31/14	Transfer from 20-272 -100 -101 -00-CUR NCLB TITLE II-A INSTRUCTION SALARIES-TEACHERS	2,000.00	to 20-272 -200 -600 -00-CUR NCLB TITLE II-A SUPPORT SERVICES SUPPLIES & MATERIALS PER APPLICATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 015  
Period: September 2014  
Bank account: WA: WARRANT ACCOUNT  
Vendor Name

Vendor Name	Check#	Description	P.O. Number	Amount
APPERSON PRINT RESOURCES INC.	None	SCANTRON FORMS	1741-14	37.52
BAYADA HOME HEALTH CARE INC.	None	NURSE FOR STUDENT	1838-14	4,397.00
BAYADA HOME HEALTH CARE INC.	None	6/17 SUBST NURSE	1849-14	196.00
BIG AL'S AUTO TOWING & TRANSPR	None	6/6 BUS TOW	1835-14	179.00
BRIDGETON MOTOR PARTS	None	BUS PARTS	4011-14	1,046.43
BRTRL LLC	None	IPAD REPAIRS	1415-14	2,203.00
CENTRAL JERSEY EQUIPMENT LLC	None	TRACTOR PARTS	1739-14	371.69
COLEMAN ELECTRIC INC	None	6/27 HS LIGHT REPAIR	1829-14	640.29
COLEMAN ELECTRIC INC	None	6/27 PTMS LIGHT REPR	1830-14	703.47
COLEMAN ELECTRIC INC	None	6/27 OS LIGHT REPAIR	1831-14	499.79
COMPASS ACADEMY CHARTER SCHOOL	None	13-14 TUITION	1853-14	9,017.00
CUCUGLIELLO, MICHELLE	None	3/11 SERVICES	1392-14	60.00
DEER PARK DIRECT	None	CST WATER	75-14	36.43
DOBSON TURF MANAGEMENT LLC	None	6/28 NS SPRAYING	1799-14	300.00
EASTERN IRRIGATION & PUMP LLC	None	IRR PUMP REPAIRS	1706-14	584.10
EBS HEALTHCARE	None	SPEECH SERVICES	4044-14	1,260.00
EDUCATIONAL BUSINESS SERV, PC.	None	UPDATE FIXED ASSETS	1301-14	950.00
ERDMER ENTERPRISES LLC	None	REPLACE OS WALL	631-14	2,600.00
FAMILY PRACTICE ASSOC	None	EMPLOYEE PHYSICALS	597-14	100.00
FOUNDATION FOR ED ADMIN.	None	6/24 WORKSHOP	1651-14	150.00
FRANKLIN TWP PUBLIC SCHOOLS	None	TRANS RTE SP22	1857-14	3,310.92
G & K SERVICES, INC.	None	BUS MECH UNIFORMS	4019-14	266.76
GATTO'S CESSPOOL & SEPTIC TANK	None	HS SEWER REPAIR	2067-14	1,872.50
GLoucester County Special	None	SPEECH EVAL	1839-14	365.00
GLoucester County Special	None	13-14 SPEC ED TUITIO	4022-14	9,721.46
GOVCONNECTION INC	None	DIGITAL SIGNAGE	1746-14	16,249.94
JASPER ENGINE EXCHANGE INC.	None	TRANSMISSION	1743-14	2,624.00
JOHNSON & TOWERS	None	CONTROL FILTERS	1779-14	263.70
K & K EDUCATIONAL SERVICES INC	None	HOME INSTRUCTION	1843-14	455.00
KELLY'S SPORTS LTD	None	SPRING SPORTS BID	1276-14	936.00
LIPMAN ANTONELLI BATT GILSON	None	JUNE SERVICES	1832-14	186.00
MAJOR PETROLEUM INDUST INC.	None	BUS FUEL	4007-14	6,060.29
MASO GROUP LLC	None	GRAD CHAIRS	1167-14	2,050.00
NATIONAL AWARDS	None	HONOR CORDS	1583-14	126.00
NEW BEHAVIORAL NETWORK	None	6/3-6/24 SERVICES	1855-14	1,567.50
NEW BEHAVIORAL NETWORK	None	BEHAVIORAL SPEC.	4030-14	2,310.00
NEWFIELD BOROUGH BD OF ED	None	OS SKYLIGHT	1586-14	1,360.00
NJ ASSOC SCHOOL BUS OFF	None	6/4-6 CONF ABDILL	1561-14	150.00
PANEK, CHARLES	None	ENVELOPES	1312-14	112.50
PARKER MCCAY PA	None	JUNE SERVICES	1834-14	668.81
PITTSBORO CAFETERIA FUND	None	CHARGED LUNCHES	1842-14	775.11

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 014  
Period: July 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
PITTSBORO BD OF ED PETTY CASH	None	BOE PETTY CASH	49-15	2,397.29
PITTSBORO BD OF ED PETTY CASH	None	NEWFIELD DEBIT CARD	60-15	79.90
<b>Total:</b>				<b>2,477.19</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature*

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 015  
Period: September 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
PORZIO, BROMBERG & NEWMAN, PC	None	JUNE SERVICES	1836-14	8,380.00
RANSOME INTERNATIONAL LLC	None	BUS PARTS	4012-14	2,679.08
RELIANCE COMMUNICATS LLC	None	12 MO NOTIF. SERV.	1372-14	3,268.80
ROBERT GRAY'S SONS, INC.	None	PAPER STORAGE	93-14	525.00
SALEM COMMUNITY COLLEGE	None	FIELD TRIP	1211-14	500.00
SALEM COUNTY SPECIAL SERVICES	None	MAR SERVICES	1837-14	15,355.61
SALEM COUNTY SPECIAL SERVICES	None	APRIL SERVICES	1844-14	17,258.82
SALEM COUNTY SPECIAL SERVICES	None	MAY SERVICES	1845-14	14,663.55
SALEM COUNTY SPECIAL SERVICES	None	JUNE SERVICES	1851-14	11,528.36
SALEM COUNTY SPECIAL SERVICES	None	13-14 SP ED TUITION	4021-14	6,611.15
SALEM COUNTY SPECIAL SERVICES	None	2013-14 ALT HS TUITION	4036-14	3,889.20
SCHALICK MILLS INC	None	MAINT SUPPLIES	32-14	170.50
SCHWARTZ, SIMON, EDELSTEIN &	None	JUNE SERVICES	1841-14	2,968.50
SOUTH JERSEY GLASS CO INC	None	REPAIR HS GLASS	1800-14	451.00
SOUTH JERSEY TIMES INC.	None	LEGAL NOTICES/ADS	55-14	176.72
STAPLES ADVANTAGE	None	OFFICE SUPPLIES	1760-14	312.38
SUCCESSORIES	None	SUPPLIES	1462-14	655.71
THE CENTER FOR NEUROLOGICAL	None	STUDENT EVALUATION	1850-14	2,375.00
THE DAILY JOURNAL	None	ADS/NOTICES	15-14	382.00
TOWNSHIP OF PITTSBORO	None	WASTE REMOVAL	4009-14	1,486.59
VERIZON	None	MONTHLY HUB	4025-14	13,520.00
W. B. MASON, CO. INC.	None	PAPER	1742-14	894.80
W. B. MASON, CO. INC.	None	CST OFFICE SUPPLIES	1761-14	139.02
W. B. MASON, CO. INC.	None	PAPER	1763-14	25.24
W. B. MASON, CO. INC.	None	TONER CARTRIDGES	1819-14	531.98
WHITE-HARRIS INC.	None	TECH ON SITE	1510-14	190.00
WOLFINGTON BODY CO INC	None	ENGINE KIT	1692-14	2,176.21
WOODSTOWN-PILESGRVE SCHOOL	None	13-14 ROUND TABLE DU	1833-14	150.00
XEROX CORPORATION	None	OLIVET COPIER	170-14	107.31
XEROX CORPORATION	None	TRANS. COPIER	171-14	92.55
XEROX CORPORATION	None	MIDDLE SCHOOL COPIER	178-14	323.06
XEROX CORPORATION	None	HS COPIER	179-14	107.76
<b>Total:</b>				<b>188,659.11</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature*

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240 Budget year: 2014-15  
Batch number: P 013  
Period: August 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
COMPUTER LOGIC GROUP	76046	POWERSCHOOL HOSTING	350-15	9,800.00
Total:				9,800.00

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240 Budget year: 2014-15  
Batch number: P 012  
Period: July 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
STATE OF N.J. HEALTH	None	PERS HEALTH INS	45-14	93,988.11
STATE OF N.J. HEALTH	None	TPAF HEALTH INS	46-14	247,368.33
STATE OF N.J. HEALTH	None	REITREE HEALTH BENE	52-15	1,662.95
Total:				343,019.39

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Supreme Kelly Board*

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Supreme Kelly Board*

\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

Budget year: 2014-15  
Batch number: P 011  
Period: July 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
PITTSBURGH BD OF ED PETTY CASH	None	BOE PETTY CASH	49-15	2,500.00
TD EQUIPMENT FINANCE, INC.	None	LEASE 4009825 REFIN	56-15	395,344.53
US BANK	None	SERIES 2009 BONDS	57-15	33,245.00
WELLS FARGO BANK	None	ST AID LOAN REPYMT	58-15	1,269,450.41
<b>Total:</b>				<b>1,700,539.94</b>

\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

Budget year: 2014-15  
Batch number: P 010  
Period: July 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
GROSS PAYROLL	None	BOARD SH FICA	46-15	7,254.82
GROSS PAYROLL	None	FICA TPAF	47-15	5,079.92
GROSS PAYROLL	None	DCRP BD MATCH/LIFE I	48-15	61.96
GROSS PAYROLL	None	CONTRACTED PAY	200-15	136,169.75
GROSS PAYROLL	None	NON-CONTRACTED PAY	202-15	282.24
GROSS PAYROLL	None	NON-CONTRACTED PAY	303-15	29,934.17
<b>Total:</b>				<b>178,782.86</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Supra City Board*

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Supra City Board*

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240 Budget year: 2014-15  
Batch number: P 009  
Period: July 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
GROSS PAYROLL	None	FICA PERS/XTRA COMP	52-14	1,534.02
GROSS PAYROLL	None	BD SH UNEMPLOYMENT	90-14	20,127.77
GROSS PAYROLL	None	JUNE 30 XTRA COMP	228-14	20,052.57
GROSS PAYROLL	None	BOARD SH FICA	46-15	12,461.06
GROSS PAYROLL	None	FICA TPAF	47-15	5,079.92
GROSS PAYROLL	None	DCRP BD MATCH/LIFE I	48-15	63.28
GROSS PAYROLL	None	CONTRACTED PAY	200-15	136,934.75
GROSS PAYROLL	None	NON-CONTRACTED PAY	201-15	97,509.57
Total:				<b>293,762.94</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature: K.P. Woodell*

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240 Budget year: 2014-15  
Batch number: P 008  
Period: August 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
TREASURER, STATE OF NJ	76045	TPAF FED REIMB	1690-14	38,242.37
Total:				<b>38,242.37</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature: K.P. Woodell*



\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 007  
Period: August 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
MISSION ONE EDUC. STAFFING	76043	DISTRICT INSTR AIDES	3000-14	86,448.93
MISSION ONE EDUC. STAFFING	76043	JUNE ELMER AIDES	3001-15	2,072.40
SOURCE 4 TEACHERS	76044	MAY DIST SUBS	3508-14	38,776.89
SOURCE 4 TEACHERS	76044	DIST SUBS JUNE	3509-14	34,411.35
SOURCE 4 TEACHERS	76044	SUB ADJUSTMENTS	3510-14	209.94
SOURCE 4 TEACHERS	76044	MAY/JUNE VOTEC SUBS	3501-15	1,453.67
<b>Total:</b>				<b>163,373.18</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature of Board Member*

\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 006  
Period: July 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
BATTIATO CHRISTINA	76041	BD PETTY CASH	43-15	100.00
BATTIATO CHRISTINA	76028	MD PETTY CASH	37-15	100.00
BATTIATO CHRISTINA	76029	CST PETTY CASH	36-15	100.00
BERMANN, HENRY	76030	SUPT. PETTY CASH	35-15	100.00
BONVECHIO, VALERIE	76032	TRANS PETTY CASH	34-15	100.00
BRUCE, DANIEL	76033	ELMER PETTY CASH	42-15	100.00
BRUCE, DANIEL	76034	NORMA PETTY CASH	44-15	50.00
CANON FINANCIAL SERVICES INC.	76035	DISTRICT COPIERS	33-15	12,258.92
DUBOIS, YVETTE	76036	DIR CUR/INSTR PC	41-15	100.00
FOX ABDILL, SUZANNE	76037	BUS. ADM. PETTY CASH	38-15	100.00
GABURO, PATRICIA	76038	OLIVET PETTY CASH	40-15	100.00
MEYERS, DONNA	76039	HS PETTY CASH	39-15	100.00
OCCASIO-JIMENEZ, PRISCILLA	76040	MS PETTY CASH	45-15	100.00
<b>Total:</b>				<b>13,408.92</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature of Board Member*

SB240  
 Budget year: 2013-14  
 Batch number: P 170  
 Period: June 2014  
 Bank account WA: WARRANT ACCOUNT

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 BOARD PAYMENT APPROVAL LIST

8/20/2014  
 Page 1 of 1

Vendor Name	Check#	Description	P.O. Number	Amount
STATE OF NEW JERSEY	None	12/31/11 CATA. ILLNE	1854-14	516.37
<b>Total:</b>				<b>516.37</b>

Vendor Name	Check#	Description	P.O. Number	Amount
TREASURER - STATE OF NJ	76025	RADIOACTIVE REGIST.	700-15	205.00
UTICA NATIONAL INSURANCE GROUP	76026	DIST INSURANCE	13-15	40,826.00
<b>Total:</b>				<b>41,031.00</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature of Board Member*

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature of Board Member*

\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

Budget year: 2013-14  
Batch number: P 189  
Period: June 2014  
Bank account WA: WARRANT ACCOUNT

SB240

PITTSBURGH TOWNSHIP SCHOOL DISTRICT  
FINANCIAL REPORT - PITTSBURGH COMMUNITY SCHOOL SACC  
NOW CHECKING

MONTH: JULY DATE: 07/31/14

Vendor Name: TREASURER STATE OF NJ  
Check#: None  
Description: DEBT SERV. ASSESSMENT  
P.O. Number: 4020-14  
Amount: 5,326.00  
5,326.00

BALANCE BROUGHT FORWARD:

\$50,556.88

RECEIPTS:

07/01/14	DEPOSIT	\$604.80
07/02/14	DEPOSIT	\$277.00
07/07/14	DEPOSIT	\$114.00
07/09/14	DEPOSIT	\$52.00
07/14/14	DEPOSIT	\$730.20
07/15/14	DEPOSIT	\$73.72
07/16/14	DEPOSIT	\$468.80
07/21/14	DEPOSIT	\$61.00
07/23/14	DEPOSIT	\$179.00
07/28/14	DEPOSIT	\$323.00
07/30/14	DEPOSIT	\$113.80
07/31/14	DEPOSIT	\$100.00
07/31/14	RETURNED ITEM	(\$50.00)
07/31/14	NOW INTEREST	\$13.39

TOTAL RECEIPTS:

\$3,060.71

TOTAL BALANCE AND RECEIPTS:

\$53,617.39

DISBURSEMENTS:

\$0.00

TOTAL DISBURSEMENTS:

\$ -

ENDING BALANCE AS OF:

\$53,617.39

BALANCE PER BANK STATEMENT OF:

\$53,617.39

LESS OUTSTANDING CHECKS:  
CHECK #

\$ -

CASH BALANCE AS OF:

\$53,617.39

*Supra K. P. Abdell*  
SUPERVISOR/DIRECTOR

*Supra K. P. Abdell*  
BOARD SECRETARY

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 at seq.

*Supra K. P. Abdell*

PITTSBURGH TOWNSHIP SCHOOL DISTRICT

FINANCIAL REPORT - NORMA GENERAL FUND  
NOW CHECKING

MONTH: JULY DATE: 07/31/14

BALANCE BROUGHT FORWARD:

\$11,994.40

RECEIPTS:

07/24/14	DEPOSIT	\$299.46
07/31/14	NOW Interest	\$3.08

TOTAL RECEIPTS:

\$302.54

TOTAL BALANCE AND RECEIPTS:

\$12,296.94

DISBURSEMENTS:

TOTAL DISBURSEMENTS:

\$0.00

ENDING BALANCE AS OF:

07/31/14

\$12,296.94

BALANCE PER BANK STATEMENT OF:

07/31/14

\$12,296.94

LESS OUTSTANDING CHECKS:  
CHECK #

\$0.00

CASH BALANCE AS OF:

07/31/14

\$12,296.94

*Patricia DeLeon*  
SUPERVISOR/DIRECTOR

*Stephanie R. H. Abdul-J*  
BOARD SECRETARY

Pittsgrove Township Food Service Account  
Bank Reconciliation  
For the month of July 2014

Balance Brought Forward		52,033.41
RECEIPTS		
Reimbursable Sales		
Lunch	70-1611-000	
Breakfast	70-1612-000	
Milk	70-1613-000	
MYSCHOOLBUCKS		24.80
Deferred Income	70-481	
Non Reimbursable Sales	70-1620-000	
Special Functions	70-1630-000	400.00
Vending		
Elmer	70-1633-980L	
SCSSSD	70-1633-990V	
BCN		
State Lunch Program	70-141	
Special Milk Program	70-4463-000	
HHFKA	70-1190	
Federal Lunch Program	70-142	
Federal Breakfast Program	70-4461-000	
Total BCN		424.80
Other		
Interest	70-1510-000	23.21
Bank Adjustments	70-481	
Accounts Receivable Special Functions	70-153	
Transfers to General	70-5200-000	
Total Other		23.21
Total Receipts		448.01
DISBURSEMENTS		
Monthly Checks		
Bank Fees		
Total Disbursements		
ENDING BOOK BALANCE AT 7/31/14		52,481.42
BALANCE PER BANK 7/31/14		91,481.42
Add		
Outstanding Deposits		
Less		
Outstanding Checks		39,000.00
2372 Sodexo		39,000.00
BANK BALANCE AT 7/31/14		52,481.42

*Stephanie R. H. Abdul-J*  
Business Administrator



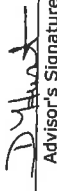


**PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES – SEPTEMBER 22, 2014**  
 General Funds (2014-2015)  
 Student Activity Funds

Check #	Description		
	Balance Forward as of July 2014 Financial Report		\$ 13,654.97
	Ending Balance for 6th Grade	\$	-
	Ending Balance for 7th Grade	\$	161.57
	Ending Balance for 8th Grade	\$	570.43
	Ending Balance for Science Fair Funds	\$	1,765.98
	Ending Balance for Science Trip	\$	1,142.04
	Ending Balance for Art Fund	\$	141.05
	Ending Balance for PTMS Band	\$	418.50
	Ending Balance for Yearbook	\$	252.13
	Ending Balance for Wildcats	\$	399.00
	Ending Balance for School Store	\$	156.53
	Ending Balance for Drama Club	\$	709.61
	Ending Balance for Interest	\$	1,176.96
	Ending Balance for Historical Student Activity Funds	\$	6,365.95
	Ending Balance for General School Fund	\$	302.67
	Ending Balance for Art/Drama Enrichment	\$	50.00
	Ending Balance for PTSO Donations	\$	0.05
	Ending Balance for Athletic Boosters	\$	46.47
	<b>Total Ending Balance</b>	\$	<b>13,658.94</b>
	<b>August 31, 2014 CASH Balance</b>	\$	<b>13,658.94</b>

**PITTSGROVE TOWNSHIP SCHOOLS**  
 ARTHUR P. SCHALICK HIGH SCHOOL  
 718A Centerton Road  
 Pittsgrove, NJ 08318

**STUDENT ACTIVITIES REPORT FOR JULY 2014**

BALANCE BROUGHT FORWARD	\$	10.93
TOTAL RECEIPTS	\$	-
INTEREST	\$	-
TOTAL BALANCE AND RECEIPTS	\$	10.93
TOTAL DISBURSEMENTS	\$	-
ENDING BALANCE AS OF 07/31/14	\$	10.93
BALANCE PER BANK STATEMENT OF 07/31/14	\$	-
LESS OUTSTANDING CHECKS	\$	-
CASH BALANCE AS OF 07/31/14	\$	10.93

 Advisor's Signature  
 Board Secretary's Signature  
 Principal's Signature

Student Activities

	A	B	C	D	E	F	G	H
1	Date	Vendor	Service/Source	Date of Service	Amount	Ck #	Deposit	Balance
2	7/1/14	BALANCE FORWARD						\$10.93

**PITTSGROVE TOWNSHIP SCHOOLS**  
 ARTHUR P. SCHALICK HIGH SCHOOL  
 718A Centerton Road  
 Pittsgrove, NJ 08318

**ATHLETICS FINANCIAL REPORT FOR JULY 2014**

BALANCE BROUGHT FORWARD	\$	75.55
TOTAL RECEIPTS	\$	-
INTEREST	\$	0.17
TOTAL BALANCE AND RECEIPTS	\$	75.72
TOTAL DISBURSEMENTS	\$	-
ENDING BALANCE AS OF 6/30/14	\$	75.72
BALANCE PER BANK STATEMENT OF 07/31/14	\$	334.72
LESS OUTSTANDING CHECKS #5254 to #5466	\$	259.00
CASH BALANCE AS OF 07/31/14	\$	75.72

 Board Secretary's Signature  
 Principal's Signature

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014  
Athletic Ledger

	A	B	C	D	E	F	G	H
1	Date	Vendor	Service/Source	Date of Service	Amount	Ck #	Deposit	Balance
2	7/1/14	BALANCE FORWARD						\$75.55
3	7/31/14	CREDIT INTEREST					\$ 0.17	\$75.72
4								\$75.72
5								\$75.72
6								\$75.72
7								\$75.72
8								\$75.72
9								\$75.72
10								\$75.72
11								\$75.72
12								\$75.72
13								\$75.72
14								\$75.72
15								\$75.72
16								\$75.72
17								\$75.72
18								\$75.72
19								\$75.72
20								\$75.72
21								\$75.72
22								\$75.72
23								\$75.72
24								\$75.72
25								\$75.72
26								\$75.72
27								\$75.72
28								\$75.72
29								\$75.72
30								\$75.72
31								\$75.72
32								\$75.72
33								\$75.72
34								\$75.72
35								\$75.72
36								\$75.72
37								\$75.72
38								\$75.72
39								\$75.72
40								\$75.72
41								\$75.72

09/15/2014 MON 7:57 FAX 856 358 7063 ARTHUR P. SCHALICK HS  
09/12/2014 12:52 FAX 8563586020 Arthur P. Schalick High School  
09/12/2014 12:52 FAX 8563586020 Arthur P. Schalick High School

Bank Reconciliation Report  
Checking Account  
CHECKING ACCOUNT

From: 07/01/2014  
To : 07/31/2014

Ending Balance on statement dated 07/31/2014 -> 92067.59  
Add: Outstanding Deposits (Bank Deposits) -> + 0.00  
Less: Outstanding Checks -> - 5206.54  
Cash Balance as of 07/31/2014 -> 86861.05

Cash Balance for CHECKING ACCOUNT as of 07/01/2014 --> 89684.12  
Add: Total Deposits (Bank Deposits) -> + 1011.00  
Less: Total Checks and Withdrawals -> - 3557.94  
Cash Balance as of 07/31/2014 -> 87137.18

Summary of Asset Accounts

Account	Beg. Bal.	Recpt/JV	Disb/JV	Transfers	End. Bal.
000992 CHECKING ACCOUNT	89684.12	1011.00	3557.94	0.00	87137.18
Asset Totals	89684.12	1011.00	3557.94	0.00	87137.18

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Josephine Schick Date: 9/12/14  
Principal: Arthur P. Schalick Date: 9/15/14



From: 07/01/2014  
To : 07/31/2014

General Ledger Report

From Account: 1  
To Account: 999999

Account Name	Req. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Workin
000303 ART/DANCE ACADEMY	314.20	0.00	0.00	0.00	314.20	0.00	314.20
000304 MEDIA	2040.26	0.00	0.00	0.00	2040.26	0.00	2040.26
000305 BRANIFICATION FUND	1172.35	0.00	0.00	0.00	1172.35	0.00	1172.35
000306 DANCE ACADEMY	907.18	0.00	0.00	0.00	907.18	0.00	907.18
000307 GERMAN CLUB	277.12	0.00	0.00	0.00	277.12	0.00	277.12
000500 ATHLETIC BOOSTERS	262.08	0.00	0.00	0.00	262.08	0.00	262.08
000501 SOFTBALL	430.67	0.00	0.00	0.00	430.67	0.00	430.67
000502 BASEBALL	815.68	0.00	0.00	0.00	815.68	0.00	815.68
000503 VESTING	53.49	0.00	0.00	0.00	53.49	0.00	53.49
000504 FOOTBALL	296.91	0.00	0.00	0.00	296.91	0.00	296.91
000505 BOY'S BASKETBALL	5743.65	0.00	-221.81	0.00	5521.84	0.00	5521.84
000506 CHEERLEADING	2941.97	0.00	-333.52	0.00	2608.45	0.00	2608.45
000507 SOCCER	120.85	0.00	0.00	0.00	120.85	0.00	120.85
000508 TENNIS	638.01	326.00	0.00	0.00	964.01	0.00	964.01
000509 CROSS COUNTRY	23.41	300.00	0.00	0.00	323.41	0.00	323.41
000510 FIELD HOCKEY	825.43	0.00	-115.40	0.00	710.03	0.00	710.03
000511 GIRL'S SOCCER	96.55	0.00	0.00	0.00	96.55	0.00	96.55
000512 TRACK	55.67	0.00	0.00	0.00	55.67	0.00	55.67
000513 SPEC PROJ FOR ATHLETES	654.06	20.00	0.00	0.00	674.06	0.00	674.06
000514 GIRL'S BASKETBALL	299.06	0.00	0.00	0.00	299.06	0.00	299.06
000515 SWIMMING	1686.89	0.00	-556.48	0.00	1130.41	0.00	1130.41
000516 TRACK BOOSTER CLUB	5203.69	0.00	-1502.45	0.00	3701.24	0.00	3701.24
000517 ATHLETIC TRAINERS CL	662.31	0.00	0.00	0.00	662.31	0.00	662.31
000518 DISTASTER RELIEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000601 GRANSPEC SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000602 SLOAN INS. SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000603 KRAUSE SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000604 EVANS ROBINSON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000605 K. WATKINS SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000606 MEMORIAL SCHOLARSHIP	50.02	0.00	0.00	0.00	50.02	0.00	50.02
000607 INTEREST	7468.71	300.00	0.00	0.00	7768.71	0.00	7768.71
000608 ADELAIDE HOFFNER	350.75	0.00	0.00	0.00	350.75	0.00	350.75
000610 BEV MCCOYAN MEDIA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000680 M.S. SUNSHINE CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000801 PITTSBORO BOE -	33.76	0.00	0.00	0.00	33.76	0.00	33.76
000802 H.S. SUNSHINE CLUB	277.60	0.00	0.00	0.00	277.60	0.00	277.60
000803 THE GI GO FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00

From: 07/01/2014  
To : 07/31/2014

General Ledger Report

From Account: 1  
To Account: 999999

Account Name	Req. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Workin
000100 GENERAL	789.78	0.00	0.00	0.00	789.78	0.00	789.78
000101 YEARBOOK	13956.70	65.00	0.00	0.00	14021.70	0.00	14021.70
000102 GUIDANCE FUNDS	2779.99	0.00	0.00	0.00	2779.99	0.00	2779.99
000103 BAND BOOSTERS	6551.06	0.00	0.00	0.00	6551.06	0.00	6551.06
000104 STUDENT COUNCIL	5278.93	0.00	0.00	0.00	5278.93	0.00	5278.93
000105 STUDENT RECOGNITION	1806.98	0.00	-35.00	0.00	1771.98	0.00	1771.98
000106 GREEN & GOLD	2705.45	0.00	0.00	0.00	2705.45	0.00	2705.45
000107 SENIOR LOCK IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000108 LIBRARY	775.11	0.00	0.00	0.00	775.11	0.00	775.11
000109 CHORUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000110 DRAMA ACADEMY	6609.42	0.00	-793.28	0.00	5816.14	0.00	5816.14
000111 EARTH DAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000112 ACADEMIC TEAM	367.33	0.00	0.00	0.00	367.33	0.00	367.33
000114 JAZZ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000115 THE G.U.A.R.D.	3.00	0.00	0.00	0.00	3.00	0.00	3.00
000116 GERMAN EXCHANGE	5.60	0.00	0.00	0.00	5.60	0.00	5.60
000209 CLASS OF '98	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000210 CLASS OF 1999	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000211 CLASS OF 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000212 CLASS OF 2001	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000213 CLASS OF 2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000214 CLASS OF 2003	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000215 CLASS OF 2004	42.23	0.00	0.00	0.00	42.23	0.00	42.23
000216 CLASS OF 2005	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000217 CLASS OF 2006	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000218 CLASS OF 2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000219 CLASS OF 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000220 CLASS OF 2009	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000221 CLASS OF 2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000222 CLASS OF 2011	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000223 CLASS OF 2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000224 CLASS OF 2013	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000225 CLASS OF 2014	2741.41	0.00	0.00	0.00	2741.41	0.00	2741.41
000226 CLASS OF 2015	7815.68	0.00	0.00	0.00	7815.68	0.00	7815.68
000227 CLASS OF 2016	1402.73	0.00	0.00	0.00	1402.73	0.00	1402.73
000228 CLASS OF 2017	2350.39	0.00	0.00	0.00	2350.39	0.00	2350.39
000301 MUSICAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000302 SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00

From Account: 1  
To Account: 999999

General Ledger Report

From: 07/01/2014  
To : 07/31/2014

Sequential List of Checks  
GI Account \*\*\*\*\* (Check Detail)\*\*\*\*\*  
Payee Accounts Purchase Invoice Amount Tax Amt 1099  
Cancelled Note

Check No	Date	Cancelled	Note	Payee	GI Account	Accounts Purchase Invoice	Amount	Tax Amt 1099
763607/30/2014	/ /	/	CHEER JACKETS	CAMP KWEBEC INC.	992	P0424360	333.52	0.00 [ ]
							333.52	
Total ->				Check Number 7638:			333.52	
763907/30/2014	/ /	/	MEDALS	CUSTOM GRAPHICS	992	260096	31.15	0.00 [ ]
/ /	/ /	/	MEDALS/RIBBONS		516	259720	548.76	0.00 [ ]
/ /	/ /	/	SWEAT SHIRTS		515	259118	556.48	0.00 [ ]
Total ->				Check Number 7639:			1136.39	
764007/30/2014	/ /	/	T-SHIRTS	NEFF COMPANY	992	2218962	115.40	0.00 [ ]
/ /	/ /	/	MEDALS		516	2217002	922.54	0.00 [ ]
Total ->				Check Number 7640:			1037.94	
764107/30/2014	/ /	/	PRIDE LUNCHEON	PITTSBORO	992	252417	35.00	0.00 [ ]
/ /	/ /	/			105		35.00	
Total ->				Check Number 7641:			35.00	
764207/30/2014	/ /	/	DINNER EVENT COORDINATOR	SHANNON MORGAN	992		65.00	0.00 [ ]
/ /	/ /	/			110		65.00	
Total ->				Check Number 7642:			65.00	
764307/30/2014	/ /	/	SR ACADEMY DINNER	SNJ MARKET	992		728.28	0.00 [X]
/ /	/ /	/			110		728.28	
Total ->				Check Number 7643:			728.28	
764407/30/2014	/ /	/	SR AWARDS	VOLUNTEER	992		221.81	0.00 [ ]
/ /	/ /	/			505	7370	221.81	
Total ->				Check Number 7644:			221.81	
Total* ->							3557.94	0.00

\* NOTE: This report does not list the Journal Adjustment Disbursements.

AccountName	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables Workin
Group Total	89684.12	1011.00	-3557.94	0.00	87137.18	0.00
Grand Total	89684.12	1011.00	-3557.94	0.00	87137.18	0.00

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\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
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Fund Program Function Object	Initial Appropriation	Adjustments (Prior Yr Enc)	Adjusted Appropriation	Contractual Orders	Payments (Refunds)	Unpaid Orders	Balance Available
10 GENERAL FUND							
000 UNDISTRIBUTED							
100 INSTRUCTION							
56X TRANS TO CHARTER SCH	27,478.00	.00	27,478.00	27,478.00	.00	27,478.00	.00
100 Function Totals:	27,478.00	.00	27,478.00	27,478.00	.00	27,478.00	.00
000 Program Totals:	27,478.00	.00	27,478.00	27,478.00	.00	27,478.00	.00
10 Fund Totals:	27,478.00	.00	27,478.00	27,478.00	.00	27,478.00	.00
11 CURRENT EXPENSE							
105 REG PRG-PRESCHOOL							
100 INSTRUCTION							
101 SALARIES-TEACHERS	.00	.00	.00	.00	.00	.00	.00
101B SALARY TEACHER SUBST	.00	.00	.00	.00	.00	.00	.00
100 Function Totals:	.00	.00	.00	.00	.00	.00	.00
105 Program Totals:	.00	.00	.00	.00	.00	.00	.00
110 REG PRG-KINDERGARTEN							
100 INSTRUCTION							
101 SALARIES-TEACHERS	401,736.00	.00	401,736.00	.00	.00	.00	401,736.00
101A OT/EXTRA HOURS	5,300.00	.00	5,300.00	.00	.00	.00	5,300.00
101B SALARY TEACHER SUBST	.00	.00	.00	.00	.00	.00	.00
100 Function Totals:	407,036.00	.00	407,036.00	.00	.00	.00	407,036.00
110 Program Totals:	407,036.00	.00	407,036.00	.00	.00	.00	407,036.00
120 REG PRG-GRADES 1-5							
100 INSTRUCTION							
101 SALARIES-TEACHERS	1,873,973.00	.00	1,873,973.00	.00	.00	.00	1,873,973.00
101A OT/EXTRA HOURS	15,640.00	.00	15,640.00	.00	.00	.00	15,640.00
101B SALARY TEACHER SUBST	.00	.00	.00	.00	.00	.00	.00
101S SUMMER TEACHER SAL	.00	.00	.00	.00	.00	.00	.00
100 Function Totals:	1,889,613.00	.00	1,889,613.00	.00	.00	.00	1,889,613.00
120 Program Totals:	1,889,613.00	.00	1,889,613.00	.00	.00	.00	1,889,613.00

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Fund Program Function Object	Initial Appropriation	Adjustments (Prior Yr Enc)	Adjusted Appropriation	Contractual Orders	Payments (Refunds)	Unpaid Orders	Balance Available
11 CURRENT EXPENSE							
130 REG PRG-GRADES 6-8							
100 INSTRUCTION							
101 SALARIES-TEACHERS	1,513,072.00	.00	1,513,072.00	.00	.00	.00	1,513,072.00
101A OT/EXTRA HOURS	.00	.00	.00	.00	.00	.00	.00
101B SALARY TEACHER SUBST	.00	.00	.00	.00	.00	.00	.00
100 Function Totals:	1,513,072.00	.00	1,513,072.00	.00	.00	.00	1,513,072.00
130 Program Totals:	1,513,072.00	.00	1,513,072.00	.00	.00	.00	1,513,072.00
140 REG PRG-GRADES 9-12							
100 INSTRUCTION							
101 SALARIES-TEACHERS	2,466,216.00	.00	2,466,216.00	.00	.00	.00	2,466,216.00
101A OT/EXTRA HOURS	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00
101B SALARY TEACHER SUBST	.00	.00	.00	.00	.00	.00	.00
100 Function Totals:	2,469,216.00	.00	2,469,216.00	.00	.00	.00	2,469,216.00
140 Program Totals:	2,469,216.00	.00	2,469,216.00	.00	.00	.00	2,469,216.00
150 REG PRG-HOME INSTR.							
100 INSTRUCTION							
101 SALARIES-TEACHERS	9,828.00	.00	9,828.00	.00	.00	.00	9,828.00
101S SUMMER TEACHER SAL	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00
320 PURCH PROF/EDUC SRV	51,370.00	.00	51,370.00	.00	.00	.00	51,370.00
500 OTHER PURCHASED SERV	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00
100 Function Totals:	66,198.00	.00	66,198.00	.00	.00	.00	66,198.00
150 Program Totals:	66,198.00	.00	66,198.00	.00	.00	.00	66,198.00
190 REG PRG-UNDISTRIB.							
100 INSTRUCTION							
320 PURCH PROF/EDUC SRV	39,000.00	2,215.00	41,215.00	37,215.00	.00	37,215.00	4,000.00
320B PURCH. CONTRACT SUBS	.00	.00	.00	.00	.00	.00	.00
320T PURCH PROF ED- SUBS	147,954.00	.00	147,954.00	.00	.00	.00	147,954.00

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

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Fund	Program	Function Object	Initial Appropriation	Adjustments (Prior Yr Enc)	Adjusted Appropriation	Contractual Orders	Payments (Refunds)	Unpaid Orders	Balance Available
11	CURRENT EXPENSE								
	190	REG PRG-UNDISTRIB.							
	100	INSTRUCTION							
	340	PURCH TECH SERVICES	57,482.00	-10,720.00 (3,268.80)	50,030.80	11,841.31	.00	11,841.31	38,189.49
	500	OTHER PURCHASED SERV	234,571.00	.00	234,571.00	71,043.04	69,866.04	1,177.00	163,527.96
	500X	COPIER RENTAL	78,201.00	.00	78,201.00	32,636.46	32,636.46	.00	45,564.54
	610	GENERAL SUPPLIES	10,000.00	.00	10,000.00	7,854.78	1,500.00	6,354.78	2,145.22
	610A	SUPPLIES	105,447.00	5,000.00 (40.29)	110,487.29	59,722.43	5,109.14	54,613.29	50,764.86
	610B	SUPPLIES - WORKBOOKS	53,000.00	.00	53,000.00	26,842.86	.00	26,842.86	26,157.14
	610C	SUPPLIES-COMPUTERS	29,640.00	10,720.00	40,360.00	40,356.78	.00	40,356.78	3.22
	610F	FURNITURE SUPPLIES	12,478.00	-5,000.00 (1,694.84)	9,172.84	8,144.40	.00	8,144.40	1,028.44
	610X	SUPPLIES - COPYING	11,400.00	.00	11,400.00	.00	.00	.00	11,400.00
	610Y	SUPPLIES - PAPER	34,850.00	.00	34,850.00	123.60	123.60	.00	34,726.40
	640	TEXTBOOKS	9,000.00	2,390.27	11,390.27	11,349.51	.00	11,349.51	40.76
	800	OTHER OBJECTS	5,875.00	.00	5,875.00	.00	.00	.00	5,875.00
	100	Function Totals:	828,898.00	4,605.27 (5,003.93)	838,507.20	307,130.17	109,235.24	197,894.93	531,377.03
	190	Program Totals:	828,898.00	4,605.27 (5,003.93)	838,507.20	307,130.17	109,235.24	197,894.93	531,377.03
	190A	REG PRG - ART							
	100	INSTRUCTION							
	500	OTHER PURCHASED SERV	750.00	250.00	1,000.00	.00	.00	.00	1,000.00
	610A	SUPPLIES	10,000.00	-250.00	9,750.00	9,023.69	.00	9,023.69	726.31
	800	OTHER OBJECTS	65.00	.00	65.00	.00	.00	.00	65.00
	100	Function Totals:	10,815.00	.00	10,815.00	9,023.69	.00	9,023.69	1,791.31
	190A	Program Totals:	10,815.00	.00	10,815.00	9,023.69	.00	9,023.69	1,791.31

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Fund	Program	Function Object	Initial Appropriation	Adjustments (Prior Yr Enc)	Adjusted Appropriation	Contractual Orders	Payments (Refunds)	Unpaid Orders	Balance Available
11	CURRENT EXPENSE								
	190B	REG PRG - BUSINESS							
	100	INSTRUCTION							
	610A	SUPPLIES	2,600.00	.00 (59.00)	2,659.00	1,883.26	.00	1,883.26	775.74
	100	Function Totals:	2,600.00	.00 (59.00)	2,659.00	1,883.26	.00	1,883.26	775.74
	190B	Program Totals:	2,600.00	.00 (59.00)	2,659.00	1,883.26	.00	1,883.26	775.74
	190C	REG PRG - COMPUTERS							
	100	INSTRUCTION							
	500	OTHER PURCHASED SERV	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00
	610A	SUPPLIES	6,000.00	.00	6,000.00	1,433.73	.00	1,433.73	4,566.27
	100	Function Totals:	7,000.00	.00	7,000.00	1,433.73	.00	1,433.73	5,566.27
	190C	Program Totals:	7,000.00	.00	7,000.00	1,433.73	.00	1,433.73	5,566.27
	190D	REG PRG - MUSIC							
	100	INSTRUCTION							
	500	OTHER PURCHASED SERV	5,000.00	.00	5,000.00	3,850.75	.00	3,850.75	1,149.25
	610A	SUPPLIES	8,992.00	.00	8,992.00	8,895.63	.00	8,895.63	96.37
	640	TEXTBOOKS	400.00	.00	400.00	.00	.00	.00	400.00
	800	OTHER OBJECTS	424.00	.00	424.00	424.00	.00	424.00	.00
	100	Function Totals:	14,816.00	.00	14,816.00	13,170.38	.00	13,170.38	1,645.62
	190D	Program Totals:	14,816.00	.00	14,816.00	13,170.38	.00	13,170.38	1,645.62
	190E	REG PRG - ENGLISH							
	100	INSTRUCTION							
	500	OTHER PURCHASED SERV	.00	.00	.00	.00	.00	.00	.00
	610A	SUPPLIES	2,225.00	.00	2,225.00	1,426.11	.00	1,426.11	798.89
	640	TEXTBOOKS	7,000.00	.00	7,000.00	4,392.65	.00	4,392.65	2,607.35
	100	Function Totals:	9,225.00	.00	9,225.00	5,818.76	.00	5,818.76	3,406.24
	190E	Program Totals:	9,225.00	.00	9,225.00	5,818.76	.00	5,818.76	3,406.24

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Fund	Program	Function	Object	Initial Appropriation	Adjustments (Prior Yr Enc)	Adjusted Appropriation	Contractual Orders	Payments (Refunds)	Unpaid Orders	Balance Available
11	CURRENT EXPENSE									
	190F REG PROG - FOR. LANG									
	100	INSTRUCTION								
		500	OTHER PURCHASED SERV	3,400.00	.00	3,400.00	.00	.00	.00	3,400.00
		610A	SUPPLIES	1,200.00	.00	1,200.00	616.91	.00	616.91	583.09
		640	TEXTBOOKS	650.00	.00	650.00	.00	.00	.00	650.00
		800	OTHER OBJECTS	345.00	.00	345.00	50.00	.00	50.00	295.00
		100	Function Totals:	5,595.00	.00	5,595.00	666.91	.00	666.91	4,928.09
		190F	Program Totals:	5,595.00	.00	5,595.00	666.91	.00	666.91	4,928.09
	190H REG PROG - SOCIAL ST									
	100	INSTRUCTION								
		500	OTHER PURCHASED SERV	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00
		610A	SUPPLIES	1,200.00	.00	1,200.00	497.27	.00	497.27	702.73
		640	TEXTBOOKS	.00	.00	.00	.00	.00	.00	.00
		100	Function Totals:	2,400.00	.00	2,400.00	497.27	.00	497.27	1,902.73
		190H	Program Totals:	2,400.00	.00	2,400.00	497.27	.00	497.27	1,902.73
	190M REG PROG - MATH									
	100	INSTRUCTION								
		500	OTHER PURCHASED SERV	500.00	.00	500.00	.00	.00	.00	500.00
		610A	SUPPLIES	2,400.00	.00	2,400.00	1,828.31	.00	1,828.31	571.69
		640	TEXTBOOKS	4,250.00	-2,390.27	1,859.73	.00	.00	.00	1,859.73
		800	OTHER OBJECTS	240.00	.00	240.00	.00	.00	.00	240.00
		100	Function Totals:	7,390.00	-2,390.27	4,999.73	1,828.31	.00	1,828.31	3,171.42
		190M	Program Totals:	7,390.00	-2,390.27	4,999.73	1,828.31	.00	1,828.31	3,171.42
	190P REG PROG - PE/HEALTH									
	100	INSTRUCTION								
		500	OTHER PURCHASED SERV	.00	.00	.00	.00	.00	.00	.00
		610A	SUPPLIES	6,000.00	.00	6,899.27	899.27	.00	899.27	6,000.00
					(899.27)					

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Fund	Program	Function	Object	Initial Appropriation	Adjustments (Prior Yr Enc)	Adjusted Appropriation	Contractual Orders	Payments (Refunds)	Unpaid Orders	Balance Available
11	CURRENT EXPENSE									
	190P REG PROG - PE/HEALTH									
	100	INSTRUCTION								
		640	TEXTBOOKS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00
		800	OTHER OBJECTS	300.00	.00	300.00	.00	.00	.00	300.00
		100	Function Totals:	8,300.00	.00	9,199.27	899.27	.00	899.27	8,300.00
		190P	Program Totals:	8,300.00	.00	9,199.27	899.27	.00	899.27	8,300.00
					(899.27)					
	190S REG PROG - SCIENCE									
	100	INSTRUCTION								
		500	OTHER PURCHASED SERV	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00
		610A	SUPPLIES	11,265.00	-2,500.00	8,901.50	8,316.95	.00	8,316.95	584.55
					(136.50)					
		640	TEXTBOOKS	3,600.00	2,500.00	6,100.00	2,808.53	.00	2,808.53	3,291.47
		100	Function Totals:	16,665.00	.00	16,801.50	11,125.48	.00	11,125.48	5,676.02
		190S	Program Totals:	16,665.00	.00	16,801.50	11,125.48	.00	11,125.48	5,676.02
					(136.50)					
	190W REG PROG - WEIGHT RM									
	100	INSTRUCTION								
		500	OTHER PURCHASED SERV	600.00	.00	600.00	.00	.00	.00	600.00
		610A	SUPPLIES	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00
		100	Function Totals:	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00
		190W	Program Totals:	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00
	209 SP ED-BEHAVIORAL									
	100	INSTRUCTION								
		101	SALARIES-TEACHERS	182,140.00	.00	182,140.00	.00	.00	.00	182,140.00

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

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Fund	Program	Function Object	Initial Appropriation	Adjustments (Prior Yr Enc)	Adjusted Appropriation	Contractual Orders	Payments (Refunds)	Unpaid Orders	Balance Available
11	CURRENT EXPENSE								
	209	SP ED-BEHAVIORAL							
		100 INSTRUCTION							
		101B SALARY TEACHER SUBST	.00	.00	.00	.00	.00	.00	.00
		101S SUMMER TEACHER SAL	.00	.00	.00	.00	.00	.00	.00
		106 SALARIES-OTHER INSTR	.00	.00	.00	.00	.00	.00	.00
		106B SAL/INSTR AID SUBST	.00	.00	.00	.00	.00	.00	.00
		106S SAL OTH INSTR SUMMER	.00	.00	.00	.00	.00	.00	.00
		320 PURCH PROF/EDUC SRV	.00	.00	.00	.00	.00	.00	.00
		320A PURCH PROF ED- AIDES	46,122.00	.00	46,122.00	.00	.00	.00	46,122.00
		320B PURCH. CONTRACT SUBS	.00	.00	.00	.00	.00	.00	.00
		320T PURCH PROF ED- SUBS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00
		500 OTHER PURCHASED SERV	.00	.00	.00	.00	.00	.00	.00
		610 GENERAL SUPPLIES	5,500.00	.00	5,500.00	150.99	.00	150.99	5,349.01
		640 TEXTBOOKS	.00	.00	.00	.00	.00	.00	.00
		800 OTHER OBJECTS	2,750.00	.00	2,750.00	447.80	.00	447.80	2,302.20
		100 Function Totals:	238,512.00	.00	238,512.00	598.79	.00	598.79	237,913.21
		209 Program Totals:	238,512.00	.00	238,512.00	598.79	.00	598.79	237,913.21
	212	SP ED-MULTIPLE							
		100 INSTRUCTION							
		101 SALARIES-TEACHERS	307,846.00	.00	307,846.00	.00	.00	.00	307,846.00
		101A OT/EXTRA HOURS	750.00	.00	750.00	.00	.00	.00	750.00
		101B SALARY TEACHER SUBST	.00	.00	.00	.00	.00	.00	.00
		101S SUMMER TEACHER SAL	7,486.00	.00	7,486.00	1,021.36	1,021.36	.00	6,464.64
		106S SAL OTH INSTR SUMMER	7,800.00	.00	7,800.00	1,368.00	1,368.00	.00	6,432.00
		320A PURCH PROF ED- AIDES	105,988.00	.00	105,988.00	.00	.00	.00	105,988.00
		320B PURCH. CONTRACT SUBS	.00	.00	.00	.00	.00	.00	.00
		320T PURCH PROF ED- SUBS	1,664.00	.00	1,664.00	.00	.00	.00	1,664.00
		320X PUR. CONTR SUBS XTRA	.00	.00	.00	.00	.00	.00	.00
		500 OTHER PURCHASED SERV	.00	.00	.00	.00	.00	.00	.00

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Fund	Program	Function Object	Initial Appropriation	Adjustments (Prior Yr Enc)	Adjusted Appropriation	Contractual Orders	Payments (Refunds)	Unpaid Orders	Balance Available
11	CURRENT EXPENSE								
	212	SP ED-MULTIPLE							
		100 INSTRUCTION							
		610 GENERAL SUPPLIES	5,000.00	.00	5,284.63	3,703.18	.00	3,703.18	1,581.45
		640 TEXTBOOKS	.00	.00	.00	.00	.00	.00	.00
		800 OTHER OBJECTS	.00	.00	.00	.00	.00	.00	.00
		100 Function Totals:	436,534.00	.00	436,818.63	6,092.54	2,389.36	3,703.18	430,726.09
		212 Program Totals:	436,534.00	.00	436,818.63	6,092.54	2,389.36	3,703.18	430,726.09
	213	SP ED-RESOURCE RM/CT							
		100 INSTRUCTION							
		101 SALARIES-TEACHERS	1,063,577.00	.00	1,063,577.00	.00	.00	.00	1,063,577.00
		101B SALARY TEACHER SUBST	.00	.00	.00	.00	.00	.00	.00
		101S SUMMER TEACHER SAL	4,400.00	-855.00	3,545.00	2,491.28	2,491.28	.00	1,053.72
		106S SAL OTH INSTR SUMMER	.00	855.00	855.00	855.00	855.00	.00	.00
		320A PURCH PROF ED- AIDES	316,722.00	.00	316,722.00	.00	.00	.00	316,722.00
		320B PURCH. CONTRACT SUBS	.00	.00	.00	.00	.00	.00	.00
		320T PURCH PROF ED- SUBS	.00	.00	.00	.00	.00	.00	.00
		320X PUR. CONTR SUBS XTRA	.00	.00	.00	.00	.00	.00	.00
		500 OTHER PURCHASED SERV	.00	.00	.00	.00	.00	.00	.00
		610 GENERAL SUPPLIES	7,000.00	230.00	7,230.00	7,228.34	.00	7,228.34	1.66
		640 TEXTBOOKS	.00	410.00	410.00	404.18	.00	404.18	5.82
		800 OTHER OBJECTS	5,000.00	-640.00	4,360.00	.00	.00	.00	4,360.00
		100 Function Totals:	1,396,699.00	.00	1,396,699.00	10,978.80	3,346.28	7,632.52	1,385,720.20
		213 Program Totals:	1,396,699.00	.00	1,396,699.00	10,978.80	3,346.28	7,632.52	1,385,720.20
	214	SP ED-AUTISM							
		100 INSTRUCTION							
		101 SALARIES-TEACHERS	64,350.00	.00	64,350.00	.00	.00	.00	64,350.00

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11	CURRENT EXPENSE									
214	SP ED-AUTISM									
100	INSTRUCTION									
101S	SUMMER TEACHER SAL			3,515.00	.00	3,515.00	702.88	702.88	.00	2,812.12
106S	SAL OTH INSTR SUMMER			1,700.00	.00	1,700.00	304.00	304.00	.00	1,396.00
320A	PURCH PROF ED- AIDES			23,061.00	.00	23,061.00	.00	.00	.00	23,061.00
320B	PURCH. CONTRACT SUBS			.00	.00	.00	.00	.00	.00	.00
320S	SUMMER PUR ED SERV			.00	.00	.00	.00	.00	.00	.00
320T	PURCH PROF ED- SUBS			660.00	.00	660.00	.00	.00	.00	660.00
320X	PUR. CONTR SUBS XTRA			.00	.00	.00	.00	.00	.00	.00
500	OTHER PURCHASED SERV			.00	.00	.00	.00	.00	.00	.00
610	GENERAL SUPPLIES			1,000.00	.00	1,000.00	.00	.00	.00	1,000.00
800	OTHER OBJECTS			2,500.00	.00	2,500.00	.00	.00	.00	2,500.00
100	Function Totals:			96,786.00	.00	96,786.00	1,006.88	1,006.88	.00	95,779.12
214	Program Totals:			96,786.00	.00	96,786.00	1,006.88	1,006.88	.00	95,779.12
215	SP ED-PRE DISAB-P/T									
100	INSTRUCTION									
101	SALARIES-TEACHERS			80,383.00	.00	80,383.00	.00	.00	.00	80,383.00
101B	SALARY TEACHER SUBST			.00	.00	.00	.00	.00	.00	.00
101S	SUMMER TEACHER SAL			3,386.00	.00	3,386.00	564.84	564.84	.00	2,821.16
106	SALARIES-OTHER INSTR			.00	.00	.00	.00	.00	.00	.00
106A	AIDE EXTRA HOURS			.00	.00	.00	.00	.00	.00	.00
106B	SAL/INSTR AID SUBST			.00	.00	.00	.00	.00	.00	.00
106S	SAL OTH INSTR SUMMER			4,465.00	.00	4,465.00	456.00	456.00	.00	4,009.00
320A	PURCH PROF ED- AIDES			25,137.00	.00	25,137.00	.00	.00	.00	25,137.00
320B	PURCH. CONTRACT SUBS			.00	.00	.00	.00	.00	.00	.00
320T	PURCH PROF ED- SUBS			1,275.00	.00	1,275.00	.00	.00	.00	1,275.00
320X	PUR. CONTR SUBS XTRA			.00	.00	.00	.00	.00	.00	.00
500	OTHER PURCHASED SERV			.00	.00	.00	.00	.00	.00	.00
610	GENERAL SUPPLIES			1,125.00	.00	1,125.00	80.63	.00	80.63	1,044.37

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11	CURRENT EXPENSE									
215	SP ED-PRE DISAB-P/T									
100	INSTRUCTION									
800	OTHER OBJECTS			675.00	.00	675.00	.00	.00	.00	675.00
100	Function Totals:			116,446.00	.00	116,446.00	1,101.47	1,020.84	80.63	115,344.53
215	Program Totals:			116,446.00	.00	116,446.00	1,101.47	1,020.84	80.63	115,344.53
230	BASIC SKLS/REMEDIAL									
100	INSTRUCTION									
101	SALARIES-TEACHERS			373,117.00	.00	373,117.00	.00	.00	.00	373,117.00
101B	SALARY TEACHER SUBST			.00	.00	.00	.00	.00	.00	.00
106	SALARIES-OTHER INSTR			23,495.00	.00	23,495.00	.00	.00	.00	23,495.00
106B	SAL/INSTR AID SUBST			.00	.00	.00	.00	.00	.00	.00
320	PURCH PROF/EDUC SRV			.00	.00	.00	.00	.00	.00	.00
320B	PURCH. CONTRACT SUBS			.00	.00	.00	.00	.00	.00	.00
610	GENERAL SUPPLIES			.00	.00	.00	.00	.00	.00	.00
100	Function Totals:			396,612.00	.00	396,612.00	.00	.00	.00	396,612.00
230	Program Totals:			396,612.00	.00	396,612.00	.00	.00	.00	396,612.00
240	BILINGUAL									
100	INSTRUCTION									
610	GENERAL SUPPLIES			.00	.00	.00	.00	.00	.00	.00
100	Function Totals:			.00	.00	.00	.00	.00	.00	.00
240	Program Totals:			.00	.00	.00	.00	.00	.00	.00
401	CO-CURR & EXTRA-CURR									
100	INSTRUCTION									
100	SALARIES			45,105.00	.00	45,105.00	.00	.00	.00	45,105.00
100P	SECURITY			4,800.00	.00	4,800.00	.00	.00	.00	4,800.00
500	OTHER PURCHASED SERV			1,300.00	.00	1,300.00	85.00	.00	85.00	1,215.00
600	SUPPLIES & MATERIALS			3,050.00	.00	3,050.00	106.66	.00	106.66	2,943.34

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11	CURRENT EXPENSE									
	401	CO-CURR & EXTRA-CURR								
		100	INSTRUCTION							
			800	OTHER OBJECTS	.00	.00	.00	.00	.00	.00
		100	Function Totals:	54,255.00	.00	54,255.00	191.66	.00	191.66	54,063.34
	401	Program Totals:		54,255.00	.00	54,255.00	191.66	.00	191.66	54,063.34
	402	ATHLETICS								
		100	INSTRUCTION							
			100	SALARIES	200,689.00	.00	200,689.00	.00	.00	200,689.00
			100P	SECURITY	8,033.00	.00	8,033.00	.00	.00	8,033.00
			101	SALARIES-TEACHERS	9,612.00	.00	9,612.00	.00	.00	9,612.00
			500	OTHER PURCHASED SERV	89,636.00	.00	89,636.00	36,324.47	20,000.00	53,311.53
			600	SUPPLIES & MATERIALS	41,810.00	.00	41,810.00	26,905.30	.00	14,904.70
			800	OTHER OBJECTS	.00	.00	.00	.00	.00	.00
		100	Function Totals:	349,780.00	.00	349,780.00	63,229.77	20,000.00	43,229.77	286,550.23
	402	Program Totals:		349,780.00	.00	349,780.00	63,229.77	20,000.00	43,229.77	286,550.23
	000	UNDISTRIBUTED								
		100	INSTRUCTION							
			561	TUITION-LEA-REGULAR	39,000.00	.00	41,653.50	3,609.50	956.00	38,044.00
					(2,653.50)					
			562	TUITION-LEA-SPECIAL	20,500.00	.00	20,500.00	.00	.00	20,500.00
			563	TUITION-CNTY VOC.REG	107,250.00	.00	107,250.00	.00	.00	107,250.00
			565	TUITION-CNTY SSD,D/S	255,040.00	.00	269,500.00	14,460.00	.00	255,040.00
						(14,460.00)				
			566	TUITION-PRIV-IN NJ	200,563.00	.00	208,249.90	174,722.00	2,435.00	33,527.90
						(7,686.90)				
			568	TUITION-STATE FACIL.	64,612.00	.00	64,612.00	.00	.00	64,612.00
		100	Function Totals:	686,965.00	.00	711,765.40	192,791.50	3,391.00	189,400.50	518,973.90
						(24,800.40)				

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11	CURRENT EXPENSE									
	000	UNDISTRIBUTED								
		211	ATTENDANCE/SOCIAL WK							
			100	SALARIES	30,045.00	.00	30,045.00	.00	.00	30,045.00
			100A	SALARY - OT/EXTRA HR	.00	.00	.00	.00	.00	.00
			500	OTHER PURCHASED SERV	.00	.00	.00	.00	.00	.00
		211	Function Totals:	30,045.00	.00	30,045.00	.00	.00	.00	30,045.00
		213	HEALTH SERVICES							
			100	SALARIES	321,350.00	.00	321,350.00	.00	.00	321,350.00
			100A	SALARY - OT/EXTRA HR	.00	.00	.00	.00	.00	.00
			100B	SALARY - SUBS/HRLY	.00	.00	.00	.00	.00	.00
			100S	SUMMER	4,991.00	.00	4,991.00	.00	.00	4,991.00
			300	PURCH PROF/TECH SERV	12,700.00	.00	12,700.00	.00	.00	12,700.00
			340	PURCH TECH SERVICES	.00	.00	.00	.00	.00	.00
			500	OTHER PURCHASED SERV	500.00	5.00	505.00	210.00	.00	295.00
			600	SUPPLIES & MATERIALS	6,100.00	-5.00	6,095.00	1,870.58	.00	4,224.42
			800	OTHER OBJECTS	.00	.00	.00	.00	.00	.00
		213	Function Totals:	345,641.00	.00	345,641.00	2,080.58	.00	2,080.58	343,560.42
		216	SP/OT/PT/RELATED SER							
			100	SALARIES	159,351.00	.00	159,351.00	.00	.00	159,351.00
			100B	SALARY - SUBS/HRLY	60,000.00	.00	60,000.00	.00	.00	60,000.00
			100S	SUMMER	12,443.00	.00	12,443.00	1,332.41	1,332.41	11,110.59
			320	PURCH PROF/EDUC SRV	135,741.00	-4,100.00	131,641.00	.00	.00	131,641.00
			320S	SUMMER PUR ED SERV	7,510.00	.00	7,510.00	4,000.00	.00	3,510.00
			600	SUPPLIES & MATERIALS	1,500.00	.00	2,039.00	1,304.00	765.00	735.00
						(539.00)				
			800	OTHER OBJECTS	1,000.00	.00	1,000.00	.00	.00	1,000.00
		216	Function Totals:	377,545.00	-4,100.00	373,984.00	6,636.41	2,097.41	4,539.00	367,347.59
						(539.00)				



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11	CURRENT EXPENSE									
	000	UNDISTRIBUTED								
	217	EXTRAORDINARY SERV								
		320	PURCH PROF/EDUC SRV	.00	4,100.00	4,100.00	4,085.00	.00	4,085.00	15.00
		320A	PURCH PROF ED- AIDES	264,116.00	.00	264,116.00	.00	.00	.00	264,116.00
		320B	PURCH. CONTRACT SUBS	.00	.00	.00	.00	.00	.00	.00
		320S	SUMMER PUR ED SERV	18,700.00	.00	18,700.00	.00	.00	.00	18,700.00
		320X	PUR. CONTR SUBS XTRA	.00	.00	.00	.00	.00	.00	.00
		217	Function Totals:	282,816.00	4,100.00	286,916.00	4,085.00	.00	4,085.00	282,831.00
	218	GUIDANCE SERVICES								
		104	SALARIES-OTHER PROF	519,185.00	-16,500.00	502,685.00	137,099.50	7,883.58	129,215.92	365,585.50
		104A	SAL. OTHER	.00	.00	.00	.00	.00	.00	.00
		104B	SAL. OTHER SUBS.	.00	.00	.00	.00	.00	.00	.00
		104S	SUMMER OTHER PROF.	13,077.00	.00	13,077.00	5,064.91	5,064.91	.00	8,012.09
		105	SALARIES-SECR/CLER	127,561.00	.00	127,561.00	55,275.00	4,606.26	50,668.74	72,286.00
		105A	SAL. SEC. OVERTIME	.00	.00	.00	.00	.00	.00	.00
		105B	SAL SEC. SUBSTITUTE	.00	.00	.00	.00	.00	.00	.00
		320	PURCH PROF/EDUC SRV	500.00	.00	500.00	.00	.00	.00	500.00
		390	OTHER PROF/TECH SERV	18,345.00	-2,215.00	16,130.00	12,150.00	.00	12,150.00	3,980.00
		500	OTHER PURCHASED SERV	13,600.00	.00	13,600.00	300.00	.00	300.00	13,300.00
		600	SUPPLIES & MATERIALS	9,080.00	.00	9,080.00	6,300.63	.00	6,300.63	2,779.37
		800	OTHER OBJECTS	750.00	.00	750.00	.00	.00	.00	750.00
		218	Function Totals:	702,098.00	-18,715.00	683,383.00	216,190.04	17,554.75	198,635.29	467,192.96
	219	CHILD STUDY TEAM								
		104	SALARIES-OTHER PROF	335,005.00	.00	335,005.00	141,116.00	11,759.68	129,356.32	193,889.00
		104A	SAL. OTHER	.00	686.00	686.00	686.00	686.00	.00	.00
		104S	SUMMER OTHER PROF.	31,904.00	.00	31,904.00	.00	.00	.00	31,904.00
		104X	SALARY EXTRA	5,123.00	-686.00	4,437.00	.00	.00	.00	4,437.00
		105	SALARIES-SECR/CLER	86,989.00	.00	86,989.00	86,989.00	9,212.52	77,776.48	.00

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11	CURRENT EXPENSE									
	000	UNDISTRIBUTED								
	219	CHILD STUDY TEAM								
		105A	SAL. SEC. OVERTIME	.00	.00	.00	.00	.00	.00	.00
		105S	SUMMER SECRETARY	6,104.00	.00	6,104.00	.00	.00	.00	6,104.00
		320	PURCH PROF/EDUC SRV	3,825.00	.00	3,825.00	.00	.00	.00	3,825.00
		320B	PURCH. CONTRACT SUBS	.00	.00	.00	.00	.00	.00	.00
		390	OTHER PROF/TECH SERV	25,199.00	.00	25,199.00	.00	.00	.00	25,199.00
		592	MISCEL. PURCHS SERV.	13,200.00	.00	13,242.79	1,076.79	.00	1,076.79	12,166.00
					(42.79)					
		592X	PURCH. SERV. COPIER	25,000.00	.00	25,000.00	1,004.64	1,004.64	.00	23,995.36
		600	SUPPLIES & MATERIALS	21,260.00	.00	21,368.50	2,739.93	400.00	2,339.93	18,628.57
					(108.50)					
		800	OTHER OBJECTS	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00
		219	Function Totals:	555,409.00	.00	555,560.29	233,612.36	23,062.84	210,549.52	321,947.93
					(151.29)					
	221	IMPROV. INSTRUCTION								
		102	SALARIES-SUPERV INST	101,685.00	.00	101,685.00	101,684.00	8,473.66	93,210.34	1.00
		104	SALARIES-OTHER PROF	227,041.00	.00	227,041.00	227,040.50	23,102.80	203,937.70	.50
		104A	SAL. OTHER	12,696.00	.00	12,696.00	.00	.00	.00	12,696.00
		104S	SUMMER OTHER PROF.	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00
		105	SALARIES-SECR/CLER	68,029.00	.00	68,029.00	68,009.00	5,667.42	62,341.58	20.00
		105A	SAL. SEC. OVERTIME	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00
		105B	SAL SEC. SUBSTITUTE	.00	.00	.00	.00	.00	.00	.00
		110	OTHER SALARIES	.00	.00	.00	.00	.00	.00	.00
		110A	OTHER SALARIES	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00
		110S	OTHER SAL SUMMER	25,000.00	.00	25,000.00	1,500.00	1,500.00	.00	23,500.00
		500	OTHER PURCHASED SERV	25,675.00	4,000.00	29,675.00	17,385.50	11,399.30	5,986.20	12,289.50
		600	SUPPLIES & MATERIALS	6,800.00	.00	7,331.98	1,129.14	.00	1,129.14	6,202.84
					(531.98)					

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11	CURRENT EXPENSE									
	000	UNDISTRIBUTED								
		221	IMPROV. INSTRUCTION							
		800	OTHER OBJECTS	8,000.00	.00	8,000.00	4,080.00	3,688.00	392.00	3,920.00
		221	Function Totals:	485,426.00	4,000.00 (531.98)	489,957.98	420,828.14	53,831.18	366,996.96	69,129.84
		222	EDUCATIONAL MEDIA							
		100	SALARIES	216,010.00	.00	216,010.00	.00	.00	.00	216,010.00
		100A	SALARY - OT/EXTRA HR	1,480.00	.00	1,480.00	.00	.00	.00	1,480.00
		100B	SALARY - SUBS/HRLY	.00	.00	.00	.00	.00	.00	.00
		100S	SUMMER	925.00	.00	925.00	.00	.00	.00	925.00
		300	PURCH PROF/TECH SERV	.00	.00	.00	.00	.00	.00	.00
		320A	PURCH PROF ED- AIDES	14,967.00	.00	14,967.00	.00	.00	.00	14,967.00
		320B	PURCH. CONTRACT SUBS	.00	.00	.00	.00	.00	.00	.00
		500	OTHER PURCHASED SERV	22,885.00	-2,200.00	20,685.00	12,972.18	.00	12,972.18	7,712.82
		600	SUPPLIES & MATERIALS	52,235.00	54,370.00	106,605.00	78,508.76	.00	78,508.76	28,096.24
		222	Function Totals:	308,502.00	52,170.00	360,672.00	91,480.94	.00	91,480.94	269,191.06
		223	INSTR STAFF TRAINING							
		320	PURCH PROF/EDUC SRV	10,500.00	.00	10,500.00	875.00	.00	875.00	9,625.00
		500	OTHER PURCHASED SERV	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00
		600	SUPPLIES & MATERIALS	11,000.00	-4,000.00	7,000.00	889.91	.00	889.91	6,110.09
		800	OTHER OBJECTS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00
		223	Function Totals:	24,500.00	-4,000.00	20,500.00	1,764.91	.00	1,764.91	18,735.09
		230	SUPPORT-GEN. ADMIN							
		100	SALARIES	276,591.00	-226.80	276,364.20	235,220.00	23,047.58	212,172.42	41,144.20
		100A	SALARY - OT/EXTRA HR	.00	226.80	226.80	226.80	226.80	.00	.00
		100B	SALARY - SUBS/HRLY	1,020.00	.00	1,020.00	.00	.00	.00	1,020.00
		331	LEGAL SERVICES	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00

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11	CURRENT EXPENSE									
	000	UNDISTRIBUTED								
		230	SUPPORT-GEN. ADMIN							
		332	AUDIT FEES	26,500.00	.00	26,500.00	.00	.00	.00	26,500.00
		334	ARCHIT/ENGINEER SERV	5,000.00	.00	5,000.00	3,451.20	.00	3,451.20	1,548.80
		339	OTHER PROF SERVICES	15,000.00	.00	15,000.00	1,633.50	.00	1,633.50	13,366.50
		340	PURCH TECH SERVICES	.00	.00	.00	.00	.00	.00	.00
		530	COMMUNIC./TELEPHONE	52,500.00	.00	52,500.00	6,057.62	6,057.62	.00	46,442.38
		585	BOE OTHER PURCH SERV	4,290.00	.00	4,290.00	149.00	.00	149.00	4,141.00
		590	MISCEL. PURCH. SERV.	135,986.00	.00	153,233.50	30,104.18	12,106.68	17,997.50	123,129.32
					(17,247.50)					
		610	GENERAL SUPPLIES	9,910.00	.00	9,910.00	3,964.43	1,821.36	2,143.07	5,945.57
		630	BOE TRN/MTG SUPPLIES	4,000.00	.00	4,000.00	179.20	179.20	.00	3,820.80
		890	MISCEL. EXPEND.	3,390.00	.00	3,390.00	2,339.00	499.00	1,840.00	1,051.00
		895	BOE MEMBER DUES/FEES	12,100.00	.00	12,100.00	11,281.25	11,281.25	.00	818.75
		230	Function Totals:	586,287.00	.00	603,534.50	294,606.18	55,219.49	239,386.69	308,928.32
					(17,247.50)					
		240	SUPPORT-SCHL ADMIN							
		103	SALARIES-PRINC/ASST	716,064.00	16,500.00	732,564.00	657,425.41	60,279.60	597,145.81	75,138.59
		103B	SUBST. PRINCIPAL	.00	.00	.00	.00	.00	.00	.00
		104	SALARIES-OTHER PROF	.00	.00	.00	.00	.00	.00	.00
		105	SALARIES-SECR/CLER	310,696.00	.00	310,696.00	172,466.00	14,372.20	158,093.80	138,230.00
		105A	SAL. SEC. OVERTIME	.00	.00	.00	.00	.00	.00	.00
		105B	SAL SEC. SUBSTITUTE	.00	.00	.00	.00	.00	.00	.00
		105S	SUMMER SECRETARY	5,885.00	.00	5,885.00	145.36	145.36	.00	5,739.64
		500	OTHER PURCHASED SERV	19,275.00	.00	19,275.00	.00	.00	.00	19,275.00
		600	SUPPLIES & MATERIALS	14,989.00	.00	15,332.80	4,562.58	79.00	4,483.58	10,770.22
					(343.80)					
		800	OTHER OBJECTS	13,750.00	.00	13,750.00	3,039.00	79.00	2,960.00	10,711.00
		240	Function Totals:	1,080,659.00	16,500.00	1,097,502.80	837,638.35	74,955.16	762,683.19	259,864.45
					(343.80)					

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11	CURRENT EXPENSE									
	000	UNDISTRIBUTED								
		251	CENTRAL SERVICES							
		100	SALARIES	301,334.00	.00	301,334.00	301,315.00	24,344.58	276,970.42	19.00
		100A	SALARY - OT/EXTRA HR	3,000.00	.00	3,000.00	45.90	45.90	.00	2,954.10
		100B	SALARY - SUBS/HRLY	.00	.00	.00	.00	.00	.00	.00
		330	PURCH PROF SERVICES	2,230.00	.00	3,180.00	950.00	.00	950.00	2,230.00
					(950.00)					
		340	PURCH TECH SERVICES	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00
		592	MISCEL. PURCHS SERV.	21,300.00	.00	21,500.00	15,675.00	.00	15,675.00	5,825.00
					(200.00)					
		600	SUPPLIES & MATERIALS	15,500.00	.00	15,500.00	3,748.41	1,231.43	2,516.98	11,751.59
		831	INTEREST-CURR LOANS	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00
		832	INTEREST-LEASE/PURCH	33,634.00	.00	33,634.00	33,632.15	24,283.11	9,349.04	1.85
		890	MISCEL. EXPEND.	2,550.00	.00	2,550.00	940.50	940.50	.00	1,609.50
		251	Function Totals:	420,548.00	.00	421,698.00	356,306.96	50,845.52	305,461.44	65,391.04
					(1,150.00)					
		252	ADMIN INFORM. TECH.							
		100	SALARIES	215,275.00	641.00	215,916.00	215,916.00	17,993.02	197,922.98	.00
		100A	SALARY - OT/EXTRA HR	4,000.00	-641.00	3,359.00	.00	.00	.00	3,359.00
		100S	SUMMER	.00	.00	.00	.00	.00	.00	.00
		100T	STIPENDS	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00
		330	PURCH PROF SERVICES	.00	.00	.00	.00	.00	.00	.00
		330B	PURCH SUBST. SERVICE	.00	.00	.00	.00	.00	.00	.00
		340	PURCH TECH SERVICES	42,748.00	.00	43,308.07	35,256.57	18,300.50	16,956.07	8,051.50
					(560.07)					
		500	OTHER PURCHASED SERV	23,000.00	-10,170.00	14,979.75	5,949.75	.00	5,949.75	9,030.00
					(2,149.75)					
		600	SUPPLIES & MATERIALS	9,000.00	.00	9,800.00	7,800.00	.00	7,800.00	2,000.00
					(800.00)					

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11	CURRENT EXPENSE									
	000	UNDISTRIBUTED								
		252	ADMIN INFORM. TECH.							
		600C	TECH SPLYs COMPUTERS	.00	.00	.00	.00	.00	.00	.00
		600T	TECHNOLOGY SPLYs	9,000.00	.00	9,000.00	125.80	.00	125.80	8,874.20
		252	Function Totals:	309,023.00	-10,170.00	302,362.82	265,048.12	36,293.52	228,754.60	37,314.70
					(3,509.82)					
		261	REQUIRED MAINTENANCE							
		420	CLEANING/REPAIR/MAIN	129,799.00	.00	130,250.00	49,601.44	.00	49,601.44	80,648.56
					(451.00)					
		610	GENERAL SUPPLIES	72,845.00	.00	72,845.00	2,630.13	650.14	1,979.99	70,214.87
		261	Function Totals:	202,644.00	.00	203,095.00	52,231.57	650.14	51,581.43	150,863.43
					(451.00)					
		262	CUSTODIAL SERVICES							
		100A	SALARY - OT/EXTRA HR	34,153.00	-495.40	33,657.60	.00	.00	.00	33,657.60
		100B	SALARY - SUBS/HRLY	.00	.00	.00	.00	.00	.00	.00
		100S	SUMMER	38,350.00	.00	38,350.00	3,314.50	3,314.50	.00	35,035.50
		300	PURCH PROF/TECH SERV	99,604.00	.00	99,604.00	34,134.36	6,176.36	27,958.00	65,469.64
		420	CLEANING/REPAIR/MAIN	113,275.00	.00	121,441.00	69,810.68	7,256.95	62,553.73	51,630.32
					(8,166.00)					
		441	RENTAL OF LAND/BLDGS	102,500.00	.00	102,500.00	.00	.00	.00	102,500.00
		490	OTHER PURCH PROPERTY	76,032.00	.00	76,032.00	63,181.68	59,301.68	3,880.00	12,850.32
		520	INSURANCE	79,832.00	.00	79,832.00	45,892.25	21,028.25	24,864.00	33,939.75
		590	MISCEL. PURCH. SERV.	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00
		590X	PURCH SERV COPIER	5,100.00	.00	5,100.00	272.70	272.70	.00	4,827.30
		610	GENERAL SUPPLIES	48,225.00	.00	48,542.65	5,749.34	4,134.26	1,615.08	42,793.31
					(317.65)					
		621	NATURAL GAS	128,933.00	.00	128,933.00	948.36	948.36	.00	127,984.64





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12	CAPITAL OUTLAY									
	000	UNDISTRIBUTED								
		100	INSTRUCTION							
			730 EQUIPMENT	42,000.00	-42,000.00	.00	.00	.00	.00	.00
		100	Function Totals:	42,000.00	-42,000.00	.00	.00	.00	.00	.00
		251	CENTRAL SERVICES							
			730 EQUIPMENT	.00	.00	.00	.00	.00	.00	.00
		251	Function Totals:	.00	.00	.00	.00	.00	.00	.00
		260	OPER/MAINT PLANT							
			730 EQUIPMENT	.00	.00	48,000.00	48,000.00	.00	48,000.00	.00
		260	Function Totals:	.00	(48,000.00)	48,000.00	48,000.00	.00	48,000.00	.00
					(48,000.00)					
		270	STUDENT TRANS.							
			732 NON-INSTRUC. EQUIP.	.00	.00	.00	.00	.00	.00	.00
			733 SCHOOL BUSES-REGULAR	.00	.00	.00	.00	.00	.00	.00
		270	Function Totals:	.00	.00	.00	.00	.00	.00	.00
		400	FACILITIES ACQ/CONST							
			450 CONSTRUCTION SERV.	.00	.00	.00	.00	.00	.00	.00
			721 LEASE/PURCH-PRINCIP.	231,001.00	.00	231,001.00	231,000.67	139,468.59	91,532.08	.33
			722 BUILDINGS - OTHER	.00	.00	.00	.00	.00	.00	.00
			800 OTHER OBJECTS	53,260.00	.00	53,260.00	.00	.00	.00	53,260.00
			896 ASSESS SDA FUNDING	.00	.00	.00	.00	.00	.00	.00
		400	Function Totals:	284,261.00	.00	284,261.00	231,000.67	139,468.59	91,532.08	53,260.33
		000	Program Totals:	326,261.00	-42,000.00	332,261.00	279,000.67	139,468.59	139,532.08	53,260.33
					(48,000.00)					
12	Fund Totals:			326,261.00	-42,000.00	332,261.00	279,000.67	139,468.59	139,532.08	53,260.33
					(48,000.00)					

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13	SPECIAL SCHOOLS									
	425	OTHER ALTERN ED PROG								
		100	INSTRUCTION							
			101 SALARIES-TEACHERS	.00	.00	.00	.00	.00	.00	.00
			101A OT/EXTRA HOURS	.00	.00	.00	.00	.00	.00	.00
			320A PURCH PROF ED- AIDES	23,060.00	.00	23,060.00	.00	.00	.00	23,060.00
			320B PURCH. CONTRACT SUBS	.00	.00	.00	.00	.00	.00	.00
			320T PURCH PROF ED- SUBS	.00	.00	.00	.00	.00	.00	.00
			320X PUR. CONTR SUBS XTRA	.00	.00	.00	.00	.00	.00	.00
			500 OTHER PURCHASED SERV	.00	.00	.00	.00	.00	.00	.00
			610 GENERAL SUPPLIES	.00	.00	.00	.00	.00	.00	.00
		100	Function Totals:	23,060.00	.00	23,060.00	.00	.00	.00	23,060.00
		200	SUPPORT SERVICES							
			200 EMPLOYEE BENEFITS	.00	.00	.00	.00	.00	.00	.00
		200	Function Totals:	.00	.00	.00	.00	.00	.00	.00
		425	Program Totals:	23,060.00	.00	23,060.00	.00	.00	.00	23,060.00
13	Fund Totals:			23,060.00	.00	23,060.00	.00	.00	.00	23,060.00
20	SPECIAL REVENUE									
	218	PRESCHOOL EDUCATION								
		100	INSTRUCTION							
			101 SALARIES-TEACHERS	59,000.00	.00	59,000.00	.00	.00	.00	59,000.00
			106 SALARIES-OTHER INSTR	9,300.00	.00	9,300.00	.00	.00	.00	9,300.00
			600 SUPPLIES & MATERIALS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00
		100	Function Totals:	69,300.00	.00	69,300.00	.00	.00	.00	69,300.00
		218	Program Totals:	69,300.00	.00	69,300.00	.00	.00	.00	69,300.00
	231	NCLB TITLE I PART A								
		100	INSTRUCTION							
			101 SALARIES-TEACHERS	450,306.00	-184,097.00	266,209.00	.00	.00	.00	266,209.00

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20 SPECIAL REVENUE							
231 NCLB TITLE I PART A							
100 INSTRUCTION							
300 PURCH PROF/TECH SERV	.00	1,000.00	1,000.00	.00	.00	.00	1,000.00
600 SUPPLIES & MATERIALS	.00	13,370.00	13,370.00	2,682.38	.00	2,682.38	10,687.62
800 OTHER OBJECTS	.00	1,000.00	1,000.00	.00	.00	.00	1,000.00
100 Function Totals:	450,306.00	-168,727.00	281,579.00	2,682.38	.00	2,682.38	278,896.62
200 SUPPORT SERVICES							
200 EMPLOYEE BENEFITS	.00	57,047.00	57,047.00	.00	.00	.00	57,047.00
300 PURCH PROF/TECH SERV	.00	2,000.00	2,000.00	.00	.00	.00	2,000.00
500 OTHER PURCHASED SERV	.00	2,100.00	2,100.00	.00	.00	.00	2,100.00
600 SUPPLIES & MATERIALS	.00	10,723.00	10,723.00	305.95	.00	305.95	10,417.05
200 Function Totals:	.00	71,870.00	71,870.00	305.95	.00	305.95	71,564.05
231 Program Totals:	450,306.00	-96,857.00	353,449.00	2,988.33	.00	2,988.33	350,460.67
250 I.D.E.A. PART B							
100 INSTRUCTION							
560 TUITION	373,880.00	.00	373,880.00	.00	.00	.00	373,880.00
100 Function Totals:	373,880.00	.00	373,880.00	.00	.00	.00	373,880.00
250 Program Totals:	373,880.00	.00	373,880.00	.00	.00	.00	373,880.00
252 I.D.E.A. PRE-K							
100 INSTRUCTION							
300 PURCH PROF/TECH SERV	9,268.00	.00	9,268.00	.00	.00	.00	9,268.00
100 Function Totals:	9,268.00	.00	9,268.00	.00	.00	.00	9,268.00
252 Program Totals:	9,268.00	.00	9,268.00	.00	.00	.00	9,268.00
272 NCLB TITLE II-A							
100 INSTRUCTION							
101 SALARIES-TEACHERS	41,400.00	-41,400.00	.00	.00	.00	.00	.00
100 Function Totals:	41,400.00	-41,400.00	.00	.00	.00	.00	.00

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20 SPECIAL REVENUE							
272 NCLB TITLE II-A							
200 SUPPORT SERVICES							
100 SALARIES	.00	2,200.00	2,200.00	.00	.00	.00	2,200.00
200 EMPLOYEE BENEFITS	.00	168.00	168.00	.00	.00	.00	168.00
300 PURCH PROF/TECH SERV	.00	3,000.00	3,000.00	1,200.00	.00	1,200.00	1,800.00
500 OTHER PURCHASED SERV	.00	14,759.00	14,759.00	12,044.46	.00	12,044.46	2,714.54
600 SUPPLIES & MATERIALS	.00	2,000.00	2,000.00	353.71	.00	353.71	1,646.29
200 Function Totals:	.00	22,127.00	22,127.00	13,598.17	.00	13,598.17	8,528.83
272 Program Totals:	41,400.00	-19,273.00	22,127.00	13,598.17	.00	13,598.17	8,528.83
20 Fund Totals:	944,154.00	-116,130.00	828,024.00	16,586.50	.00	16,586.50	811,437.50
30 CAPITAL PROJECTS							
060 OLIVET SCHOOL							
400 FACILITIES ACQ/CONST							
450 CONSTRUCTION SERV.	.00	.00	14,633.40	14,633.40	.00	14,633.40	.00
		(14,633.40)					
400 Function Totals:	.00	.00	14,633.40	14,633.40	.00	14,633.40	.00
		(14,633.40)					
060 Program Totals:	.00	.00	14,633.40	14,633.40	.00	14,633.40	.00
		(14,633.40)					
070 MS PARTIAL ROOF REPL							
400 FACILITIES ACQ/CONST							
450 CONSTRUCTION SERV.	.00	.00	6,064.00	6,064.00	.00	6,064.00	.00
		(6,064.00)					
400 Function Totals:	.00	.00	6,064.00	6,064.00	.00	6,064.00	.00
		(6,064.00)					
070 Program Totals:	.00	.00	6,064.00	6,064.00	.00	6,064.00	.00
		(6,064.00)					
30 Fund Totals:	.00	.00	20,697.40	20,697.40	.00	20,697.40	.00
		(20,697.40)					

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40	DEBT SERVICE									
	701	DEBT SERVICE-REGULAR								
		510	DEBT SERVICE							
			834 INTEREST ON BONDS	250,628.00	.00	250,628.00	66,490.00	33,245.00	33,245.00	184,138.00
			910 REDEMPTION PRINCIPAL	530,000.00	.00	530,000.00	70,000.00	.00	70,000.00	460,000.00
			510 Function Totals:	780,628.00	.00	780,628.00	136,490.00	33,245.00	103,245.00	644,138.00
			701 Program Totals:	780,628.00	.00	780,628.00	136,490.00	33,245.00	103,245.00	644,138.00
	40	Fund Totals:		780,628.00	.00	780,628.00	136,490.00	33,245.00	103,245.00	644,138.00
		Grand total:		28,055,683.00	-116,130.00 (176,046.20)	28,115,599.20	5,537,925.02	1,199,823.84 (11,942.42)	4,338,101.18	22,589,616.60

SHARED SERVICES AGREEMENT BETWEEN  
 THE TOWNSHIP OF PITTSBORO AND  
 THE PITTSBORO TOWNSHIP BOARD OF EDUCATION

THIS AGREEMENT is between the TOWNSHIP OF PITTSBORO, a municipal corporation of the State of New Jersey, having its principal office at 989 Centerton Road, Pittsboro, New Jersey, hereinafter referred to as "Township", and the PITTSBORO TOWNSHIP BOARD OF EDUCATION, a School Board lawfully organized pursuant to the laws of the State of New Jersey, having its principal office at 1076 Almond Road, Pittsboro, New Jersey, hereinafter referred to as "Board", and

WHEREAS, this Agreement is for the exchange of services and equipment between the Township and the Board in the interest of efficiency and as authorized in N.J.S.A. 40A:65-4, et seq.; and

WHEREAS, the Township and the Board have adopted separate resolutions approving the terms of this Agreement and expressing their intent to be bound thereby;

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES as follows:

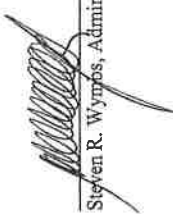
1. **TERM.** This Agreement shall continue for ten (10) years as provided in N.J.S.A. 40A:65-7(a)(4) unless terminated prior by either party, which termination shall be effectuated by written notice delivered to the other party no less than thirty (30) days prior to the effective date of termination. Termination may be with or without cause and shall be precipitated with a properly adopted resolution of the party exercising the option to terminate.
2. **EFFECTIVE DATE.** This Agreement shall be effective on 9/23/14, 2014 following the proper adoption of authorizing resolutions by both the Township and the Board.
3. **PARTY REPRESENTATIVE.** Each party to this agreement shall designate an official to serve as that party's representative pursuant to this agreement. The designated official representing each party will be authorized to schedule, direct, negotiate or supervise such services as contemplated by this agreement. Upon the execution of this agreement, the so named representing officials of each of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out said agreement.
4. **PRIMARY EMPLOYER.** The various employees who are expected to provide the services detailed herein shall remain the employees of their current employer, regardless of the nature of services provided. This designation of "primary employer" is as required in N.J.S.A. 40A:65-6.




hold the other harmless and shall pay all costs, expenses and reasonable attorneys' fees incurred or paid by the indemnified party in connection with such litigation.

IN WITNESS WHEREOF the parties have caused this agreement to be signed by their authorized representatives on this 22 day of September, 2014.

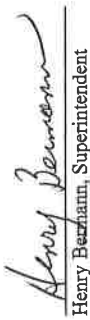
ATTEST:

  
Steven R. Wymos, Administrator

TOWNSHIP OF PITTSBORO

  
Ralph Pacilla, Mayor

Signed, sealed and delivered in the presence of:

  
Henry Bernmann, Superintendent

  
Dominick Miletta III, President

  
Suzanne Fox Abdill, Business Administrator

5. **SERVICES TO BE PROVIDED.** The Board shall utilize Board employees to provide custodial services for the Township at three (3) Township buildings. These buildings are the Township Municipal Building, Public Works Annex (excluding the garage area), and the Senior Center. The Board shall provide the custodial services on a daily basis and shall provide custodial services to the Township consistent with those services provided to the Board.

6. **BINDING ON SUCCESSORS.** This Agreement shall be binding upon and inure to the benefit of the parties and their lawful successors. Neither the benefits nor the burdens of this Agreement may be assigned by either party.

7. **BINDING TERMS.** This Agreement constitutes the only agreement of the parties concerning the subject matter contained herein. It supersedes any prior understanding or written or oral agreements between the parties concerning the subjects detailed herein, and can only be modified in writing properly signed and authorized with a written resolution lawfully adopted by each party.

8. **PAYMENT.** The Township shall pay compensation to the Board in the amount of \$1.00 per year, the adequacy and sufficiency of which is expressly acknowledged by the Parties hereto. Compensation may be required for materials and supplies, and payment shall be processed promptly upon presentation of the proper voucher.

9. **INSURANCE.** The Township and the Board shall at all times during the term hereof, and any continuation thereof, at their own cost and expense, procure and maintain (i) Commercial General Liability insurance with combined single limit of not less than One Million Dollars (\$1,000,000) for injury, death or property damage occurring upon, in or about the property of the Township and the Board; (ii) Workers' Compensation or similar insurance, if and to the extent required by law and in form and amounts required by law; and (iii) automobile liability insurance with limits of liability of \$1,000,000 per occurrence. The Township and the Board agree to furnish to each other a Certificate of Insurance evidencing such insurance coverage issued by a company licensed to do business in the State of New Jersey. The Township and the Board shall be included as an additional insured to all policies with the exception of workers' compensation. The Township and the Board shall deliver to each other certificates of insurance evidencing the existence and amounts of insurance required above. Such certificates shall indicate that no policy shall be cancelled or materially modified without at least 30 days' prior written notice to the other party.

10. **RELEASE/HOLD HARMLESS.** In connection with this agreement, The Township and the Board hereby release each other and shall at all times indemnify and defend each other and save each other harmless from and against all claims, suits, actions, damages, judgments, liabilities, fines, penalties, costs and expenses for loss of life, personal injury or damage to property arising out of any act or occurrence which forms the basis of this agreement. If the Township or the Board shall be made a party to any litigation commenced by or against the other Party or by any third party and connected in any way to the subject matter of this Agreement, the Township and the Board shall indemnify and

TOWNSHIP OF PITTSBORO  
COUNTY OF SALEM

RESOLUTION NO. 2014-101

**Resolution Authorizing Shared Services Agreement**

WHEREAS, the Township of Pittsgrove (“Pittsgrove”) and the Pittsgrove Township Board of Education (“Board”) would like to enter into a shared services agreement for the provision of custodial services as authorized in *N.J.S.A. 40A:65-4, et seq.*; and

WHEREAS, the Agreement states that the Board shall provide custodial services to the Township Municipal Building, Public Works Annex (excluding the garage area), and the Senior Center; and

WHEREAS, an agreement for such services has been prepared and attached hereto; and

WHEREAS, the Board shall be compensated in accordance with the terms of the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pittsgrove that the Mayor is hereby authorized to execute the attached Shared Services Agreement on behalf of the Township of Pittsgrove.

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Attest:

  
Marie M. Marlor, Municipal Clerk

  
Ralph Padilla, Mayor

I certify, by signing and affixing the Government Seal, that the foregoing is a true copy of a Resolution adopted by the Pittsgrove Township Committee, in the County of Salem, at a special meeting thereof held on the 27<sup>th</sup> day of August, 2014.

Marie M. Marlor, Municipal Clerk

New Jersey Association of School Business Officials  
NJASBO Professional Development Programs  
2014-2015 School Year

Date	Name	Title	Program	Location	Cost	Mileage
09/23/14	Suzanne R. Fox Abdill	Business Administrator/ Board Secretary	NJASBO: NJ Divisions of Pensions & DCRP - Registration Tiers, Transfers, Etc.	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
10/14/14	Suzanne R. Fox Abdill	Business Administrator/ Board Secretary	NJASBO: Trends in Negotiations and Legal Update with Anthony Sclarillo, Esq.	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
11/19/14	Suzanne R. Fox Abdill	Business Administrator/ Board Secretary	NJASBO: Get Ready NOW for Changes In Education Grants Management & Federal Audits	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
11/19/14	Henry Bermann	Superintendent	NJASBO: Get Ready NOW for Changes In Education Grants Management & Federal Audits	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
12/09/14	Suzanne R. Fox Abdill	Business Administrator/ Board Secretary	NJASBO: Voting Requirements, Roberts Rules of Order and Other BOE Meeting Issues	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
01/20/15	Suzanne R. Fox Abdill	Business Administrator/ Board Secretary	NJASBO: Pensions Update - Mort Reinhart	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
02/24/15	Suzanne R. Fox Abdill	Business Administrator/ Board Secretary	NJASBO: Affordable Care Act	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
02/24/15	Henry Bermann	Superintendent	NJASBO: Affordable Care Act	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
03/24/15	Suzanne R. Fox Abdill	Business Administrator/ Board Secretary	NJASBO: Purchasing	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
03/24/15	Henry Bermann	Superintendent	NJASBO: Purchasing	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
04/14/15	Suzanne R. Fox Abdill	Business Administrator/ Board Secretary	NJASBO: CAFR - A Review	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations
04/14/15	Henry Bermann	Superintendent	NJASBO: CAFR - A Review	DoubleTree Mount Laurel, NJ	\$50.00	In accordance w/ travel regulations

**PITTSBURGH TOWNSHIP SCHOOLS**  
 1076 ALMOND ROAD  
 PITTSBURGH, NJ 08318

**MEMORANDUM #1**

**Use of District Vehicles**  
 Permit the following employees the use of district maintenance vehicles for the 2014-2015 school year:

- Henry Bermann
- Suzanne R. Fox Abdill
- Maintenance Department
  - James Mailley
  - Tomway Green
  - Doug Mayhew
  - Jason Mills
  - Jay Smith
- Transportation Department
  - Valerie Bonvechio
  - Todd Boston
  - Terry McFarland
- GCA Custodial Services
  - John Burens, GCA Custodial Supervisor
- District Vehicles
  - 2008 GMC Truck
  - 2005 GMC Truck
  - 2003 Ford Escape
  - 2002 Ford Pickup
  - 1995 GMC Pickup
  - 1975 Ford Dump Truck

**To:** Suzanne Fox Abdill, Business Administrator  
**From:** Joseph Giambri Jr., Accountant  
**Date:** September 12, 2014  
**Re:** Outstanding Payroll Checks

Below is a list of outstanding payroll checks that date back to the 2011-2012 AND 2012-2013 school year, that would need board approval to be written off and have the money transferred back to the Warrant Account.

CHECK NUMBER	DATE ISSUED	CHECK AMOUNT
o Check 179881	6/29/12	\$55.40
o Check 179948	7/13/12	\$54.37
o Check 181055	6/21/13	\$290.33
<b>TOTAL</b>		<b>\$400.10</b>

**c:** S. Ellis, Human Resource Administrator  
 J. Scott, Accounts Payable

PITTSGROVE TOWNSHIP SCHOOL DISTRICT  
ADMINISTRATION BUILDING  
1076 ALMOND ROAD  
PITTSGROVE, NJ 08318

September 4, 2014

Suzanne R. Fox Abdill  
Business Administrator/  
Board Secretary  
1076 Almond Road  
Pittsgrove, NJ 08318

Suzanne,

I am requesting authorization to dispose of the following inactive vehicles, which are beyond any reasonable repair:

- 1) 1986 GMC Model K-30 utility body  
VIN: 1GDHK34M8GJ Mileage: 237,869
- 2) 1987 Chevrolet Model C-30 dump body  
VIN: 1GBHR34KXH1 104043 Mileage: 235,902
- 3) 1995 GMC window van  
VIN: 1GKDM19W45B5503040 Mileage: 223,672

All of the above vehicles, in addition to high mileage, have major mechanical and/or structural issues and cannot pass state inspection.

Respectfully,  
  
James Matley  
Supervisor of Maintenance  
Pittsgrove Township Schools

RESOLUTION

WHEREAS, the Pittsgrove Township Board of Education acknowledges that from time to time, paperwork concerning its motor vehicles must be completed and delivered in person to the New Jersey Motor Vehicle Commission ("NJMVC"); and

WHEREAS, the Board desires to appoint Todd Boston as its authorized representative to complete and deliver paperwork regarding District vehicles to the NJMVC, for the 2014-2015 school year;

NOW, THEREFORE, the Pittsgrove Township Board of Education resolves to appoint Todd Boston as its authorized representative, for the completion and delivery of any necessary paperwork regarding District vehicles to the NJMVC.

  
Suzanne R. Fox Abdill, Board Secretary

Dated: \_\_\_\_\_ September 22, 2014

ARTHUR P. SCHALICK HIGH SCHOOL

718 Centerton Road  
Pittsgrove, New Jersey 08318  
(856) 358-3094  
(856) 358-7063 (FAX)

ANGELA WILLIAMS  
Director of Guidance

MICHAEL CLARKE  
Athletic Director

DOUGLAS VOLOVAR  
Assistant Principal

DONNA MEYERS  
Principal

TO: Suzanne R. Fox Abdill, Business Administrator/ Board Secretary

FROM: Donna Meyers, Principal *DM*

RE: New Activity Account

DATE: August 28, 2014

At the next Board Meeting could you please make the recommendation to open the new activity account name listed below:

New Account - #229 - The Class of 2018

Cc: J. Scott  
D. Hunt

TUITION CONTRACT AGREEMENT

AGREEMENT dated this 1<sup>st</sup> day of September 2014, between the Pittsgrove Board of Education, in the County of Salem and the State of New Jersey (hereinafter referred to as the "SENDING DISTRICT"), and the Salem County Special Services School District Board of Education, in the County of Salem and the State of New Jersey (hereinafter referred to as the "RECEIVING DISTRICT").

WITNESSETH  
NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

1. The SENDING DISTRICT agrees to purchase educational services from the RECEIVING DISTRICT. The RECEIVING DISTRICT agrees to provide educational services to the SENDING DISTRICT in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education. The specific educational services to be purchased and provided are described in 1.a. below.

1.a. The specific educational services described in this section or attached as an appendix to this AGREEMENT are to be provided for the resident pupils in grades \_\_\_\_\_ through \_\_\_\_\_ the SENDING DISTRICT.

DESCRIBE THE EDUCATIONAL SERVICES IN THIS SPACE OR ATTACH A DESCRIPTION AS AN APPENDIX TO THIS AGREEMENT.

Salem County Special Services School District - Alternative Middle School

2. This AGREEMENT shall be in effect for the 2014-2015 school year. The educational services shall commence on September 4, 2014 and terminate on June 30, 2015.

3. Tuition charges, as part of this AGREEMENT, as well as the payment of same shall be made in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.

4. The SENDING DISTRICT agrees to pay one-tenth of the tentative tuition charge of \$18,500.00 each year, less any prior year credits to the RECEIVING DISTRICT commencing no later than September 30, 2014 and continuing through the end of the year. The tentative tuition charge equals the estimated cost per pupil of \$185,000.00\* multiplied by an estimated average daily enrollment of 100 (appendix pupil(s)).  
\* As stated in 1.a. in excess of the amount shown on line 7 of the "Estimated Cost Budget for Tuition Purposes" form.

4a. In the event that it is later determined that the tentative tuition charge was greater than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the RECEIVING DISTRICT will return the excess amount to the SENDING DISTRICT no later than the end of the third school year following this contract year. The RECEIVING DISTRICT has the option to pay such excess amount or to credit such excess amount to the SENDING DISTRICT in accordance with the following payment schedule: (insert: day and month payment or credit is due) and (insert: percentage of payment or credit due).  
Not Applicable

4b. In the event that it is later determined that the tentative tuition charge was less than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the RECEIVING DISTRICT will charge the SENDING DISTRICT no later than the end of the third school year following the contract year the amount owed as follows:

CHECK ONE ONLY

All of the amount owed.  Part of the amount owed as indicated in this space.  
The SENDING DISTRICT will pay any amount owed to the RECEIVING DISTRICT in accordance with the following payment schedule: (insert: day and month payment is due) and (insert: percentage of payment due).  
Not Applicable

4c. In the event it becomes necessary for the SENDING DISTRICT to request that the county superintendent waive the payment schedule in 4b, due to hardship, the SENDING DISTRICT will immediately notify the RECEIVING DISTRICT of such request showing pupil enrollment and attendance.

5. The RECEIVING DISTRICT agrees to provide the SENDING DISTRICT with a monthly tuition bill and a monthly report showing pupil enrollment and attendance.

6. In the event any dispute arises out of this AGREEMENT the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the pupil(s) shall be of the foremost concern in resolving such disputes.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this 1<sup>ST</sup> day of September 2014.

*Donna Meyers*  
PRESIDENT, SENDING DISTRICT BOARD OF EDUCATION

*David C. Miller*  
PRESIDENT, RECEIVING DISTRICT BOARD OF EDUCATION

*Suzanne R. Fox Abdill*  
SECRETARY, SENDING DISTRICT BOARD OF EDUCATION

*Christina Badriello*  
SECRETARY, RECEIVING DISTRICT BOARD OF EDUCATION

*Christina Badriello*  
Christina Badriello, Director, CST

SALEM COUNTY SPECIAL SERVICES SCHOOL DISTRICT  
2014-2015 STUDENT APPENDIX

exit date	start date	STUDENT LAST NAME	STUDENT FIRST NAME	one to one aides	DOB	LOCATION NAME	GENDE	R	GRADE	PROGRAM	SENDING DISTRICT NAME
	9/4/2014				11/02/1998	SCSSSD Alternative Middle School		M	08	04: Grades 6-8	Pittsgrove Twp.

9-2-14

TUITION CONTRACT AGREEMENT

AGREEMENT dated this 1<sup>st</sup> day of September 2014, between the Pittsgrove Board of Education, in the County of Salem and the State of New Jersey (hereinafter referred to as the "SENDING DISTRICT"), and the Salem County Special Services School District Board of Education, in the County of Salem and the State of New Jersey (hereinafter referred to as the "RECEIVING DISTRICT").

WITNESSETH  
NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

1. The SENDING DISTRICT agrees to purchase educational services from the RECEIVING DISTRICT. The RECEIVING DISTRICT agrees to provide educational services to the SENDING DISTRICT in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education. The specific educational services to be purchased and provided are described in 1a. below.

1a. The specific educational services described in this section or attached as an appendix to this AGREEMENT are to be provided for the resident pupils in grades \_\_\_\_\_ through \_\_\_\_\_ the SENDING DISTRICT.

DESCRIBE THE EDUCATIONAL SERVICES IN THIS SPACE OR ATTACH A DESCRIPTION AS AN APPENDIX TO THIS AGREEMENT.

Salem County Special Services School District – Alternative High

2. This AGREEMENT shall be in effect for the 2014-2015 school year. The educational services shall commence on September 4, 2014 and terminate on June 30, 2015.

3. Tuition charges, as part of this AGREEMENT, as well as the payment of same shall be made in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.

4. The SENDING DISTRICT agrees to pay one-tenth of the tentative tuition charge of \$10,500.00 each month less any prior year credits to the RECEIVING DISTRICT commencing no later than September 30, 2014 and continuing through \_\_\_\_\_ of each month. The tentative tuition charge equals the estimated cost per pupil of \$26,500.00 multiplied by an estimated average daily enrollment of \_\_\_\_\_ pupils.  
\* An amount set in excess of the amount shown in line 7 of the Estimated Cost Per Pupil for Tuition Purposes form.

In the event that it is later determined that the tentative tuition charge was greater than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the RECEIVING DISTRICT will retain the excess amount to the SENDING DISTRICT no later than the end of the third school year following this contract year. The RECEIVING DISTRICT has the option to pay such excess amount or to credit such excess amount to the SENDING DISTRICT in accordance with the following payment schedule: (insert: day and month payment or credit is due) and (insert: percentage of payment or credit due).

Not Applicable

4b. In the event that it is later determined that the tentative tuition charge was less than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the RECEIVING DISTRICT will charge the SENDING DISTRICT no later than the end of the third school year following the contract year the amount owed as follows:

CHECK ONE ONLY

All of the amount owed.  None of the amount owed.  Part of the amount owed as indicated in this space.  
The SENDING DISTRICT will pay any amount owed to the RECEIVING DISTRICT in accordance with the following payment schedule: (insert: day and month payment is due) and (insert: percentage of payment due).  
Not Applicable

4c. In the event it becomes necessary for the SENDING DISTRICT to request that the county superintendent waive the payment schedule in 4b. due to hardship, the SENDING DISTRICT will immediately notify the RECEIVING DISTRICT of such request showing pupil enrollment and attendance.

5. The RECEIVING DISTRICT agrees to provide the SENDING DISTRICT with a monthly tuition bill and a monthly report showing pupil enrollment and attendance.

6. In the event any dispute arises out of this AGREEMENT the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the pupil(s) shall be of the foremost concern in resolving such dispute.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this 1<sup>ST</sup> day of September 2014.

*David C. Miller*  
PRESIDENT, SENDING DISTRICT BOARD OF EDUCATION

*John H. Kelly*  
PRESIDENT, RECEIVING DISTRICT BOARD OF EDUCATION

*Sharon R. DeChillo*  
SECRETARY, SENDING DISTRICT BOARD OF EDUCATION

*Chir Scott, Director CST*  
SECRETARY, RECEIVING DISTRICT BOARD OF EDUCATION







SALEM COUNTY SPECIAL SERVICES SCHOOL DISTRICT  
2014-2015 STUDENT APPENDIX

exit date	start date	STUDENT LAST NAME	STUDENT FIRST NAME	one to one aides	DOB	LOCATION NAME	GENDE R	GRADE	PROGRAM	SENDING DISTRICT NAME
	9/4/2014				10/15/1999	SCSSSD Salem Campus	M	10	20: Special co. voc.	Pittsgrove Twp.
	9/4/2014				10/05/1993	SCSSSD Salem Campus	M	12	20: Special co. voc.	Pittsgrove Twp.
	9/4/2014				12/26/1894	SCSSSD Salem Campus	F	12	20: Special co. voc.	Pittsgrove Twp.
	9/4/2014				05/20/2001	SCSSSD Salem Campus	F	8	20: Special co. voc.	Pittsgrove Twp.

9-2-14

**SPECIAL EDUCATION TUITION CONTRACT AGREEMENT**  
For County Special Services Districts

AGREEMENT dated this 1<sup>st</sup> day of September 2014 between the Pittsgrove Board of Education, in the County of Salem in the State of New Jersey (hereinafter referred to as the "SENDING DISTRICT"), and the Salem County Special Services School District Board of Education, in the County of Salem in the State of New Jersey (hereinafter referred to as the "RECEIVING DISTRICT").

**WITNESSETH**  
The SENDING DISTRICT agrees to purchase educational services from the RECEIVING DISTRICT. The RECEIVING DISTRICT agrees to provide educational services to the SENDING DISTRICT in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education. The specific educational services to be purchased and provided are described in 1a. below.  
1a. The specific educational services described in this section or attached as an appendix to this AGREEMENT are to be provided for:

Educationally handicapped resident pupil from the SENDING DISTRICT, OR  
 Educationally handicapped resident pupil from the RECEIVING DISTRICT in the RECEIVING DISTRICT's athletic special classes.

2. This AGREEMENT shall be in effect for the 2014-2015 school year. The educational services shall commence on September 1, 2014 and terminate on June 30, 2015.

3. Tuition charges, as part of this AGREEMENT, as well as the payment of same shall be made in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.

**COMPLETE EITHER 4a or 4b, WHICHEVER IS APPLICABLE**  
4a. For educationally handicapped pupil(s) enrolled after the first school day of September, the SENDING DISTRICT agrees that one-twelfth of the tentative tuition charge of \$46,550.00 shall be paid to the RECEIVING DISTRICT for the first month of enrollment. The remaining eleven-twelfths of the tentative tuition charge shall be paid to the RECEIVING DISTRICT in equal monthly installments for the remainder of the school year. The tentative tuition charge equals the estimated cost per pupil of \$46,550.00 multiplied by an estimated average daily enrollment of 100 students. In the event that the (s) pupil(s) is (are) enrolled for less than the entire school year the RECEIVING DISTRICT agrees to adjust the enrollment information provided to the State DOE to reflect the actual number of school days the pupil(s) is (are) enrolled. The tuition deducted from the SENDING DISTRICT's state aid and transferred to the RECEIVING DISTRICT will be adjusted based upon a per diem rate. The per diem rate will be calculated by dividing the estimated cost per pupil by the actual number of days school is in session. If applicable, the SENDING DISTRICT agrees to adjust the estimated cost per diem rate to reflect the actual number of days school is in session. The per diem rate for the actual number of school days the pupil(s) is (are) enrolled shall be multiplied by the actual number of days school is in session to arrive at the total amount due to the RECEIVING DISTRICT. In the event that the per diem rate for the actual number of days school is in session is less than the actual number of days school is in session, the monthly non-resident fee bill for each pupil based upon a per diem rate for the actual number of school days the pupil(s) is (are) enrolled. The per diem rate will be calculated by dividing the non-resident fee by the actual number of days school is in session.  
\* As annual equal to the amount shown on line 7 of the "Estimated Cost Per Pupil in Tuition Payment" form.

4b. For educationally handicapped pupil(s) enrolled after the first school day in September, the SENDING DISTRICT agrees that a prorated tuition charge based upon the estimated cost per pupil of \$46,550.00 shall be deducted from the state aid of the SENDING DISTRICT to be credited to the RECEIVING DISTRICT. Transfers shall be made as follows:

- The tuition charge for each full payment period the pupil(s) is (are) enrolled shall be based upon one-twelfth of the estimated cost per pupil. Such transfers shall be made on the first and fifteenth of each month and will continue for the successive full payment periods the pupil(s) is (are) enrolled.
- Each payment period's tuition transfer shall be adjusted based upon a per diem rate for the actual number of school days the pupil(s) is (are) enrolled in the school year. The per diem rate will be calculated by dividing the estimated cost per pupil by the actual number of school days the pupil(s) is (are) enrolled.

If applicable, the SENDING DISTRICT agrees to pay directly to the RECEIVING DISTRICT a non-resident fee which will be determined using a per diem rate for the actual number of school days the non-resident pupil(s) is (are) enrolled. If the pupil(s) is (are) enrolled for less than the entire school year, the per diem rate will be calculated by dividing the non-resident fee by the actual number of days school is in session. The final monthly non-resident fee bill shall be adjusted based upon a per diem rate for the actual number of school days the non-resident pupil(s) is (are) enrolled for the school year.

4c. In the event that it is later determined that the tentative tuition charge was greater than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the amount of tuition deducted from the SENDING DISTRICT's state aid to be transferred to the RECEIVING DISTRICT will be reduced to adjust for the amount of excess tuition charged. The adjustment to the state aid deductions will be made in the same manner throughout the second school year following this contract year. In the event that it is later determined that the tentative tuition charge was less than the actual non-resident fee, the RECEIVING DISTRICT will return the excess amount to the SENDING DISTRICT in accordance with the following payment schedule:  
(Insert day and month payment or credit to date) and (insert percentage of payment or credit due) 100%  
6/30/2017

4d. In the event that it is later determined that the tentative tuition charge was less than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the amount of tuition deducted from the SENDING DISTRICT's state aid to be transferred to the RECEIVING DISTRICT will be reduced to adjust for the amount of excess tuition charged. The adjustment to the state aid deductions will be made in the same manner throughout the second school year following this contract year. In the event that it is later determined that the tentative tuition charge was less than the actual non-resident fee, the RECEIVING DISTRICT will return the excess amount to the SENDING DISTRICT in accordance with the following payment schedule:  
(Insert day and month payment or credit to date) and (insert percentage of payment or credit due) 100%  
6/30/2017

4e. All of the amount owed,  None of the amount owed, OR  Part of the amount owed as indicated in this space.  
The SENDING DISTRICT shall pay any amount owed to the RECEIVING DISTRICT in accordance with the following payment schedule:  
(Insert day and month payment or credit to date) and (insert percentage of payment or credit due) 100%  
6/30/2017

4f. In the event that it becomes necessary for the SENDING DISTRICT to request that the county superintendent waive the adjustment for the amount of excess non-resident fee charged in 4d. due to hardship, the SENDING DISTRICT will immediately notify the RECEIVING DISTRICT of such request.

5. In the event any dispute arises out of this AGREEMENT the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the pupil(s) shall be of the foremost concern in resolving such disputes.  
WITNESSETH WHEREOF, the parties have caused this AGREEMENT to be duly executed this 1<sup>st</sup> day of September, 2014.

\_\_\_\_\_  
PRESIDENT SENDING DISTRICT BOARD OF EDUCATION  
\_\_\_\_\_  
SECRETARY SENDING DISTRICT BOARD OF EDUCATION  
\_\_\_\_\_  
PRESIDENT RECEIVING DISTRICT BOARD OF EDUCATION  
\_\_\_\_\_  
SECRETARY RECEIVING DISTRICT BOARD OF EDUCATION

SALEM COUNTY SPECIAL SERVICES SCHOOL DISTRICT  
2014-2015 STUDENT APPENDIX

exit date	start date	STUDENT LAST NAME	STUDENT FIRST NAME	one to one aides	DOB	LOCATION NAME	GENDE	R	GRADE	PROGRAM	SENDING DISTRICT NAME
	9/4/2014			1:1	05/12/2005	SCSSSD Salem Campus	F		3	27: Autism	Pittsgrove Twp.
	9/4/2014			1:1	02/01/2006	SCSSSD Salem Campus	F		3	27: Autism	Pittsgrove Twp.

9-2-14

ONE-ON-ONE TEACHER AIDE  
AGREEMENT BETWEEN  
SALEM COUNTY SPECIAL SERVICES SCHOOL DISTRICT  
AND  
PITTSBORO SCHOOL DISTRICT

THIS AGREEMENT is made this 1st day of September 2014, by and between Pittsgrove School District (hereinafter "Sending District") and the Salem County Special Services School District (hereinafter "SCSSSD").

AND WHEREAS the Sending District seeks to have the SCSSSD provide One-on-One Teacher Aide for See Appendix.

NOW THEREFORE the parties agree as follows:

1. SERVICES TO BE PERFORMED

SCSSSD will perform the following services:

- (1) Provide Sending District with a One-on-One Teacher Aide for See appendix enrolled by Sending District in the SCSSSD program as requested.

2. SENDING DISTRICT'S RESPONSIBILITIES:

- a. Sending District agrees to pay SCSSSD for the cost of the One-on-One Teacher Aide for its student, which costs shall consist of the following:
  - (1) Annual Salary for the One-on-One Teacher Aide including FICA Match, Medicare Tax, Pension Match, and any other mandated federal or state tax.
  - (2) All costs incurred by SCSSSD for the One-on-One Teacher Aide for unemployment insurance and benefits at any time subsequent to the date of this Agreement on account of the One-on-One Teacher Aide as an employee.
  - (3) All costs incurred by SCSSSD for the One-on-One Teacher Aide for Worker's Compensation insurance and costs at any time subsequent to the date of this Agreement on account of the One-on-One Teacher Aide as an employee.
  - (4) The costs of all legal fees and costs incurred by SCSSSD in relation to the One-on-One Teacher Aide, whether for disciplinary action, termination, or any other matter in which SCSSSD deems in its sole discretion that it has the need for such legal services.
  - (5) SCSSSD will bill the Sending District monthly for the above costs. The Sending District will pay the invoice to SCSSSD within fifteen (15) days of its receipt of the SCSSSD's bill.
  - (6) The Board shall pay to SCSSSD the sum of \$207.78 per Diem, a total annual cost of \$37,400.00 for each student provided with a One-on-One Teacher Aide. This sum will be prorated when services are provided for partial days.

- 3. TERM OF AGREEMENT. The terms of this Agreement shall commence on September 1, 2014 and continue in full force and effect until such time as the student's IEP indicates that there is no need.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have duly executed this Agreement the day and year first above written.

Witness: Janette Corley Date: 9-4-14 By: [Signature]  
 Witness: James Bunting Date: 9/22/14 By: [Signature]  
 Business Administrator  
 Salem County Special Services School District  
 Business Administrator  
 Pittsgrove School District  
 By: Christina Battisto - CST Director

exit date	start date	STUDENT LAST NAME	STUDENT FIRST NAME	one to aides	DOB	LOCATION NAME	GENDE R	GRADE	MEAL STATUS	PROGRAM	SENDING DISTRICT NAME
	9/4/2014			1:1	05/12/2006	SCSSSD Salem Campus	F	3		27: Autism	Pittsgrove Twp.
	9/4/2014			1:1	02/01/2006	SCSSSD Salem Campus	F	3		27: Autism	Pittsgrove Twp.

9-2-14

**WORKSHOP/MILEAGE REQUESTS  
 September 22, 2014**

STAFF MEMBER	WORKSHOP	LOCATION	DATE OF WORKSHOP	WORKSHOP COST	MILEAGE EXPENSE
Tino Monti	Special Education & 504 Boot Camp	Mt. Laurel	10/9 & 10/10/14	\$349.00	\$0.00
Tiffany Duca	Special Education & 504 Boot Camp	Mt. Laurel	10/9 & 10/10/14	\$349.00	\$9.19
Christina Battiato	Special Education & 504 Boot Camp	Mt. Laurel	10/9 & 10/10/14	\$349.00	\$45.88
John Kidd	Salem County Bridge Meeting	Salem, NJ	9/10/14		\$16.12
Dana Logandro	Regional ASAP Meetings	Sicklerville, NJ	9/19, 11/17, 1/23, 3/16, 5/15	\$0.00	\$12.95
Terry Realley	Mock Trial Workshop	New Brunswick, N.	10/21/14	\$0.00	\$56.10
Diana Santos	Competence in Children & Adolescents	Cherry Hill, NJ	11/14/14	\$189.99	\$0.00
Diana Santos	Explosive, Challenging & Resistant Kids	Cherry Hill, NJ	10/22/14	\$199.99	\$0.00
Diana Santos	Autism & Other Neurodevelopmental Disorders	Cherry Hill, NJ	9/26/14	\$199.99	\$0.00
Brandon Mathews	CPI Training	Atlantic City, NJ	10/7 - 10/10/14	\$2,285.00	\$126.00
Peter Spezzano	CPI Training	Atlantic City, NJ	10/7 - 10/10/14	\$2,285.00	\$126.00



PITTSBORO TOWNSHIP SCHOOL DISTRICT  
Nursing Service Plan

**I. Assignment Plan for Certified School Nurses**

In accordance with N.J.A.C. 6A:16--2.1, and in collaboration with the School Physician, Dr. William Madison, D.O.; Certified School Nurse for A.P. Schalick High School, Joann Knaub, R.N., B.A., C.S.N.; Certified School Nurse for Pittsgrove Township Middle School, Beth Timberman, R.N., B.S.N., C.S.N.; Certified School Nurse for Olivet Elementary School, Lisa Magnum--Bricker, R.N., B.S.N., C.S.N.; Certified School Nurse for Elmer Elementary School, Tracie Ewing, R.N., B.S.N., C.S.N.; and Susan Hunkele, R.N., B.S.N., C.S.N. have developed the following Nursing Service Plan for the Pittsgrove Township School District.

In accordance with N.J.A.C. 6A:16--2.1 the role of Dr. William Madison, D.O., will be in collaboration with the Certified School Nurses (CSN) and will develop standing orders/protocols for the care of any student or staff member who becomes injured or ill while at school or during participation in school sponsored activities. This Nursing Service Plan will be developed and revised as needed prior to each school year. The standing orders/protocols must be approved by the Board of Education yearly.

The certified school nurses of the Pittsgrove Township School District encourage professional development and leadership, thereby promoting quality health care to the school community and encourage the personal, social and academic development of our students.

The certified school nurses assist families in obtaining needed services for their children. The nurses utilize needed resources in meeting any unmet needs the family may have at the time.

**II. Description of Basic Nursing Services Provided to All Students**

Services required to address specific Health Care Needs of Individual Students with acute care needs, chronic illness, special health needs, administration of medications, and procedures or treatments.

The following information supports the need for full time certified nurses in our district:

- Develop individualized health plans; emergency care plans for acute/chronic health conditions, 504 accommodations, I & R. S., and I.E.P.'s.
- Health assessments
- Health screenings and education:
- Anthropometrics – scoliosis, height, weight, vision, auditory, dental, and blood pressure.
- Referral and follow-up of all abnormal health screenings
- Medical referrals
- Pre-participation physical exams for sports
- Medical clearance for field trips, senior trips, etc.
- Emergency care
- Administration of medication
- Asthma education/instruction
- Crisis Intervention Team
- Health education mini-lessons

PITTSBORO TOWNSHIP SCHOOL DISTRICT

1076 Almond Rd.

Pittsgrove, NJ 08318

Mr. Henry Bermann, Superintendent

NURSING SERVICE PLAN

2014--2015 SCHOOL YEAR

N.J.A.C. 6A:16--2.1--2.5 BOARD APPROVED \_\_\_\_\_

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
Nursing Service Plan

**IV. Summaries of Specific Medical Needs of Individual Students and Required Nursing Services**

- Individual Emergency Medical Plans (IEMP's) – Food Allergy Action Plans – On file in the Nurse's Office
- Medication lists on file in the Nurse's Office
- Confidential list of student medical needs dispersed to Principal and also kept in Nurse's Office
- Asthma Action Plans on file in Nurse's Office
- Other detailed notes regarding students needs, i.e. death in family, etc., logged in Individual Medical Logs

**V. Crisis/Emergency Nursing Services**

- State mandated School Level Crisis Plan
  - District Nurses will follow the directive of emergency personnel on the scene, includes, but not limited to medical care, student assistance, reuniting families and staff support.

**VI. School Physician Services Provided**

- Physicals provided when necessary, as per district policy.
- Consultation services provided on an as needed basis

**VII. School Health Services District Personnel Summary**

Norma Elementary School: Pre-K & Kindergarten

- All Student Population – 150
- Special Education Population – 31
- Pre-School Disabled Population - 6

A. Medically Fragile

- Asthma 27
- Inhalers 4
- Nebulizers 10
- Epi-Pen 2
- Food allergies 16
- Bee allergy 2

B. Medically Complex

- Seizure Disorder 4
- Endocrine 1
- Celiac Disease 2
- Musculo Skeletal 1
- Neurological 1
- Cardiac 2
- ADHD 6
- Cerebral palsy 1
- G-Tube

C. Health Concerns

- Migraines 1
- Sensory impairments 1
- Hypoglycemia 1

D. Daily Meds 1, PRN 14

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
Nursing Service Plan

- Counseling student and staff members
- Staff In-Services
- Reports:
  - State Reports – TB
  - State & County Reports – Immunization
  - Record, review and maintain health records
  - Parental letters
- Health care coordination with other service providers, staff members, administration, community programs, DYFS, and Salem County Department of Health.
- Maintain daily logs
- Review, as needed, reports and orders for from private physicians regarding student health concerns, administration of medications, and other medical treatments prescribed by their physician.
- Receive all medication to be administered at school from the student's parent/guardian along with a signed prescription from their physician. The parent will sign a release form and permission form so that the student may receive medication at school given by the CSN or substitute RN. A copy of the prescription and permission slip will be maintained in the medication file and a copy will be kept in the students file. All medication, routine, or only as needed, will be maintained in a secure locked area. Only those students with MD written permission to carry medication on their person will be allowed to self medicate.
- The CSN will be responsible for ordering and maintaining supplies and equipment needs in the Health office. Supplies and equipment shall include but not be limited to: consumable supplies (band-aids, gauze, H2O2 etc., NSS nebulizer supplies, Oxygen tank and gauge, recalibration of audiometer and scale, and medication such as Epi Pen 1:1000, Epi Pen Jr. 1:1000, Sudden Cardiac Management -- AED's/CPR--- Janet's Law Requirements being formulated for compliance on or before September 1, 2014.

**III. Specific Daily Needs of our Student Population**

- Medication management
- Asthma management
  - Peakflow
  - SpO2
  - Nebulizer treatments
- Seizure precautions/management
- Hypertension management of students and staff
- Diabetic and Insulin Pump Management
  - Glucagon Delegate Training
- Anaphylactic Shock
  - Epi Pen Delegate Training
- Mental/Emotional Disorders
- Teenage Pregnancy
- Eating Disorders
- Food Allergies
- Gastric Tube Management
- Other Medical Conditions

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
Nursing Service Plan

- J. MD Class 1
- K. Transfer in/Transfer out 20/20
- L. Mantoux 20
- M. Monitor Employee Health 10
- N. Monitor Workmen's Comp 10
- O. Staff training Epi-Pen 10

Olivet Elementary School: Grades 3-5

- All Student Population - 345
- Special Education Population -63
- A. Medically Fragile - 63
- Asthma 17
- Inhalers 12
- Nebulizers 5
- Epi-Pens 12 (10 for food/2 for bee stings)
- Medically Complex
- B. Seizure Disorder 1
- Endocrine 1
- Musculoskeletal 8
- Neurological 11
- Cardiac 6
- ADHD 28
- Psychosocial 11
- Hematological 3
- Gastrointestinal 6
- C. Health Concerns
- D. Daily Meds 4
- Inhalers/Nebs 4
- E. Screenings
- Vision 50
- Hearing 345
- HT/WT 345
- Blood Pressure 345
- Scoliosis 13
- Dental 345
- Lice 10
- F. Diapered Students 2
- G. Annual Physicals 10
- H. Visits to the Health Office 3,526

Pittsgrove Twp. Middle School: Grades 6-8

- All Student Population - 409
- Special Education Population -80
- A. Medically Fragile - 67
- Asthma 67
- Inhalers 29
- Nebulizers 7
- Epi-Pens 5
- B. Medically Complex
- Seizure Disorder 8
- Anemia/Blood Disorder 2
- Diabetic 6/Insulin Pump 3/Insulin Pen 3

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
Nursing Service Plan

- Nebs/inhalers 31
- Vision Screening 150
- Hearing Screening 150
- HT/WT 150
- BP's 150
- Dental Screening 150
- Diapered Students 7
- Physicals evaluated 150
- Immunization updates 150
- E. 504's 2
- F. Pre-School Students 40
- G. Student transfers in 17, out 19
- H. Epi Pen training to staff 19
- I. Mantoux administered 10
- J. Monitor Employee health 30

Emer. Elementary School: Grades 1 & 2

- All Student Population - 218
- Special Education Population -29
- a. Medically Disabled - 7
- A. Medically Fragile - 12
- Asthma 50
- Severe Asthma 10
- Inhalers and Nebulizers 10
- Epi-Pens 4 (Food 3/Other 1)
- Food allergies 18/Bees 1
- Medically Complex
- B. Seizures 3
- Endocrine 2
- Neurological 2
- Cardiac 3
- ADD/ADHD 20
- Psychosocial 10
- C. Health Concerns
- Migraines 2-3
- Sensory Impairment 4
- Hypoglycemia 2
- Immune Disorder 1
- D. Daily Meds
- PRN 4
- Nebulizers/Inhalers 5
- E. Screening
- Vision 220
- Hearing 220
- HT/WT 220
- Blood Pressure 220-230
- Scoliosis 3
- Lice 220
- F. Diapered Students 1
- G. Annual physicals evaluated 220
- H. Immunizations 220
- I. Visits to health office 3,500-4,000

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
Nursing Service Plan

- Hearing 210
- HT/WT 680
- Blood pressure 680
- Scoliosis 194
- Dental 194
- Lice 50
- Sports Physicals prepared by nurse 600
- Physicals prepared and evaluated by nurse 75
- Immunization updates 50
- F. Number of visits to health office 2400+
- G. Number of IHCP requiring nursing input 158
- H. 504's requiring input 15
- I. Students transferring in/out 50
- J. Epi-Pen training 5 teachers
- K. Conducted two H1N1 Influenza Vaccine Clinics on-site 1

School District Physician – Dr. William Madison

Certified School Nurses (5):

- (1) Norma Elementary School – Susan Hunkele, CSN
- (1) Elmer Elementary School – Tracie Ewing, CSN
- (1) Olivet Elementary School – Lisa Magnum---Bricker, CSN
- (1) Pittsgrove Township Middle School – Beth Timberman, CSN
- (1) Arthur P. Schallick High School – Joann Knaub, CSN

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
Nursing Service Plan

- Celiac Disease 2
- ADD/ADHD
- C. Health Concerns
- Migraines 3
- D. Daily Meds 2 (not including diabetics)
- Inhalers/Nebs daily 0-6
- E. Screenings
- Vision 290
- Hearing 290
- HT/WT 409
- Sports Physical Spring Track 60-80 avg.
- F. Immunization Review 123
- G. Avg. dal Visit to Health Office 25-30
- H. Number of IHP's required by nurse approx. 54
- I. 504 Input 10
- J. Staff in-service
- Bloodborn Pathogens
- Asthma
- Seizures
- Allergic Reactions
- AED info to all staff
- Food allergies
- Epi Pen training for staff 6
- Glucagen Training staff annually 6
- CPR/AED review 6

Arthur P. Schallick High School, Grades 9-12

- All Student Population – 680
- Special Education Population –88
- A. Medically Fragile – 87
- Asthma 10
- Inhalers 56
- Inhalers and Nebulizers 10
- Epi-Pens 15 (Food 14/ Bees 1)
- B. Medically Complex
- Seizure 4
- Endocrine 3
- Celiac Disease 1
- Musculoskeletal 4
- Neurological 6
- Cardiac 5
- ADD/ADHD 15
- Psychosocial 5
- C. Health Concerns
- Migraines 6
- Sensory Impairment 2
- Dental appliances 25
- Daily Medications
- PRN 5
- Inhalers/nebulizers 10-15
- E. Screenings
- Vision 210



PITTSBOROUGH TOWNSHIP SCHOOL DISTRICT  
Nursing Service Plan

Pittsgrove Township Board of Education  
Harassment, Intimidation & Bullying – Policy #5131.1  
Board Reporting Requirement – Reports of Possible Violations  
Board of Education Meeting - September

School	Reported Victim	Reported Bully	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report to Superintendent (w/in 13 school days of Initial report)	Result of Investigation	Action Taken
SHS	#10717	#11377	12/13-1/14 and 7/31/14	9/2/14	Name calling on Internet with threats of fight at Green Branch Park	9/16/14	Violation of Policy	Conf. with principal, victim Parent referred to NJSP, NJSP spoke with all parties and parents involved, students not seated near each other in class.

- |  |   |
|--|---|
| <p>Possible "Result of Investigation" Responses:</p> <ul style="list-style-type: none"> <li>• No Evidence of HIB</li> <li>• Inconclusive</li> <li>• Does Not Meet Definition</li> <li>• Violation of Policy</li> </ul> | <p>Possible "Action Taken" Responses:</p> <ul style="list-style-type: none"> <li>• Provided intervention services</li> <li>• Established training program(s) to reduce HIB and enhance school climate</li> <li>• Imposed discipline</li> <li>• Ordered counseling</li> <li>• Other</li> </ul> |
|--|---|

*2014-15 Building Activities During Week of Respect/School Violence Awareness Week*

- "Thought for the Day" during Week of Respect
- Week of Respect Special Activities: (Monday – Purple for Peace; Tuesday-Team Bullying; Wednesday-Stamp Out Teasing; Thursday-Sock It to Bullying; Friday-Put Violence to Rest)
- "Spotted by the Olivet Owl"- Random Acts of Kindness - recognition kiosk off for year long program
- "Thought for the Day" during Violence and Vandalism Week
- Peer Mentoring – Grade 5
- School-wide "Anti-Bullying" Pledge
- HIB grade level assemblies
- "Bullying No More" Anti-Bullying Assembly – October 15, 2014
- Daily "Take P.R.I.D.E. Motto" during morning announcements – year long
- Red Ribbon Week activities including high school student visits
- High School Mentoring Program – year long
- School Spirit Day
- Peace and Respect – Classroom Recognition – year long

Elmer School

- Morning Announcements defining "Respect"
- Monday – "Wear RED for Respect"
- "Team Up To Stop Bullying" – Students wear their favorite team shirt
- "Put A Lid on Bullying" – Students can wear their favorite baseball cap
- "Show Respect Inside and Out" – Wear your favorite T-shirt inside out
- Activity Packets for use in classroom
- "No Bullying" character education lessons
- Morning P.R.I.D.E. Announcements – during School Violence Awareness Week
- "Caught by the Eagle" – Behavior Incentive Selections
- Red Ribbon Activities – October
- Social Studies lessons – Character Education/Citizenship
- Elmer Eagle Recognition – year long
- RESPECT Bulletin Board with students' ideas on Respect
- Weekly "Most Respectful Student" in each classroom for the entire month of October.
- Classroom Guidance Lessons – provided by Guidance Counselor
- School Constitution – student generated – student signed
- Intervention an Referral Services – year long
- High School Mentoring – year long

Norma School

- "Counseling Services – year long
- Morning P.R.I.D.E. Announcements – during School Violence Awareness Week
- High School Mentoring – year long
- Intervention an Referral Services – year long
- "Caught by the Cub" – year long
- Cub of the Month – starts in January

**PITTSBORO TOWNSHIP SCHOOLS**  
Administration Building  
Office of the Superintendent of Schools  
Phone: 358-3094 Ext. 4016

**THE FOLLOWING PROGRAMS ARE TAKING PLACE IN THE 2014-15 SCHOOL YEAR TO ADDRESS VIOLENCE, VANDALISM, SUBSTANCE ABUSE AND HARASSMENT, INTIMIDATION & BULLYING**

District Wide Program

- PA Announcements
- Class Discussions
- Presentations
- Staff In-Service
- Additional Counseling
- Peer Mediation, Intervention and Referral Service Teams
- School Safety Teams

Schalick High School

- Pledge Cards will be created for students to sign—cards will be posted in lunch room areas
- Intervention and Referral Services – year long
- You Tube videos presented each enrichment period for 5 days to cover P.R.I.D.E.
- A day will be set aside for "Wear Green & Gold" to show school spirit and respect
- Presentation by Salem County Prosecutors Office on Social Media (Sexting, etc.) will be held on October 8/9/10<sup>th</sup>
- Positive Referral forms for students from staff (entire school year)
- Green & Gold wear for Spirit and Violence, Drug Free Awareness
- Presentation to entire student body by Randy Fortes, Respect and HIB awareness weeks

Pittsgrove Twp. Middle School

- Sidewalk/Driveway Display
- Respect Shout Outs
- "Quote of the Day" on anti-violence during morning announcements
- Character Education Lessons – Year Long During PEAC
- PEACE Quotes – Banner in the Cafeteria with student quotes
- Social Change Project – Students will complete a short research project on how Martin Luther King or Gandhi brought social change through non-violence
- Intervention and Referral Services – year long
- "People Who Are Making A Difference" – Students will read articles about people who support anti-violence and are making a difference in their communities
- Red Ribbon Week

Olivet School

- "Bully Free" Classroom Lessons – Guidance
- PEAC Character Education – 6 week lesson cycle

2014-15 Building Activities During Week of Respect/School Violence Awareness Week

- > Bullying Lessons – Week of Respect and year long
- > “Team Up To Stop Bullying” – Students wear their favorite team shirt
- > “Put A Lid on Bullying” – Students can wear their favorite baseball cap
- > “Show Respect Inside and Out – Wear your favorite T-shirt inside out
- > Red Ribbon Activities – October
- > Character Education – year long
- > Social Studies Lessons – Citizenship/Community
- > Morning Announcements – Week of Respect
- > Coloring pages for class discussion during Week of Respect- Against Bullying
- > School Constitution – student generated – student signed
- > Stranger Danger Assembly – TBD
- > K-9 Assembly - Date TBD

ANNUAL REVIEW

- > School Safety Plans
- > Administrative Review
- > Review with Security Supervisor
- > Memorandum of Agreement with NJ State Police
- > Revise plan and implement changes as appropriate

dk  
File: *Vandalism & Violence/14-15/ Building Programs & Events*

PITTSBORO TOWNSHIP SCHOOLS

STANDING ORDERS  
2014 - 2015

I. MEDICATION POLICY

A. PRESCRIPTION MEDICATION

1. Need a written order from physician listing student's name, name of medication, dosage, time medicine is to be taken, and specific reason for the medication.
2. Medication is to be brought to school in the original container labeled by the pharmacy or physician.
3. The parent/guardian must also submit written permission for the school to comply with the physician's order.

B. NON-PRESCRIPTION MEDICATION

1. Acetaminophen (Tylenol/non-aspirin), Ibuprofen (Advil), Excedrin, Aleve (Naproxen), or Midol may be given with written permission from parent. Permission from parent should include dosage, frequency and reason. Student supply own medication in the original bottle.
2. All other non-prescription medication will not be given without prior written orders from physician and written permission from parent/guardian. This includes all over the counter medications including cold tablets, ointments, etc.

C. ALL MEDICATION

1. Must be brought to the office by parent/guardian and not sent on the bus with the student.
2. The nurse will administer medication.
3. Single pills out of the original container will not be administered.

II. COMMUNICABLE DISEASE POLICY

A. The following communicable diseases do require a physician's note for readmittance of student to school:

1. measles
2. mumps
3. Impetigo (boils)
4. pediculosis (head lice if repeat occurrence)
5. pinworm/ringworm (if repeat occurrence within a 6 month period)
6. scabies
7. conjunctivitis (pinkeye)

3. Abdominal assessment to evaluate pain/discomfort.  
 4. Severe pain/Emesis - notify parent and suggest medical attention.  
 5. Other discomfort - rest, use lavatory, notify parent if necessary.  
 6. Dysmenorrhea - Rest, heating pad to lower abdomen
- B. Allergic Reaction/Anaphalaxis  
 1. Complete an initial assessment (history, symptoms, respirations, pulse, and blood pressure).  
 2. Determine need for Epi-Pen.  
 3. If student has an epi-pen use it, if not use stock epi-pen.  
 4. Call 9-1-1 with history and location.  
 5. Notify administrator of event, who will notify parent/guardian.  
 6. Continue to assess vital signs. Begin CPR, Use AED if appropriate.  
 7. Document medication, dose, and time.
- C. Bloodborne Pathogens Exposure  
 1. Universal precautions will be used when dealing with exposure to body fluids.  
 2. In the event that someone is exposed to body fluids:  
 a. Refer to Bloodborne Pathogens – Exposure Control Plan Board of Education Policy 3516.31  
 3. In the event of student to student contamination, contact parent/guardian and suggest medical attention if needed.
- D. Bites  
 1. Human  
 a. cleanse and rinse area well  
 b. apply a dry sterile dressing  
 c. contact parent/guardian and suggest medical attention if needed  
 d. may require tetanus and/or hepatitis information.  
 2. Animal  
 a. cleanse and rinse area well  
 b. apply a dry sterile dressing  
 c. contact parent/guardian and suggest medical attention if needed  
 d. may require tetanus and/or rabies information  
 e. report these bites to county health department  
 3. Insect  
 a. remove stinger (if present)  
 b. apply sting reliever  
 c. if history of systemic reaction, administer prescribed medication, summon emergency assistance and notify parent/guardian  
 d. in the event of obstructed airway or anaphylactic shock with lowered BP, cold, clammy, and/or faint, administer epi-pen or epi-pen Jr., call 9-1-1, and notify parent/guardian.
- B. The following communicable diseases do not require a physician's note for student to return to school:  
 1. chicken pox  
 2. all rashes from poison ivy, oak, sumac  
 3. influenza  
 4. pediculosis (first occurrence)
- C. Students absent from school more than five consecutive school days will need to submit written permission from a physician to return to school.
- D. The school will be guided by the school physician in cases such as meningitis, hepatitis, encephalitis, and tuberculosis. Salem County Health Department to be notified.
- E. A student is to be sent home with a temperature of 100 degrees or above.  
 1. The student should be fever-free for 24 hours without fever reducing medicine before returning to school. This is dependent on the reason student had fever and is subject to nurse's discretion.
- F. Coughs and Colds  
 1. Severe coughs and colds are accepted reasons for a student to be sent home.
- III. GYM EXCUSES  
 A. Excuses from parents will be accepted up to two consecutive days.  
 B. Excuses for three days or longer must be written by the student's physician.  
 C. In appropriate circumstances an excuse for two days may be written by the school nurse.  
 D. As long as a student is excused from physical education, he/she is not considered able to participate in other play or sport activities.  
 E. Any student attending school with crutches, slings, casts, collars, sutures, splints, and/or joint braces are not to be in school without a note from a physician.
- IV. MEDICAL ORDERS FOR INJURIES AND/OR ILLNESSES  
 A. Abdominal Distress  
 1. A student with vomiting and/or diarrhea should be sent home.  
 2. Establish history of illness, check for elevated temperature if needed.

2. Use oxygen for pulse oximeter below 90, cyanosis, SOB, and or chest pains.
3. If student has asthma, follow asthma action plan.
4. Start oxygen at 2 – 6 liters/min. via nasal canula or mask.
5. Call 9-1-1, if needed.
6. Notify parent/guardian.
7. Do yearly checks and chart.

## J.

Diabetic Conditions

1. Conscious
- if student shows symptoms of sweating, pallor, rapid pulse, blurred vision, confusion, hunger, headache, elevated BP, or dilated pupils, give fruit juice with sugar, soft drink, etc.
  - Notify parent/guardian if needed

2. Unconscious

- place sugar, cake icing, or instant glucose between gum line and side of cheek keeping head low and to one side.
- Use Glucagon IM if available for student
- Call 9-1-1 and notify parent/guardian

## K.

Drug Abuse or Intoxication

- stay with student, protect from injury, speak softly and calmly
- monitor vital signs; watch breathing, pulse and blood pressure
- keep warm
- summon emergency assistance, if needed, and notify parent/guardian
- notify administration of situation

## L.

Earaches

- examine with otoscope to check for redness, drainage, fluid, or foreign object in the ear
- if foreign object noted; notify parent/guardian and suggest prompt medical attention if needed
- if no foreign object present: insert cotton plug, check for elevated temperature, and notify parent/guardian if needed

## M.

Epistaxis (nosebleed)

- if not due to trauma, pinch nares and apply ice to bridge of nose
- if bleeding does not stop after 20 minutes, notify parent/guardian
- if bleeding due to trauma, apply gentle pressure to nares; if doing so does not cause pain, apply ice, notify parent/guardian and suggest prompt medical attention

## N.

Eyes1. Chemical BurnE. Burns1. Heat

- immerse in tepid water (not ice)
- apply a sterile dressing
- if severe, notify parent/guardian and suggest medical advice

2. Chemical

- rinse well under running water
- remove chemical soaked clothing and/or jewelry, continue to rinse with water
- apply a sterile dressing
- if severe, notify parent/guardian and suggest medical attention

3. Sunburn

- apply topical gel (such as aloe vera) as needed

F. Convulsions/Seizures

- stay with student, turn student onto their side
- reassure student
- DO NOT move unless in an unsafe area
- remove harmful objects and pad around student with rolled blankets, jackets, etc.
- check for breathing and airway patency
- allow to rest after seizure
- call 9-1-1 if necessary
- notify parent/guardian and suggest medical attention

G. Sudden Cardiac Arrest/Code Janet

- If victim is pulseless and no respirations present Alert Main Office to Announce CODE JANET Room
- Follow Current CPR Standards
- Attach AED to victim when it arrives and follow instructions given by AED
- Continue CPR until emergency services arrive
- Administration to notify parent/guardian
- Do Monthly checks on AED and Chart

H. Choking

- if victim CAN breathe, cough, or speak – DO NOT INTERFERE
- if victim CANNOT breathe, cough, or speak, Give quick upward abdominal thrusts
- Repeat thrust steps until effective or until victim becomes Unconscious
- Then follow Sudden Cardiac Arrest/Code Janet

I. Use of Oxygen and Pulse Oximeter

- May use pulse oximeter to determine oxygen saturation.

2. give parent/guardian information on head lice and inform them that the student may not return to school until treatment has been started
3. check the student on the morning he/she returns to school. If head lice still present, student must be excluded.
4. if the same student has a reoccurrence of lice within a 6 month time period, a physician's note is required for admittance back to school.

## R.

Heat Exhaustion/Heat Stroke

1. Lie person down in cool area
2. Loosen or remove clothing
3. Cool skin with cool, wet cloths to forehead, arms, and legs
4. Notify parent/guardian if needed
5. Seek prompt medical care if needed
6. Check temperature frequently. If temperature is above 104, send to E.R.

## S.

Injuries (Soft Tissue)1. Abrasions, Contusions, Punctures, and Incisions

- a. using gloves, wash area with soap and water
- b. apply antiseptic if available
- c. apply bandage
- d. check date of last tetanus shot if necessary
- e. notify parent/guardian if needed

2. Lacerations and Avulsions

- a. using gloves, stop the bleeding by applying direct pressure over the wound with a clean dressing
- b. elevate injured part above heart to stop bleeding if doing so does not cause pain
- c. notify parent/guardian if needed
- d. seek medical assistance if severe

3. Sprain/Strain

- a. immobilize, support, and elevate affected area if possible
- b. apply ice to injured area (do not apply ice directly to skin)
- c. notify parent/guardian if needed
- d. seek medical assistance if severe

4. Fractures

- a. unless absolutely necessary, do not attempt to move victim
- b. do not attempt to straighten injured part
- c. immobilize and support fracture
- d. call for emergency medical assistance
- e. notify parent/guardian
- f. check for adequate circulation below the fracture site
- g. keep victim calm and warm, watch for signs of shock

5. Open Fracture

- a. flush eye(s) with water immediately, continuously and gently for at least 15 minutes
  - b. do not use eye cup
  - c. do not bandage the eye(s)
  - d. notify parent/guardian and suggest prompt medical attention if needed
2. Cuts or Puncture of Eye or Eyelid
    - a. do not remove an object stuck in the eye
    - b. do not wash eye out with water
    - c. do bandage lightly
    - d. notify parent/guardian and suggest prompt medical attention
  3. Redness of Eye(s)
    - a. if conjunctivitis is suspected, notify parent/guardian
    - b. exclude student from school until physician's note received stating readmittance to school acceptable
    - c. if redness due to simple irritation, flush with cool water
    - d. if wearing contacts, they should be removed

4. Specks in Eye

- a. lift upper eyelid outward and down over the lower lid
- b. have student move eye in a circular motion if doing so does not cause pain
- c. flush eye with running water or eye wash cup
- d. if speck will not wash out, keep eye closed, bandage lightly, notify parent/guardian and suggest medical attention if needed
- e. do not rub eye

## O.

Frostbite

1. keep warm and comfortable
2. keep away from sources of direct heat
3. contact parent/guardian
4. seek prompt medical care

## P.

Headache

1. check for elevated temperature
2. check level of consciousness and pupillary reaction
3. obtain history of any recent head injury and/or migraine headaches (if possible)
4. allow the student to rest with head slightly elevated
5. notify parent/guardian if needed
6. if headache due to head injury suggest immediate medical attention if needed

## Q.

Head Lice or Nits (pediculosis)

1. exclude person from school

- a. check for elevated temperature if indicated
- b. check for obvious caries
- c. apply ice pack and/or oral anesthetic to area
- d. notify parent/guardian if needed

U. Poisoning by Mouth

1. establish what was swallowed if possible
2. call local poison control center for treatment (1-800-222-1222)
3. call 9-1-1 if needed
4. notify parent/guardian if needed
5. Follow advice given by Poison Control

V. Shock

1. symptoms include:
  - a. cold, pale, clammy skin
  - b. rapid pulse
  - c. restlessness (apprehension)
2. elevate feet
3. keep victim warm
4. call 9-1-1
5. notify parent/guardian

W. Sore Throat

1. gargle
2. evaluate, check throat for redness, exudates and check temperature
3. notify parent/guardian, if necessary

X. Splinters

1. remove splinter only if it can be extracted using clean tweezers
2. do not use pins, needles, etc. to dig the splinter out
3. wash area with soap and water
4. apply a Band-Aid
5. notify parent/guardian if needed

Y. Rashes

1. if suspected communicable disease
  - a. exclude student from school
  - b. notify parent/guardian
    1. physician's note is required to return to school
2. if poison or heat rash
  - a. apply calamine or caladryl lotion
  - b. notify parent/guardian if necessary

- a. same as for fracture
- b. cover any protrusions of bone with sterile gauze
- c. control any bleeding
- d. seek immediate medical assistance
- e. notify parent/guardian

6. Head, Neck, and Spine

- a. leave victim in present position if possible until medical assistance arrives
- b. immobilize victim by supporting entire body with pillows, coats, blankets, etc.
- c. check vital signs and level of consciousness frequently
- d. notify parent/guardian

NOTE: If absolutely necessary to move victim before medical help arrives:

- a. if (2) or more helpers available, roll victim onto spineboard or improvised spineboard
- b. if alone, place hands under armpits and cradle neck and head with your forearms and gently pull to safety, keeping body as straight as possible.

7. Accident Reports to be filled out on all significant injuries. Insurance forms to be completed and given to parent/guardian as needed.

T. Orthodontic Problems

1. Broken tooth

- a. try to clean with warm water if necessary and place cold compresses on face next to injured tooth
- b. call parent/guardian and suggest prompt dental care if needed

2. Bitten tongue or lip

- a. using gloves apply direct pressure to control bleeding
- b. if swollen, apply cold compresses
- c. notify parent/guardian if needed
- d. suggest medical care if severe

3. Knocked out Tooth

- a. attempt to replace tooth in socket if student is able to cooperate
- b. if unable to replace tooth in socket, place tooth in milk if possible
- c. place tooth in water if no milk is available
- d. notify parent/guardian and suggest immediate dental attention

4. Wire (braces)

- a. caulk end of wire with gauze, cotton ball, or dental wax
- b. notify parent/guardian if needed
- c. if wire is imbedded, notify parent/guardian and suggest immediate dental attention

5. Toothache

PITTSBORO TOWNSHIP SCHOOLS  
1076 ALMOND ROAD  
PITTSBORO, NEW JERSEY 08318

Board Approved 10/21/10

**STANDING MEDICAL ORDERS**  
2014 - 2015

The School Physician, by authorization of New Jersey Administrative code (N.J.S.A. 18A:1 and 6:29), requires each school nurse to perform the administration of medication, emergency administration of epi-pen (junior/regular), glucagon, and other duties required by the established district guidelines and approved job descriptions for the position of school nurse.

The procedures for emergency medical care and standing medical orders are endorsed and approved.

*William Madison*  
Dr. William Madison

8.13.14  
Date



2014-2015 FUNDRAISERS

SCHOOL	GROUP	BEGIN	END	ACTIVITY	PURPOSE	DATE TO BOE
APSHS	TENNIS	6/17/2014	9/20/2014	DINING FOR DOLLARS	TEAM TO AID IN PURCHASE OF WARM-UPS & APPAREL	6/16/2014
APSHS	FOOTBALL	6/26/2014	8/13/2014	AD BOOK SALES	CAMP, MERCHANDISE, ACTIVITIES	6/16/2014
APSHS	B/G CROSS COUNTRY	7/22/2014	7/22/2014	RUN-A-THON PLEDGE PER MILE OR UP-FRONT PLEDGE	CROSS COUNTRY T-SHIRT AND END OF YEAR	7/21/2014
APSHS	FOOTBALL	8/6/2014	8/16/2014	DISCOUNT CARDS	MERCHANDISE & ACTIVITIES	6/16/2014
APSHS	B/G TENNIS, SOFTBALL	AUG. 2014	SEPT. 2014	SHS/PTMS ONLINE UNIFORM SALE	BENEFITS B/G TENNIS, SOFTBALL TEAMS	7/21/2014
APSHS	DANCE ACADEMY	8/12/2014	8/14/2014	SUMMER DANCE INTENSIVE (ADMISSION FEE)	BENEFITS DANCE ACADEMY	7/21/2014
APSHS	ATHLETIC TRAINING	8/14/2014	END OF FALL SPORTS SEASON	SELLING GATORADE PRODUCTS TO ATHLETES TO BENEFIT ATHLETIC TRAINING	BENEFITS ATHLETIC TRAINING; PURCHASE OF NEW EQUIPMENT	8/25/2014
APSHS	FOOTBALL	8/23/2014	8/23/2014	CONCESSION STAND	BENEFITS END OF YEAR BANQUET	8/25/2014
APSHS	GIRLS TENNIS	8/27/2014	8/27/2014	CLEAN COMMUNITIES-VOLUNTEERS WILL CLEAN SECTION OF ROAD IN PITTSBORO TOWNSHIP	PURCHASE OF WARM-UPS AND OTHER APPAREL ITEMS	7/21/2014
APSHS	CHEER	9/1/2014	11/30/2014	T-SHIRTS & SPIRIT ITEMS SALE	NEW EQUIPMENT/UNIFORMS	7/21/2014
APSHS	GIRLS SOCCER	9/1/2014	9/29/2014	KIDSTUFF COUPON BOOK SALES	GIRLS SOCCER TEAM APPAREL	7/21/2014
APSHS	STUDENT COUNCIL	9/4/2014	6/17/2015	SCHOOL STORE	BENEFIT STUDENT COUNCIL ACTIVITIES AND EVENTS	7/21/2014
APSHS	STUDENT COUNCIL	9/5/2014	9/19/2014	SPIRIT WEEK T-SHIRT SALES	BENEFIT STUDENT COUNCIL ACTIVITIES AND EVENTS	7/21/2014
APSHS	FOOTBALL	9/5/2014	9/5/2014	CONCESSION STAND	BENEFITS END OF YEAR BANQUET	8/25/2014
APSHS	GIRLS TENNIS	9/8/2014	9/12/2014	AUNTIE ANNE'S PRETZEL PERKS	PURCHASE OF WARM-UPS AND OTHER APPAREL ITEMS	7/21/2014
APSHS	BAND	9/12/2014	11/26/2014	CONCESSION SALES AT ALL HOME FOOTBALL GAMES	BAND TRIP AND T-SHIRTS	7/21/2014
APSHS	FOOTBALL	9/12/2014	11/26/2014	50/50 SALE	FOOTBALL END OF YEAR BANQUET; FOOTBALL MERCHANDISE	7/21/2014
APSHS	BEAUTIFICATION	SEPT. 2014	6/1/2015	SHOPAROO - RECEIPTS/SNAPSHOT OF RECEIPTS	ACTIVITIES	8/25/2014
APSHS	BAND	OCT. 2014		HOMECOMING DANCE-TICKETS, PICTURES	BAND TRIP AND T-SHIRTS	7/21/2014
APSHS	TRACK BOOSTERS	OCT. 2014		CROSS COUNTRY & TRACK WILDCAT MEETS	SCHOLARSHIPS, TEAM SHIRTS, EQUIPMENT, ETC.	7/21/2014
APSHS	GERMAN CLUB	10/1/2014	10/30/2014	COOKIE DOUGH SALES	FOR OKTOBERFEST FIELD TRIP	9/22/2014
APSHS	GERMAN CLUB	10/1/2014	12/15/2014	CELL PHONE & INK CARTRIDGE RECYCLING-COLLECT OLD CELL PHONES & OLD INK CARTRIDGES. RECYCLINGADVANTAGE.COM	GERMAN CLUB TRIPS AND EVENTS	9/22/2014
APSHS	BOYS/GIRLS TENNIS	10/25/2014	10/25/2014	CLEAN COMMUNITIES-VOLUNTEERS WILL CLEAN SECTION OF ROAD IN PITTSBORO TOWNSHIP	BENEFITS BOYS/GIRLS TENNIS TEAMS	8/25/2014
APSHS	GERMAN CLUB	11/1/2014	12/15/2014	GERMAN CHOCOLATE BAR SALES	BENEFITS GERMAN CLUB AND FIELD TRIP TO PHILA CHRISTMAS MARKET	9/22/2014
APSHS	B/G TRACK	11/1/2014	12/31/2014	SAVE AROUND COUPON BOOK	GIRLS/BOYS TRACK TEAM GEAR, EQUIPMENT, ETC.	7/21/2014
APSHS	SWIM	11/15/2014	11/15/2014	ROAD CLEAN-UP	BENEFIT SWIM TEAM	7/21/2014
APSHS	MEDIA CENTER	11/19/2014	11/20/2014	BOOK FAIR	BENEFITS MEDIA CENTER PROGRAMS AND PROMOTIONS	8/25/2014
APSHS	B/G WINTER TRACK	11/20/2014	3/1/2015	WAWA SHORTIE COUPONS	WINTER TRACK T-SHIRTS; B/G TRACK BOOSTERS	7/21/2014
APSHS	FOOTBALL	11/24/2014	11/24/2014	POWDER PUFF GAME-GENERAL TICKETS & PARTICIPANT TICKETS	FOOTBALL MERCHANDISE, ACTIVITIES, FOOD	7/21/2014
APSHS	DANCE TEAM	DEC. 2014	FEB. 2015	T-SHIRTS & SPIRIT ITEMS SALE	NEW UNIFORMS & POMS	7/21/2014
APSHS	BOYS BASKETBALL	12/1/2014	3/30/2015	SELL CONCESSION FOR BOYS BASKETBALL HOME GAMES	T-SHIRTS AND OTHER APPAREL	7/21/2014
APSHS	BOYS BASKETBALL	12/20/2014	12/21/2014	TOURNAMENT	BENEFIT BOYS BASKETBALL TEAM & RAISE MONEY FOR JIMMY V CANCER RESEARCH	7/21/2014
APSHS	GIRLS TRACK	3/1/2015	6/1/2015	WILDCAT MEET	TEAM T-SHIRTS, END OF YEAR GIFT, SPECIAL EQUIPMENT, ETC.	7/21/2014
APSHS	MEDIA CENTER	3/18/2015	3/19/2015	BOOK FAIR	BENEFITS MEDIA CENTER PROGRAMS AND PROMOTIONS	8/25/2014
APSHS	BAND	3/20/2015	3/20/2015	JAZZ FESTIVAL-SELL TICKETS, CONCESSIONS, CANDY GRAMS	BAND TRIP AND T-SHIRTS	7/21/2014
APSHS	GIRLS TRACK	03/21/2015 OR 3/28/2015	03/21/2015 OR 3/28/2015	BREAKFAST AT APPLEBEES "FLAPJACK" BREAKFAST TICKETS	GIRLS TRACK BOOSTERS-TEAM T-SHIRTS; END OF YEAR GIFTS	7/21/2014
APSHS	TRACK BOOSTERS	MAY, 2014		CROSS COUNTRY & TRACK WILDCAT MEETS	SCHOLARSHIPS, TEAM SHIRTS, EQUIPMENT, ETC.	7/21/2014

2014-2015 FundRaisers

9/23/2014

2014-2015 FUNDRAISERS

SCHOOL	GROUP	BEGIN	END	ACTIVITY	PURPOSE	DATE TO BOE
PTMS	7TH GRADE	9/4/2014	10/31/2014	GREAT AMERICAN MAGAZINES	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	6TH GRADE	9/15/2014	10/3/2014	BAG SALE (REUSABLE BAGS)	HELP WITH COST OF 6TH GR BALTIMORE TRIP	6/16/2014
PTMS	PTSO	9/15/2014	9/30/2014	COUPON BOOK SALE	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	9/16/2014	9/16/2014	BACK-2-SCHOOL NITE BAKE SALE	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	9/22/2014	9/22/2014	SKATING PARTY	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	7TH GRADE	10/1/2014	11/28/2014	WAWA HOAGIE COUPON SALE	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	6TH GRADE	10/3/2014	6/17/2015	1/2 DAY SNACKS (ALL 1/2 DAYS THROUGHOUT YEAR)	HELP WITH COST OF 6TH GR BALTIMORE TRIP	6/16/2014
PTMS	7TH GRADE	10/3/2014	6/17/2015	1/2 DAY SNACKS (ALL 1/2 DAYS THROUGHOUT YEAR)	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	7TH GRADE	10/4/2014	10/18/14	CAR WASH	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	8TH GRADE	10/9/2014	11/4/2014	JOE CORBIT'S PIZZA	HELP WITH COST OF 8TH GR DC TRIP & GRADUATION	6/16/2014
PTMS	PTSO	10/10/2014	10/17/2014	SCHOLASTIC BOOK FAIR	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	10/23/2014	10/23/2014	HALLOWEEN BASH	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	11/17/2014	11/17/2014	SKATING PARTY	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	6TH GRADE	12/5/2014	12/5/2014	DANCE (GR 6-8)	HELP WITH COST OF 6TH GR BALTIMORE TRIP	6/16/2014
PTMS	PTSO	12/8/2014	12/12/2014	COINS FOR THE HEART	BENEFIT LOCAL FAMILIES IN NEED	7/21/2014
PTMS	PTSO	1/26/2015	1/26/2015	SKATING PARTY	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	7TH GRADE	2/6/2015	2/6/2015	VALENTINE DANCE (GR 6-8)	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	PTSO	2/23/2015	2/23/2015	SKATING PARTY	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	3/20/2015	3/20/2015	CARNIVAL/DANCE	BENEFIT CYSTIC FIBROSIS	7/21/2014
PTMS	PTSO	4/2/2015	4/10/2015	SCHOLASTIC BOOK FAIR	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	4/13/2015	4/13/2015	SKATING PARTY	BENEFIT PTMS STUDENTS	7/21/2014
OLIVET	PTO	9/30/2014	10/10/2014	BOSCOV'S DISCOUNT COUPONS	BENEFITS CLASS TRIPS, ASSEMBLIES	9/22/2014
OLIVET	PTO	OCTOBER/APRIL	OCTOBER/APRIL	BOOK FAIR	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014
OLIVET	PTO	SEPT. 2014	MID OCT. 2014	SPIRIT WEAR	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014
OLIVET	PTO	SEPT. 2014	OCT. 2014	CHERRYDALE	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014
ELMER	PTO	NOVEMBER/MAY	NOVEMBER/MAY	BOOK FAIR	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014
NORMA	PTO	TBD DEC/MAY	TBD DEC/MAY	BOOK FAIR	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014

2014-2015 FundRaisers

9/23/2014

09/22/2014 14:21 8563580231

OLIVET SCHOOL

#1076 P.001/001

PITTSBORO TOWNSHIP SCHOOLS  
Administration Building

FUND RAISER APPLICATION

[Note: All fund raiser applications must be submitted to the building principal for Board Approval]

DATE: 9/19/14

NAME OF ORGANIZATION: Pittsboro Elementary PTO

RESPONSIBLE INDIVIDUAL: Heather Sbrana

TYPE OF ACTIVITY: Fundraiser

Sale Items: Boscov's discount coupons  
Sale Amount: \$ - 5.00 each  
(We sell these for \$5.00 + we get \$5.00 each)  
(Coupons used on one day sale - 10/21/14 all day)

PROCEEDS ANTICIPATED: Gross Net

PROCEEDS TO BENEFIT (describe in detail): field trips, assemblies

DATES FUND RAISER IS TO BE HELD: 9/30 - 10/10

\*If fund raiser is a product, specify date of delivery and guarantees: Delivery 10/20

Approved by: [Signature] Principal

9/22/14 BOE

(revised 7/24/96) misc/forms

2014-2015 FIELD TRIPS

SCHOOL	TRIP DATE	GROUP	DESTINATION & EVENT	STAFF MEMBER	TRANSP.	STUDENT	COST TO BOE	BOE
APSHS	8/18/14-8/22/14	SAC	LINDSAY MEYER TEEN INSTITUTE-CAMP MASON, HAIDWICK, NJ	D. LOGANDRO	1 BUS	3	APPROX \$2,117.00	7/21/2014
APSHS	8/25/14-8/29/14	FOOTBALL	CAMP INWESBEC, 157 GAME FARM ROAD, SCHWENKSVILLE, PA 19473	S. BROWN	CHARTER BUS	APPROX. 50	N/A	7/21/2014
APSHS	8/27/14	CROSS COUNTRY	BELMONT PLATEAU, PHILADELPHIA/GCC, SEWELL, NJ	S. PIERANGELI	1 BUS	25	N/A	8/25/2014
APSHS	9/2/14	CROSS COUNTRY	BELMONT PLATEAU, PHILADELPHIA/GCC, SEWELL, NJ	S. PIERANGELI	1 BUS	25	N/A	8/25/2014
APSHS	9/9/14	CROSS COUNTRY	BELMONT PLATEAU, PHILADELPHIA/GCC, SEWELL, NJ	S. PIERANGELI	1 BUS	25	N/A	8/25/2014
APSHS	9/9/14	ATHLETICS 9-12	MASSO'S, GLASSBORO FOR WORKSHOP ON SPORTSMANSHIP	M. CLARKE	1 BUS	9	N/A	8/25/2014
APSHS	9/12/2014	BAND	DEPTFORD HIGH SCHOOL	S. PIECZARA	2 BUS & 1 EQUIP	50	N/A	8/25/2014
APSHS	9/13/14	CROSS COUNTRY	BELMONT PLATEAU, PHILADELPHIA/GCC, SEWELL, NJ	S. PIERANGELI	1 BUS	25	N/A	8/25/2014
APSHS	9/18/2014	SPECIAL ED/CBI	ELMER IGA	L. CLEMENT	1 BUS	11	APPROX \$81.00	7/21/2014
APSHS	9/19/2014	BAND	PENNSVILLE HIGH SCHOOL	S. PIECZARA	2 BUS & 1 EQUIP	50	N/A	7/21/2014
APSHS	10/20/14	ATHLETICS - FOOTBALL	CROWNIE PLAZA HOTEL - CAPTAIN'S AWARDS	M. CLARKE	1 BUS	12	N/A	8/25/2014
APSHS	9/25/2014	ACADEMIC TEAM	PENNS GROVE HIGH SCHOOL - COMPETITION	T. PEDRICK	1 BUS	APPROX. 20	FUNDED STUDENTS PAY \$39 TO PARTICIPATE	9/23/2014
APSHS	10/2/2014	INTERESTED STUDENTS	COLLEGE TOUR-ROWAN, STOCKTON, MONTCLAIR	C. COLE	CHARTERED	50	FUNDED	9/23/2014
APSHS	10/15/2014	GERMAN EXCHANGE STUDENTS	CULTURAL EXCHANGE PROGRAM TRIP TO HISTORICAL SIGHTS IN PHILA	E. KIRSCHNER	1 BUS	50	FUNDED	8/25/2014
APSHS	10/16/2014	GERMAN 1-4	COLLINGSWOOD HIGH SCHOOL-ANNUAL OKTOBERFEST	E. KIRSCHNER	1 BUS	25	\$240.00	9/23/2014
APSHS	10/20/2014	GERMAN EXCHANGE STUDENTS	FARE EXCHANGE STUDENTS TO NYC, VISIT WORLD TRADE CENTER, DROP EXCHANGE GROUP AT HOTEL	E. KIRSCHNER	CHARTERED	50	N/A	8/25/2014
APSHS	TBD (DEC. 2014)	BAND	CUMBERLAND MALL-PERFORMANCE	S. PIECZARA	1 BUS	25	N/A	7/21/2014
APSHS	TBD (DEC. 2014)	BAND	EAGLEVIEW NURSING HOME/SENIOR CARE OF BRIDGETON	S. PIECZARA	1 BUS	25	N/A	7/21/2014
APSHS	TBD (JAN. 2015-FEB. 2015)	BASKETBALL	53 ALL STAR BASKETBALL BANQUET TO RECOGNIZE BASKETBALL PLAYERS	E. CASSIDY/B. KONYAK	1 BUS	6	N/A	8/25/2014
APSHS	1/15/2015	ACADEMIC TEAM	WOODSTOWN - COMPETITION	T. PEDRICK	1 BUS	APPROX. 20	FUNDED	9/23/2014
APSHS	3/9/2015	ATHLETICS 9-12	MASSO'S, GLASSBORO FOR WORKSHOP ON SPORTSMANSHIP	M. CLARKE	1 BUS	10	N/A	8/25/2014
APSHS	5/25/2015	BAND	SALEM ST/CEMETARY-ELMER, NJ, ELMER HONORIAL DAY PARADE	S. PIECZARA	1 BUS & 1 EQUIP	100	N/A	8/25/2014
PTMS	5/28/15	8TH GRADE	WASHINGTON, DC	6TH GRADE TEACHERS	CHARTER BUS	APPROX. 150	N/A	6/16/2014
PTMS	5/21/15	8TH GRADE	BALTIMORE, MD - AQUARIUM & HARBOR	6TH GRADE TEACHERS	CHARTER BUS	APPROX. 125	N/A	6/16/2014
OLIVET	10/29 & 30	GRADE 4	PALMYRA COVE	BOTTINO	BUS	125	PTO	9/23/2014
OLIVET	APRIL	GRADE 4	TRENTON/BARRACKS	BOTTINO	BUS	125	PTO	8/25/2014
OLIVET	MAY	MATH SHOWCASE	SALEM COMMUNITY COLLEGE	PTMS-ORIENTATION	BUS	10	\$225.00	8/25/2014
OLIVET	MAY/JUNE	GRADE 5	PTMS-ORIENTATION	PECCI	BUS	125	\$145.00	8/25/2014
OLIVET	MAY/JUNE	TALENT SHOW	SCHALICK HIGH SCHOOL	HALL/BAGAN	BUS	100	\$75.00	8/25/2014
OLIVET	JUNE	GRADE 3	FRANKLIN INSTITUTE, PHILA	LASPATA	BUS	125	PTO	8/25/2014
OLIVET	JUNE	GRADE 5	INDEPENDENCE HALL, PHILADELPHIA	PECCI	BUS	125	PTO	8/25/2014
OLIVET	JUNE	SAFETY PATROL	CAMDEN RESERVE-HARMS	KRAWIEC	BUS	40	\$250.00	8/25/2014
OLIVET	JUNE	GRADE 5	PARVIN STATE PARK	PECCI-ALL	BUS	125	\$450.00	8/25/2014
OLIVET	JUNE	ASD CLASS	PARVIN STATE PARK	PECCI	BUS	4	\$110.00	8/25/2014
OLIVET	JUNE	STUDENT COUNCIL	CAPE MAY SHORE POINTS	HALL/MONTI	BUS	16	\$250.00	8/25/2014
OLIVET	JUNE	SACC	REGAL CINEMA, CUMBERLAND MALL	PECCI	BUS	50	SACC	8/25/2014
OLIVET	JUNE	SACC	BRIDGETON ZOO/VITTA'S WATER ICE	EDMONDS	BUS	50	SACC	8/25/2014
ELMER	10/14/14	MD CLASS	PHILADELPHIA ZOO, PHILADELPHIA, PA	EDMONDS	BUS	50	SACC	8/25/2014
ELMER	APRIL	GRADE 2	CAMDEN AQUARIUM	LODGE	BUS	APPROX. 5	CST	9/23/2014
ELMER	MAY	GRADE 1	CAPE MAY ZOO	MONTI	BUS	125	PTO	8/25/2014
ELMER	MAY	GRADE 2	OLIVET SCHOOL-ORIENTATION	MONTI	BUS	115	PTO	8/25/2014
NORMA	10/14/14	MD CLASS	PHILADELPHIA ZOO, PHILADELPHIA, PA	LAFONO	BUS	125	\$225.00	8/25/2014
NORMA	APRIL	PSO	STORYBOOK LAND	MONTI	BUS	APPROX. 6	CST	9/23/2014
NORMA	MAY	PK/YELL	CAMDEN STATE DISCOVERY	WEINER	BUS	12	PTO	8/25/2014
NORMA	MAY	KINDERGARTEN	STORYBOOK LAND	MURANO	BUS	40	PTO	8/25/2014
NORMA	MAY	KINDERGARTEN	ELMER SCHOOL-ORIENTATION	CARROZZA	BUS	100	PTO	8/25/2014
NORMA	MAY	KINDERGARTEN	ELMER SCHOOL-ORIENTATION	CARROZZA	BUS	100	\$260.00	8/25/2014

Unfiled Document



# PHILADELPHIA ZOO

## Opening Hearts...Opening Minds...Opening Doors...

The Philadelphia Zoo, in partnership with Woods, is proud to offer FREE access to the Zoo on the following fall dates:

September 30  
October 8

Visit the Zoo's new KidZooU – a welcoming, enriching and inclusive experience connecting children and adults with wildlife.

Explore PECO Primate Reserve to learn how you can be an orangutan advocate.

Meet the Zoo's newest addition: four lion cubs who are just four months old!

Doors open early at 9:30 a.m.

Pre-registration is required. Please register online.



Philadelphia Zoo  
3400 W. Girard Ave.  
Philadelphia, PA 19104

File://localhost/Users/bruce/Downloads/WoodsServicesAccessEvents\_2014-1.html

## MEMORANDUM

TO: Mr. Henry Bermann  
FROM: Daniel F. Bruce/Principal *DFB*  
DATE: September 22, 2014  
SUBJECT: MD Classes to Philadelphia Zoo

In an effort to support children with special needs, the Philadelphia Zoo is opening the zoo on 3 dates for free. Our intentions are to visit the zoo on October 14, 2014.

We are seeking Board approval to send the MD Classes from both Elmer Elementary and Olivet Elementary to the zoo for this event.

Thank you for this consideration.

*me: 9.22.14*

**Vision**

We envision a world where an individual has opportunities and supports that promote self-determination, the joy of achievement and a fulfilling life.

**Core Values**

Health and Safety

We are committed to protecting and preserving the well-being of the individuals we serve and our employees. We work diligently to promote a just culture of transparency and accountability that identifies, mitigates and effectively manages risks.

Respect

Innovation

Leadership

Advocacy

Courage



<http://www.molliewoods.org/>  
Mollie Woods Autism  
Mollie Woods Career Center  
Mollie Woods Gala  
Mollie Woods Leadership Institute  
Mollie Woods Leadership Institute & Behavioral Challenges

Search

Prader-Willi

**Who We Are**

**Our Story** (<http://www.molliewoods.org/about-us/who-we-are/our-story/>)  
**Wooda Celebrates Centennial** (<http://www.molliewoods.org/about-us/who-we-are/wooda-celebrates-centennial/>)  
**Meet the Leadership Team** (<http://www.molliewoods.org/about-us/who-we-are/meet-the-leadership-team/>)  
**Corporate Responsibility Project** (<http://www.molliewoods.org/about-us/who-we-are/corporate-responsibility-project/>)  
**Blog** (<http://www.molliewoods.org/about-us/who-we-are/blog/>)



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Woods is a leading advocacy and service organization for people with exceptional challenges, disabilities and complex needs.

We were founded a century ago by visionary Mollie Woods with two simple goals – to advance the quality of life and standard of care for individuals with disabilities. She gained international recognition for her groundbreaking work in helping children with exceptional needs experience the joy of achievement and lead fulfilling lives.

Today, we've broadened her mission to serve people of all ages and levels of care with a unique model, *The Exceptional Care Model*. (<http://www.molliewoods.org/about-us/industry-leadership/the-exceptional-care-model/>) that drives greater achievement for individuals – and best practices for the industry.

Just as Mollie did 100 years ago, we believe our mission and model are one in the same: Exceptional People. Fulfilling Lives.

Read our [mission statement](#) ([http://www.molliewoods.org/mission-and-values/vision\\_mission\\_core\\_values\\_sigma.pdf](http://www.molliewoods.org/mission-and-values/vision_mission_core_values_sigma.pdf))

PITTSBORO TOWNSHIP SCHOOLS  
1076 ALMOND ROAD  
PITTSBORO, NJ 08318

September 15, 2014

MEMORANDUM # 3

Dear Mr. Bermann and Members of the Pittsgrove Township Board of Education,

I want to thank you for affording me the opportunity to teach the multiple disabilities class at Olivet Elementary School. Everyone has made me feel welcome and has been extremely helpful throughout my first weeks here. Unfortunately, I have made the decision to resign from this position. Our family has decided that it would be best for us for me to be a stay-at-home mom so that we can reduce stress and address our younger daughter's recent anxiety issues. I feel it is best for the students if I do not prolong my decision-making process, but instead allow a replacement to begin working with the students as soon as possible. I will continue to fulfill all of the responsibilities of my position until a replacement can be found or as obligated by applicable school law. Again, I greatly appreciate the appointment to this position and regret that I am unable to complete the school year.

To: Henry Bermann  
Superintendent of Schools

From: Suzanne R. Fox Abdill  
Business Administrator/Board Secretary

Date: September 15, 2014

Re: Assistant Transportation Supervisor

It is my recommendation that Ms. Donna Matlack be approved to the position of part time Assistant Transportation Supervisor, effective October 1, 2014. Ms. Matlack will work part time during the day when not driving a bus as the Assistant Transportation Supervisor at an additional compensation of \$16,587 prorated for the remainder of the 2014-15 school year.

I am attaching a copy of Ms. Matlack's resume for your review. Please submit this request to the Board of Education for approval.

SF  
File: 2014-2015 Memorandums

Sincerely,



Lisa A. Hardman

# DONNA MATLACK

483 Alvine Rd. Pittsgrove, NJ 08318 ♦ (856) 563-0483 ♦ DMatlack@pittsgrove.net

Interested in the position of:

## ASSISTANT TRANSPORTATION SUPERVISOR

I have been working in the Transportation Office in the previous supervisor's absence since July 2013. I have gained a tremendous amount of knowledge and experience in that time, and am very interested in continuing in that capacity. Listed below are job skills and experience I have that are relevant to this position.

- CDL class B licensed driver with School Bus and Passenger endorsements
- Secretary/Executive Assistant
- Microsoft Office - including Word, Excel & PowerPoint
- Customer Service (in many different areas)
- Multi - line telephone systems
- General office duties - including filing, data entry, fax, email
- Organization & attention to detail

## RELEVANT EXPERIENCE

Pittsgrove Twp. Bd of Education, Transportation Department, Pittsgrove, NJ 06/10 - Present

### Bus Driver & Aide

- Offer coverage for drivers and aides as needed from 07/10 to 11/12.
- Contracted to a part time driver position in 11/12, which changed to full time in 09/13.
- Built a rapport with school administrators, students, parents, and co-workers.

### Office Assistant

- Work closely with the acting supervisor, providing hands-on assistance with daily office duties, driver issues, and parent concerns.
- Assist in the routing of all buses, including helping to eliminate runs to increase efficiency.
- Work with school administrators, parents, and co-workers to ensure the safe transportation of students.

## EDUCATION

Transfunder University in Schenectady, NY  
Routing Software Proficiency Certification / July 2014

Mississippi State Technical Community College in Knoxville, TN  
Associate of Arts & Science / May 2008; GPA 3.27

Overbrook Regional High School in Pine Hill, NJ  
Diploma / June 1990; GPA 3.62

## PITTSBURGH TOWNSHIP SCHOOLS TRANSPORTATION DEPARTMENT

736 CENTERION ROAD  
PITTSBURGH, NJ 08318  
(856)358-7072 Fax( 856)358-7062

Valerie Bonvechio, Transportation Supervisor

## MEMORANDUM

TO: Suzanne Fox Abdill  
Business Administrator/Board Secretary

FROM: Valerie Bonvechio  
Transportation Supervisor

DATE: September 15, 2014

RE: 2014-2015 Jointure List

I am submitting for the Boards approval, the attached Jointure list for the 2014-2015 school year.

If you have any questions, please don't hesitate to contact me.

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SE240  
Budget year: 2014-15  
Batch number: P 016  
Period: September 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
AASA	None	OTHER OBJECTS	484-15	197.00
ACE PLUMBING AND ELECTRIC	None	GENERAL SUPPLIES	541-15	351.11
ACE PLUMBING AND ELECTRIC	None	GENERAL SUPPLIES	581-15	302.84
ACE PLUMBING AND ELECTRIC	None	EES FLUSHMETER	614-15	136.17
ACE PLUMBING AND ELECTRIC	None	GENERAL SUPPLIES	657-15	81.03
ACE PLUMBING AND ELECTRIC	None	GENERAL SUPPLIES	710-15	107.09
AMERICAN LIBRARY ASSOCIATION	None	OTHER PURCHASED SERV	498-15	183.00
ARBOR SCIENTIFIC	None	SUPPLIES	5159-15	11.50
AT & T MOBILITY	None	WIRELESS FAN03504112	11-15	1,399.91
AT & T MOBILITY	None	WIRELESS FAN05422886	12-15	1,065.22
BAYZICK, KELLY	None	SUMMER PT SERVICES	661-15	3,806.25
BECKER'S SCHOOL SUPPLIES	None	SUPPLIES	5194-15	409.28
BMI EDUCATIONAL SERVICE	None	INSTR SPLYS	430-15	871.28
BRIDGETON MOTOR PARTS	None	TRANS SUPPLIES	4007-15	4,462.62
BSN SPORTS	None	SUPPLIES & MATERIALS	526-15	133.88
BUNTING, KIM	None	PURCH PROF/EDUC SRV	712-15	250.00
CANON BUSINESS SOLUTION INC	None	SUPPLIES	440-15	119.50
CAROLINA BIOLOGICAL SUPPLY CO.	None	SUPPLIES	5160-15	43.79
CDW GOVERNMENT, INC.	None	SMARTSOCKETS	592-15	100.60
CDW GOVERNMENT, INC.	None	CHROME LIC & SUPPLIE	6004-15	472.26
CENGAGE LEARNING	None	OTHER PURCHASED SERV	493-15	5,502.72
CERIDIAN	None	COBRA BILLINGS	18-15	109.92
CM3 BUILDING SOLUTIONS, INC.	None	MAINT. SERVICES	4002-15	2,740.00
CONNER STRONG & BUCKLEW INC	None	INSURANCE	685-15	24,864.00
DAVENPORT PSYCHOLOGICAL ASSOC.	None	PSYCH EVALS STAFF	779-15	425.00
DICK BLICK COMPANY	None	SUPPLIES	5028-15	618.06
DOBSON TURF MANAGEMENT LLC	None	CLEANING/REPAIR/MAIN	690-15	7,400.00
DUBOIS, YVETTE	None	DIR CUR/INSTR PC	41-15	92.24
E W BOSTWICK INC	None	MAINT SUPPLIES	31-15	872.62
EAL-EDUCATION	None	SUPPLIES	5210-15	147.58
EASTERN ACOUSTICS	None	AUDIOMETER CALABRATE	678-15	262.50
EBSCO SUBSCRIPTION SERVICES	None	SUPPLIES & MATERIALS	401-15	817.02
EFINGER SPORTING GOODS CO	None	SUPPLIES & MATERIALS	527-15	379.10
ERDNER ENTERPRISES LLC	None	NS FLOORING	532-15	5,060.00
ERDNER ENTERPRISES LLC	None	CLEANING/REPAIR/MAIN	533-15	8,538.00
ERDNER ENTERPRISES LLC	None	CLEANING/REPAIR/MAIN	535-15	10,041.00
ERDNER ENTERPRISES LLC	None	OS FLOORING	538-15	17,300.00
ERDNER ENTERPRISES LLC	None	HS TILE REPAIR	540-15	770.00
FACTS ON FILE	None	OTHER PURCHASED SERV	496-15	5,252.77
FAIRCHILD, GOLDA	None	MEDICARE INS.	354-15	629.40
FATHER FLANAGAN BOYS' HOME	None	SUPPLIES & MATERIALS	628-15	40.40

PITTSBORO TOWNSHIP SCHOOLS  
TRANSPORTATION DEPARTMENT  
736 CENTER ROAD, PITTSBORO NJ 08318  
PH (856) 358-7072 FX (856) 358-7062

TO: Suzanne Fox Abilli, Business Administrator/Board Secretary  
FROM: Valerie Borvechito  
DATE: 9/15/2014  
RE: Jointures

This is Revenue for the following Jointures for the 2014-2015 School Year.  
Need Board Approval for Pittsgrove Township.

ELMER BORO	Amount
Summer Bankbridge	\$3,288.07
Summer Bankbridge	\$8,810.70
Summer Cumb. Campus	\$6,723.94
Summer Olivet School	\$1,173.20
Alternative/Woodstown	\$23,198.36
Bankbridge	\$24,416.88
Bankbridge	\$2,111.78
Elmer School	\$2,468.83
Elmer School	\$10,294.29
PTMS	\$11,864.83
PTMS	\$5,786.64
NS01	\$722.07
NS01	\$934.13
NS04	\$2,784.84
NS06	\$626.57
OS06	\$6,912.25
Olivet School	\$9,749.69
Olivet School	\$8,946.23
OS29	\$15,525.13
Schalick HS	\$10,697.11
Schalick HS	\$6,862.88
SE25	\$14,063.01
VT07 mid	\$3,595.54
VT26	\$1,800.00
Yale AUD	\$20,602.20
Yale CH	\$250,190.17
<b>UPPER PITTSBORO</b>	
Abilities Center-Summer	\$3,247.09
SS08	\$2,744.88
SCSSD-Mannington-Summer	\$16,811.66
DT14	\$17,123.21
BB19	\$39,926.64
<b>WOODSTOWN BORO</b>	
Pennsylvania HS	\$3,600.00
Cherry Hill Yale	\$11,500.00
	\$15,100.00
<b>GCSSSSG</b>	
Yale Medford	\$23,421.44
<b>LAC</b>	
Daretown	\$15,480.00
DT14/PV20	\$348,118.45

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES - SEPTEMBER 22, 2014

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

Budget year: 2014-15  
Batch number: P 016  
Period: September 2014  
Bank account WA: WARRANT ACCOUNT

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

Budget year: 2014-15  
Batch number: P 016  
Period: September 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Description	Check#	P.O. Number	Amount
FEANJ ELITE	6/6 WORKSHOP	None	370-15	298.00
FISHER SCIENCE EDUCATION	SUPPLIES	None	5134-15	150.14
FLINN SCIENTIFIC INC	SUPPLIES	None	5135-15	158.70
G & K SERVICES, INC.	JULY/AUG MOP/TOWELS	None	777-15	784.06
G & K SERVICES, INC.	9/4 MOP/TOWEL RENTAL	None	778-15	168.31
GATTO'S CESSPOOL & SEPTIC TANK	CLEANING/REPAIR/MAIN	None	4008-15	658.98
GE CAPITAL	CHEMRE BOOK LEASE	None	689-15	200.00
GLOBAL INDUSTRIAL	SECURITY TRUCK	None	774-15	39,611.86
GLOBAL INDUSTRIAL	SECURITY TRUCK	None	607-15	1,227.00
GLOBAL INDUSTRIAL	HS ATHLETIC SPLYS	None	662-15	3,367.05
GLOUCESTER COUNTY SPECIAL	MISCEL. PURCHS SERV.	None	652-15	15,475.00
GOVCONNECTION INC	DIGITAL SIGNAGE	None	1745-14	1,492.05
GREENWOOD PUBLISHING GROUP INC	BENCHMARK SYSTEM	None	438-15	412.50
GROLER ONLINE	LIBRARY ONLINE	None	400-15	592.00
HENRY SCHEIN INC.	SUPPLIES & MATERIALS	None	5175-15	40.31
HORIZON BC BS NEW JERSEY	DENTAL INSURANDE	None	53-15	11,930.08
HORIZON BC/BS	DENTAL INSURANCE	None	54-15	3,832.02
INQUIER OF PHILADELPHIA	SUPPLIES & MATERIALS	None	489-15	132.00
INTERLINE BRANDS INC.	CUSTODIAL SPLYS	None	1671-14	234.70
INTERLINE BRANDS INC.	GENERAL SUPPLIES	None	366-15	8,760.00
INTERLINE BRANDS INC.	GENERAL SUPPLIES	None	626-15	1,917.00
INTERLINE BRANDS INC.	MOPS/STRIP WASHER	None	650-15	347.20
JORDAN, REBEKAH	PURCH PROF/EDUC SRV	None	713-15	250.00
JOST, RENEE	AP CONF EXPENSES	None	752-15	929.64
LANGLEY, MARTHA T.	GENERAL SUPPLIES	None	681-15	132.37
LEARN WITHOUT LIMITS, LLC	RENEWAL	None	468-15	498.00
LINDSAY ANN BURKE MEMM. FUND	WORKSHOP DVD	None	675-15	99.00
MAJOR PETROLEUM INDUST INC.	TRANS SUPPLIES	None	719-15	375.00
MAPES, WENDY	PURCH PROF/EDUC SRV	None	4008-15	6,274.09
MEISTER, GEORGETTE	CONFERENCE REIMB	None	622-15	1,548.58
MICHAEL R. MCGOUGH, D.ED.	8/7 SEMINAR PRESENTE	None	686-15	6,274.39
NASCO	RENEW ENERGY	None	578-15	570.80
NASCO	SUPPLIES	None	5030-15	21.84
NASCO	SUPPLIES	None	5128-15	37.12
NASCO/NHS/NHS	SUPPLIES	None	5209-15	148.18
NAVANCE INC.	HONOR SOCIETY RENEW	None	545-15	85.00
NCS PEARSON, INC.	SUPPLIES & MATERIALS	None	630-15	4,090.00
NETWORKS & MORE! INC.	PURCH TECH SERVICES	None	367-15	9,196.00
NEW JERSEY SCHOOL INS GROUP	SECURESCHOOL	None	6002-15	8,572.51
NJ ASSOC OF SCHOOL LIBRARIANS	RENEW/WORK COMP IN	None	664-15	103,042.81
	OTHER PURCHASED SERV	None	500-15	50.00

Vendor Name	Description	Check#	P.O. Number	Amount
NJ PRINCIPALS & SUPV ASSOC.	DUES	None	546-15	2,960.00
NJ SCHOOL BOARDS ASSOC	GENERAL SUPPLIES	None	461-15	100.00
NJ SCHOOL BOARDS ASSOC	BOE OTHER PURCH SERV	None	591-15	149.00
NJAPSA	SUPPLIES & MATERIALS	None	382-15	300.00
NUASA	MISCEL. EXPEND.	None	359-15	1,840.00
NUASA	OTHER OBJECTS	None	465-15	195.00
NUAAA	ANNUAL DUES	None	605-15	2,150.00
NWEEA FINANCE	OTHER PURCHASED SERV	None	497-15	362.88
OCEAN PLACE RESORT AND SPA	OTHER PROF/TECH SERV	None	372-15	12,150.00
ONCOURSE SYSTEMS FOR ED LLC	10/12 RES. PROBASCO	None	775-15	192.05
PANEK, CHARLES	OTHER PURCHASED SERV	None	668-15	5,986.20
PAPA LUIGI	GENERAL SUPPLIES	None	695-15	437.40
PERFECTION LEARNING CORP.	SUPPLIES & MATERIALS	None	667-15	143.59
PHIL DESIERE ELECT. MOTOR INC.	WRITING COMPANION	None	551-15	592.36
PIERANGELI, STEPHEN	MS A/C MOTOR	None	506-15	311.57
PRESENTATION SYSTEMS, INC.	7/2,3 MILEAGE	None	584-15	91.76
RADIOHACK CORPORATION	SUPPLIES	None	446-15	1,197.96
RANSOME INTERNATIONAL LLC	OTHER PURCHASED SERV	None	499-15	390.00
REALLY GOOD STUFF, INC.	TECH TOOL KIT	None	598-15	125.80
REALLY GOOD STUFF, INC.	BUS PARTS	None	4012-15	7,044.09
ROBERT J. MILLER & ASSOC INC	PRIV SHIELDS	None	588-15	82.73
ROCHESTER 100 INC.	SUPPLIES	None	5201-15	9.88
S.A.N.E.	GRANT INFO SUBS.	None	460-15	395.00
SALEM CO VOC-TECHNICAL SCHOOL.	SUPPLIES	None	442-15	374.00
SARGENT WELCH / VWR	SUPPLIES	None	5129-15	116.06
SAX ARTS & CRAFTS	13-14 TUITION	None	4043-14	46,525.35
SCHALICK-MILLS INC	SUPPLIES	None	5137-15	16.91
SCHOLASTIC INC	SUPPLIES	None	5029-15	1,061.54
SCHOOL HEALTH CORPORATION	MAINT SUPPLIES	None	32-15	1,172.58
SCHOOL LIBRARY JOURNAL	SUPPLIES & MATERIALS	None	404-15	658.25
SCHOOL SPECIALTY INC	SUPPLIES & MATERIALS	None	5176-15	391.35
SCHOOL SPECIALTY INC	SUPPLIES	None	490-15	79.99
SCHOOL SPECIALTY INC	SUPPLIES	None	584-15	359.41
SCHOOL SPECIALTY INC	SUPPLIES	None	590-15	507.34
SCHOOL SPECIALTY INC	SUPPLIES	None	5073-15	95.23
SCHOOL SPECIALTY INC	SUPPLIES	None	5074-15	101.63
SCHOOL SPECIALTY INC	SUPPLIES	None	5075-15	87.86
SCHOOL SPECIALTY INC	SUPPLIES	None	5076-15	86.04
SCHOOL SPECIALTY INC	SUPPLIES	None	5077-15	99.72
SCHOOL SPECIALTY INC	SUPPLIES	None	5078-15	99.85
SCHOOL SPECIALTY INC	SUPPLIES	None	5079-15	64.77



\*\*\*\* PITTSBOROUGH TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

Budget year: 2014-15  
Batch number: P 016  
Period: September 2014  
Bank account WA: WARRANT ACCOUNT

\*\*\*\* PITTSBOROUGH TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

Budget year: 2014-15  
Batch number: P 016  
Period: September 2014  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Description	Check#	P.O. Number	Amount
SCHOOL SPECIALTY INC	SUPPLIES	None	5082-15	103.86
SCHOOL SPECIALTY INC	SUPPLIES	None	5084-15	189.96
SCHOOL SPECIALTY INC	SUPPLIES	None	5085-15	130.82
SCHOOL SPECIALTY INC	SUPPLIES	None	5086-15	111.90
SCHOOL SPECIALTY INC	SUPPLIES	None	5087-15	98.76
SCHOOL SPECIALTY INC	SUPPLIES & MATERIALS	None	5088-15	4.47
SCHOOL SPECIALTY INC	SUPPLIES	None	5089-15	97.96
SCHOOL SPECIALTY INC	SUPPLIES	None	5092-15	100.38
SCHOOL SPECIALTY INC	SUPPLIES	None	5093-15	98.62
SCHOOL SPECIALTY INC	SUPPLIES	None	5096-15	309.79
SCHOOL SPECIALTY INC	SUPPLIES	None	5097-15	956.11
SCHOOL SPECIALTY INC	SUPPLIES	None	5099-15	115.88
SCHOOL SPECIALTY INC	SUPPLIES	None	5101-15	107.82
SCHOOL SPECIALTY INC	SUPPLIES	None	5108-15	134.26
SCHOOL SPECIALTY INC	SUPPLIES	None	5110-15	261.28
SCHOOL SPECIALTY INC	SUPPLIES	None	5111-15	362.80
SCHOOL SPECIALTY INC	SUPPLIES	None	5113-15	99.72
SCHOOL SPECIALTY INC	SUPPLIES	None	5115-15	370.21
SCHOOL SPECIALTY INC	SUPPLIES	None	5116-15	78.88
SCHOOL SPECIALTY INC	SUPPLIES	None	5117-15	108.00
SCHOOL SPECIALTY INC	SUPPLIES	None	5118-15	74.44
SCHOOL SPECIALTY INC	SUPPLIES	None	5119-15	99.22
SCHOOL SPECIALTY INC	SUPPLIES	None	5122-15	100.36
SCHOOL SPECIALTY INC	SUPPLIES	None	5124-15	80.98
SCHOOL SPECIALTY INC	SUPPLIES	None	5125-15	31.05
SCHOOL SPECIALTY INC	OTHER PROF SERVICES	None	661-15	1,633.50
SCHWARTZ, SIMON, EDELSTEIN	BUS TIRES	None	4011-15	5,912.24
SERVICE TIRE TRUCK CENTERS INC	GERMAN EXCH. TRIP	None	773-15	550.00
SHEPPARD BUS SERVICE INC	504 PLAN RESENTATION	None	431-15	1,200.00
SKILLPATH SEMINARS	TITLE I SUPPLIES	None	436-15	73.77
SMILEMAKERS	GENERAL SUPPLIES	None	663-15	152.10
SOUTH JERSEY MEDIA GROUP	SUPPLIES & MATERIALS	None	488-15	923.95
SUBSCRIPTION SERV OF AMER, INC	SUPPLIES	None	583-15	228.12
TEACHER'S DISCOVERY	SUPPLIES & MATERIALS	None	478-15	156.80
THE DAILY JOURNAL	SUPPLIES - WORKBOOKS	None	428-15	814.43
THE MCGRAW-HILL COMPANIES	DISTRICT PAINT	None	394-15	1,126.78
THE SHERWIN WILLIAMS CO.	SUPPLIES & MATERIALS	None	398-15	637.91
THOMSON GALE	OTHER PURCHASED SERV	None	457-15	2,449.00
TRI-COUNTY CONFERENCE	SUPPLIES	None	5032-15	.63
TRIARCO ARTS & CRAFTS LLC	CONDENSATE PUMPS	None	659-15	91.86
UNITED REFRIGERATION INC	PITTSBOROUGH VOICE	None	9-15	1,538.74
VERIZON BUSINESS				

Vendor Name	Description	Check#	P.O. Number	Amount
VERIZON WIRELESS	WIRELESS PHONES	None	6-15	92.06
W. B. MASON, CO., INC.	SUPPLIES	None	589-15	611.92
W. B. MASON, CO., INC.	OFFICE SUPPLIES	None	593-15	369.25
W. B. MASON, CO., INC.	SUPPLIES & MATERIALS	None	617-15	372.23
WODLINGER, ROSALYN	COURSE REIMB	None	776-15	1,914.00
WOLFINGTON BODY CO INC	BUS PARTS	None	4006-15	163.20
WORLD BOOK, INC.	SUPPLIES & MATERIALS	None	397-15	975.00
XTEL COMMUNICATIONS	SERVICE	None	10-15	2,620.82
Y.A.L.E. SCHOOL S.E. II, INC.	TUITION-PRIV-IN NJ	None	15-15	13,599.45
Y.A.L.E. SCHOOL S.E. II, INC.	TUITION	None	567-15	1,913.10
YALE SCHOOL INC.	TUITION-PRIV-IN NJ	None	14-15	7,592.40
<b>Total:</b>				<b>481,287.59</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature*

STATE OF NEW JERSEY  
 PUBLIC EMPLOYMENT RELATIONS COMMISSION  
 TRENTON, NEW JERSEY 08625-0423  
 NOTICE OF IMPASSE  
 www.state.nj.us/perc  
 Phone: 609-292-9838



ARTHUR P. SCHALICK HIGH SCHOOL  
 718 Centerton Road  
 Pittsgrove, New Jersey 08318  
 (856) 358-3094  
 (856) 358-7063 (FAX)

DONNA MEYERS  
 Principal

DOUGLAS VOLOVAR  
 Assistant Principal

MR. HENRY BERMAN, SUPERINTENDENT

MRS. DONNA MEYERS, PRINCIPAL

SEPTEMBER 15, 2014

START-UP FUNDS - BAND CONCESSIONS AND ATHLETICS

ANGELA WILLIAMS  
 Director of Guidance

MICHAEL CLARKE  
 Athletic Director

**DO NOT WRITE IN THIS SPACE**

INSTRUCTIONS: Please type or print clearly. File an original and 4 copies of this notice with the Commission. If more space is required for any item, attach additional sheets, numbering them accordingly. If filing by facsimile transmission, the multiple copies requirement is waived. See N.J.A.C. 18:10-2.3.

As of the date of this notice the public employer and the certified or recognized employee organization have failed to achieve an agreement through direct negotiations and are in a state of impasse. The impasse exists because the parties have failed to reach an agreement on the following issues: Start-up funds for band concessions and athletics

mediators be assigned in accordance with the New Jersey Employee-Employer Relations Act, as amended, and the Commission's Rules and Regulations.

1. PUBLIC EMPLOYER

Full Name: Pittsgrove Township Board of Education  
 Name and Address of Employer Representative in Controversy: Henry Bertram, Superintendent, 1076 Almond Rd., Pittsgrove, NJ 08318  
 Phone: (856) 358-3094 Fax: (856) 358-0220  
 Email: hberman@pittsgrove.net

County: Salem

Name and Address of Union/Consultant Representing Public Employer (if any): Paul C. Kalick, Esq., Schantz, Simon, Beldjain, & Ochoa, LLC, 300 South Main Street, 2nd Floor, Suite 200, Whippany, NJ 07981  
 Phone: (973) 301-0001 Fax: (973) 993-9132  
 Email: paulkalick@scsllc.com

2. EXCLUSIVE REPRESENTATIVE

Full Name: Jane Travis-Address, UnitSery Representative  
 Name, Title and Address of Representative in Controversy: N.T.R. Address 2, 6 N. Woodbury, Ste. 325, Woodbury, NJ 08096  
 Phone: (856) 628-8650 Fax: (856) 628-8656  
 Email: jtravis@ntra.org

Name and Address of Union/Consultant Representing Employee Representative (if any):  
 Phone: Fax:

3. DESCRIPTION OF THE COLLECTIVE NEGOTIATIONS UNIT:  
 Included: Full and part-time certified professional personnel  
 Excluded: Persons who are required to possess a Supervisor's and/or Principal's certificate and are responsible for the evaluation of personnel.

Applicable number of employees in unit: 155

4. DATES AND DURATION OF NEGOTIATIONS SESSIONS:  
 5/8/14, 5/20/14, 6/9/14, 6/19/14, 8/19/14, 9/11/14 - approximately 2.5 hrs each

5. Termination date of the current agreement, if any (month, day and year). (If none, so state) 6/30/14

6. Public Employer's required budget submission date:

7. SET FORTH IN DETAIL THE FACTS GIVING RISE TO THE REQUEST:  
 a. List principal items in dispute:  
 Salary, working conditions, and extra expended positions.  
 b. Provide additional information which may be helpful (including all other issues in dispute):

8. CERTIFICATION If request is joint, the signatures of a representative of each party is required.  
 I (we) declare that I (we) have read the above request and that the information is true to the best of my (our) knowledge and belief.  
 Pittsgrove Education Association  
 Pittsgrove Township Board of Education

Requesting Party and Affiliation, if any: Henry Bertram, Superintendent  
 By: Paul Simon, Attorney (Title)  
 Signature of Representative: Paul Simon (Title)  
 Date: 9/15/14

Requesting Party and Affiliation, if any: Angela Williams, Director of Guidance  
 By: Angela Williams (Title)  
 Signature of Representative: Angela Williams (Title)  
 Date: 9/15/14

I am requesting Board approval for change funds for Band and Athletics as follows:  
 Band Concessions - \$250.00  
 Athletics - \$400.00  
 Thank you.