

The Voting Session of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Monday, May 18, 2015, 7:00 P.M., Arthur P. Schalick High School.

Board Vice President, Mrs. Marlene Smith, opened the meeting at 7:03 P.M., leading the group in the pledge to the flag.

PLEDGE TO THE FLAG

Board Vice President, Mrs. Marlene Smith, read the following statement:

CALL TO ORDER

*The New Jersey Open Public Meetings law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, South Jersey Times, Elmer Times and The Daily Journal.*

The Board read the District Mission Statement:

MISSION STATEMENT

*In partnership with the community, we promote the academic and personal growth of each student through rigorous programs that support lifelong learning.*

Chain of Communication Regarding School Related Matters

Board Vice President, Mrs. Marlene Smith, called for a Roll Call of the Board:

ROLL CALL

Members Present: Mrs. Conover, Mr. DiMatteo, Mr. Lawlor (7:51 P.M.), Mrs. Mullin, Mrs. Penven, Mrs. Snyder, Mr. Wentzell, Mr. Wheaton and Mrs. Smith

Members Absent: Mr. Miletta

Also in Attendance:

Mr. Henry Bermann, Superintendent; Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Ms. Yvette DuBois, Director of Curriculum and Instruction; Mrs. Christina Battiato, Director of Special Education; Ms. Kerri Wright, Board Solicitor; staff members and the public.

UPDATES FROM THE WORK SESSION

UPDATES FROM WORK SESSION

- VIII.C.1 - added policy numbers in summary and that they were being sent to the Policy Task Force for review
- XII.E. added Grant AIE SY 2015-2016
- XII.F.2.a - adjusted the amount of the stipend and replaced attachment
- XVI.C.5 - changed *The Bank* to *Fulton Bank of NJ*
- XVI.D - Held Newfield's agreement to incorporate clerical position on the June Agenda
- XXI.A.4 - added request for Mrs. Snyder to attend
- XXI.A.5 - added Elmer Trailer
- XXI.C.1.a - added Policy 5127
- XXI.C.1.b - added staff requests

PRESENTATIONS

The following student awards were presented at the Work Session:

STUDENT AWARDS

- Mr. Volovar, Acting Principal, A.P. Schalick High School, presented the APSHS Cougars of the Month and Cougar Pride for May 2015
- Dr. Ocasio-Jimenez, Principal, Pittsgrove Township Middle School, presented the PTMS Top Cats for May 2015
- Mr. Monti, Principal, Olivet School, presented the Olivet Owls of the Month; the Elmer Eagles of the Month; and the Norma Cubs of the Month for May 2015.
- Mr. Volovar, Acting Principal, A.P. Schalick, recognized High School accomplishments for Art and Sports.

STUDENT  
REPRESENTATIVE

The Student Representatives Reported the following during the Work Session:

- Schalick High School – Sabrina Wynne discussed the following: Band concert; Tri-county Track; Track & Field competition on 5/16/15; softball and baseball playoffs; 4A breakfast; Prom; and Relay for Life.
- Middle School – Steven Williams discussed the following: Delaware Valley Science Fair; Book Fair; PTSO Skating Party; Art Show; *Take your Child to Work*; and Academic League.

## COMMUNICATIONS

LO'ROURKE  
UNPAID  
MEDICAL LEAVE

1. Request for unpaid medical leave of absence from part-time bus driver, Lisa O'Rourke, effective May 12, 2015 until release from her physician.

Moved by Mr. DiMatteo and seconded by Mrs. Penven that the Board of Education approve an unpaid medical leave of absence for part time bus driver, Lisa O'Rourke, effective May 12, 2015 until release from her physician.

Unanimously Approved

J.D.POSIADLO  
UNPAID  
MEDICAL LEAVE

2. Request from Technology Secretary/SIS Administrator, Jo DeAngelo-Posiadlo for an unpaid medical leave of absence, effective May 18, 2015 through May 21, 2015.

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education approve an unpaid medical leave of absence for Jo DeAngelo-Posiadlo, effective May 18, 2015 through May 21, 2015.

Unanimously Approved

PARENT  
REQUEST

3. Parent request for children to continue attending Pittsgrove Township Schools despite relocating out-of-district.

The following BOE Policies are attached and will be sent to the Policy Task Force Committee for review:

- 5111 - Attendance
- 5118 - Non Residents

Moved by Mr. DiMatteo and seconded by Mrs. Mullin that the Board of Education approve the request for children to continue attending Pittsgrove Township Schools despite relocating out-of-district, for the remainder of the 2014-2015 school year only.

Unanimously Approved

MINUTES

## MINUTES

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve the following Minutes:

- Board of Education Work Session April 16, 2015
- Board of Education Voting Session April 20, 2015 (with correction)

Unanimously Approved

CLOSED  
MINUTES

Moved by Mrs. Snyder and seconded by Mrs. Penven that the Board of Education approve the following Closed Session Minutes:

- Board of Education Voting Session April 20, 2015

Unanimously Approved

REAPPOINT-  
MENT OF  
CERTIFICATED  
STAFF

## SUPERINTENDENT'S REPORT

Reappointment of Certificated Staff & Administration – Voted on at Work Session – Approved with Corrections. (*See page 3*)

With the Superintendent’s recommendation, moved by Mrs. Mullin and Mr. Wheaton that the Board of Education approve the appointment of Richard Wade to the position of Music Teacher (OES/PTMS), Step 1MA, 52,364., effective September 1, 2015 for the 2015-16 school year.

R.WADE MUSIC  
TEACHER

Roll Call:

Ayes: (8) Mrs. Conover, Mr. DiMatteo, Mrs. Mullin, Mrs. Penven, Mrs. Snyder, Mr. Wentzell, Mr. Wheaton, Mrs. Smith

Noes: (0) Abstain: (0) Motion Carried

With the Superintendent’s recommendation, moved by Mrs. Mullin and seconded by Mr. Wentzell that the Board of Education approve Kevin Dooley to the position of Substitute Bus Driver for the remainder of the 2014-2015 School Year.

K.DOOLEY SUB  
BUS DRIVER

Unanimously Approved

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education approve the additional Source 4 Teachers list of substitutes for May, 2015. (See page 7)

S4T

Ayes: (7) Mrs. Conover, Mr. DiMatteo, Mrs. Mullin, Mrs. Penven, Mr. Wentzell, Mr. Wheaton, Mrs. Smith

Noes: (1) Mrs. Snyder Abstain: (0) Motion Carried

With the Superintendent’s recommendation, moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve to hire Dan Rozanski as a Summer Technology Worker, \$15/hour, for the 2015-16 school year. Mr. Rozanski served in this capacity in the past. Unanimously Approved

D.ROZANSKI  
SUMMER TECH

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve the 2015-16 District Calendar (Option B). (See page 8)

15-16 DISTRICT  
CALENDAR

Ayes: (6) Mrs. Conover, Mr. DiMatteo, Mrs. Penven, Mrs. Snyder, Mr. Wentzell, Mrs. Smith

Noes: (1) Mrs. Mullin Abstain: (0) Motion Carried

Moved by Mrs. Snyder and seconded by Mrs. Mullin that the Board of Education approve district participation in the 2015-16 Salem County Homeless Student Agreement. (See page 9)

15-16 HOMELESS  
STUDENT  
AGREEMENT

Unanimously Approved

Moved by Mrs. Mullin and seconded by Mr. Wentzell that the Board of Education approve the following: (See page 10)

- the HIB report submitted at the April 2015 BOE meeting;
- review of the HIB report submitted at this meeting for May, 2015.

HIB

Unanimously Approved

Moved by Mrs. Snyder and seconded by Mrs. Penven that the Board of Education approve the Arts in Education (AIE) Grant Application for School Year 2015-16 in the amount of \$7,000. This grant will provide us a choral instructor to work with 6th, 7th & 8th grade students for a total of 20 days, October through December, culminating in a performance. (See page 11)

AIE GRANT

Unanimously Approved

School Reports:

APSHS

Moved by Mrs. Snyder and seconded by Mr. Wheaton that the Board of Education approve the football team to hold a mini camp at APSHS during the weeks of June 8th and June 14th, 2015.

FOOTBALL MINI  
CAMP

Unanimously Approved

Moved by Mr. Wentzell and seconded by Mrs. Snyder that the Board of Education approve the establishment of a Cross Country Alumni Scholarship to be presented for the first time at the 2015 commencement. (See page 17)

CC ALUMNI  
SCHOLARSHIP

Unanimously Approved

## Olivet School

OLIVET STUDENT  
COUNCIL  
ADVISOR

Moved by Mrs. Mullin and seconded by Mr. Wentzell that the Board of Education approve to establish a \$469 stipend for the position of Olivet Elementary School Student Council Advisor. This amount was included in the 2015-2016 Budget.

Unanimously Approved

BUS  
EVACUATION &  
FIRE DRILLS

Moved by Mrs. Snyder and seconded by Mrs. Mullin that the Board of Education approve the following: (*See page 17*)

- District Bus Evacuation Drills.
- Fire/security drills for April, 2015.

Unanimously Approved

FUNDRAISERS

FIELD TRIPS

ISTE  
CONFERENCE

Moved by Mrs. Penven and seconded by Mr. Wentzell that the Board of Education approve the following: (*See page 24*)

- 2014-2015 Fundraisers which appear in bold print.
- 2014-2015 Field Trips and the revised dates of previously approved Field Trips which appear in bold print.
- The Superintendent's attendance at the ISTE 2015 Conference, June 28 - July 1, 2015, Philadelphia, PA. Fee is \$392 for Group of 10 or more. There will be no overnight accommodations.

Unanimously Approved

TUITION  
STUDENT  
UPDATE

## SPECIAL EDUCATION

Moved by Mrs. Snyder and seconded by Mrs. Mullin that the Board of Education approve the Tuition Student Update dated May 1, 2015. (*See page 28*)

Unanimously Approved

Budget Considerations for Pittsgrove Schools – Moved to Closed Session

STAFF  
WORKSHOP &  
MILEAGE

## CURRICULUM &amp; INSTRUCTION

Moved by Mr. Wentzell and seconded by Mrs. Snyder that the Board of Education approve the staff workshop/mileage requests. (*See page 29*)

Unanimously Approved

TEXTBOOK  
APPROVALS

Moved by Mr. Wentzell and seconded by Mr. DiMatteo that the Board of Education review the following textbooks for the 2015-2016 school year. The textbook approval form with rationale is attached. (*See page 30*)

- PreCalculus: Graphs and Models (2015) McGraw-Hill  
Course: PreCalculus  
Replaces: Precalculus, Houghton Mifflin (1997)
- Bien dit! French II (2013) Houghton Mifflin Harcourt  
Course: French II  
Replaces: N/A  
Note: Online version and resources accompany textbook.
- Discovering our Past: A History of the World (2014) McGraw-Hill  
Course: Grade 8 Social Studies  
Replaces: Glencoe Human Heritage: A World History (2001)
- Prentice Hall Literature, Common Core Edition (2012) Pearson  
Course: Language Arts, Grade 8  
Replaces: Prentice Hall Literature (2004)

Unanimously Approved

FRESHMAN  
SEMINAR

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve the required course, *Freshman Seminar*, effective for the 2015-2016 school year. (*See page 32*)

Ayes: (6) Mrs. Conover, Mr. DiMatteo, Mrs. Mullin, Mrs. Penven, Mrs. Snyder, Mr. Wentzell

Noes: (1) Mrs. Smith

Abstain: (0)

Motion Carried

BUSINESS AND FINANCE REPORT

BUSINESS &  
FINANCE

Moved by Mr. Wentzell and seconded by Mrs. Snyder that the Board of Education approve the following:

- Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of March 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pittsgrove Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4. *(See page 33)*
- Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of March 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of March 2015. *(See page 49)*
- The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, certifies that there are no changes in anticipated revenue amounts and sources for the month ending March 2015. *(See page 61)*
- Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pittsgrove Township Board of Education certifies that as of May 2015 and after review of the Secretary's Monthly Financial Report appropriations section, as presented, and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the 2014-2015 fiscal year.
- Approval of the transfers dated March and April 2015 and the Transfer Status Report for March 2015. *(See page 65)*
- Approval of the bills for payment. *(See page 68)*
- Approval of the financial reports for March 2015, as submitted:
  - Pittsgrove Community School-SACC Fund
  - Pittsgrove Township Schools Food Service Account
  - Norma General Fund
  - Elmer General Fund
  - Olivet General Fund
  - PTMS General Fund
  - Student Activities Fund
  - Student Athletics Fund
  - APSHS Special Accounts

FINANCIAL  
REPORTS

Unanimously Approved

The Board of Education reviewed the following:

- The Budget Summary for May 2015 is submitted for your review.
- For the Board's review, a worksheet detailing the 2013-2014 SCSSSD tuition adjustment that will be added to the state aid in the 2015-2016 school year. *(See page 75)*

13-14 TUITION  
ADJUSTMENT  
SCSSSD

Moved by Mrs. Mullin and seconded by Mr. Wentzell that the Board of Education approve the following:

- Approval of the *2014-2015 Joint Transportation Agreement* with the *Upper Pittsgrove BOE* in the amount of \$4,807.80. *(See page 77)*
- Approval of the *2014-2015 Joint Transportation Agreement* with the *Woodstown BOE* in the amount of \$350.00. *(See page 78)*
- Approval of the funds received from Woodruff Energy, check #01905, in the amount of \$26,191.68, for commission from January 2015 through March 2015.

JOINTURE UPPER  
PITTSBORO

JOINTURE  
WOODSTOWN

WOODRUFF  
CHECK

Unanimously Approved

2015-2016 SCHOOL YEAR ITEMS

2015-2016  
ITEMS

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve the following:

- Adoption of The Uniform Minimum Chart of Accounts for New Jersey Public Schools, as issued by the State of New Jersey Department of Education, for the 2015-2016 school year.

CHART OF  
ACCOUNTS

- Acceptance and reaffirmation, by Resolution, of the previous curricula, textbooks, policies, practices and procedures of previous Boards of Education. (See page 79)

Unanimously Approved

15-16  
PROFESSIONAL  
SERVICES

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education, by Resolution, authorize awarding contracts for "professional services" for a one-year term, commencing July 1, 2015 through June 30, 2016, without competitive bidding, to the following: (See page 83)

1. Auditor - *Nightlinger, Colavita & Volpa, P.A.*
2. Broker of Record - *Conner Strong & Buckelew/The Porch Agency, Inc.*
3. Common Remitter Services - *OMNI Group*
4. General Counsel - *Lipman, Antonelli, Batt, Gilson, Rothman & Capasso*
5. General Counsel - *Parker McCay, P.A.*
6. General Counsel - *Porzio, Bromberg & Newman, P.C.*
7. Bond Counsel - *Parker McCay, P.A.*
8. Labor Relations & Negotiations - *Schwartz, Simon, Edelstein & Celso (Paul C. Kalac)*
9. Architect of Record - *Garrison Architects*
10. Consulting Engineers - *Fralinger Engineering, P.A.*
11. Environmental Consultant Services - *Sweetwater Environmental Management*
12. Regulatory Services - *TTI Environmental*
13. School Physician - *Dr. William Madison, Family Practice Associates at Washington, P.A.*

NOTES:

The above firms and/or individuals have been contacted and have indicated a willingness to serve the Board of Education for the 2015-2016 school year. A two-year fee comparison schedule is attached.

Unanimously Approved

15-16 STAFF  
APPOINTMENTS

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve the "staff appointments" for the 2015-2016 school year, effective July 1, 2015 through June 30, 2016:

1. Business Administrator/Board Secretary - Suzanne R. Fox Abdill
2. Qualified District Purchasing Agent/Use of State Contracts - Suzanne R. Fox Abdill  
(Appointment by Resolution)
3. Affirmative Action Officer - Angela Williams (Appointment by Resolution)
4. District Anti-Bullying Coordinator - Angela Williams (Appointment by Resolution)
5. Title IX Coordinator - Michael Clarke (Appointment by Resolution)
6. ADA Coordinator - Suzanne R. Fox Abdill
7. 504 Compliance Officer - Christina Battiato
8. Homeless Liaison - Michelle Deaver
9. Right to Know Officer - Michael Clarke
10. Integrated Pest Management Coordinator - Michael Clarke
11. Safety and Health Coordinator - Steve Cerione
12. Public Agency Compliance Officer - Suzanne R. Fox Abdill (Appointment by Resolution)
13. OPRA Appointments - Custodians of School Records
  - Custodian of Government Records - Business Administrator
  - Custodian of Personnel Records - Superintendent
  - Custodian of Student Records - Building Principals

Unanimously Approved

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve the following:

- The Elmer Times, South Jersey Times (Salem County Edition) and The Daily Journal as the official newspapers of the Board of Education, for the 2015-2016 school year, effective July 1, 2015.
- That meetings of the Pittsgrove Township Board of Education will be conducted in accordance with Robert's Rules of Order, Revised. Legal Reference: N.J.S.A. 18A:11-1 General Mandatory Powers and Duties, except as otherwise provided by law, regulations of the State Department of Education, or by this Board of Education.

OFFICIAL  
NEWSPAPERS

ROBERT'S RULES

- Depositories of school funds for the 2015-2016 school year, effective July 1, 2015:
  - First National Bank of Elmer
  - Susquehanna Bank
  - Fulton Bank of NJ
  - The State of New Jersey Cash Management Fund

Unanimously Approved

Moved by Mrs. Snyder and seconded by Mrs. Mullin that the Board of Education approve the following:

- The district accounts and signatories for the 2015-2016 school year, effective July 1, 2015. *(See page 88)*
- Authorization for the Business Administrator and Superintendent to conduct wire transfers, as necessary for the 2015-2016 school year, effective July 1, 2015.
- To establish the petty cash funds for the 2015-2016 school year, effective July 1, 2015.

ACCOUNTS &  
SIGNATORIES

WIRE TRANSFERS

Unanimously Approved

Moved by Mrs. Mullin and seconded by Mr. DiMatteo that the Board of Education approve the following:

- Adoption of the Resolution for the 2015-2016 district travel expenses. *(See page 89)*
- Approval of the Business Services Agreement with Elmer Borough Board of Education for the 2015-2016 school year, in the amount of \$27,601. This agreement reflects a 2% increase from the 2014-2015 school year.

TRAVEL  
EXPENSES

ELMER BUSINESS  
SERVICE  
AGREEMENT

Note: The agreement with Newfield Borough Board of Education will be held until the June Board meeting to incorporate the clerical position.

Unanimously Approved

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve the following Professional Services Contract Agreements for the 2015-2016 school year: *(Page 92)*

PROFESSIONAL  
SERVICES  
CONTRACTS

- Agreement from Porzio Bromberg & Newman to provide legal services as General Counsel, at a reduced hourly rate of \$175.00 for attorneys and \$135.00 for paralegals.
- Agreement from Sweetwater Environmental to be our Potable Water System & Wastewater Licensed Operator for a monthly potable water fee of \$960.00, wastewater fee of \$730.00 per month and an annual consumer confidence report fee of \$135.00. Work out of scope will be at an hourly rate of \$95.00. *(See page 94)*

Unanimously Approved

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve the Interlocal Service Agreements for Custodial Services from July 1, 2015 through November 30, 2015, between Pittsgrove Township Public School District and the following:

INTERLOCAL  
SERVICE  
AGREEMENTS

- Camden Charter Schools - \$126,499.37
- Pennsville School District - \$437,187.58
- Deerfield School District - \$50,411.98
- South Harrison School District - \$67,046.39
- Fairfield Township Schools - \$92,665.51
- Waterford School District - \$136,923.40
- Commercial Township School District - \$124,662.12
- SCSSSD (excluding Salem Campus) - \$50,340.23
- SCSSSD - Salem Campus Only - \$35,581.35

Unanimously Approved

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education approve the following:

- Participation in the New Jersey Cooperative Bid Maintenance Program, through Education Data Services, Inc, for the 2015-2016 school year. The licensing and maintenance fee for the 2015-2016 school year is \$6,000. *This reflects no increase from the 2014-2015 fee. (See page 95)*
- Contracts with Gloucester County Special Services School District (GCSSSD), for the 2015-2016 school year: *(See page 96)*

ED-DATA

GCSSSD  
CONTRACTS

SALEM COUNTY  
COOPERATIVE  
TRANSPORTA-  
TION

VALE MEALS

- Contract for participation in GCSSSD's Nonpublic Aid-in-Lieu Program
- Contract for participation in GCSSSD's MVC On-line Abstract Request Program
- Contract for participation in GCSSSD's Choice Student Program
- Participation in the Salem County Cooperative Transportation Program for the 2015-2016 school year. This is a countywide cooperative program, administered by GCSSSD, for homeless, nonpublic, special education and vocational transportation needs in Salem County. (See page 98)
- By Resolution, that *Y.A.L.E. School North 2 Campus and Southeast 2 Campus* will not be required to charge the Pittsgrove Township School District for student reduced and/or paid meals, effective for the 2015-2016 school year.

Unanimously Approved

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education approve the following:

K.BAYZICK  
CONSULTINGWAGEWORKS  
CAFETERIA PLANITINERANT  
SCSSSD

- The Agreement for Consulting Services with Kelly M. Bayzick, PT, for the 2015-2016 school year, at the rates delineated in the agreement. *There is no increase from the 2014-2015 rates.* (See page 99)
- By Resolution, for Wameworks, Inc. (AFLAC) to implement and administer the Cafeteria Plan, to include Flexible Spending Accounts. (See page 100)
- The contract for the *ITINERANT/SHARED SERVICES AGREEMENT* with *Salem County Special Services School District* for the 2015-2016 school year. (See page 106)

Unanimously Approved

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education approve the following: (See page 107)

EDVOCATE  
AGREEMENTS

- Approval of the renewal and amendment of the agreement with Edvocate, Inc, for consulting services of the District's Food Service Program at a cost of \$1,228.00 a month for 12 months. This amendment is effective July 1, 2015, and thereafter, unless amended.
- Approval of the renewal and amendment of the agreement with Edvocate, Inc, for consulting services of the on-going contract monitoring the custodial consortium contract with a Custodial Services Management Company at a cost of \$2,795.00 a month for 12 months. The ammendment is effective July 1, 2015, and thereafter, unless amended.

Ayes: (7\*) Mrs. Conover\*, Mr. DiMatteo, Mrs. Mullin, Mrs. Penven, Mrs. Snyder, Mr. Wentzell, Mrs. Smith

Noes: (1\*) Mrs. Conover (Food Services only) Abstain: (0)

Motion Carried

Moved by Mrs. Snyder and seconded by Mr. Wentzell that the Board of Education approve the following: (See page 108)

GARRISON  
ARCHITECTS

AHERA

RTK

HUNTERDON  
COOP

- Contract with Garrison Architects as *Architect of Record* for the 2015-2016 school year.
- TTI Environmental, Inc., 6-month AHERA Compliance Inspections - June 2015 and December 2015, at a total cost of \$11,200.00 for both inspections for 16 buildings.
- TTI Environmental to conduct the Right to Know survey that is due to the state by July 15, 2015, for a total amount of \$7,600.00. (See page 114)
- By Resolution, of the Cooperative Pricing Agreement with Hunterdon County Education Services Commission. (See page 116)

Unanimously Approved

FYI

## FOR YOUR INFORMATION

- ENROLLMENT
- SACC ENROLLMENT
- DISCIPLINE REPORTS
- NJSBA NOVEMBER ELECTIONS: IMPORTANT DATES
- "ONE VOICE, ONE MIC" POETRY SLAM INVITATIONAL - FRIDAY, MAY 15 7:00 PM @ VINELAND HS SOUTH - Students from Arthur P. Schalick High School Grade 12 AP English class will participate voluntarily in the event. \$5 entrance fee.
- MISSION ONE 2014-15 PARAPROFESSIONAL COST COMPARISON (See page 119)



AUDIENCE PARTICIPATION – No comments

RECESS INTO CLOSED SESSION I

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education, by Resolution, recess into Closed Session. (7:22 P.M.)

CLOSED SESSION

Unanimously Approved

The Board decided that it would be in everyone’s best interests to finish the open portion of the meeting before conducting business in closed session – nothing was discussed.

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education adjourn from Closed Session.

ADJOURN  
CLOSED SESSION

(7:23 P.M.)

Unanimously Approved

BOARD OF EDUCATION BUSINESS

Unfinished Business:

- Business Services Agreement - Woodbine
- Pittsgrove Day – event took place on May 16, 2015

WOODBINE  
PITTSBORO DAY

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education approve for Mrs. Snyder to attend the NJSBA's 2nd Annual ISTEM NASA Field Trip, Goddard Space Flight Center, Greenbelt, MD, May 29, 2015, 10 A.M. - 6 P.M. Registration is \$50 per person. Transportation is provided by NJSBA, departure location is TBD. Other approved attendees include: Superintendent, Board President, Mr. Lawlor and Mr. Wentzell.

2<sup>ND</sup> ANNUAL  
ISTEM

Unanimously Approved

- Elmer Trailer

New Business – None

Special Committee Reports:

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education approve the second reading and adoption of the following revised Board policies:

POLICY TASK  
FORCE  
COMMITTEE

- 4115 - *Supervision*
- 4123 - *Classroom Aides (Paraprofessionals)*
- 4222 - *Noninstructional Aides*
- 5141.21 - *Administration of Medication*
- 6145.1/6145.2 - *Intramural and Interscholastic Competition*

Also approval of the second reading and adoption of Board-revised policy #5127, *Commencement Activities*.

Roll Call:

Ayes: (7) Mrs. Conover, Mr. DiMatteo, Mrs. Mullin, Mrs. Penven, Mrs. Snyder, Mr. Wentzell, Mrs. Smith

Noes: (0)

Abstain: (0)

Motion Carried

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education approve the following individuals to present diplomas to their children/grandchildren at graduation.

PRESENTATION  
OF DIPLOMAS

- Renee Jost, Teacher (APSHS)
- Page Zulker, Secretary (APSHS)
- William Rumpff, Former Pittsgrove BOE Member (PTMS)
- Denny Hardman, Elmer BOE Member (APSHS)

Unanimously Approved

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

COMMITTEE MEETINGS

- Negotiations Committee – meetings scheduled for May 27<sup>th</sup>, June 8<sup>th</sup> and June 18<sup>th</sup>, at the Pittsgrove Township Middle School , Room 112, 7:00 P.M.
- Dress Code Committee Meeting - June 1, 2015, 7PM, PTMS Rm. 112.
- Pittsgrove Arts Foundation

CLOSED SESSION II

RECESS INTO CLOSED SESSION II

Moved by Mrs. Penven and seconded by Mrs. Mullin that the Board of Education, by Resolution, recess into Closed Session, from which the general public will be excluded, to discuss:

- Contract Negotiations
- Attorney-Client Privilege

The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. (7:29 P.M.)  
Unanimously Approved

MR. LAWLOR ARRIVED

*Mr. Lawlor arrived at 7:51 P.M.*

ADJOURN CLOSED SESSION

Moved by Mrs. Mullin and seconded by Mrs. Penven that the Board of Education adjourn from Closed Session. (9:15 P.M.)  
Unanimously Approved

POWER PURCHASE AGREEMENT

Moved by Mr. DiMatteo and seconded by Mrs. Penven that the Board of Education approve the Solar Energy Power Purchase Agreement between Synnergy LLC and the Board of Education (pending provisions and corrections as noted). The term of this agreement shall commence on the Effective Date and continue until the fifteenth anniversary of the Commercial Operation Date.  
Unanimously Approved (See page 119)

ADJOURNMENT

Moved by Mr. Lawlor and seconded by Mrs. Mullin that the Board of Education meeting be adjourned. (9:19 P.M.)  
Unanimously Approved

SA

  
Suzanne R. Fox Abdill, Board Secretary

A. P. SCHALICK HIGH SCHOOL  
2015-2016

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Behrera	Lynn	Spanish	15BA+30	68,739	(9/06)
Benson	Leah	Athletic Trainer	2BA	50,219	(9/14)
Berry, Jr.	Leslie	SE 9-12	15BA+30	66,989	(9/01)
	Kara	English	8MA	58,364	(9/06) (Mat Lvl. 10/18/10 - 6/30/11); (Mat Lvl.-Pd for 9/3-9/16/13 only. Remainder of 2013-14-Mat Lvl.)
Brown	T. Seth	Mathematics	14BA	63,469	(9/04)
Brown	Nichole	SE-MD	15BA+15	66,319	(9/12)
Buenardo	Anthony	SE-ICR	5BA+15	53,939	(9/14)
Carr	Ryan	Adaptive PE	5BA	52,719	(9/11)
Cheesman	Keith	Social St.	21MA	82,864	(9/14)
Cole	Corrin	Guidance	19MA	76,425	(9/04)
Collins	Sean	PE/Health	12MA	63,114	(9/04)
Collins-Cardona	Jocelyn	Guidance	4MA	51,364	(7/13)
Coutler (Ambrosius)	Emily	Biology	3BA	50,719	(9/13)
Cruzan	Benjamin	English	15BA+15	66,319	(1/99)-Trainer, 9/01-tchr
Cutler	Cheryl	SE-ICR	2BA	50,219	(9/14)
Eisenberg	Sara	Business/Tech	19MA	76,425	(9/04)
Etwell	Steven	English	21MA*	82,975	(9/08)
Ericsson	Sandra	World Lang-French	12BA	60,469	(9/03)
Fanucci	Diane	Media Specialist	17MA	71,614	(10/14/08)
Fries	Korinn	SE	7BA	54,719	(9/08)
Harris	Darren	Math	7MA	57,364	(9/08)
Hinson	Michael	Social St.	21BA+15*	81,430	(9/89)
Hirschkopf	Ben	English	8MA	58,364	(9/08)
Jacobson	Breanne	Biology	21A	51,719	(9/12)
Jost	Renae	English	21BA*	80,330	(9/85)
Kirschner-Stabile	Enka	German	11MA	61,864	(9/10)
Konkav	Bruce	Health/PE/Coach	21BA+30*	82,100	(9/80)
Lower	Dorothy	PE/Health	21BA+15*	81,430	(9/89)
Mannella	Joseph	SE-ICR Math	14BA+15	64,569	(9/03)
Marzin	Heather	SE	7BA	54,719	(9/08)
McComick	Paula	Science	21BA+15	80,380	(9/90)
McGraw	Courtney	Biology	18BA+15	64,569	(9/01)
McMahon	Thomas	Social St.	18BA+15	72,419	(9/00)
Montmer	Carolyn G.	Art	18BA+15	72,419	(9/87)
Murawany	Kathy	Math	21BA*	80,330	(9/80)
Muszy-Lau	Jarri	PE	15MA	67,864	(9/01)
Pedrick	Tara	Math	15MA	67,864	(1/25/01)
Pieczara	Scott	Band/Music	17BA	68,969	(1/9/02) Plus \$7,758.80 for Jazz Class
Pierzanelli	Stephen	History	21BA*	80,330	(9/80)
Pine	Melissa	Math	12BA	60,469	(9/06)
Polsen (Woodlinder)	Rosalyn	SE-English	3BA	50,719	(9/13)
Realley	Terry	SE/Math	11BA+15	60,319	(9/05)
Rozanski	Daniel	Math	12MA	63,114	(9/03)
Wells	Deborah	English/BSI	21MA	81,925	(9/92)

\*Longevity +\$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

BOE: 5/14/15

5/15/15

PITTSBURGH TOWNSHIP SCHOOLS  
Administration Building  
1076 Almond Road  
Pittsboro, New Jersey 08318-3950  
(856) 358-3094 Fax: (856) 358-6020

HENRY BERMAN  
Superintendent of Schools  
(Ext. 4016)

SUZANNE R. FOX ABDILL  
Business Admin./ Board Secretary  
(Ext. 4018)

YVETTE DuBOIS  
Director of Curriculum & Instruction  
(Ext. 4013)

2015-16 CERTIFICATED STAFF CHANGES

TRANSFERS

- Baruffi, Stephanie – PT Title 1 BSI-OES to PT Title 1 BSI-NES
- Busnardo, Anthony – from FT SpEd (BD)-PTMS to FT SpEd(ICR)-APSHS
- Cutter, Cheryl – FT SpEd-OES to FT SpEd-APSHS
- Errickson, Sandra – from FT French OES/APSHS to FT French-PTMS/APSHS
- Lower, Dorothy – from PE/Health-PTMS to PE/Health-APSHS (replacing Mary Brown)
- Mathews, Brandon – from FT SpEd(Autism)-OES to FT SpEd(ELA)-PTMS
- Miller, Eileen – from FT Literacy Lab/BSI-NES to FT Technology Special (NES, EES, OES)
- Moskalow, Joyce – from FT Spanish-APSHS to FT Spanish K-5 (NES, OES, EES)
- Turner, Christine – from FT SpEd (ELA)-PTMS to FT SpEd Gr. 3-OES (replacing Regina Furey)

TRANSFERS & ADJUSTMENTS

- Hars, Alyssa – PT SpEd-APSHS to PT SpEd(MD)-OES
- MacNeill, Emily – from PT Science-APSHS to FT Science-PTMS (replacing Karen Cerifice)
- Turner, James – from PT PE/Health-APSHS to FT PE/Health-PTMS

ADJUSTMENTS

- Cheesman, Keith – from PT Social Studies-APSHS to FT Social Studies-APSHS (replacing Mary Anne Murschell)

BOE: 5/14/15

We are an Equal Opportunity Employer - F/M

PITTSBORO TOWNSHIP MIDDLE SCHOOL  
2015-2016

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Armentani	Traci	Math	8BA	55,719	(9/07)
Botto	Jessica	Guidance Counselor	11MA	61,864	(9/04); Guidance (9/11)
Boyle	Mark	Lang Arts/SS/Gifted	21BA+15*	81,430	(9/89)
Brown	Heldi	Spanish/Lang. Arts-BST	11MA	61,864	(9/05)
Cassidy	John	Lang. Arts	11MA	61,864	(9/04); (9/10)
Cassidy	Susan (Gall)	Social St.	16BA	66,569	(9/00)
Cresman	Heather	SE-Math	3BA	50,719	(1/27/2014)
Cole	Danielle	SE	15BA+15	66,319	(9/02) (Mat Lv 2010-2011 Sch Year)
Conroy-Grobman	Karen	Science/LA	15BA+15	66,319	(9/01) (Mat Lv Sep. 09-Jun. 10 - Step Held in 08-09)
Dauner	Bairie	(Math)/Science	4BA	51,719	(9/12)
Downer	Jessica	Lang. Arts	11MA	61,864	(9/04)
DuBois	Linda	PE/Health	17BA+15	70,069	(9/93)
Galotto	Lauren	Math/Algebra	3BA	50,719	(9/13)
Giordano (Bider)	Jamie	Lang. Arts	11MA	61,864	(9/04)
Hezell	Kimberly	Science	7BA+15	55,819	(9/08)
Hill	Lorraine	Art	21BA+15*	81,430	(9/89)
Kelly	Kyle	Social St.	10MA	60,614	(9/07)
LaFerriere	Travis	Science	8MA	58,364	(2/25/2008)
Lawless	Annie-Marie	SE	20BA+15	77,380	(9/01)
Loandro	Dana	Guidance/SAC	8MA	58,364	(9/08)
MacNeill	Emily	Science	2BA	50,219	(9/14)
Mapae	Timothy	Math	21BA+30*	82,100	(9/89)
Mannella	Evann	SE	16MA	69,614	(9/08)
Mathews	Brandon	SE-ELA	15BA+15	66,319	(9/06)
Mulherin	Shavaughn	SE-MD	15MA	67,864	(9/02)
Romano	John	Health/PE	8BA	55,719	(9/08)
Sarunis	Linn	Lang. Arts	21BA*	80,330	(9/85)
Schaeck III	Dakford	SE	15MA	67,864	(9/00)
Sleaven	Zachary	Lang. Arts	10MA	60,614	(9/08)
Smith	Jeremy	Lang. Arts	11BA+15	60,319	(9/05)
Smith	Sheryl	Lang/Arts	2BA	50,219	(4/7/15)
Swalia	Julie	Lang. Arts	21BA+15	80,380	(9/03)
Tanis	William	BST Math/Lang. Arts	21BA+15*	81,430	(1/87)
Tedor	Karen	Media Specialist	15BA+30	66,989	(9/08)
Timberman	Beth	School Nurse	4BA	51,719	(9/13)
Turner	James	PE/Health	3BA	50,719	(9/13); 9/14-PT49%
Wendell	Andrea	SE	14BA+15	64,569	(1/05)
Wycoff	Daniel	Social St.	5MA	55,364	(9/13)
Yacovelli	Megan	SE-Lang. Arts Literacy	4BA	51,719	(9/14)

\*Longevity +\$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

BDE 5/14/15

5/15/15

OLIVET SCHOOL  
2015-2016

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Baker (Cirino)	Gina	Gr. 4 SE	10BA	57,969	(9/08)
Botino	Alicia	Gr. 4	15BA	65,219	(9/04)
Borzino	Kelly	Gr. 3	14MA	65,114	(9/13)
Chassier	Jenice	K-5 - Art	19MA	76,425	(9/30/93)
Cunningham	Christie	Gr. 3	8MA	58,364	(9/07)
DuBois (Moore)	Karen	Gr. 5 SE-LLD	7MA	57,364	(9/08)
Duca	Trinity	Guidance	4MA	57,364	(1/13)
Duncan	Susan	Gr. 4	19MA	76,425	(4/03)
Dunlap	Paige	BST/Gifted	13BA	61,719	(9/03)
Godwin	Jennifer	Gr. 5	10MA	60,614	(9/05-Elmer) (9/10-Pittsrover)
Hall	Robert	Gr. 5	15BA	65,219	(9/99)
Hans	Alyssa	SE-MD	1BA	49,719	(3/28/15) PT-45%; 9/15-FIT
Hunt (Hecker)	Michelle	Gr. 5	13MA	64,364	(9/03)
Jankauskas	Patricia	Gr. 5	20MA	78,925	(9/91)
Jones	Patricia	SE-Gr. 5	5BA+15	53,819	(10/22/10)
Krawiec	Irene	K-5 - PE/Health	21BA+15*	81,430	(9/89)
Laspata	Christine	Gr. 3	18BA+15	72,419	(9/95)
Lowhise	Carly	Gr. 5	4BA	51,719	(9/12)
Magnan-Bricker	Lisa	School Nurse	13BA	61,719	(9/09)
Meyers	Christina	Gr. 3	11BA	59,219	(9/04)
Miller	Eileen	Tech Special-K-5	21BA+15*	81,430	(9/86)
Monteleone	Emmaline	Gr. 4	3BA+15	51,819	(9/14)
Morton	Karen	Gr. 4 BST	9BA	56,719	(9/07)
Moskalow	Joyce	K-5 Spanish	19BA+15	74,880	(10/6/08)
Passmore	Kathleen	K-5 Media Specialist	21MA*	82,975	(9/85)
Pecsi	Sherry	Gr. 5-BST	16MA	69,614	(9/98)
Podehl	Jennifer	Gr. 3	14BA+15	64,569	(9/01)
Ragan	Jason	K-5 - Music	8BA	55,719	(9/07)
Reaves	Paula	Speech	21BA+15*	81,430	(9/85)
Scull	Carol	Gr. 5	14BA	63,469	(9/01-Elmer) (9/10-Pittsrover)
Turner	Christine	SE-Gr. 3	21BA+30*	82,100	(1/87)

\*Longevity +\$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

5/15/15

NORMA SCHOOL  
2015-2016

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Banfill	Stephanie	Title 1 - BSI	4MA	26,638	(9/14) (PT-49%)
Carozza	Nazalie	Kindergarten-SpEd	7MA	57,364	(9/08)
Feaster	Danielle	Kindergarten	5BA	52,719	(9/11)
Giordano	Kathryn	Kindergarten	3BA	50,719	(9/13)
Holton	Mary Ellen	PSD	21BA+15*	81,430	(9/88)
Hunkale	Susan	Nurse	17BA+15	70,069	(4/25/96)
Knorr	Erika	Kindergarten	3BA	50,719	(9/13)
Munaro	Stephanie	ELL Pre-School	12BA	60,469	(9/08)
Rex	Kara	ABC Kindergarten	5BA	52,719	(9/11)
Umbra-Hughes	Janel	Kindergarten	10BA	57,969	(9/05)
Weiner	Heather	Kindergarten-MD	7BA+15	55,819	(9/13)

\*Longevity +\$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

BOE: 5/14/15

5/15/15

ELMER SCHOOL  
2015-2016

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Acosta	Gwendolyn	Gr. 1	14BA	63,469	(3/24/03)
Bowser	Alice	Gr. 1	9MA	59,364	(9/08)
Driscoll, III	John	Gr. 2 Incl w RegEd	10BA	57,969	(9/05)
Ewing	Tracie	School Nurse	16BA+15	68,069	(9/08)
Fanz	Lisa	Gr. 2	14BA	63,469	(3/10/03)
LaFond	Katherine	Gr. 1	17BA+15	70,069	(9/00)
Lazzari	Gail	Gr. 2	17BA+15	70,069	(9/98)
Lewbart	Susan	Gr. 2	21BA+30*	82,100	(9/90)
Lodge (Lee)	Amanda	K-3 SE-RD	4BA	51,719	(9/12)
Monti	Joelle	Gr. 2	15BA+15	66,319	(9/00)
Poolake	Donna	Gr. 1-2 - BSI	21MA*	82,975	(9/89)
Probasco	Terrri	ES/NS Guidance	21MA*	82,975	(9/96)
Ricci	Maria	Gr. 2	16BA+15	68,069	(9/99)
Scholl	Annette	SE	16MA	69,614	(4/3/00)
Snyder	Karen	Gr. 1	21BA*	80,330	(9/84)
Talento (Shalmline)	Erin	Gr. 1	10MA	60,614	(9/05-Elmer) (9/10-Pittsgrove)

\*Longevity + \$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

BOE: 5/14/15

5/15/15

CHILD STUDY TEAM  
2015-2016

LAST NAME	FIRST NAME	PROGRAM	STEP	SALARY	COMMENTS
Boccell	Georgiana	School Social Worker	8MA	58,364	(9/09)
Kilra	Adina	Speech-Language	14MA	66,114	(9/14)
McCaifrey	Kristin	OT	21BA*	80,330	(9/11)
Santos	Diana	School Psychologist	4MA	54,364	(2/6/13)
Spezzano	Peter	School Psychologist	13MA	64,364	(9/14)
Taft-Sheppard	Suzanne	School Psychologist	20MA	63,140	(9/03) PT-80%

\*Longevity +\$1,050 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY

BOE: 5/14/15

5/15/15

DISTRICT ADMINISTRATION  
2015-2016

LAST NAME	FIRST NAME	POSITION	2014-15 STEP	2014-15 SALARY	COMMENTS
Bacchato	Christina	Director - Special Ed	1	90,923	(8/6/14) LDTC (7/7/14) Director of Special Ed
Bruce	Daniel	Principal - EES/NES	3	94,596	(7/08) Vice Principal-PTMS (6/10) Asst. Principal-EES (7/10) Principal, EES/NES (9/02) Vice Principal-PTMS (7/04) Principal-PTMS (8/06-6/07) Interim Principal-APSHS (2/4/08) Athl. Director/PE-Health Supv. (4/27/15-6/30/15) Acting Asst. Principal-APSHS
Clarke	Michael	Athletic Director	14	108,669	(9/86) Teacher (9/12) Supervisor
Daly	Anne	Supv- LA/Social St.	9	91,477	(9/03) Social Worker (7/08) SpEd Supv
Deaver	Michelle	Supv. Student Svs	11	84,993	(9/11/14) Supv. Student Svs (10 Mos) (9/04) Teacher
DuBois	Walter	Principal-APSHS	7	111,298	(9/08) 10 Mos. Supervisor-Math/Sci (7/2/10) Asst. Principal-PTMS 12 Mos (7/9/13) Director of C&I (7/1/15) Principal-APSHS
Elwell	Loretta	Asst. Principal-NES	17*	97,716	(9/04) 10 Mos. Supervisor (9/14) Asst. Principal-NES Includes \$2,000 Longevity
Kidd	Joan	Supv. Math/Sci/Tech	3	81,229	(9/12) Supervisor
Meister	Georgette	Asst. Princ-PTMS	7	91,038	(9/05) Supervisor (8/08) Asst. Principal-NES (7/14) Asst. Principal-PTMS Includes \$2,000 for Doctorate
Mont	Tino	Principal-OES	1	90,923	(3/1/13) Asst. Principal-OES (3/5/15) Principal-OES
Ocasio-Jiménez	Priscilla	Principal-PTMS	9	108,530	(9/01) Spanish Teacher (8/05) Vice Principal-PTMS-10 Mos. (8/06) Interim Principal-PTMS (7/07) Principal-PTMS Includes \$2,000 for Doctorate
Volover	Douglas	Asst. Princ-APSHS	7	94,503	(5/13) Asst. Principal-APSHS (4/27/15-6/30/15) Acting Princ-APSHS (7/1/15) Asst. Principal-APSHS
Williams	Annella	Guidance Director	7	94,503	(8/25/08) Director of Guidance (4/27/15-6/30/15) Acting Dean of Stdnets (7/1/15) Director of Guidance

\*Longevity + \$2,000 Included  
ANYONE HIRED ON OR AFTER 8/6/12 - TENURE IS FOUR YEARS +1 DAY  
REQUIRES TWO YEARS FOR TENURE IN POSITION

5/15/15

DISTRICT ADMINISTRATION  
2015-2016

LAST NAME	FIRST NAME	POSITION	STEP	SALARY	COMMENTS
Bermann	Henry	Superintendent		163,830	(9/67) Teacher (7/78-6/79) Adult HS Director (7/1979) Supervisor (6/4/83-7/86) Board Secretary (7/86-6/87) Bus Adm/Transp. Coordinator (7/87-6/01) Bus Admin/Bd. Secretary (7/2001-12/2007) Asst. Supt. of Bus & Finance (12/20/07)-Supt. Of Schls
LAST NAME	FIRST NAME	POSITION	2014-15 STEP	2014-15 SALARY	COMMENTS
Abdill	Suzanne	Bus. Admin	14	125,497	(1/24/2008) Incl. \$3,833 for Shared Svcs

BOE: 5/14/15

Source4Teachers 2015 May Board Approval

- |                           |                          |                         |                             |                          |                       |
|---------------------------|--------------------------|-------------------------|-----------------------------|--------------------------|-----------------------|
| Abdelmalak, Emad          | Costanza, Maria          | Greenleaf, Bridget      | Maragh, Sherraine           | Ritchwood, Michelle      | Wallace, Al'Asia      |
| Abdelmalek, Catherine     | Costroff, Theresa        | Grippe, Marissa         | Martillo, Margarita         | Rivera, Martha           | Waller, Erlin         |
| Abreu, Teresa             | Cox, LaTosha             | Gross, Rachel           | Martinez, Angelique         | Roberts, Edward          | Walls, Nolan          |
| Adam, David               | Coyne, James             | Guadagnino, Anthony     | Martucci, Taylor            | Roberts, Tomah           | Wang, Tom             |
| Adams, Bridget            | Craig, Lauren            | Guerra, Marilyn         | Mason, David                | Rodriguez, Aurelio       | Warren, Nicole        |
| Adidjaja, Christina       | Craske, Nancy            | Hall, Dorothea          | Mastowski, Carrie           | Roland, Meghan           | Washington, Renee     |
| Ahmad, Sabeen             | Cross, Desrene           | Hall, Shanelle          | Matty, Kaitlyn              | Romean, Alexandra        | Washington, Shonta    |
| Ahmed, Zulfaqar           | Crossland, Paul          | Hall, Vernon            | May, Jessica                | Roseboro-Hagans, Deborah | Webb, Michael         |
| Aiello, Alyssa            | Cruz, Kentia             | Hall, William           | Mazzeo, Lorraine            | Rosen, Marisa            | Weber, Kimberly       |
| Akki, Salda               | Cudjoe, Robert           | Halley, Paul            | McCall, William             | Ross, Ronald             | Weigel, Katelyn       |
| Albertelli, Nathan        | DalCanton, James         | Hamilton, Aziza         | McCall, Danielle            | Rossi, Marie             | Weiss, Katelyn        |
| Algier, Rachel            | Darling, Andrew          | Hamm, Nena              | McFarland, Monique          | Roulac, Ruth             | Weldon, Samuel        |
| Allen, Kristen            | Davis, Aaron             | Hana, Adly              | McGlonne, Gia               | Russell, Richard         | Weldon, Sean          |
| Alston, Mich              | Davis, Ashley            | Hardish, Carin          | McQuilla, Ocilean           | Sabra, Rabaa             | Wheaton, Barbara      |
| Alzamora, Carlos          | Davis, Florine           | Harrel, Jessica         | Medina, Amelia              | Sadiq, Salma             | White, Caron          |
| Amador, Jazlyn            | Davis, Gaye              | Harrield, Eric          | Meyer, Trisha               | Sales, Karen             | Williams, Chantel     |
| Amonu, Ugochi             | Davis, Lauren            | Harris, Deborah         | Miller, Mary Ann            | Salotto, Cheryl          | Williams, Crystal     |
| Andrade, Jackeline        | Davis, Leonard           | Harris, Denise          | Miller-Hibbert, CanDice     | Sanabria, Michelle       | Williams, Derrick     |
| Andreuzel-Kovalsky, Cathy | Davy-Bradnock, Andrea    | Harrison, Altisha       | Mills, Lauren               | Sanger, Ronald           | Williams, Dominique   |
| Appau, Afua               | Dawson, Jennifer         | Harvey, Jasmine         | Mills, Toure                | Santoro, Marian          | Williams, Earnestine  |
| Applegate, John           | De Los Santos, Michael   | Hastings, Collette      | Milnes, Lindsay             | Santoro, Paul            | Williams, Edwina      |
| Arena, Elizabeth          | De Monte, Stephen        | Hayes, Kaller           | Minlon, Allison             | Scafe, Mary              | Williams, Elouise     |
| Arisa, Chinedu            | DeFrancisco, Lindsay     | Headley, Maxine         | Mitchell, Megan             | Scafid, Anthony          | Williams, Lily        |
| Armstrong, Clarra         | DeJesus, Amanda          | Henry, Laura            | Mondella, Alyssa            | Schittler, Ruth          | Williamson, Michael   |
| Audau, Lee                | DeLorenzo, Marlae        | Heredia, Marsiell       | Monroe, Brandon             | Schmitt, Nicole          | Womelsdorf, Jonathan  |
| Aviles, Anayansi          | DelPerolo, Karin         | Hernandez, Shadelle     | Montanez, Kella             | Schmotzer, Chelsea       | Wood, Amanda          |
| Baer, Lindsay             | Dembowski, Stephen       | Hiltner, Anne           | Montulet, Maria             | Schroeder, Erika         | Wood, Mary            |
| Bailey, Vivian            | Demirjian, Tony          | Hir, Kristen            | Moussa, Hend                | Schultz, Richard         | Wyatt, Shawna         |
| Bano, Ray                 | DePietro, Janice         | Hitzelberger, Alexandra | Muffey, Frances             | Scott, Brenda            | Yacovelli, Amanda     |
| Barbeck, Brenda           | DeSantis, Dorothy        | Holnkis, Matthew        | Mutchnick, Cynthia          | Scyplinski, Vanessa      | Yates, Krystal        |
| Bard, Jalissa-Lynn        | Devald, Lyndsey          | Holbrook, Lula          | Nass, Howard                | Seel, Melissa            | Yellin, Sherri        |
| Barkley, James            | DeVoe, John              | Hollis, Shantla         | Navarra, Natalia            | Sembler, Sharon          | Yessian, Pamela       |
| Barnes, Patricia          | DeWitt, Brianna          | Honkisz, Nicole         | Neblatt, Adrianna           | Sendler, Christopher     | Zarzuella, Franchesca |
| Barrera, Bernalda         | Deysher, Trevor          | Horan, Stacey           | Nguyen, Khuyen              | Senej, Jazmine           | Zauzlg, Lauren        |
| Battista, Amber           | Di Meo, Elena            | Horn, John              | Nida, Dalnya                | Shabazz, Halimah         | Zhafer, Marisa        |
| Beckett, Jessica          | Diallo, Fatima           | Hornick, Scott          | NoÄki, Kenya                | Shah, Kimberly           | Zubatin, Michele      |
| Behrens, Kaitlin          | Diamantes, Eleni         | Howarth, Dawne          | Novosel-Lafferty, Marialyca | Shahid, Zeenat           | Zytko, Cynthia        |
| Belford, Gayle            | Dickson, Robert          | Hoxha, Vjosa            | Nutz, Michelle              | Shain, Allison           |                       |
| Bennett, Katherine        | Dieffenwerth, Crystal    | Huggins-Smith, Aisha    | Nwatu, Renee                | Shaman, Summer           |                       |
| Benson, Carla             | Dincola, Dell            | Hurley, Kristin         | Ojagir, Mariah              | Shaw, Paige              |                       |
| Benton, Nicolette         | Diunuzi, John            | Ince, Jamaal            | Oliva, Kirsten              | Shaw, Shirley            |                       |
| Best, LaToya              | O'Sessa, Joelle          | Ingram, Chardae         | Olivier, Carly              | Sheard, Alexander        |                       |
| Beverly, Valeria          | Doblada, Genevieve       | Innaurato, Joseph       | Olliviera, Ashley           | Shpherd, Randy           |                       |
| Bharatia, Harsha          | Donegan, Brooke          | Irfan, Alza             | Olsen, Megan                | Shoddy, Nancy            |                       |
| Bhattacharya, Kajoree     | Donovan, Jennifer        | Iverson, Michael        |                             | Silveira, Lina           |                       |
| Bibbs, Cameron            | Dookwah, Kamenle         | Ivey, Raymond           |                             | Silverman, TerriAnn      |                       |
| Bishop, Shannon           | Dortch-Robinson, Mariyah | Ivey, Sidney            |                             | Simmerman, Taylor        |                       |
| Blackwell, Billie         | Doughty, Heidi           | Jackson, Delores        |                             | Simmonds, Jessica        |                       |
| Blake, Ardena             | Dunkins, James           | Jacovlnich, Peter       |                             | Simmons, Bykera          |                       |
| Blanchard, Beatrice       | Dunkins, Marsha          | Jain, Roll              |                             |                          |                       |

Boccella, Diane  
 Bodine, Stephanie  
 Boktor, Nermel  
 Borg, Jennifer  
 Branch, Shannon  
 Brazier, Roshunda  
 Bright, Andre  
 Bropleh, Monica  
 Brown, Robert  
 Brown, Tamika  
 Bucko, Jennifer  
 Burd, John  
 Burger, Helen  
 Burks, El Shaddai  
 Burton, Gregory  
 Buske, Alison  
 Butac, Bryan  
 Buttacavoli, Chelsea  
 Cabasquin, Brande  
 Cain, Sara  
 Cammarota, Glanna  
 Campbell, Regina  
 Campbell, Robert  
 Carey, Debra  
 Cariucci, Nico  
 Carr, Jodi  
 Carr, Megan  
 Caspert, Laurie  
 Castanon, Manuel  
 Cepeda, Latesha  
 Cervantes, Ron  
 Chamberlain, Stefani  
 Chambers, Jane  
 Chesney, Julie  
 Chiles, Quo Vadis  
 Christathakis, Nicholas  
 Christman, Andrew  
 Clapanna, Joseph  
 Clark, Jennifer  
 Clausig, Genny  
 Cobb, Timothy  
 Coles, Joy  
 Collins, Tauheedah  
 Cooke, Trevor  
 Coombs, Audrey  
 Cordova, Antonia  
 Cossaboon, Mary  
 Costa, Erica  
 Costantino, Jayna

Dusch, Carol  
 Eckardt, Caroline  
 Edwards, Carrie  
 Edwards, Rosalind  
 Egenton, Tara  
 El Khyat, Afaa  
 Elebyary, Noor  
 Esposito, Sharon  
 Esteves, Vanessa  
 Ethersedge, Barbara  
 Evans, LaToya  
 Factor, Jill  
 Fahber, Leah  
 Falson, Cory  
 Farina, Peter  
 Farley, Douglas  
 Federico, Lisa  
 Felder, Sheila  
 Fernandez, Wilda  
 Ferrela, Bridget  
 Flournoy, Sharon  
 Freguletti, Alexa  
 Freibel, Tara  
 Frost, John  
 Fruzynski, Kathleen  
 Fuller, Kelsha Tashii  
 Furtek, Nedra  
 Gallego, Alexandria  
 Garcia, Cesar  
 Garcia, Justine  
 Gause, Darlene  
 Georgialis, Theodore  
 George, Bridget  
 Ghaly, Amany  
 Giacoboni, Robert  
 Gibbons, Jason  
 Gill, Michael  
 Gillespie, Malinda  
 Goldsboro, Adrienne  
 Gomez, Alvaro  
 Goncalves, Michelle  
 Gonzalez-Sanchez, Eos  
 Gorcz, Danlelle  
 Gormly, Gregory  
 Govla, Philp  
 Graham, Latoya  
 Grandinetti, Ariel  
 Grandino, Daniel  
 Grant, Karen  
 Grasso, Dawn  
 Grasty, Gina

Jefferson, Inisa  
 Johnson, Ann Marie  
 Jones, David  
 Jones-Williams, Chanda  
 Kahlon, Ivneet  
 Kaler, Grace  
 Kane-Bross, Theresa  
 Kaur, Jasmeet  
 Kenny, Cori  
 Kerr, Kimberly  
 Kett, Kasey  
 Khalil, Hailm  
 Khan, Md  
 King, Briana  
 King, Stephanie  
 Klsombe, Ziada  
 Klavon, Paule  
 Klotz, Christina  
 Kolb, Robin  
 Koslowsky, Kimberly  
 Kraemer, Ashley  
 Kukuly, Justin  
 Largacha-Spencer, Marla  
 Lau, Maggie  
 Laudicina, Andrew  
 Fuller, Kelsha Tashii  
 Furtek, Nedra  
 Gallego, Alexandria  
 Garcia, Cesar  
 Garcia, Justine  
 Gause, Darlene  
 Georgialis, Theodore  
 George, Bridget  
 Ghaly, Amany  
 Giacoboni, Robert  
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 Gormly, Gregory  
 Govla, Philp  
 Graham, Latoya  
 Grandinetti, Ariel  
 Grandino, Daniel  
 Grant, Karen  
 Grasso, Dawn  
 Grasty, Gina

O'Neill, Sharon  
 Onorato, Christine  
 O'Prandy, Tara  
 Osborne, Thomas  
 Ott, Zachary  
 Palmer-Day, Yolanda  
 Papa, John  
 Parylak, Laura  
 Pascual, Corin  
 Patel, Hemal  
 Patel, Priyal  
 Patterson, Andree  
 Patton, Gina  
 Paul, Laura  
 Pedersen, Thomas  
 Pedlino, Cory  
 Peele, Carlton  
 Perdue, Tavane  
 Perrone, Chelsea  
 Perrotta, Marquita  
 Perry, Sheila  
 Petro, Natalie  
 Philippe, Cathylee  
 Phillips, Camille  
 Platek, Lindsay  
 Picariello, Taylor  
 Pierce, Deborah  
 Pierce, Viola  
 Pierre, Esther  
 Pinon, Guillian Franco  
 Pisano, Leigh  
 Polthrom, Toni  
 Pollard, Casey  
 Polo, Catherine  
 Pomeroy, Meghan  
 Porta, Vincent  
 Potter, Jamesha  
 Powell, Linda  
 Powell, Paul  
 Price, Judith  
 Qulgley, Kevin  
 Rafia Mesak, Rasha  
 Ramos, Jennifer  
 Rattigan, Keille  
 Raval, Jayant  
 Reagan, Brittnay  
 Reddan, Timothy  
 Rehbach, Nicole  
 Relmers, Jillian  
 Reyes, Rebeca  
 Ricci, Maria  
 Riggs, Shamicka

Simpson, Denishla  
 Simpson, Jacoya  
 Singh, Michael  
 Singher, Alessandre  
 Slater, Joya  
 Smedlie, Nicole  
 Smith, Kenneth  
 Somers, Kandace  
 Sosa, Ashley  
 Soto, Gisel  
 Sottile, Matthew  
 Sparaga, Alison  
 Sprayberry, Concetta  
 Stalano, Chrysta  
 Stanford, Judy  
 Stark, Darice  
 Stauder, Jeanle  
 Steel, Alice  
 Stevens, Gary  
 Stevenson, Sharon  
 Stokes, Dontay  
 Strand, Jeanette  
 Strey, Christian  
 Suermann, Caroline  
 Tabor, Tlayanna  
 Taitt, Patricia  
 Teltell, Steven  
 Tenet, Cynthia  
 Thame, John  
 Thomas, Francheska  
 Thomas, Tanayah  
 Thompon, Leaford  
 Tiernan, Danlel  
 Trabadelo, Malte  
 Tracey, Michael  
 Tucker, Ashley  
 Turner, Kim  
 Valencia, Stephanie  
 Valentine, MaryAnn  
 Valle, Angela  
 Van Pelt, Deborah  
 Vargas, Karen  
 Vega Feliciano, Madelyn  
 Venuti, Erica  
 Vercammen, Brendan  
 Villagomez, Merlin  
 Vlingas, Kathleen  
 Visplisiano, Kristina  
 Wade, Desiree  
 Wahl, Carol  
 Walker, Nykhla

PITTSBURGH TOWNSHIP SCHOOL DISTRICT  
 1076 ALMOND ROAD, PITTSBURGH, NJ 08318  
 2015-2016 DISTRICT CALENDAR

September 1-3, 2015 Staff Prof Development	September 3-4, 2015 District Closed - No Teachers or Students	September 7, 2015 Labor Day	September 8, 2015 School Opens for Students	October 12, 2015 District Closed - Columbus Day	November 4-6, 2015 District Closed - NJEA Convention	November 20, 2015 District Closed - Prof Development	November 25, 2015 Early Dismissal - Prof Development	November 26-27, 2015 District Closed - Thanksgiving	December 1, 2015 Early Dismissal - Prof Development	December 24-31, 2015 District Closed - Winter Recess	January 1, 2016 New Year's Day-Winter Recess	January 14, 2016 District Closed - Martin Luther King Day	January 20, 2016 Staff Prof Development	February 11, 2016 Early Dismissal - Prof Development	February 12 & 15, 2016 District Closed - Presidents' Days	March 25 & 28, 2016 District Closed - Spring Break	April 14, 2016 Early Dismissal - Prof Development	April 15, 2016 Staff Prof Development-County Wide	May 30, 2016 District Closed - Memorial Day	June 3, 2016 Staff Prof Development	June 13 & 14, 2016 Early Dismissal - Last Day for Students & Teachers	June 15, 2016 District Closed
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<b>SEPTEMBER</b> M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>OCTOBER</b> M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>NOVEMBER</b> M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>DECEMBER</b> M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>JANUARY</b> M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
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<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>
M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T H F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

<b>PUPIL ATTENDANCE DATES</b>	17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>TOTAL STUDENT DAYS</b>	160

PARENTS: In the event the school year must be extended due to weather/emergency closings, scheduled spring/winter recesses may change. Make-up days may also be added to the end of the school year in June. It is recommended that you not schedule vacations to begin prior to June 30, 2016, or anytime during the school year without permission in advance from the building principal. You will be notified of district calendar changes as they occur.

STAFF: In the event the school year must be extended due to weather/emergency closings, scheduled spring/winter recesses may change. Make-up days may also be added to the end of the school year in June. Please do not schedule any event that would necessitate your absence from school during the these times. You will be notified of district calendar changes as they occur.

<b>DISTRICT CLOSED</b>	Dec. 24-Jan. 1 Winter Recess/New Year's Day
July 3 Independence Day (Observed)	Jan. 12 & 15 Dr. Martin Luther King Day
Sept. 1 Labor Day	Feb. 23 & 26 Presidents' Day
Oct. 12 Columbus Day	Mar. 30 Spring Recess
Nov. 5 Veterans Day (Observed)	Nov. 28 & 29 Memorial Day
Nov. 26 & 27 Thanksgiving	

\*Association members should refer to their contract regarding holidays and days off.

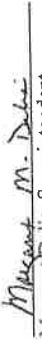



**SALEM COUNTY SCHOOL DISTRICTS  
2015-2016 Homeless Student Agreement**

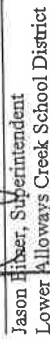
This agreement states that your district would not seek tuition for any resident student, excluding special education students, determined to be homeless in accordance with law from any school district whose participation is indicated below by the signature of the district superintendent.

**SALEM COUNTY HOMELESS STUDENT AGREEMENT  
2015-2016**

My signature below indicates that my district agrees to abide by the homeless agreement reached between all respective school districts not to request a tuition payment from the districts indicated below for any resident student, excluding special education students, determined to be homeless in accordance with law.

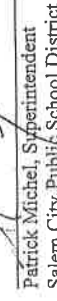
  
Margaret M. DeLuca, Superintendent  
Quinton Township School District

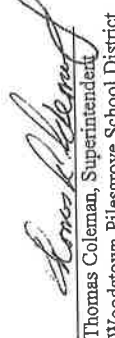
  
Zenaida Cobian, Superintendent  
Peters Grove-Carney's Point School District

  
Jason Huber, Superintendent  
Lower Alloways Creek School District

  
Shari Payson, Superintendent  
Oldmans Township School District

  
Michael Brodzak, Superintendent  
Pennsville Public School District

  
Patrick Michel, Superintendent  
Salem City Public School District

  
Thomas Coleman, Superintendent  
Woodstown-Pilesgrove School District

  
Constance McAllister, Superintendent  
Elsinboro Township School District

  
Kristin Williams, Superintendent  
Mannington Township School District

  
Henry Berman, Superintendent  
Pittsgrove Township School District

  
Robert Bazzell, Superintendent  
Upper Pittsgrove School District

  
Robert Bazzell, Superintendent  
Alloway Twp. School District

**PITTSGROVE TOWNSHIP SCHOOLS**  
Administration Building  
1076 Almond Road  
Pittsgrove, New Jersey 08318-3950

(856) 358-3094 Fax: (856) 358-6020

**HENRY BERMAN**  
Superintendent of Schools  
(Ext. 4016)

**SUZANNE R. FOX ABDILL**  
Business Admin./ Board Secretary  
(Ext. 4018)

**YVETTE DuBOIS**  
Director of Curriculum & Instruction  
(Ext. 4013)

**OPTION B**

**2015-16 BACK-TO-SCHOOL NIGHTS**

- NS - September 10, 2015
- PTMS - September 16, 2015
- ES - September 24, 2015
- OS - September 28, 2015
- APSHS - September 30, 2015

**2015-16 FULL DAY PROFESSIONAL DEVELOPMENT**

- September 1 & 2, 2015
- January 29, 2016
- April 15, 2016
- June 3, 2016

**2015-16 EARLY DISMISSAL DAYS**

- PARENT-CONFERENCE DATES**
- PTMS - November 18-20, 2015
- NS-ES-OS - December 8-10, 2015
- NS-ES-OS - April 6-7, 2016

**APSHS DATES**

- October 14, 2015 - PSAT Testing
- January 26-28, 2016 - Exams
- June 2, 2016 - Prom

**PROFESSIONAL DEVELOPMENT**

- November 20, 2015
- December 11, 2015
- February 11, 2016
- April 14, 2016

**CONTRACTUAL**

- November 25, 2015 - Day Before Thanksgiving
- June 13, 14, & 15, 2016 - Last 3 Days of School

District Calendar/15-16/Early Dismissal Dates-Option A

BOE: 5/18/15

We are an Equal Opportunity Employer - F/M

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

Pittsgrove Township Board of Education  
 Harassment, Intimidation & Bullying – Policy #5131.1  
 Board Reporting Requirement – Reports of Possible Violations  
 Board of Education Meeting – April

School	Reported Victim	Reported Bully	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report to Superintendent (w/in 13 school days of initial report)	Result of Investigation	Action Taken
Elmer	#13753	#13300	2/26/15	2/27/15	Student threatened to hit on playground	3/16/15	No evidence of HIB	Meeting with GC on playing nice
PTMS	#11729	#11713	2/27/15	2/27/15	Coercing other students to ask student when they would get a hair cut.	3/17/15	Inconclusive	Meeting with Guidance Counselor
Elmer	#13753	#13580	3/9/15	3/10/15	Forced student to say mean things to another student	3/19/15	Conflict	Mediation and counseling with school counselor
SHS	#11227	#13796	Dec. 2014	3/12/15	Glares at student, pushed books off lunch table, destroyed personal property	3/26/15	Conflict	Refer to SAC and I&RS
PTMS	#11954	#11681, #11742 #11756 #12097 #11688 #13002	On-going since Dec.2014	3/13/15	Victims sibling took nude picture w/sex toy, picture was circulated around community, victim being teased and called "pepperoni stick" because of sisters inappropriate actions	3/30/15	Violation of Policy, Inconclusive and Conflict	#11742, #11681, #12097 Violated the policy, discipline per the Code of Conduct, pending. #11688 and #13002 Inconclusive evidence. #11756 Conflict All students will be separated in class and on the bus, counseling for victim.
PTMS	#12618	#13406 #11709 #11701 #12434 #13499	Ongoing	3/19/15	Calling student names based on race, SES and ethnicity	4/2/15	No evidence of HIB	Students were separated during lunch and class activities.
PTMS	#12194	#13643	3/23/15	3/25/15	Took picture of student and put cow next to pic and posted on SnapChat, then started making cow sounds towards students	4/13/15	Conflict	Meeting with AP and discipline according to Code of Conduct
PTMS	#12894	#14024 #14422	Ongoing	3/25/15	Call student "Larry" Put thing in lunch bag, mess with belongings, hind binder, used gym	4/13/15	No evidence of HIB/Inconclusive	Violation of the Code of Conduct, Math class changed.

Possible "Result of Investigation" Responses: <ul style="list-style-type: none"> <li>No Evidence of HIB</li> <li>Inconclusive</li> <li>Does Not Meet Definition</li> <li>Violation of Policy</li> </ul>	Possible "Action Taken" Responses: <ul style="list-style-type: none"> <li>Provided intervention services</li> <li>Established training program(s) to reduce HIB and enhance school climate</li> <li>Imposed discipline</li> <li>Ordered counseling</li> <li>Other</li> </ul>
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*see review: 4/20/15*

Pittsgrove Township Board of Education  
 Harassment, Intimidation & Bullying – Policy #5131.1  
 Board Reporting Requirement – Reports of Possible Violations  
 Board of Education Meeting - May

School	Reported Victim	Reported Bully	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report to Superintendent (w/in 13 school days of initial report)	Result of Investigation	Action Taken
PTMS	#13033 #12769 #12129 #11990	#11989	Varies	3/27/15	Verbally humiliates, threatened to fight, name calling	4/15/15	Violation of policy on #12129, Conflict w/#13033, No evidence w/#12769 and #11990	#11989 disciplined, violated code of conduct, Seats changed on bus, separated when possible in class.
Olivet	#12550	#12420	3/27/15	3/31/15	Making fun of student, calling student fat	4/20/15	No evidence of HIB	Students separated on bus, addressed via the code of conduct.
SHS	#10977	#13746 #10644 #11312 #10684	4/1/15	4/7/15	Inappropriate and humiliating comments on twitter	4/21/15	Violation of policy	Administrative conferences held with all students and parents.
SHS	#11332	#12946 #11361	Since Dec.	4/8/15	Slap, shove and threaten, destroying property and lunch	4/22/15	Conflict	Separated during lunch and class, notified teachers, conference with principal, no interaction or physical contact.
PTMS	#12339	#12330	Ongoing	4/13/15	Poke student, called student "nigger", ongoing bickering and name calling	4/27/15	Conflict	Violation of the code of conduct
SHS	#14116	#10581	Since beginning of semester	4/16/15	Makes fun of students hair, face, skin tone, calls dumb, other demeaning comments	4/28/15	Violation of the policy	One day OSS, counseling with SAC

Possible "Result of Investigation" Responses: <ul style="list-style-type: none"> <li>No Evidence of HIB</li> <li>Inconclusive</li> <li>Does Not Meet Definition</li> <li>Violation of Policy</li> </ul>	Possible "Action Taken" Responses: <ul style="list-style-type: none"> <li>Provided Intervention services</li> <li>Established training program(s) to reduce HIB and enhance school climate</li> <li>Imposed discipline</li> <li>Ordered counseling</li> <li>Other</li> </ul>
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**AIE Residency Grant Application**

The New Jersey State Council on the Arts AIE School Residency Grant Program in partnership with Young Audiences New Jersey & Eastern Pennsylvania

**APPLICANT INFORMATION**

**PLEASE READ THE AIE RESIDENCY PROGRAM GUIDELINES BEFORE COMPLETING THESE FORMS.**

Residencies must be a minimum of 20 days and be part of the regular school day. A residency day is considered to serve approximately four consecutive 45-minute class periods. The core group of students should meet with the Artist in Residence during every workshop day. *Proposals for less than the minimum residency length will not be considered.*

**First-Time and Reapplying Applicant:** You must submit at least 2 letters of support with this application. One must come from your school principal.

**First-Time Applicants:** If you have a pre-existing relationship with a NJSCA Roster artist that you intend to work with in your AIE Funded residency, please be sure to include the artist on your steering committee. If you have not been working with a NJSCA Roster artist, you and your AIE Partner will select an AIE artist through interviews after receiving notice of a grant award.

**Previous AIE Grantee Applicants:** If you are continuing to work with a NJSCA Roster artist from a prior AIE residency, please be sure to include the artist on your steering committee. Previous and current AIE Grantees must include Letters of Consideration from their AIE Partner, as well as from the AIE Artist with whom they worked most recently. *Include logo documentation of past residencies (e.g. newspaper articles, press releases, blogs, student work, photographs, etc.). Send no more than 5 pages of supporting materials with your application.*

**Has your school previously received AIE grants? Yes No**

**If yes, list year(s) grants awarded:**

**Proposed participating target grade(s):** 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>

**Proposed total number of students participating in project activities:** 80

**Please provide a 50 word summary of your grant proposal, including the art form, students and grade levels to be served, and primary residency goals:**

The Residency would entail choral music instruction with an emphasis on music related to the Holocaust. Students will listen to musical selections, analyze musical modes, and perform period pieces. The students involved would be 6<sup>th</sup>-8<sup>th</sup> graders. The primary goal of the Residency would be to expose students to music from a specific historical time period, thus creating cross-curricular connections among art, music, language arts and history.

**GRANT REQUEST:** \$7000.00

**Cash Sources:** For the 2015-2016 School Year, the total AIE grant must be matched one dollar committed from the school for every three dollars granted by AIE. The match may be through either direct cash or through actual expenditures and should be spread over the various budget categories.

Name of School or School District	Pittsgrove Township Middle School	Superintendent/CEO	Mr. Henry Bermann	Federal ID Number	216000145
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1082 Almond Road, School Street Address	
Address, continued	
Pittsgrove City	
NJ   08318 Zip	Salem County
Priscilla Ocasio-Limenez, 856-358-4529	pocasio.limenez@pittsgrove.net
Principal's Name	E-Mail (provide one address only)
	2/7/2015
A1	

Authorizing Official's Signature (Blue ink please) \_\_\_\_\_ Date (mm/dd/yyyy) \_\_\_\_\_  
 Legislative District: 3 State 2 Federal

(This information is available at <http://www.nj.gov/education/assessment/assessmentsearch.asp> or [www.nj.gov/education/assessment/assessmentsearch.asp](http://www.nj.gov/education/assessment/assessmentsearch.asp))

APPLICANT STATUS		APPLICANT INSTITUTION	
Which category best describes your organization's legal status? Please enter appropriate code number 02		Which category best describes your organization? Please enter appropriate code number 21	
02 Nonprofit Organization	07 County Government	19 School District	23 Secondary School
05 State Government	08 Municipal Government	21 Elementary School	24 Voc/Technical School
06 Regional Government	09 None of the Above	22 Middle School	25 School/Other (describe)

**DISCIPLINE: Choose the ONE discipline which best describes the desired residency or project, and enter the appropriate code numbers and letter prefix (if applicable) for which you are applying. 2C**

(01) Dance	(03) Operatic/Musical Theatre	(07) Crafts	(10) Creative Writing
A. Ballet	(04) Theatre	A. Clay	A. Prose
B. Ethnic/Jazz	(05) Visual Arts	B. Fiber	B. Playwriting
C. Modern	A. Experimental (includes conceptual, installations, new media, new approaches)	C. Glass	C. Poetry
(02) Music	B. Graphic (includes printmaking, book arts, drawing, does not include graphic design)	D. Leather	(11) Interdisciplinary
A. Band (does not include jazz or popular)	D. Painting (includes oil, acrylic, watercolor)	E. Metal	Pertaining to art form/art works that integrate more than one arts discipline to form a single work (e.g., collaboration between/among the performing and/or visual arts) as well as performance art.
B. Chamber (includes only one musician/part)	F. Sculpture	F. Paper	(12) Folk Arts
C. Choral	(06) Design Arts	G. Plastic	"Schools interested in applying for these
D. New (includes experimental & electronic)	A. Architecture	H. Wood	
E. Ethnic (includes folk-inspired)	B. Fashion	I. Mixed Media	
F. Jazz	C. Graphic/Illustration	(08) Photography	
		(09) Media Art	
		A. Film	
		B. Audio (includes radio, sound)	

Who will attend the Administrators' AIE Idea Factory and Grant Orientation meeting at Stockton College 7/23/15?	
Name	Anne Daly Supervisor of Humanities
E-mail	adaly@pittsgrove.net
Phone	856-358-4529
Additional Steering Committee members who will attend (optional):	
Lorraine Hill	

**INSTRUCTIONS FOR FILLING OUT FIELDS BELOW:** Fields are set with word limits and will end when the limit is reached. As you type, the field will expand to accommodate your entry and push subsequent content down. This will automatically increase the amount of document pages that you will submit and will vary from user to user.

**Proposed Residency**

1. Please describe the proposed residency and how it will augment the existing arts curricula at your schools' sites. Why was this art form selected? (750 word limit)

The Residency would entail choral music instruction for approximately 80 sixth, seventh and eighth graders. Students would be exposed to music related to the Holocaust through listening to musical selections, analyzing musical modes, and performing period pieces. The instruction would take place during students' exploratory (elective) classes, 2-3 days per week, approximately one hour per class period during the students' art period. Art classes conducted by the regular classroom teacher will also revolve around a Holocaust theme. Additional cross-curricular connections would be created through language arts and social studies classes. All students in seventh and eighth grade (approximately 275 students) and the six grade students in the core group will take part in the culminating event, a Holocaust assembly that will include student musical performances, student project displays, and guest speaker (Holocaust survivor). The assembly will be presented in Schallick High School auditorium to an audience of approximately 250 students (grades 7 and 8). Parents and other community members will be invited to attend as well.

The Holocaust is a curricular topic that is taught through language arts and social studies classes in our existing curriculum. Learning the music from the time period will support curricular goals in all of these classes. In addition, students receive instruction in Character Education through the PTMS P.E.A.C. (Personalized Education, Activities, and Clubs) program. Lessons from the Holocaust relate directly to anti-bullying and standing up for others.

Currently there is very little music instruction in the middle school. Approximately 25 students participate in the middle school band, but there is no general music class. During the weeks of the Residency, the band will also rehearse music that relates to the Holocaust theme. Choral music was selected for this Residency because it does not require a great deal of prerequisite training and/or resources (instruments).

2. Please describe what students will learn from this residency. List 5-10 student outcomes you anticipate from this residency.

- students will learn basic music notation
- students will learn song repertoire
- students will learn about the Holocaust with emphasis on music composed during that time
- students will gain experience in rehearsing and performing in a vocal ensemble
- students will be part of a group to produce/compose a musical piece in the style from that time period

G. Popular	D. Industrial	C. Video	residencies must first consult with AIE staff at 609-633-1184.
H. Solo/Recital	E. Interior		
I. Orchestral (includes symphonic & chamber orchestral)	F. Landscape Architecture		
	G. Urban Design/Planning		

**Steering Committee/ Residency Support Structure:** Refer to Glossary (p. A9-A10) and Handbook (p.8) for definitions. Please provide the name, phone number and email address of the contact person for questions regarding this grant proposal. Name: Anne Daly Title/Position: Humanities Supervisor Phone number: 856-358-4529 ext 4518 Email address: adaly@pittsgrove.net

**List the members of the Steering Committee:**

On-site Coordinator: Lorraine Hill Title/Position: Art Teacher Grades 6-8  
 Administrative Coordinator: Georgette Meister Title/Position: Vice-Principal  
 Teaching Staff (please include grade level, subject area or current title. Please specify those who will have a direct role in the residency): Richard Wade - Band Grades 6-8, Julie Suwala and Lion Sammis - Language Arts Grade 6, Jessica Downer and Jamie Giordano - Language Arts Grade 7, Mark Boyle and Zack Slaven - Language Arts Grade 8

**Teaching Artist (if applicable):**

Community Members (Please include affiliations, i.e. parent, business person, etc.): Jewish Federation of Salem/Cumberland County

**How did you hear about the AIE Grant?**

An AIE School From my Administrator AIE Staff Technical Assistance Workshop  
 Direct Mail Email Other (please specify) Appel Farm Arts and MusicCenter, Elmer, NJ

Who will attend the Artist/Teacher Institute at Stockton College 7/19/15-7/25/15?	
Name	Lorraine Hill Title/Position Visual Arts Teacher Grades 6-8
E-mail	lhil@pittsgrove.net Phone 856-358-4529

Music:	1	Band once a week, individual lessons
Theatre:	0	
Visual Arts:	3	Teacher is shared with another building
Other:	1	

**Site and Community**

**8. Briefly describe your school and community including geographic and socio-economic characteristics.**

Pittsgrove Township is a primarily rural area located in Salem County. There are 5 schools in Pittsgrove Township School District: Norma School (kindergarten), Elmer School (grades 1-2), Oliver School (grades 3-5), Pittsgrove Township Middle School (grades 6-8) and Arthur P. Schallick High School (grades 9-12). There are approximately 450 students in PTMS.

The district is classified by the New Jersey Department of Education as being in District Factor Group "CD", the sixth highest of eight groupings. District Factor Groups organize districts statewide to allow comparison by common socioeconomic characteristics of the local districts. From lowest socio-economic status to highest, the categories are A, B, CD, DE, FG, GH, I and J. Approximately 30% of students in the district qualify for free or reduced lunch.

**9. Please describe any existing or planned partnerships with community or cultural organizations.**

1. P.A.F. (Pittsgrove Arts Foundation) - This is a community organization made up of parent and teacher volunteers. The group promotes and supports the arts in Pittsgrove Township Schools by organizing events, raising awareness, and fundraising.
2. Apple Farm Arts and Music Center - Apple Farm partners with Salem County Vocational Technical School District and Pittsgrove Township School District to support Visual Arts, Theater, and Dance Academies at A.P. Schallick High School. Additionally, Apple Farm supports our district by offering field trip opportunities for students and PD offerings for teachers.
3. Cumberland/Salem Jewish Federation - This organization has provided field trip opportunities for students and PD offerings for teachers

**Support/Scheduling**

**10. How do you anticipate scheduling student workshops?**

- Current class period/schedule
- Block scheduling
- Flexible/alternative scheduling
- Other (please describe)

**11. How do you anticipate scheduling planning meetings with your steering committee, AIE teaching artist, and AIE partner?**

- Current class period/schedule
- Block scheduling
- Flexible/alternative scheduling
- Other (please describe) Meetings will take place during regularly scheduled professional development days and/or during the school day as needed. Teachers involved in the Residency will have release time to take part in these meetings.

**12. Please provide the projected number of times per week, length of sessions and the general time of year for the**

- students will be part of a group to produce/create artwork in the style from that time period
- students will collaborate for a common goal
- students will critically listen to various pieces of related music
- students will gain an appreciation/understanding for the style of music related to the Holocaust (i.e. major/minor keys and modal melodies)

**3. Describe the artistic processes that students and teachers will engage in to meet the goals stated above.**  
 Students will create and develop music in the style sung and heard during the Holocaust. They will select and perform various pieces of music while learning about the events that took place during the time period. They will use critical thinking, creative imagination, interpersonal and vocational skills and inquiry to develop their arts ideas. They use creative arts processes, such as improvising, interpreting, critiquing, and arranging. They will use collaborative, group and individual problem-solving processes, such as working as a music ensemble. They will work through processes involving connected steps: practicing, refining, rehearsing and reflecting.

**4. List 3-5 teacher Professional Development goals and objectives for the residency.**

- teachers will collaborate with colleagues to create cross-curricular connections
- teachers in ELA and social studies will develop instructional strategies that address multiple intelligences
- teachers will develop lessons that incorporate project-based learning
- teachers will develop rubrics that effectively assess project-based learning

**5. Number of Core groups: 3 Number of students in each Core group: 25-28**

(Please refer to Core Group definition in glossary)

Briefly describe the criteria for selecting the core and participating groups. (500 word limit).

Students will be selected based on their interest in the subject, teacher recommendation, and schedule availability. Students will take a survey asking them to quantify their interest level in music in general, singing, and the Holocaust. Teachers will also be asked to recommend students whom they feel may have an interest or need for exposure.

**6. Does your school/district have an improvement plan or set of adopted goals that includes the arts? If yes please describe: N/A**

**7. Please provide the following demographic information:**

	# Courses	# Full-Time Staff	# Part-Time Staff	Comments
Creative Writing:	0			This topic is addressed through language arts
Dance:	0			
Media Arts:	0			

**proposed residency (See Residency Components and Sample Timeline on pages 5 & 7 of Guidelines).**  
 The Residency will take place from mid-October through mid-December, 2-3 days per week. There will be 3 class sessions per day of 1 hour each.

**Support/Facility**

13. Please describe the artist's work space in your school, with particular consideration for the specific needs of the artistic disciplines involved. Describe the facilities/equipment available for the artist's use. (300 word limit)  
 The workspace is our middle school music room that can hold up to 50 students. The room contains a piano, sound system, Smartboard, two dry erase boards, chairs and music stands.

**Documentation and Evaluation**

14. The AIE Grant expects participating schools to assist in documenting and evaluating the residency outcomes. Please describe ways you are prepared to provide on-going documentation and evaluation of the residency in progress. Please check all that apply:

- Photographs Blog Samples of student work Sample lesson plans Journal(s)
- Video recordings Audio recordings Articles-local and school newspaper or video broadcasting
- Sample lesson plans Notebooks Other (please describe) Student art and multi-media projects

15. How do you plan to evaluate the outcomes of the student goals described in question #2? (300 word limit)  
 Students will compose written reflections on their experiences. These will be evaluated by language arts teachers using a writing rubric. Students will also be evaluated on their participation in the Residency program and in the final performance. Furthermore, projects produced in art class and language arts (multi-media) will be evaluated using appropriate rubrics.

**(Reapplying Grant recipients only)**

16. Briefly summarize what took place in past AIE residencies. Describe how the proposed residency relates to the experiences and learning of those residencies. Please elaborate on any proposed changes in focus or artistic disciplines. Will the same or different artists be involved? Reminder: Please provide no more than 5 pages of documentation from past residencies (500 word limit)

17. Describe how past professional development activities and proposed projects will help to institutionalize the outcomes from your residencies. (500 word limit)

Reminder: Current and previous AIE Grantees reapplying for funding should include Letters of Consideration from their AIE Partner as well as from the most recent AIE Artist with whom they worked.

Budget		A5
Expenditures		Income Sources and Amounts
		A B
Artist-in-Residence Fee (\$300 x ___ days) (Must be 20 days or more per year)	AIE Grant \$ 6000.00	School Financial Match \$ 0
Artist Teacher Institute 75% from AIE, 25% from School Financial Match (See guidelines page 8 and application page A7 for fees and explanation.)	\$ 1000	\$ 250

Visiting Artist (\$300 x 20 days)	\$ 0
Supplies/Materials	\$ 400
Equipment	\$ 300
Field Trips/ Assembly Fees	\$ 400
Release Time/Substitute Fees	\$ 300
Documentation/Evaluation/Publicity	\$ 100
Administrative Cost	\$ 500
Other (Specify)	\$
Totals	\$ 6800
	(Maximum Request is \$7,000)
	Must be at least 1/3 of Column A
Total Grant Request: \$7,000.00 (Total Column A)	
Total Project Budget: \$8,500.00 (Total Columns A+B)	

For budget-related questions, consult the definitions at the end of this section, or call AIE at 609-433-1184.

**Description of School Financial Match Sources**

Cash Sources: The total AIE grant request for the 2015-2016 school year must be matched one dollar committed from the school for every three dollars requested from AIE. Please describe the sources of the school match.

This matching may be made through expenditures from the school budget (for instance, teacher release time), direct cash payments by the school (for instance, purchase of art making supplies) or other donated funds (for instance, PTA field trip fund) and must be spread over the various budget categories, as is appropriate for the proposed residency project.

Cash Sources	Amount	Cash Sources	Amount
1. Teacher and Administrator Release Time	800.00	3. Field Trip Bus	450.00
2. Art Materials/Sheet Music/paper for flyers, posters, programs	400.00	4. Piano Tuning	300.00

In-Kind Sources: Please use space below to list any donated materials or services for the project and their estimated cash value. While not included in the project cash budget, it is helpful information for the grant review process.

In-Kind Sources	Amount	In-Kind Sources	Amount
1. Guest Speaker for Assembly	300.00	3.	

2.	4.
----	----

**Estimate In-Kind Sources Total Value \$300.00**

**Budget Narrative**

Please provide a brief explanation of your school's cash match, and how you arrived at anticipated expenses for supplies/materials, equipment, field trips, teacher release/substitute fees, documentation, publicity, administrative costs and other (if applicable). Three-hundred dollars was budgeted for art supplies and blank sheet music. The art supplies will be used for art works to be displayed during the final performance and the blank sheet music will be used for the composition of music by the students and other choral exercises composed by the resident artist. One hundred dollars was budgeted for printing costs of documentation, posters, flyers, and programs. Three-hundred dollars was budgeted for the tuning of the high school and middle school pianos that will be used for rehearsals and final performance. Four-hundred fifty dollars was budgeted for the cost of using three school busses to transport students to Alliance Cemetery, a Jewish Community founded in 1882. This trip will help students see the local historical connections to the music, art, history, and literature they are studying in school. Two-hundred dollars was budgeted for estimated substitute fees for teacher release time. Numerous teachers including those who teach the arts, social studies and language arts will be involved in the process of the culminating project. Five hundred dollars was budgeted for administrative costs. This includes release time for Anne Daly, Humanities Supervisor, to oversee the direction of the project and secretarial staff to help with documentation of the project.

**DEFINITIONS OF BUDGET ITEMS:**

- Artist-in-Residence Fee:** The required AIE Teaching Artist fee is \$300 per teaching day, which should include about 4 consecutive class periods per day. The minimum number of residency days is 20 per year (\$300 x 20 days = \$6,000 minimum for AIE Teaching Artist fees per year). The AIE Partner manages these funds directly from the AIE Grant.
- Visiting Artist:** Individual visiting artists should receive the same \$300 per day as residency artists.
- Supplies/Materials:** Non-permanent items, including paper, paint, etc. to be used in the residency. When drafting the budget, please make sure the supply allocation supports the proposed residency.
- Equipment:** Permanent items, such as a printing press, camera, video recorder, etc. that are purchased by the school specifically for the residency.
- Field Trips/Assembly Fee:** Costs for bus transportation, admission fees, etc. Performing groups/company fees may vary.
- Teacher Release Time/Substitute Fees:** Costs as needed for time outside of class time spent by teachers for the residency project: planning, attending workshops, field trips, completing documentation/evaluation, etc. (Calculated by Hourly rate X # Hours = Total Release Time/Substitute Fees). In most instances, this amount is a significant portion of the school's financial match amount.
- Documentation/Evaluation/Publicity:** Costs of video duplication, printing, postage, etc.
- Administrative Cost:** Estimated costs for time dedicated to the residency by administrative staff such as principals or supervisors. (Calculated by Hourly rate X # Hours = Total Administrative cost)
- Artist/Teacher Institute (aTI):** The AIE Grant provides a 75% stipend for one teacher's tuition to attend aTI. The school is responsible for the remaining 25%. The stipend may be used towards tuition, materials fees, optional residential fees, etc. up to the total stipend amount of \$1000. The stipend will be applied as a credit on the invoice provided by aTI.

Other Expenses associated with the residency that do not fit into other categories.  
 AIE Grant: Total amount requested to help cover residency artist fees and aTI partial scholarship.  
 School Financial Match: Dollar amount the school commits to match the AIE grant. It should include expenditures to cover teacher release time, administrative time, supplies and materials appropriate to the project, and other expenses. The total of the School Financial Match must be at least 1/3 of the total grant request - the total of column B should be at least 1/3 of the total of column A.  
 In-Kind Sources: List the individuals, businesses, organizations, etc. and the estimated value of the goods and services that will be donated for residency use. (An example of donated services: A parent who is a carpenter donates time with construction. An example of donated goods: A local art supply store contributes paint for the residency.)

A7

**FINAL CHECKLIST**

Please use this checklist to indicate the items submitted and ensure that your application packet includes all the required materials.

Only complete applications will be considered.  
 School or School District Name: Pittsburgh Township Middle School

**APPLICATION CHECKLIST**

Completed application form, including:	
Applicant Information	1 Original <input checked="" type="checkbox"/>
	1 Email <input checked="" type="checkbox"/>
Certification (Email copy can be without signatures)	1 Original <input checked="" type="checkbox"/>
	1 Email <input checked="" type="checkbox"/>
Budget	1 Original <input checked="" type="checkbox"/>
	1 Email <input checked="" type="checkbox"/>
Residency Grant Narrative	1 Original <input checked="" type="checkbox"/>
	1 Email <input checked="" type="checkbox"/>
<b>Required Documents – to be mailed with signed original</b>	
Two (2) Letters of Support (One from the school principal)	1 Original <input checked="" type="checkbox"/>
Documentation from Past Residencies (Reapplying schools ONLY)	1 Original <input checked="" type="checkbox"/>
Letter of Consideration from AIE Partner (Reapplying schools ONLY)	1 Original <input type="checkbox"/>

Letter of Consideration from AIE Partner

(Reapplying schools ONLY)

Letter of Consideration from most recent AIE artist

(Reapplying schools ONLY)

1 Original

1 Original

Thank you for your application.

Please keep an additional copy for your records.

Awards will be announced in May 2016.

**GLOSSARY OF KEY TERMS & AIE RESIDENCY COMPONENTS**

**SCHOOL TEAM:**

**ADMINISTRATIVE COORDINATOR (AC)**

A district-level person, the principal, vice principal or other administrator of the site (depending upon the administrative structure in place). The AC has the necessary authority and responsibility for scheduling and making all other arrangements necessary for the smooth operation of the AIE Program.

**AIE PARTNER**

Schools that receive an AIE grant work with one of the AIE Staff who will help facilitate the residency and provide technical assistance.

**AIE TEACHING ARTIST**

An AIE Teaching Artist is a professional artist on the NJSCA Artists Roster. AIE Teaching Artists are interviewed and selected by the school Steering Committee, with the assistance of their AIE Partner and lead the residency for a minimum of 20 days. The artist helps plan all the residency components and works with the steering committee to plan a field trip or invite a Visiting Artist.

**CORE GROUP**

The students who will work with the AIE Teaching Artist each workshop day throughout the project. Characteristically, a core group consists of a class of 25-30 students, with a residency day serving up to four core groups, for a total of approximately 75-100 students. Schools seeking to increase the size of the core group (for instance, an entire grade level or more than four classes) should factor in increased Teaching Artist hours or days into their budget. Please contact AIE for assistance.

**ON-SITE COORDINATOR (OSC)**

The AIE Residency Artist's liaison to the site, students and community. The OSC is generally a teacher, department head or vice principal. He or she works cooperatively with the artist, and continues to stimulate and expand art activities at the site after completion of the residency. NOTE: If the OSC is not a teacher, then a Teacher Liaison should also be identified.

**PARTICIPATING STUDENTS**

Students who work with the AIE Teaching Artist on a less regular basis than the Core Group(s). For example, these students might rotate through a designated period during the AIE Teaching Artists' day or attend related activities such as an assembly or a field trip.

**STEERING COMMITTEE**

Composed of members of the faculty and administration, parents, and members of the community. It establishes goals, writes and submits the grant application and then implements the residency. The AIE Teaching Artist and/or the AIE Partner become part of the committee at the start of the residency.

**TEACHER LIAISON (TL)**

Represents teachers on the Steering Committee when the OSC is not from the site teaching staff. The TL ensures that the teaching staff from the sponsor site has direct input and involvement in the residency project from inception through

completion.

**VISITING ARTIST**  
Guest artist(s) invited by the AIE Teaching Artist to present a workshop or demonstration that expands the focus of the residency. The Visiting Artist is present with the AIE Teaching Artist to help make connections to the residency discipline.

**RESIDENCY COMPONENTS:**

**CULMINATING EVENT OR ACTIVITY**  
An event for the community (such as a dance/music/theatre performance and/or exhibition of student art) that celebrates students' creative efforts during the residency, brings their work to a wider audience, and affirms the importance of the arts in learning.

**DOCUMENTATION & EVALUATION**  
Final and completed Documentation and Evaluation of the project is due to the New Jersey State Council on the Arts no later than 30 days after completion of the residency. It should be on-going and submitted electronically throughout the residency, using the format provided by AIE Staff at the start of the residency. This will include documentation & samples of work produced, photographs, narrative responses, evaluation responses from students, teachers, administrators, community members and the AIE Teaching Artist as well as a budget component, statistic information and publicity samples.

**PROFESSIONAL DEVELOPMENT PLAN**  
A plan developed and implemented during the residency in cooperation with the AIE Teaching Artist to help teachers and staff fulfill their Professional Development goals for the AIE Residency. The professional development activities might take the form of a workshop, a series of hands-on individual lessons in specific art-making techniques, co-teaching a designated lesson or other professional development/adult education models. PD should be planned in advance, documented and evaluated.

**PUBLICITY**  
Schools are responsible for publicizing the residency to the community through print and electronic media. Attachment C of the grant contract provides the appropriate language to use in press releases when defining the program and its managing entities.

**RESIDENCY DAY**  
Based on four 45-minute consecutive class periods with additional time for class preparation as needed.

#End of 2015-2016 AIE Residency Grant Application#

A8

A9



Pittsgrove Township Schools  
ARTHUR P. SCHALICK HIGH SCHOOL  
718 Centerton Road  
Pittsgrove, NJ 08318  
(856)358-2054 x 4111 or 4110

**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill: March 25, 2015

Time of day the drill was conducted: 7:10 a.m.

School Name: Arthur P. Schalick High School

Location of the Emergency Evacuation Drill: A. P. Schalick High School – Front of Building

Route Number(s): 1, 2, 3, 7, 8, 9, 10, 13, 23, 27, 28, 29, 31, 32

Name of the school principal/person(s) overseeing the drill: Douglas Volovar, Assistant Principal

Other information relative to the emergency evacuation drill:

<http://www.state.nj.us/education/finance/transportation/procedures/evacuation>

**SCHOLARSHIP AND AWARDS APPLICATION**

Name of Award? Cross Country Alumni Scholarship

Name of contact person about the award:

Name: Stephen J. Pierangei

Address: 92 Upper Neck Road Pittsgrove, NJ 08318

Telephone Number: 856 - 358 - 0261

How will the winner be selected? Students will submit applications to be reviewed by a Committee.

Please provide specifically the criteria to be used for selections (eg: essay, US Citizen, overall grade point average and/or academic achievement, SAT scores, leadership abilities, character, personal merit, motivation, talent, vocational abilities, extra curricular and/or community activities, pursuit of a career in specialized area, etc.). The school will provide a general application to all seniors with a 250-500 word essay on why they feel they should be considered to receive a scholarship. The essay along with additional information may be obtained by request. Either a 1 \$1,000. or 2 \$500.00 scholarships will be awarded.

2.5 grade point average

acceptance to college with letter from College coaching staff that the student will compete for that school

two letters of recommendation

250 word essay describing how track has influenced their life

When will the selection process take place? (Your date) applications due May 29

Who will select the winner? (School committee, your organization, other) Alumni Committee

Please return this form to Ms. Angela Williams for Board of Education approval.

**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

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Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill: 4-10-15  
 Time of day the drill was conducted: 8:50 AM  
 School Name: Olivet  
 Location of the Emergency Evacuation Drill: Front Driveway  
 Route Number(s): \_\_\_\_\_  
 Name of the school principal/person(s) overseeing the drill: Tina Meati

Other information relative to the emergency evacuation drill:

Checked for first aid kits seating charts & fire extinguishers. Students exited from the back of the bus.

**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill: 4/15/15  
 Time of day the drill was conducted: 8:05 AM  
 School Name: PTMS  
 Location of the Emergency Evacuation Drill: SCHOOL PARKING LOT -  
STUDENTS EXITED USING REAR EMERGENCY EXIT  
 Route Number(s): 6, 7, 2, 2B, 13, 27, 3, 32, 31, 10  
 Name of the school principal/person(s) overseeing the drill: DE. OCASIO-JIMENEZ

Other information relative to the emergency evacuation drill:

CHECKED - SEATING CHARTS, FIRE EXTINGUISHERS, FIRST AID KIT, EMERGENCY KITS PRESENT

**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill: 4-8-15  
 Time of day the drill was conducted: 9 am  
 School Name: Norma School  
 Location of the Emergency Evacuation Drill: In front of building, rear door evac.  
 Route Number(s): #1 #4, #8, #31 #13, #17 #11 BR Williams  
 Name of the school principal/person(s) overseeing the drill: Loretta Elwell Assistant Principal & Eileen Miller, Teacher  
 Other information relative to the emergency evacuation drill: Evacuation took place through rear door of bus.

**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill: 4/8/15  
 Time of day the drill was conducted: 8:05 AM  
 School Name: Elmer Elementary School  
 Location of the Emergency Evacuation Drill: Front Driveway  
 Route Number(s): Bus # 21, 9 29, 8, 4, 1 + 23  
 Name of the school principal/person(s) overseeing the drill: Mr. Bruce, Principal and Mrs. Poolake, Head Teacher  
 Other information relative to the emergency evacuation drill: Evacuation took place through rear door of each bus.



Cumberland County Board of Vocational Education  
Educational Cooperative

Bus Evacuation Drill Form  
Spring Evacuation Drill  
April 2015

ARTHUR P. SCHALICK HIGH SCHOOL  
718 CENTERTON ROAD, PITTSGROVE, NJ 08318  
(856) 358-3094 - FAX (856) 358-7063

Mr. Douglas Volovar  
Acting Principal, ext 4104

Mr. Michael Clarke  
Athletic Director/Acting Assistant  
Principal, ext 4119

Ms. Angela Williams  
Director of Guidance/Acting Dean of  
Students, ext 4111

Home of the Cougars

MONTHLY FIRE AND SECURITY DRILL REPORT

Date: 4/27/15 Time: 9:35 AM

- Fire Drill
- Lock Down Drill
- Evacuation Drill
- Bomb Threat Drill
- Active Shooter Drill

Pull Site: N/A Phone Line Tested ok? N/A

Was law enforcement involved during the drill?  Yes  No

Comments: Shelter-in-place

Administrator Signature

Date: 4/30/15 Time: 1:30 PM

- Fire Drill
- Lock Down Drill
- Evacuation Drill
- Bomb Threat Drill
- Active Shooter Drill

Pull Site: # 9 Phone Line Tested ok? Yes

Was law enforcement involved during the drill?  Yes  No

Comments:

Administrator Signature

Contractor Name: B.R. Williams Driver Name: Gail Johnson  
 Route #: \_\_\_\_\_ Bus #: \_\_\_\_\_  
 School Name: Norma Elementary School  
 Place Evacuation Drill Held: Norma Elementary School Parking Lot  
 (ie: school parking lot, etc.)  
 Date Evacuation Drill Held: 4-9-15  
 Time Evacuation Drill Held: 12:50 PM  
 Witness's Signature/Title: [Signature]  
 (School Principal or other designee)  
 Driver's Signature: [Signature]  
 Above information required by NJAC 6A:27-11.2

Send the completed forms to:

Cumberland County Educational Cooperative  
 Bus Evacuation Forms  
 601 Bridgeton Avenue  
 Bridgeton, NJ 08302  
 Email: [vaioletti@cumberlandtec.nj.us](mailto:vaioletti@cumberlandtec.nj.us)  
 Fax: 856-451-5082 (fax)



PITTSGROVE TOWNSHIP MIDDLE SCHOOL  
1082 Almond Road  
Pittsgrove, NJ 08318

SECURITY DRILL REPORT

Date: April 13, 2015 Time: 11:51 am  
April 13, 2015 Time: 2:48 pm am / pm

Type of Required Drill (check applicable):

- Fire Drill
- Lock Down Drill
- Evacuation Drill
- Reverse Evacuation
- Relocation
- Bomb Threat Drill
- Active Shooter Drill
- Lockdown
- Evacuation
- Shelter In Place (optional drill)

Pull Site: 7th grade wing  
Phone Line Tested ok? YES

Length of Drill: Evacuation 11:51-11:58  
Fire Drill 8 mins

Was law enforcement involved during the drill?  
 Yes  
 No

Findings: Fire Drill - All Staff and Students exited the building in a orderly fashion. Evacuation Drill - All Staff and Students exited the building quickly and quietly.

Person completing report: Lynsae Cassidy  
Date: 4-28-15

PITTSGROVE TOWNSHIP SCHOOLS  
Norma, Elmer, and Olivet Schools  
Pittsgrove, NJ 08318

AFTER ACTION REPORT

School: OLIVET SCHOOL

Date: April 13, 2015 Time: 2:46 pm - 2:48 pm

Type of Required Drill (check applicable):

- Fire Drill
- Lock Down Drill
- Evacuation Drill
- Reverse Evacuation
- Relocation
- Bomb Threat Drill
- Active Shooter Drill
- Lockdown
- Evacuation
- Shelter In Place (optional drill)

Pull Site: Teacher's Lounge  
Phone Line Tested ok? Yes

Length of Drill: 2 minutes  
Was law enforcement involved during the drill?  
 Yes  
 No

Findings: All students and Staff followed fire drill procedures. All students evacuated safe and secure.

Person completing report: Tino J. Monti  
Date: April 13, 2015

PITTSBORO TOWNSHIP SCHOOLS  
Norma, Elmer, and Olivet Schools  
Pittsgrove, NJ 08318

AFTER ACTION REPORT

School: OLIVET SCHOOL  
Date: April 22, 2015 Time: 2:45 pm - 3:00 pm

Type of Required Drill (check applicable):

- Fire Drill
- Lock Down Drill
- Evacuation Drill
- Reverse Evacuation
- Relocation
- Bomb Threat Drill
- Active Shooter Drill
- Lockdown
- Evacuation
- Shelter In Place (optional drill)

Pull Site: N/A

Phone Line Tested ok? No

Length of Drill: 15 minutes

Was law enforcement involved during the drill?

- Yes
- No

Findings: All students and Staff followed Bomb Threat procedures. All students evacuated safe and secure. Police notified but was not present.

Person completing report: Tino J. Monti

Date: April 22, 2015

PITTSBORO TOWNSHIP SCHOOLS  
Norma, Elmer, and Olivet Schools  
Pittsgrove, NJ 08318

AFTER ACTION REPORT

School: Elmer Elementary  
Date: 4/13/15 Time: 8:00 am pm

Type of Required Drill (check applicable):

- Fire Drill
- Lock Down Drill
- Evacuation Drill
- Reverse Evacuation
- Relocation
- Bomb Threat Drill
- Active Shooter Drill
- Lockdown
- Evacuation
- Shelter In Place (optional drill)

Pull Site: 2nd grade hallway

Phone Line Tested ok? Yes

Length of Drill: 3 min 4 secs

Was law enforcement involved during the drill?

- Yes
- No

Findings: Smoothly run fire drill, nothing to report.

Person completing report: Stephanie Costanzo

Date: 4/13/15

PITTSGROVE TOWNSHIP SCHOOLS  
Norma, Elmer, and Olivet Schools  
Pittsgrove, NJ 08318

AFTER ACTION REPORT

School: Elmer Elementary Time: 10:34 am / pm  
Date: 4/24/15

Type of Required Drill (check applicable):

- Fire Drill
- Lock Down Drill / Active Shooter
- Evacuation Drill
- Reverse Evacuation
- Relocation
- Bomb Threat Drill
- Active Shooter Drill
- Lockdown
- Evacuation
- Shelter In Place (optional drill)

Pull Site: \_\_\_\_\_

Phone Line Tested ok? yes

Length of Drill: 4 minutes

Was law enforcement involved during the drill?

- Yes
- No

Findings: \_\_\_\_\_

Smooth drill nothing to report

Person completing report: \_\_\_\_\_

Stephanie Costanzo

Date: 4/24/15

PITTSGROVE TOWNSHIP SCHOOLS  
Norma, Elmer, and Olivet Schools  
Pittsgrove, NJ 08318

AFTER ACTION REPORT – NORMA SCHOOL

Date: 4/13/15 Time: 10:45 am / pm

Type of Required Drill (check applicable):

- Fire Drill
- Lock Down Drill
- Evacuation Drill
- Reverse Evacuation
- Relocation
- Bomb Threat Drill
- Active Shooter Drill
- Lockdown
- Evacuation
- Shelter In Place (optional drill)

Pull Site: Front Foyer

Phone Line Tested ok? yes

Length of Drill: 3 minutes

Was law enforcement involved during the drill?

- Yes
- No

Findings: \_\_\_\_\_

Person completing report: Dorothy B. Brunner

Victoria Howell

4-14-15

Date: April 13, 2015

PITTSGROVE TOWNSHIP SCHOOLS  
Norma, Elmer, and Olivet Schools  
Pittsgrove, NJ 08318

AFTER ACTION REPORT – NORMA SCHOOL

Date: 4/30/15 Time: 10:00 AM / pm  
Type of Required Drill (check applicable): 10:05 all clear

- Fire Drill
- Lock Down Drill
- Evacuation Drill
- Reverse Evacuation
- Bomb Threat Drill
- Active Shooter Drill
- Lockdown
- Shelter In Place (optional drill)
- Phone Line Tested ok? \_\_\_\_\_
- Pull Site: \_\_\_\_\_

Length of Drill: 5 minutes

Was law enforcement involved during the drill?  
 Yes  
 No

Findings: Well executed drill

Person completing report: Loretta J. Luwell

Date: 4-30-15

2014-2015 FUNDRAISERS

SCHOOL	GROUP	BEGIN	END	ACTIVITY	PURPOSE	DATE TO BOE
APSHS	TENNIS	6/17/2014	9/20/2014	DINING FOR DOLLARS	TEAM TO AID IN PURCHASE OF WARM-UPS & APPAREL	6/16/2014
APSHS	FOOTBALL	6/26/2014	8/13/2014	AD BOOK SALES	CAMP, MERCHANDISE, ACTIVITIES	6/16/2014
APSHS	B/G CROSS COUNTRY	7/22/2014	7/22/2014	RUN-A-THON PLEDGE PER MILE OR UP-FRONT PLEDGE	CROSS COUNTRY T-SHIRT AND END OF YEAR	7/21/2014
APSHS	FOOTBALL	8/6/2014	8/16/2014	DISCOUNT CARDS	MERCHANDISE & ACTIVITIES	6/16/2014
APSHS	B/G TENNIS, SOFTBALL	AUG. 2014	SEPT. 2014	SHS/PTMS ONLINE UNIFORM SALE	BENEFITS B/G TENNIS, SOFTBALL TEAMS	7/21/2014
APSHS	DANCE ACADEMY	8/12/2014	8/14/2014	SUMMER DANCE INTENSIVE (ADMISSION FEE)	BENEFITS DANCE ACADEMY	7/21/2014
APSHS	ATHLETIC TRAINING	8/14/2014	END OF FALL SPORTS SEASON	SELLING GATORADE PRODUCTS TO ATHLETES TO BENEFIT ATHLETIC TRAINING	BENEFITS ATHLETIC TRAINING; PURCHASE OF NEW EQUIPMENT	8/25/2014
APSHS	FOOTBALL	8/23/2014	8/23/2014	CONCESSION STAND	BENEFITS END OF YEAR BANQUET	8/25/2014
APSHS	GIRLS TENNIS	8/27/2014	8/27/2014	CLEAN COMMUNITIES-VOLUNTEERS WILL CLEAN SECTION OF ROAD IN PITTSGROVE TOWNSHIP	PURCHASE OF WARM-UPS AND OTHER APPAREL ITEMS	7/21/2014
APSHS	CHEER	9/1/2014	11/30/2014	T-SHIRTS & SPIRIT ITEMS SALE	NEW EQUIPMENT/JUNIFORMS	7/21/2014
APSHS	GIRLS SOCCER	9/1/2014	9/29/2014	KIDSTUFF COUPON BOOK SALES	GIRLS SOCCER TEAM APPAREL	7/21/2014
APSHS	STUDENT COUNCIL	9/4/2014	6/17/2015	SCHOOL STORE	BENEFIT STUDENT COUNCIL ACTIVITIES AND EVENTS	7/21/2014
APSHS	STUDENT COUNCIL	9/5/2014	9/19/2014	SPIRIT WEEK T-SHIRT SALES	BENEFIT STUDENT COUNCIL ACTIVITIES AND EVENTS	7/21/2014
APSHS	FOOTBALL	9/5/2014	9/5/2014	CONCESSION STAND	BENEFITS END OF YEAR BANQUET	8/25/2014
APSHS	GIRLS TENNIS	9/8/2014	9/12/2014	AUNTIE ANNE'S PRETZEL PERKS	PURCHASE OF WARM-UPS AND OTHER APPAREL ITEMS	7/21/2014
APSHS	BAND	9/12/2014	11/26/2014	CONCESSION SALES AT ALL HOME FOOTBALL GAMES	BAND TRIP AND T-SHIRTS	7/21/2014
APSHS	FOOTBALL	9/12/2014	11/26/2014	50/50 SALE	FOOTBALL END OF YEAR BANQUET; FOOTBALL MERCHANDISE	7/21/2014
APSHS	BEAUTIFICATION	SEPT. 2014	6/1/2015	SHOPAROO - RECEIPTS/SNAPSHOT OF RECEIPTS	ACTIVITIES	8/25/2014
APSHS	FRESHMAN CLASS	9/22/2014	6/17/2015	INSURANCE QUOTE FUNDRAISER	\$20 DORATED FOR EACH INSURANCE QUOTE GIVEN, ADD'L \$25 IF CUSTOMER PURCHASES INSURANCE	10/20/2014
APSHS	BAND	OCT. 2014	OCT. 2014	HOMECOMING DANCE-TICKETS, PICTURES	BAND TRIP AND T-SHIRTS	7/21/2014
APSHS	TRACK BOOSTERS	OCT. 2014	OCT. 2014	CROSS COUNTRY & TRACK WILDCAT MEETS	SCHOLARSHIPS, TEAM SHIRTS, EQUIPMENT, ETC.	7/21/2014
APSHS	GERMAN CLUB	10/1/2014	10/30/2014	COOKIE DOUGH SALES	FOR OKTOBERFEST FIELD TRIP	9/22/2014
APSHS	GERMAN CLUB	10/1/2014	12/15/2014	CELL PHONE & INK CARTRIDGE RECYCLING-COLLECT OLD CELL PHONES & OLD INK CARTRIDGES. RECYCLINGADVANTAGE.COM	GERMAN CLUB TRIPS AND EVENTS	9/22/2014
APSHS	THEATRE ACADEMY	10/21/2014	10/21/2014	ROSCOP'S FRIENDS HELPING FRIENDS: STUDENTS SELL CARDS THAT WILL GIVE CUSTOMERS 25% OFF AT ROSCOPS ON TUESDAY, 10/21/14	SPRING MUSICAL COSTS	10/20/2014
APSHS	BOYS/GIRLS TENNIS	10/25/2014	10/25/2014	CLEAN COMMUNITIES-VOLUNTEERS WILL CLEAN SECTION OF ROAD IN PITTSGROVE TOWNSHIP	BENEFITS BOYS/GIRLS TENNIS TEAMS	8/25/2014
APSHS	DANCE ACADEMY	10/30/2014	10/30/2014	SCHALICK'S GOT TALENT-TALENT SHOW	DANCE ACADEMY GUEST ARTIST PROGRAM, SUPPLIES (COSTUMES, CONCERTS, CULTURAL EXPERIENCES)	10/20/2014
APSHS	THEATRE ACADEMY	THURSDAY EVENING LATE OCT. 2014/EARLY NOV. 2014	THURSDAY EVENING LATE OCT. 2014/EARLY NOV. 2014	CHICK-FIL-A 15% OF SALES FROM SUPPORTERS DURING DESIGNATED DAY/TIME	SPRING MUSICAL COSTS	10/20/2014
APSHS	THEATRE ACADEMY	THURSDAY EVENING LATE OCT. 2014/EARLY NOV. 2014	THURSDAY EVENING LATE OCT. 2014/EARLY NOV. 2014	TEXAS ROADHOUSE-ORGANIZATION NIGHT-10% OF ALL PURCHASES	SPRING MUSICAL COSTS	10/20/2014
APSHS	THEATRE ACADEMY	NOV. 2014	NOV. 2014	CHICK-FIL-A NUGGETS, TRAYS	SPRING MUSICAL COSTS	10/20/2014
APSHS	THEATRE ACADEMY	NOV. 2014	DEC. 2014	THE BELOW FUNDRAISER-10% DONATED BACK TO THEATRE ACADEMY OF SALES FOR ONE DAY	SPRING MUSICAL COSTS	10/20/2014
APSHS	GERMAN CLUB	11/1/2014	12/15/2014	GERMAN CHOCOLATE BAR SALES	MARKET	9/22/2014
APSHS	B/G TRACK	11/1/2014	12/31/2014	SAVE AROUND COUPON BOOK	GIRLS/BOYS TRACK TEAM GEAR, EQUIPMENT, ETC.	7/21/2014
APSHS	SWIM	11/15/2014	11/15/2014	ROAD CLEAN-UP	BENEFIT SWIM TEAM	7/21/2014
APSHS	MEDIA CENTER	11/19/2014	11/20/2014	BOOK FAIR	BENEFITS MEDIA CENTER PROGRAMS AND PROMOTIONS	8/25/2014
APSHS	B/G WINTER TRACK	11/20/2014	3/1/2015	WAWA SHORTIE COUPONS	WINTER TRACK T-SHIRTS; B/G TRACK BOOSTERS	7/21/2014



2014-2015 FUNDRAISERS

SCHOOL	GROUP	BEGIN	END	ACTIVITY	PURPOSE	DATE TO BOE
APSHS	FOOTBALL	11/24/2014	11/24/2014	POWDER PUFF GAME-GENERAL TICKETS & PARTICIPANT TICKETS	FOOTBALL MERCHANDISE, ACTIVITIES, FOOD	7/21/2014
APSHS	DANCE TEAM	DEC. 2014	FEB. 2015	T-SHIRTS & SPIRIT ITEMS SALE	NEW UNIFORMS & POMS	7/21/2014
APSHS	BOYS BASKETBALL	12/1/2014	3/30/2015	SELL CONCESSIONS FOR BOYS BASKETBALL HOME GAMES	T-SHIRTS AND OTHER APPAREL	7/21/2014
APSHS	THEATRE ACADEMY	12/5/2014	12/6/2014	TICKET SALES, CONCESSIONS AND FLOWERS-FALL PLAY	SPRING MUSICAL COSTS	10/20/2014
APSHS	SCHALICK PTO	TBD SOMETIME AFTER 12/16/14	JUNE, 2015	COACH BAG BINGO	SCHALICK HIGH SCHOOL STUDENTS	12/11/2014
APSHS	SCHALICK PTO	TBD SOMETIME AFTER 12/16/14	JUNE, 2015	BASKET AUCTION	SCHALICK HIGH SCHOOL STUDENTS	12/11/2014
APSHS	SCHALICK PTO	TBD SOMETIME AFTER 12/16/14	JUNE, 2015	CALENDAR SALE	SCHALICK HIGH SCHOOL STUDENTS	12/11/2014
APSHS	SCHALICK PTO	TBD SOMETIME AFTER 12/16/14	JUNE, 2015	YARD SALE	SCHALICK HIGH SCHOOL STUDENTS	12/11/2014
APSHS	SCHALICK PTO	TBD SOMETIME AFTER 12/16/14	JUNE, 2015	TEXAS ROADHOUSE-ORGANIZATION NIGHT-10% OF ALL PURCHASES	SCHALICK HIGH SCHOOL STUDENTS	12/11/2014
APSHS	SCHALICK PTO	TBD SOMETIME AFTER 12/16/14	JUNE, 2015	ROADSIDE CLEAN-UP	SCHALICK HIGH SCHOOL STUDENTS	12/11/2014
APSHS	SCHALICK PTO	TBD SOMETIME AFTER 12/16/14	JUNE, 2015	SOFT PRETZEL SALE	SCHALICK HIGH SCHOOL STUDENTS	12/11/2014
APSHS	DANCE ACADEMY	12/18/2014	12/18/2014	WINTER DANCE CONCERT	DANCE ACADEMY GUEST ARTIST PROGRAM SUPPLIES (COSTUMES, CONCERT NEEDS, ETC.) AND VARIOUS CULTURAL EXPERIENCES	10/20/2014
APSHS	TRACK BOOSTERS	12/19/2014	12/19/2014	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	BOYS BASKETBALL	12/20/2014	12/21/2014	SELL CONCESSIONS AT 3RD ANNUAL JIMMY V FIGHT CANCER TOURNAMENT	BENEFIT BOYS BASKETBALL TEAM & RAISE MONEY FOR JIMMY V CANCER RESEARCH	7/21/2014
APSHS	TRACK BOOSTERS	12/19/2014	12/19/2014	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	TRACK BOOSTERS	12/23/2014	12/23/2014	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	BOYS BASKETBALL	12/30/2014	12/31/2014	FRESHMAN CHRISTMAS TOURNAMENT	BOYS BASKETBALL APPAREL	12/11/2014
APSHS	DANCE TEAM	JAN. 2015	MARCH, 2015	T-SHIRT SALES	DANCE TEAM & CHEERLEADERS	12/11/2014
APSHS	CHEER/DANCE	JAN. 2015	NOVEMBER, 2015	STADIUM BLANKET SALES	CHEER/DANCE TEAMS	1/29/2015
APSHS	TRACK BOOSTERS	1/5/2015	3/1/2015	SELL CONCESSIONS AFTER SCHOOL	INDOOR TRACK, TRACK BOOSTERS	12/11/2014
APSHS	TRACK BOOSTERS	1/13/2015	1/13/2015	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	TRACK BOOSTERS	1/17/2015	1/17/2015	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	TRACK BOOSTERS	1/22/2015	1/22/2015	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	TRACK BOOSTERS	1/24/2015	1/24/2015	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	NATL. ART HONOR SOCIETY	1/26/2015	1/27/2015	CANDY SALES	FIELD TRIP FOR NAHS MEMBERS	1/29/2015
APSHS	CLASS OF 2018	1/28/2015	2/6/2015	VALENTINE FLOWER-GRAM SALE-SALE OF CARNATIONS	CLASS OF 2018	1/29/2015
APSHS	TRACK BOOSTERS	1/29/2015	1/29/2015	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	BOYS & GIRLS TENNIS	POSTPONED-NEW DATE TBD	POSTPONED-NEW DATE TBD	DOODGEBALL TOURNAMENT & CONCESSION SALES AT TOURNAMENT	BOYS & GIRLS TENNIS TEAMS	12/11/2014

2014-2015 FundRaisers

2

5/8/2015

2014-2015 FUNDRAISERS

SCHOOL	GROUP	BEGIN	END	ACTIVITY	PURPOSE	DATE TO BOE
APSHS	CHEERLEADING	TBD (JANUARY-JUNE)		CHICK-FIL-A PERCENTAGE OF SALES FROM SUPPORTERS DURING DESIGNATED DAY/TIME	CHEERLEADING - SAVING FOR NEW MATS	1/29/2015
APSHS	NAT'L. ART HONOR SOCIETY	MID-FEBRUARY, 2015	MID-MARCH, 2015	CHEESECAKE SALES	NATIONAL ART HONOR SOCIETY TRIP	2/23/2015
APSHS	TRACK BOOSTERS	2/19/2015	2/19/2015	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	TRACK BOOSTERS	2/24/2015	2/24/2015	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	TRACK BOOSTERS	2/26/2015	2/26/2015	50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	TRACK BOOSTERS	FLATTOP GAME TBO; SALEM COUNTY TRACK MEET TBO, WILDCAT INVITATIONAL- TBO		50/50 SALE	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	CHEER/DANCE	MARCH	MAY	TRAMPOLINE PARK-TICKETS SOLD AT COST WILL EARN \$3.00 PER PERSON (TICKETS ARE VALID FOR ANY DATE)	CHEER/DANCE TEAMS	3/23/2015
APSHS	GIRLS TRACK	3/1/2015	6/1/2015	WILDCAT MEET	TEAM T-SHIRTS, END OF YEAR GIFT, SPECIAL EQUIPMENT, ETC.	7/21/2014
APSHS	FIELD HOCKEY	3/4/2015	3/4/2015	BUFFALO WILD WINGS-10% OF SALES DURING DESIGNATED TIME/DATE	SCHALICK FIELD HOCKEY TEAM	2/23/2015
APSHS	TRACK BOOSTERS	3/6/2015	3/6/2015	BINGO-PRIZES DONATED	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	GIRLS TRACK	3/6/2015	6/10/2015	SELLING MISC. SNACKS, DRINKS AFTER SCHOOL HOURS	GIRLS TRACK BOOSTERS-TEAM T-SHIRTS; END OF YEAR GIFTS	2/23/2015
APSHS	SCHALICK PTO	3/14/2015	3/14/2015	CLOTHING DRIVE	SCHALICK HIGH SCHOOL STUDENTS	12/11/2014
APSHS	MEDIA CENTER	3/18/2015	3/19/2015	BOOK FAIR	BENEFIT'S MEDIA CENTER PROGRAMS AND PROMOTIONS	8/25/2014
APSHS	BAND	3/20/2015	3/20/2015	JAZZ FESTIVAL-SELL TICKETS, CONCESSIONS, CANDY GRAMS	BAND TRIP AND T-SHIRTS	7/21/2014
APSHS	GIRLS TRACK	03/21/2015 OR 3/28/2015	03/21/2015 OR 3/28/2015	BREAKFAST AT APPLEBEE'S "FLAPJACK" BREAKFAST TICKETS	GIRLS TRACK BOOSTERS-TEAM T-SHIRTS; END OF YEAR GIFTS	7/21/2014
APSHS	CHEER/DANCE	WEEK OF 3/30/15		THE STORE WILL DONATE PORTION OF PROCEEDS (5%) DURING WEEK OF MARCH 30TH	TO ALLEVIATE COST OF ATTENDING SUMMER CAMP FOR CHEER & DANCE TEAMS	2/23/2015
APSHS	SCHALICK TRACK BOOSTER CLUB	APRIL, 2015	MARCH, 2016	HURDLE REPLACEMENT FUNDRAISER	MEMORIALIZED HURDLES FOR TRACK	4/20/2015
APSHS	SOFTBALL	4/18/2015	4/18/2015	FRESHMAN TOURNAMENT	ENHANCE EQUIPMENT	3/23/2015
APSHS	JV BOYS TENNIS	4/18/2015	4/18/2015	FRESHMAN TOURNAMENT	GIRLS AND BOYS TENNIS	3/23/2015
APSHS	GIRLS SOCCER	ALL 1/2 DAYS FROM 5/19/15- END OF YEAR	ALL 1/2 DAYS FROM 5/19/15- END OF YEAR	SOFT PRETZEL SALES AFTER SCHOOL ON 1/2 DAYS	GIRLS SOCCER TEAM	5/18/2015
APSHS	INTERACT CLUB	MULTIPLE DATES OF GIRLS SOFTBALL GAMES (AFTER 4/20/15)		ALEX'S LEMONADE STAND-LEMONADE AND COOKIE SALES	MONIES TO BE DONATED TO ALEX'S LEMONADE STAND	4/20/2015
APSHS	DANCE ACADEMY	4/23/2015	4/23/2015	SCHALICK'S (STILL) GOT TALENT-TALENT SHOW	PROCEEDS TOWARDS DANCE ACADEMY GUEST ARTIST COMPENSATION, COSTUMES, WARM-UP SUITS, AND/OR CULTURAL EXPERIENCES	4/20/2015
APSHS	DANCE ACADEMY	4/30/2015	4/30/2015	DANCING WITH STAFF-A FUN, COMPETITIVE PERFORMANCE WHERE STAFF MEMBERS WILL PERFORM WITH DANCE ACADEMY AND COMPETE WITH ONE ANOTHER	PROCEEDS TOWARDS DANCE ACADEMY GUEST ARTIST COMPENSATION, COSTUMES, WARM-UP SUITS, AND/OR CULTURAL EXPERIENCES	4/20/2015
APSHS	TRACK BOOSTERS	MAY, 2014		CROSS COUNTRY & TRACK WILDCAT MEETS	SCHOLARSHIPS, TEAM SHIRTS, EQUIPMENT, ETC.	7/21/2014
APSHS	VARSITY FIELD HOCKEY	5/4/2015	5/4/2015	CHICK-FIL-A 15% OF SALES FROM SUPPORTERS DURING DESIGNATED DAY/TIME	SUMMER CAMP, EQUIPMENT, WARM-UP JACKETS	4/20/2015

2014-2015 FundRaisers

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5/8/2015

2014-2015 FUNDRAISERS

SCHOOL	GROUP	BEGIN	END	ACTIVITY	PURPOSE	DATE TO BOE
APSHS	CHEERLEADING	5/7/2015	5/7/2015	MIL COUGAR	CHEERLEADING CAMP	3/23/2015
APSHS	ATHLETIC DEPT./BASEBALL	5/9/2015	5/9/2015	FRESHMAN TOURNAMENT	WEIGHT ROOM AND BASEBALL-TO ENHANCE THE PGM	4/20/2015
APSHS	ATHLETIC TRAINING	5/14/2015	5/14/2015	50/50 SALE AT WOODSTOWN BASEBALL/SOFTBALL GAMES	ATHLETIC TRAINING	4/20/2015
APSHS	CHEER/DANCE	5/16/2015	5/17/2015	A CHEERLEADER AND TEACH THEM TO CHEER AT PITTSBURGH DAY	CHEER/DANCE TEAMS	1/29/2015
APSHS	ATHLETIC TRAINING	6/6/2015	6/6/2015	YARD SALE - SELLING LOT SPACE - \$15.00/SPACE	WEIGHT ROOM-PURCHASE OF NEW EXERCISE EQUIPMENT	2/23/2015
APSHS	TRACK BOOSTERS	6/12/2015	6/12/2015	BINGO-PRIZES DONATED	TRACK BOOSTERS-INDOOR & SPRING TRACK; MS TRACK; SCHOLARSHIPS	12/11/2014
APSHS	CHEERLEADING	TBD ONE EVENING IN JUNE, 2015		YOGO FACTORY NIGHT-10% OF SALES FROM SUPPORTERS DURING DESIGNATED DAY/TIME	CHEERLEADING	1/29/2015
APSHS	CHEERLEADING	TBD ONE EVENING IN AUGUST, 2015		YOGO FACTORY NIGHT-10% OF SALES FROM SUPPORTERS DURING DESIGNATED DAY/TIME	CHEERLEADING	1/29/2015
APSHS	CHEERLEADING	TBD ONE EVENING IN SEPT. 2015		YOGO FACTORY NIGHT-10% OF SALES FROM SUPPORTERS DURING DESIGNATED DAY/TIME	CHEERLEADING	1/29/2015
PTMS	7TH GRADE TEAM	SEPT. 2014	JUNE, 2015	T-SHIRTS AND POLOS	7TH GRADE TRIPS/ACTIVITIES	10/20/2014
PTMS	7TH GRADE	9/4/2014	10/31/2014	GREAT AMERICAN MAGAZINES	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	6TH GRADE	9/15/2014	10/3/2014	BAG SALE (REUSABLE BAGS)	HELP WITH COST OF 6TH GR BALTIMORE TRIP	6/16/2014
PTMS	PTSO	9/15/2014	9/30/2014	COUPON BOOK SALE	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	9/16/2014	9/16/2014	BACK-2-SCHOOL NITE BAKE SALE	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	9/22/2014	9/22/2014	SKATING PARTY	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO-PTO	SEPT. 2014-3RD MONDAY	JUNE, 2015-3RD MONDAY	MARKET DAY-FROZEN FOOD ITEMS	BENEFITS PTMS STUDENTS	10/20/2014
PTMS	PHYS ED	OCT. 2014	JUNE, 2015	POLO SHIRTS W/SCHOOL LOGO	RAISE FUNDS FOR PE EQUIPMENT	11/13/2014
PTMS	7TH GRADE	10/1/2014	11/28/2014	WAWA HOAGIE COUPON SALE	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	6TH GRADE	10/3/2014	6/17/2015	1/2 DAY SNACKS (ALL 1/2 DAYS THROUGHOUT YEAR)	HELP WITH COST OF 6TH GR BALTIMORE TRIP	6/16/2014
PTMS	7TH GRADE	10/3/2014	6/17/2015	1/2 DAY SNACKS (ALL 1/2 DAYS THROUGHOUT YEAR)	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	7TH GRADE	10/4/2014	10/18/14	CAR WASH	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	8TH GRADE	10/9/2014	11/4/2014	JOE CORBIS PIZZA	HELP WITH COST OF 8TH GR DC TRIP & GRADUATION	6/16/2014
PTMS	PTSO	10/10/2014	10/17/2014	SCHOLASTIC BOOK FAIR	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	10/23/2014	10/23/2014	HALLOWEEN BASH	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	11/17/2014	11/17/2014	SKATING PARTY	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	6TH GRADE	12/5/2014	12/5/2014	DANCE (GR 6-8)	HELP WITH COST OF 6TH GR BALTIMORE TRIP	6/16/2014
PTMS	PTSO	12/8/2014	12/12/2014	COINS FOR THE HEART	BENEFIT LOCAL FAMILIES IN NEED	7/21/2014
PTMS	PHYS ED	12/12/2014	12/12/2014	PE FAMILY NIGHT	RAISE FUNDS FOR PE EQUIPMENT	11/13/2014
PTMS	PTSO	12/16/2014	1/30/2015	CALENDAR SALE	BENEFITS PTMS STUDENTS	12/11/2014
PTMS	PTSO	12/16/2014	12/23/2014	FIVE BELOW	BENEFITS PTMS STUDENTS	12/11/2014
PTMS	DR. MEISTER	TBD JAN. 2015	FEB. 2015	TEXAS ROADHOUSE	BENEFITS PTMS STUDENTS	12/11/2014
PTMS	7TH GRADE	JAN. 2015	FEB. 2015	TUPPERWARE PRODUCT SALE	BENEFITS PTMS STUDENTS	12/11/2014
PTMS	MIDDLE SCHOOL TRACK	1/29/2015	1/9/2015	DODGEBALL NIGHT @PTMS GYM	BENEFITS 7TH GRADE ACADEMIC FIELD TRIP	10/20/2014
PTMS	PHYS ED	1/9/2015	1/9/2015	PE FAMILY NIGHT	FUND PTMS TRACK TEAM	1/29/2015
PTMS	PTSO	1/26/2015	1/26/2015	SKATING PARTY	RAISE FUNDS FOR PE EQUIPMENT	11/13/2014
PTMS	MIDDLE SCHOOL TRACK	2/4/2015		CHICK-FIL-A SPIRIT NIGHT, VINELAND, NJ	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	7TH GRADE	2/6/2015	2/6/2015	VALENTINE DANCE (GR 6-8)	FUND PTMS TRACK TEAM	1/29/2015
PTMS	PTSO	2/23/2015	2/23/2015	SKATING PARTY	HELP WITH COST OF 7TH GR CLASS TRIP	6/16/2014
PTMS	MIDDLE SCHOOL TRACK	2/24/2015	3/24/2015	T-SHIRTS	BENEFIT PTMS STUDENTS	7/21/2014
					FUND PTMS TRACK TEAM	2/23/2015

2014-2015 FundRaisers

5/8/2015

2014-2015 FUNDRAISERS

SCHOOL	GROUP	BEGIN	END	ACTIVITY	PURPOSE	DATE TO BOE
PTMS	MIDDLE SCHOOL TRACK	3/2/2015	3/31/2015	WATER BOTTLES	FUND PTMS TRACK TEAM	2/23/2015
PTMS	PHYS ED	3/6/2015	3/6/2015	PE FAMILY NIGHT	RAISE FUNDS FOR PE EQUIPMENT	11/13/2014
PTMS	PTSO	3/20/2015	3/20/2015	CARNIVAL/DANCE	BENEFIT CYSTIC FIBROSIS	7/21/2014
PTMS	PTSO	3/20/2015	4/4/2015	FIVE BELOW	BENEFITS PTMS STUDENTS	12/11/2014
PTMS	PTSO	4/1/2015	4/30/2015	8th GR ACTIVITY FEE: \$3.00 PER STUDENT	STUDENT ACTIVITIES-8TH GR DANCE & 8TH GR T-SHIRTS TO OFFSET COST	3/23/2015
PTMS	PTSO	4/2/2015	4/10/2015	SCHOLASTIC BOOK FAIR	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	4/13/2015	4/13/2015	SKATING PARTY	BENEFIT PTMS STUDENTS	7/21/2014
PTMS	PTSO	MAY, JUNE, JULY, 2015	END OF JULY, 2015	SCHOOL SUPPLY FUNDRAISER-SELLING PREPACKAGED SCHOOL SUPPLY KITS	BENEFIT PTMS STUDENTS DONATING KITS TO KIDS WHO NEED THEM AND ASKING PARENTS TO DO THE SAME.	4/20/2015
OLIVET	PTSO-PTO	SEPT. 2014-3RD MONDAY	JUNE, 2015-3RD MONDAY	MARKET DAY-FROZEN FOOD ITEMS	BENEFITS OLIVET STUDENTS	10/20/2014
OLIVET	PTO	9/30/2014	10/10/2014	BOSCOV'S DISCOUNT COUPONS	BENEFITS CLASS TRIPS, ASSEMBLIES	9/22/2014
OLIVET	PTO	OCTOBER/APRIL	OCTOBER/APRIL	BOOK FAIR	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014
OLIVET	PTO	SEPT. 2014	MID OCT. 2014	SPIRIT WEAR	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014
OLIVET	PTO	SEPT. 2014	OCT. 2014	CHERRYDALE	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014
OLIVET	ART CLASS	NOV. 2014	JUNE, 2015	ON-LINE ART GALLERY	PURCHASE OF ADDITIONAL ART SUPPLIES	10/20/2014
ELMER	PTSO-PTO	SEPT. 2014-3RD MONDAY	JUNE, 2015-3RD MONDAY	MARKET DAY-FROZEN FOOD ITEMS	BENEFITS ELMER STUDENTS	10/20/2014
ELMER	ART CLASS	NOV. 2014	JUNE, 2015	ON-LINE ART GALLERY	PURCHASE OF ADDITIONAL ART SUPPLIES	10/20/2014
ELMER	PTO	NOVEMBER/MAY	NOVEMBER/MAY	BOOK FAIR	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014
ELMER	PTO	DEC. 15, 2014	DEC. 16, 2014	HOLIDAY SHOP	PTO SPONSORED EVENTS, ASSEMBLIES, TRIPS	11/13/2014
ELMER	SCHOOL	2/2/2015	2/20/2015	PENNIES FOR PATIENTS	BENEFITS LEUKEMIA, LYMPHOMA PATIENTS & FAMILIES	1/29/2015
NORMA	PTSO-PTO	SEPT. 2014-3RD MONDAY	JUNE, 2015	MARKET DAY-FROZEN FOOD ITEMS	BENEFITS NORMA STUDENTS	10/20/2014
NORMA	PTO	TBD DEC/MAY	TBD DEC/MAY	BOOK FAIR	BENEFIT CLASS TRIPS, ASSEMBLIES	8/25/2014
NORMA	PTO	DEC. 17, 2014	DEC. 18, 2014	HOLIDAY SHOP	PTO SPONSORED EVENTS, ASSEMBLIES, TRIPS	11/13/2014
NORMA	SCHOOL	1/12/2015	(APPROX. 1-2 WEEKS)	COLLECTION OF HAILABLE POST CARDS FOR COMPUTERS FOR EDUCATION	BENEFITS NORMA STUDENTS	12/11/2014
NORMA	SCHOOL	4/24/2015	4/24/2015	JUMP ROPE FOR HEART	RAISE FUNDS FOR AMERICAN HEART ASSOCIATION	3/23/2015

2014-2015 FundRaisers

5/8/2015



SCHOOL	TRIP DATE	GROUP	DESTINATION & EVENT	STAFF MEMBER	TRANSP.	STUDENT	COST to BOE	BOE
PTMS	12/15/2014	MD CLASS	DOLLAR TREE, ELMER IGA & BURGER KING	S. MULHERIN & AIDES	1 BUS	11	\$135.12	11/13/2014
PTMS	12/17/2014	8TH GRADE	SALEM CO VO-TECH, PRESENTATION FOR AC ADEMY	J. BOTTO & 8TH GRADE TEACHERS	VO-TECH BUS	APPROX. 149	N/A	11/13/2014
PTMS	1/9/2015	SELECTED 6-8TH GRADE	CAMDEN CO COLLEGE LEADERSHIP IN MIDDLE SCHOOL STUDENTS	P. OCASIO-JIMENEZ	BUS	2	\$262.60	12/11/2014
PTMS	1/14/2015	8TH GRADE	SALEM CO VO-TECH, PROSPECTIVE STUDENTS	J. BOTTO	VO-TECH BUS	APPROX. 20	N/A	11/13/2014
PTMS	2/4/2015	8TH GRADE	SALEM CO VO-TECH TRANSITION & PROGRAM VISITATION	O. SCHWALICK, D. SANTOS	VO-TECH BUS	38	N/A	12/11/2014
PTMS	2/10/2015	ACADEMIC LEAGUE	ACADEMIC LEAGUE COMPETITION AT WOODSTOWN	L. SAMMIS	BUS	21	\$108.50	1/29/2015
PTMS	2/24/2015	ACADEMIC LEAGUE	ACADEMIC LEAGUE COMPETITION AT OLDMANS	K. CEREFICE	BUS	21	\$145.62	1/29/2015
PTMS	2/28/2015	8TH GRADE	SALEM COMMUNITY COLLEGE-SCIENCE FAIR	L. SAMMIS	BUS	26	\$145.50	2/23/2015
PTMS	2/27/2015	8TH GRADE	SALEM COMMUNITY COLLEGE-SCIENCE FAIR	T. LAFERRIERE	BUS	26	\$202.20	2/23/2015
PTMS	4/1/2015	8TH GRADE	GREAT PHILADELPHIA EXPO CENTER, OAKES, PA	K. CEREFICE	BUS	5	\$478.00	3/23/2015
PTMS	4/9/2015	LA CLASS	ARDEN THEATRE, PHILA. PA TO SEE THE PLAY MACBETH	M. BOYLE/A. DALY	BUS	23	\$261.00	1/29/2015
PTMS	4/15/2014	MD CLASS	ELMER BANK & ELMER IGA	S. MULHERIN & AIDES	BUS	11	\$88.39	11/13/2014
PTMS	4/21/2015	ACADEMIC LEAGUE	ACADEMIC LEAGUE COMPETITION AT UPPER PITTSBURGH	L. SAMMIS	BUS	21	\$82.48	1/29/2015
PTMS	5/28/15	MD CLASS	CAMDEN RIVER SHARKS GAME	S. MULHERIN & AIDES	BUS	11	\$234.14	11/13/2014
PTMS	5/20/15	8TH GRADE	WASHINGTON, DC	8TH GRADE TEACHERS	CHARTER BUS	APPROX. 150	N/A	6/16/2014
PTMS	6/3-6/5/15	7TH GRADE	CAMP SPEERS-ELIABAR, DINGMANS FERRY, PA	7TH GRADE TEACHERS	CHARTER BUS	APPROX. 135	\$2,600.00	10/20/2014
PTMS	6/12/15	6TH GRADE	BALTIMORE, MD - AQUARIUM & HARBOR	6TH GRADE TEACHERS	CHARTER BUS	APPROX. 125	N/A	6/16/2014
OLIVET	10/29 & 30	GRADE 4	PALMYRA COVE	BOTTINO	BUS	125	PTD	9/23/2014
OLIVET	6/4/15	MATH SHOWCASE	SALEM COMMUNITY COLLEGE	HALL/DUNLAP WITH PTMS	BUS	10	\$225.00	8/25/2014
OLIVET	6/2/15	GRADE 5	PTMS-ORIENTATION	PECSI	BUS	125	\$145.00	8/25/2014
OLIVET	6/10/15	TALENT SHOW	SCHALICK HIGH SCHOOL	HALL/RAGAN	BUS	100	\$75.00	8/25/2014
OLIVET	5/27/15	GRADE 3	FRANKLIN INSTITUTE, PHILA	LASPATA	BUS	130	PTD	8/25/2014
OLIVET	6/9/15	GRADE 5	INDEPENDENCE HALL, PHILADELPHIA	PECSI	BUS	125	PTD	8/25/2014
OLIVET	6/5/15	SAFETY PATROL	CAMDEN RIVERSHARKS	KRAWIEC	BUS	40	\$250.00	8/25/2014
OLIVET	6/15/15	GRADE 5	PARVIN STATE PARK	PECSI-ALL	BUS	125	\$450.00	8/25/2014
OLIVET	JUNE	ASD CLASS	PARVIN STATE PARK	MATHEWS	BUS	4	\$110.00	8/25/2014
OLIVET	6/11/15	STUDENT COUNCIL	PEA PATCH ISLAND-DELAWARE	HALL/MONTI	BUS	16	\$250.00	8/25/2014
OLIVET	6/22/15	SACC	CHUCKIE CHEESE, DEPTFORD	EDMONDS	BUS	50	SACC	8/25/2014
OLIVET	6/19/15	SACC	LEGACY LANES/RITAS WATER ICE	EDMONDS	BUS	50	SACC	8/25/2014
OLIVET								
ELMER	12/17/14	PTD FUNDRAISER PRIZE	FRIENDLY'S, MILLVILLE, NJ	MONTI	LIMOSINE	7-8 TOTAL	N/A	12/11/2014
ELMER	10/14/14	MD CLASS	PHILADELPHIA ZOO, PHILADELPHIA, PA	LODGE	BUS	APPROX. 5	CST	9/22/2014
ELMER	MARCH	GRADE 1	ACADEMY OF NATURAL SCIENCE	LAFORD	BUS	115	PTD	12/11/2014
ELMER	APRIL	GRADE 2	CAMDEN AQUARIUM	MONTI	BUS	125	PTD	8/25/2014
ELMER	MAY	GRADE 2	OLIVET SCHOOL-ORIENTATION	MONTI	BUS	125	\$275.00	8/25/2014
ELMER	6/10/15	BSI MATH/READING	WETLANDS INSTITUTE	POOLAKE	BUS	40	\$400.00	4/20/2015
NORMA	10/14/14	MD CLASS	PHILADELPHIA ZOO, PHILADELPHIA, PA	WEINER	BUS	APPROX. 6	CST	9/22/2014
NORMA	10/15/14	KINDERGARTEN	NORMA SCHOOL TO ELMER SCHOOL	CARROZZA	3 BUSES	111	N/A	10/20/2014
NORMA	9/12/15	PSD	STORYBOOK LAND	HOLTON	BUS	12	PTD/CST	8/25/2014
NORMA	MAY	PK/VELLI	GARDEN STATE DISCOVERY	MUNAFO	BUS	40	PTD	8/25/2014
NORMA	MAY	KINDERGARTEN	STORYBOOK LAND	CARROZZA	BUS	100	PTD	8/25/2014
NORMA	MAY	KINDERGARTEN	ELMER SCHOOL-ORIENTATION	CARROZZA	BUS	100	\$260.00	8/25/2014
NORMA	5/8/15	AN/PPH PRE-K	COHANZICK ZOO	MUNAFO	BUS	40	PTD	3/23/2015
NORMA	5/12/15	PRE-SCHOOL DISABLED	STORYBOOK LAND	HOLTON	BUS	16	CST	3/23/2015

2014-15 fieldtrips

5/14/2015 11:30 AM

PITTSBURGH TOWNSHIP SCHOOL DISTRICT  
 PITTSBURGH-ELMER CHILD STUDY TEAM  
 1122 ALMOND ROAD  
 PITTSBURGH, NJ 08318  
 Telephone: (856) 358-7080 Fax: (856) 358-7320

TO: Henry Bernann, Superintendent

FROM: Christina Battiato, Director of Special Education 

DATE: May 1, 2015

RE: Tuition Student Up-Date

Student #TI-14508

Student moved from Deerfield 4/16/15 and is now living in Upper Deerfield. Upper Deerfield is maintaining the student placement here for the remainder of the 2014-2015 school year.  
 Tuition for Upper Deerfield 4/20/15 – 6/23/15 \$3,448.60

C: Suzanne Abdil

**PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015**  
**WORKSHOP/MILEAGE REQUESTS**  
**May 18, 2015**

STAFF MEMBER	WORKSHOP	LOCATION	DATE OF WORKSHOP	WORKSHOP COST	MILEAGE EXPENSE
* Tina Turner	Wilson Language Conference	Rhode Island	7/7 - 7/9/15	\$349.00	Hotel \$597 Meals \$213.50 Travel \$90.83
* Debbie Wells	NJDOE Core Group for SEL Standards	Trenton, NJ	5/20/15	\$0.00	\$18.91
* Melissa Pine	Advanced Placement Summer Institute: Statistics	Lewes, DE replacing previous request for Edison, NJ	7/21-7/24/15	\$1,200.00	Hotel: \$745.16 Meals \$184.00 Travel \$71.85
* Yvette DuBois	NJAFFPA Spring Training Institute	Atlantic City, NJ	6/10-6/11/15	\$250.00	\$40.86
* Dana Logandro	Skills for Psychological Recovery	Vineland, NJ	5/5-5/6/15	\$0.00	\$6.29
* Andrea Wendell	NJSBA 2nd Annual ISTEM NASA Field Trip	Greenbelt, MD	5/29/15	\$75.00	\$18.60
* Shavaughn Mulherin	NJSBA 2nd Annual ISTEM NASA Field Trip	Greenbelt, MD	5/29/15	\$75.00	\$0.00
* Georgette Meister	An Introduction to Teasing and Bullying Training for School Safety and Climate Teams	New Brunswick, NJ	7/30/15	\$0.00	\$46.91
Jessica Botto	Retired Teachers of Salem County Meeting	Salem, NJ	5/20/15	\$0.00	\$8.37

\* Grant Funded

May 8, 2015

**WORKSHOP/MILEAGE REQUESTS**  
**May 18, 2015**

STAFF MEMBER	WORKSHOP	LOCATION	DATE OF WORKSHOP	WORKSHOP COST	MILEAGE EXPENSE
* John Kldd	ISTE Conference	Philadelphia, PA	6/29 - 7/1/15	\$392.00	\$60.00
Paige Dunlap	ISTE Conference	Philadelphia, PA	6/29-7/1/15	\$392.00	\$0.00
Jamie Giordano	ISTE Conference	Philadelphia, PA	6/30-7/1/15	\$392.00	\$79.43
Tara Pedrick	ISTE Conference	Philadelphia, PA	6/28 - 7/1/15	\$392.00	\$174.24
Trish Jankauskas	ISTE Conference	Philadelphia, PA	6/29 - 6/30/15	\$392.00	\$0.00
Priscilla Ocasio-Jimenez	ISTE Conference	Philadelphia, PA	6/29/15	\$216.00	\$19.34
Dan Bruce	ISTE Conference	Philadelphia, PA	7/1/15	\$339.00	\$0.00
Anne Daly	ISTE Conference	Philadelphia, PA	6/28-7/1/15	\$216.00	\$40.00
Dan Rozanski	ISTE Conference	Philadelphia, PA	6/28-7/1/15	\$392.00	\$0.00
Sue Lewbart	ISTE Conference	Philadelphia, PA	6/28-7/1/15	\$392.00	\$0.00
Georgette Meister	ISTE Conference	Philadelphia, PA	6/29/15	\$216.00	\$0.00
Mike Munafo	ISTE Conference	Philadelphia, PA	6/30-7/1/15	\$392.00	\$54.64
Chris Tucci	ISTE Conference	Philadelphia, PA	6/30-7/1/15	\$392.00	\$38.52
Eileen Miller	ISTE Conference	Philadelphia, PA	6/30-7/1/15	\$392.00	\$0.00

\* Grant Funded

May 12, 2015

Pittsgrove Township Schools  
Pittsgrove, New Jersey 08318

**TEXTBOOK APPROVAL FORM**

Supervisor: John Kidd  
Date Submitted: 5/12/2015

**PITTSBURGH TOWNSHIP SCHOOLS**  
Administration Building  
1076 Almond Road  
Pittsgrove, New Jersey 08318-3950

(856) 358-3094 Fax: (856) 358-6020

**HENRY BERMAN**  
Superintendent of Schools  
(Ext. 4016)

**SUZANNE R. FOX ABDILL**  
Business Admin./ Board Secretary  
(Ext. 4018)

**YVETTE DuBOIS**  
Director of Curriculum & Instruction  
(Ext. 4013)

This form must be completed for each new textbook/workbook submitted to the  
Pittsgrove Township Board of Education for approval.

**Title of proposed book/workbook:** *PreCalculus*

**Publisher:** McGraw-Hill

**Copyright:** 2015

**Course and Grade Level:** PreCalculus

**Replaces textbook/workbook:** *PreCalculus, Houghton Mifflin (1997)*

**Is this book part of a series?** No

**Projected number of books to order:** 80

**Cost per book:** \$180.25

**Total cost of purchase:** \$14,420

**Rationale:**

The math department met to review various texts in relation to the how the  
Common Core has affected the Pre-Calculus course. Although the Common Core  
does not include Pre-Calculus, the previous courses such as Algebra II have a new  
scope and sequence. After review of multiple books, this book meets the  
requirements and provides the real world application of Pre-Calculus we were  
looking for. As a result of the textbook review, the Pre-Calculus text was selected.  
The text's built-in learning support helps students master concepts one at a time. It  
also includes visual learning strategies, easy-to-follow examples, and help notes for  
homework, vocabulary, and problem solving.

**TO:** Henry Berman, Superintendent  
**FROM:** Yvette DuBois, Director of Curriculum & Instruction  
**RE:** Textbooks for Review  
**DATE:** May 11, 2015

Please ask the Board of Education to review for approval the following textbooks for the  
2015-2016 school year. The textbook approval form with rationale is attached.

PreCalculus: Graphs and Models (2015) McGraw-Hill  
Course: PreCalculus  
Replaces: PreCalculus, Houghton Mifflin (1997)

Bien dit! French II (2013) Houghton Mifflin Harcourt  
Course: French II  
Replaces: N/A  
Note: *Online version and resources accompany textbook.*

Discovering our Past: A History of the World (2014) McGraw-Hill  
Course: Grade 8 Social Studies  
Replaces: Glencoe Human Heritage: A World History (2001)

Prentice Hall Literature, Common Core Edition (2012) Pearson  
Course: Language Arts, Grade 8  
Replaces: Prentice Hall Literature (2004)

**Pittsgrove Township School District**  
 Pittsgrove, New Jersey 08318

**TEXTBOOK APPROVAL FORM**

Supervisor: Anne Daly  
 Date Submitted: May 12, 2015

**Title of proposed book/workbook:** *Discovering Our Past: A History of the World*

**Publisher:** McGraw Hill

**Copyright:** 2014

**Course and Grade Level:** Social Studies, Grade 8

**Replaces textbook/workbook:** Glencoe Human Heritage: A World History (2001)

**Is this book part of a series?** Yes

**Projected number of books to order:** 145

**Cost per book:** approx. \$69.00

**Total cost of purchase:** approx. \$10,005

**Rationale:**

The current text for grade 8 Social Studies/History does not align well to the curriculum and has a copyright date of 2001. *Discovering Our Past: A History of the World* connects today's students to the stories of our past with an integrated print and digital middle school world history curriculum.

The teaching staff has thoroughly reviewed the text, its features, and supplemental offerings in comparison to competitors. The proposed text meets the school's needs.

**Pittsgrove Township School District**  
 Pittsgrove, New Jersey 08318

**TEXTBOOK APPROVAL FORM**

Supervisor: Anne Daly  
 Date Submitted: May 12, 2015

**Title of proposed book/workbook:** *Bien dit! French 2*

**Publisher:** Houghton Mifflin Harcourt

**Copyright:** 2013

**Course and Grade Level:** French II (Grades 9-12)

**Replaces textbook/workbook:** N/A

**Is this book part of a series?** Yes

**Projected number of books to order:** 20

**Cost per book:** \$87.00

**Total cost of purchase:** @\$2,000.00

**Rationale:**

*French II* is a new course in the high school, and currently no text or resources exist.

*Bien dit!* is a comprehensive text that builds upon vocabulary and grammar in the *French I* text, as well as lessons about French culture and influence. Each student text includes an online version that students can view from home or anywhere with Internet access.

PITTSBORO TOWNSHIP SCHOOLS  
 Administration Building  
 1076 Almond Road  
 Pittsboro, New Jersey 08318-3950  
 (856) 358-3094 Fax: (856) 358-6020

HENRY BERMAN  
 Superintendent of Schools  
 (Ext. 4016)

SUZANNE R. FOX ABDELL  
 Business Admin./ Board Secretary  
 (Ext. 4018)

YVETTE DuBOIS  
 Director of Curriculum & Instruction  
 (Ext. 4013)

**TO:** Henry Bermann, Superintendent  
**FROM:** Yvette DuBois, Director of Curriculum & Instruction  
**RE:** Addendum to Program of Studies – Freshman Seminar  
**DATE:** May 7, 2015

Please present the attached course description to the Board of Education for approval.

Arthur P. Schalick High School is requesting all grade 9 students take *Freshman Seminar* as a required elective during their freshman year. This request will be effective this coming 2015-2016 school year. It is in the best interest of our students to have a course such as this to help prepare them for a successful transition to high school. The course includes several critical topics for high school students and additionally the course will fulfill the graduation requirement for financial literacy.

Thank you for your continued support of our programs.

PITTSBORO TOWNSHIP SCHOOLS  
 Pittsboro, New Jersey 08318

**TEXTBOOK APPROVAL FORM**

Supervisor: Anne Daly  
 Date Submitted: 5/11/2015

This form must be completed for each new textbook/workbook submitted to the Pittsboro Township Board of Education for approval.

**Title of proposed book/workbook:** *Prentice Hall Literature, Common Core Edition*

**Publisher:** Pearson

**Copyright:** 2012

**Course and Grade Level:** Language Arts Grade 8, all levels

**Replaces textbook/workbook:** Prentice Hall Literature (2004)

**Is this book part of a series?** Yes. The series is used grades 7-12.

**Projected number of books to order:** 145

**Cost per book:** approx. \$86.00/book (includes online edition of book)

**Total cost of purchase:** approx. \$12,470

**Rationale:**

This textbook offers several advantages over the current text:

- Aligns to the common core standards
- Offers numerous technological resources
  - Essay scorer
  - Online edition allows students to access text without having to carry the book home
- Replaces dilapidated books that are more than 15 years old



**FRESHMAN SEMINAR  
Grade 9 – Required Course**

Freshman Seminar is a multidisciplinary full semester course required for all ninth grade students. It is designed to bridge the transition from middle school to high school. This multidisciplinary course will address social-emotional, academic and career orientation issues. The Freshman Seminar curriculum includes units on Introduction to the High School Environment, Media Literacy, Study Skills, Learning Styles, Communication and Presentation Skills, Testing Strategies, Career Exploration, Civic Awareness and Community Responsibility, and Character Development. Additionally, during the second half of the semester, students will transition to the New Jersey State mandated Personal Financial Literacy course. This course will provide a foundational understanding for making informed personal financial decisions. *This course satisfies the graduation requirement for Economics and Personal Financial Literacy dictated by the New Jersey Department of Education.*

**REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION**

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\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
**GENERAL FUND - FUND 10**

DRAFT

**Interim Balance Sheet  
March 2015**

**ASSETS AND RESOURCES**

**ASSETS:**

101	Cash in bank		885,030.60
103	Petty cash		3,650.00
121	Tax levy receivable		2,324,242.75
	Accounts receivable:		
132	Interfund	679,922.49	
141	Intergovernmental - state	4,083,759.93	
143	Intergovernmental - other	37,261.01	
153	other	1,709,546.82	6,510,490.25

**RESOURCES:**

301	Estimated revenues	26,130,901.00	
302	Less revenues	(26,024,114.46)	106,786.54
	<b>Total assets and resources</b>		<b>9,830,200.14</b>

**LIABILITIES AND FUND EQUITY**

**LIABILITIES:**

421	Accounts payable		35,074.06
451	Loans payable		1,000,000.00
	Other current liabilities		113,449.48
	<b>Total liabilities</b>		<b>1,148,523.54</b>

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
March 2015

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		5,278,602.35	
754	Reserve for encumbrances - prior year		99,171.41	
	Reserved fund balance:			
761	Capital reserve account		2,649.00	
762	Adult education programs		--	
763	Sale/leaseback reserve		--	
605	Add: Increase in sale/leaseback		--	
308	Less: Budgeted w/d sale/leaseback		--	
764	Maintenance reserve		--	
606	Add: Increase in maintenance reserve		--	
310	Less: Budgeted w/d maintenance res.		--	
765	Tuition reserve account		--	
311	Less: Budgeted w/d tuition reserve		--	
766	Current expense emergency reserve		--	
607	Add: Increase curr. exp. emer. res.		--	
312	Less: w/d from curr. exp. emer. res.		--	
755	Bus Adv Revenue Reserved for Fuel Cst		--	
610	Add: Increase bus adv reserve		--	
312	Less: w/d from bus adv reserve		--	
751,752,76x	Other reserves			
601	Appropriations	26,486,249.80		
602	Less: Expenditures	(18,282,283.30)		
603	Encumbrances	(5,377,773.76)	(23,660,057.06)	2,826,192.74
604	Increase in capital reserve			30.00
	Total appropriated			8,206,645.50
Unappropriated:				
770	Fund balance, July 1, 2014		675,031.10	
771	Designated fund balance		--	
303	Budgeted fund balance		(200,000.00)	
307	Budgeted w/d from cap res local		--	
309	Budgeted w/d from cap reserve-inelig.		--	
317	Budgeted w/d from cap res-to Debt Srv		--	
	Total fund balance			8,681,676.60
	Total liabilities and fund equity			9,830,200.14

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
March 2015

RECAPITULATION OF FUND BALANCE

	Budgeted	Actual	Variance
Appropriations	26,486,249.80	23,660,057.06	2,826,192.74
Revenues	(26,130,901.00)	(26,024,114.46)	(106,786.54)
Subtotal	355,348.80	-2,364,057.40	2,719,406.20
Change in capital reserve:			
Plus: Increase in reserve	30.00	30.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(155,348.80)	(155,348.80)	--
Budgeted Fund Balance	200,050.00	-2,519,356.20	2,719,406.20

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*

DRAFT

GENERAL FUND - FUND 10

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 9 month period ending March 31, 2015)

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
OPERATING BUDGET				
10-12XX From Local Sources	12,609,145.00	12,522,700.50	(UNDER)	86,444.50
10-3XXX From State Sources	13,494,572.00	13,478,145.00	(UNDER)	16,427.00
10-4XXX From Federal Sources	27,184.00	23,268.96	(UNDER)	3,915.04
10-303G Budgeted Fund Balance - Operating Budget	200,000.00	.00	(UNDER)	200,000.00
GENERAL FUND GRAND TOTAL	26,330,901.00	26,024,114.46	(UNDER)	306,786.54

EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
OPERATING BUDGET				
GENERAL CURRENT EXPENSE				
11-1XX-100-XXX Regular Programs	6,987,512.70	4,940,444.51	1,902,354.69	144,713.50
11-2XX-100-XXX Special Education	2,394,057.63	1,621,837.69	753,361.01	18,858.93
11-230-100-XXX Basic Skills/Remedial	365,171.00	253,845.02	111,266.56	59.42
11-401-100-XXX School-Sponsored Co/Extra-Curricular Activities	52,755.00	24,212.05	106.66	28,436.29
11-402-100-XXX School-Sponsored Athletics	389,668.00	304,172.99	35,068.90	50,426.11
Undistributed Expenditures:				
11-000-100-XXX Tuition	1,053,668.40	502,919.69	432,130.90	118,617.81
11-000-211-XXX Attendance and Social Work Services	31,756.00	22,701.40	9,031.80	22.80
11-000-213-XXX Health Services	364,430.00	260,019.06	101,673.19	2,737.75
11-000-216,217 Speech, OT, PT & Extraordinary Services	665,229.00	438,582.15	205,025.01	21,621.84
11-000-218-XXX Guidance	647,393.00	470,602.93	172,939.41	3,850.66
11-000-219-XXX Child Study Teams	589,860.29	442,381.53	137,323.91	10,154.85
11-000-221-XXX Improvement of Instructional Services	500,629.23	390,823.53	103,524.11	6,281.59
11-000-222-XXX Educational Media Services - School Library	342,485.75	269,739.09	65,088.97	7,657.69
11-000-223-XXX Instructional Staff Training Services	20,500.00	10,989.81	548.27	8,961.92
11-000-230-XXX General Administration	617,034.50	468,366.71	85,008.42	63,659.37
11-000-240-XXX School Administration	1,110,813.80	827,690.73	264,581.28	18,541.79
11-000-25X-XXX Central Services & Admin. Information Technology	715,499.82	517,179.37	153,661.18	44,659.27
11-000-26X-XXX Operation and Maintenance of Plant Services	2,761,561.98	1,703,008.06	515,350.03	543,203.89
11-000-270-XXX Student Transportation Services	1,661,248.70	1,112,722.95	244,679.79	303,845.96
11-XXX-XXX-2XX Personal Services - Employee Benefits	4,794,251.00	3,364,731.60	.00	1,429,519.40
Total Undistributed	15,876,361.47	10,802,458.61	2,490,566.27	2,583,336.59
TOTAL GENERAL CURRENT EXPENSE	26,065,525.80	17,946,970.87	5,292,724.09	2,825,830.84

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*

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GENERAL FUND - FUND 10

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 9 month period ending March 31, 2015)

EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
12-XXX-XXX-73X Equipment	70,023.00	47,922.50	22,100.00	.50
12-000-4XX-XXX Facilities Acquisition and Construction Services	284,261.00	245,163.40	39,097.27	.33
CAPITAL OUTLAY				
10-604 Increase in Capital Reserve	20.00	.00	.00	20.00
10-604I Interest Earned on Capital Reserve	10.00	.00	.00	10.00
TOTAL CAPITAL OUTLAY	354,314.00	293,085.90	61,197.27	30.83
SPECIAL SCHOOLS				
Other Special Schools				
13-4XX-100-XXX Instruction	38,962.00	22,398.53	16,202.40	361.07
Total Other Special Schools	38,962.00	22,398.53	16,202.40	361.07
TOTAL SPECIAL SCHOOLS	38,962.00	22,398.53	16,202.40	361.07
10-000-100-56X Transfer of Funds to Charter Schools	27,478.00	19,828.00	7,650.00	.00
GENERAL FUND GRAND TOTAL	26,486,279.80	18,282,283.30	5,377,773.76	2,826,222.74

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Schedule of Revenues  
Actual Compared with Estimated  
(For 9 month period ending March 31, 2015)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
REVENUES FROM LOCAL SOURCES:			
10-1210 Local Tax Levy	9,296,979.00	9,296,979.00	.00
10-1310 Tuition from Individuals	.00	12,658.72	-12,658.72
10-1320 Tuition from Other LEA's Within the State	3,134,727.00	3,158,936.00	-24,209.00
10-1300 Total Tuition	12,431,706.00	12,468,573.72	-36,867.72
10-1XXX Unrestricted Miscellaneous Revenues	177,439.00	54,126.78	123,312.22
Subtotal	177,439.00	54,126.78	123,312.22
REVENUES FROM STATE SOURCES:			
10-3116 School Choice Aid	1,227,475.00	1,210,887.00	16,588.00
10-3121 Categorical Transportation Aid	729,154.00	729,154.00	.00
REVENUES FROM STATE SOURCES:			
10-3131 Extraordinary Aid	.00	161.00	-161.00
10-3132 Categorical Special Education Aid	837,197.00	837,197.00	.00
10-3176 Equalization Aid	10,430,292.00	10,430,292.00	.00
10-3177 Categorical Security Aid	228,815.00	228,815.00	.00
10-3178 Adjustment Aid	12,519.00	12,519.00	.00
10-3XXX Other State Aids	29,120.00	29,120.00	.00
Subtotal	11,537,943.00	11,538,104.00	-161.00
FEDERAL SOURCES:			
10-4200 Medicaid Reimbursement	27,184.00	23,268.96	3,915.04
Subtotal	27,184.00	23,268.96	3,915.04
10-303G Budgeted Fund Balance - Operating Budget	200,000.00	.00	200,000.00
TOTAL OPERATING BUDGET	26,330,901.00	26,024,114.46	306,786.54

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 9 month period ending March 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
GENERAL CURRENT EXPENSE				
Regular Programs - Instruction				
11-110-100-101 Kindergarten - Salaries of Teachers	384,209.00	269,721.10	114,467.40	20.50
11-120-100-101 Grades 1-5 - Salaries of Teachers	1,828,782.00	1,275,065.24	545,661.00	8,055.76
11-130-100-101 Grades 6-8 - Salaries of Teachers	1,533,025.00	1,071,557.46	459,470.64	1,996.90
11-140-100-101 Grades 9-12 - Salaries of Teachers	2,327,027.00	1,608,880.72	718,102.64	43.64
Regular Programs - Home Instruction:				
11-150-100-101 Salaries of Teachers	11,828.00	8,584.40	.00	3,243.60
11-150-100-320 Purchased Professional-Educational Services	14,997.00	8,271.00	1,810.75	4,915.25
11-150-100-500 Other Purchased Services	3,000.00	180.73	.00	2,819.27
Regular Programs - Undistributed Instruction				
11-190-100-320 Purchased Professional-Educational Services	169,189.00	133,594.26	12,177.00	23,417.74
11-190-100-340 Purchased Technical Services	50,030.80	15,326.26	.00	34,704.54
11-190-100-500 Other Purchased Services	356,942.00	305,861.50	34,619.89	16,460.61
11-190-100-610 General Supplies	272,623.90	213,777.95	16,045.37	42,800.58
11-190-100-640 Textbooks	28,610.00	28,546.70	.00	63.30
11-190-100-890 Other Objects	7,249.00	1,077.19	.00	6,171.81
TOTAL REGULAR PROGRAMS - INSTRUCTION	6,987,512.70	4,940,444.51	1,902,354.69	144,713.50
SPECIAL EDUCATION - INSTRUCTION				
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	173,790.00	124,853.21	48,241.79	695.00
11-209-100-320 Purchased Professional-Educational Services	25,312.00	15,361.05	9,671.20	279.75
11-209-100-610 General Supplies	4,650.00	195.38	.00	4,454.62
11-209-100-800 Other Objects	2,250.00	483.62	.00	1,766.38
Total	206,002.00	140,893.26	57,912.99	7,195.75
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	298,980.00	208,552.47	90,277.50	150.03
11-212-100-106 Other Salaries for Instruction	7,068.00	7,068.00	.00	.00
11-212-100-320 Purchased Professional-Educational Services	109,486.00	61,141.28	47,563.65	781.07
11-212-100-610 General Supplies	5,284.63	3,509.33	500.00	1,275.30
11-212-100-800 Other Objects	600.00	591.88	.00	8.12
Total	421,418.63	280,862.96	138,341.15	2,214.52

DRAFT

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 GENERAL FUND - FUND 10

Statement of Appropriations  
 Compared with Expenditures and Encumbrances  
 (For 9 month period ending March 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Resource Room/Resource Center				
11-213-100-101 Salaries of Teachers	1,247,233.00	879,246.56	367,510.50	475.94
11-213-100-106 Other Salaries for Instruction	3,916.20	3,916.20	.00	.00
11-213-100-320 Purchased Professional-Educational Services	325,068.80	189,254.88	134,277.78	1,536.14
11-213-100-610 General Supplies	7,430.00	7,243.93	142.34	43.73
11-213-100-640 Textbooks	360.00	266.55	.00	93.45
11-213-100-800 Other Objects	3,260.00	56.22	.00	3,203.78
Total	1,587,268.00	1,079,984.34	501,930.62	5,353.04
Autism:				
11-214-100-101 Salaries of Teachers	68,080.00	48,767.76	19,305.00	7.24
11-214-100-106 Other Salaries for Instruction	1,520.00	1,520.00	.00	.00
11-214-100-320 Purchased Professional-Educational Services	840.00	742.23	.00	97.77
11-214-100-610 General Supplies	1,000.00	409.00	.00	591.00
11-214-100-800 Other Objects	2,500.00	.00	.00	2,500.00
Total	73,940.00	51,438.99	19,305.00	3,196.01
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	83,449.00	59,246.67	24,129.00	73.33
11-215-100-106 Other Salaries for Instruction	2,280.00	2,280.00	.00	.00
11-215-100-320 Purchased Professional-Educational Services	17,100.00	6,781.43	10,236.41	82.16
11-215-100-600 General Supplies	1,925.00	350.04	1,505.84	69.12
11-215-100-800 Other Objects	675.00	.00	.00	675.00
Total	105,429.00	68,658.14	35,871.25	899.61
TOTAL SPECIAL EDUCATION - INSTRUCTION	2,394,057.63	1,621,837.69	753,361.01	18,858.93
Basic Skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	340,667.00	236,692.22	103,915.36	59.42
11-230-100-106 Other Salaries for Instruction	24,504.00	17,152.80	7,351.20	.00
Total	365,171.00	253,845.02	111,266.56	59.42
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	48,405.00	21,904.25	.00	26,500.75
11-401-100-500 Purchased Services	1,510.00	707.80	.00	802.20
11-401-100-600 Supplies and Materials	2,840.00	1,600.00	106.66	1,133.34
Total	52,755.00	24,212.05	106.66	28,436.29

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
 Compared with Expenditures and Encumbrances  
 (For 9 month period ending March 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
School-Sponsored Athletics - Instruction				
11-402-100-100 Salaries	253,794.00	191,302.75	14,850.00	47,641.25
11-402-100-500 Purchased Services	87,636.00	83,417.70	2,280.00	1,938.30
11-402-100-600 Supplies and Materials	48,238.00	29,452.54	17,938.90	846.56
Total	389,668.00	304,172.99	35,068.90	50,426.11
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs within the State - Regular	63,243.50	17,566.89	45,625.50	51.11
11-000-100-562 Tuition - other LEAs within the State - Special	6,890.00	.00	.00	6,890.00
11-000-100-563 Tuition - County Voc School Districts - Regular	107,250.00	.00	.00	107,250.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	414,620.00	208,294.28	206,316.94	8.78
11-000-100-566 Tuition - Private Schls/Disabled within State	397,052.90	231,830.12	160,804.86	4,417.92
11-000-100-568 Tuition - State Facilities	64,612.00	45,228.40	19,383.60	.00
Total	1,053,668.40	502,919.69	432,130.90	118,617.81
Attendance and Social Work Services				
11-000-211-100 Salaries	31,756.00	22,701.40	9,031.80	22.80
Total	31,756.00	22,701.40	9,031.80	22.80
Health Services				
11-000-213-100 Salaries	333,312.00	236,533.68	96,460.00	318.32
11-000-213-300 Purchased Professional and Technical Services	12,805.00	7,415.85	5,081.25	307.90
11-000-213-500 Other Purchased Services	505.00	210.00	.00	295.00
11-000-213-600 Supplies and Materials	17,808.00	15,859.53	131.94	1,816.53
Total	364,430.00	260,019.06	101,673.19	2,737.75
Speech, OT, PT and Related services				
11-000-216-100 Salaries	230,589.00	163,084.66	66,856.50	647.84
11-000-216-320 Purchased Professional-Educational Services	77,356.00	57,363.00	1,800.00	18,193.00
11-000-216-600 Supplies and Materials	2,039.00	1,632.59	.00	406.41
11-000-216-800 Other Objects	1,000.00	.00	.00	1,000.00
Total	311,984.00	222,080.25	68,656.50	20,247.25
Special Education - Extraordinary Services:				
11-000-217-320 Purchased Professional-Educational Services	354,245.00	216,501.90	136,368.51	1,374.59
Total Undist. Expend.-Other Supp.Serv.-Extra.Serv.	354,245.00	216,501.90	136,368.51	1,374.59

PITTSBURGH TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

REPORT OF THE SECRETARY  
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\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 9 month period ending March 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Guidance				
11-000-218-104 Salaries of Other Professional Staff	485,031.00	350,695.73	134,303.84	31.43
11-000-218-105 Salaries of Secretarial and Clerical Assistants	130,062.00	94,611.22	35,448.90	1.88
11-000-218-320 Purchased Professional-Educational Services	500.00	.00	.00	500.00
11-000-218-390 Other Purchased Professional and Technical Services	14,710.00	12,409.00	178.47	2,122.53
11-000-218-500 Other Purchased Services	9,065.00	6,084.29	2,728.20	252.51
11-000-218-600 Supplies and Materials	7,275.00	6,802.69	.00	472.31
11-000-218-800 Other Objects	750.00	.00	280.00	470.00
Total	647,393.00	470,602.93	172,939.41	3,850.66
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	395,408.00	289,547.90	105,850.42	9.68
11-000-219-105 Salaries of Secretarial and Clerical Assistants	110,553.00	82,912.68	27,637.56	2.76
11-000-219-320 Purchased Professional-Educational Services	16,615.00	15,120.50	1,400.00	94.50
11-000-219-390 Other Purchased Professional and Technical Services	16,599.00	11,473.90	.00	5,125.10
11-000-219-592 Miscellaneous Purchased Services	23,116.79	16,873.51	1,721.22	4,522.06
11-000-219-600 Supplies and Materials	23,868.50	23,032.62	714.71	121.17
11-000-219-800 Other Objects	3,700.00	3,420.42	.00	279.58
Total	589,860.29	442,381.53	137,323.91	10,154.85
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	101,685.00	76,262.94	25,421.06	1.00
11-000-221-104 Salaries of Other Professional Staff	250,924.00	190,293.75	60,587.79	42.46
11-000-221-105 Salaries of Secretarial and Clerical Assistants	69,929.00	51,137.58	17,002.26	1,789.16
11-000-221-110 Other Salaries	29,186.25	29,186.25	.00	.00
11-000-221-500 Other Purchased Services	36,545.00	35,866.94	513.00	165.06
11-000-221-600 Supplies and Materials	4,359.98	2,936.07	.00	1,423.91
11-000-221-800 Other Objects	8,000.00	5,140.00	.00	2,860.00
Total	500,629.23	390,823.53	103,524.11	6,281.59
Educational Media Services - School Library				
11-000-222-100 Salaries	219,650.00	154,520.19	64,917.00	212.81
11-000-222-300 Purchased Professional and Technical Services	195.75	.00	.00	195.75
11-000-222-500 Other Purchased Services	20,685.00	20,377.42	.00	307.58
11-000-222-600 Supplies and Materials	101,955.00	94,841.48	171.97	6,941.55
Total	342,485.75	269,739.09	65,088.97	7,657.69

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\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 9 month period ending March 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Instructional Staff Training Services				
11-000-223-320 Purchased Professional-Educational Services	8,950.00	2,345.00	.00	6,605.00
11-000-223-500 Other Purchased Services	2,000.00	247.54	400.00	1,352.46
11-000-223-600 Supplies and Materials	8,550.00	8,397.27	148.27	4.46
11-000-223-800 Other Objects	1,000.00	.00	.00	1,000.00
Total	20,500.00	10,989.81	548.27	8,961.92
Support Services - General Administration				
11-000-230-100 Salaries	282,611.00	211,899.15	70,574.22	137.63
11-000-230-331 Legal Services	58,000.00	54,230.80	2,008.00	1,761.20
11-000-230-332 Audit Fees	26,500.00	26,326.00	.00	174.00
11-000-230-334 Architectural/Engineering Services	4,300.00	.00	3,451.20	848.80
11-000-230-339 Other Purchased Professional Services	16,900.00	16,767.29	.00	132.71
11-000-230-530 Communications/Telephone	64,000.00	54,373.93	.00	9,626.07
11-000-230-585 BOE Other Purchased Services	5,290.00	3,644.00	249.00	1,397.00
11-000-230-590 Other Purchased Services	125,033.50	74,351.67	6,759.96	43,921.87
11-000-230-610 General Supplies	15,610.00	11,714.62	686.04	3,209.34
11-000-230-630 BOE In-House Training/Meeting Supplies	3,300.00	1,139.00	1,191.00	970.00
11-000-230-890 Miscellaneous Expenditures	3,390.00	2,639.00	89.00	662.00
11-000-230-895 BOE Membership Dues and Fees	12,100.00	11,281.25	.00	818.75
Total	617,034.50	468,366.71	85,008.42	63,659.37
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	771,775.00	592,393.68	179,355.46	25.86
11-000-240-105 Salaries of Secretarial and Clerical Assistants	298,181.00	219,824.99	78,123.69	232.32
11-000-240-500 Other Purchased Services	16,575.00	1,790.98	5,658.00	9,126.02
11-000-240-600 Supplies and Materials	10,532.80	3,273.08	1,444.13	5,815.59
11-000-240-800 other objects	13,750.00	10,408.00	.00	3,342.00
Total	1,110,813.80	827,690.73	264,581.28	18,541.79
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	301,834.00	229,031.00	72,478.26	324.74
11-000-251-330 Purchased Professional Services	3,180.00	950.00	950.00	1,280.00
11-000-251-340 Purchased Technical Services	1,000.00	.00	.00	1,000.00
11-000-251-592 Miscellaneous Purchased Services (400-500 series)	21,500.00	19,647.69	200.00	1,652.31

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 GENERAL FUND - FUND 10

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Statement of Appropriations  
 Compared with Expenditures and Encumbrances  
 (For 9 month period ending March 31, 2015)

	Appropriations	Expenditures	Encumbrances	Available Balance	
11-000-251-600	Supplies and Materials	18,000.00	10,991.53	6,757.39	251.08
11-000-251-831	Interest on Current Loans	23,108.00	.00	.00	23,108.00
11-000-251-832	Interest on Lease Purchase Agreements	33,634.00	31,531.14	2,101.01	1.85
11-000-251-890	Miscellaneous Expenditures	2,550.00	1,540.65	.00	1,009.35
	Total	404,806.00	293,692.01	82,486.66	28,627.33
	Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100	Salaries	235,306.00	173,860.12	58,324.82	3,121.06
11-000-252-340	Purchased Technical Services	42,308.07	27,496.50	8,687.57	6,124.00
11-000-252-500	Other Purchased Services (400-500 series)	14,279.75	11,303.04	894.75	2,081.96
11-000-252-600	Supplies and Materials	18,800.00	10,827.70	3,267.38	4,704.92
	Total	310,693.82	223,487.36	71,174.52	16,031.94
11-000-261-420	Cleaning, Repair, and Maintenance Services	94,100.00	57,576.08	11,910.00	24,613.92
11-000-261-610	General Supplies	64,640.00	20,901.25	5,062.53	38,676.22
	Total	158,740.00	78,477.33	16,972.53	63,290.14
	Custodial Services				
11-000-262-100	Salaries	518,736.00	369,649.80	108,611.88	40,474.32
11-000-262-300	Purchased Professional and Technical Services	99,604.00	63,808.08	24,833.12	10,962.80
11-000-262-420	Cleaning, Repair, and Maintenance Services	681,554.73	350,907.54	289,833.77	40,813.42
11-000-262-441	Rental of Land/Bldgs other than Lease Purchase	102,500.00	.00	.00	102,500.00
11-000-262-490	Other Purchased Property Services	76,032.00	62,461.88	5,327.80	8,242.32
11-000-262-520	Insurance	87,952.00	87,948.75	.00	3.25
11-000-262-590	Miscellaneous Purchased Services	6,600.00	818.10	272.70	5,509.20
11-000-262-610	General Supplies	132,036.25	103,407.36	14,395.97	14,232.92
11-000-262-621	Energy (Natural Gas)	114,433.00	89,732.43	.00	24,700.57
11-000-262-622	Energy (Electricity)	559,137.00	380,838.21	.00	178,298.79
11-000-262-800	Other objects	100.00	3.49	.00	96.51
	Total Custodial Services	2,378,684.98	1,509,575.64	443,275.24	425,834.10
	Care and Upkeep of Grounds				
11-000-263-100	Salaries	1,440.00	.00	.00	1,440.00
11-000-263-420	Cleaning, Repair and Maintenance Services	117,671.00	56,608.69	32,049.73	29,012.58
11-000-263-610	General Supplies	29,350.00	12,869.28	3,330.53	13,150.19
	Total Care and Upkeep of Grounds	148,461.00	69,477.97	35,380.26	43,602.77
11-000-266-100	Security Salaries	64,226.00	45,392.12	18,042.00	791.88

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 GENERAL FUND - FUND 10

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Statement of Appropriations  
 Compared with Expenditures and Encumbrances  
 (For 9 month period ending March 31, 2015)

	Appropriations	Expenditures	Encumbrances	Available Balance	
11-000-266-300	Purchased Professional and Technical Services	400.00	.00	.00	400.00
11-000-266-420	Cleaning, Repair and Maintenance Services	2,300.00	.00	.00	2,300.00
11-000-266-610	General Supplies	8,250.00	.00	1,680.00	6,570.00
11-000-266-800	Other Objects	500.00	85.00	.00	415.00
	Total Security	75,676.00	45,477.12	19,722.00	10,476.88
	Total Operation and Maintenance of Plant Services	9,420,861.77	6,325,004.06	2,245,886.48	849,971.23
	Student Transportation Services				
11-000-270-160	Salaries - Between Home & School - Regular	605,830.00	433,786.64	165,095.53	6,947.83
11-000-270-161	Salaries - Between Home and School - Special	147,986.00	104,170.00	23,177.40	20,638.60
11-000-270-162	Salaries - Other than Between Home and School	105,386.00	88,789.85	16,522.62	73.53
11-000-270-350	Management Fee-ESC Transportation Programs	245.00	218.50	.00	26.50
11-000-270-390	Other Purchased Professional and Technical Services	10,850.00	2,010.75	.00	8,839.25
11-000-270-420	Cleaning, Repair, and Maintenance Services	12,149.00	5,299.32	.00	6,849.68
11-000-270-443	Lease Purchase Payments - School Buses	172,292.00	172,291.15	.00	.85
11-000-270-512	Contracted Services (not Home/School) - Vendors	4,000.00	550.00	.00	3,450.00
11-000-270-515	Contracted Services (Special Ed) - Joint Agreements	26,250.00	16,967.13	.00	9,282.87
11-000-270-503	Contr Serv - Aid in Lieu of Payments - Nonpublic	60,996.00	25,194.00	32,359.29	3,442.71
11-000-270-504	Contr Serv - Aid in Lieu of Payments - Charter Sch	3,536.00	1,326.00	2,210.00	.00
11-000-270-593	Miscellaneous Purchased Services - Transportation	80,142.00	46,970.31	2,638.00	30,533.69
11-000-270-610	General Supplies	3,938.00	2,441.36	1,300.98	195.66
11-000-270-615	Transportation Supplies	422,063.70	211,784.87	1,375.97	208,902.86
11-000-270-800	Other Objects	5,585.00	923.07	.00	4,661.93
	Total	1,661,248.70	1,112,722.95	244,679.79	303,845.96
	UNALLOCATED BENEFITS				
11-000-291-220	Social Security Contributions	312,244.00	194,925.41	.00	117,318.59
11-000-291-241	Other Retirement Contributions - PERS	364,869.00	360,636.46	.00	4,232.54
11-000-291-250	Unemployment Compensation	53,403.00	7,127.23	.00	46,275.77
11-000-291-260	Workmen's Compensation	206,086.00	206,085.60	.00	.40
11-000-291-270	Health Benefits	3,616,596.00	2,385,112.08	.00	1,231,483.92
11-000-291-280	Tuition Reimbursement	20,000.00	10,460.54	.00	9,539.46
11-000-291-290	Other Employee Benefits	221,053.00	200,384.28	.00	20,668.72
	TOTAL UNALLOCATED BENEFITS	4,794,251.00	3,364,731.60	.00	1,429,519.40
	TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	4,794,251.00	3,364,731.60	.00	1,429,519.40
	TOTAL UNDISTRIBUTED EXPENDITURES	15,876,361.47	10,802,458.61	2,490,566.27	2,583,336.59
	TOTAL GENERAL CURRENT EXPENSE	26,065,525.80	17,946,970.87	5,292,724.09	2,825,830.84

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 9 month period ending March 31, 2015)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Undistributed Expenditures:				
12-000-100-730 Instruction	2,918.00	2,917.50	.00	.50
Special Education - Instruction:				
12-XXX-X00-730 Special Schools - (All Programs)	67,105.00	45,005.00	22,100.00	.00
Total Equipment	70,023.00	47,922.50	22,100.00	.50
Facilities Acquisition and Construction Services				
12-000-400-721 Lease Purchase Agreements - Principal	231,001.00	207,881.40	23,119.27	.33
12-000-400-800 Other Objects	53,260.00	37,282.00	15,978.00	.00
Total Facilities Acquisition & Construction Services	284,261.00	245,163.40	39,097.27	.33
CAPITAL OUTLAY				
10-604 Increase in Capital Reserve	20.00	.00	.00	20.00
10-604I Interest Deposit to Capital Reserve	10.00	.00	.00	10.00
TOTAL CAPITAL OUTLAY EXPENDITURES	354,314.00	293,085.90	61,197.27	30.83
Other Special Schools - Instruction				
13-4XX-100-300 Purchased Professional and Technical Services	37,712.00	21,360.18	16,202.40	149.42
13-4XX-100-610 General Supplies	1,250.00	1,038.35	.00	211.65
Total	38,962.00	22,398.53	16,202.40	361.07
Total Other Special Schools	38,962.00	22,398.53	16,202.40	361.07
TOTAL SPECIAL SCHOOLS	38,962.00	22,398.53	16,202.40	361.07
10-000-100-56X Transfer of Funds to Charter Schools	27,478.00	19,828.00	7,650.00	.00
GENERAL FUND GRAND TOTAL	26,486,279.80	18,282,283.30	5,377,773.76	2,826,222.74

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
EDUCATION JOBS FUND - FUND 18

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Interim Balance Sheet  
March 2015

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ASSETS AND RESOURCES

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ASSETS:

RESOURCES:

301	Estimated revenues		
302	Less revenues		
	Total assets and resources		


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LIABILITIES AND FUND EQUITY

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LIABILITIES:



\*\*\*\* PITTSBOROUGH TOWNSHIP SCHOOLS \*\*\*\*  
 EDUCATION JOBS FUND - FUND 18

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Interim Balance Sheet  
 March 2015

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year			--
754	Reserve for encumbrances - prior year			--
	Reserved fund balance:			
761	Capital reserve account			--
762	Adult education programs			--
763	Sale/leaseback reserve			--
605	Add: Increase in sale/leaseback			--
308	Less: Budgeted w/d sale/leaseback			--
764	Maintenance reserve			--
606	Add: Increase in maintenance reserve			--
310	Less: Budgeted w/d maintenance res.			--
765	Tuition reserve account			--
311	Less: Budgeted w/d tuition reserve			--
766	Current expense emergency reserve			--
607	Add: Increase curr. exp. emer. res.			--
312	Less: w/d from curr. exp. emer.res.			--
755	Bus Adv Revenue Reserved for Fuel Cst			--
610	Add: Increase bus adv reserve			--
312	Less: w/d from bus adv reserve			--
751,752,76x	Other reserves			--
601	Appropriations			--
602	Less: Expenditures	--		--
603	Encumbrances	--		--
604	Increase in capital reserve			--
	Total appropriated			--
Unappropriated:				
770	Fund balance, July 1, 2014			--
771	Designated fund balance			--
303	Budgeted fund balance			--
307	Budgeted w/d from cap res local			--
309	Budgeted w/d from cap reserve-inelig.			--
317	Budgeted w/d from cap res-to Debt srv			--
	Total fund balance			--
	Total liabilities and fund equity			--

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* PITTSBOROUGH TOWNSHIP SCHOOLS \*\*\*\*  
 EDUCATION JOBS FUND - FUND 18

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Interim Balance Sheet  
 March 2015

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
Subtotal	.00	.00	.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	.00	.00	.00

EXPENDITURES

<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
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PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

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EDUCATION JOBS FUND - FUND 18

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Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 9 month period ending March 31, 2015)

Appropriations      Expenditures      Encumbrances      Available Balance

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

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Interim Balance Sheet  
March 2015

ASSETS AND RESOURCES

ASSETS:			
101	Cash in bank		-340,961.31
	Accounts receivable:		
141	Intergovernmental - state	20,790.00	
142	Intergovernmental - federal	-.12	
153	Other	--	20,789.88
RESOURCES:			
301	Estimated revenues	890,151.83	
302	Less revenues	(86,223.83)	803,928.00
	Total assets and resources		483,756.57

LIABILITIES AND FUND EQUITY

LIABILITIES:			
421	Accounts payable		397.04
	Other current liabilities		108,223.15
	Total liabilities		108,620.19

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20

Interim Balance Sheet  
 March 2015

FUND BALANCE:

Appropriated:					
753	Reserve for encumbrances - current year			202,904.71	
754	Reserve for encumbrances - prior year			--	
Reserved fund balance:					
761	Capital reserve account		--		
604	Add: Increase in capital reserve		--		
307	Less: Budgeted withdrawal from capital reser			--	
601	Appropriations		890,151.83		
602	Less: Expenditures	(515,015.45)			
603	Encumbrances	(202,904.71)	(717,920.16)	172,231.67	
Total fund balance					375,136.38
Total liabilities and fund equity					483,756.57

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 SPECIAL REVENUE FUNDS - FUND 20  
 Interim Statements Comparing  
 Budgeted Revenue with Actual to Date and  
 Appropriations with Expenditures and Encumbrances to Date  
 (For 9 month period ending March 31, 2015)

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REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
SPECIAL REVENUE FUNDS				
20-1XXX From local sources	6,997.86	15,753.86	(OVER)	-8,756.00
20-3XXX From state sources:	69,300.00	69,300.00		.00
20-4XXX From federal sources:	813,853.97	1,169.97	(UNDER)	812,684.00
TOTAL SPECIAL REVENUE FUNDS	890,151.83	86,223.83	(UNDER)	803,928.00
EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
GRANTS AND ENTITLEMENTS				
20-XXX-XXX-XXX Local Projects	7,899.86	.00	.00	7,899.86
State Projects:				
20-218-100-XXX Preschool Education Aid				
Instruction	69,300.00	41,300.00	17,700.00	10,300.00
Total Preschool Education Aid	69,300.00	41,300.00	17,700.00	10,300.00
Total State Projects	69,300.00	41,300.00	17,700.00	10,300.00
Federal Projects:				
20-231-XXX-XXX NCLB TITLE I - PART A-IMPROVING BASIC PROGRAMS	383,837.00	184,139.15	63,824.71	135,873.14
20-250-XXX-XXX I.D.E.A. PART B	391,441.00	274,435.01	113,643.00	3,362.99
20-272-XXX-XXX NCLB TITLE II-A - TEACHER/PRINC. TRAIN/RECRUIT.	37,673.97	15,141.29	7,737.00	14,795.68
Total Federal Projects	812,951.97	473,715.45	185,204.71	154,031.81
TOTAL GRANTS AND ENTITLEMENTS	890,151.83	515,015.45	202,904.71	172,231.67

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

REPORT OF THE SECRETARY

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TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*

SPECIAL REVENUE FUNDS - FUND 20

Schedule of Revenues

Actual Compared with Estimated

(For 9 month period ending March 31, 2015)

DRAFT

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from Local Sources			
20-1XXX Other Revenues from Local Sources	6,997.86	15,753.86	-8,756.00
20-1XXX Total Revenues from Local Sources	6,997.86	15,753.86	-8,756.00
Revenues from State Sources:			
20-3218 Preschool Education Aid	69,300.00	69,300.00	.00
Total Revenues from State Sources	69,300.00	69,300.00	.00
Revenues from Federal Sources			
20-4411-4416 Title I	383,837.00	.00	383,837.00
20-4451-4455 Title II	37,673.97	267.97	37,406.00
20-4420-4429 I.D.E.A. Part B (Handicapped)	391,441.00	.00	391,441.00
20-4xxx Other	902.00	902.00	.00
Total Revenues from Federal Sources	813,853.97	1,169.97	812,684.00
TOTAL GRANTS AND ENTITLEMENTS	890,151.83	86,223.83	803,928.00

REPORT OF THE SECRETARY

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TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*

SPECIAL REVENUE FUNDS - FUND 20

Statement of Appropriations

Compared with Expenditures and Encumbrances

(For 9 month period ending March 31, 2015)

DRAFT

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
SPECIAL REVENUE FUNDS				
20-XXX-XXX-XXX Local Projects	7,899.86	.00	.00	7,899.86
STATE PROJECTS - PRESCHOOL EDUCATION AID				
Instruction				
20-218-100-101 Salaries of Teachers	59,000.00	41,300.00	17,700.00	.00
20-218-100-106 Other Salaries for Instruction	9,300.00	.00	.00	9,300.00
20-218-100-600 General Supplies	1,000.00	.00	.00	1,000.00
Total PEA Instruction	69,300.00	41,300.00	17,700.00	10,300.00
TOTAL PRESCHOOL EDUCATION AID	69,300.00	41,300.00	17,700.00	10,300.00
Total State Projects	69,300.00	41,300.00	17,700.00	10,300.00
Federal Projects:				
20-231-XXX-XXX NCLB TITLE I - PART A-IMPROVING BASIC PROGRAMS	383,837.00	184,139.15	63,824.71	135,873.14
20-250-XXX-XXX I.D.E.A. PART B	391,441.00	274,435.01	113,643.00	3,362.99
20-272-XXX-XXX NCLB TITLE II-A - TEACHER/PRINC. TRAIN/RECRUIT.	37,673.97	15,141.29	7,737.00	14,795.68
Total Federal Projects	812,951.97	473,715.45	185,204.71	154,031.81
TOTAL SPECIAL REVENUE FUNDS	890,151.83	515,015.45	202,904.71	172,231.67

DRAFT

\*\*\*\* PITTSBOROUGH TOWNSHIP SCHOOLS \*\*\*\*  
 CAPITAL PROJECTS FUNDS - FUND 30

Interim Balance Sheet  
 March 2015

ASSETS AND RESOURCES

ASSETS:				
101	Cash in bank			36,767.11
	Accounts receivable:			
141	Intergovernmental - state	569,279.94		569,279.94
153	Other	--		
RESOURCES:				
301	Estimated revenues			
302	Less revenues	(82.75)		-82.75
	Total assets and resources			605,964.30

LIABILITIES AND FUND EQUITY

LIABILITIES:			
402	Interfund accounts payable		538,610.49
	Total liabilities		538,610.49

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* PITTSBOROUGH TOWNSHIP SCHOOLS \*\*\*\*  
 CAPITAL PROJECTS FUNDS - FUND 30

DRAFT

Interim Balance Sheet  
 March 2015

FUND BALANCE:				
	Appropriated:			
753	Reserve for encumbrances - current year			20,697.40
754	Reserve for encumbrances - prior year			--
751,752,760	other reserves			
601	Appropriations	21,114.00		
602	Less: Expenditures	(416.60)		
603	Encumbrances	(20,697.40)	(21,114.00)	20,697.40
	Total appropriated			46,656.41
	Unappropriated:			
770	Fund balance, July 1, 2014			67,353.81
303	Budgeted fund balance			--
	Total fund balance			605,964.30
	Total liabilities and fund equity			

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	21,114.00	21,114.00	.00
Revenues	(.00)	(82.75)	(-82.75)
Subtotal	21,114.00	21,031.25	82.75
Less: Adjustment for prior year encumbrances	(20,697.40)	(20,697.40)	--
Budgeted Fund Balance	416.60	333.85)	82.75

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

REPORT OF THE SECRETARY

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TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*

CAPITAL PROJECTS FUNDS - FUND 30

DRAFT

Interim Statements Comparing  
 Budgeted Revenue with Actual to Date and  
 Appropriations with Expenditures and Encumbrances to Date  
 (For 9 month period ending March 31, 2015)

REVENUES/SOURCES OF FUNDS		<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
30-1510	CAPITAL PROJECTS				
	Earnings on Investments	.00	82.75	(OVER)	-82.75
	TOTAL CAPITAL PROJECTS	.00	82.75	(OVER)	-82.75
EXPENDITURES		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
30-000-4XX-450	Facilities Acquisition and Construction Services	20,697.40	.00	20,697.40	.00
30-000-4XX-800	Construction Services	416.60	416.60	.00	.00
	Other Objects				
	TOTAL CAPITAL PROJECTS	21,114.00	416.60	20,697.40	.00

REPORT OF THE SECRETARY

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TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*

CAPITAL PROJECTS FUNDS - FUND 30

DRAFT

Schedule of Revenues  
 Actual Compared with Estimated  
 (For 9 month period ending March 31, 2015)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
30-1510	CAPITAL PROJECTS			
	Earnings on Investments	.00	82.75	-82.75
	Total Capital Projects Funds	.00	82.75	-82.75

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet  
 March 2015

ASSETS AND RESOURCES

ASSETS:			
101	Cash in bank		-69,400.45
121	Tax levy receivable		125,771.25
	Accounts receivable:		
141	Intergovernmental - state	23,708.00	
153	other	--	23,708.00
RESOURCES:			
301	Estimated revenues	780,628.00	
302	Less revenues	(780,628.00)	--
Total assets and resources			80,078.80

LIABILITIES AND FUND EQUITY

LIABILITIES:

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 \*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet  
 March 2015

FUND BALANCE:				
Appropriated:				
753	Reserve for encumbrances - current year		66,681.25	
754	Reserve for encumbrances - prior year		--	
767	Debt service reserve	--		
608	Add: Increase in debt service reserve	--		
313	Less: w/d from debt service reserve	--		
751,752,753	Other reserves			
601	Appropriations	780,628.00		
602	Less: Expenditures	713,946.25		
603	Encumbrances	(66,681.25)	(780,627.50)	.50
Total appropriated				66,681.75
Unappropriated:				
770	Fund balance, July 1, 2014			13,397.05
303	Budgeted fund balance			--
Total fund balance				80,078.80
Total liabilities and fund equity				80,078.80

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	780,628.00	780,627.50	.50
Revenues	(780,628.00)	(780,628.00)	(.00)
Subtotal	.00	-.50	.50
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	.00	-.50	.50

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

REPORT OF THE SECRETARY

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TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*

DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 9 month period ending March 31, 2015)

REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
40-1xxx	Revenue from local sources DEBT SERVICE	503,085.00	503,085.00		.00
40-3xxx	Revenue from State sources TOTAL DEBT SERVICE FUND	277,543.00 780,628.00	277,543.00 780,628.00		.00 .00
EXPENDITURES		Appropriations	Expenditures	Encumbrances	Available Balance
40-701-510-XXX	REPAYMENT OF DEBT Repayment of Debt - Regular TOTAL DEBT SERVICE FUNDS	780,628.00 780,628.00	713,946.25 713,946.25	66,681.25 66,681.25	.50 .50

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION

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\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
DEBT SERVICE FUNDS - FUND 40

DRAFT

Schedule of Revenues  
Actual Compared with Estimated  
(For 9 month period ending March 31, 2015)

		Estimated	Actual	Unrealized
40-1210	Revenue from Local Sources Local Tax Levy	503,085.00	503,085.00	.00
	Total Revenues from Local Sources	503,085.00	503,085.00	.00
40-3160	Revenues from State Sources Debt Service Aid Type II	277,543.00	277,543.00	.00
	Total Local Repayment of Debt TOTAL REPAYMENT OF DEBT	780,628.00 780,628.00	780,628.00 780,628.00	.00 .00



TO THE BOARD OF EDUCATION  
 \*\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*\*  
 DEBT SERVICE FUNDS - FUND 40

DRAFT

Statement of Appropriations  
 Compared with Expenditures and Encumbrances  
 (For 9 month period ending March 31, 2015)

	Appropriations	Expenditures	Encumbrances	Available Balance
DEBT SERVICE FUNDS				
Regular Debt Service	250,628.00	183,946.25	66,681.25	.50
40-701-510-834 Interest on Bonds	530,000.00	530,000.00	.00	.00
40-701-510-910 Redemption of Principal	780,628.00	713,946.25	66,681.25	.50
Total Regular Debt Service	780,628.00	713,946.25	66,681.25	.50
TOTAL DEBT SERVICE FUNDS	780,628.00	713,946.25	66,681.25	.50

REPORT OF THE TREASURER  
 TO THE BOARD OF EDUCATION

District of Pittsgrove

All Funds  
 For the Month Ending March 31, 2015

Form A-140 5/27/83

Cash Report				
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
Governmental Funds				
1 General Fund - Fund 10	1,068,741.30	2,674,893.50	2,858,404.20	885,030.60
2 Special Revenue Fund - 20 (see page 2)	(274,954.01)	6,930.00	72,937.30	(340,961.31)
3 Capital Projects Fund - Fund 30	36,757.74	9.37	0.00	36,767.11
4 Debt Service Fund - Fund 40	(22,517.20)	90,916.75	137,800.00	(69,400.45)
5 Total Governmental Funds (Lines 1 thru 4)	808,027.83	2,772,549.62	3,069,141.50	511,435.95
6 Enterprise Fund	571,719.18	211,834.24	52,596.92	730,956.50
7 Total Governmental & Enterprise Funds	1,379,747.01	2,984,383.86	3,121,738.42	1,242,392.45
8 Food Service	49,547.88	47,175.83	0.00	96,723.71
9 SACC	65,211.22	25,829.33	23,263.46	67,777.09
10 Payroll	0.00	859,496.51	859,496.51	0.00
11 Payroll Agency	21,016.61	1,097,083.18	1,095,292.76	22,807.03
12 Total Trust & Agency Funds (Lines 9 thru 10)	21,016.61	1,956,579.69	1,954,789.27	22,807.03
13 Total All Funds (Lines 5, 6 and 10)	1,515,522.72	4,988,139.38	5,076,527.69	1,429,700.28

Prepared and Submitted By:

*Henry S. ...*  
 Treasurer of School Monies

5/8/2015

Date

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
05/08/15

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION  
District of Pittsgrove  
Special Revenue Fund  
For the Month Ending March 31, 2015

Bank Name		
Account Number		
Statement Date	3/31/2015	
Fund/Funds	Summary - Funds 10, 20, 40, Enterprise	
1 Balance per Bank	SEE PAGES 1-3	
Reconciling Items		
Additions		
Deposits in Transit		
Digital Payments		
Total Additions	0.00	0.00
Deductions		
Outstanding Checks (Attach List)		
Other (Explain)		
Total Deductions	0.00	0.00
Net Reconciling Items		0.00
8 Adjusted Balance per Bank as of	3/31/2015	Summary Pages 1-3
9 Balance per Board Secretary's Records as of	3/31/2015	PGS 4-7
Reconciling Items		
Additions		
Interest Earned		
Other (Explain)		
Total Additions	0.00	
Deductions		
Bank Charges		
Other (Explain)		
Total Deductions	0.00	
Net Reconciling Items		SUMMARY
17 Adjusted Board Secretary's Balance as of	3/31/2015	PGs 4-7
		1,205,625.34

\* Line 8 MUST EQUAL line 17.  
\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Cash Report						
	Special Revenue - Fund 20	Beginning Cash Balance	Receipts This	Disbursements	Ending Cash Balance	1/1 * 2/1 * 2/8
1	TREAS. INCL.	(118,892.40)			26,627.25	(145,519.65)
2	TREAS. SA	(2,242.17)				(2,242.17)
3	TREAS. SA	1,096.23			1,487.04	(350.81)
4	TREAS. SA	0.00				0.00
5	TREAS. SA	0.00				0.00
6	IDEA Part B	(118,892.40)			37,891.00	(222,779.00)
7	IDEA Part B	(40,549.03)			1,041.24	(41,590.27)
8	IDEA Part B	455.00				455.00
9	IDEA Part B	0.00				0.00
10	IDEA Part B	0.00				0.00
11	IDEA Part B	0.00				0.00
12	IDEA Part B	0.00				0.00
13	CHARACTER ED	481.33				481.33
14	SALEM CITY GRANT - MILLER	0.00				0.00
15	N.S. SCOREBOARD	0.00				0.00
16	MONITORING	902.00				902.00
17	R.E.A.L.	0.00				0.00
18	NJSEL SAFETY 10/12	6,485.00				6,485.00
19	NJSEL SAFETY 10/12	6,726.00				6,726.00
20	SOUTH JERSEY ENERGY ART GRANT	50.53				50.53
21	VERIZON LITERACY	1.11				1.11
22	FIRE SCHOOL - BILL	6,180.00	6,900.00	5,900.00	5,900.00	2,780.00
23	ACCOUNTS PAYABLE - NEWFIELD	3,363.00				3,363.00
24	ACCOUNTS PAYABLE - MEMBER	0.00				0.00
25	IDEA PISA PAYABLE	118.00				118.00
26	UNKNOWN	598.87				598.87
27	DUPLICATE	88,883.45				88,883.45
		0.00				0.00
		(274,854.01)	6,900.00	72,897.20		(440,851.21)

37 Total Special Revenue (Line 1 thru 14)  
(line 30 must agree with line 2, page 1)

\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
Outstanding checks as of 03/31/2015

SB420  
Budget year: 2014-15  
Account W/A: WARRANT ACCOUNT

Check#	Issued	Payee Name	Amount
73921	07/25/13	PODS ENTERPRISES INC.	907.89
73986	08/31/13	BOTTINO, ALICIA	25.70
74461	11/15/13	VERIZON BUSINESS	3,227.04
74719	12/17/13	JASPER ENGINE EXCHANGE INC.	1,633.00
75024	02/24/14	BLEW, ROBERT	442.00
75362	04/14/14	K & K EDUCATIONAL SERVICES INC	1,976.00
75601	05/19/14	FREY SCIENTIFIC CO	979.40
75701	06/16/14	BLEW, ROBERT	442.00
75813	06/23/14	PRESTWICK HOUSE	153.78
75870	06/30/14	FEA/NU ELITE	300.00
76061	09/22/14	EDUCATIONAL BUSINESS SERV. PC.	950.00
76138	09/22/14	W. B. MASON, CO., INC.	1,591.04
76235	09/22/14	SCHOOL LIBRARY JOURNAL	79.99
76387	10/31/14	VERIZON WIRELESS	97.00
76452	11/19/14	ASSOC. SUPERVIS./CUR. DEV	89.00
76639	12/11/14	BUREAU OF ED AND RESEARCH	478.00
76642	12/11/14	CARR, RYAN	112.87
76668	12/11/14	NUASSW	50.00
76711	12/15/14	DUBOIS, KAREN	64.73
76733	12/15/14	NEWFIELD BOROUGH BD OF ED	36,800.00
76817	01/26/15	MULLIN, CARRIE	220.41
76890	01/31/15	NETCHEMIA	1,470.00
76964	02/19/15	CAVALCADE OF BANDS	275.00
76974	02/19/15	DUBOIS, YVETTE	36.31
77008	02/19/15	PIERSON, MARY LOU	1,258.80
77015	02/19/15	SALEM COUNTY CURR. CONSORTIUM	60.00
77027	02/19/15	TUCCI, CHRISTOPHER	114.08
77042	02/23/15	CARR, RYAN	64.54
77084	03/23/15	APPEL FARM ARTS & MUSIC CENTER	3,721.50
77085	03/23/15	ARCHBISHOP DAMIANO SCHOOL	22,540.56
77087	03/23/15	AT & T MOBILITY	2,877.45
77088	03/23/15	ATLANTIC CITY ELECTRIC	21,413.17
77090	03/23/15	BAYZICK, KELLY	4,605.50
77092	03/23/15	COMPASS ACADEMY CHARTER SCHOC	2,548.00
77094	03/23/15	DEER PARK DIRECT	105.85
77099	03/23/15	LARC SCHOOL	4,180.86
77100	03/23/15	SCHALICK MILLS INC	1,598.17
77101	03/23/15	SOUTH JERSEY GAS CO	33,926.24
77103	03/23/15	TEKKCOMM COMMUNICATIONS	1,072.00
77104	03/23/15	TOWNSHIP OF PITTSBURGH	1,112.22
77107	03/23/15	VERIZON BUSINESS	5,231.00

Voiced 04/27/15  
Voiced 04/27/15

Form A-149 - 5/27/83

District of Pittsburgh  
Bank Reconciliation

Prepared By: JG  
Date: 05/08/15

Bank Name	Account Number	Statement Date	Funds/Fluids
Bank of Elmer	55-301475-8	3/31/2015	WARRANT ACCOUNT
1 Balance per Bank			
Reconciling Items			
Additions			
	Date	Deposits in Transit	
	PAYROLL INT	15.27	
	AGENCY INT	41.19	
	FEB PAYROLL INT	7.26	
	FEB AGENCY INT	27.96	
	JAN PAYROLL INT	7.90	
	JAN AGENCY INT	24.61	
	DEC PAYROLL INT	24.08	
	DEC AGENCY INT	23.53	
		171.80	171.80
Deductions			
	Total Additions		583,309.06
	Outstanding Checks (Attach List)		0.00
	Outstanding EFT		583,309.06
	Net Reconciling Items		(583,137.26)
2			
3			
4			
5			
6			
7			
8	Adjusted Balance 1 Total Deductions	3/31/2015	935,556.72
9	Balance per Board Secretary's Records as of	3/31/2015	0.00
Reconciling Items			
Additions			
	Interest Earned		0.00
	Deduct: Other (Explain)		
	Total Additions		0.00
	Bank Charges		
	Other (Explain)		
10			
11			
12			
13			
14			
15			
16	Net Reconciling Items	3/31/2015	0.00
17	Adjusted Board Secretary's Records as of	3/31/2015	0.00

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
Outstanding checks as of 03/31/2015

SB420

Budget year: 2014-15  
Account WA: WARRANT ACCOUNT

Check#	Issued	Payee Name	Amount
77108	03/23/15	VERIZON WIRELESS	91.37
77109	03/23/15	WASTE MANAGEMENT OF NJ INC	1,520.23
77110	03/23/15	WOLFINGTON BODY CO INC	4,032.16
77112	03/23/15	Y.A.L.E. SCHOOL S.E. II, INC.	4,918.95
77113	03/23/15	YALE SCHOOL NORTH II, INC.	7,336.52
77115	03/23/15	AAATSP	65.00
77116	03/23/15	ACE PLUMBING AND ELECTRIC	1,082.37
77117	03/23/15	AGILE SPORTS TECH INC	1,200.00
77118	03/23/15	ALPINE CONSULTING INC.	13,902.48
77119	03/23/15	AMERICAN RED CROSS	1,045.00
77120	03/23/15	APPERSON PRINT RESOURCES INC.	318.77
77121	03/23/15	APPLE INC.	1,998.00
77122	03/23/15	ASSOC OF BEHAVIOR & CURRICULUM	5,625.00
77123	03/23/15	B-SAFE INC.	1,455.00
77124	03/23/15	BAUDVILLE	48.30
77125	03/23/15	BRIDGETON MOTOR PARTS	2,969.38
77126	03/23/15	BUREAU OF ED AND RESEARCH	693.00
77127	03/23/15	BUS PARTS WAREHOUSE	453.47
77128	03/23/15	CDW GOVERNMENT, INC.	6,494.00
77129	03/23/15	CHANNING BETE COMPANY, INC.	212.55
77130	03/23/15	CM3 BUILDING SOLUTIONS, INC.	1,408.25
77131	03/23/15	COMMUNITY PRODUCTS, LLC	2,917.50
77132	03/23/15	CONOVER, MELISSA	70.80
77133	03/23/15	CREATIVE ACHIEVEMENT ACADEMY	3,406.00
77134	03/23/15	DECKER INC.	639.88
77135	03/23/15	DOBSON TURF MANAGEMENT LLC	2,082.00
77136	03/23/15	ELMER TIMES CO, INC.	61.88
77137	03/23/15	ELNSBORO STUDENT FUND	300.00
77138	03/23/15	FAVS CORP	2,340.00
77139	03/23/15	FEA/NJ ELITE	298.00
77140	03/23/15	FLENU	87.50
77141	03/23/15	G & K SERVICES, INC.	554.20
77142	03/23/15	GLOUCESTER COUNTY SPECIAL	23,504.13
77143	03/23/15	GREENWOOD PUBLISHING GROUP INC	659.18
77144	03/23/15	GROLIER ONLINE	599.00
77145	03/23/15	INTERLINE BRANDS INC.	863.05
77146	03/23/15	IRA	58.00
77147	03/23/15	JOSEPH F. RACITE	1,660.00
77148	03/23/15	KLINE ADINA	149.33
77149	03/23/15	KNORR, ERIKA	9.16
77150	03/23/15	L & D COMMUNICATIONS INC.	4,945.40

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
Outstanding checks as of 03/31/2015

SB420

Budget year: 2014-15  
Account WA: WARRANT ACCOUNT

Check#	Issued	Payee Name	Amount
77151	03/23/15	LEARNING A-Z	99.99
77152	03/23/15	MAJOR PETROLEUM INDUST INC.	22,471.76
77153	03/23/15	MISSION ONE EDUC. STAFFING	86,865.43
77154	03/23/15	MONTI, TINO	87.19
77155	03/23/15	NJ PRINCIPALS & SUPV ASSOC.	2,945.00
77156	03/23/15	NJAHPPERD	100.00
77157	03/23/15	NJASA	1,503.00
77158	03/23/15	NJASCD	125.00
77159	03/23/15	PANEK, CHARLES	353.00
77160	03/23/15	PARKER MCCAY PA	680.16
77161	03/23/15	PESI LLC	2,927.99
77162	03/23/15	PITNEY BOWES INC	2,247.00
77164	03/23/15	REHABMART, LLC	269.41
77165	03/23/15	RIBBONS EXPRESS INC	2,261.00
77166	03/23/15	SALEM COUNTY SPECIAL SERVICES	17,578.00
77167	03/23/15	SCHOOL SPECIALTY INC	5,316.41
77168	03/23/15	SCHWARTZ, SIMON, EDELSTEIN	478.50
77169	03/23/15	SCIENTIFIC BOILER WATER COND	395.00
77170	03/23/15	SERVICE TIRE TRUCK CENTERS INC	2,899.85
77171	03/23/15	SOURCE 4 TEACHERS	48,055.86
77172	03/23/15	SOUTH JERSEY GLASS CO INC	1,895.00
77173	03/23/15	SOUTH JERSEY MEDIA GROUP	152.03
77174	03/23/15	SOUTH JERSEY WELDING SUPPLY CO	130.00
77175	03/23/15	STAPLES INC	2,178.98
77176	03/23/15	THE NEFF COMPANY	575.00
77177	03/23/15	TROPHIES UNLIMITED	260.00
77178	03/23/15	UNIVERSITY OF OREGON	259.00
77179	03/23/15	VERIZON BUSINESS	841.39
77180	03/23/15	VOCAGULARYSPELLINGCITY.COM	49.99
77181	03/23/15	W. B. MASON, CO., INC.	8,429.20
77182	03/23/15	WOODBURN PRESS	467.50
77184	03/24/15	BATTIATO, CHRISTINA	136.09
77185	03/24/15	BERMANN, HENRY	53.47
77187	03/24/15	CANON FINANCIAL SERVICES INC.	12,258.92
77190	03/24/15	DEAVER, MICHELLE	22.94
77191	03/24/15	FOX ABDILL, SUZANNE	100.00
77192	03/24/15	G & K SERVICES, INC.	876.54
77193	03/24/15	HORIZON BS/BS OF NJ COBRA	275.84
77194	03/24/15	KNORR, ERIKA	180.73
77195	03/24/15	MCCAFFREY, KRISTIN	33.48
77196	03/24/15	MISSION ONE EDUC. STAFFING	86,248.60

Voided 04/27/15

SB420 \*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
Outstanding checks as of 03/31/2015

Budget year: 2014-15  
Account WA: WARRANT ACCOUNT

Check#	Issued	Payee Name	Amount
77198	03/24/15	PARKER MCCAY PA	272.00
77199	03/24/15	PORZIO, BROMBERG & NEWMAN, PC	8,431.60
77200	03/24/15	SCHWARTZ, SIMON, EDELSTEIN	115.50
77201	03/24/15	US BANK	500.00

Total checks: 583,309.06

Form A-149 - 5/27/93  
Date: 05/08/15

District of Pittsgrove  
Bank Reconciliation

Bank Name: Susquehanna		Statement Date: 3/31/2015	
Account Number: 10007605749		Branch/Office:	
1 Balance per Bank Account CLOSED DECEMBER 2014 0.00			
Reconciling Items			
Additions			
Deposits in Transit			
2a	Date	Amount	
2b			
2c			
2d			
2e			
2f			
2g			
2h			
2i			
2j			
2k			
2l			
2m			
2n			
2o			
2p			
2q			
2r			
2s			
2t			
2u			
2v			
2w			
2x			
2y			
2z			
3	Total Additions	0.00	0.00
Deductions			
4	Outstanding Checks (Attach List)		
5	Other over payment		
6	Total Deductions		
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank as of 3/31/2015		0.00
9 Balance per Board Secretary's Records as of 3/31/2015 **			
Reconciling Items			
Additions			
10	Interest Earned		
11	Other (Explain)		
12	Total Additions	0.00	
Deductions			
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions	0.00	
16	Net Reconciling Items		0.00
17	Adjusted Board Secretary's Balance as of 3/31/2015		0.00

Form A-149 - 5/27/93

Prepared By: JIG  
Date: 05/08/15

District of Pittsgrove  
Bank Reconciliation

Bank Name	Morgan Stanley
Account Number	171-0000-92258
Statement Date	3/31/2015
Fund/Funds	Cash Management
<b>1 Balance per Bank</b>	
Reconciling Items	
Additions	
2a Deposits in Transit	
2b Date	
2c Amount	
2d	
2 Total Additions	0.00
Deductions	
3 Outstanding Checks	
4 (Attach List)	
5 Other (Explain)	
6 Total Deductions	0.00
7 Net Reconciling Items	0.00
8 Adjusted Balance per Bank as of	3/31/2015
	270,068.62
<b>9 Balance per Board Secretary's Records as of</b>	
Reconciling Items	
Additions	
10 Interest Earned	
11 Other (Explain)	
12 Total Additions	0.00
Deductions	
13 Bank Charges	
14 Other (Explain)	
15 Total Deductions	0.00
16 Net Reconciling Items	0.00
17 Adjusted Board Secretary's Balance as of	3/31/2015
	(340,961.31)

Form A-149 - 5/27/93

Prepared By: JIG  
Date: 05/08/15

District of Pittsgrove  
Bank Reconciliation

Bank Name	Morgan Stanley
Account Number	171-0000-92258
Statement Date	3/31/2015
Fund/Funds	Cash Management
<b>1 Balance per Bank</b>	
Reconciling Items	
Additions	
2a Deposits in Transit	
2b Date	
2c Amount	
2d	
2 Total Additions	0.00
Deductions	
3 Outstanding Checks	
4 (Attach List)	
5 Other (Explain)	
6 Total Deductions	0.00
7 Net Reconciling Items	0.00
8 Adjusted Balance per Bank as of	3/31/2015
	270,068.62
<b>9 Balance per Board Secretary's Records as of</b>	
Reconciling Items	
Additions	
10 Interest Earned	
11 Other (Explain)	
12 Total Additions	0.00
Deductions	
13 Bank Charges	
14 Other (Explain)	
15 Total Deductions	0.00
16 Net Reconciling Items	0.00
17 Adjusted Board Secretary's Balance as of	3/31/2015
	270,068.62

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 05/08/15

Bank Name			
Account Number			
Statement Date	3/31/2015		
Fund/Funds	General (Fund 10)		
<b>1 Balance per Bank</b>			
<b>Reconciling Items</b>			
<b>Additions</b>			
<b>Deposits in Transit</b>			
2a	Date	Amount	
2b			
2c			
2d			
2	Total Additions	0.00	0.00
3	Total Deductions		
4	Outstanding Checks (Attach List)		
5	Other (Explain)		
6	Total Deductions		0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank as of		0.00
<b>9 Balance per Board Secretary's Records as of 3/31/2015</b>			
<b>Reconciling Items</b>			
<b>Additions</b>			
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		0.00
<b>Deductions</b>			
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		0.00
16	Net Reconciling Items		0.00
17	Adjusted Board Secretary's Balance as of 3/31/2015		885,030.60

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 05/08/15

Bank Name			
Account Number			
Statement Date	3/31/2015		
Fund/Funds	Debt Service (Fund 40)		
<b>1 Balance per Bank</b>			
<b>Reconciling Items</b>			
<b>Additions</b>			
<b>Deposits in Transit</b>			
2a	Date	Amount	
2b			
2c			
2d			
2	Total Additions	0.00	0.00
3	Total Deductions		
4	Outstanding Checks (Attach List)		
5	Other (Explain)		
6	Total Deductions		0.00
7	Net Reconciling Items		0.00
8	Adjusted Balance per Bank as of		0.00
<b>9 Balance per Board Secretary's Records as of 3/31/2015</b>			
<b>Reconciling Items</b>			
<b>Additions</b>			
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		0.00
<b>Deductions</b>			
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		0.00
16	Net Reconciling Items		0.00
17	Adjusted Board Secretary's Balance as of 3/31/2015		(69,400.45)

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 05/08/15

Bank Name			
Account Number	3/31/2015		
Statement Date	Enterprise (Fund 50)		
Fund/Funds			
1 Balance per Bank			
Reconciling Items			
Additions			
Deposits in Transit			
Date			
Amount			
2a			
2b			
2c			
2d			
2	0.00		
3		0.00	
Deductions			
4			
5			
6		0.00	
7			
Net Reconciling Items			0.00
8 Adjusted Balance per Bank as of	3/31/2015	*	0.00
9 Balance per Board Secretary's Records as of	3/31/2015	**	730,956.50
Reconciling Items			
Additions			
10			
11			
12		0.00	
Deductions			
13			
14			
15		0.00	
16			
Net Reconciling Items			0.00
17 Adjusted Board Secretary's Balance as of	3/31/2015	*	730,956.50

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 05/08/15

Bank Name	Bank of Elmer		
Account Number	53-700237-1		
Statement Date	3/31/2015		
Fund/Funds	Construction		
1 Balance per Bank			36,767.11
Reconciling Items			
Additions			
Deposits in Transit			
Date			
Amount			
2a			
2b			
2c			
2d			
2	0.00		
3		0.00	
Deductions			
4			
5			
6		0.00	
7			
Net Reconciling Items			0.00
8 Adjusted Balance per Bank as of	3/31/2015	*	36,767.11
9 Balance per Board Secretary's Records as of	3/31/2015	**	
Reconciling Items			
Additions			
10			
11			
12		0.00	
Deductions			
13			
14			
15		0.00	
16			
Net Reconciling Items			0.00
17 Adjusted Board Secretary's Balance as of	3/31/2015	*	0.00



Prepared By: JG  
Date: 05/08/15

District of Pittsgrove  
Bank Reconciliation

Form A-149 - 5/27/93

Bank Name	Subsidiary	10001804988
Account Number	Statement Date	3/31/2015
Fund/Trust		Capital Projects (Fund 30)
1 Balance per Bank		
Reconciling Items		
Additions		
2a	Deposits in Transit	
2b	Other	
2c		
2d		
2	Total Additions	0.00
3	Total Deductions	0.00
4	Outstanding Checks	
5	(Attach List)	
6	Outstanding EFT	
7	Total Deductions	0.00
8	Adjusted Balance per Bank as of	3/31/2015
9	Adjusted Board Secretary's Balance as of	3/31/2015
Reconciling Items		
Additions		
10	Interest Earned	
11	Other (Explain)	
12	Total Additions	0.00
Deductions		
13	Bank Charges	
14	Other (Explain)	
15	Total Deductions	0.00
16	Net Reconciling Items	
17	Adjusted Board Secretary's Balance as of	3/31/2015

Form A-149 - 5/27/93

District of Pittsgrove  
Bank Reconciliation

Prepared By: JG  
Date: 05/08/15

Bank Name	Subsidiary	10001804988
Account Number	Statement Date	3/31/2015
Fund/Trust		Capital Projects (Fund 30)
1 Balance per Bank		
Reconciling Items		
Additions		
2a	Deposits in Transit	
2b	Other	
2c		
2d		
2	Total Additions	0.00
3	Total Deductions	0.00
4	Outstanding Checks	
5	(Attach List)	
6	Outstanding EFT	
7	Total Deductions	0.00
8	Adjusted Balance per Bank as of	3/31/2015
9	Adjusted Board Secretary's Balance as of	3/31/2015
Reconciling Items		
Additions		
10	Interest Earned	
11	Other (Explain)	
12	Total Additions	0.00
Deductions		
13	Bank Charges	
14	Other (Explain)	
15	Total Deductions	0.00
16	Net Reconciling Items	
17	Adjusted Board Secretary's Balance as of	3/31/2015

Form A-149 - 5/27/93  
 Prepared By: JG  
 Date: 05/08/15

District of Pittsburgh  
 Bank Reconciliation

Form A-149 - 5/27/93

Bank Name: Elmer FNB  
 Account Number: 56-301466-9  
 Statement Date: 3/31/2015  
 Fund/Fund(s): Food Services

District of Pittsburgh  
 Bank Reconciliation

List of Outstanding Checks  
 Food Services Account  
 For the Month Ending March 31, 2015

Page 11 (a)  
 Check # \_\_\_\_\_  
 Date \_\_\_\_\_  
 Amount \_\_\_\_\_

TOTAL 0.00

1	Balance per Bank		96,628.93
<b>Reconciling Items</b>			
<b>Additions</b>			
<b>Deposits in Transit</b>			
2a	Date	Amount	
2b	3/31	80.78	
2c	3/31	14.00	
2d			
2	<b>Total Additions</b>	94.78	
3	<b>Total Deductions</b>		94.78
4	<b>Outstanding Checks</b>		
5	<b>Bank Error</b>		
6	<b>Total Deductions</b>	0.00	
7	<b>Net Reconciling Items</b>		0.00
8	<b>Adjusted Balance per Bank as of</b>	3/31/2015	96,723.71
<b>Balance per Board Secretary's Records as of</b>			
3/31/2015 **			
<b>Reconciling Items</b>			
<b>Additions</b>			
10	<b>Interest Earned</b>		
11	<b>Other (Explain)</b>		
12	<b>Total Additions</b>	0.00	
<b>Deductions</b>			
13	<b>Bank Charges</b>		
14	<b>Other (Explain)</b>		
15	<b>Total Deductions</b>	0.00	
16	<b>Net Reconciling Items</b>		0.00
17	<b>Adjusted Board Secretary's Balance as of</b>	3/31/2015	96,723.71

\* Line 8 MUST EQUAL line 17.  
 \*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Form A-149 - 5/27/93

Prepared By: JG  
Date: 05/08/15

District of Pittsgrove  
Bank Reconciliation

Bank Name	Elmer FNB			
Account Number	56-301475-0			
Statement Date	3/31/2015			
Fund/Funds	Payroll			
1 Balance per Bank				6,392.10
<b>Reconciling Items</b>				
<b>Additions</b>				
Deposits in Transit				
2a	Date	Amount		
2b				
2c				
2d				
2	Total Additions		0.00	0.00
<b>Deductions</b>				
Outstanding Checks (Attach List)				
4	Dec Int.		6,392.66	
	Jan Int		24.08	
	Feb Int		7.90	
			7.26	
6	Outstanding EFT			
6	Total Deductions		6,392.10	(6,392.10)
7	Net Reconciling Items			0.00
8	Adjusted Balance per Bank as of 3/31/2015		*	0.00
<b>Balance per Board Secretary's Records as of 3/31/2015 **</b>				
<b>Reconciling Items</b>				
<b>Additions</b>				
Interest Earned				
10	Other (Explain)			
11	Total Additions		0.00	
<b>Deductions</b>				
Bank Charges				
13	Other (Explain)			
14	Total Deductions		0.00	
15	Net Reconciling Items			0.00
16				0.00
17	Adjusted Board Secretary's Balance as of 3/31/2015		*	0.00

\* Line 8 MUST EQUAL line 17.  
\*\* If for general fund, special revenue fund, capital projects fund or debt services fund, must agree with amount per board secretary's report.

District of Pittsgrove  
Bank Reconciliation

Form A-149 - 5/27/93

Prepared By: JG  
Date: 05/08/15

Bank Name	Elmer FNB			
Account Number	56-301568-0			
Statement Date	3/31/2015			
Fund/Funds	SACC			
1 Balance per Bank				67,777.09
<b>Reconciling Items</b>				
<b>Additions</b>				
Deposits in Transit				
2a	Date	Amount		
2b				
2	Total Additions		0.00	0.00
<b>Deductions</b>				
Outstanding Checks				
4	2393			
	2399			
5				
6	Total Deductions		0.00	0.00
7	Net Reconciling Items			0.00
8	Adjusted Balance per Bank as of 3/31/2015		*	67,777.09
<b>Balance per Board Secretary's Records as of 3/31/2015 **</b>				
<b>Reconciling Items</b>				
<b>Additions</b>				
Interest Earned				
10	Other (Explain)			
11	Total Additions		0.00	
<b>Deductions</b>				
Bank Charges				
13	Other (Explain)			
14	Total Deductions		0.00	
15	Net Reconciling Items			0.00
16				0.00
17	Adjusted Board Secretary's Balance as of 3/31/2015		*	67,777.09

District of Pittsburgh  
Bank Reconciliation

Prepared By: JG  
Date: 05/08/15

Bank Name: Eimer FNB		Account Number: 56-301488-7		Eo. Mo. Ending: 3/31/2015		Agency:	
1	Balance per Bank						439,022.34
<b>Reconciling Items</b>							
<b>Additions</b>							
2a	Deposits in Transit						
2b							
2c							
2d							
2	<b>Total Additions</b>						
<b>Deductions</b>							
3	<b>Total Deductions</b>					0.00	
4	<b>Outstanding Checks (Attach List)</b>						
	Dec Int					51,015.15	
	Jan Int					23.53	
	Feb Int					24.61	
	March Int					27.96	
	ONS EFT					41.19	
	<b>Total Deductions</b>					356,082.87	
6	<b>Net Reconciling Items</b>					407,215.31	(407,215.31)
7	<b>Adjusted Balance per Bank as of</b>						22,807.03
8	<b>Balance per Board Secretary's Records as of</b>						22,807.03
<b>Reconciling Items</b>							
<b>Additions</b>							
10	Interest Earned						
11	Other (Explain)						
12	<b>Total Additions</b>					0.00	
<b>Deductions</b>							
13	Bank Charges						
14	Other (Explain)						
15	<b>Total Deductions</b>					0.00	
16	<b>Net Reconciling Items</b>						0.00
17	<b>Adjusted Board Secretary's Balance as of</b>						22,807.03

PY720 \*\*\*\*\* PITTSBURGH TOWNSHIP BOARD OF EDUCATION \*\*\*\*\*  
Outstanding checks as of 03/31/2015  
Year: 2015

Check#	Issued	Payee Name	Amount
179881	06/29/12	CASSIDY, ERIC J	55.40
179948	07/13/12	O'BRIANT, ABIGAIL L.	54.37
181055	06/21/13	KATHLEEN BORODAEFF	290.33
181419	08/15/13	DENISE P MOORE	27.78
182946	01/15/15	ERIC C. BAILEY	21.81
183001	02/27/15	KELLIE ALMEIDA	22.71
183041	03/30/15	TRACY L. FROLIO	1,454.86
183042	03/30/15	JAN M LIPPINCOTT	1,230.92
183043	03/30/15	COLIN V QUINN	725.88
183045	03/30/15	PAMELA J THOMAS	1,018.07
183046	03/30/15	MICHAEL J. CULLEN	2,242.26
183047	03/30/15	TODD W. GREENWOOD	1,938.79
183048	03/30/15	TIFFANY E HAWK	14.16
183049	03/30/15	DORIS HUBLER	145.01
183051	03/30/15	SEAN T RILEY	40.75
183052	03/30/15	JESSICA ROSADO	510.68
183053	03/30/15	EDWARD F SLAUGHTER JR	489.48
183054	03/30/15	RONALD W. ATHEY JR.	356.00
183055	03/30/15	DEBORAH A HARVEY	1,770.90
183056	03/30/15	DEBORAH A HARVEY	1,770.90
183057	03/30/15	RANDI L EVERLINE	193.30
183058	03/30/15	JENNIFER L. BATEMAN	135.49
183059	03/30/15	ERIC J. CASSIDY	2,242.26
183060	03/30/15	STEPHEN M CERIONE JR	163.22
183061	03/30/15	PAULA S CRISPIN	589.04
183062	03/30/15	HEATHER A DERECHINSKY	1,494.86
183063	03/30/15	MICHAEL A DEROSE	2,209.96
183064	03/30/15	MICHAEL A DEROSE	108.40
183065	03/30/15	TIFFANY S HAER	235.49
183066	03/30/15	BEVERLY A. HIGINBOTHAM	175.19
183067	03/30/15	RICHARD KENT	180.32
183068	03/30/15	GAYLE NELSON	234.87
183069	03/30/15	EILEEN K. SIEGEL	281.85
183070	03/30/15	REBECCA S SNYDER	166.24
183071	03/30/15	SHANNON D THOMAS	1,519.47
<b>Total checks:</b>			<b>24,111.02</b>

\* Line 8 MUST EQUAL line 17.  
\*\* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.



PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

SB780  
 Budget year: 2014-15  
 Acct period: March 2015  
 Fund 10: GENERAL FUND

\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
 REVENUE SUMMARY REPORT

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Revenue Program	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
1990 MISC							
000 UNDISTRIBUTED	.00	.00	.00	34,014.83	.00	34,014.83	-34,014.83
002 GCA RENT	.00	.00	.00	.00	.00	.00	.00
150 REG PRG-HOME INSTR.	.00	.00	.00	.00	.00	.00	.00
190 REG PRG-UNDISTRIB.	.00	.00	.00	.00	.00	.00	.00
425 OTHER ALTERN ED PROG	.00	.00	.00	.00	.00	.00	.00
1990 Revenue Totals:	.00	.00	.00	34,014.83	.00	34,014.83	-34,014.83
3116 SCHOOL CHOICE AID							
000 UNDISTRIBUTED	1,227,475.00	.00	1,227,475.00	847,620.90	363,266.10	1,210,887.00	16,588.00
3116 Revenue Totals:	1,227,475.00	.00	1,227,475.00	847,620.90	363,266.10	1,210,887.00	16,588.00
3121 CATG. TRANSPORT. AID							
000 UNDISTRIBUTED	729,154.00	.00	729,154.00	510,407.80	218,746.20	729,154.00	.00
3121 Revenue Totals:	729,154.00	.00	729,154.00	510,407.80	218,746.20	729,154.00	.00
3131 EXTRAORDINARY AID							
000 UNDISTRIBUTED	.00	.00	.00	161.00	.00	161.00	-161.00
3131 Revenue Totals:	.00	.00	.00	161.00	.00	161.00	-161.00
3132 CATG. SPECIAL ED AID							
000 UNDISTRIBUTED	837,197.00	.00	837,197.00	586,037.90	251,159.10	837,197.00	.00
3132 Revenue Totals:	837,197.00	.00	837,197.00	586,037.90	251,159.10	837,197.00	.00
3176 EQUALIZATION AID							
000 UNDISTRIBUTED	10,430,292.00	.00	10,430,292.00	7,301,204.40	3,129,087.60	10,430,292.00	.00
3176 Revenue Totals:	10,430,292.00	.00	10,430,292.00	7,301,204.40	3,129,087.60	10,430,292.00	.00
3177 CATG. SECURITY AID							
000 UNDISTRIBUTED	228,815.00	.00	228,815.00	160,184.50	68,630.50	228,815.00	.00
3177 Revenue Totals:	228,815.00	.00	228,815.00	160,184.50	68,630.50	228,815.00	.00
3178 ADJUSTMENT AID							
000 UNDISTRIBUTED	12,519.00	.00	12,519.00	8,137.35	4,381.65	12,519.00	.00
3178 Revenue Totals:	12,519.00	.00	12,519.00	8,137.35	4,381.65	12,519.00	.00

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 Fund 10: GENERAL FUND

\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
 REVENUE SUMMARY REPORT

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Revenue Program	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
3190 OTHER UNRESTRICTED							
000 UNDISTRIBUTED	29,120.00	.00	29,120.00	21,009.95	8,110.05	29,120.00	.00
3190 Revenue Totals:	29,120.00	.00	29,120.00	21,009.95	8,110.05	29,120.00	.00
3197 FT KINDERGARTEN AID							
000 UNDISTRIBUTED	.00	.00	.00	.00	.00	.00	.00
3197 Revenue Totals:	.00	.00	.00	.00	.00	.00	.00
3198 TARA AID							
000 UNDISTRIBUTED	.00	.00	.00	.00	.00	.00	.00
3198 Revenue Totals:	.00	.00	.00	.00	.00	.00	.00
4200 UNRESTR GRANT FED/ST							
000 UNDISTRIBUTED	27,184.00	.00	27,184.00	23,268.96	.00	23,268.96	3,915.04
4200 Revenue Totals:	27,184.00	.00	27,184.00	23,268.96	.00	23,268.96	3,915.04
10 Fund Totals:	26,130,901.00	.00	26,130,901.00	18,011,172.01	8,012,942.45	26,024,114.46	106,786.54

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

SB780  
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 Fund 20: SPECIAL REVENUE FUNDS

\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
 REVENUE SUMMARY REPORT

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Revenue Program	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
1900 OTHER REVENUE-LOCAL							
018 SJ ENERGY ARTS GRANS	.00	50.53	50.53	50.53	.00	50.53	.00
1900 Revenue Totals:	.00	50.53	50.53	50.53	.00	50.53	.00
1920 DONATIONS-PRIVATE							
015 SALEM - MILLER GRANT	.00	461.33	461.33	461.33	.00	461.33	.00
017 VERIZON LITERACY	.00	1.00	1.00	1.00	.00	1.00	.00
1920 Revenue Totals:	.00	462.33	462.33	462.33	.00	462.33	.00
1990 MISC							
016C NJSBAIG 2012 SAFETY	.00	6,485.00	6,485.00	6,485.00	.00	6,485.00	.00
016D NJSIG 2013 SAFETY GR	.00	.00	.00	8,756.00	.00	8,756.00	-8,756.00
1990 Revenue Totals:	.00	6,485.00	6,485.00	15,241.00	.00	15,241.00	-8,756.00
3218 PRESCH AID/CARRYOVER							
218 PRESCHOOL EDUCATION	69,300.00	.00	69,300.00	48,510.00	20,790.00	69,300.00	.00
3218 Revenue Totals:	69,300.00	.00	69,300.00	48,510.00	20,790.00	69,300.00	.00
4401 TQE - MENTORING							
009 QTE - MENTORING	.00	902.00	902.00	902.00	.00	902.00	.00
4401 Revenue Totals:	.00	902.00	902.00	902.00	.00	902.00	.00
4411 NCLB TITLE I PART A							
231 NCLB TITLE I PART A	450,306.00	-66,469.00	383,837.00	.00	.00	.00	383,837.00
4411 Revenue Totals:	450,306.00	-66,469.00	383,837.00	.00	.00	.00	383,837.00
4420 IDEA PART B							
250 I.D.E.A. PART B	373,880.00	4,930.00	378,810.00	.00	.00	.00	378,810.00
4420 Revenue Totals:	373,880.00	4,930.00	378,810.00	.00	.00	.00	378,810.00
4423 IDEA PT B PRESCHOOL							
252 I.D.E.A. PRE-K	9,268.00	3,363.00	12,631.00	.00	.00	.00	12,631.00
4423 Revenue Totals:	9,268.00	3,363.00	12,631.00	.00	.00	.00	12,631.00

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 Fund 20: SPECIAL REVENUE FUNDS

\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
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Revenue Program	Initial Anticipated	Cumulative Adjustments	Adjusted Anticipated	Received To Date	Receivable To Date	Total Revenue	Unrealized Balance
4451 NCLB TITLE II-A							
272 NCLB TITLE II-A	41,400.00	-3,994.00	37,406.00	.00	.00	.00	37,406.00
272D TIIIA 13-14 DEFERRED	.00	267.97	267.97	267.97	.00	267.97	.00
4451 Revenue Totals:	41,400.00	-3,726.03	37,673.97	267.97	.00	267.97	37,406.00
20 Fund Totals:	944,154.00	-54,002.17	890,151.83	65,433.83	20,790.00	86,223.83	803,928.00

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Fund 30: CAPITAL PROJECTS FUNDS

<u>Revenue Program</u>	<u>Initial Anticipated</u>	<u>Cumulative Adjustments</u>	<u>Adjusted Anticipated</u>	<u>Received To Date</u>	<u>Receivable To Date</u>	<u>Total Revenue</u>	<u>Unrealized Balance</u>
1510 INTEREST-INVESTMENTS							
000 UNDISTRIBUTED	.00	.00	.00	82.75	.00	82.75	-82.75
1510 Revenue Totals:	.00	.00	.00	82.75	.00	82.75	-82.75
30 Fund Totals:	.00	.00	.00	82.75	.00	82.75	-82.75

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 Fund 40: DEBT SERVICE FUNDS

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<u>Revenue Program</u>	<u>Initial Anticipated</u>	<u>Cumulative Adjustments</u>	<u>Adjusted Anticipated</u>	<u>Received To Date</u>	<u>Receivable To Date</u>	<u>Total Revenue</u>	<u>Unrealized Balance</u>
1210 LOCAL TAX LEVY							
701 DEBT SERVICE-REGULAR	503,085.00	.00	503,085.00	377,313.75	125,771.25	503,085.00	.00
1210 Revenue Totals:	503,085.00	.00	503,085.00	377,313.75	125,771.25	503,085.00	.00
3160 DEBT SERVICE AID							
701 DEBT SERVICE-REGULAR	277,543.00	.00	277,543.00	253,835.00	23,708.00	277,543.00	.00
3160 Revenue Totals:	277,543.00	.00	277,543.00	253,835.00	23,708.00	277,543.00	.00
40 Fund Totals:	780,628.00	.00	780,628.00	631,148.75	149,479.25	780,628.00	.00



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	<u>Initial</u> <u>Anticipated</u>	<u>Cumulative</u> <u>Adjustments</u>	<u>Adjusted</u> <u>Anticipated</u>	<u>Received</u> <u>To Date</u>	<u>Receivable</u> <u>To Date</u>	<u>Total</u> <u>Revenue</u>	<u>Unrealized</u> <u>Balance</u>
Grand total:	27,855,683.00	-54,002.17	27,801,680.83	18,707,837.34	8,183,211.70	26,891,049.04	910,631.79

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Transfers dated from 03/23/15 to 03/23/15

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
03/23/15	Transfer from 11-000 -219 -592X-00-CST to 11-000 -219 -800 -00-CST	500.00	TRANSFER FOR POSTAGE/DUES
03/23/15	Transfer from 11-000 -230 -590 -00-BUS to 11-000 -230 -530 -00-BUS	10,000.00	TRANSFER FOR PHONE SERVIC

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

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Transfers dated from 04/16/15 to 04/16/15

Date	Description	Amount	Remarks
04/16/15	Transfer from 11-120 -100 -101 -22-OES REG PRG-GRADES 1-5 INSTRUCTION SALARIES-TEACHERS	2,000.00	to 11-000 -213 -100B-22-OES UNDISTRIBUTED HEALTH SERVICES SALARY - SUBS/HRLY TRANS FOR SUBS
04/16/15	Transfer from 11-000 -218 -390 -00-CUR UNDISTRIBUTED GUIDANCE SERVICES OTHER PROF/TECH SERV	1,100.00	to 11-000 -218 -105B-22-OES UNDISTRIBUTED GUIDANCE SERVICES SAL SEC. SUBSTITUTE SUBSTITUTES
04/16/15	Transfer from 11-000 -222 -600 -22-OES UNDISTRIBUTED EDUCATIONAL MEDIA SUPPLIES & MATERIALS	1,275.00	to 11-000 -218 -500 -26-SHS UNDISTRIBUTED GUIDANCE SERVICES OTHER PURCHASED SERV GUIDANCE PRINTING
04/16/15	Transfer from 11-000 -219 -592X-00-CST UNDISTRIBUTED CHILD STUDY TEAM PURCH. SERV. COPIER	1,900.00	to 11-000 -218 -600 -00-CUR UNDISTRIBUTED GUIDANCE SERVICES SUPPLIES & MATERIALS TRANS FOR TESTING SUPPLY
04/16/15	Transfer from 11-000 -270 -615 -00-TRN UNDISTRIBUTED STUDENT TRANS. TRANS SUPPLIES	9,500.00	to 11-000 -219 -320 -00-CST UNDISTRIBUTED CHILD STUDY TEAM PURCH PROF/EDUC SRV CST EVALUATIONS
04/16/15	Transfer from 11-000 -219 -592X-00-CST UNDISTRIBUTED CHILD STUDY TEAM PURCH. SERV. COPIER	70.00	to 11-000 -219 -390 -00-CST UNDISTRIBUTED CHILD STUDY TEAM OTHER PROF/TECH SERV TRANS FOR PURCH SERV
04/16/15	Transfer from 11-000 -222 -600 -21-NES UNDISTRIBUTED EDUCATIONAL MEDIA SUPPLIES & MATERIALS	1,000.00	to 11-000 -219 -600 -00-CST UNDISTRIBUTED CHILD STUDY TEAM SUPPLIES & MATERIALS CST SUPPLIES
04/16/15	Transfer from 11-000 -221 -800 -00-CUR UNDISTRIBUTED IMPROV. INSTRUCTION OTHER OBJECTS	2,200.00	to 11-000 -221 -110 -00-CUR UNDISTRIBUTED IMPROV. INSTRUCTION OTHER SALARIES EXTRA WORK
04/16/15	Transfer from 11-000 -223 -320 -00-CUR UNDISTRIBUTED INSTR STAFF TRAINING PURCH PROF/EDUC SRV	5,605.00	to 11-000 -223 -600 -00-CUR UNDISTRIBUTED INSTR STAFF TRAINING SUPPLIES & MATERIALS REALLOCATE FOR SUPPLIES
04/16/15	Transfer from 11-000 -230 -890 -00-BUS UNDISTRIBUTED SUPPORT-GEN. ADMIN MISCEL. EXPEND.	50.00	to 11-000 -230 -100A-00-BUS UNDISTRIBUTED SUPPORT-GEN. ADMIN SALARY - OT/EXTRA HR TRANS FOR SUBSTITUTES
04/16/15	Transfer from 11-000 -270 -615 -00-TRN UNDISTRIBUTED STUDENT TRANS. TRANS SUPPLIES	15,000.00	to 11-000 -230 -331 -00-BUS UNDISTRIBUTED SUPPORT-GEN. ADMIN LEGAL SERVICES LEGAL SERVICES

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Transfers dated from 04/16/15 to 04/16/15

Date	Description	Amount	Remarks
04/16/15	Transfer from 11-000 -230 -610 -00-BUS UNDISTRIBUTED SUPPORT-GEN. ADMIN GENERAL SUPPLIES	1,200.00	to 11-000 -230 -339 -00-BUS UNDISTRIBUTED SUPPORT-GEN. ADMIN OTHER PROF SERVICES NEGOTIATION EXPENSES
04/16/15	Transfer from 11-000 -240 -500 -26-SHS UNDISTRIBUTED SUPPORT-SCHL ADMIN OTHER PURCHASED SERV	1,500.00	to 11-000 -240 -105B-21-NES UNDISTRIBUTED SUPPORT-SCHL ADMIN SAL SEC. SUBSTITUTE SUBSTITUTE COSTS
04/16/15	Transfer from 11-000 -251 -340 -00-BUS UNDISTRIBUTED CENTRAL SERVICES PURCH TECH SERVICES	525.00	to 11-000 -251 -600 -00-BUS UNDISTRIBUTED CENTRAL SERVICES SUPPLIES & MATERIALS REPLACE COMPUTER
04/16/15	Transfer from 11-000 -251 -340 -00-BUS UNDISTRIBUTED CENTRAL SERVICES PURCH TECH SERVICES	185.00	to 11-000 -251 -890 -00-BUS UNDISTRIBUTED CENTRAL SERVICES MISCEL. EXPEND. HR WORKSHOP
04/16/15	Transfer from 11-000 -252 -600 -00-TEC UNDISTRIBUTED ADMIN INFORM. TECH. SUPPLIES & MATERIALS	1,020.00	to 11-000 -252 -100A-00-TEC UNDISTRIBUTED ADMIN INFORM. TECH. SALARY - OT/EXTRA HR ADDITIONAL WORK
04/16/15	Transfer from 11-000 -261 -610 -00-OPR UNDISTRIBUTED REQUIRED MAINTENANCE GENERAL SUPPLIES	10,000.00	to 11-000 -262 -420 -00-OPR UNDISTRIBUTED CUSTODIAL SERVICES CLEANING/REPAIR/MAIN TRANS FOR REPAIRS
04/16/15	Transfer from 11-000 -261 -610 -00-OPR UNDISTRIBUTED REQUIRED MAINTENANCE GENERAL SUPPLIES	10,000.00	to 11-000 -262 -610 -00-OPR UNDISTRIBUTED CUSTODIAL SERVICES GENERAL SUPPLIES MAINTENANCE SUPPLIES
04/16/15	Transfer from 11-000 -262 -622 -26-OPR UNDISTRIBUTED CUSTODIAL SERVICES ELECTRICITY	20,000.00	to 11-000 -262 -621 -26-OPR UNDISTRIBUTED CUSTODIAL SERVICES NATURAL GAS TRANS FROM ELECTR TO GAS
04/16/15	Transfer from 11-000 -270 -161 -00-TRN UNDISTRIBUTED STUDENT TRANS. SAL TRANS SPECIAL	3,000.00	to 11-000 -270 -162 -00-TRN UNDISTRIBUTED STUDENT TRANS. SAL TRANS OTHER TRANS TO OTHER
04/16/15	Transfer from 11-000 -270 -615 -00-TRN UNDISTRIBUTED STUDENT TRANS. TRANS SUPPLIES	500.00	to 11-000 -270 -610 -00-TRN UNDISTRIBUTED STUDENT TRANS. GENERAL SUPPLIES TRANS FROM BUS SUPPLIES
04/16/15	Transfer from 11-120 -100 -101 -22-OES REG PRG-GRADES 1-5 INSTRUCTION SALARIES-TEACHERS	1,200.00	to 11-140 -100 -101 -26-SHS REG PRG-GRADES 9-12 INSTRUCTION SALARIES-TEACHERS TRANS TO COVER SUBS

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Transfers dated from 04/16/15 to 04/16/15

Date	Description	Amount	Remarks
04/16/15	Transfer from 11-190 -100 -340 -00-TEC REG PRG-UNDISTRIB. INSTRUCTION PURCH TECH SERVICES	31,045.50	TRANS TO PROPER ACCT
04/16/15	Transfer from 11-213 -100 -800 -25-CST SP ED-RESOURCE RM/CT INSTRUCTION OTHER OBJECTS	500.00	TRANS FOR FIELD TRIP
04/16/15	Transfer from 11-214 -100 -610 -22-CST SP ED-AUTISM INSTRUCTION GENERAL SUPPLIES	300.00	TRANS FOR SUPPLIES
04/16/15	Transfer from 11-209 -100 -101 -25-CST SP ED-BEHAVIORAL INSTRUCTION SALARIES-TEACHERS	200.00	TRANS FOR SUBSTITUTES
04/16/15	Transfer from 11-000 -100 -562 -00-CST UNDISTRIBUTED INSTRUCTION TUITION-LEA-SPECIAL	3,497.00	CST EQUIPMENT
04/16/15	Transfer from 11-000 -270 -615 -00-TRN UNDISTRIBUTED STUDENT TRANS. TRANS SUPPLIES	2,323.00	TRANSMISSION FOR BS
04/16/15	Transfer from 11-190 -100 -610A-22-OES REG PRG-UNDISTRIB. INSTRUCTION SUPPLIES	500.00	PRE K SUPPLIES

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Line	Budget Category	Account	Original Budget	Prior year Encumbrances	Original budget for 10% Calc	Maximum Transfers	YTD Net Transfers	% Trans.	Remaining Allowable From	Remaining Allowable To
00770	Regular programs - Instruction	11-1XX-100-XXX	7,280,639.00	6,098.70	7,286,737.70	726,673.77	-279,225.00	-3.84	447,448.77	
00780, 00790, 00800, 00881	Special Education, Basic Skills/ Remedial and Bilingual Instruction and Other Student Related and Extraordinary Support Services	11-2XX-100-XXX, 11-000-218,217	3,341,950.00	823.63	3,342,773.63	334,277.36	81,684.00	2.44	415,961.36	
00810	Vocational programs - Local - Instruction	11-3XX-100-XXX	.00	.00	.00	.00	.00		.00	
00820, 00830, 00840	School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs - Instruction	11-4XX-XXX-XXX	404,035.00	.00	404,035.00	40,403.50	38,388.00	9.50	78,791.50	
00850	Community Services Programs/ Operations	11-800-330-XXX	.00	.00	.00	.00	.00		.00	
<b>Undistributed Expenditures</b>										
00860	Instruction	11-000-100-XXX	686,965.00	24,800.40	711,765.40	71,176.54	341,903.00	48.04	413,079.54	
00870, 00880, 00890, 00900, 00920	Student Support Services-Attendance and Social Work, Health, Other Support Svcs-Regular, Other Support Svcs-Special, Education Media Services/School Library	11-000-211,213, 218,219,222	1,941,695.00	151.29	1,941,846.29	194,184.62	34,078.75	1.75	228,263.37	
00910, 00921	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	509,926.00	531.98	510,457.98	51,045.79	10,671.25	2.09	61,717.04	
00930	Support Services - General Administration	11-000-230-XXX	586,287.00	17,247.50	603,534.50	60,353.45	13,500.00	2.24	73,853.45	46,853.45
00940	Support Services - School Administration	11-000-240-XXX	1,080,659.00	343.80	1,081,002.80	108,100.28	29,811.00	2.76	137,911.28	78,289.28
00942	Central Svcs & Admin Info Technology	11-000-25X-XXX	729,571.00	4,659.82	734,230.82	73,423.08	-18,731.00	-2.55	54,692.08	92,154.08
00945	Increase in Maintenance Reserve	10-605	.00	.00	.00	.00	.00		.00	
00950	Operation and Maintenance of Plant Services	11-000-26X-XXX	2,901,089.00	52,427.98	2,953,516.98	295,351.69	-191,955.00	-6.50	103,396.69	
00960	Student Transportation Services	11-000-270-XXX	1,717,035.00	263.70	1,717,298.70	171,729.87	-56,050.00	-3.26	115,679.87	
00965	Increase in Sale/LeaseBack and Emergency Reserves	10-605	.00	.00	.00	.00	.00		.00	
00970	Increase in Bus Advertising Reserve	10-610	.00	.00	.00	.00	.00		.00	
00971	Personal Services - Employee Benefits	11-XXX-XXX-2XX	4,794,251.00	.00	4,794,251.00	479,425.10	.00		479,425.10	
00980	Food Services	11-000-310-XXX	.00	.00	.00	.00	.00		.00	
01000	<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>25,954,102.00</b>	<b>107,348.80</b>	<b>26,061,450.80</b>	<b>2,606,145.05</b>	<b>4,075.00</b>			

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Budget year: 2014-15

March 2015

Line	Budget Category	Account	Original Budget	Prior year Encumbrances	Original budget for 10% Calc	Maximum Transfers	YTD Net Transfers	% Trans.	Remaining Allowable From	Remaining Allowable To
<b>Capital Outlay</b>										
01010	Increase in Capital Reserve	10-604	.00		.00					
01015	Interest Deposit to Capital Reserve	10-604	.00	.00	.00	.00	.00			.00
01020	Equipment	12-XXX-XXX-73X	42,000.00	48,000.00	90,000.00	9,000.00	-19,977.00	-22.20	-10,977.00	
01030	Facilities Acquisition and Construction Services	12-000-4XX-XXX	284,261.00	.00	284,261.00	28,426.10	.00		28,426.10	
01035	Capital Reserve - Transfer to Capital Projects	12-000-4XX-931	.00	.00	.00	.00	.00			.00
01036	Capital Reserve - Transfer to Debt Service	12-000-4XX-933	.00	.00	.00	.00	.00			.00
<b>01040</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>326,261.00</b>	<b>48,000.00</b>	<b>374,261.00</b>	<b>37,426.10</b>	<b>-19,977.00</b>			
<b>01230</b>	<b>TOTAL SPECIAL SCHOOLS</b>	13-XXX-XXX-XXX	<b>23,060.00</b>	<b>.00</b>	<b>23,060.00</b>	<b>2,306.00</b>	<b>15,902.00</b>	<b>68.96</b>	<b>18,208.00</b>	
01235	Transfer of Funds to Charter Schools	10-000-100-56X	27,478.00	.00	27,478.00	2,747.80	.00		2,747.80	
01236	General Fund Contribution to Whole School Reform	10-000-520-930	.00	.00	.00	.00	.00			.00
<b>GENERAL FUND GRAND TOTAL</b>			<b>26,330,901.00</b>	<b>155,348.80</b>	<b>26,486,249.80</b>	<b>2,648,624.95</b>	<b>.00</b>			

4/28/2015  
Page 1 of 1

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 103  
Period: April 2015  
Bank account WA: WARRANT ACCOUNT  
Vendor Name

Check#	Description	P.O. Number	Amount
77331	ELMER EVAL.	1512-15	1,200.00
77331	IEP MEETING	1513-15	2,993.75
77331	NEUR EVAL	1514-15	2,200.00
77332	5 HOT PLATES	1469-14	954.00
77333	BUS INSPECTIONS	1540-15	450.00
77334	2/24 WORKSHOP	1294-15	189.99
77335	SUPPLIES	1575-14	153.78
77336	TUTORING	1295-15	2,738.00
77337	2 YEAR LICENSE	1082-15	3,120.00
77338	PRINTER CARTRIDGES	1259-15	646.00
77339	ANNUAL CONFERENCE	1584-15	470.00
77340	OS ELEVATOR INSPECT	1475-15	409.00
77340	NS ELEVATOR INSPECT	1476-15	409.00
<b>Total:</b>			<b>15,933.52</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature of Treasurer*

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240 Budget year: 2014-15  
Batch number: P 104  
Period: March 2015  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
POSTAGE BY PHONE SYSTEM	None	POSTAGE METER	63-15	2,079.00
STATE OF N.J. HEALTH	None	PERS HEALTH INS	50-15	95,339.34
STATE OF N.J. HEALTH	None	TPAF HEALTH INS	51-15	263,561.82
STATE OF N.J. HEALTH	None	REITREE HEALTH BENE	52-15	1,771.60
TD EQUIPMENT FINANCE, INC.	None	ENERGY RETROFIT	59-15	8,406.76
THE BANK OF NEW YORK MELLON	None	2013 BOND REFUNDING	65-15	137,800.00
Total:				508,958.52

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240 Budget year: 2014-15  
Batch number: P 105  
Period: April 2015  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
PITTSBORO TWP MIDDLE SCHOOL	77341	DC TRIP	1547-15	60.00
TRI-STATE HRMA	77342	5/7 CONFERENCE	1571-15	185.00
Total:				245.00

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature*

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature*

5/6/2015  
Page 1 of 1

\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 107  
Period: April 2015  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
GROSS PAYROLL	None	BOARD SH FICA	46-15	12,289.43
GROSS PAYROLL	None	FICA TPAF	47-15	40,369.78
GROSS PAYROLL	None	DCRP BD MATCH/LIFE I	48-15	473.32
GROSS PAYROLL	None	DISAB INS/ANNUITIES	64-15	1,423.67
GROSS PAYROLL	None	CONTRACTED PAY	200-15	695,954.56
GROSS PAYROLL	None	NON-CONTRACTED PAY	221-15	24,845.39
Total:				<b>775,356.15</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature*

5/6/2015  
Page 1 of 1

\*\*\*\* PITTSBURGH TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 106  
Period: April 2015  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
GROSS PAYROLL	None	BOARD SH FICA	46-15	11,596.63
GROSS PAYROLL	None	FICA TPAF	47-15	40,466.01
GROSS PAYROLL	None	DCRP BD MATCH/LIFE I	48-15	772.42
GROSS PAYROLL	None	UNEMPLOYMENT	70-15	31,137.20
GROSS PAYROLL	None	CONTRACTED PAY	200-15	696,977.06
GROSS PAYROLL	None	NON-CONTRACTED PAY	220-15	16,017.92
Total:				<b>796,967.24</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature*

\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 109  
Period: March 2015  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
GLOUCESTER COUNTY SPECIAL	None	TUITION	20-15	10,473.00
SALEM COUNTY SPECIAL SERVICES	None	TUITION	21-15	-6,226.30
TREASURER STATE OF NJ	None	STATE FAC. TUITION	22-15	6,461.20
<b>Total:</b>				<b>10,707.90</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature*

\*\*\*\* PITTSGROVE TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240  
Budget year: 2014-15  
Batch number: P 108  
Period: March 2015  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
TREASURER STATE OF NJ	None	14-15 DEBT SERV ASSE	66-15	5,326.00
<b>Total:</b>				<b>5,326.00</b>

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Signature*

SB240  
 Budget year: 2014-15  
 Batch number: P 111  
 Period: May 2015  
 Bank account WA: WARRANT ACCOUNT

5/11/2015  
 Page 1 of 3

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
 BOARD PAYMENT APPROVAL LIST  
 Budget year: 2014-15  
 Batch number: P 110  
 Period: March 2015  
 Bank account CS: COMMUNITY SCHOOL

5/8/2015  
 Page 1 of 1

Vendor Name	Check#	Description	P.O. Number	Amount
ACE PLUMBING AND ELECTRIC	77344	TANK EXCHANGE	1458-15	56.28
ACU-PRINT	77345	T-SHIRTS FIELD TRIP	1453-15	198.00
APPEL FARM ARTS & MUSIC CENTER	77346	MUSIC PROGRAM	4004-15	3,721.50
BRADLEY-SIOCCOCHETTI, INC	77347	MS HOT WATER HTR	1395-15	2,141.50
BURDOL INC.	77348	SPRING NEWSLETTER	1586-15	1,245.00
BUREAU OF ED AND RESEARCH	77349	1/20/15 WORKSHOP	1165-15	470.00
CAESARS ATLANTIC CITY	77350	CONF. HOTEL ROOMS	1582-15	592.64
CAMDEN RIVERSHARKS	77351	TICKETS	1511-15	193.00
CENTRAL JERSEY EQUIPMENT LLC	77352	SUPPLIES	1461-15	550.26
CENTRAL JERSEY EQUIPMENT LLC	77352	ZERO TURN PARTS	1491-15	68.55
CM3 BUILDING SOLUTIONS, INC.	77353	DOOR STRIKE REPLACE	1557-15	345.00
COLEMAN ELECTRIC INC	77354	HS PUMP REPAIR	1569-15	602.37
COMPASS ACADEMY CHARTER SCHOOL	77355	TRANS TO CHARTER SCH	19-15	2,548.00
DEZIGNS CONSTRUCTION INC.	77356	ELMER SCH. REPAIRS	1516-15	1,486.20
DOBSON TURF MANAGEMENT LLC	77357	DRY LINE MARKER	1492-15	419.00
EDUCATION, INC.	77358	TUTORING	1604-15	130.34
EDVOCATE INC.	77359	GCA CONTR MONITORING	4021-15	2,741.00
ERRICKSON, SANDRA	77360	MILEAGE REIMB	1553-15	55.36
ERRICKSON, SANDRA	77360	MILEAGE REIMB	1554-15	18.72
ERRICKSON, SANDRA	77360	MILEAGE REIMB	1555-15	52.86
FARM RITE INC	77361	MOWER PARTS	1489-15	194.18
FAVS CORP	77362	REPAIRS	1490-15	1,125.00
FEA/NJ ELITE	77363	LEADERSHIP ACADEMY	621-15	1,500.00
FEA/NJ ELITE	77363	4/14 WORKSHOP	1229-15	298.00
GREENWOOD PUBLISHING GROUP INC	77364	3/11 WORKSHOP	1422-15	49.00
HEWITT PSYCHIATRIC	77365	TI PARENT NITE SPLYS	1430-15	138.60
HILTON MINNEAPOLIS	77366	2/28 EVALUATION	1605-15	500.00
INTERLINE BRANDS INC.	77367	NSTA CONF ROOM	1589-15	360.61
J & R REBUILDERS, INC.	77368	CUST. SPLYS	1451-15	2,128.75
JASPER ENGINE EXCHANGE INC.	77369	STARTER	1268-15	235.00
M-F ATHLETIC COMPANY	77370	TRANSMISSION	1494-15	2,323.00
MCCAFFREY, KRISTIN	77372	MILEAGE	1401-15	398.95
NATIONAL AWARDS	77373	HONOR CORDS	1541-15	48.98
NJ MOTOR VEHICLE COMMISSION	77374	BUS INSPECTIONS	1567-15	216.00
NJ SCHOOL BOARDS ASSOC	77374	BUS INSPECTIONS	1596-15	225.00
ORIENTAL TRADING CO., INC.	77375	3/14 WRK SHOP	1596-15	200.00
PANEK, CHARLES	77376	TI PARENT NITE SPLYS	1345-15	249.00
PARKER MCCAY PA	77377	SICK LEAVE FORMS	1449-15	93.95
PITTSBORO CAFETERIA FUND	77378	PROF SERVICES	1528-15	121.00
	77379	INSERVICE BREAKFAST	1562-15	832.00
			1477-15	142.50

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Angela R. P. ...*

Vendor Name	Check#	Description	P.O. Number	Amount
BOTTINOS	2404	SUPPLIES	680037-15	430.25
EDMONDS, ROSELLEN	2402	SUPPLIES	680035-15	31.66
PANEK, CHARLES	2405	SUPPLIES	680038-15	79.00
PITTSBORO TWP SCHOOLS	2403	REIMB SAU/FICA/POST	680036-15	12,022.07
VERIZON	2401	TELEPHONE SERVICE	680034-15	54.27
<b>Total:</b>				<b>12,617.25</b>



PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240 Budget year: 2014-15  
Batch number: P 111  
Period: May 2015  
Bank account WA: WARRANT ACCOUNT

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

SB240 Budget year: 2014-15  
Batch number: P 111  
Period: May 2015  
Bank account WA: WARRANT ACCOUNT

Vendor Name	Check#	Description	P.O. Number	Amount
PITTSBORO CAFETERIA FUND	77379	NS CONT. BREAKFAST	1520-15	71.25
PITTSBORO CAFETERIA FUND	77379	ELMER CONT. BREAKFAST	1521-15	71.25
PITTSBORO CAFETERIA FUND	77379	SUPPLIES	1544-15	80.75
PITTSBORO CAFETERIA FUND	77379	EXT DAY SNACKS	1551-15	600.00
PITTSBORO CAFETERIA FUND	77379	MAR OS REWARDS TICKE	1570-15	134.25
PITTSBORO CAFETERIA FUND	77379	TI PARENT NIGHT	1597-15	297.50
PITTSBORO CAFETERIA FUND	77379	4/8 REFRESHMENTS	1598-15	71.25
PITTSBORO CAFETERIA FUND	77379	PSD SNACKS	1608-15	56.77
PITTSBORO TOWNSHIP BD OF EDUC	77380	INTERNET HUB FEE	1519-15	31,045.50
PITTSBORO TOWNSHIP BD OF EDUC	77380	3/26 CBI TRIP	1546-15	153.14
POOLEY, BRIAN	77381	OCT-APR MILEAGE	1611-15	548.70
PORZIO, BROMBERG & NEWMAN, PC	77382	APRIL SERVICES	1612-15	10,997.50
PORZIO, BROMBERG & NEWMAN, PC	77382	MARCH SERVICES	1614-15	4,291.70
PROFESSIONAL EDUCAT SERV INC.	77383	HOME INSTR	1522-15	1,628.00
RAGAN COMMUNICATIONS INC	77384	SUBSCRIPTION RENEWAL	1539-15	29.95
RAGAN, JASON	77385	MILEAGE REIMB	1552-15	47.12
ROMM, RONNY	77386	PRE-PROM SPEAKER	1144-15	1,012.50
SCHOLASTIC INC	77387	INSTR SPLYS	1223-15	147.42
SCHOOL HEALTH CORPORATION	77388	CPR MASKS	1432-15	21.75
SCHOOL HEALTH CORPORATION	77388	MED LOCKBOX	1481-15	38.70
SCHWARTZ, SIMON, EDELSTEIN	77389	NEGOTIATIONS	1590-15	82.50
SOUTH JERSEY WELDING SUPPLY CO	77390	SUPPLIES	1485-15	311.47
SPORT SUPPLY GROUP INC.	77391	2015 SPRING SPORTS	1403-15	2,283.92
TRANSFINDER CORPORATION	77392	TECH SUPPORT	1559-15	5,050.00
TROPHIES UNLIMITED	77393	NAME PLATE	1264-15	20.00
TROPHIES UNLIMITED	77393	NAME PLATES	1484-15	70.00
TROPHIES UNLIMITED	77393	RETIREMENT PLAQUES	1563-15	320.00
TROPHIES UNLIMITED	77393	RETIREMENT PLAQUES	1591-15	40.00
VICARI, DAWN	77394	MILEAGEV	1599-15	51.88
W. B. MASON, CO., INC.	77395	MS PAPER	1433-15	1,779.20
W. B. MASON, CO., INC.	77395	COPY PAPER	1463-15	222.40
W. B. MASON, CO., INC.	77395	OFFICE SUPPLYS	1486-15	87.56
WALLACE SUPPLY COMPANY	77396	FLUSHOMETER	1457-15	218.48
WELLS, DEBORAH	77397	MILEAGE	1583-15	164.18
WETLANDS INSTITUTE	77398	FIELD TRIP	1592-15	300.00
WILFRED MACDONALD INC.	77399	BLADE SHARPENING WHE	1561-15	129.18
WILLIAMS, ANGELA	77400	JAN-APR MILEAGE	1588-15	145.54
Y.A.L.E. SCHOOL S.E. II, INC.	77401	2013-14 ADJ TUITION	1613-15	562.00
Total:				92,188.41

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*[Signature]*

Vendor Name	Check#	Description	P.O. Number	Amount
AT & T MOBILITY	77403	WIRELESS FAN03504112	11-15	1,836.23
AT & T MOBILITY	77403	WIRELESS FAN05422886	12-15	1,080.54
ATLANTIC CITY ELECTRIC	77404	DISTRIC ELECTRIC	5-15	21,069.84
CONSTELLATION NEW ENERGY INC	77405	ELECTRIC PROVIDER	6-15	20,245.21
HORIZON BC BS NEW JERSEY .	77406	DENTAL INSURANDE	53-15	11,861.12
HORIZON BC/BS	77407	DENTAL INSURANCE	54-15	3,700.78
MISSION ONE EDUC. STAFFING	77408	DISTRIC AIDES	3000-15	4,898.40
MISSION ONE EDUC. STAFFING	77408	ELMER INSTR AIDES	3002-15	95,540.44
SOUTH JERSEY GAS CO	77409	DISTRIC GAS	7-15	13,606.40
VERIZON	77410	HUB WAN FEES	3-15	29,235.88
VERIZON	77411	NORMA LAND LINE	26-15	42.59
VERIZON BUSINESS	77412	COUNTY INTERNET	4-15	5,231.00
XTEL COMMUNICATIONS	77413	SERVICE	10-15	2,663.34
Total:				211,011.77

Vendor Name	Check#	Description	P.O. Number	Amount
ACE PLUMBING AND ELECTRIC	77415	ADA COOLERS	1381-15	1,181.25
APPERSON PRINT RESOURCES INC.	77416	DATALINK BUNDLE	1510-15	1,866.52
ARCHBISHOP DAMIANO SCHOOL	77417	TUITION	17-15	7,647.69
ASSOC OF BEHAVIOR & CURRICULUM	77418	CONSULTING SERVICES	4025-15	5,480.00
BATTIATO, CHRISTINA	77419	MD PETTY CASH	37-15	60.09
BATTIATO, CHRISTINA	77420	CEST PETTY CASH	36-15	48.87
BAYZICK, KELLY	77421	DEERFIELD PT	1628-15	87.00
BAYZICK, KELLY	77421	ELMER PT	4016-15	609.00
BAYZICK, KELLY	77421	PT PITTSBURGH	4017-15	4,578.00
BOCCELLI, GEORGEANA	77422	APRIL MIEAGE	1632-15	140.60
BONVECHIO, VALERIE	77423	TRANS PETTY CASH	34-15	97.25
BORGATA CASINO HOTEL AND SPA	77424	ROOM RESERVATION	1623-15	238.00
BRIDGETON MOTOR PARTS	77425	TRANS SUPPLIES	4007-15	1,296.24
BUS PARTS WAREHOUSE	77426	SUPPLIES	4014-15	268.62
CERIDIAN	77427	COBRA BILLINGS	18-15	109.92
CM3 BUILDING SOLUTIONS, INC.	77428	MAINT. SERVICES	4002-15	1,370.00
CORWIN	77429	HIRING EFFECTIVELY	1515-15	28.91
DEANGLEO-PODSIADLO, JO	77430	MILEAGE	1627-15	31.62
DEAVER, MICHELLE	77431	APRIL MIEAGE	1633-15	21.70
DEZIGNS CONSTRUCTION INC.	77432	MS LEAKS	1384-15	2,500.00
DOBSON TURF MANAGEMENT LLC	77433	CLEANING/REPAIR/MAIN	690-15	5,950.00
E W BOSTWICK INC	77434	MAINT SUPPLIES	31-15	588.33
EDUCATION, INC.	77435	TUTORING	1535-15	1,042.72
ELLIS, SHELLY	77436	EXPENSES	1624-15	141.91
ELMER SUPER VALUE	77437	MD SPLY	683-15	69.55
FEA/NJ ELITE	77438	4/14 STEM ACADEMY	1226-15	148.00
G & K SERVICES, INC.	77439	MATS/MOP/STOWELS	1626-15	1,017.82
G & K SERVICES, INC.	77439	CLEANING/REPAIR/MAIN	4009-15	393.90
GLOUCESTER COUNTY SPECIAL	77440	TUITION	20-15	10,613.40
GLOUCESTER COUNTY SPECIAL	77440	TRANS JOINTURE	4020-15	3,603.54
GREENWOOD PUBLISHING GROUP INC	77441	INSTR MATLS	1518-15	1,158.30
KIDD, JOHN	77442	MILEAGE	1625-15	101.68
L & D COMMUNICATIONS INC.	77443	REPAIRS	1534-15	153.70
LARC SCHOOL	77444	TUITION-PRIV-IN NJ	418-15	3,716.32
LEWIS & TANNER, INC.	77445	LINE PAINTER PARTS	1560-15	367.95
MAJOR PETROLEUM INDUST INC.	77446	TRANS SUPPLIES	4008-15	12,782.99
MCCAFFREY, KRISTIN	77447	APRIL MILEAGE	1634-15	23.25
NUSA	77448	NUSA CONVENTION	1391-15	500.00
PESI LLC	77449	WORKSHOP REGIS	1543-15	199.99
POSITIVE PROMOTIONS	77450	SUPPLIES	1527-15	2,038.39
PSUG-NJ	77451	APRIL CONVENTION	1480-15	1,105.00

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

*Supreme R. Ly Abdell*

# Salem County Special Services

## School District

John R. Swain  
Superintendent

John H. Bolil, CPA, PSA, QPA  
School Business Administrator

Office of the Business Administrator



860 North 2nd Street, Box 196  
Salem, NJ 08059-0196  
(856) 683-0312  
Fax: (856) 683-3602

March 24, 2015

Dear Business Administrator/Board Secretary:

I am sending this letter regarding the 2013- 2014 tuition adjustment.

The State of New Jersey has certified the tuition rates for the 2013- 2014 school year. A copy of the

State's determination letter is attached for your files. If applicable, attached is a worksheet detailing the 2013- 2014 tuition adjustment that will be deducted from your state aid in the 2015- 2016 school year.

If you have any questions, please do not hesitate to contact me.

Sincerely,

John H. Bolil

School Business Administrator/Board Secretary

Enclosures

SB240 Budget year: 2014-15  
Batch number: P 113  
Period: May 2015  
Bank account WA: WARRANT ACCOUNT

\*\*\*\* PITTSBORO TOWNSHIP SCHOOLS \*\*\*\*  
BOARD PAYMENT APPROVAL LIST

5/13/2015 Page 2 of 2

Vendor Name	Check#	Description	P.O. Number	Amount
QC LABS, INC.	77452	PURCH PROF/TECH SERV	452-15	63.50
RANSOME INTERNATIONAL LLC	77453	BUS PARTS	4012-15	3,613.52
REALLEY, TERRY	77454	5/1 MILEAGE	1636-15	58.56
RIBBONS EXPRESS INC	77455	SUPPLIES	1545-15	510.00
SANTOS, DIANA	77456	NOV-MAR MILEAGE	1631-15	22.32
SCHALICK MILLS INC	77457	MAINT SUPPLIES	32-15	1,668.53
SPEZZANO, PETER	77458	DEC-APR MILEAGE	1630-15	346.58
STAPLES INC	77459	OFFICE SUPPLIES	28-15	780.08
STRATEGIC PROD. & SERVICES LLC	77460	REMOTE TECH SERVICES	1482-15	927.50
TAFT-SHEPPARD, SUZANNE	77461	JAN-APR MILEAGE	1629-15	13.33
THE FRANKLIN INSTITUTE	77462	5/20 FIELD TRIP	1622-15	442.00
TRI-STATE ELEVATOR CO. INC	77463	OS/NS ELEVATOR MAINT	4005-15	240.00
TRI-STATE HRMA	77464	2015 MEMBERSHIP	1488-15	75.00
TUCCI, CHRISTOPHER	77465	APRIL MILEAGE	1635-15	31.00
WASTE MANAGEMENT OF NJ INC	77466	TRASH REMOVAL	4001-15	1,549.51
ZOLLINGER, DANIELLE	77467	TRANS REIMB	1006-15	442.00
Total:				84,182.45

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.



State of New Jersey

DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

DAVID C. HESPE  
Commissioner

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

March 20, 2015

To: Chief School Administrator  
Board Secretary / School Business Administrator  
33 – Salem County  
4635 – Salem Co. Special Service

From: Yut'se Thomas, Director  
Office of School Funding

Subject: 2013 – 2014 Per Pupil Cost - Tuition

We have completed our review of your district's costs per pupil for the 2013 – 2014 school year pursuant to the provision of N.J.A.C. 6A:23-17.1. The certified costs per pupil for tuition adjustment purposes are listed below:

Behavioral Disabilities \$38,425  
Multiple Disabilities \$36,490  
Autism \$34,876  
Preschool Disabilities \$36,486  
Cognitive Severe \$32,953

For further information concerning the above rates, please contact Heather Leary at (609) 984 – 4945.

c: County Superintendent

SALEM COUNTY SPECIAL SERVICES SCHOOL DISTRICT  
PO BOX 126  
WOODSTOWN, NJ 08098  
PHONE (856) 769-0101 FAX (856) 769-3602

2013-2014 SY

Resident District  
Pittsgrove Township School District

Student Name	Program	Certified Tuition Rate	Days in Program	Total Tuition Due
#1	AUT	34,876	180	34,876
#2	BD	38,425	180	38,425
#3	BD	38,425	180	38,425
#4	AUT	34,876	143	27,707
#5	BD	38,425	180	38,425
#6	TCP	42,495	180	42,495
#7	TCP	42,495	180	42,495
#8	BD	38,425	180	38,425
#9	AUT	34,876	180	34,876

Total Tuition Using Certified Rate 336,149  
Total Paid thru DOENet 360,060  
Subtotal Due From/(To) District (23,911)

NEW JERSEY DEPARTMENT OF EDUCATION  
 DIVISION OF FINANCE  
 YEAR 2013-14 CSSD TUITION  
 LIST OF STUDENTS BY CSSD DISTRICT

CSSD: 4635 SALEM CO SPECIAL SERVICE

County: 33 SALEM  
 District: 4150 PITTSBORO TWP

STUDENT NAME	PROGRAM	DAYS	FTE	RATE	TUITION
此表由 2015年5月18日 生成	Autism	180	F	252.011	45,362
	Behavioral Disabilities	180	F	205.983	37,077
	Behavioral Disabilities	180	F	205.983	37,077
	Autism	143	F	252.011	36,038
	Behavioral Disabilities	180	F	205.983	37,077
	Other Single Program Rate	180	F	236.083	42,495
	Other Single Program Rate	180	F	236.083	42,495
	Behavioral Disabilities	180	F	205.983	37,077
	Autism	180	F	252.011	45,362
	SENDING DISTRICT TOTAL				

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION

Office of Student Transportation

2014-2015 Joint Transportation Agreement

Host District: PITTSBORO TWP BOE County: SALEM  
 Joiner District: UPPER PITTSBORO BOE County: SALEM

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement, that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

President: [Signature] Date: May 18, 2015  
 Secretary: [Signature] Date: May 18, 2015

Joiner District Board of Education

President: \_\_\_\_\_ Date: \_\_\_\_\_  
 Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

FOR COUNTY USE ONLY - Additional Comments (if necessary):

Host District Executive County Superintendent Approval

Executive County Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

Office of Student Transportation

2014-2015 Joint Transportation Agreement - To and From School

Host District		PITTS GROVE TWP BOE						
Joiner District		UPPER PITTS GROVE BOE						
		Joiner District To and From Total Route Cost: <b>\$4,807.80</b>						
(A)		(B)	(C)	(D)	(E)	(F)	(G)	(H)
Term of the Agreement (if other than the full school year)		Host District's Route Number	Destination	Contracted Vehicle	Contractor Code (if applicable)	Number of Host District Students	Number of Joiner District Students	Joiner Cost
Start Date	End Date							
3/23/15	6/30/15	PL5	PINELANDS	N		1	1	\$4,807.80
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				

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STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION  
Office of Student Transportation  
2014-2015 Joint Transportation Agreement

Host District	PITTS GROVE TWP BOE	County	SALEM
Joiner District	WOODSTOWN BOE	County	SALEM

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education	Date
_____ (Signature)	May 18, 2015
Secretary	Date
_____ (Signature)	May 18, 2015
Joiner District Board of Education	Date
_____ (Signature)	
Secretary	Date
_____ (Signature)	

FOR COUNTY USE ONLY - Additional Comments (if necessary):

Host District Executive County Superintendent Approval

Executive County Superintendent	Date
_____ (Signature)	

5/5/2015  
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Office of Student Transportation

2014-2015 Joint Transportation Agreement - To and From School

(A)		(B)	(C)	(D)	(E)	(F)	(G)	(H)
Term of the Agreement (If other than the full school year)		Host District's Route Number	Destination	Contracted Vehicle	Contractor Code (If Applicable)	Number of Host District Students	Number of Joiner District Students	Joiner Cost
Start Date	End Date							
1/22/15	3/13/15	ALT15	ALTERNATIVE SCHOOL	N		1	1	\$350.00
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
				N				
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DISTRICT COURSE / TEXTBOOK INVENTORY  
2014-2015

Department	Course	Approved	Textbook	Approval	Cpyrt	Publisher
<b>THE ARTS VISUAL &amp; PERFORMING</b>	General Art (K)	Rev. 3/13/95	NONE	N/A	N/A	N/A
	Art (Gr. 1-4)	3/12/1984	NONE	N/A	N/A	N/A
	Art (Gr. 5-8)		Exploring Art			Glencoe
	Art I (Gr. 9-12)	8/15/1976	Supplemental	N/A	N/A	N/A
	Art II (Gr. 10-12)	8/15/1976	Supplemental	N/A	N/A	N/A
	Adv. Art (11/12) 5 credits	8/20/2009		N/A	N/A	N/A
	Adv. Art Application (11/12) 5 credits	8/20/2009		N/A	N/A	N/A
	Ceramics/Handicrafts (Gr. 11)	8/15/1976	Supplemental	N/A	N/A	N/A
	Drama	8/20/2009				
	Integrated Arts (9-10)	8/20/2009				
	Musical Theatre (2.5 credits) Semester Crse.	8/20/2009				
	Basic Acting (2.5 credits) Semester Crse		The Stage and the School			1999 Glencoe McGraw Hill
	Theatre Arts II (10-12) 10 credits		The Stage and the School			1999 Glencoe McGraw Hill
	Dance Academy 1-4		Experiencing Dance From Student to Dance Artist			2005 Schenck/Sprague/McGreevy
			A Sense of Dance Expl. Your Movement Potential			2005 Schrader
	Dance Academy 4		Dance Composition Basics			
Dance Academy 1 & 2		Technical Manual & Dictionary of Classical Ballet				
Dance Elective		A Sense of Dance Expl. Your Movement Potential		2005	Schrader	
Art I (Gr. 9-12)		Art Across Time: Vol I & II		11/17/2005	2002 Glencoe McGraw Hill	
Academy Art I (9-12) 5 credits		Art in Focus		11/17/2005	2006 Glencoe McGraw Hill	
<b>CROSS CONTENT WORKPLACE READINESS</b>	Lab - "The Friendly Forest Reading Club" (K)	Sep-97	NONE	N/A	N/A	N/A
	Computer Curriculum (Gr. 1)	9/10/1984	NONE	N/A	N/A	N/A
	Computer Curriculum (Gr. 2-6)	10/10/1983	NONE	N/A	N/A	N/A
	Word Processing (Gr. 4-6)	9/10/1984	NONE	N/A	N/A	N/A
	Careers (Gr. 9-12)	7/15/1985	NONE	N/A	N/A	N/A
	Computer Art (10-12) 2.5 credits	8/20/2009	NONE	N/A	N/A	N/A
	Computer Art (Adv) (10-12) 2.5 credits	8/20/2009	NONE	N/A	N/A	N/A
	Computer I - C++ (Reg.) (9-12)		NONE	N/A	N/A	N/A
	Computer II (Gr. 10-12)		Java Software Solutions for Computer Science AP A			2007 Addison Wesley
	Computer II (AP)		Java Software Solutions for Computer Science AP A			2007 Addison Wesley
	Child Development (11/12) 5 credits	9/15/1989	The Developing Child		11/9/1987	2000 Glencoe Publishing Co.
	Entrepreneurship	8/20/2009	Law for Business and Personal Use			2004 Thompson Learning Inc.
			Multicolumn Journal Century 21 Accounting 8E			2006 Thompson Learning Inc.
	Gourmet & Intern'l Cooking (10-12) 2.5 credits	12/14/1995	Food for Today			Glencoe
	Money Management & Resources	8/20/2009	JA Economics			2007 Junior Achievement
			Investing in Your Future			2007 Thomson
	Newspaper Publication (9-12) 5 credits	8/20/2009	Journalism Today		7/9/98	1998 National Textbook Co.
	SAT Prep: Math & Verbal (11/12) 2.5 credits		NONE		N/A	N/A
	Salem Co. School to Careers Ini (11/12) 20 cr.	8/20/2009				
	Street Law	12/16/2004	Street Law		1/20/2005	2005 Glencoe
	20th Century Film	12/16/2004	The Art of Watching Films, 6th edition		6/21/2007	2004 McGraw Hill
	Wardrobe Design & Home Crafts (10-12) 2.5 cr.	8/22/1996	Clothing: Fashion, Fabrics, and Construction			2003 Glencoe/McGraw Hill
	Desktop Pub/Yearbook (Gr. 11/12) 5 credits		1-2-3 Student Yearbook Guide			2004 Jostens
	AP Psychology (Gr. 12)	8/20/2009	Intro to Psychology		6/16/2005	2005 Thompson Learning Inc.
Accounting		First-Year Course to Accounting			2012 McGraw Hill	

## PITTSBURGH TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

DISTRICT COURSE / TEXTBOOK INVENTORY  
2014-2015

Department	Course	Approved	Textbook	Approval	Cpyrt	Publisher
ENGLISH	Kindergarten		Journeys Common Core	6/2014	2014	Houghton Mifflin Harcourt
	Grade 1		Journeys Common Core Great Source: Write Traits	6/2014	2014	Houghton Mifflin Harcourt
	Grade 2		Journeys Common Core Great Source: Write Traits	6/2014	2014	Houghton Mifflin Harcourt
	Grade 3		Journeys Common Core Great Source: Write Traits	6/2014	2014	Houghton Mifflin Harcourt
	Grade 4		Journeys Common Core Write Source	6/2014	2014	Houghton Mifflin Harcourt
	Grade 5		Journeys Common Core Write Source	6/2014	2014	Houghton Mifflin Harcourt
	Grade 6		Flowcubulary Sitton Spelling Freak the Mighty Truce Behind Enemy Lines Phantom Tollbooth The Pearl Island of the Blue Dolphin Summer of My German Soldier The Devil's Arithmetic The Giver Maniac McGee	Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa		
	Grade 7		Prentice Hall Literature Common Core Flowcubulary Sitton Spelling  Writing and Grammar: Communication in Action The Watsons Go To Birmingham Al Capone Does My Shirts Tangerine Somewhere in the Darkness Five People You Meet in Heaven The Westing Game Civil War Spies	6/2014   Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa	2014	Pearson/Prentice Hall  2004
	Grade 8		Flowcubulary Sitton Spelling Prentice Hall Literature (Copper) Writing and Grammar: Communication in Action Fahrenheit 451 The Diary of Anne Frank A Child Called It Animal Farm The Crucible	Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa	2004	Prentice Hall 2004 Prentice Hall
	English (9 CP and Honors)		Prentice Hall Literature (Gold) Vocabulary for College A (Honors)	7/2/2009 9/1/1994	2010 1981	Prentice Hall Harcourt, Brace, Jovanovich

DISTRICT COURSE / TEXTBOOK INVENTORY  
2014-2015

Department	Course	Approved	Textbook	Approval	Cpyrt	Publisher
			Advancing Vocabulary Skills (CP) Ender's Game Into Thin Air To Kill a Mockingbird Summer of My German Soldier The 5 People You Meet in Heaven Midsummer Night's Dream	11/21/2002 11/21/2002 10/17/1994 8/30/1993	1997 1997 1960 1973	PermaBound PermaBound Warner Dell Publishing
	English (10 CP)		Prentice Hall Literature (Platinum) Building Vocab Skills 3rd Edition The Great Gatsby October Sky The Hobbit One Flew Over the Cuckoo's Nest Cold, Sassy Tree Into the Wild Monster Something Wicked This Way Comes The Awakening The Bluest Eye Tuesdays with Morrie Their Eyes Were Watching God Cry, the Beloved Country The Pigman Brave New World The Bean Tree	10/17/1994  9/18/2003 Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa Supplementa	1994 1980 1998 1998 1983	Prentice-Hall Townsend Press MacMillan Delacorte Press  Bantam
	English 10 (Honors)	8/9/1993	Prentice Hall Literature, Platinum Vocabulary for College B (vkbk) Call of the Wild White Fang October Sky Wuthering Heights The Great Gatsby Brave New World October Sky The Hobbit The Chocolate War Whatever Happened to Janie	10/17/1994 9/1/1994  9/18/2003 1/11/1993  9/18/2003 6/22/2006 6/22/2006	1994 1981  1998 1987 1980 1946 1998 1974 1993	Prentice Hall Harcourt Brace Jovanovich  Delacorte Press Berkely Publications Co. MacMillan Harper Delacorte Press Laurel-Leaf Books Laurel-Leaf Books
	English 11 (CP)		Prentice Hall Literature, The American Experience Advanced Word Power The Things They Carried 18 Best Stories By Edgar Allan Poe Basic Word List (Supplml) Death of a Salesman	6/2014 11/21/2002	2014 1997 1965 1990 1976	Pearson/Prentice Hall Townsend Press PermaBound Dell Publishing Co. Barons Penguin
	English 11 (AP)		Prentice Hall Literature, The American Experience Advanced Word Power		2010	Pearson Townsend Press



DISTRICT COURSE / TEXTBOOK INVENTORY  
2014-2015

Department	Course	Approved	Textbook	Approval	Cpyrt	Publisher
			40 Model Essays		1999	Townsend Press
			10 Steps to Advancing College Reading Skills		1994	PermaBound
			The Things They Carried	10/17/1994	1997	Avon Publishing
			The Art of Styling Sentences	11/21/2002	1997	PermaBound
			The Things They Carried	11/21/2002	1989	Grove Press
			This Boys Life		1991	Glencoe/McGraw Hill
			The Natural	10/12/1992		
	English 12 (CP and Honors)	Rev. 6/1/2010	Prentic Hall Literature - The British Tradition	10/17/1994	2010	Pearson
			All Creatures Great and Small		1954	Berkeley
			Lord of the Flies		2004	Educators Publishing Service
			Vocabulary from Classical Roots	6/1/2003	None	Perfection Learning
			Frankenstein			
			Angela's Ashes		Supplementa	
			Life of Pi		Supplementa	
			A Walk in the Woods		Supplementa	
			WaterShip Down		Supplementa	
			A Handmaid's Tale		Supplementa	
	English 12 (AP)	9/23/1991	Literature: An Intro. to Reading/Writing	5/1/1997	1995	Prentice Hall
			A.P. English Prep Guide		1981	
			Invisible Man	2/12/1998	1980	Vintage International
			Lord of the Flies		1954	Berkeley
			Four Comedies: William Shakespeare		1948	Pocket Books
			Canterbury Tales		1964	Bantam Books
			Heart of Darkness		1990	General Publishing Co.
			Vocabulary from Classical Roots	6/1/2003	2004	Educators Publishing Service
			One Day in the Life of Ivan Denisovich		1963	Penguin Books
	HS Language Arts - Remedial		The Essay	1992	1986	Educational Design, Inc.
			Scoring High on the HSPT: Reading and Writ		1987	Random House, Inc.
			Strategies for Success in Writing (HSPT)		1993	Borrett Publications, Inc.
			HSPT Coach - Writing	1992	1993	Educational Design
			EWT Coach - Writing	1992	1993	Educational Design
			Strategies for Success in Writing (EWT)		1993	Berrett Publications Inc.
			HSPA Writing Prep Coach	2000	2000	Educational Design
			The Chocolate War			
			Stranger With My Face			
			Other Side of Dark			
			Killing Mr. Griffin			
			The Hunger Games			
			A Child Called It			
			Lord of the Flies			
			The Face on the Milk Carton			
			The Pigman			
			Deathwatch			
			The Outsiders			
	HS Special Ed - self cont.		Wilson Reading System		1993	Wilson Lang. Training Corp.
			Real World Reading		2003	PCI Education

DISTRICT COURSE / TEXTBOOK INVENTORY  
2014-2015

Department	Course	Approved	Textbook	Approval	Cpyrt	Publisher
<b>ELECTIVES</b>						
	Media I (11/12) 5 credits	8/20/2009				
	Media II (12)	8/20/2009				
	Yearbook Workshop	8/20/2009	Press Time	8/8/1988	1985	Prentice Hall
	Intro to 20th Century Film		The Art of Watching Films - 7th Edition			McGraw-Hill
<b>EXPLORATORY</b>						
	Art - Gr. 6-8	9/15/1989	Exploring Art	11/18/2004	2004	Glencoe McGraw-Hill
	Computers - Gr. 6-8	9/15/1989	NONE	N/A	N/A	N/A
	Contemporary Studies Gr. 6	9/15/2005	NONE	N/A	N/A	N/A
	Curriculum Guide for Problem Solving Gr. 6	9/23/1991	NONE	N/A	N/A	N/A
	Exploring the Future (Gr. 5)	3/14/1994	NONE	N/A	N/A	N/A
	French - Gr. 5	8/27/1990	NONE	N/A	N/A	N/A
	Journalism (Gr. 6)	9/1/1994	NONE	N/A	N/A	N/A
	Multicultural Studies - Gr. 6	8/26/1991	NONE	N/A	N/A	N/A
	Music - Gr. Music - Gr. 6-8	9/15/1989	NONE	N/A	N/A	N/A
	Nutrition (Gr. 5)	11/14/1994	NONE	N/A	N/A	N/A
	Spanish - Gr. 6-8	9/15/1989	NONE	N/A	N/A	N/A
<b>FOREIGN LANGUAGE</b>						
	French I (9-11) 5 credits		Bien Dit! Level I		2014	Houghton Mifflin
	French II (10-12) 5 credits		Bien Dit! Level II	N/A	2014	Houghton Mifflin
	German I (9-11) 5 credits		TPRS Materials	N/A	N/A	N/A
	German II (10-12) 5 credits		TPRS Materials	N/A	N/A	N/A
	German III (11/12) 5 credits		TPRS Materials	N/A	N/A	N/A
	German IV (12) 5 credits		TPRS Materials	N/A	N/A	N/A
	Ini. into Study of For. Lang. & Cultures (7/8)	7/28/1986	NONE	N/A	N/A	N/A
	Middle School Spanish	8/20/2009	iVen Conmigo!	7/30/2002	2003	Holt, Rinehart, & Winston
	Spanish I (9-11) 5 credits	8/15/1989	iVen conmigol (Level 1)	6/12/1995	1996	Holt, Rinehart and Winston
	Spanish II (10-12) 5 credits	8/15/1989	iVen conmigol (Level 2)	4/25/1996	1996	Holt, Rinehart & Winston
	Spanish III (11/12) 5 credits	8/15/1989	Multivista Cultural	6/7/1976	1982	Prentice-Hall
	Conversational Spanish		Navegando 3	6/16/2005	2005	EMC Paradigm
	Spanish IV (12) 5 credits	8/15/1989	Basic Spanish Grammar (Sixth Edition)	4/27/1987	1984	D.C. Heath & Co.
	World Culture & Conversation (9-10) 5 credits		Supplemental	N/A	N/A	N/A
	World Culture & Conversation (10-12) 5 credits		Supplemental	N/A	N/A	N/A
	World Languages	8/22/1996	Marianela (Supplemental Material)	5/8/1989	1964	Regents Publishing Co.
<b>HEALTH</b>						
	Health (K)	3/13/1995	NONE			
	Health (Gr. 1)	Rev 3/29/93	NONE			
	Health (Gr. 2)	Rev 3/29/93	NONE			
	Health (Gr. 3)	Rev 3/29/93	NONE			
	Health (Gr. 4)	Rev 3/29/93	NONE			

## PITTSBURGH TOWNSHIP BOARD OF EDUCATION MINUTES – MAY 18, 2015

DISTRICT COURSE / TEXTBOOK INVENTORY  
2014-2015

Department	Course	Approved	Textbook	Approval	Cpyrt	Publisher	
Department	Health (Gr. 5)	12/14/1995	Health (Gr. 5)	8/20/2001	1999	McGraw-Hill	
	Health (Gr. 6)	12/14/1995	Teen Health (Course 1) Gr. 6	8/20/2001	1999	Glencoe/McGraw-Hill	
	Health 7	6/9/1986	Teen Health (Course 2)	7/30/2002	1999	Glencoe/McGraw-Hill	
	Health 8	9/10/1984	Teen Health (Course 3)	7/30/2002	1999	Glencoe/McGraw-Hill	
	Health 9	Rev. 12/14/95	Education in Sexuality	4/15/1993	1999	Glencoe/McGraw-Hill	
	Health 10	7/11/1983	Driver Manual (N.J.)	10/15/1984	Current	NJ Div. of MV	
	Health 11	Rev. 7/28/86	First Aid: Responding to Emergencies	N/A	2007	American Red Cross	
	Health 12	3/29/1993	NONE	N/A	N/A	N/A	
	Sports Med /Athletic Training (11-12-Sem. Crse)	Rev. 11/14/94	Basic Athletic Training	5/20/1993	1987	Cramer Productivity, Inc.	
	Sports Medicine/Athletic Training (Adv.) (11/12)	11/14/1994	Basic Athletic Training	5/20/1993	1987	Cramer Productivity Inc.	
	<b>HOME ECONOMICS</b>						
		Child Development	9/15/1989	The Developing Child		2000	
	Gourmet & International Cooking (10-12)	12/14/1995	Food For Today		2004		
	Homemaking I (9-12)	8/12/1985					
	Wardrobe Design & Home Crafts (10-12)	8/22/1996	Clothing: Fashion, Fabrics & Construction		2003		
<b>LIBRARY SKILLS (ENGLISH)</b>							
	Library Skills (Gr. K)	3/13/1995	NONE	N/A	N/A	N/A	
	Library Skills (Grs. 1-5)	9/10/1984	Supplemental	N/A	N/A	N/A	
	Library Skills (Grs. 6-8)	9/10/1984	Supplemental	N/A	N/A	N/A	
	Library Skills (Grs. 9-12)	9/10/1984	Supplemental	N/A	N/A	N/A	
<b>MATHEMATICS</b>							
	Mathematics - Kindergarten		Everyday Math, 3rd Edition		2007	SRA McGraw Hill	
	Mathematics - Gr. 1		Everyday Math, 3rd Edition		2007	SRA McGraw Hill	
	Mathematics - Gr. 2		Everyday Math, 3rd Edition		2007	SRA McGraw Hill	
	Mathematics - Gr. 3		Everyday Math, 3rd Edition		2007	SRA McGraw Hill	
	Mathematics - Gr. 4		Everyday Math, 3rd Edition		2007	SRA McGraw Hill	
	Mathematics - Gr. 5		Everyday Math, 3rd Edition		2007	SRA McGraw Hill	
	Mathematics - Gr. 6		Prentice Hall Mathematics-course 1	6/1/2010	2010	Pearson Publishers	
	Mathematics - Gr. 7 (BSI)		Prentice Hall Mathematics-course 2	6/1/2010	2010	Pearson Publishers	
	Mathematics (Gr. 7)		Prentice Hall Mathematics-course 2	6/1/2010	2010	Pearson Publishers	
	Mathematics (Gr. 7) Adv.		Prentice Hall Mathematics-course 2	6/1/2010	2010	Pearson Publishers	
	Mathematics - Gr. 8 (BSI)		Prentice Hall Mathematics-course 3	6/1/2010	2010	Pearson Publishers	
	Mathematics (Gr. 8)		Prentice Hall Mathematics-course 3	6/1/2010	2010	Pearson Publishers	
	Algebra I (CP) (Gr. 9-12)	2010	Algebra -Larson	2010	2011	Holt McDougal	
	Algebra II (CP) (Grs. 10-12)	8/17/1987	Algebra II	5/2013	2012	Holt McDougal	
	Algebra II (Honors) (Gr. 10-12)	8/20/2009	Algebra II	5/2013	2012	Holt McDougal	
	Precalculus (CP) (10-12)	2/10/1986	PreCalculus (4th ed.)	8/13/1998	1997	Houghton-Mifflin Co.	
	Precalculus (Honors) (11/12)	8/20/2009	PreCalculus (4th ed.)	8/13/1998	1997	Houghton-Mifflin Co.	
	Calculus (CP) (12)	Rev. 8/22/96	Calculus of a Single Variable (5th Edition)	8/22/1996	1994	DC Heath & Co.	
	Calculus (AP) (12)		AP Calculus -Early Transcendentals; Single Variable (9th ed.)		2009	John Wiley & Sons, Inc.	
	Geometry (CP) (9-12)	5/9/1983	Geometry	6/20/2002	2001	McDougal-Littel	
	Geometry (Honors) (9-12)		Geometry		1990	Houghton-Mifflin Co.	
	Integrated Math III		Contemporary Mathematics In Context		2003	Glencoe-McGraw Hill	
	Integrated Math IV		Contemporary Mathematics In Context		2003	Glencoe-McGraw Hill	
	LD Math-Algebra A /Algebra B	2010	Concepts of Algebra	2010	2010	Holt McDougal	

DISTRICT COURSE / TEXTBOOK INVENTORY  
2014-2015

Department	Course	Approved	Textbook	Approval	Cpyrt	Publisher
Department	Statistics & Probability CP (11/12) 5 credits	8/20/2009	Workshop Statistics	6/22/2006	2001	Key College Publishing
	Statistics & Probability AP (11/12) 5 credits	8/20/2009	Workshop Statistics: A step by Step Approach	6/22/2006	2001	McGraw-Hill
	Computer II	2010	Java Software Solutions for AP Computer Science	2010	2010	Holt McDougal
	SRA Math		HSPA Mathematics		2008	Pearson-Addison Wesley Primiani/Caroscio
<b>MUSIC</b>						
	General Music (K)	3/13/1995	NONE	N/A	N/A	N/A
	General Music (grs. 1-5)	7/9/1984	Music Book	7/13/1981	1975	Holt
	Vocal Music (4-6)	7/9/1984	Supplemental Materials	N/A	N/A	N/A
	Elementary Chorus (K-5)	7/9/1984	NONE	N/A	N/A	N/A
	Music (Grs. 6-8)		NONE	N/A	N/A	N/A
	Elem. Instrumental Music (Grs. 4 & 5)	7/9/1984	NONE	N/A	N/A	N/A
	Junior Bnd (Grs. 6-8)	7/9/1984	NONE	N/A	N/A	N/A
	Band (9-12)	Rev. 8/9/93	(Sheet music as needed)	N/A	N/A	N/A
	Chorus (9-12)	6/8/1981	The Choral Workbook Series (Bks 3 & 4)	10/10/1996	N/A	N/A
	Music Theory (10-12)	8/11/1986	Practical Theory	6/8/1987	1982	Alfred Publishing
	Instrumental Ensemble (9-12) 5 credits	8/20/2009				
<b>PHYS. ED.</b>						
	Physical Education (K)	3/13/1995	NONE	N/A	N/A	N/A
	Physical Education (1-4)	2/9/1981	NONE	N/A	N/A	N/A
	Physical Education (5/6)	9/9/1999	NONE	N/A	N/A	N/A
	Physical Education (9-12)	9/10/1984	NONE	N/A	N/A	N/A
<b>SCIENCE</b>						
	Aeronautics (9-12) 5 credits	8/20/2009	NONE	N/A	N/A	N/A
	Anatomy & Physiology (11/12)	8/20/2009	Essentials of Human Anatomy & Physiology	7/19/2007	2006	Pearson Education
	Applied Environmental Science (11/12) 5 credits		Environmental Science	4/11/2002	2000	Holt, Rinehart & Winston
	Biology (CP) (10) 5 credits		Biology		2004	Prentice Hall
	Biology (Honors) (10) 5 credits	8/30/1993	Essential Biology w/ Physiology	7/16/2009	2007	Pearson
	Biology (AP) (12) 10 credits		Biology - Seventh Edition		2008	Pearson
	Chemistry: An Investig. into Food & Nutrition (11/12)	Rev. 8/22/96	Food Science - the Biochemistry of	8/20/2001	2002	Glencoe
	Chemistry (CP) (11/12) 5 credits	3/7/2011	World of Chemistry	3/12/2007	2007	McDougal, Littel
	Chemistry (Honors) (11/12) 5 credits	6-Aug	Chemistry Matter and Change	6/22/2006	2005	Glencoe Science
	Meteorology (11/12)		Meteorology: Understanding the Atmosphere	7/19/2007	2007	Thompson Books/Cole
	Physical Science CP (Gr. 9) 5 credits		Foundations of Physical Science with Earth and Space Science		2007	CPO Science-Delta Education
	Physical Science H (Gr. 9) 5 credits		Foundations of Physical Science with Earth and Space Science		2007	CPO Science-Delta Education
	Physics (CP) (12) 6 credits	Rev. 11/14/94	Physics Principals and Problems	8/14/2000	1999	Glencoe/McGraw Hill
	Physics (Honors) (12) 6 credits	9/1/1994	Physics Principals and Problems	8/14/2000	2013	Glencoe/McGraw Hill
	Rocket Science & Space Exploration		NONE	N/A	N/A	N/A
	Marine Science		Marine Science: The Dynamic Ocean	12/2013	2012	Pearson
	Science K-5		Science Fusion		2012	Houghton Mifflin Harcourt
	Science (Gr. 6)	Rev. 8/15/89	Science	8/13/1998	1995	MacMillan/McGraw-Hill
	Science 7	9/10/1984	Interactions of Matter	8/10/1999	2007	Holt, Reinhardt, & Winston
	Science 7		Introduction of Matter		2005	Holt, Reinhardt, & Winston
	Science 7		Cells, Heredity and Classification		2007	Holt, Reinhardt, & Winston

Department	Course	Approved	Textbook	Approval	Cpyrt	Publisher
	Science 8 (Reg)	6/12/1989	Science Plus: Technology and Society (L- Red)	8/10/1999	1997	Holt, Reinhardt, & Winston
<b>SOCIAL STUDIES</b>						
	Maps & Globes (Gr. 2-6)	8/10/1981	Enrichment Materials	N/A	2003	N/A
	Social Studies (4)		The New Jersey Adventure (4)	4/24/2003		Gibbs-Smith
	Social Studies (5)	Rev. 3/13/95	United States & It's Neighbors	6/12/1995	1985	MacMillan/McGraw-Hill
	Social Studies (6)	Rev. 3/13/95	World Geography & Cultures	4/12/2007	2007	McDougal Littell
	Social Studies 7 (SE only)		United States History	7/28/2011	2012	Houghton Mifflin Harcourt
	Social Studies 7 (Reg.)	Rev. 12/12/96	America: History of Our Nation, NJ Edition	3/12/2007	2007	Prentice Hall
	Social Studies 7 (Adv.)	12/14/1987	America: History of Our Nation, NJ Edition	3/12/2007	2007	Prentice Hall
	Social Studies 8 (SE only)		Ancient Civilizations	8/18/2011	2012	Houghton Mifflin Harcourt
	Social Studies 8 (Reg.)	Rev. 12/12/96	Glencoe Human Heritage: A World History	10/18/2001	2001	Glencoe/McGraw Hill
	World History 9 (Reg.) 5 credits		History of Our World			
	World History 9 (CP) 5 credits		World History Modern Times			
	World History 9 (Honors) 5 credits		World History Modern Times			
	American Government (11-12)	8/8/1988	(Magruder's) American Government	6/27/1994	1994	Prentice-Hall
	Cultural Diversity (11/12)	8/30/1993	NONE (All Supplemental Materials)	N/A	N/A	N/A
	Current Topics in World Affairs	Rev. 8/15/89	Newsweek / Time / US News	Current	Current	NewsWeek
	D.E.L.V.E. (Gr. 11-12)	8/27/1990	NONE - Supplemental Materials only	N/A	N/A	N/A
	Economics (11/12)	4/14/1986				
	Minority Experience	8/15/1989	NONE	N/A	N/A	N/A
	Psychology (AP)		Introduction to Psychology		2005	Thomson/Wadsworth
	Psychology (CP)		Psychology and You		1995	West
	US History I (Reg.) (10)	Rev. 9/10/90	The American Republic	6/21/2007	2007	Glencoe
	US History I (CP) (10)	Rev. 9/10/90	US History		2008	Prentice Hall
	US History I (Honors)	9/1/1994	The American Pageant	8/10/1999	1998	Houghton-Mifflin
	US History II (Reg.) (11)	Rev. 8/30/93	The American Republic	6/21/2007	2007	Glencoe
	US History II (CP) (11)	Rev. 8/30/93	US History		2008	Prentice Hall
	US History II (AP) (11)		American Pageant I IE		1998	Houghton Mifflin

**NIGHTLINGER, COLAVITA & VOLPA**

A Professional Association  
Certified Public Accountants

(856) 629-3111  
Fax: (856) 728-2245  
www.colavita.net

May 5, 2015

991 S. Black Horse Pike  
P.O. Box 739  
Williamstown, NJ 08094

Ms. Suzanne Fox Abdill, Business Administrator/  
Board Secretary  
Pittsgrove Township School District  
Administration Building  
1076 Almond Road  
Pittsgrove, New Jersey 08318

Re: 2015-2016 Contract

Dear Ms. Fox Abdill:

We greatly appreciate the opportunity to continue as auditor of the Pittsgrove Township School District and hereby submit a fee proposal for services to be performed for the 2015-2016 school year.

**1) Statement of Interest**

We understand the nature of the work to be done in performing the audits and providing management services for a variety of governmental and other non-profit entities and always strive to complete such work in a timely fashion depending upon the condition and availability of the records. Our proposed fee for the basic services will be based on our hourly rates and not to exceed \$28,837.

**Basic Services:**

Preparation of the general and food service audits for submission to the New Jersey Department of Education and certification of the Audsum to the Board Secretary including preparation of adjusting journal entries.

Our fees are based on the anticipated time spent at the following hourly rates.

Partner	\$130
Senior	\$ 90
Assistant Senior	\$ 70
Staff	\$ 55 - 65
Office Support	\$ 45 - 55

If the Board requires any additional services, our fees will be based on the time spent at our hourly rates. This excludes any bond issue.

Response:

This letter correctly sets forth the understanding of the Pittsgrove Township School District.

By:

*Suzanne R. Fox Abdill*  
Business Administrator/Bd. Secretary

Auditor

Date:



*Law Offices*  
**Lipman, Antonelli, Baitt,  
Gibson, Robman & Capasso**  
*A Professional Corporation*

*Founded 1937*  
110 North Sixth Street  
P.O. Box 729  
Vineland, NJ 08362-0729  
(856) 692-8000  
Fax (856) 692-7580 or (856) 690-0542

William M. Olson \*\*  
Steven L. Robman \*\*  
Jane B. Capasso \*

Gerald J. Baitt  
Of Counsel

\* LAWYER  
\*\* PARTNER  
\*\*\* SENIOR MEMBER OF THE BAR  
\*\*\*\* JUNIOR MEMBER OF THE BAR

Philip L. Lipman  
(1909-2002)  
Americo Antonelli  
(1930-1998)  
Robert F. Dainlop  
(1935-1995)

REPLY TO:  
P.O. Box 729  
Vineland, NJ 08362-0729

MARLTON OFFICE  
Evesham Commons  
525 Route 73 South, Suite 200  
Marlton, NJ 08053  
(856) 988-9884  
e-mail: JCapasso@lipmanlaw.org  
Direct Fax (856) 690-0542

### Compensation

Conner Strong & Bucklew is paid on a commission basis by various Insurance Companies for coverage placed through their facilities.

There are no additional fees, except in the event the client wishes to purchase loss control, safety, or claims management services not included in the Qualifications overview.

Any such fees would be disclosed and proposed to the client prior to the services being provided.

Via E-mail

May 7, 2015

Melissa Lippincott  
Administrative Assistant  
Pittsgrove Township Schools  
1076 Almond Road  
Pittsgrove NJ 08318-6020

Re: General Counsel

Dear Ms. Lippincott:

Thank you for the opportunity to respond to the request to provide legal services as General Counsel to the Pittsgrove Township Board of Education. Our Firm will continue to charge \$155.00 per hour to provide legal services to the District. This includes, but is not limited to: research, FMLA advice, contract review, policy review, litigation, appearances at HEOC, PERC and the Office of Administrative Law as required, correspondence and telephone calls on behalf of the District and attendance at Board Meetings when requested. A copy of the Firm's Business Entity Disclosure Certification is attached.

Very truly yours,  
*Jane B. Capasso*  
Jane B. Capasso

Enclosure



APPENDIX A  
GARRISON ARCHITECTS' SCHEDULE OF FEES  
2015 - 2016

1. Reports, surveys and studies - hourly fee, if incorporated into a construction project, the report fee will be credited to the design phase. See Standard Fee Schedule
2. The following percentages (based on estimated or actual project cost whichever is greater) will be billed:

A. Renovations/Alterations:		
a. Project up to \$100,000	-	12.0%
b. Projects between \$100,000 - \$250,000	-	11.0%
c. Projects between \$250,000 - \$400,000	-	10.5%
d. Projects between \$400,000 - \$550,000	-	10%
e. Projects between \$550,000 - \$700,000	-	9.5%
f. Projects between \$700,000 - \$850,000	-	9.0%
g. Projects between \$850,000 - \$1,000,000	-	8.5%
h. Projects over \$1,000,000	-	8.0%
B. Additions with renovations (based on the size of the addition):		
a. Projects up to 5,000 sq. ft.	-	10.0%
b. Projects between 5,000 - 10,000 sq. ft.	-	9.5%
c. Projects between 10,000 - 20,000 sq. ft.	-	9.0%
d. Projects between 20,000 - 30,000 sq. ft.	-	8.5%
e. Projects over 30,000 sq. ft.	-	8.0%
f. Projects over 40,000 sq. ft.	-	7.5%
C. New Construction (based on size of the building):		
a. Projects up to 50,000 sq. ft.	-	8.0%
b. Projects 50,000 - 125,000 sq. ft.	-	7.5%
c. Projects over 125,000 sq. ft.	-	7.25%

3. Technology Information, Security, Telecommunication equipment - preparation of detailed plans and specifications, only as directed by the Board of Education, at a flat fee of 10 %
4. Development and Update of Five Year Maintenance and Capital Improvement Plan shall be billed hourly at the rate of \$85.00 per hour.

Schematic Design	20%
Design Development	20%
Construction Documents	35%
Bidding and Negotiation	5 %
Construction Administration	20%



General Counsel Fee Schedule

The hourly rate for professional and paraprofessional legal services for Pittsgrove Township Board of Education will be:

Shareholders (Partners)	\$170
Counsel, Of Counsel	\$170
Associates	\$170
Paralegals/Law Clerks	\$95

Additional Fees

In addition to legal services, our invoices will include any out-of-pocket expenses attributable to a specific client matter. Out-of-pocket expenses generally include, but are not limited to postage, photocopying and complex document production, fax transmissions, courier services, online research, travel expenses, filing, recording, certification and registration fees charged by governmental bodies.

Itemized statements showing services rendered and disbursements made by the firm on behalf of the client will be submitted on a monthly basis, together with an appropriate voucher for payment.

FEE SCHEDULE FOR 2015-2016



CONSULTING ENGINEERS • PLANNERS  
LAND SURVEYORS • ENVIRONMENTAL SERVICES  
Corporate Office:  
629 Shiloh Pike • Bridgeton • New Jersey • 08302  
Phone: 856-451-2990 • Fax: 856-455-9702  
www.fralinger.com

Albert A. Fralinger, Jr., PE, PLS & PP  
J. Michael Fralinger, Sr. (1957-2009)  
Charles M. Fralinger, PLS  
Carl R. Gaskill, PE, PLS, PP & CMB  
Stephen J. Nardelli, PE, PP, CMB & CPWM  
Bryce S. Jones, PLS & PP  
Guy M. DeFabrizio, PLS & PP  
William J. O'Brien, PLS  
Matthew Baldwin, PE, CMB  
Robert A. Mulford, III, PE, CMB  
Scott A. O'Brien, PE, CMB  
Cory A. O'Brien, PE, CMB  
J. Michael Fralinger, Jr., PE, CMB

Civil Engineering  
Land Use Planning & Design  
Site Engineering  
Traffic Engineering  
Land Surveying  
Municipal Engineering  
Soils Investigation  
Traffic Impact Studies  
NIDOT Permitting  
Phase I Environmental Studies  
Permeability Testing  
Septic System Design  
Wetlands Delineation  
Global Positioning Surveying (GPS)  
Geographic Information Systems (GIS)  
Planning/Zoning Board Representation

PITTSBURGH TOWNSHIP BOARD OF EDUCATION  
2015 SCHEDULE OF ENGINEERING, PLANNING  
AND LAND SURVEYING FEES

Table with 2 columns: Description of service and Fee per hour. Includes items like Man Field Survey Personnel, Research Technician, Computer Aided Drafting & Design (CADD), etc.

NO CHARGE FOR PHOTO COPIES

All files sent working on hard drive holdovers and Submittals shall be provided at 1.5 times the above listed rates. This does not include Christmas Day, Thanksgiving Day, Fourth of July, Labor Day, Memorial Day and Juneteenth. All other holidays shall be provided at 2 times the above listed rates. All services are provided on a non-guaranteed basis. All services are provided on a non-guaranteed basis. All services are provided on a non-guaranteed basis. All services are provided on a non-guaranteed basis.

STANDARD FEE SCHEDULE

1. ADDITIONAL SERVICES

1.1 Pittsgrove Township Board of Education shall pay for additional services performed by Garrison Architects at the request or with the authorization of Pittsgrove Township Board of Education, at the following rates, which are subject to adjustment during the months of June and December of each calendar year, or a percentage of the project cost or a negotiated fee agreed upon by all parties.

The hourly rate will be \$150.00 per hour for Principals Robert N. Garrison, RA, PP, Robert N. Garrison, Jr., and Brooks W. Garrison, RA, Senior Architect, Jong L. Ho, RA, will be billed at the rate of \$125.00 per hour. Project Architects Frank J. DeFranco, RA, Glenn S. Claypool, AIA and Scott C. McLaughlin, RA will be billed at the rate of \$110.00 per hour. Project Directors Sherri Cross-Murphy and Eric J. Gehring will be billed at the rate of \$95.00 per hour. Shawn Flaherty, Project Manager, will be billed at a rate of \$85.00 per hour. Computer Design time will be billed at the rate of \$65.00 per hour. Drafting will be billed at the rate of \$55.00 per hour and clerical at the rate of \$35.00 per hour.

1.2 Such additional services shall include, but not limited to: (a) the preparation of additional studies, incorporation of criteria changes; (b) changes in governmental policies; (c) coordination and review of work by others on project; (d) if attendance at and/or preparation for meetings, hearings, etc. exceed contract allowance (e) contractor defaults or major workmanship defects; and (f) other services similar to those set forth in the Scope of Services and not otherwise covered by the Agreement.

2. REIMBURSABLE COSTS AND EXPENSES

The Base Fee and fees for additional services do not include the following reimbursable costs and expenses, which shall be reimbursed to Garrison Architects by Pittsgrove Township Board of Education, in accordance with the agreement:

A. All postage, shipping charges, and other similar charges will be billed at 1.1 times the amounts billed to Garrison Architects. Reproduction of prints will be billed at \$1.90 per size 6 sheet, \$2.25 per size 9 sheet and mylar sepias at \$15.00 per sheet. Laminating of a foam core presentation board will be billed at the rate of \$50.00 per board. Color reproductions will be billed at the rate of .25¢ each for 8-1/2" x 11" and .50¢ each for 11" x 17".

B. Fees paid for securing approval of authorities having jurisdiction over the project.

C. Perspectives and renderings not described in the Scope of Services prepared by Pittsgrove Township Board of Education's request.

D. Fees paid for consultants performing functions for Garrison Architects outside the Scope of Services in the Agreement when such services are requested by Pittsgrove Township Board of Education will be billed at 1.25 times the amount of the Consultant's invoice.

E. Other costs and expenses similar to those set for the above incurred at Pittsgrove Township Board of Education's written request.





**Sweetwater Environmental Management, LLC**  
 720 East Landis Avenue Rear • Vineland, NJ 08380 • Office (856) 205-1999 • Fax (856) 205-1825

**PROFESSIONAL SERVICES  
 COMPARISON OF FEES**

		2014-2015 FEE	2015-2016 FEE
<b>AUDITOR,</b> Nightingale Colavita & Volpa	Partner	\$130.00 /hr.	\$130.00 /hr.
	Senior	\$90.00 /hr.	\$90.00 /hr.
	Asst. Sr.	\$70.00 /hr.	\$70.00 /hr.
	Staff	\$55-\$60 /hr.	\$55-\$65 /hr.
	Office Support	\$45 - \$55 /hr.	\$45 - \$55 /hr.
<b>GENERAL COUNSEL</b> Lipman, Antonelli, Batt, Gilson, Rothman & Capasso	Attorney - Jane Capasso	\$155.00 /hr.	\$155.00 /hr.
<b>GENERAL COUNSEL</b> Parker McCay	Attorney - Frank P. Cavallo, Jr. Paralegals/Law Clerks	\$160.00 /hr.	\$170.00 /hr. \$95.00 /hr.
<b>SPECIAL/GENERAL COUNSEL</b> Porzio Bromberg & Newman	Attorney - Kerri A. Wright Paralegals	General Counsel \$175.00 /hr.	\$175.00 /hr. \$135.00 /hr.
<b>BOND COUNSEL</b> Parker McCay	Attorney - Phillip A. Norcross Sr. Associates Fee Associates Fee	\$225 - \$275 /hr. \$225 - \$265 /hr. \$165 - \$220 /hr.	\$230 - \$280 /hr. \$230 - \$270 /hr. \$168 - \$224 /hr.
<b>LABOR &amp; NEGOTIATIONS COUNSEL</b> Schwartz Simon Edelstein & Calso	Attorney - Paul C. Kalic	\$165.00 /hr.	\$165.00 /hr.
<b>ARCHITECT OF RECORD</b> Garrison Architects	Principal Architect Sr. Associates Fee Project Architects	\$150.00 /hr. \$125.00 /hr. \$110.00 /hr.	\$150.00 /hr. \$125.00 /hr. \$110.00 /hr.
<b>CONSULTING ENGINEER</b> Frailing Engineering	Professional Engineer	\$130.00 /hr.	\$140.00 /hr.
<b>ENVIRONMENTAL CONSULTANT</b> Sweetwater Environmental Management	Licensed Wastewater Operator Licensed Potable Water Operator Annual Consumer Confidence Report Out-of-Scope Services Fee	\$730.00 /month \$240.00 /month \$130.00 /year \$80.00 /hr.	\$730.00 /month \$240.00 /month \$135.00 /year \$95.00 /hr.
<b>REGULATORY SERVICES</b> TTI Environmental, Inc.	AMERA (6 month Inspections) AMERA (3 year Inspection) NJ Right-to-Know Survey	\$300.00 /per Bldg. \$450.00 /per Bldg.	\$350.00 /per Bldg. \$400.00 /per Bldg.

**Date:** April 19, 2013  
**To:** Suzanne R. Fox  
**From:** Andrea Beitonazzi  
**Subject:** Environmental Consultant Fee Schedule  
 2015 – 2015 School Year

Licensed (S-1) wastewater operator  
 (High School & Middle School) \$730.00 per month

Licensed (T-1 or VSWS) potable water operator  
 (High School) \$240.00 per month  
 (Middle School) \$240.00 per month  
 (Olivet School) \$240.00 per month  
 (Norma School) \$240.00 per month

The annual Consumer Confidence Report  
 (High School) \$135.00 per year  
 (Middle School) \$135.00 per year  
 (Olivet School) \$135.00 per year  
 (Norma School) \$135.00 per year

Out-of-scope services \$95.00 per hour.  
 If you have any further questions please call me at (856) 205-1999.

*"When the well is dry, we know the worth of water."*  
 Benjamin Franklin - Poor Richard's Almanac

**PITTSBORO TOWNSHIP SCHOOLS**

Administration Building  
1076 Almond Road

Pittsgrove, New Jersey 08318-3950  
(856) 358-3094 Fax (856) 358-6020

**HENRY BERGMANN**  
Superintendent of Schools  
(Ext. 4016)

**SUZANNE K. FOX ABDILL**  
Business Admin./ Board Sec.  
(Ext. 4018)

**YVETTE DuBOIS**  
Director of Curriculum & Instruction  
(Ext. 4013)

**PITTSBORO TOWNSHIP SCHOOLS**  
**2015 – 2016 Accounts and Signatories**

- Pittsgrove Community School/SACC – BusAdm/BdSec; Director of Community School; (SACC Secretary as alternate to Director);
- 2 signatures required.
- A. F. Schallick HS Special Account – BusAdm/BdSec; APSHS Principal; (APSHS Asst. Principal as alternate for the Principal);
- 2 signatures required.
- Construction Investment Account – BusAdm/BdSec; Superintendent; Board President; 3 signatures required. (1 Live Signature / 2 Facsimile)
- Accounts Payable – BusAdm/BdSec; Superintendent, Board President; 3 signatures required. (1 Live Signature / 2 Facsimile)
- Payroll – BusAdm/BdSec; Superintendent; 2 signatures required. (2 Facsimile)
- Athletic Fund – Athletic Director; BusAdm/BdSec; APSHS Principal; (APSHS Asst. Principal as alternate for the Principal);
- 2 signatures required.
- Payroll Agency – BusAdm/BdSec; (Superintendent as alternate for BusAdm);
- 1 signature required.
- Flexible Spending Account – BusAdm/BdSec; (Superintendent as alternate for BusAdm);
- 1 signature required.
- Student Activities – APSHS Principal; APSHS Vice Principal; (BusAdm/BdSec as alternate for either);
- 2 signatures required.
- Cafeteria Fund – BusAdm/BdSec; Superintendent; 2 signatures required.
- Elmer General Fund - BusAdm/BdSec; Building Principal; 2 signatures required.
- Norma General Fund – BusAdm/BdSec; Building Principal; 2 signatures required.
- Olivet General Fund – BusAdm/BdSec; Building Principal; 2 signatures required.
- Middle School General Fund – BusAdm/BdSec; Building Principal; (Assistant Principal as alternate for Principal)
- 2 signatures required.
- Petty Cash Enterprise Account – BusAdm/BdSec; Board President; Superintendent; 3 signatures required. (1 Live Signature / 2 Facsimile)
- Jon Bellem Memorial Scholarship – BusAdm/BdSec; Superintendent; 1 signature required.
- Robert Kinner Scholarship – BusAdm/BdSec; Superintendent;
- 1 signature required.
- Laura Weinberg Scholarship – BusAdm/BdSec; APSHS Principal; 2 signatures required.
- Jeffrey Robert Kennedy Memorial Scholarship – BusAdm/BdSec; Superintendent; 2 signatures required.
- Sarah Dickerson Memorial Scholarship – BusAdm/BdSec; Superintendent; 3 signatures required.
- Susquehanna Bank – Construction Management Account – BusAdm/BdSec; Board President; 3 signatures required.
- Susquehanna Bank – Warrant Account – BusAdm/BdSec; Superintendent; Board President; 3 signatures required.
- NJ Cash Management Account - BusAdm/BdSec; Superintendent; Board President; 3 signatures required.

**2015-2016 PETTY CASH FUNDS**

LOCATION	PERSON RESPONSIBLE	AMOUNT
APSHS	Building Principal	\$ 100
PTMS	Building Principal	\$ 100
Olivet	Building Principal	\$ 100
Elmer	Building Principal	\$ 100
Norma	Building Principal	\$ 50
CST	Director	\$ 100
APSHS – MD Class	Director of Special Education	\$ 100
Olivet – Autism Program	Director of Special Education	\$ 100
Transportation	Transportation Supervisor	\$ 100
Central Office	Superintendent	\$ 100
Central Office	Assistant Superintendent	\$ 100
SACC	Business Administrator	\$ 100
Petty Cash Enterprise Account	SACC Director	\$ 50
Maintenance	Business Administrator	\$ 2,500
	Maintenance Supervisor	\$ 100

/ml

File: 2015-2016 First Regular Meeting of the Board

*We are an Equal Opportunity Employer - E/M*



**PITTSBOROUGH TOWNSHIP SCHOOL DISTRICT**  
 1076 ALMOND ROAD  
 PITTSBOROUGH, NJ 08318

**NOW THEREFORE, BE IT RESOLVED** that the Pittsborough Township Board of Education hereby establishes the school district travel cost maximum for the 2015-2016 school year at \$90,000;

**WHEREAS** the district travel cost maximum established on May 15, 2014 for the 2014-2015 school year was \$80,000. The year to date school district travel for the 2014-2015 school year, including state and federal funds as of May 1, 2015 is as follows:

STATE FUNDS	FEDERAL FUNDS	TOTAL
\$47,689.00	\$24,835.00	\$72,524.00

**BE IT FURTHER RESOLVED** that the Business Administrator shall track and record costs to insure that the maximum amount is not exceeded.

File: 2014-2015 CERTIFICATIONS & RESOLUTIONS/DISTRICT TRAVEL RESOLUTION

**PITTSBOROUGH TOWNSHIP SCHOOL DISTRICT**  
 1076 ALMOND ROAD  
 PITTSBOROUGH, NJ 08318

**BUSINESS SERVICES AGREEMENT**  
**ELMER BOROUGH BOARD OF EDUCATION**  
 2015-2016 SCHOOL YEAR

That the Elmer Borough Board of Education (Elmer) will contract with Pittsborough Township School District (Pittsborough) to provide the following Shared Services to Elmer, pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq), effective July 1, 2015 through June 30, 2016.

General Requirements

- A. To maintain all records and correspondence of the Board of Education as directed by New Jersey Statutes and to manage all financial affairs of the district to provide optimum educational services.
- B. Area of Responsibility – Business Office, Transportation, Maintenance and Operations, Food Service, non-certified personnel as directed by the Chief School Administrator and the Board of Education.
- C. Qualifications – Must hold appropriate New Jersey Certification.

Performance Responsibilities

- A. To keep all contracts, securities, records and documents belonging to the Board of Education.
- B. To serve as the general accountant of the Board and keep correct and detailed accounts of all financial transactions as prescribed by statute and Board regulation.
- C. To act as official purchasing agent of the Board of Education, including monitoring all requisitioning procedures.
- D. To audit all claims, invoices and demands against the Board of Education and to present those to the Board for payment.
  - a. Handle all inquiries concerning accounts payable.
  - b. Handle all aspects of inputting the school budget in the computer for each school year.
  - c. Preparation and verification of a list of monthly bills for payment by the Board of Education.
  - d. Conduit between the Board Secretary and Treasurer of School Funds in the areas including receipts, expenditures and the payroll accounts.
  - e. Monthly balancing of Board of Education bank accounts.
- E. To report to the Board at each regular meeting on all financial transactions and on the status of all accounts of the Board.
- F. To prepare a detailed report of all financial transactions of the Board at the end of the fiscal year and file a copy of the same with the County Superintendent.
- G. To be responsible for the advertisement and tabulation of all bids and the notification of all contracts awarded in the name of the Board.
- H. To attend (or designate) all Board meetings, record all proceedings of the Board and in accordance with the Chief School Administrator, handle Board correspondence.
- I. To notify all members of the Board of all regular and special meetings of the Board.
- J. To take actions to ensure that all tuition, fees and monies are collected that are due the Board of Education and transfer the same to the Custodian of School Funds.
- K. To have general responsibility for the operation of the insurance program.


Business Services Agreement – Elmer Borough Board of Education

The parties agree that either may terminate this Agreement upon forty-five (45) days written notice upon the other. No cause shall be required for either party to terminate this Agreement. Should any dispute arise regarding the termination of this Agreement, it shall be submitted to the County Superintendent for resolution. His or her decision regarding any such dispute shall be final.

Neither party shall have any further financial responsibility to the other arising out of this Agreement other than the payments called for in the body of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal this 19<sup>th</sup> day of May, 2015.

PITTSBOROUGH TOWNSHIP SCHOOL DISTRICT

  
Dominick Mileta, III  
Board President

ELMER BOROUGH BOARD OF EDUCATION

Board President

  
Suzanne R. Fox Abdill  
Board Secretary

Suzanne R. Fox Abdill  
Board Secretary

May 18, 2015  
Date of Board Adoption

Date of Board Adoption

SPS/ML  
4/14/15

FILE: 2015-2016 ACCOUNTS RECEIVABLE  
BDE Approved:

Business Services Agreement – Elmer Borough Board of Education

- L. To supervise all district operated transportation services, including proper operation and maintenance of vehicles, as well as monitoring transportation agreements.
- M. To be responsible for general supervision and financial reporting to the Board and other agencies of Federal and State Government for the business operations of the school food services program.
- N. To work with the Board, the Chief School Administrator, and other members of the administrative team, architects and attorneys in planning future construction, contracting and acquiring suitable financing. Not applicable until mutually agreed.
- O. To assist the Chief School Administrator in planning and preparing the annual budget as well as long term planning and allocation of resources.
- P. In conjunction with the Chief School Administrator, to help interpret the budget and other financial concerns to the community.
- Q. To act as advisor to the Board and Chief School Administrator on all questions relating to business and financial affairs.
- R. Perform all duties and responsibilities that are either ordinarily performed by the Board Secretary's office or which are required of or assigned by law to the Board Secretary.

Pittsgrove does not have review or oversight ability over its employee providing the business services in question, while he or she is working in the contracting district, and Pittsgrove has no control over his or her actions or work while performing those duties.

Therefore, the Elmer Borough Board of Education holds Pittsgrove harmless for any and all actions engaged in by their employee while providing business services to the Elmer Borough Board of Education, eliminating any and all claims that might be asserted for any reason whatsoever against Pittsgrove, as a result of the actions of its employee, when providing business services to the Elmer Borough Board of Education. Elmer will keep up same level of support to the Business Office. Pittsgrove is designated as the primary employer for the purposes of its employee's tenure rights.

Employees that come under the responsibility of the contracted business administrator will share the school calendar of Pittsgrove. Future contracts will be mutually developed and prepared by March of each year for appropriate Board consideration.

Elmer Borough Board of Education agrees not to hire, in any capacity, any Business Administrator or Business Office Staff employed by Pittsgrove Township School District during the terms of the agreement and for a period of one (1) year following termination of the agreement.

Pittsgrove Township School Districts fee for these services for the 2015-2016 school year is \$ 27,601.00. Payment from Elmer Borough Board of Education for these services will be as follows:

Due Date	Amount
07/15/15	\$ 6,900.25
10/15/15	\$ 6,900.25
01/15/16	\$ 6,900.25
04/15/16	\$ 6,900.25

Additional services may be added to this contract as negotiated in the future.

Business Services Agreement –Newfield Borough Board of Education

- K. To have general responsibility for the operation of the insurance program.
- L. To supervise all district operated transportation services, including proper operation and maintenance of vehicles, as well as monitoring transportation agreements.
- M. To be responsible for general supervision and financial reporting to the Board and other agencies of Federal and State Government for the business operations of the school food services program.
- N. To work with the Board, the Chief School Administrator, and other members of the administrative team, architects and attorneys in planning future construction, contracting and acquiring suitable financing. Not applicable until mutually agreed.
- O. To assist the Chief School Administrator in planning and preparing the annual budget as well as long term planning and allocation of resources.
- P. In conjunction with the Chief School Administrator, to help interpret the budget and other financial concerns to the community.
- Q. To act as advisor to the Board and Chief School Administrator on all questions relating to business and financial affairs.
- R. Perform all duties and responsibilities that are either ordinarily performed by the Board Secretary's office or which are required of or assigned by law to the Board Secretary.

Pittsgrove does not have review or oversight ability over its employee providing the business services in question, while he or she is working in the contracting district, and Pittsgrove has no control over his or her actions or work while performing those duties.

Therefore, the Newfield Borough Board of Education holds Pittsgrove harmless for any and all actions engaged in by their employee while providing business services to the Newfield Borough Board of Education, eliminating any and all claims that might be asserted for any reason whatsoever against Pittsgrove, as a result of the actions of its employee, when providing business services to the Newfield Borough Board of Education. Newfield will keep up same level of support to the Business Office. Pittsgrove is designated as the primary employer for the purposes of its employee's tenure rights.

Employees that come under the responsibility of the contracted business administrator will share the school calendar of Pittsgrove. Future contracts will be mutually developed and prepared by March of each year for appropriate Board consideration.

The District of Newfield agrees not to hire, in any capacity, any Business Administrator or Business Office Staff employed by Pittsgrove Borough School District during the terms of the agreement and for a period of one (1) year following termination of the agreement.

The fee for these services for the 2015-2016 school year will be \$ 40,530.00. Payment from Newfield for these services will be as follows:

Due Date	Amount
07/15/15	\$ 10,132.50
10/15/15	\$ 10,132.50
01/15/16	\$ 10,132.50
04/15/16	\$ 10,132.50

Additional services may be added to this contract as negotiated in the future.

PITTSBOROUGH TOWNSHIP SCHOOL DISTRICT  
1076 ALMOND ROAD  
PITTSBOROUGH, NJ 08318  
  
BUSINESS SERVICES AGREEMENT  
NEWFIELD BOROUGH BOARD OF EDUCATION  
2015-2016 SCHOOL YEAR

That the Newfield Borough Board of Education (Newfield) will contract with Pittsgrove Borough School District (Pittsgrove) to provide the following Shared Services to Newfield, pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40:A65-1 et seq), effective July 1, 2015 through June 30, 2016.

General Requirements

- A. To maintain all records and correspondence of the Board of Education as directed by New Jersey Statutes and to manage all financial affairs of the district to provide optimum educational services.
- B. Area of Responsibility – Business Office, Transportation, Maintenance and Operations, Food Service, non-certified personnel as directed by the Chief School Administrator and the Board of Education.
- C. Qualifications – Must hold appropriate New Jersey Certification.

Performance Responsibilities

- A. To keep all contracts, securities, records and documents belonging to the Board of Education.
- B. To serve as the general accountant of the Board and keep correct and detailed accounts of all financial transactions as prescribed by statute and Board regulation.
- C. To act as official purchasing agent of the Board of Education, including monitoring all requisitioning procedures.
- D. To audit all claims, invoices and demands against the Board of Education and to present those to the Board for payment.
  - a. Handle all inquiries concerning accounts payable.
  - b. Handle all aspects of inputting the school budget in the computer for each school year.
  - c. Preparation and verification of a list of monthly bills for payment by the Board of Education.
  - d. Conduit between the Board Secretary and Treasurer of School Funds in the areas including receipts, expenditures and the payroll accounts.
  - e. Monthly balancing of Board of Education bank accounts.
- E. To report to the Board at each regular meeting on all financial transactions and on the status of all accounts of the Board.
- F. To prepare a detailed report of all financial transactions of the Board at the end of the fiscal year and file a copy of the same with the County Superintendent.
- G. To be responsible for the advertisement and tabulation of all bids and the notification of all contracts awarded in the name of the Board.
- H. To attend (or designate) all Board meetings, record all proceedings of the Board and in accordance with the Chief School Administrator, handle Board correspondence.
- I. To notify all members of the Board of all regular and special meetings of the Board.
- J. To take actions to ensure that all tuition, fees and monies are collected that are due the Board of Education and transfer the same to the Custodian of School Funds.

Business Services Agreement –Newfield Borough Board of Education

The parties agree that either may terminate this Agreement upon forty-five (45) days written notice upon the other. No cause shall be required for either party to terminate this Agreement. Should any dispute arise regarding the termination of this Agreement, it shall be submitted to the County Superintendent for resolution. His or her decision regarding any such disputes shall be final.

Neither party shall have any further financial responsibility to the other arising out of this Agreement other than the payments called for in the body of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal this \_\_\_ day of May, 2015.

PITTSBOROUGH SCHOOL DISTRICT

NEWFIELD BOROUGH BOARD OF EDUCATION

Dominick Milella, III  
Board President

Board President

Suzanne R. Fox Abdill  
Board Secretary

Witness

Date of Board Adoption

Date of Board Adoption

SREA/pti  
04/14/15

FILE: 2015-2016 ACCOUNTS RECEIVABLE

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the Pittsgrove Township Board of Education ("Board") and law firm of Porzio, Bromberg & Newman, P.C., 100 Southgate Parkway, Morristown, New Jersey 07962-1997 ("Contractor").

WHEREAS, the Contractor is a law firm practicing a recognized profession, which practice is regulated by law, and which practice includes the rendering of services to public bodies; and

WHEREAS, the law allows for a Resolution authorizing the award of contracts for "Professional Services" without competitive bids,

NOW THEREFORE, BE IT RESOLVED that the parties hereto intending to be mutually bound and in consideration of these mutual promises contained herein agree as follows:

1. Scope of Work. The Contractor is hereby engaged as special counsel, and all related matters, and shall render legal services as required.
2. Length of Contract. July 1, 2015 through June 30, 2016.
3. Compensation. The Board shall pay to Contractor for the services provided for herein a reduced rate of \$175.00 per hour for attorneys, and \$135.00 per hour for paralegals. For meetings in Pittsgrove, the Board shall be responsible for only one half of the time and expense associated with Contractor's travel to such meetings. Contractor shall also be reimbursed for any and all costs and expenses incurred or advanced by said Contractor on behalf of the Board, provided signed invoices with required certification and documentation of services are provided.
4. During the performance of this contract, the Contractor agrees as follows:

A. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

B. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

C. The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

D. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

E. The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance

with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

F. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

G. In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

5. Termination. The Board may terminate this contract on written notice to the Contractor. The Contractor may terminate this contract only in a manner consistent with the Rules of Professional Conduct.

IN WITNESS WHEREOF, the parties hereto have set their hand and seals this 18th day of May, 2015.

PITTSBORO TOWNSHIP BOARD OF EDUCATION

*Debra H. ...*

*Stephanie R. ...*

PORZIO, BROMBERG & NEWMAN, P.C.

By: *Kerri A. Wign*  
Kerri A. Wign



720 East Landis Avenue Rear  
Vineland, NJ 08360

Office (856) 205-1999  
Fax (856) 205-1825  
Cell (856) 982-7740



720 East Landis Avenue Rear  
Vineland, NJ 08360

Office (856) 205-1999  
Fax (856) 205-1825  
Cell (856) 982-7740

**Wastewater System:**

- Provide S-1 or S-2 licensed operator for system (based on NJDEP requirements)
- Provide monthly site visit – visual inspection
- Maintain system discharge sampling, monitoring well sampling, and sludge schedule with NJDEP Certified Lab
- Review facility data and NJDEP Certified Lab data
- Prepare NJDEP required reports
- Make system recommendations as needed
- Be available for NJDEP annual inspection

**4.0 Cost:**

- Potable Water System \$240<sup>00</sup> per system per month or \$960<sup>00</sup> per month
- Wastewater System S-1 \$730<sup>00</sup> per month
- Consumer Confidence Report \$135<sup>00</sup>

**5.0 Term:**

One year contract beginning on approval of contract, at anytime with a 30 day notice this contract can be terminated by either party. After one year this contract can be renewed with or without changes by mutual consent of both parties.

Billing - monthly invoice / Payment net 30 days

**6.0 Out of Scope:**

Any work not specifically included in this contract scope of work shall be billed at an hourly rate of \$95<sup>00</sup> per hour, which shall remain in effect until September 30, 2016.

Any laboratory analysis, supplies, or other materials contracted through Sweetwater Environmental Management, LLC shall be billed to the facility on an as needed basis at cost plus standard mark-up.

**Environmental Services  
Potable Water System & Wastewater Licensed Operator  
September 30, 2015**

<b>1.0 Client:</b>	Pittsgrove Schools
<b>Contact</b>	Suzanne R. Fox
<b>Address</b>	1076 Almond Road Pittsgrove, NJ 08318
<b>Phone</b>	856-358-7077

**2.0 Sites:**

- Potable Water Systems
- 1710301 Schalkick High School
- 1710303 Norma School
- 1710305 Olivet School
- 1710343 Middle School

- Wastewater System
- 0090221-DGW

**3.0 Deliverables:**

**Potable Water Systems:**

- Provide a NJDEP licensed Potable Water Operator (VSWs to T3 / based on system needs)
- Provide maximum of one monthly site visit per system – visual inspection, if additional site visits are required they are subject to hourly billing rate
- Review system sampling schedule with client's NJDEP Certified Lab
- Review facility data and NJDEP Certified Lab data
- Be available for NJDEP annual inspection
- Prepare NJDEP required reports
- As needed:
  - o Notify system owner of any deficiencies and make corrective recommendations
  - o Violation Alert to Client
  - o NJDEP and Local Health Dept. Notification
  - o Public Notification



720 East Lands Avenue Rear  
Vineland, NJ 08380

Office (856) 205-1999  
Fax (856) 205-1825  
Cell (856) 982-7740

**7.0 Liability:**

Sweetwater Environmental Management, LLC maintains a certificate of Insurance for both general liability (\$1,000,000<sup>per</sup> year) and professional liability (\$1,000,000<sup>per</sup> year) renewed on an annual basis.

Sweetwater Environmental Management, LLC will perform all work based on N.J.A.C. Title 7 environmental regulations currently in effect at this time. Sweetwater Environmental Management, LLC will use standard care in the preparation of all work, however, some of the data is from sources not under the direct control of Sweetwater Environmental Management, LLC and therefore we cannot be liable for any mistakes or misdirected conclusions resulting from this data.

The Client is liable for any and all fines or fees assessed by NJDEP and/or local health department against either the client or the public water system. Sweetwater Environmental Management, LLC is only liable for fines directly associated with their activities or lack of. If a fine is issued that is the responsibility of Sweetwater Environmental Management, LLC, we shall reimburse the client via credit invoice, deducted from normal monthly invoicing or check, at the discretion of Sweetwater Environmental Management, LLC.

**8.0 Third party:**

Any work generated by Sweetwater Environmental Management, LLC is the exclusive property of Sweetwater Environmental Management, LLC, and is prepared for the sole use of our client(s). Sweetwater Environmental Management, LLC is not liable for any third party use of these documents without a signed contract specifying the terms and conditions of how this work is to be used by said party. Failure to obtain written permission for the use of these reports will void any liability written or implied.

Prepared by:

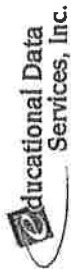
Andrea Bertozzi  
CEO

Approved & Accepted By: Suzanne R. Fox Abdill

Date: May 18, 2015

Name: Suzanne R. Fox Abdill

Title: Business Admin Board Secretary



"The Educated Way to Purchase"  
www.ed-data.com

Ms. Suzanne R. Fox-Abdill  
Pittsgrove Township School District  
1076 Almond Road  
Pittsgrove, NJ 08318-3950

Dear Board of Education:

Thank you for your support in making the New Jersey Cooperative Bid Maintenance Program the largest and most successful shared services program of its kind. This year participating districts received the lowest overall pricing for consumable school supplies in the state.

The licensing and maintenance fee for the 2015-2016 school year will be: **\$ 6,000.00**

The licensing fee refers to the use of our copyrighted bid specifications and interactive software. The maintenance fee refers to the supplying of our cooperative bid prices, cross referenced awarded vendor catalogs, updated users and account codes. The above will be utilized in ordering 2016-2017 district school supplies.

**Payment Schedule**

Date	L&M
07/01/2015	\$ 1,500.00
10/01/2015	\$ 1,500.00
01/01/2016	\$ 1,500.00
04/01/2016	\$ 1,500.00
	<b>\$ 6,000.00</b>

Acknowledged By: Suzanne R. Fox Abdill

Date: May 18, 2015

Sincerely,

Alan Wohl  
Alan Wohl  
Educational Data

2015-2016 CONTRACT  
FOR PARTICIPATION IN  
NONPUBLIC AID-IN-LIEU PROGRAM

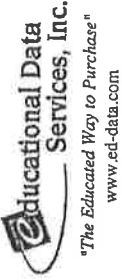
THE GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT, 1340 Tanyard Road, Sewell, New Jersey 08080, hereinafter referred to as Special Services School District and Pittsgrove Township School District, Salem County, New Jersey, by and through Suzanne R. Fox Abdill, duly authorized and appointed representative of the District Board of Education, hereinafter referred to as District, covenant and agree that:

1. Special Services School District shall provide confirmation of required Nonpublic Student Attendance information to District in order to facilitate the District's compliance with state regulations regarding Nonpublic Transportation including the payment of Aid-in-lieu.
2. District agrees to participate in the Gloucester County Special Services School District Nonpublic Aid-in-lieu Program for the school year 2015-2016 (which period shall not exceed twelve (12) months) at a cost of \$2.50 per B6T on file with GCSSSD on November 1, 2015.
3. Special Services School District and District agree to be bound by the Gloucester County Special Services School District Nonpublic Aid-in-lieu Program Guidelines.
4. District acknowledges that this Agreement is not self-renewing and may be renewed for renewal periods not to exceed one (1) year.

Melissa C. McNeill 6/15/15 Date  
President, District  
Board of Education

Suzanne R. Fox Abdill 5/18/15 Date  
Board Secretary, District  
Board of Education

SEAL



Pittsgrove Township School District  
1076 Almond Road  
Pittsgrove, NJ 08318-3950

February 05, 2015

Dear Board of Education:

For the past 5 years the Educational Data Services Cooperative Bidding Management Program has produced a total district dollar savings to date of \$361,471.

- In a comparison of our Cooperative Bid pricing with National Coops, Regional Ed Svc. Commission Coops and State Coops, Ed-Data's Cooperative Bidding efforts resulted in savings of 41.59%.
- In a comparison of our Cooperative Bid pricing with State Contract pricing, Ed-Data's Cooperative Bidding efforts resulted in savings of 54.66%.

For the 2014 - 2015 School Year the district realized savings of \$71,116.  
The savings consist of the following:

- General Classroom, Office and Computer, and Copy Duplicator Supplies: \$62,986 or 48% below state contract, National Coop or Regional Ed Services Commission pricing.
- Other Categories where applicable including (Science, I/A, Fine Art, Phys Ed, Health, A.V., Athletic, Custodial, etc.) \$8,130.

Not included in the above savings are the clerical savings derived from our online order entry procurement management system, customer service support, and customized district accounting software integration to download, encumber and print all district purchase orders, along with the elimination of all bid advertisements, bid mailings, bid openings and bid analysis.

Ed-Data has also been included by NJ School Boards as part of their "Best Practices for NJ School Districts".

Thank you for making this the most effective and largest active district cooperative and shared services program of its kind in the state!

Sincerely,


Alan Wohl  
Educational Data Services, Inc.

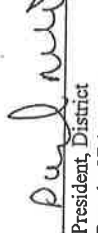


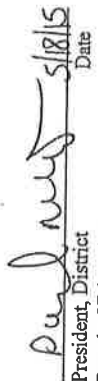
2015-2016 CONTRACT  
FOR PARTICIPATION IN  
CHOICE SCHOOL PROGRAM

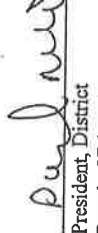
THE GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT, 1340 Tanyard Road, Sewell, New Jersey 08080, hereinafter referred to as Special Services School District and Pittsgrove Township School District, Salem County, New Jersey, by and through Suzanne R. Fox Abdill, duly authorized and appointed representative of the District Board of Education, hereinafter referred to as District, covenant and agree that:

1. Special Services School District shall provide confirmation of required Choice Student Attendance information to District in order to facilitate the District's compliance with state regulations regarding Choice Transportation including the payment of Aid-in-lieu.
2. District agrees to participate in the Gloucester County Special Services School District Choice School Program for the school year 2015-2016 (which period shall not exceed twelve (12) months) at a cost of \$2.50 per Choice Student application on file with GCSSSD on November 1, 2015.
3. Special Services School District and District agree to be bound by the Gloucester County Special Services School District Choice Student Program Guidelines.
4. District acknowledges that this Agreement is not self-renewing and may be renewed for renewal periods not to exceed one (1) year.


  
 President, Gloucester County Special Services School District


  
 Board Secretary, Gloucester County Special Services School District


  
 President, District Board of Education



  
 Board Secretary, District Board of Education


EAL


2015-2016 CONTRACT  
FOR PARTICIPATION IN  
MVC ON-LINE CUSTOMER ABSTRACT INFORMATION RETRIEVAL


THE GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT, 1340 Tanyard Road, Sewell, New Jersey 08080, hereinafter referred to as Special Services School District and Pittsgrove Township School District Board of Education, Salem County, New Jersey, by and through Suzanne R. Fox Abdill, duly authorized and appointed representative of the District Board of Education, hereinafter referred to as District, covenant and agree that:

1. Special Services School District shall provide MVC abstracts for eligible District staff obtained through the NJMVC On-line Customer Abstract Information Retrieval System.
2. District agrees to participate in the Gloucester County Special Services School District MVC On-line Abstract Request Program for the school year 2015-2016 (which period shall not exceed twelve (12) months) at a cost of \$21.00.
3. Special Services School District and District agree to be bound by the Gloucester County Special Services School District MVC On-line Abstract Request Guidelines.
4. District acknowledges that this Agreement is not self-renewing and may be renewed for renewal periods not to exceed one (1) year.


  
 President, Gloucester County Special Services School District


  
 Board Secretary, Gloucester County Special Services School District


  
 President, District Board of Education


  
 Board Secretary, District Board of Education

SEAL

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
ADMINISTRATION BUILDING  
1076 ALMOND ROAD  
PITTSBORO, NJ 08318

2015-2016 CONTRACT FOR PARTICIPATION IN COOPERATIVE TRANSPORTATION

THE SALEM COUNTY COOPERATIVE TRANSPORTATION PROGRAM, as administered by Gloucester County Special Services School District, 1340 Tanyard Road, Sewell, New Jersey 08080, hereinafter referred to as the Cooperative Transportation Program and Pittsgrove Township School District, Salem County, New Jersey, by and through Suzanne R. Fox Abdill, duly authorized and appointed representative of the District Board of Education, hereinafter referred to as District, covenant and agree that:

1. The Cooperative Transportation Program shall provide transportation services pursuant to the 2015-2016 Salem County Cooperative Transportation Program Guidelines annexed hereto and made an express part of this Agreement.
2. The Cooperative Transportation Program and District agree to be bound by the Salem County Cooperative Transportation Program Guidelines.
3. District contracts for Cooperative Transportation Routing for Homeless, Nonpublic, Special Education, and Vocational routes.
4. District agrees to participate in the Salem County Cooperative Transportation Program Services for the school year 2015-2016 which period shall not exceed twelve (12) months.
5. District acknowledges that this Agreement is not self-renewing and may be renewed only by means outlined in the Salem County Cooperative Transportation Program Guidelines and for renewal periods not to exceed one (1) year.

RESOLUTION

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Pittsgrove Township Board of Education, hereby agrees and consents to the following:

WHEREAS, Y.A.L.E. SCHOOL NORTH 2 CAMPUS is an approved private school for students with disabilities, and

WHEREAS, the students from Pittsgrove Township School District attending Y.A.L.E. SCHOOL NORTH 2 CAMPUS are all classified handicapped students, and stipulated within their respective IEP documents is eligibility for free breakfast and lunch; and

NOW, THEREFORE BE IT RESOLVED as follows:  
The Private School Y.A.L.E. SCHOOL NORTH 2 CAMPUS ("Y.A.L.E.") is not required to charge District students for any "paid or reduced meals" furnished directly or indirectly by Y.A.L.E. to them. This shall be effective for the school year beginning September 1, 2015 and ending June 30, 2016.

The Pittsgrove Township Board of Education hereby authorizes the Board Secretary to sign on behalf of the Board in accordance with the Board's bylaws or organizational rules.

Dated this 18<sup>th</sup> day of May 2015.

PITTSBORO TOWNSHIP BOARD OF EDUCATION

  
Suzanne R. Fox Abdill  
Board Secretary/Business Administrator

DATE: May 18, 2015

President, Salem County Special Services School District	Date	President, District Board of Education	Date
Board Secretary, Salem County Special Services School District	Date	Board Secretary, District Board of Education	Date

SEAL

PITTSGROVE TOWNSHIP SCHOOL DISTRICT  
 ADMINISTRATION BUILDING  
 1076 ALMOND ROAD  
 PITTSGROVE, NJ 08318

**RESOLUTION**

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(e)(20), the Pittsgrove Township Board of Education, hereby agrees and consents to the following:

WHEREAS, Y.A.L.E. SCHOOL SOUTHEAST 2 CAMPUS is an approved private school for students with disabilities, and


WHEREAS, the students from Pittsgrove Township School District attending Y.A.L.E. SCHOOL NORTH 2 CAMPUS are all classified handicapped students, and stipulated within their respective IEP documents is eligibility for free breakfast and lunch; and

NOW, THEREFORE BE IT RESOLVED as follows:  
 The Private School Y.A.L.E. SCHOOL NORTH 2 CAMPUS ("Y.A.L.E.") is not required to charge District students for any "paid or reduced meals" furnished directly or indirectly by Y.A.L.E. to them. This shall be effective for the school year beginning September 1, 2015 and ending June 30, 2016.

The Pittsgrove Township Board of Education hereby authorizes the Board Secretary to sign on behalf of the Board in accordance with the Board's bylaws or organizational rules.

Dated this 18<sup>th</sup> day of May 2015.

**PITTSGROVE TOWNSHIP BOARD OF EDUCATION**

  
 Suzanne R. Fox Abdill  
 Board Secretary/Business Administrator

DATE: May 18, 2015

File: 2014-2015 Certification & Resolutions

**Agreement for Physical Therapy Consulting Services  
 2015-2016 School Year**

WHEREAS, the Pittsgrove Township Board of Education, hereinafter referred to as the "Board", with principal offices located at 1076 Almond Road, Pittsgrove, NJ 08318, and Kelly M. Bayzick, Physical Therapist, hereinafter referred to as "Consultant", residing at 310 Beebe Run Road, Bridgeton, NJ 08302, desire to enter into an agreement with regard to consulting services, for the 2015-2016 school year, and

WHEREAS, the Board has duly adopted by Resolution hiring and retaining the Consultant to provide services in accordance with the terms of this contract; and

WHEREAS, this contract is awarded without public advertisement for bids pursuant to provisions of N.J.S.A. 18A:18A-5 in that the Consultant is providing professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED, that the Board and the Consultant agree as follows:

1. The Consultant shall provide physical therapy services to the Board, at such times as directed by the Child Study Team (CST) during the period of July 1, 2015 through June 30, 2016 at the following fee schedule:

\$ 43.50	30 Minute Session
\$ 63.25	45 Minute Session
\$ 87.00	60 Minute Session
\$125.00	Evaluation of New Student/per student

Fees shall include direct, indirect, consultations, screenings, and administrative services.

2. The Board agrees to provide appropriate facilities for the rendering of said services, which facilities shall include a room sufficient to accommodate the patient, therapist, assistants, and equipment.
3. The Board shall maintain, at the expense of the Board, comprehensive general liability insurance relating to the premises where the consulting services are to be rendered. The Consultant shall also maintain, at the expense of the Consultant, liability insurance in the amount of \$1,000,000 per occurrence and \$3,000,000 in the aggregate. A certificate of insurance shall be provided to the Board.
4. The Consultant will abide by any sign in/out practices as they apply to the school during each consulting visit.
5. The Consultant shall be required to keep all progress notes in written form and make said notes available to the CST upon request of the CST.
6. The Board shall be required to provide clerical services to the Consultant for services rendered by the Consultant to the Board of Education, if needed.

File: 2015-2016 Special Education  
 Physical Therapy Consulting Services Agreement

PITTSBORO TOWNSHIP SCHOOL DISTRICT  
ADMINISTRATION BUILDING  
1076 ALMOND ROAD  
PITTSBORO, NJ 08318

**RESOLUTION**


**WHEREAS**, the Pittsboro Township Board of Education hereby certifies that the following resolutions were duly adopted by the Pittsboro Township Board of Education on May 18, 2015 and that such resolutions have not been modified or rescinded as of the date hereof:

**RESOLVED**, that the form of Cafeteria Plan, including a Premium Expense Account, as authorized under Section 125 of the Internal Revenue Code of 1986, effective, July 1, 2015, is hereby approved and adopted and that the Board Secretary is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

**RESOLVED**, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

**RESOLVED**, that the Board Secretary shall act as soon as possible to notify the employees of the Pittsboro Township Board of Education of the adoption of the Cafeteria Plan by providing a copy of the summary description of the Plan in the form of Account Terms and Conditions, which form is hereby approved.

The undersign further certifies that attached hereto as Exhibits A and B, respectively, are true copies of the WageWorks/AFLAC Flexible Spending Account Order Form and the WageWorks/AFLAC Flexible Spending Account Terms and Conditions.

  
Dominick J. Mileta, III, Board President

DATE: May 18, 2015

SSE/vml

File: Certifications & Resolutions

7. The CST shall identify students and frequency of therapy needed and deliver a list of same to Consultant. It is the responsibility of the Consultant to notify the CST of available time slots for services. Once a student is scheduled for physical therapy, services will be paid regardless if the student is absent; however, effort should be made to see another student or provide services during such given time. Also, in the event that schools are closed due to weather or other emergency, there will be no charge. If Consultant cancels for any reason, a credit will be applied to the next month's bill for physical therapy services not provided.
8. For services rendered under this contract, the Consultant shall be paid on a thirty day basis.
9. Consultant will release the Board from the scheduled services under the contract if the student leaves the District or services are no longer deemed necessary.
10. The contract may be terminated by Consultant or the Board upon 30 (thirty) days written notice.
11. The Consultant is an independent contractor, not an employee of the Board, and agrees to maintain Workers Compensation and Unemployment Insurance for any party employed by Consultant to perform services under this contract.
12. The Consultant agrees to abide by all state and federal regulations concerning the privacy and confidentiality of student health information that it becomes privy to while providing services under this contract

IN WITNESS WHEREOF, the Pittsboro Township Board of Education hereby authorizes the Board Secretary to sign this agreement with the Consultant.

PITTSBORO TOWNSHIP BOARD OF EDUCATION

PHYSICAL THERAPY CONSULTANT

  
Suzanne R. Fox Abdill  
Board Secretary/Business Administrator

Kelly Bayzick  
Physical Therapist

  
Christina Bartiatio  
Director of Special Education

BOE APPROVED: May 18, 2015



**WageWorks, Inc.**

WageWorks, Inc.  
1100 Park Place 4th Floor  
San Mateo, CA 94403

**General Terms and Conditions of Service**

These General Terms and Conditions of Service govern the services WageWorks shall perform for you, the client, and shall be read in conjunction with each Order Form, which identifies the services ("Services") purchased by you. Some of these terms and conditions may not be applicable to you or the purchased Services.

**1. Plan Administrator, Fiduciary**

You acknowledge and agree that you are the "plan administrator" and "fiduciary" within the meaning of the Employee Retirement Income Security Act of 1974, as amended ("ERISA") (to the extent such law applies) of any and all employee benefit plans or programs (each a "Plan" or, collectively, the "Plans") sponsored by you, and that WageWorks is an independent contractor engaged to perform the agreed upon Services.

**2. Term**

The term of the provision of each Service is set forth on the applicable Order Form. These General Terms and Conditions of Service shall remain in effect for so long as WageWorks provides Services pursuant to any Order Form. The term of each Service shall automatically renew for successive one (1) year periods, unless earlier terminated by either party as set forth below. WageWorks may notify you at any time in writing via electronic communication to your designated contact of any changes in the Fees and Funding amounts that will apply at the expiration of the then-current term. In absence of any agreement to the contrary, you shall be deemed to have accepted the amended Fees and Funding for the additional term.

**3. Fees; Payment**

You shall pay WageWorks the fees ("Fees") listed in the relevant Order Form pursuant to the payment method set forth therein (unless otherwise specified). All undisputed Fees shall be paid net thirty (30) days from the invoice date (unless otherwise specified). You must submit written notice to WageWorks and provide supporting documentation as to any Fees you dispute within thirty (30) days from the date of the invoice. WageWorks shall provide a written response within thirty (30) days of receipt of the notice. Upon resolution, you shall pay any and all outstanding amounts due and owing within five (5) business days of such resolution. All services not set forth in the Order Form that are required as a result of legislative changes or otherwise may be subject to additional fees.

**4. Taxes**

You shall be responsible for, and shall promptly pay or reimburse WageWorks for, any taxes, as well as any benefit or plan-related charge, surcharge or assessment, imposed as a result of the provision of Services by WageWorks.

**5. Benefit Claims Funding**

You shall timely provide to WageWorks all benefit claims funding amounts ("Funding") pursuant to the applicable funding method set forth on the applicable Order Form, subject to these General Terms and Conditions of Service and the Order Form. You acknowledge and agree that any Funding submitted by you to WageWorks: (i) shall be comprised of general assets; (ii) does not consist of Plan assets or participant/employee contributions, whether made by salary reduction or otherwise, within the meaning of ERISA, without regard to whether ERISA applies, and is not otherwise subject to any restrictions; and (iii) will not be segregated or set aside in a trust or escrow account by WageWorks.

You agree to pay WageWorks the entire amount delivered, or deliverable, to participants in any Plan,

Exhibit B

**Order Form For:**

Client Name ("Client"): Pittsgrove Township Board of Ed  
Main Address: 1076 Almond Rd, Pittsgrove, NJ 08318

**Services Purchased:**

Service	Description	Price
Take care Participant Service – One or more CDB accounts	Per Participant, Per Month (PPPM)	Paid by Agent

**Standard Conditions:**

- Term:** 07/01/15 – 06/30/16
- General Terms and Conditions of Service:** You are purchasing the service(s) listed above and, in doing so, acknowledge and agree to WageWorks' General Terms and Conditions of Service that may be viewed at [http://www.takecarewageworks.com/terms\\_conditions.html](http://www.takecarewageworks.com/terms_conditions.html).
- Funding:** All Funding shall be provided via ACH debit with the exception of Public Sector employers.

**Additional Terms:**

- Compliance Services Fees:** Paid by Agent.
- Implementation Fees:** Paid by Agent
- Enrollment Meeting Fees:** Paid by Agent
- Eligibility Adjustment Fees:** Paid by Agent
- Late File Submission Fees:** Paid by Agent
- Special Research and Report Fees:** Paid by Agent
- Grace Period:** Employer elects Grace Period services.

**Public Sector Employer:**  Yes  No

Note: Public Sector Employers include schools, governmental entities and other employers where electronic access to an employer's bank account by an unrelated third party service provider is not permitted by law.

**Benefit Claims Funding Method (check one):**

Descriptions of each option may be viewed at [http://www.takecarewageworks.com/forms/AFL\\_FSA\\_FUNDING\\_OPTION\\_FOR\\_NEW\\_EMPLOYER\\_051712.pdf](http://www.takecarewageworks.com/forms/AFL_FSA_FUNDING_OPTION_FOR_NEW_EMPLOYER_051712.pdf)

Daily ACH Debit  Client Bank Settlement  Fast Forward



Exhibit A

regardless of whether you collect sufficient payroll deductions from your participants.

#### 6. Maintenance

WageWorks reserves the right to perform routine system (both web and IVR) maintenance during off-hours (normally between 9 PM and 6 AM ET). Any longer maintenance period will be posted on WageWorks' website.

#### 7. Termination

- a. **Termination for Convenience.** Either party may terminate a Service without cause after completion of the first year of the initial term of that Service upon at least ninety (90) days' prior written notice to the other party.
- b. **Termination for Material Breach.** Either party may terminate a Service with cause upon thirty (30) days' prior written notice to the defaulting party if such material breach is not cured within that period, if curable.
- c. **Termination for Bankruptcy, Insolvency, or Business Wind Down.** Either party may terminate a Service immediately if either party (i) voluntarily files for bankruptcy; (ii) declares insolvency; (iii) takes action to commence winding down its business; or (iv) is named as a defendant in any involuntary bankruptcy or insolvency proceeding.
- d. **Effect of Termination.** Upon termination of a Service, all rights and licenses granted to you with respect to that Service shall immediately terminate. You shall be responsible to pay all amounts due and owing upon termination. You shall have the ability to access and download your records and reports via WageWorks' website up through the date of termination.

#### 8. Intellectual Property.

- a. **Ownership.** WageWorks owns and shall retain all right, title and interest (including, without limitation, all intellectual property rights) in and to all software, web pages, documents, processes, and other information, equipment and materials used in connection with the provision of Services hereunder, including, without limitation, those developed by WageWorks for use by you, participants and beneficiaries (the "WageWorks System").
- b. **Grant of License.** WageWorks grants you, as well as the participants and beneficiaries, a limited, non-exclusive, non-transferable license to access and use the WageWorks System during the applicable term, solely and exclusively: (i) in accordance with these General Terms and Conditions of Service and any instructions, user guides, and policies made available by WageWorks; and (ii) for the purpose of receiving the Services provided by WageWorks. Without limiting the generality of the foregoing, you shall not: (i) without WageWorks' prior written consent, disclose or provide access to the WageWorks System to any third parties; or (ii) duplicate the WageWorks System (or any associated materials) or use the same in connection with any other benefits program (including your programs).

- c. **Exclusion.** All other rights, license and title in and to the WageWorks System not expressly granted hereunder shall remain the property of WageWorks.

#### 9. Exclusive Warranty

WageWorks warrants that the Services will be performed in accordance with generally accepted industry practices and with reasonable skill and care. THE WAGEWORKS SYSTEM AND SERVICES ARE PROVIDED "AS IS" WITHOUT ANY FURTHER WARRANTY OF ANY KIND (EXPRESS OR IMPLIED) INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHICH WARRANTIES ARE HEREBY EXPRESSLY

#### DISCLAIMED.

#### 10. Indemnification

Each party shall indemnify, defend and hold harmless the other party and its officers, directors, shareholders, employees and agents ("Indemnified Parties") from and against claims and proceedings for actual damages or losses (including legal fees and expenses) arising out of any actual or alleged: (i) breach by such party of its obligations hereunder; (ii) negligence or willful misconduct of such party or its employees, officers or agents; (iii) the failure of such party to comply with applicable law (except, with respect to WageWorks, if such act or omission is taken by WageWorks pursuant to your instructions); or (iv) any claims in which one party is named or joined with the other party when such party has not engaged in any wrongful acts. In addition, you shall indemnify and hold harmless WageWorks Indemnified Parties for any act or omission taken by WageWorks pursuant to your instructions. The indemnified party will promptly notify the indemnifying party of any claim. The indemnifying party shall assume and have sole control of the defense of such claim; provided, however, that neither party may settle any claim without the prior written consent of the other party if such settlement exposes the other party to any liability.

#### 11. Limitation of Liability

IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR PUNITIVE DAMAGES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOST BUSINESS, LOSS OF DATA OR COST OF SUBSTITUTE SERVICES) ARISING OUT OF OR IN CONNECTION WITH ANY AGREEMENT BETWEEN THE PARTIES, THE WAGEWORKS SYSTEM OR THE SERVICES PERFORMED THEREUNDER UNDER ANY THEORY OF LIABILITY (WHETHER IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE), IN ADDITION, WAGEWORKS SHALL ONLY BE LIABLE TO CLIENT FOR ANY DIRECT DAMAGES IN AMOUNT EQUAL TO (A) ACTUAL DAMAGES OR (B) THE FEES PAYABLE TO WAGEWORKS FOR THE SERVICE(S) GIVING RISE TO THE CLAIM DURING THE PLAN YEAR IN WHICH THE EVENT OCCURS, WHICHEVER IS LESS.

#### 12. Confidentiality

- a. **Confidential Information.** Each party acknowledges that performance of Services may involve access to and disclosure of Confidential Information that belongs to the other party. "Confidential Information" means any non-public confidential or proprietary information, including, without limitation, business and financial information; policies and procedures; operations; customer and potential customer names; suppliers and vendor names; trade secrets; trade dress; patent applications; inventions disclosures; and, with respect to Plan participants and beneficiaries, personal identification information. Confidential information does not, however, include any information that: (i) was publicly available or released to the public domain at any time prior to disclosure by one party; (ii) becomes publicly known or generally available after disclosure by one party through no wrongful action or inaction of the other party; (iii) information that is in the party's possession or known by the party at any time prior to the time of disclosure; (iv) is rightfully disclosed to the party by a third party that is not subject to any restrictions; or (v) a party can demonstrate was independently developed by that party without use of the other party's Confidential Information.

- b. **Restricted Use and Maintenance.** No Confidential Information shall be disclosed to any third party other than representatives of such party who have a "need to know" such Confidential Information, provided that such representatives are informed of the confidentiality provisions hereof and agree to abide by them.

- c. **Disclosure.** In the event a party is required by law to disclose Confidential Information, the disclosing party shall immediately notify the other party in writing, describing the circumstances of and extent of the disclosure.

- e. Records Maintenance and Disposition. WageWorks shall keep and archive records of information and data regarding you and your Plan(s) that it obtains in connection with the provision of Services hereunder (collectively "Service Records") for the longer of seven (7) years or the period required applicable law.
- f. Escheatment. You shall be solely responsible for compliance with all escheatment obligations.
- g. Assignment. WageWorks may assign any of its rights and obligations in connection with the provision of Services without your prior written consent. You may not assign any of your rights and obligations hereunder without the prior written consent of WageWorks. These General Terms and Conditions of Service be binding upon and shall inure to the benefit of a party's authorized successors and assigns.
- h. Notices. All notices shall be made in writing and delivered (i) in person, (ii) by certified mail, return receipt requested, (iii) by traceable overnight delivery or (iv) by electronically confirmed facsimile or electronic mail, followed immediately by U.S. Mail to WageWorks at 1100 Park Place, 4th Floor, San Mateo, CA 94403, Attn: General Counsel, or to you at the address listed on the Order Form. A signed receipt shall be obtained where a notice is delivered in person. Notice will be effective upon delivery.
- i. Force Majeure. Neither party shall be liable in any way for any delay or any failure of performance of a Service, or for any loss or damage related thereto, due to any cause beyond its reasonable control, including, without limitation, acts of nature, terrorism, civil unrest, war (whether declared or not) or the Government, earthquakes, fire, floods, degradation or disruption of any communication service not under a party's control, loss of electrical power, congestion, failure or other inability to access the Internet or disruption in the financial markets or the banking system, provided prompt notice thereof is given to the other party.
- j. Amendment. WageWorks may amend these General Terms and Conditions of Service at any time by: (i) posting revised General Terms and Conditions of Service at [http://www.lakecarewageworks.com/terms\\_conditions.html](http://www.lakecarewageworks.com/terms_conditions.html) and/or (ii) sending information regarding the amendment to your designated contact via email and/or in writing. You are responsible for regularly reviewing this site to obtain timely notice of such amendments. You shall be deemed to accept the amended General Terms and Conditions of Service by your continued receipt of Services if you do not notify WageWorks of your good faith objection within thirty (30) days after such amended terms and conditions have been posted. If WageWorks does not agree to waive the amended terms and conditions to which you object, either party shall have the right to immediately terminate Services without penalty. In addition, due to the regulated nature of the Services provided, legislative and/or regulatory changes may necessitate modification of the provision of Services. WageWorks shall use commercially reasonable efforts to provide you with sixty (60) days' prior written notice, to the extent practicable, of any such legislative or regulatory changes that will impact the provision of Services. You shall be deemed to accept the provision of Services, as modified, by your continued receipt of Services if you do not notify WageWorks of your good faith objection within thirty (30) days after receipt of WageWorks' notice. If you object and the parties are not able to reach a good faith agreement regarding the modification of Services, either party shall have right to terminate Services without penalty. Except as set forth herein, these General Terms and Conditions of Service, as well as those set forth in any Order Form, may not be amended except in writing signed by both parties.
- k. Waiver. Any waiver of any provision set forth herein, or any Order Form, shall be effective only if in writing and signed by both parties. Failure of either party to insist on performance of any term or condition, or to exercise any right or privilege, shall not be construed as a continuing or future waiver of such term, condition, right or privilege.
- l. Governing Law. Any claims arising hereunder or related to the provision of Services shall be governed by the laws of the State of California, without regard to its conflicts of laws principles.
- d. Return or Destruction. Upon termination of all Order Forms, each party, upon the request of the other, will return or destroy all copies of all of the other's Confidential Information in its possession or control (unless impracticable), except to the extent such Confidential Information must be retained pursuant to applicable law or a party's document retention policy.
- e. Remedies. The parties acknowledge that compliance with the provisions of the foregoing paragraphs are necessary to protect their businesses and goodwill and that any actual or prospective breach will irreparably cause damage to them, for which money damages may not be adequate. Therefore, the parties agree that if one of them breaches, or attempts to breach, the confidentiality obligations set forth herein, the other party shall be entitled to obtain temporary, preliminary and/or permanent equitable relief, without bond, to restrain such breach, together with any and all other legal and equitable remedies available under applicable law or as set forth herein. The prevailing party shall be entitled to recover from the other party the reasonable attorneys' fees and costs it expends in any action related to such breach or attempted breach.
13. Privacy
- In addition to any confidentiality obligations set forth herein, any personally identifiable information (e.g., name, address, age, and social security number) collected or obtained by WageWorks in the course of performing its Services (the "Privacy Restricted Data") will be collected, stored, maintained, accessed, used and disclosed in accordance with any applicable federal, state and local privacy laws that govern the collection, storage, maintenance, access, use or disclosure of such Privacy Restricted Data (the "Privacy Laws"). WageWorks shall, at all times, perform Services so as not to cause you to be in violation of the Privacy Laws. WageWorks shall be fully responsible for any collection, access, use and disclosure of Privacy Restricted Data that is based on its actions or inactions that are in violation of any Privacy Laws. WageWorks shall notify you as soon as administratively practicable of any breaches of security that may result or may have resulted in the unauthorized collection, access, use or disclosure of Privacy Restricted Data that is, or may be, in violation of any Privacy Laws. WageWorks shall make all reasonable efforts to assist you in relation to the investigation and remedy of any such breach of security and any resulting claim, allegation, action, suit, proceeding or litigation with respect to WageWorks' unauthorized collection, access, use or disclosure of Privacy Restricted Data that is in violation of any Privacy Laws. WageWorks shall be responsible for the cost of its violation of any Privacy Laws with respect to the Privacy Restricted Data, including, without limitation, remedial activity, notification of Plan participants and beneficiaries, and fines and/or penalties.
14. Miscellaneous
- a. Publicity. WageWorks shall be permitted to use your name and logo in sales presentations and in any filings with the Securities and Exchange Commission, and shall be permitted to reference your name in any of its earnings calls.
- b. Subcontractors. WageWorks utilizes subcontractors to perform certain Services. WageWorks shall be liable for the acts or omissions of its subcontractors. For clarification, HSA custodians and/or trustees are not subcontractors of WageWorks.
- c. Massachusetts Data Security Regulations (201 CMR 17.00 et seq.). WageWorks certifies that it has in place and shall maintain during the provision of Services, a written comprehensive security program that is in compliance with the provisions of 201 CMR 17.00 et seq. at <http://www.mass.gov/ocbe/brd/ocs/indirect/201cmr1700esg.pdf>.
- d. Tennessee Insurance Code. Sections 56-6-403 through 56-6-409. WageWorks certifies that it shall provide Services in compliance with the provisions of Sections 56-6-403 through 56-6-409 of the Tennessee Insurance Code at <http://www.lexisnexis.com/totologies/tncode/>, as applicable.

- (a) Use or Disclosure of Protected Health Information. Business Associate agrees not to use or disclose Protected Health Information, other than as permitted or required by this Agreement or as required by Law.
- (b) Safeguards. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- (c) Duty to Mitigate. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- (d) Duty to Report Violations. Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware, including, where there is a breach of Protected Health Information, the identities of any individual whose Protected Health Information was breached.
- (e) Agents. In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), Business Associate agrees to ensure that any subcontractors that create, receive, maintain, or transmit Protected Health Information on behalf of Business Associate agree to the same restrictions, conditions, and requirements that apply to Business Associate with respect to such information.
- (f) Access to Secretary. Business Associate agrees to make internal practices, books, and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity available to the Secretary of Health and Human Services, for purposes of the Secretary determining Covered Entity's compliance with the HIPAA Privacy & Security Rules.
- (g) Access to Individuals. Business Associate agrees to provide individuals with access to their Protected Health Information, as held in a Designated Record Set by Business Associate, in order to meet the requirements under 45 CFR 164.524.
- (h) Amendment of Protected Health Information. Business Associate agrees to make any amendment(s) to Protected Health Information it holds in a Designated Record Set, as directed by the Covered Entity pursuant to 45 CFR 164.526.
- (i) Accounting of Disclosures. Business Associate agrees to document and provide a description of any disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528. Business Associate agrees to provide such information to Covered Entity, or to an individual at the direction of the Covered Entity, in order for Covered Entity to comply with the accounting requirements in 45 CFR 164.528.
- (j) Covered Entity's Right to Restrict. Business Associate agrees to comply, upon communication by Covered Entity, with any restrictions to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR 164.522.
- (k) HIPAA Security Standards. Business Associate agrees to comply with the HIPAA Privacy & Security Rules with respect to any Electronic Protected Health Information that Business Associate holds on behalf of the Plan.
1. Business Associate agrees to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to Electronic Protected Health Information to prevent use or disclosure of Protected Health Information other than as provided for by the Agreement.

m. Disputes. Any dispute that cannot be resolved by the parties in good faith shall be submitted to the California state courts located in San Mateo County, or the courts of the United States in the Northern District of California. Each party hereby consents to the jurisdiction of such courts and waives any objections it may have to such venue (including any defense of lack of personal jurisdiction) or any claim that such controversy or claim has been brought in an inconvenient forum. Any final judgment in such court shall be conclusive and binding on each party, and enforceable against it in any court of competent jurisdiction.

n. Severability. If any provision in these General Terms and Conditions of Service or any Order Form is held to be invalid or unenforceable, such provision shall be deemed deleted and the remaining provisions shall continue in full force and effect.

o. Entire Agreement. These General Terms and Conditions of Service and any related Order Form constitute the full and complete understanding and agreement of the parties relating to the subject matter hereof and supersede all prior understandings and agreements relating to such subject matter. In case of a conflict between these General Terms and Conditions of Service and an Order Form, the Order Form shall prevail. In addition to the foregoing, these General Terms and Conditions of Service and any Order Form shall prevail over any additional or different provisions in any purchase order, acceptance notice, or other similar document issued by you, which provisions shall be of no force or effect.

p. Survival. The following Sections shall survive the termination of all Order Forms: Effect of Termination, Intellectual Property, Warranty, Indemnification, Limitation of Liability, Confidentiality, Privacy, Records Maintenance and Disposition, Escheatment, Notices, Governing Law, Disputes, Entire Agreement and Survival.

#### BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement ("Agreement") is made and entered into by and between You, as our Client, and WageWorks, Inc. (and its subsidiaries), as your service provider, pursuant to the Service Agreement entered into by and between us on even date herewith. This Agreement is incorporated by reference into the Service Agreement, supersedes any prior Business Associate Agreement we have been party to and reflects the Omnibus HIPAA Act Final Regulations as of January 25, 2013.

#### Definitions

Unless otherwise defined, terms used in this Agreement have the same meaning as those terms in the Standards for Privacy of Individually Identifiable Health Information or the HIPAA Security Standards ("HIPAA Privacy & Security Rules"), found at 45 CFR Parts 160-164.

- (a) Agreement means this Business Associate Agreement.
- (b) Business Associate means WageWorks, Inc. and its subsidiaries.
- (c) Covered Entity means You.
- (d) HITECH Act means the HITECH Act of the American Recovery and Reinvestment Act of 2009 (Title XIII, Subtitle D of P.L. 111-5), enacted February 17, 2009 (codified at 42 USC § 17921 et seq.).
- (e) Service Agreement means the Order Form(s) and General Terms and Conditions of Service.

#### Obligations and Activities of Business Associate



disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(d) Data Aggregation & De-identification. Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity or to de-identify Protected Health Information. Once information is de-identified this Business Associate Agreement shall not apply.

(e) Required By Law. Business Associate may use or disclose Protected Health Information as required by law.

#### Term and Termination

(a) Term. Upon termination of the Service Agreement, Business Associate will retain no copies of the Protected Health Information and will return or destroy the same. If such return or destruction is not feasible, Business Associate will continue to extend the protections afforded to Protected Health Information hereunder. This provision also applies to Protected Health Information that is in the possession of subcontractors or agents of Business Associate.

(b) Termination for Cause. Upon Covered Entity's knowledge of a material breach of this Agreement by Business Associate, Covered Entity is authorized to terminate this Agreement and the Service Agreement.

(c) Survival. The rights and obligations of Business Associate under this Agreement will survive the termination of this Agreement.

#### Miscellaneous

(a) Compliance with Laws and Regulations. The HITECH Act requires federal agencies to establish rules and regulations regarding the privacy and security of Protected Health Information. Business Associate will ensure that its privacy and security procedures are compliant with the HITECH Act and any rules and regulations issued thereunder with respect to Covered Entity's Protected Health Information. The parties agree to amend this Agreement to comply with applicable requirements of the HITECH Act, where necessary.

(b) Relationship of Parties. The parties intend that Business Associate is an independent contractor and not an agent of Covered Entity.

2. Business Associate agrees to implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Electronic Protected Health Information that it creates, receives, maintains, or transmits on behalf of Covered Entity, as required in the HIPAA Privacy & Security Rules.

3. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Electronic Protected Health Information agrees to implement reasonable and appropriate safeguards to protect such information.

4. Business Associate agrees to report to Covered Entity any security incident under the HIPAA Privacy & Security Rules of which it becomes aware, including the identities of any individual whose Electronic Protected Health Information was breached.

(4) Responsibilities, If Security Breach. Business Associate shall notify Covered Entity immediately if there is a breach by either Business Associate or one of its agents of unsecured protected health information, as defined in, and consistent with, the HITECH Act and any regulations or guidance issued thereunder, including 45 CFR Part 164, Subpart D. Such notification shall:

1. Be made in writing to the Covered Entity's Privacy Officer.

2. Be made within ten (10) days of discovery.

3. Include the names of the individuals whose information was breached, the circumstances surrounding the breach, the date of the breach and date of discovery, the information breached, any steps the individuals should take to protect themselves, the steps Business Associate (or its agent) is taking to investigate the breach, mitigate losses, and protect against future breaches, and a contact person for more information.

If requested by Business Associate, Covered Entity shall allow Business Associate to approve the content of any notification in advance.

If requested by Covered Entity, Business Associate shall notify the individuals involved, or the media or the US Department of Health and Human Services, as applicable, in accordance with the HITECH Act, and regulations or guidance issued thereunder, including 45 CFR Part 164, Subpart D. For purposes of this provision, Business Associate is considered an independent contractor of Covered Entity.

#### Permitted Uses and Disclosures by Business Associate

(a) Disclosures Generally. Except as otherwise provided in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Service Agreement, provided that such use or disclosure would not violate the HIPAA Privacy & Security Rules if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.

(b) To Carry Out Covered Entity Obligations. To the extent Business Associate is to carry out one or more of Covered Entity's obligations under Subpart E of 45 CFR Part 164, Business Associate agrees to comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligations.

(c) Management & Administration.

1. Business Associate may use Protected Health Information for the proper management and administration of Business Associate or to carry out the legal responsibilities of Business Associate.
2. Business Associate may disclose Protected Health Information for the proper management and administration of Business Associate, provided that disclosures are: (a) required by law or (b) Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and use or further disclosed only as required by law or for the purpose for which it is

**ITINERANT/SHARED SERVICES AGREEMENT**  
2015-2016

THIS AGREEMENT, as of the date set forth below, is entered into between SALEM COUNTY SPECIAL SERVICES SCHOOL DISTRICT BOARD OF EDUCATION ("SCSSSD") and Pittsgrove Board of Education ("the Local District").

SCSSSD has developed an Itinerant/Shared Services program in an effort to respond to the requests of the Local Districts for onsite therapeutic intervention. The Local District may provide for these services directly or through contracted services with outside agencies or by agreement with other boards of education. The individuals employed maintain all required licensure and certification in their respective fields.

Through this Agreement, SCSSSD shall provide to the Local District Itinerant/Shared Services for students to assist the Local District in fulfilling its responsibility in providing related services in accordance with applicable law. SCSSSD will recruit, interview and employ the professionals needed to provide Itinerant/Shared Services. Professionals will be assigned and evaluated by SCSSSD. Local Districts may not request specific services providers by name. Itinerant/Shared Services shall be provided in the local school or private school.

The Local District agrees to make payments for services to SCSSSD within 90 days of the billing date or a 5% finance charge will be assessed. In addition to direct student contact time, Districts will be billed for time spent in preparation, scheduling students, consultation with teachers, travel, documentation, therapy notes, report writing and phone calls related to student services.

1. Compensation

Charges shall be based on the following rates:

Psychological Evaluation	\$350.00 Per Eval.
Reading Specialist Evaluation	\$350.00 Per Eval.
Learning Evaluation	\$350.00 Per Eval.
Occupational Therapy Evaluation	\$300.00 Per Eval.
Physical Therapy Evaluation	\$300.00 Per Eval.
Speech/Language Therapy Evaluation	\$300.00 Per Eval.
Occupational Therapy	\$92.00 Per Hour
Physical Therapy	\$92.00 Per Hour
Speech/Language Therapy	\$88.00 Per Hour
Behavioral Consultant	\$88.00 Per Hour
Behavior Evaluation	\$88.00 Per Hour (not to exceed 8 hrs)
Reading Specialist	\$88.00 Per Hour
English as Second Language	\$76.00 Per Hour
Educational Interpreter	\$46.00 Per Hour
Sign Language Interpreter	\$88.00 Per Hour
Special Education Instruction	\$88.00 Per Hour
Art, Music, PE Instruction	\$88.00 Per Hour

Behavior Specialist Services	\$438.00 Per Diem
LDTIC Services	\$438.00 Per Diem
Teacher of the Handicapped	\$438.00 Per Diem
Art, Music, PE Instruction	\$438.00 Per Diem
Psychological Services	\$438.00 Per Diem
Social Worker Services	\$438.00 Per Diem
Educational Interpreter	\$250.00 Per Diem

The Local District will be billed monthly. All billing will be done on half hour increments. All additional costs generated by unique requests will be borne by the Local District.

2. Cross-Indemnification

The parties agree to indemnify and hold one another harmless for all liability and cost, including reasonable attorneys' fees, resulting from any claim due to indemnifying party's act or omission to act under this Agreement.

3. Term

This agreement shall be effective July 1, 2015 and shall continue through June 30, 2016.

4. Non-competition Clause

The Local District agrees that it will not enter into nor solicit any contract or agreement with any provider as a result of this agreement under the terms of this contract for one year following termination of such relationship. The parties agree that the non-competition clause contained herein is reasonable and shall abide by same.

5. Mutual Agreement

The Local District and SCSSSD agree to abide by the following:

- A. Each of the parties agree to take action, execute and deliver such additional documents as may be necessary or appropriate to carry out the terms of this Agreement.
- B. This Agreement shall be governed by, construed and interpreted under the common and statutory law of the State of New Jersey, unless superseded by any applicable Federal law or regulation.
- C. This Agreement shall be binding upon and inure to the benefit of the parties herein, their successors and assigns. The rights and obligations may not be assigned without prior notice.
- D. If any paragraph, portion of any paragraph or part of this Agreement is determined to be invalid, null or void for any reason whatsoever, then remaining parts or portions of this Agreement shall continue in full force and effect and shall not be affected in any way by the parts or portions determined to be invalid.

6. Entire Agreement

This Agreement contains the entire agreement between the parties as to such itinerant/shared services superseding all prior agreements or understanding of the parties relating thereto.

AMENDMENT  
PITTSGROVE TOWNSHIP BOARD OF EDUCATION  
AND  
EDVOCATE, INC.

This Amendment, dated July 1, 2015, is between the Pittsgrove Township Board of Education, a public school district (hereafter District), and Edvocate Inc., a New Jersey corporation (hereafter Edvocate).

Whereas, the District and Edvocate entered into a consulting agreement on July 1, 2013 to provide consulting services for the District's Food Service Program. The parties now desire to further amend the aforesaid Agreement.

Now, therefore, in consideration of the promises herein contained and for other good and valuable consideration, the parties hereto agree as follows:

1. Renew the agreement from July 1, 2015 to June 30, 2016.
2. Paragraph 5.1 Agreement Price is hereby deleted in its entirety and the following is substituted therefore:  
 5.1 Agreement Price: In consideration of Edvocate's performance of its obligations under this Agreement, District shall pay Edvocate Fourteen Thousand Seven Hundred Thirty Six Dollars (\$14,736.00) for each year or subsequent years, should the District decide to renew, or as amended in accordance with Subsection 5.5 below ("Agreement Price Adjustments"). The Agreement Price shall be paid in twelve (12) equal monthly installments ("installment Payments") of One Thousand Two Hundred Eight Dollars (\$1,228.00). This Agreement price covers the services as outlined in 3.1 above. Additional site visits, requested by the District, beyond the twelve days will be charged to the District at \$475.00 per day (including all expenses).  
 3. This Amendment is effective July 1, 2015, and thereafter, unless amended. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment, as of the date indicated in the first paragraph of this Amendment.

Pittsgrove Township Board of Education

Date: May 18, 2015 By: Suzanne R. Fox Abdill  
Suzanne R. Fox Abdill  
Business Administrator

EDVOCATE, INC.

Date: July 1, 2015 By: Bill Gerichter  
Bill Gerichter

7. Amendments

This Agreement may be amended only by the written consent of the parties.

8. Waiver

Any term or provision of the Agreement may be waived in writing at any time by the party entitled to the benefit thereof. The failure of either party at any time to require performance of any provision of this Agreement shall not affect the right at a later time to enforce such provision. No consent or waiver by either party to any default or to any breach of a condition or term of this Agreement shall be deemed or construed to be a consent or waiver to any other breach or default.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the dates set forth below:

SALEM COUNTY SPECIAL  
SERVICES SCHOOL DISTRICT

Attest:

John H. Ebell  
John H. Ebell  
School Business Administrator

Dated: 5/4/15

David C. Moffett  
David Moffett, President

Dated: 5/4/15

Pittsgrove

Attest:

Suzanne R. Fox Abdill  
School Business Administrator

David Moffett  
Board of Education

Dated: 5/18/15

Dated: 5/18/15

ARCHITECT OF RECORD

AGREEMENT made this 7th day of May 2015, between the Pittsgrove Township Board of Education, 1076 Almond Road, Pittsgrove, NJ 08318 (hereinafter called the Board) and Garrison Architects, 713 Creek Road, Bellmawr, NJ 08031 (hereinafter called the Architect).

WHEREAS, the Board is a public corporation duly embodied under the statutes of the State of New Jersey, more specifically Title 18A, and as such is charged with the operation of the Pittsgrove Township Board of Education; and

WHEREAS, the Board contemplates undertaking various building projects designed to maintain and improve the physical condition of the existing school buildings within the District.

WHEREAS, the Architect is qualified to act as the Board's representative and agent in all phases of design and construction of these various projects of the Board and as such, agrees to assist and render services upon the terms and conditions provided in this agreement; and

WHEREAS, the Architect represents that they are licensed architects in the State of New Jersey and desire to provide professional services for the Board as hereinafter provided in this agreement; and

WHEREAS, the Architect will or did submit a proposal of charges for specific projects (renovation/new construction) or hourly rates of professionals to be employed in further of representation of the Board, said proposal and supplemental letter being attached hereto and made part of this agreement as "Schedule of Fees" and Appendix "A". In addition, Appendix "A" represents a schedule of reimbursement for additional services and reimbursable costs and expenses.

NOW, THEREFORE, the parties agree as follows.

1. ARCHITECT'S RESPONSIBILITIES

The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the work. Upon request of the Board, the Architect shall submit for the Board's approval a schedule for the performance of the Architect's services which may be adjusted in writing by mutual agreement of the parties as any project proceeds, and shall include allowances for periods of time required for the Board's review and for approval of submissions by authorities having jurisdiction over any project. Time limits established by this schedule approved by the Board shall not, except for reasonable cause, be exceeded by the Architect or Board.

The Architect will follow the accepted standards of the profession in performing all services under this agreement.

2. SCOPE OF ARCHITECT'S BASIC SERVICES

A. The Architect's basic services shall be performed by the Architect in accordance with the customary AIA B141 Owner / Architect Agreement which description of basic services shall be incorporated herein and shall include the normal architectural services, structural, mechanical and electrical engineering services necessary to produce a reasonable complete set of construction documents. Identification and/or removal of hazardous materials, geotechnical engineering and site survey work are not included in our basic fee services as they would be excluded from coverage by our Professional Liability Policy. In the event services which are not part of the architects' basic services such as asbestos, civil engineering or any other specialized engineering services are required, they will be contracted on an as-needed basis.

AMENDMENT

PITTSBORO TOWNSHIP BOARD OF EDUCATION AND EDVOCATE, INC.

This Amendment, dated July 1, 2015, is between the Pittsgrove Township Board Of Education, a public school district (hereafter District), and Edvocate, Inc., a New Jersey corporation (hereafter EDVOCATE).

WITNESSETH:

Whereas, the District and EDVOCATE entered into a consulting agreement on July 1, 2010 to provide consulting services for on-going contract monitoring of the Pittsgrove Township Public Schools custodial consortium contract with a Custodial Services Management Company. The parties now desire to further amend the aforesaid Agreement.

Now, therefore, in consideration of the promises herein contained and for other good and valuable consideration, the parties hereto agree as follows:

1. Renew the agreement from July 1, 2015 to June 30, 2016.
2. Paragraph 5.1 Agreement Price is hereby deleted in its entirety and the following is substituted therefore:
  - 5.1 Agreement Price: In consideration of Edvocate's performance of its obligations under this Agreement, District shall pay Edvocate Thirty Three Thousand Five Hundred Forty Dollars (\$33,540) for each year or subsequent years, should the District decide to renew, or as amended in accordance with Subsection 5.5 below ("Agreement Price Adjustments"). The Agreement Price shall be paid in twelve (12) equal monthly installments ("Installment Payments") of Two Thousand Seven Hundred Ninety Five Dollars (\$2,795). This Agreement price covers the services as outlined in 3 above.
3. This Amendment is effective July 1, 2015, and thereafter, unless amended. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment, as of the date indicated in the first paragraph of this Amendment.

Pittsgrove Township Board of Education

Date: May 18, 2015 By: Suzanne R. Fox Abdill  
Suzanne R. Fox Abdill  
Business Administrator

EDVOCATE, INC.

Date: July 1, 2015 By: Bill Gerichter  
Bill Gerichter



Architect of Record  
Page 2

B. The Architect shall review and analyze programs furnished by the Board to ascertain the requirements of any project and shall arrive at a mutual understanding of such requirements with the Board and then commit such understanding to writing and shall furnish a copy of said understanding to the Board for approval before proceeding with preliminary designs.

C. The Architect shall act as the Board's representative/agent in all pertinent phases of design and construction including assisting the Board with all aspects of documents preparation. Any documentation prepared by Architect, shall comply with all applicable laws, statutes, ordinances, codes, orders, rules and regulations in force as of the date of development of the documents. It is understood by Board and Architect that approval by the Board shall be deemed to be approval of the concept but not the means, techniques or methods of construction.

D. The Architect will provide other services to the Board in further completing the various projects of the Board. Such other services shall include preparation of documents, preparation of bid documents for projects, administration of construction for said projects as may be agreed to between the parties. The Architect shall be responsible for providing administration of construction contracts on projects approved by the Board and assist in the coordination of services necessary in connection with the construction performed or equipment needed, including establishing and conducting regular meetings as deemed necessary for assessing the progress of the project and providing all reports necessary in and during the construction phase of the project including payment of contractors' bills.

E. The Architect shall be prepared to serve and shall serve when requested by the Board as a witness in connection with any public hearing, arbitration proceeding, legal proceeding or administrative law proceeding to which the Board or the Architect is a party concerning any project as part of its basic services.

F. The Architect shall also provide estimates of construction costs on proposed projects for approval by the Board or their representatives.

### 3. BOARD RESPONSIBILITIES

A. The Board shall provide when requested full information regarding requirements for any project, including a program which shall set forth the Board's objectives, schedule, constraints and criteria.

B. The Board will provide general budgetary information and in conjunction with and in agreement with will set the Project Budget.

C. In the event Architect determines any legal, accounting or insurance counseling services are necessary for the Board, said request shall be made to the Board in writing.

D. The Board shall, with the Architect's assistance, identify requirements for any project including a program which shall set forth the Board's objectives, schedule, constraints and criteria including space requirements and relationships, flexibility, expendability, special equipment, systems and site improvements.

E. Prompt written notice shall be given by the Board to the Architect if the Board becomes aware of any faults or defects in any project or nonconformance with contract documents, but the Board's failure or omission to do so shall not relieve the Architect of its responsibilities hereunder and the Board shall have no duty of observation, inspection or investigation.

GA  
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Architect of Record  
Page 3

### 4. CLAIMS AND DISPUTES

A. Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof, shall be subject to and determined by a Court of competent jurisdiction venue in Salem County, New Jersey.

B. Request for arbitration shall be filed in writing with the other party to this agreement. A request for arbitration shall be made within (30) thirty days after the claim, dispute or other matter in question has arisen. In no event shall the request for arbitration be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statutes of limitations.

C. No arbitration arising out of or relating to this agreement shall include, by consolidation, joinder or in any other matter, an additional person or entity not a party to this agreement, except by written consent containing a specific reference to this agreement signed by the Board, Architect and any other person or entity sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute to arbitration of any claim, dispute or other matter in question not described therein. The agreement to arbitrate and other agreements to arbitrate with any additional person or entity duly consented to by the parties to this agreement shall be specifically enforceable in accordance with the laws of the State of New Jersey in the superior court of New Jersey in Salem County.

D. The award rendered by the arbitrator or arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

### 5. TERMINATION, SUSPENSION OR ABANDONMENT

A. This agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this agreement through no fault of the party initiating the termination.

B. This agreement may be terminated by the Board upon not less than seven (7) days written notice to the Architect in the event that any project is abandoned. If any project is abandoned by the Board for more than ninety (90) consecutive days, the Architect may terminate this agreement by giving written notice.

C. Failure of the Board to make payments to the Architect in accordance with this agreement and the schedule of payments agreed to between the parties shall be considered substantial nonperformance and cause of termination.

D. In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed to date prior to termination.

E. Notwithstanding any of the above contract language, either party may terminate this agreement without cause upon giving the other party sixty (60) days written notice of intention to terminate.

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Architect of Record  
Page 5

11.2 Architect understands that it may be debarred, suspended or disqualified from contracting and/or working on the Project if found to have committed any of the acts listed in N.J.A.C. 38A-4.1 et seq. N.J.A.C. 17:19-3.1 et seq. or 6:20-7.1 et seq. or any applicable regulation issued by the Financing Authority (e.g., N.J.A.C. 19:30-2.1 et seq.) or the Development Authority (e.g., N.J.A.C. 19:38A-4.1 et seq.) [3.3.3.1 & 2].

11.3 Architect agrees to comply fully with the anti-discrimination provisions of N.J.S.A. 10:2-1 et seq., the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq., N.J.A.C. 17:27-1.1 et seq. and N.J.A.C. 6:4-1.6. Architect agrees by contract and guarantee to afford equal opportunity in accordance with an affirmative action program approved by the State Treasurer. During the term of this Contract, Architect shall abide by the following provisions: [3.5]

11.3.1 Architect shall not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Architect shall take affirmative action to ensure that such applicants are recruited and employed, that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Architect agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. [3.5.1]

11.3.2 Architect, in all solicitations or advertisements for employees placed by or on behalf of the Architect, shall state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. [3.5.2]

11.3.3 Architect shall send to each labor union or representative of workers with which the Architect has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Board, advising the labor union or workers' representative of the Board's and Architect's commitments regarding nondiscrimination and shall post copies of the notice in conspicuous places available to employees and applicants for employment. [3.5.3]

11.4 Architect represents that, to the best of its knowledge, none of its employees are engaged in conduct which constitutes a conflict of interest under, or a violation of, the School Ethics Law, N.J.S.A. 18A:12-21 et seq. and N.J.A.C. 6A:28-1.1 et seq. [3.6.2]

11.5 This contract is assignable to the Development Authority. [3.7]

11.6 Architect agrees to diligently pursue the construction of the Project and its other responsibilities under this Agreement. [3.11.1]

11.7 Pursuant to Section 5.3 of the NISDA Grant Agreement and its subsections, The Development Authority, the Financing Authority, the New Jersey State Police, the DOE, the DCA and the DOL, as well as their respective agents, may at their discretion and cost, investigate, audit, examine and inspect the activities, documents, work product arising from audits, records and accounts (pertaining to the Project) of the District.

Garrison Architects will maintain all records and accounts for the project necessary to evidence compliance with the ACT, NISDA Agreement, the PSAL, the Grant Agreement and all relevant laws and regulations, and to submit these records and accounts to the Development Authority, the Financing Authority, the DCA, the DOL and the New Jersey State Police or their agents at their request.

Garrison  
Architects

Architect of Record  
Page 4

## 6. GOVERNING LAW, ASSIGNMENTS, REPRESENTATIONS

A. Unless otherwise provided, this agreement shall be governed by the laws of the State of New Jersey.

B. The Board and the Architect respectively bind themselves, their partners, successors, assigns and legal representatives to the other party to this agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this agreement. Neither Board nor Architect shall assign this agreement without the written consent of the other.

C. This agreement represents the entire integrated agreement between the Board and the Architect and supersedes all prior negotiations, representation or agreements, either written or oral. This agreement may be amended only by written instrument signed by both the Board and the Architect.

## 7. PAYMENTS TO THE ARCHITECT

Payments to on account of the Architect's services shall be made monthly upon representation of the Architect's statement of services rendered and completion of affidavit of services provided in accordance with the Board's payment procedures.

## 8. BASIS OF COMPENSATION

The Board shall compensate the Architect for the scope of services provided in accordance with the attached "Schedule of Fees".

## 9. NOTICES

All notices and other communications shall be sent by certified mail, return receipt requested, and shall be deemed to have been given when sent to the parties at their respective addresses as set forth above, unless a different address has been selected after the execution of the agreement and has been duly communicated to the party given notice.

## 10. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or enforceability shall not effect any other provisions of this agreement and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained in it.

## 11. NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY PROVISIONS

11.1 For Projects subject to the provisions of the New Jersey Educational Facilities Construction and Finance Act, P.L. 2000, c. 72, enacted on July 18, 2000 and amended on August 6, 2007 by P.L. 2007, c. 137 (The ACT), the Architect agrees to comply with all requirements imposed upon the Board and by the New Jersey Schools Development Authority "Development Authority" in connection with the Board's application for a Grant therefrom to partially finance the Work. In the event of any inconsistencies between the Development Authority requirements and any other provisions of the Contract Documents, the Development Authority requirements shall prevail. The applicable Development Authority requirements include the following [references in brackets are applicable provisions of the current Development Authority Section 1.5 Grant Agreement]:

Garrison  
Architects

- c. Workers Compensation Insurance. Such coverage shall be as follows [5.7.3]:
  - 1. Workers' Compensation Statutory \$500,000
  - 2. Employers' Liability
- d. Comprehensive Automobile Liability Insurance. Such policy shall include coverage for all owned, non-owned and hired vehicles, covering bodily injury and property damage in the amount of \$1 million combined single limit. Policy shall name the Board, the State of New Jersey, the NJ Department of Education, the New Jersey Schools Development Authority, and the New Jersey Economic Development Authority as named as additional insured with respect to automotive liability. [5.7.5]
- e. All documentation relating to the project feasibility, design and construction are property of the Board.

- D. The Architect assumes no liability for plan changes that are required as part of an agency's review process, nor any liability for further ramifications which occur as a result.
- E. The Architect offers no warranties or guarantees associated with the services rendered under this contract. It is understood that the services rendered shall be of the same "standard of care" as offered by other professionals in this field.

IN WITNESS WHEREOF, the undersigned have executed this agreement as of the day and year first above written.

ATTEST: Pittsgrove Township Board of Education

*Suzanne R. Fox Abdill*  
 (print name)  
 Suzanne R. Fox Abdill  
 ATTEST

*Dominick J. M. Jetter II*  
 (print name)  
 Dominick J. M. Jetter II  
 Garrison Architects  
 BY: Robert N. Garrison, Jr.



Garrison Architects will retain financial records, supporting documents and all other records which relate in any way to the School Facilities Project and/or to the Grant. during the Term of the Agreement and for ten (10) years after Closeout, provided however, if any litigation, claim or audit relating to the School Facilities Project and/or the Grant is commenced prior to the Expiration, such records and documents shall be retained until all litigation, claims or audit findings involving the records have been resolved.

The Financing Authority or the Development Authority may request transfer of certain records to its custody from the District and the Contracted Parties for a minimum period of ten (10) years after the Expiration Date in the event that the Financing Authority or the Development Authority determines, at their discretion, that such records possess long-term retention value. The Financing Authority and the Development Authority will make arrangements with Garrison Architects to reproduce or share retention, at the Financing Authority's and/or the Development Authority's expense, of any records that are continuously needed for joint use.

12. SOLICITATIONS

Garrison Architects in all solicitations or advertisements for employees placed by or on behalf of the District and its Contracted Parties state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sexual orientation or sex.

13. OTHER CONDITIONS OF SERVICE

A. It shall be the duty of the Architect throughout the term of this agreement, as part of basic services, to make a prompt written record of all meetings, conferences, discussions and decisions made between and/or among the Board, the Architect and contractor during all phases of any project and concerning any material condition in the requirements, scope, performance and/or sequence of the work and to provide promptly a copy of such record to the Board or the contractor.

B. The Architect shall maintain in force and effect for the life of the Project the following minimum types and levels of coverage. These coverages shall be maintained from one or more insurance companies licensed to do business in the State and rated as A or better as determined by A.M. Best Company or through formal, fully funded self-insurance programs authorized by law and acceptable to the Board and the Development Authority. All policies shall incorporate a provision requiring the giving of written notice to the Board and to the Development Authority by certified mail, return receipt requested, at least thirty (30) days prior to the cancellation or non-renewal of any such policies. The Architect shall submit two certificates of such insurance to the Board, and the Board shall forward one to the Development Authority. The minimum required coverages are:

- a. Professional Liability Insurance (Errors and Omissions). Such coverage shall not be less than \$1,000,000 per claim and shall cover a period from the commencement of the Architect's work on the Project to a date five (5) years after the date of final payment by the Development Authority or, if said coverage is not commercially available [5.7.1] commercially available.
- b. Commercial General Liability Insurance. Basic coverage shall not be less than \$1 million. Policy shall name the Board, the State of New Jersey, the NJ Department of Education, the New Jersey Schools Development Authority, and the New Jersey Economic Development Authority as named as additional insured with respect to commercial general liability. [5.7.2.]



APPENDIX A  
GARRISON ARCHITECTS' SCHEDULE OF FEES  
2015 - 2016

1. Reports, surveys and studies - hourly fee, if incorporated into a construction project, the report fee will be credited to the design phase. See Standard Fee Schedule

2. The following percentages (based on estimated or actual project cost whichever is greater) will be billed:

A. Renovations/Alterations:		
a. Project up to \$100,000	-	12.0%
b. Projects between \$100,000 - \$250,000	-	11.0%
c. Projects between \$250,000 - \$400,000	-	10.5%
d. Projects between \$400,000 - \$550,000	-	10%
e. Projects between \$550,000 - \$700,000	-	9.5%
f. Projects between \$700,000 - \$850,000	-	9.0%
g. Projects between \$850,000 - \$1,000,000	-	8.5%
h. Projects over \$1,000,000	-	8.0%

B. Additions with renovations (based on the size of the addition):

a. Projects up to 5,000 sq. ft.	-	10.0%
b. Projects between 5,000 - 10,000 sq. ft.	-	9.5%
c. Projects between 10,000 - 20,000 sq. ft.	-	9.0%
d. Projects between 20,000 - 30,000 sq. ft.	-	8.5%
e. Projects over 30,000 sq. ft.	-	8.0%
f. Projects over 40,000 sq. ft.	-	7.5%

C. New Construction (based on size of the building):

a. Projects up to 50,000 sq. ft.	-	8.0%
b. Projects 50,000 - 125,000 sq. ft.	-	7.5%
c. Projects over 125,000 sq. ft.	-	7.25%

3. Technology Information, Security, Telecommunication equipment - preparation of detailed plans and specifications, only as directed by the Board of Education, at a flat fee of 10%

4. Development and Update of Five Year Maintenance and Capital Improvement Plan shall be billed hourly at the rate of \$85.00 per hour.

Schematic Design	20%
Design Development	20%
Construction Documents	35%
Bidding and Negotiation	5%
Construction Administration	20%

STANDARD FEE SCHEDULE

1. ADDITIONAL SERVICES

1.1 Pittsgrove Township Board of Education shall pay for additional services performed by Garrison Architects at the request or with the authorization of Pittsgrove Township Board of Education, at the following rates; which are subject to adjustment during the months of June and December of each calendar year, or a percentage of the project cost or a negotiated fee agreed upon by all parties.

The hourly rate will be \$150.00 per hour for Principals Robert N. Garrison, RA, PP, Robert N. Garrison, Jr., and Brooks W. Garrison, RA. Senior Architect, Jong L. Ho, RA, will be billed at the rate of \$125.00 per hour. Project Architects Frank J. DeFranco, RA, Glenn S. Claypool, AIA and Scott C. McLaughlin, RA will be billed at the rate of \$110.00 per hour. Project Directors Sherri Cross-Murphy and Eric J. Gehring will be billed at the rate of \$95.00 per hour. Shawn Flaherty, Project Manager, will be billed at a rate of \$85.00 per hour. Computer Design time will be billed at the rate of \$65.00 per hour. Drafting will be billed at the rate of \$55.00 per hour and clerical at the rate of \$35.00 per hour.

1.2 Such additional services shall include, but not limited to: (a) the preparation of additional studies, incorporation of criteria changes; (b) changes in governmental policies; (c) coordination and review of work by others on project; (d) if attendance at and/or preparation for meetings, hearings, etc. exceed contract allowance (e) contractor defaults or major workmanship defects; and (f) other services similar to those set forth in the Scope of Services and not otherwise covered by the Agreement.

2. REIMBURSABLE COSTS AND EXPENSES

The Base Fee and fees for additional services do not include the following reimbursable costs and expenses, which shall be reimbursed to Garrison Architects by Pittsgrove Township Board of Education, in accordance with the agreement:

A. All postage, shipping charges, and other similar charges will be billed at 1.1 times the amounts billed to Garrison Architects. Reproduction of prints will be billed at \$1.90 per size 6 sheet, \$2.25 per size 9 sheet and mylar sepia's at \$15.00 per sheet. Laminating of a foam core presentation board will be billed at the rate of \$50.00 per board. Color reproductions will be billed at the rate of .25¢ each for 8-1/2" x 11" and .50¢ each for 11" x 17".

B. Fees paid for securing approval of authorities having jurisdiction over the project.

C. Perspectives and renderings not described in the Scope of Services prepared by Pittsgrove Township Board of Education's request.

D. Fees paid for consultants performing functions for Garrison Architects outside the Scope of Services in the Agreement when such services are requested by Pittsgrove Township Board of Education will be billed at 1.25 times the amount of the Consultant's invoice.

E. Other costs and expenses similar to those set for the above incurred at Pittsgrove Township Board of Education's written request.





**TTI ENVIRONMENTAL, INC.**  
 1253 North Church Street  
 Moorestown, New Jersey 08057  
 P: 856-840-8800 | F: 856-840-8815  
 A Service Disabled Veteran Owned Small Business



March 30, 2015

Ms. Suzanne Abdill  
 School Business Administrator/Board Secretary  
 Pittsgrove Township Schools  
 1076 Almond Road  
 Pittsgrove, New Jersey 08318-3950

**Reference: 6 month AHERA Compliance Inspections – June 2015 and December 2015**  
**TTI Proposal No. 15-492**

Dear Ms. Abdill:

TTI Environmental, Inc. (TTI) is pleased to provide you with our proposal for AHERA Compliance Inspections for the following schools. TTI's standard terms and conditions shall apply to this proposal and are listed on the following page.

Lower Alloway Creek Township School	Salem County Special Services Board of Education Office
Myron L. Powell School (Lawrence Twp BOE)	Deerfield Township School
M. Elizabeth Remister School (Alloway Twp BOE)	Quinton Township School
Eisnboro Elementary School	Mannington Elementary School
Daretown School (Salem County Special Services)	Olivet Elementary School (Pittsgrove BOE)
Elmer Elementary School (Elmer Boro BOE)	Upper Pittsgrove Elementary School
Schallick High School (Pittsgrove BOE)	Child Study Team Building (Pittsgrove BOE)
Middle School (Pittsgrove BOE)	Norma Elementary School (Pittsgrove BOE)

The cost to perform this service is as follows:

<b>ITEM</b>	<b>COST</b>
Six (6) Month AHERA Surveillance (June 2015)	\$5,600.00
Est. (16) buildings @ \$350.00/building	
Six (6) Month AHERA Surveillance (December 2015)	\$5,600.00
Est. (16) buildings @ \$350.00/building	
<b>PROJECT TOTAL</b>	<b>\$11,200.00</b>

TTI warrants that its services are performed in accordance with the standards for professional services at the time those services are rendered. TTI warrants that it is familiar with the State, Federal and local laws and regulations governing the services to be provided under this contract and further warrants that it will comply fully with all such laws and regulations, including obtaining any required permits or making any required filings, in the performance of the work covered by this contract. TTI agrees to notify Pittsgrove Township Schools immediately of any occurrence or condition associated with its performance of services that might require notification to regulatory authorities. Except as provided herein, no other warranty or representation, either express or implied is included or intended in its proposals, contracts, and reports

**Warranty**

**Liability**

- TTI's Commercial General Liability shall not exceed \$5,000,000 per occurrence.
- TTI's Pollution/Professional and Errors/Omissions Liability shall not exceed \$5,000,000 for total allowable losses.
- TTI's Automobile Liability for bodily injury/property damage shall not exceed \$5,000,000 per occurrence.

**Payment Terms - Invoicing**

Invoices will be issued at the completion of work, delivery of materials and/or the end of each month, payable net thirty (30) days from the date of the invoice. Interest of 1 1/2% per month (but not exceeding the maximum rate allowable by law) will be payable on any amount not paid within 30 days, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Any attorney's fees or other costs in collecting any delinquent amount shall be paid by the client.

In the event that the client requests termination of the work prior to the completion of a report, TTI reserves the right to complete such analyses and records as are necessary to place its files in order and where considered by it necessary to protect its professional reputation, to complete a report on the work performed to date. A termination charge to cover the cost thereof in an amount not to exceed 30% of all charges incurred up to date of the stoppage of the work may, at the discretion of TTI be made.



Pittsgrove Township Schools  
 TTI Proposal No. 15-492  
 March 30, 2015  
 Page 2 of 3

**GENERAL TERMS & CONDITIONS**

TTI ENVIRONMENTAL, INC.  
 1253 North Church Street  
 Moorestown, New Jersey 08057  
 P: 856-840-8800 | F: 856-840-8815  
 A Service Disabled Veteran Owned Small Business



May 7, 2015

Ms. Suzanne Abdill  
 School Business Administrator/Board Secretary  
 Pittsgrove Township Schools  
 1076 Almond Road  
 Pittsgrove, New Jersey 08318-3950

Reference: **Right To Know (RTK) Compliance Services – Update Survey Year 2014**  
 19 School Buildings  
 TTI Proposal No. 15-493

Dear Ms. Abdill:

TTI Environmental, Inc. (TTI) is pleased to provide you with this proposal for preparing your RTK Update Survey submittal to the New Jersey Department of Community Affairs in order to comply with NJ PEOSH Hazard Communication requirements (N.J.A.C. 12:100-7). TTI will conduct the following services in order for Pittsgrove Township Schools to be in compliance for RTK with NJ PEOSH. **Surveys due to state July 15, 2015.**

- ✓ Comparison Inventory of Hazardous Chemicals with 2013 Full Survey
- ✓ Identification of Material Safety Data Sheets (MSDS) location
- ✓ Review of MSDS sheets / Cross-reference with chemicals actually used
- ✓ Develop proper labels, if necessary
- ✓ Make recommendations on storage, if necessary

TTI will conduct the above for the following school buildings:

Lower Alloway Creek Township School	Salem County Special Services Board of Education Office
Myron L. Powell School (Lawrence Twp BOE)	Deerfield Township School
M. Elizabeth Remister School (Alloway Twp BOE)	Quinton Township School
Elsinboro Elementary School	Mannington Elementary School
Daretown School (Salem County Special Services)	Olivet Elementary School (Pittsgrove BOE)
Elmer Elementary School (Elmer Boro BOE)	Upper Pittsgrove Elementary School
Schallick High School (Pittsgrove BOE)	Child Study Team Building (Pittsgrove BOE)
Transportation Bus Garage (Pittsgrove BOE)	Board of Education Office (Pittsgrove BOE)
Middle School (Pittsgrove BOE)	Roundhouse (Pittsgrove BOE)
Norma Elementary School (Pittsgrove BOE)	

The tasks above will satisfy the requirements to comply with NJ PEOSH N.J.A.C. 12:100-7 and the training will meet the necessary requirement to maintain training for the new Global Harmonizing System and Safety Data Sheets (OSHA). TTI can arrange one (1) training event for all facility manager personnel.

RTK Survey and Reporting (per building) \$400.00  
**PROJECT TOTAL: \$7,600.00**



Pittsgrove Township Schools  
 TTI Proposal No. 15-492  
 March 30, 2015  
 Page 3 of 3

The pricing quoted herein will remain in effect for a period of 60 days from the date of this quotation. After this time period, TTI reserves the right to revise the quotation. This proposal is based on regulations currently in effect. Should any regulations change, TTI reserves the right to amend this proposal.

Your acceptance and authorization to proceed with this project may be accomplished by issuing a purchase order.

We appreciate the opportunity to provide you with professional services. If you have any questions, please feel free to contact us at any time.

Respectfully submitted,

TTI ENVIRONMENTAL, INC.

*Susan Thames*

Susan Thames  
 Associate Director

Proposal Total: **\$11,200.00**

Accepted and Authorized by: **Pittsgrove Township Schools**

Signature: *Suzanne R. Fox Abdill* Date: May 8, 2015  
 Print Name: Suzanne R. Fox Abdill Title: Business Admin Board Secretary

Email: SAbdill@Pittsgrove.net Office Phone: 856-358-3994 ext 4018  
 Cell Phone: 856-358-6020 Fax Number: \_\_\_\_\_



Pittsgrove Township Schools  
TTI Proposal No. 15-493  
May 7, 2015  
Page 2 of 3

**GENERAL TERMS & CONDITIONS**

**Warranty**

TTI warrants that its services are performed in accordance with the standards for professional services at the time those services are rendered. TTI warrants that it is familiar with the State, Federal and local laws and regulations governing the services to be provided under this contract and further warrants that it will comply fully with all such laws and regulations, including obtaining any required permits or making any required filings, in the performance of the work covered by this contract. TTI agrees to notify Pittsgrove Township Schools immediately of any occurrence or condition associated with its performance of services that might require notification to regulatory authorities. Except as provided herein, no other warranty or representation, either express or implied is included or intended in its proposals, contracts, and reports Liability

TTI's Commercial General Liability shall not exceed \$5,000,000 per occurrence.

TTI's Pollution/Professional and Errors/Omissions Liability shall not exceed \$5,000,000 for total allowable losses.

TTI's Automobile Liability for bodily injury/property damage shall not exceed \$5,000,000 per occurrence.

**Payment Terms - Invoicing**

Invoices will be issued at the completion of work, delivery of materials and/or the end of each month, payable net thirty (30) days from the date of the invoice.

Interest of 1 1/2% per month (but not exceeding the maximum rate allowable by law) will be payable on any amount not paid within 30 days, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Any attorney's fees or other costs in collecting any delinquent amount shall be paid by the client.

In the event that the client requests termination of the work prior to the completion of a report, TTI reserves the right to complete such analyses and records as are necessary to place its files in order and where considered by it necessary to protect its professional reputation, to complete a report on the work performed to date. A termination charge to cover the cost thereof in an amount not to exceed 30% of all charges incurred up to date of the stoppage of the work may, at the discretion of TTI be made.

The pricing quoted herein will remain in effect for a period of 60 days from the date of this quotation. After this time period, TTI reserves the right to revise the quotation. This proposal is based on regulations currently in effect. Should any regulations change, TTI reserves the right to amend this proposal.

Your acceptance and authorization to proceed with this project may be accomplished by issuing TTI a purchase order.

We appreciate the opportunity to provide you with professional services. If you have any questions, please feel free to contact us at any time.

Respectfully submitted,

TTI ENVIRONMENTAL, INC.

*Susan Thames*

Susan Thames  
Associate Director

PROPOSAL ESTIMATE: \$7,600.00

Accepted and Authorized by Pittsgrove Township Schools

*Suzanne R. Fox Abdill*  
Signature

*Business Admin Board Secretary*  
Title

5/18/15  
Date

Print Name: Suzanne R. Fox Abdill



Hunterdon County Educational Services Commission
Administration Office
51 Sawmill Road
Lebanon, New Jersey 08833
Phone: 908-439-4280 Fax: 908-439-2270

Marie Kisch/ Superintendent x4500
Corinne Steinmetz, SBA/Board Secretary x4501
Doreen Pirozi, Purchasing Manager x1513

COOPERATIVE PRICING AGREEMENT

This agreement, made and entered into this 18th day of May, 2015, by and between the Board of Directors of Hunterdon County Educational Services Commission, referred to as the "Lead Agency" and various governing boards, authorities, commissions and other governmental contracting units within the county of Hunterdon and nearby counties.

WITNESSETH

WHEREAS, this agency is conducting a voluntary Cooperative Pricing System with Boards of Education, municipalities, and other types of public bodies located in the County of Hunterdon and other nearby counties, utilizing administrative purchasing services and facilities of Hunterdon County Educational Services Commission of Hunterdon County; and this Cooperative Pricing Agreement is to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, all the parties hereto have approved the within Agreement by Ordinance or Resolution as appropriate, in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, in consideration of the premises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

- 1) The work, materials or supplies to be priced cooperatively may include fuels, office supplies, paper products, instructional materials and equipment, vehicles, modulars and such other items and services as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.

- 2) The Lead Agency, on behalf of all participating contracting units, at the beginning of participation in the Cooperative Pricing System, and during each January thereafter, shall publish a legal ad in such format as required by the State Division of Local Government Services in a newspaper normally used for such purpose by it to include such information as:

HCESC Cooperative Pricing Agreement Page 1 of 4

- a. The name of the participating contracting unit, and
b. The name of the Lead Agency soliciting competitive bids or informal quotations, and
c. The address and telephone number of Lead Agency, and
d. The State Identification Code for the Cooperative Pricing System, and
e. The expiration date of the Cooperative Pricing Agreement.

3) Each of the participating contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation and filing of specifications as provided by law.

4) The specifications shall be prepared and approved by the Lead Agency and filed as required by law, and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.

5) A single advertisement for bids or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be presented on behalf of all of the participating contracting units desiring to purchase any item by the Lead Agency in the Cooperative Pricing System.

6) The Lead Agency that advertises for bids or the solicitation of informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all participating contracting units, either reject all bids, make a total award or make an award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a master contract with the successful bidder(s) providing for two categories of purchases:

- a. The quantities ordered for the Lead Agency's own needs, and
b. The estimated aggregate quantities to be ordered by other participating contracting units by separate contract, subject to the specifications and prices set forth in the Lead Agency's overall (master) contract.

The Lead Agency shall enter into a formal written contract(s) when required by law, directly with the successful bidder(s) only after it has certified the funds available only for its own needs ordered.

Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful bidder(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful bidder(s), and be responsible for any tax liability. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.

HCESC Cooperative Pricing Agreement Page 2 of 4

The provisions of this paragraph shall be quoted or referred to and sufficiently described in all advertisements for bids by the Lead Agency so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.

- 7) Nothing in this Agreement shall prevent any participating contracting unit from awarding contracts of purchase, with or without advertising, individually and on its own behalf, provided, however, that invitations for such individual bids shall not be advertised, nor shall bids be received individually, during the period in which the Lead Agency is advertising for and receiving bids for the same items or commodities, except in the case of emergency or hardship.
- 8) The Lead Agency reserves the right to exclude any item or commodity from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
- 9) The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement. It is agreed that each participating contracting unit shall pay the Lead Agency for the preparation of orders, if elected, up to but not exceeding 6% of net purchases. A small fee is charged for the fuel bids. Said costs will be determined by the Board of Directors of the Hunterdon County Educational Services Commission and will be commensurate with expenses incurred in the Cooperative Pricing Program. This amount shall be paid forty-five (45) days from the receipt of billing from the Lead Agency.
- 10) This agreement shall become effective upon approval of the Director of the Division of Local Government Services and shall continue in effect until any party to this Agreement shall give written notice of its intention to terminate its participation.
- 11) All records or documents maintained or utilized pursuant to terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
- 12) Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.
- 13) This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed.

GOVERNING BOARD / BOARD OF EDUCATION

DISTRICT/MUNICIPALITY Pittsboro Township School District

HCESC Cooperative Pricing Agreement

Page 4 of 4

HCESC Cooperative Pricing Agreement

ATTEST:  Secretary to the Board  
BY:  Board President

DATE: May 18, 2015


LEAD AGENCY  
HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION  
  
BY:  Board President

ATTEST:  Secretary to the Board  
DATE: 6-2-15

**EFFECTIVE DATE**

This Resolution shall take effect immediately upon passage.

**CERTIFICATION**

BY:   
Dominick J. Mileta, III, Board President

ATTEST:   
Suzanne R. Fox Abdill, Board Secretary

DATE: May 18, 2015

PITTSGROVE TOWNSHIP SCHOOL DISTRICT  
ADMINISTRATION BUILDING  
1076 ALMOND ROAD  
PITTSGROVE, NJ 08318

**RESOLUTION FOR MEMBER PARTICIPATION  
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE PITTSGROVE TOWNSHIP BOARD OF  
EDUCATION TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting unit to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 18, 2015 the governing body of the Pittsgrove Township Board of Education, County of Salem, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Pittsgrove Township Board of Education.

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Pittsgrove Township Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**SOLAR ENERGY  
POWER PURCHASE AGREEMENT**

This Solar Energy Power Purchase Agreement (the "Agreement") is made and entered into as of this 18<sup>th</sup> day of May, 2015 (the "Effective Date") by and between Symergy LLC (the "Power Provider"), and the Pittsgrove Board of Education (the "BOE"). Power Provider and BOE shall each, at times, be referenced herein individually as a "Party" and, together, as the "Parties."

WHEREAS, the BOE owns the land, building and improvements located at each of the school facilities described in Exhibit A attached hereto; Exhibit A shall be amended in advance of commencement of the work contemplated hereunder to describe further each school facility to be affected by such work (each, a "Site"); and

WHEREAS, the BOE desires that the Power Provider install an integrated assembly of photovoltaic panels, mounting assemblies, inverters, converters, metering, transformers, ballasts, disconnects, combiners, switches, wiring devices and wiring, all as described in overview form in the Power Provider's Proposal dated May 18, 2015 (the "Proposal"), and as will be described more specifically in the final stamped engineering drawings to be prepared by or at the direction of the Power Provider after the Effective Date (the "Final Drawings," which Final Drawings shall not materially increase the obligations or decrease the benefits of the BOE detailed in the Proposal), presented to the BOE and included in the Proposal (collectively referred to as the "System") to be located at each Site, and Power Provider is willing to coordinate such installation; and

WHEREAS, Power Provider desires to sell, and the BOE desires to purchase, the System's electricity production, the operation and maintenance of the System, and other services to be provided in accordance with the terms and conditions set forth herein (collectively referred to as "Power Provider Services"); and

WHEREAS, the Power Provider shall, by the execution of this Agreement by the Parties, be granted a license, subject to the terms and conditions of this Agreement, to enter and use the land at each Site to install the required equipment and related improvements, and to maintain and secure these improvements throughout the term of this Power Purchase Agreement.

NOW THEREFORE, in consideration of the mutual promises set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

**SECTION 1. Definitions**

1.1. Definitions. In addition to the terms specifically defined in the body of the Agreement, certain words and phrases shall be defined in accordance with the customs and usages of the Solar Energy Industry.

**SECTION 2. Solar Power Purchase**

2.1. Purchase Agreement. The BOE agrees to purchase the amount of electric energy

**Pittsgrove Township Public School District  
Self Op Comparison for Paraprofessionals**

Description	Head Count	Self Op 14/15 Costs	Head Count	MissionOne Costs	Difference from Self Op
Total Salaries Paraprofessionals \$85	32	\$ 492,320	32	\$ 727,475	\$ (235,155)
Total Salaries Paraprofessionals \$103.66	2	\$ 37,521	2	\$ 53,156	\$ (15,635)
Total Salaries Paraprofessionals \$115.25	6	\$ 125,162	6	\$ 177,051	\$ (51,889)
Total Salaries Paraprofessionals \$115.65	1	\$ 20,933	1	\$ 29,612	\$ (8,679)
Total Health Care Benefits		\$ 364,000		Included	\$ 364,000
Total Retirement Benefits		\$ 37,176		Included	\$ 37,176
Total Payroll Taxes		\$ 51,709		Included	\$ 51,709
Total Workmen's Comp Insurance		\$ 33,797		Included	\$ 33,797
General Liability Insurance		\$ 11,153		Included	\$ 11,153
Unemployment		\$ 16,560		Included	\$ 16,560
PTO Days		\$ 24,395		Included 6,405	\$ 17,990
<b>Total Cost</b>		<b>\$ 1,214,726</b>		<b>\$ 995,699</b>	<b>\$ 221,027</b>

**Assumptions:**

- All Self Op Payroll based on base M1 payrates and 181 days work schedule
- Health Care calculated at 12 staff at single coverage (\$12,000) and 10 staff at family coverage (\$22,000)
- Retirement Benefits at 5.5% of total payroll
- Payroll taxes at 7.65% of total payroll
- Workers Comp Insurance at an avg School District rate of 5%
- General Liability Insurance at an avg School District rate of 1.75%
- Unemployment Benefits at 2.5% of total payroll
- PTO District 7 days / MissionOne 3 days

State of New Jersey.

2.9. Electric Output. The electrical output of the System will be measured by a meter installed in accordance with commonly accepted solar industry practices (the "Meter"). The BOE may undertake, at its sole cost, an independent test to confirm the accuracy of the Meter, provided, however, that Power Provider is notified of such test not less than thirty (30) days in advance. If the meter is shown to be in error by more than 2% (+/-), Power Provider shall repair or replace the Meter.

2.10. Audit. Power Provider may request to conduct, at its sole cost, an energy audit of any of the BOE's facilities and utility bills at any time during the term of this Agreement to determine the amount of solar electricity that may be required by the BOE to determine whether the BOE could benefit from other energy services.

### Section 3. Terms and Termination

3.1. Term. The term (the "Term") of this Agreement shall commence on the Effective Date and continue until the fifteenth (15<sup>th</sup>) anniversary of the Commercial Operation Date (such 1.5-year period, the "Initial Term") unless extended or terminated earlier pursuant to this Section 3.

3.2. Termination as Consequence of a Force Majeure Event. If a fire or other casualty or any Force Majeure Event shall have occurred that has affected Power Provider's performance of its obligations hereunder or has materially adversely affected the BOE's use or occupancy of a Site, and shall have continued for a period of one hundred eighty (180) days, then the BOE shall be entitled to terminate this Agreement upon thirty (30) days written notice to Power Provider with respect to such Site. If at the end of such thirty (30) day period such the effect of such fire, other casualty or Force Majeure Event shall still continue, this Agreement shall automatically terminate. The BOE may retain any insurance proceeds received by it as a result of the fire, casualty or Force Majeure Event as compensation for its loss.

3.3. License to Enter. Should this Agreement be legally terminated then Power Provider shall be granted a license by the BOE to enter the Leased Premises to remove the System at Power Provider's sole cost and expense, upon the same terms of the license otherwise granted to Power Provider hereunder, and upon such removal Power Provider shall repair any damage occasioned by such removal, with such repair obligation to survive termination of this Agreement.

3.4. Termination of Agreement. Except as set forth in Section 3.3, the license granted hereunder shall terminate if this Agreement is terminated for any reason.

### Section 4. Rights and Obligations of Power Provider

#### 4.1. System Installation.

(a) Scope of Installation Work. At its sole cost and expense, Power Provider shall be responsible for securing all necessary approvals, licenses and permits, and shall design, build, install, maintain and operate the System. Power Provider shall further

used as determined by the approved ISO-Meter or Check Meter, as applicable, and understands that the actual electricity production of the System and delivery to the BOE may vary throughout the Term.

2.2. Price. The BOE shall pay to Power Provider a "Service Fee" (as defined below) with respect to each Billing Month of the Term. The Service Fee shall equal 8.7¢ per kWh for the electric energy generated by the System and used by the BOE during the applicable month, as measured by the System meter. The Service Fee is subject to an annual escalation of the lesser of 2.00% per year or the percentage by which electric rates chargeable by Atlantic City Electric (the "Local Distribution Company") as of each anniversary of the Commercial Operation Date (as hereinafter defined) exceed those in effect as of the previous anniversary or the Commercial Operation Date, as appropriate.

2.3. Timing and Method of Payment. At the beginning of each Billing Month, Power Provider shall deliver to the BOE an invoice for the Service Fee in respect to the previous Billing Month. Subject to Section 2.4 below and the other provisions of this Agreement, the BOE shall pay to Power Provider the amount set forth in such invoice.

2.4. Payment Disputes. If the BOE objects in good faith to all or a portion of an invoice, the BOE shall, on or before the date payment of the invoice is due, (i) pay the undisputed portion of the invoice, and (ii) provide an itemized statement of its objections setting forth in reasonable detail the basis for its objections. If the BOE does not object prior to the date payment of any invoice is due, subject to applicable notice and grace periods, the BOE shall pay the full amount of such invoice. The BOE may subsequently object to such invoice and, if such objection proves to be correct, receive a refund of the disputed amount, provided, however, that the BOE may not object to any invoice more than three (3) months after the date on which such invoice is rendered.

2.5. Taxes. The Power Provider shall pay for all documented taxes, fees or charges (collectively, "Taxes") imposed on, assessed, or charged to, Power Provider by any Governmental Authority and which arise out of or relate solely to Power Provider's sale of the Power Provider Services to the BOE or to Power Provider's ownership of the System.

2.6. Guaranty and Risk of Loss. Power Provider will make available and sell to the BOE all of the electric energy produced by the System and guaranty the delivery of energy required by the performance guaranty set forth in the Proposal.

2.7. Excess Power. To the extent permitted by applicable law, Power Provider may deliver to the Local Distribution Company any electric energy that is in excess of the requirements to fulfill its responsibilities to the BOE. Any credit received by the Power Provider from the Local Distribution Company may be retained by the Power Provider.

2.8. Unregulated Entity. Power Provider is not a public utility regulated by the New Jersey BPU or an Electric Power Supplier (as defined by the regulations affecting the BPU), and does not assume any obligations of a public utility or Electric Power Supplier, including any obligation to provide service or to be subject to rate review by Governmental Authorities. Power Provider shall comply with all requirements and bear all costs imposed upon it if at any time Power Provider becomes subject to additional regulation by the BPU or other authority of the

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cause the System to be designed, engineered, installed and constructed in accordance with industry standards and prevailing best practices by contractor(s) licensed to undertake such work in accordance with applicable laws and regulations, including compliance with all other applicable environmental laws and regulations, and which contractor(s) shall provide commercially reasonable insurance as requested by the BOE and naming the BOE as additional insured.

(b) Utility Interconnection. Power Provider agrees to manage application for all necessary approvals from the Local Distribution Company, including submission of applications for interconnection of the System with the Local Distribution Company. The System will be interconnected to the electrical distribution system at the BOE. The System will include all provisions to provide safe and reliable power that is fully integrated with the existing electrical distribution system.

(c) System Acceptance Testing. Power Provider shall conduct testing of the System ("System Acceptance Testing") to confirm that the System is capable of delivering Power Provider Services in accordance with the operational requirements that Power Provider shall develop and provide to the BOE, and to confirm that the System meets all requirements established by the Local Distribution Company or any Applicable Law. If the results of such System Acceptance Testing indicate that the System is capable of delivering Power Provider Services for four (4) continuous hours using such instruments and meters as have been installed for such purposes and the System has been approved for interconnected operation by the Local Distribution Company, then Power Provider shall send a written notice to that effect to the BOE (a "Completion Notice"), accompanied by a copy of the results of the System Acceptance Testing. The "Commercial Operation Date" shall be the date of the Completion Notice.

#### 4.2. Operations and Maintenance

(a) O&M Work. Power Provider shall be responsible for the provision of operation, repair, monitoring and maintenance services to the System during the Term, including the monitoring and maintenance of metering equipment determining the quantity of electricity produced by the System (collectively, the "O&M Work"). Power Provider shall perform the O&M Work in a manner intended to limit inconvenience to and interference with the BOE and the BOE's activities at each Site.

(b) Malfunctions. The BOE and Power Provider each shall notify the other within twenty-four (24) hours following the discovery of any material malfunction in the operation of the System (a "Malfunction"), including, without limitation, any interruption in the supply of Power Provider Services. Power Provider shall commence repairs to a Malfunction and restore the supply of Power Provider Services as soon as reasonably possible after any notice received from the BOE thereof or upon its own discovery of any such Malfunction.

4.3. General Obligations. Power Provider covenants and agrees to the following:

(a) Except as to the approvals and permits that the BOE is securing pursuant to its pre-development requirements, the Power Provider is responsible for all approvals, consents, licenses, permits and inspections from relevant Governmental Authorities and the Local Distribution Company, and other agreements and consents necessary to enable Power Provider to coordinate the installation of the System and to provide the Power Provider Services. Failure to obtain any such approval, consent, license, or permit as a result of acts or failures to act by relevant Governmental Authorities or the Local Distribution Company, except to the extent caused by the inaction or delay of the Power Provider, shall not constitute a breach of this obligation.

(b) Power Provider shall comply in all material respects with all Applicable Laws pertaining to Power Provider's work and the safety of persons and property.

(c) The BOE intends to make performance data from the System available for use by facilities management staff through its SCADA System. Therefore, the monitoring system shall include provisions for the easy access to the data in an Excel compatible format.

(d) Construction Terms. The Power Provider shall begin the project within thirty (30) days after all governmental approvals and permits have been received and a Notice to Proceed is issued by the BOE. It is anticipated that the project will be operational within three (3) months of the Notice to Proceed.

(e) The solar energy system shall be designed to produce at least 90% of the required kilowatt hours necessary to operate each BOE facility based upon its current equipment and operations. Recent energy data and costs for the facility shall provided in Exhibit E prior to commencement of any installation of a System at any Site. The Power Provider shall guarantee performance to assure that the actual kilowatt hour output of the System meets this requirement. Additionally, the performance guarantee shall warrant that the System will operate at an efficiency rate commensurate with its design. In such case where the production of the solar energy facility does not meet these output requirements in any given calendar year throughout the Term, the Power Provider shall fully reimburse the BOE for the deficiency based upon the actual cost to purchase such energy from the Local Distribution Company, including transmission costs. Partial calendar years at the beginning and end of the project shall be pro-rated. This guarantee shall also warrant against energy losses that result from direct physical damage to the solar energy system or equipment breakdowns, where in such case, the kilowatt hour output of the installed system falls below the required performance standards as specified herein.

4.4. Ownership of System. The System shall be the property of Power Provider, subject to the terms and conditions of this Agreement.

4.5. System Not a Fixture. The Parties agree that, even if the System is temporarily attached or affixed to or incorporated in or made part of the building located at any Site, such

physically interfere with the System, and it shall make commercially reasonable effort to ensure that none of its agents, contractors or employees shall touch, disturb, move or otherwise physically interfere with the System in any way without the prior written consent of the Power Provider.

5.5. Notice of Damage. The BOE shall promptly notify Power Provider of any matters it is aware of pertaining to any damage to or loss of the use of the System or that could reasonably be expected to adversely affect the System.

5.6. Solar Radiation. The BOE shall not take any action, directly or indirectly, including, without limitation, erecting any buildings or structures, that would reduce the amount of solar radiation reaching the System.

5.7. Liens. The BOE shall not directly or indirectly cause, create, incur, assume or suffer to exist mortgage, pledge, lien (including mechanic's lien), charge, security interest, encumbrance or claim of any nature ("Liens") on or with respect to the System or any interest therein.

5.8. Cooperation. The BOE shall (i) provide reasonable assistance to the Power Provider in completing applications for approval and consents with respect to which Power Provider has primary responsibility, including, without limitation, interconnection with the Local Distributor Company, (ii) take whatever actions are reasonably necessary or requested by Power Provider, including without limitation, completing and executing documentation in order for the System and/or the production thereof to comply with or qualify for state and federal government subsidies [The only conceivable financing statement would be a UCC-1. These are not executed by anyone].

5.9. Intranet Connection. The BOE shall provide Power Provider: (i) the right to connect equipment for monitoring the System and its production to the BOE intranet and/or internet networks so as to allow Power Provider, or its subcontractors, to remotely monitor the System and its production, and (ii) a working Ethernet connection to an intranet and/or internet network in the area of the BOE electrical equipment with bypass of firewall or right to locate a datalogger within firewalls.

#### Section 6. Defaults and Remedies

6.1. Event of Default. With respect to either Party, any of the following occurrences shall constitute an "Event of Default."

- (a) Failure to make a payment when due if such failure is not remedied within thirty (30) days after written notice from the party to which payment is due.
- (b) Failure to perform any other material obligation under this Agreement (subject to casualty or other Force Majeure Event) if such failure is not remedied within (30) days after receipt by the defaulting party of written notice of such failure, provided, however, that this period shall be extended by an additional sixty (60) days as necessary for the defaulting party to cure such failure, so long as the defaulting party is diligently and continuously proceeding to cure such failure.
- (c) With respect to a party, the making of any general assignment for the benefit of

System shall not be or become a fixture or otherwise part of the real property interests constituting the Site and shall not be or become subject to any Lien created by, through, or under the BOE. The BOE and Power Provider intend that: (i) the System will, at all times, be personal property and not a "fixture" as defined by Applicable Law; (ii) to the extent the System may be connected to the real property, the System is not intended to be connected permanently to the real property and may be removed or disconnected without materially damaging the System or the real property; and (iii) the real property's prior use and purpose will not be changed by the System or by a temporary connection of the System to the real property.

4.6. Collateral Assignment. Power Provider may mortgage, pledge, grant security interests, or otherwise encumber the System in connection with any construction or permanent financing or refinancing obtained by Power Provider in connection with the installation or operation of the System.

4.7. Ownership of Environmental Attributes. Power Provider shall retain ownership of all right, title and interest in any and all Environment Attributes, including any SREC's or RECs generated therefrom, provided that the BOE shall be entitled to obtain and retain any Clean Energy Rebates or Credits available to it through the State of New Jersey. The BOE shall comply with the reasonable demands of Power Provider, if any, to ensure that Power Provider's interest in the System has priority over any of the BOE's creditors or other liabilities in accordance with the Applicable Law.

#### Section 5. Rights and Obligations of BOE

5.1. License. Pursuant to this Agreement, and for the Term hereof, the BOE hereby grants to Power Provider the exclusive license to use, have access to, modify, and store its equipment on each Site as reasonably necessary to perform monitoring, installation, the O&M Work, and other activities in the performance or provision of the Power Provider Services. However, the BOE reserves the right to grant additional licenses, easements, leases, or rights of way, whether recorded or unrecorded, that do not interfere with Power Provider's use of any Site or System. Except in an emergency, Power Provider shall provide reasonable advance notice to BOE of any intention to access any Site during school hours.

5.2. BOE Option. At the end of the Term, the BOE shall have the option to purchase the System at the Fair Market Value of the System at that time. The Parties shall determine Fair Market Value by negotiation in good faith, which negotiation shall commence by notice from the BOE to Power Provider no later than the date that is two (2) years prior to the end of the Term. Upon receipt of the Fair Market Value payment, Power Provider will transfer the title to the System to the BOE, free and clear of any liens and encumbrances, and without warranties of any kind except as to title. The remaining period of all third party warranties for the System, to the extent transferable, will be transferred from Power Provider to the BOE.

5.3. Security. Power Provider shall provide and take reasonable measures, including, without limitation, commercially reasonable monitoring of any Site's alarms, for security of the System and to protect the System against loss, theft, damage and vandalism.

5.4. Non-Interference with System. The BOE shall not touch, disturb, move or otherwise

creditors, the filing of any petition in bankruptcy or for reorganization, the appointment of a trustee or receiver, the attachment, execution or other judicial seizure of all or substantially all of the assets of such party, or such party becomes insolvent or unable to pay its debts when due.

(d) The BOE vacating or abandoning any Site or the sale or lease of the Site other than in accordance with the assignment provisions of this Agreement, or the BOE causing, allowing to be caused, or failing to prevent any disruption to the BOE's valid, in force and up to date utility enrollment status for interconnection and supplemental power delivery.

(e) Each written notice of an Event of Default ("Default Notice") shall provide to the defaulting party an explanation as to how the event of default may be cured.

6.2. BOE's Remedies. Following any Event of Default by Power Provider which is not cured by Power Provider or by Power Provider's assignee pursuant to the provisions of this Section, or upon Power Provider's failure to diligently commence curing an Event of Default that cannot reasonably be cured within any period of time required by this Agreement, the BOE may exercise one or more of the following remedies:

- (a) Terminate this Agreement following the expiration of any notice and cure period.
- (b) Cease making payments to Power Provider hereunder, other than accrued and unpaid amounts applicable to the period prior to termination.
- (c) The BOE may request that the System be removed, and the Power Provider will promptly remove all of the tangible property comprising the System from the Site at Power Provider's expense.
- (d) Exercise any other remedy it may have at law or equity or under this Agreement.

6.3. Power Provider Remedies. Following an Event of Default by the BOE which is not cured by the BOE or the BOE's assignee pursuant to the provisions of this Section, the Power Provider may exercise one or more of the following remedies without limit:

- (a) Terminate this Agreement following the expiration of any notice and cure period.
- (b) Suspend all services hereunder, including, without limitation, the O&M Work.
- (c) Remove all of the tangible property comprising the System from the Site.
- (d) Exercise any other remedy it may have at law or equity or under this Agreement.

6.4. Limitation on Liability. Neither party nor any of its indemnified persons shall be liable to the other party or its indemnified persons for any special, punitive, exemplary, indirect, or consequential damages, or losses or damages for lost revenue or lost profits, whether foreseeable or not, arising out of, or in connection with, this Agreement, except as specifically

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provided herein.

#### Section 7. Conditions Precedent to Obligations

7.1. Conditions Precedent to Obligations of Power Provider. Power Provider's obligations under this Agreement are subject to satisfaction of the following conditions:

(a) Site and Resource Evaluation. The Power Provider has inspected the Site and is satisfied with its suitability to proceed with the development of this System. Therefore, this shall not be a condition precedent to its obligation to perform.

(b) Financing. The Power Provider has secured its Financing Partner and is satisfied that it can proceed with the development of the System. Therefore, this shall not be a condition precedent to its obligations to perform.

(c) Panel Supply. The Power Provider has secured its panel supplier and is satisfied that it can proceed with the development of the System. Therefore, this shall not be a condition precedent to its obligations to perform.

(d) Governmental Approvals. Power Provider shall have received all governmental permits and approvals, including those necessary to construct and operate the System.

(e) System Approval. The BOE shall have approved the plans and specifications for the System (which must include, without limitation, panels certified by the state and federal government and a projection of the electric production of the System), the plans and specifications for the Installation Work, any other plans and specifications relating to the Power Provider Services as the BOE may require to be provided, the System Requirements and Power Provider's installation contractors. Such approval shall not unreasonably be withheld or delayed.

7.2. Notwithstanding any conflict with the terms of any condition under this Section 7.2 and other terms of the Agreement, all conditions in Section 7.1 shall be completed within a reasonable period of time from the Effective Date pursuant to the good faith efforts of the Parties. Power Provider shall have the right to terminate this Agreement upon sixty (60) days' notice to the BOE if, despite Power Provider's best efforts, any condition cannot be met within a reasonable period of time from the Effective Date.

7.3. Waiver. Any condition under Section 7.1 may be waived, by written notice to the BOE, by Power Provider in Power Provider's sole discretion, without the consent of the BOE.

#### Section 8. Representations and Warranties

8.1. Representations and Warranties. In addition to any other representations and warranties contained in this Agreement, each Party represents and warrants to the other as of the Effective Date that:

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23 Oakwood Drive  
Medford, NJ 08055

With a Copy to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BOE: Pittsgrove Board of Education  
1076 Almond Road  
Pittsgrove, NJ 08318  
ATTN: Suzanne Fox-Abdill  
Business Administrator

or at such other address as may be designated in writing to the other Party.

10.2. Notice. Unless otherwise provided herein, any notice provided for in this agreement shall be hand delivered, sent by registered or certified US Mail, postage prepaid, or by commercial overnight delivery service, or transmitted by facsimile, and shall be deemed served or delivered to the addressee or its office when received at the address for notice specified above or below when hand delivered, upon confirmation of sending when sent by facsimile (if sent during normal business hours or the next business day if sent any other time), on the day after being sent when sent by overnight delivery service, or five (5) United States Postal Service business days after deposit in the mail when sent by US Mail.

10.3. Address for Invoices. All invoices under this Agreement shall be sent to the address provided in Section 10.1 above. Invoices may be sent by regular first class mail.

**Section 11. Confidentiality**

11.1. Restrictions on Use. If either Party (the "Disclosing Party") provides Confidential information or Proprietary information to the other Party (the "Receiving Party"), or if in the course of performing under this Agreement a Party comes into possession of Confidential information or Proprietary of the other Party, the Receiving Party shall use the Disclosing Party's information only (a) for the purpose of performing under this Agreement, and (b) for such other purposes, if any, as the Disclosing Party may expressly authorize in writing.

11.2. Restrictions on Disclosure. The Receiving Party shall not disclose any of the Disclosing Party's Confidential information or Proprietary information to any agent, contractor or other person not employed by the Receiving Party, except (a) its directors, accountants and attorneys, (b) Power Provider's financing sources and potential financing sources and (c) such

(a) It is duly organized, validly existing, and in good standing in the jurisdiction of its organization.

(b) It has the full right and authority to enter into, execute, deliver, and perform its obligations under this Agreement.

(c) It has taken all requisite corporate or other action to approve the execution, delivery, and performance of this Agreement.

(d) This Agreement constitutes its legal, valid and binding obligation enforceable against such Party in accordance with its terms.

(e) To the best of its knowledge, there is no litigation, action, proceeding or investigation pending or threatened on any basis before any court or other Governmental Authority by, against, affecting or involving any of its business or assets (including, without limitation, with respect to the BOE, the Site or any interest therein) that would affect its ability to carry out the transactions contemplated herein.

(f) Its execution of and performance under this Agreement shall not violate any existing Applicable Law or any agreement to which it is a party.

**Section 9. Assignment**

9.1. Successors and Assigns. This Agreement shall inure to the benefit of and shall be binding upon the Parties and their respective permitted successors and assigns.

9.2. Mutual Consent. Any assignment of the Agreement requires the mutual consent of both parties.

9.3. Financing Sources That Are Third Parties. The provisions of this Section are for the benefit of the Financing Sources that are Third Parties and not partners in the development of this project. This section is enforceable by the Financing Sources as Third Party Beneficiaries. The BOE hereby agrees that none of the Third Party Financing Sources shall be obligated to perform any obligation set forth in this Agreement or be deemed to incur any liability provided in this Agreement on the part of the Power Provider. Furthermore, Third Party Financing Sources shall have no obligation or liability to the BOE with respect to this Agreement, except to the extent any of them becomes a Party hereto pursuant to this Section 9.

**Section 10. Notices**

10.1. Notice Addresses. Unless otherwise provided in this Agreement, all notices and communications concerning this Agreement shall be in writing and addressed to the other Party as follows:

Power Provider: Steven Durst

Indemnified Party for any loss or claim to the extent such loss or claim is due, in whole or in part, to the negligence or willful misconduct of any BOE Indemnified Party.

#### Section 13. Insurance

13.1. Generally, Power Provider shall maintain the following insurance coverages in full force and effect throughout the Term, with such policies naming the BOE as an additional insured:

- (a) Workers' Compensation Insurance as may be from time to time required under applicable federal and state law.
- (b) Commercial General Liability Insurance on an occurrence basis, including premises and operations, personal injury, broad form property damage, products/completed operations, and contractual liability all with a combined single limit of three million dollars (\$3,000,000) per occurrence and general aggregate.
- (c) Motor vehicle liability insurance during construction for bodily injury and property damage including applicable No-Fault coverage in a combined single limit of three million dollars (\$3,000,000) per accident and general aggregate. Coverage shall include all owned vehicles and all hired vehicles.
- (d) Property and casualty insurance for full replacement values on all solar photovoltaic modules, inverters, interconnections, and related equipment including site infrastructures.

13.2. Insurance Certificates. Copies of the insurance certificates verifying coverage shall be filed with the BOE during the term of this Contract or during construction as applicable. All insurance maintained hereunder shall be maintained with reputable insurance companies.

#### Section 14. Limitation on Damages

14.1. Neither Party shall be liable to the other Party for any special, punitive, exemplary, indirect, or consequential damages, or losses or damages for lost revenue or lost profits, whether foreseeable or not, arising out, or in connection with this Agreement.

#### Section 15. Miscellaneous

15.1. Integration. This Agreement together with the Proposal, exhibits and attachments constitute the entire Agreement and understanding between the Power Provider and the BOE with respect to the subject matter hereof and supercedes all prior agreements between them relating to the subject matter hereof. In the event of any conflict between the provisions of this Agreement and those of any exhibits, the Proposal or attachments, the provisions of this Agreement shall prevail.

15.2. Interpretation. The captions or heading in this Agreement are strictly for convenience and shall not be considered in interpreting this Agreement. Words in this Agreement

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other persons, if any, as to whom the Disclosing Party consents in writing (each person described in clause (a), (b) or (c) being referred to herein as a "Permitted Third Party"). However, the Receiving Party may disclose Confidential Information or Proprietary Information to its employees and permitted Third Parties who need such information to carry out a permitted use on behalf of the Receiving Party.

11.3. Permitted Disclosures. The obligations of confidentiality and restrictions on use set forth in Sections 11.1 and 11.2 hereof shall not apply to any information that the Receiving Party can demonstrate: (a) was generally available to the public at the time of disclosure to Receiving Party or subsequently became generally available to the public through no act or omission attributable to the Receiving Party, (b) was rightfully in the possession of the Receiving Party, without an obligation of confidentiality to the Disclosing Party, which is not and was not bound by a confidentiality agreement with the Disclosing Party, or prior to the date of this Agreement, (c) is hereafter received by the Receiving Party from a third party other than the Disclosing Party, which is not and was not bound by a confidentiality agreement with the Disclosing Party or which otherwise did not have a duty of confidentiality to the Disclosing Party covering such information of which the Receiving Party has actual knowledge, or (d) such Confidential Information is independently developed by the Receiving Party or its representatives entirely without reference to the Confidential Information or Proprietary Information.

11.4. Return of Materials. Upon the request of the Disclosing Party, the Receiving Party shall, at its option, deliver to the Disclosing Party or destroy all documents, disks, copies and other materials representing or containing the Disclosing Party's Confidential Information (or any part thereof), including erasing or destroying all such information stored or running in computer memory or in any other data storage device, except for a single copy of the Disclosing Party's Confidential Information which may be retained solely for archival purposes.

11.5. Enforcement of Confidentiality Obligation. Each Party agrees that the provisions of this Section 11 are necessary for the production of the business and goodwill of the Parties and are considered by the Parties to be reasonable for that purpose. Any Party aggrieved by the act of disclosure may seek appropriate relief from the applicable court.

11.6. Survival. The obligations set forth in this Section 11 shall survive expiration or termination of this Agreement for a period of three (3) years or as required by Applicable Law.

#### Section 12. Indemnity

12.1. Power Provider's Indemnity. Power Provider agrees that it shall indemnify and hold harmless the BOE and its Board members, officers and employees (collectively, the "BOE Indemnified Parties") from and against any and all liability, damages, claims, demands, judgments, losses, costs, expenses, suits, actions or proceedings and all reasonable attorneys' fees incurred by the BOE Indemnified Parties in connection therewith, arising from or out of any acts, omissions or other conduct of Power Provider or any of its officers, agents, employees, contractors or subcontractors in connection with (i) property damage or personal injury to the extent such acts, omissions or other conduct arise out of Power Provider's negligence or willful misconduct or (ii) any claim by third parties that Power Provider has infringed ownership rights in intellectual property. Power Provider shall not, however, be required to reimburse or indemnify any BOE

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in this Agreement shall be deemed to constitute a partnership or agency agreement between them for any purposes, including federal income tax purposes. Power Provider and the BOE, in performing any of their obligations hereunder, shall be independent contractors or independent parties and shall discharge their contractual obligations at their own risk. Neither Party has the right to create an obligation for the other Party.

15.10. Counterparts. This Agreement may be executed in one or more counterparts, all of which taken together shall constitute one and the same instrument. Facsimile transmission of executed copies or signature pages for this Agreement shall be legal, valid and binding execution and delivery for all purposes.

IN WITNESS WHEREOF, the Parties have executed this Solar Power Energy Services Agreement as an instrument under seal as of the Effective Date.

PITTSBORO  
BOARD OF EDUCATION

By Dominick J. Mileta, III  
Dominick J. Mileta, III  
President

ATTEST:

Suzanne R. Fox-Abdill  
Suzanne R. Fox-Abdill  
Business Administrator

SYNNERGY, LLC

By \_\_\_\_\_

I have the authority to bind the Company.

WITNESS:

that import the singular connotation shall be interpreted as plural, and words that import the plural connotations shall be interpreted as singular, as the identity of the parties or objects referred to may require.

15.3. Amendments. This Agreement may only be amended, modified, or supplemented pursuant to Section 3.7 or upon consent of the Parties by an instrument in writing executed by duly authorized representatives of the BOE, Power Provider and any Financing Sources, provided, that Power Provider may unilaterally amend Exhibit B (add other schedules if necessary) to include the Final Drawings.

15.4. Cumulative Remedies. Except as set forth to the contrary herein, any right or remedy of Power Provider or BOE shall be cumulative and without prejudice to any other right or remedy, whether contained herein or not.

15.5. Limited Effect of Waiver. The failure of either Power Provider or BOE to enforce any of the provisions of this Agreement, or the waiver thereof in any instances shall not be construed as a general waiver or relinquishment on its part of any such provision, in any other instance or of any other provision in any instance.

15.6. Survival. In addition to the other provisions of this Agreement that shall survive any expiration or termination hereof in accordance with the explicit terms thereof, Sections 2.2, 2.5, 11 and 12 shall survive the expiration or termination of this Agreement for any reason for a period of one (1) year.

15.7. Governing Law/Disputes. The Parties agree that principles of good faith and fair dealing will apply to all dealings under this Agreement. This Agreement shall be governed by the laws of the State of New Jersey. The Parties shall attempt to resolve any dispute, controversy, or claim arising out of or relating to this Agreement (a "Dispute") within thirty (30) days after the date that a Party gives written notice of such Dispute to the other Party. If the Dispute remains unresolved, the Parties shall submit to non-binding mediation. In such mediation, representatives of the Parties with authority to resolve the dispute shall meet for at least three (3) hours with a mutually agreeable mediator. If the Parties are unable to agree on a mediator, then either Party is hereby empowered to request the American Arbitration Association to appoint a mediator. The mediator's fee and expenses shall be paid one-half by each Party. Any Dispute that is not settled to the mutual satisfaction of the Parties shall be litigated in a court of competent jurisdiction located in New Jersey. The provisions of this Section 15 shall survive any termination of this Agreement and shall apply to any disputes arising out of this Agreement.

15.8. Severability. If any term, covenant or condition in this Agreement shall, to any extent, be invalid or unenforceable in any respect under the laws governing this Agreement, the remainder of this Agreement shall not be affected thereby, and each term, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by Applicable Law. If appropriate, such invalid or unenforceable provision shall be modified or replaced to give effect to the underlying intent of the Parties and to the intended economic benefits of the Parties.

15.9. Relation of the Parties. This Agreement in itself does not create a relationship between Power Provider and the BOE as partners, agents, or joint ventures, and nothing contained