

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 18, 2011

The regular meeting of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Thursday, August 18, 2011, 7:00 P.M., Arthur P. Schalick High School.

ROLL CALL

Members Present: Mr. Miletta, Mr. Rumpp, Mr. Schmidt, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Members Absent: Mr. May, Mrs. Smith, Mrs. Snyder, Mr. Stanton

Mr. Henry Bermann, Superintendent; Mr. Michael Brodzik, Assistant Superintendent; Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Ms. Donna Meyers, Principal, Arthur P. Schalick High School; Ms. Michelle Deaver, Director of Special Education; Ms. Yvette DuBois, Assistant Principal, Pittsgrove Township Middle School; the press, staff members, and the public.

PLEDGE TO THE FLAG

Board President, Mrs. Melissa Conover, opened the meeting at 7:04 P.M., leading the group in the pledge to the flag and reading the following statement:

OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, Today's Sunbeam, The News of Cumberland County, The Daily Journal and the Elmer Times.

PRESENTATIONS

Board President, Mrs. Melissa Conover, read the District Mission Statement:

The Pittsgrove Township School District promotes the academic and personal growth of all students to the best of their abilities with a rigorous program that supports personal strengths and self-sufficiency, inspiring an ethic of lifelong learning. We strive to instill traditional values and a diversity of 21st century skills necessary to succeed in global environment.

DISTRICT MISSION STATEMENT

Communications

1. Request for a medical leave of absence from bus aide, Iola Orth, effective September 6, 2011 through approximately November 14, 2011.

COMMUNICATIONS

Moved by Mrs. Berwick and seconded by Mr. Schmidt that the Board of Education approve of a medical leave of absence for bus aide Iola Orth, effective September 6, 2011 through approximately November 14, 2011. Ms. Orth will exhaust her sick/personal days and will be placed on an unpaid medical leave of absence for the remainder of her leave. Unanimously approved

LOA
IOLA ORTH

Moved by Mr. Miletta and seconded by Mr. Schmidt that the Board of Education approve the following Minutes:

- The July 28, 2011 Board of Education Meeting and Closed Session;
- The August 5 & 6, 2011 Special Meeting/Board Retreat.

Unanimously approved

MINUTES
7/28/11
8/5/11

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 18, 2011

WARRANTS

Moved by Mrs. Schneider and seconded by Mr. Rump that the Board of Education approve the bills paid and the bills for payment. (See pages 66-69)
Unanimously approved

BOARD OF EDUCATION BUSINESS

Old Business - None

New Business

2011-2012
STUDENT
REPRESENTA-
TIVES

Moved by Mrs. Schneider and seconded by Mr. Rump that the Board of Education approve, as per the Board of Education Policy #9140, of Dylan Berwick as the Board of Education Representative for the 2011-2012 school year. Amanda Paterno will serve as the alternate in his absence.

Unanimously approved

POLICY
COMMITTEE
MEETING
8/16/11

Committee Reports

Moved by Mrs. Schneider and seconded by Mr. Miletta that the Board of Education approve, the Minutes of the August 16, 2011 Policy Committee Meeting. Action items include: (See page 69)

- Review, for the first reading, of the following policies listed;
 1. 1100 - Communicating With The Public
 2. 1120 Board Of Education Meetings
 3. 5114 - Suspension And Expulsion
 4. 5131 - Conduct/Discipline
 5. 5131.1 - Harassment, Intimidation And Bullying
 6. 5131.5 - Vandalism/Violence
 7. 9200 - Orientation And Training Of Board Members
 8. Revised: 6145.1/6145.2-Intramural Competition; Interscholastic Competition
 9. 9140 - Student Representation To The Board Of Education
- Approval of 2011-2012 Student/Parent/Staff Handbooks.

Unanimously approved

PRESENTA-
TION
STUDENT
EXCHANGE
PROGRAM

APSHS German teacher, Ms. Erika Kirschner made a presentation about instituting a student exchange program with a school in Germany.

NJ DELEGATE
REPORT

NJ DELEGATE REPORT – No report was given.

SUPERINTENDENT'S REPORT

PTMS SPEC ED
TEACHER-BD
JONNA
GERIGITAN

With the Superintendent's recommendation, it was moved by Mr. Schmidt and seconded by Mrs. Schneider that the Board of Education approve PTMS Special Education Teacher-BD, Jonna Gerigitan, Step 3BA, \$49,000, effective September 1, 2011 for the 2011-2012 school year. All appropriate paperwork has been submitted. Salary is at the 2010-2011 rate and will be adjusted upon completion of negotiations.

Roll Call: Ayes: (6) Mr. Schmidt, Mrs. Schneider, Mr. Miletta, Mr. Rump, Mrs. Berwick, Mrs. Conover

Noes: (0)

Abstain: (0)

Motion Carried

2011-2012
SOURCE 4
TEACHERS

Moved by Mr. Schmidt and seconded by Mrs. Conover that the Board of Education approve the Source4Teachers substitute list submitted for the 2011-2012 school year.

(See pages 69-74)

Unanimously approved

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 18, 2011

APSHS
STUDENT
PLACEMENTS
SALEM CO.
ALTERN. HS

Moved by Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve the APSHS student placements at Salem County Alternative High School for the 2011-2012 school year. *(See page 76)*
Unanimously approved

2011-2012
GERMAN
AMERICAN
PARTNERSHIP
PROGRAM
(GAPP)

Moved by Mrs. Berwick and seconded by Mr. Miletta that the Board of Education approve district participation in a student exchange program for the 2011-2012 school year through the German American Partnership Program (GAPP). This is a pilot for two years at no cost to the district and will go to the Curriculum Committee Meeting on August 29, 2011 for further discussion.
Unanimously approved

ATHLETIC
EQUIPMENT
DISPOSAL

Moved by Mrs. Berwick and seconded by Mrs. Schneider that the Board of Education approve Approval of the disposal of the following athletic equipment listed in Mr. Clarke's August 1, 2011 memo:

- High jump pit mat;
- Tumbling/wrestling mat.

Unanimously approved

2011-2012
FALL GAME
WORKERS

Moved by Mr. Schmidt and seconded by Mr. Miletta that the Board of Education approve the 2011-2012 fall game workers. *(See page 76)*
Unanimously approved

PTMS
STUDENT
PLACEMENTS
ALTERNATIVE
MS

Moved by Mr. Schmidt and seconded by Mrs. Conover that the Board of Education approve the PTMS student placements at the Alternative Middle School for the 2011-2012 school year.
(See page 76)
Unanimously approved

BUILDING
REPORTS

Moved Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve the fire drills held at Olivet School during August, 2011. *(See pages 76-77)*
Unanimously approved

2011-2012
SPECIAL ED
MONTHLY
STUDENT
UPDATE

Moved by Mrs. Schneider and seconded by Mrs. Berwick that the Board of Education approve the Special Education Monthly Student Update for the 2011-2012 school year. *(See page 77)*
Unanimously approved

2011 SUMMER
CURRICULUM
WORK &
COMMITTEES

Moved by Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve the 2011 additional summer curriculum work and committees. *(See page 77)*
Unanimously approved

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 18, 2011

Moved by Mr. Schmidt and seconded by Mrs. Conover that the Board of Education approve the *World History Ancient Civilizations Through the Renaissance (2012) Houghton Mifflin Harcourt* textbook that was presented for review at the July 28, 2011 Board of Education meeting.

Roll Call: Ayes: (4) Mr. Schmidt, Mrs. Conover, Mr. Miletta, Mr. Rump

Noes: (2) Mrs. Schneider, Mrs. Berwick Abstain: (0) Motion not carried

TEXTBOOK
WORLD
HISTORY
ANCIENT
CIVILIZATIONS
THROUGH THE
RENAISSANCE

Moved by Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve the staff workshop/mileage requests. (See page 77)

Unanimously approved

STAFF
WORKSHOP/
MILEAGE
REQUESTS

Moved by Mrs. Berwick and seconded by Mr. Schmidt that the Board of Education approve student teacher placements. (See page 77)

Unanimously approved

STUDENT
TEACHER
PLACEMENTS

For Your Information

- QSAC short term District Improvement Plan approval.

Moved by Mr. Schmidt and seconded by Mr. Miletta that the Board of Education reconsider the motion to approve the *World History Ancient Civilizations Through the Renaissance (2012) Houghton Mifflin Harcourt* textbook.

Roll Call: Ayes: (6) Mr. Schmidt, Mr. Miletta, Mr. Rump, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (0) Abstain: (0) Motion Carried

RECONSIDER
TEXTBOOKS

AUDIENCE PARTICIPATION I

Comments included the lack of resources for Pittsgrove Schools to go bookless.

AUDIENCE
PARTICIPATION I

BUSINESS AND FINANCE REPORT

Moved by Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve the:

- Board Secretary's Certification, Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of August 18, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pittsgrove Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4. (See pages 78-84)
- Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of June, 2011. The Treasurer's Report and Secretary's Report are in agreement for the month of June, 2011. (See pages 85-91)
- The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, certifies that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2011. (See pages 91-93)
- Certification Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pittsgrove Township Board of Education certifies that as of August 18, 2011 and after review of the Secretary's Monthly Financial Report appropriations section, as presented, and upon consultation with the

BOARD
SECRETARY'S
CERTIFICATION

TREASURER'S
REPORT

REVENUE
SUMMARY

BOE
CERTIFICATION

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 18, 2011

appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the 2010-2011 fiscal year.

TRANSFERS &
TRANSFER
STATUS
REPORT

- The transfers of June 25, 2011 and the transfer status report for June, 2011.
(See pages 93-96)

FINANCIAL
REPORTS

- Financial reports for June, 2011, as submitted:
 - Pittsgrove Community School-SACC Fund
 - Cafeteria Report
 - Norma General Fund
 - Olivet General Fund
 - PTMS General Fund
 - Student Activities Fund
 - Student Athletics Fund
 - APSHS Special Accounts

BUDGET
SUMMARY
REPORT

- The Budget Summary for June, 2011.

Unanimously approved

Moved by Mr. Schmidt and seconded by Mrs. Schneider that the Board of Education approve the following payment applications, submitted by Dandrea Construction Company, Inc., for the Olivet project: (See pages 96-100)

DANDREA
CONSTRUC-
TION FOR
OLIVET
PROJECT

1. Application #8-R, totaling \$8,034.65
2. Application #9-R, totaling \$5,709.00

Unanimously approved

2011-2012
SACC RATES

Moved by Mr. Schmidt and seconded by Mrs. Conover that the Board of Education approve the SACC Rates for the 2011-2012 school year. Rates reflect a 3% increase over the 2010-2011 school year. (See page 100)

Unanimously approved

2011-2012
ADULT LUNCH
PRICE

Moved by Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve the Adult Lunch Price of \$3.75 for the 2011-2012 school year. This is an increase of \$.25 from the 2010-2011 price.

Unanimously approved

2011-2012
TRANSPORTA-
TION
JOINTURES

Moved by Mr. Miletta and seconded by Mr. Schmidt that the Board of Education approve the 2011-2012 transportation jointures with various boards of education, in their respective amounts. Pittsgrove will provide transportation. This is revenue to Pittsgrove. (See page 101)

Ayes: (5) Mr. Miletta, Mr. Schmidt, Mr. Rumpp, Mrs. Schneider, Mrs. Berwick

Noes: (0) Abstain: (1) Mrs. Conover-to Upper Pittsgrove only Motion Carried

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 18, 2011

Moved by Mrs. Berwick and seconded by Mrs. Schneider that the Board of Education approve Board Member, William Rump to attend the Governance IV Mandated Training program during the NJSBA/NJASA/NJASBO Fall Workshop. Registration is pending for October 24, 2011. There is no registration fee associated with this program.

BOARD
MEMBER
TRAINING

Ayes: (5) Mrs. Berwick, Mrs. Schneider, Mr. Miletta, Mr. Schmidt, Mrs. Conover

Noes: (0) Abstain: (1) Mr. Rump Motion Carried

Moved by Mrs. Berwick and seconded by Mrs. Schneider that the Board of Education approve Board Member, Dominick Miletta to attend the Governance I Mandated Training program during the NJSBA/NJASA/NJASBO Fall Workshop. Registration is pending for October 24, 2011. There is no registration fee associated with this program.

BOARD
MEMBER
TRAINING

Ayes: (5) Mrs. Berwick, Mrs. Schneider, Mr. Rump, Mr. Schmidt, Mrs. Conover

Noes: (0) Abstain: (1) Mr. Miletta Motion Carried

For Your Information

- Salem County School Boards Association will be presenting a NJ Department of Education Update, September 28, 2011, at the Salem County Vocational-Technical School, 7:00 P.M. Cost is free. Contact the business office to register by September 23, 2011. Mrs. Conover to attend.

ADDENDUM I

Communications

1. Letter from a Board Member.

COMMUNICA-
TIONS:
BOARD
MEMBER

Moved by Mrs. Schneider and seconded by Mr. Rump that the Board of Education accept a leave of absence from Board Member, Earl S. Stanton Sr.

Unanimously approved

With the Superintendent's recommendation, it was moved by Mrs. Schneider and seconded by Rump that the Board of Education approve Ryan Carr as Adaptive Physical Education Teacher, Step 1BA, \$48,500, effective September 1, 2011 for the 2011-2012 school year. Salary appears at the 2010-2011 rate and will be adjusted upon completion of negotiations.

ADAPTIVE
PHYSICAL
EDUCATION
TEACHER
RYAN CARR

Roll Call: Ayes: (6) Mrs. Schneider, Mr. Rump, Mr. Miletta, Mr. Schmidt, Mrs. Berwick,

Mrs. Conover

Noes: (0) Abstain: (0) Motion Carried

With the Superintendent's recommendation, it was moved by Mrs. Schneider and seconded by Mr. Schmidt that the Board of Education approve the appointment of Salvatore V. Abate, Jr., as a substitute district bus driver for the 2011-2012 school year.

Unanimously approved

SUBSTITUTE
DISTRICT BUS
DRIVER
SALVATORE
ABATE

Moved by Mrs. Schneider and seconded by Mrs. Conover that the Board of Education approve:

- Scott Hogan as PTMS Detention Monitor for the 2011-2012 school year. Stipend amount is \$591 (2010-2011 rate) and will be adjusted upon completion of negotiations;

2011-2012

SCOTT HOGAN
PTMS
DETENTION
MONITOR

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 18, 2011

BAND
JASON RAGAN
BRANDY
RAGAN

- The co-curricular band appointments for the 2011-2012 school year. Both served in these positions in the 2010-2011 school year:
 1. Jason Ragan - Band Assistant A
 2. Brandy Ragan - Band Assistant Guard

Unanimously approved

FIRST POLICY
READING

Moved by Mrs. Schneider and seconded by Mr. Miletta that the Board of Education approve the first reading of the following policies revised due to revisions in the HIB policy:

- 1100 - Communicating With The Public
- 1120 Board Of Education Meetings
- 5114 - Suspension And Expulsion
- 5131 - Conduct/Discipline
- 5131.1 - Harassment, Intimidation And Bullying
- 5131.5 - Vandalism/Violence
- 9200 - Orientation And Training Of Board Members

Also revised:

- 6145.1/6145.2 - Intramural Competition; Interscholastic Competition

For review:

- 9140 - Student Representation To The Board Of Education

Unanimously approved

2011-2012
STUDENT/
PARENT
HANDBOOK

Moved by Mr. Schmidt and seconded by Mr. Miletta that the Board of Education approve the 2011-2012 Student/Parent and Staff Handbooks.

Note: All handbooks are on file in the Superintendent's office.

Ayes: (5) Mr. Schmidt, Mr. Miletta, Mr. Rumpp, Mrs. Schneider, Mrs. Conover

Noes: (0)

Abstain: (1) Mrs. Berwick

Motion carried

2011-2012 BUS
ROUTES

Moved by Mr. Schmidt and seconded by Mrs. Conover that the Board of Education approve the bus routes for the 2011-2012 school year.

Unanimously approved

SUPERINTEN-
DENT ELMER
BOE
H.BERMANN

Moved by Mr. Schmidt and seconded by Mrs. Schneider that the Board of Education approve Henry Bermann as Superintendent for the Elmer Board of Education for reporting purposes, for the 2011-2012 school year.

Unanimously approved

CINDY STRANG
TREASURER
ELMER BOE

Moved by Mr. Schmidt and seconded by Mrs. Schneider that the Board of Education approve hiring Cindy Strang, as Treasurer for the Elmer Board of Education, for the 2011-2012 school year. All costs to be billed to Elmer.

Unanimously approved

FIELD TRIPS

FUNDRAISERS

Moved by Mr. Schmidt and seconded by Mrs. Berwick that the Board of Education approve:

- The Field Trips for the 2011-2012 school year; *(See page 101)*
- The Fundraisers for the 2011-2012 school year. *(See page 102)*

Ayes: (6) Mr. Schmidt, Mrs. Berwick, Mr. Miletta, Mr. Rumpp, Mrs. Schneider, Mrs. Conover

Noes: (1) *To Bingo only – Mrs. Schneider

Abstain: (0)

Motion carried

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –AUGUST 18, 2011

For Your Information

- Letter Regarding Alleged Violation of the Open Public Meetings Act.

ADDENDUM II

Communications

1. Letter of resignation from Kindergarten Teacher, Amber Prinsen, effective September 1, 2011.

Moved by Mrs. Schneider and seconded by Mrs. Berwick that the Board of Education accept, with regret, resignation of Kindergarten Teacher, Amber Prinsen, effective September 1, 2011.
Unanimously approved

COMMUNICA-
TIONS

AMBER
PRINSEN

AUDIENCE PARTICIPATION II – None

AUDIENCE
PARTICIPA-
TION II

CLOSED SESSION

Moved by Mr. Miletta and seconded by Mr. Rump that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public will be excluded, to discuss:

1. Personnel

The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. (8:46 P.M.)

Unanimously approved

ADJOURN
INTO CLOSED
SESSION

Moved by Mr. Schmidt and seconded by Mrs. Conover that the Board of Education adjourn from Closed Session. (9:07 P.M.)

Unanimously approved

ADJOURN
FROM CLOSED
SESSION

Moved by Mr. Rump seconded by Mr. Schneider that the Board of Education meeting be adjourned. (9:25 P.M.)

Unanimously approved

ADJOURNMENT

bd