

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –APRIL 19, 2012

The regular meeting of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Thursday, April 19, 2012, 7:00 P.M., Arthur P. Schalick High School.

Members Present: Mr. Johnson, Mr. May, Mr. Rump, Mr. Schmidt, Mrs. Smith,
Mrs. Snyder, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

ROLL CALL

Members Absent: Mr. Miletta

Mr. Henry Bermann, Superintendent; Mr. Michael Brodzik, Assistant Superintendent;
Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Ms. Priscilla Ocasio-Jimenez,
Principal Pittsgrove Township Middle School; Ms. Patricia Gaburo, Principal, Olivet, Elmer, Norma
Schools; Ms. Deborah Morton, Assistant Principal, A.P. Schalick High School; Ms. Angela Williams,
Director of Guidance, Mr. Michael Munafo, Technology Supervisor, the press, staff members, and
the public.

Board President, Mrs. Melissa Conover, opened the meeting at 7:03 P.M., leading the group in
the pledge to the flag and reading the following statement:

The New Jersey Open Public Meeting law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, Today's Sunbeam, The News of Cumberland County, The Daily Journal and the Elmer Times.

PLEDGE TO THE FLAG

OPEN PUBLIC MEETINGS LAW

Board President, Mrs. Melissa Conover, read the District Mission Statement:

The Pittsgrove Township School District promotes the academic and personal growth of all students to the best of their abilities with a rigorous program that supports personal strengths and self-sufficiency, inspiring an ethic of lifelong learning. We strive to instill traditional values and a diversity of 21st century skills necessary to succeed in global environment.

DISTRICT MISSION STATEMENT

PRESENTATIONS

The following presentations were made:

- Principal for Olivet and Elmer Schools, Ms. Gaburo, presented the *Owls for the Month* and the *Eagles for the Month* for April, 2012;
- PTMS Principal, Ms. Ocasio-Jimenez, presented the *Top Cats for the Month* for March, 2012;
- APSHS Assistant Principal, Ms. Morton presented the *Cougars of the Month & Cougar Pride*, for April, 2012;
- PTMS teacher, Ms. Hill presented the PTMS Annual Art Show Winner.

PRESENTATIONS

Communications

1. Notice of Retirement from bus driver, Penny Mutter, effective July 1, 2012.

COMMUNICATIONS

RETIREMENT PENNY MUTTER

Moved by Mrs. Snyder and seconded by Mr. Schmidt that the Board of Education accept, with regret, the retirement from Penny Mutter, effective July 1, 2012.

Unanimously approved

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2. Request for consultant's report(s) pertaining to the high school schedule change.

MINUTES
3/22/12

Moved by Mr. May and seconded by Mr. Schmidt that the Board of Education approve the Minutes of the March 22, 2012 Board of Education Meeting and Closed Session with correction on mentor donation.

Ayes: (8) Mr. May, Mr. Schmidt, Mr. Johnson, Mr. Rumpp, Mrs. Smith, Mrs. Snyder, Mrs. Berwick, Mrs. Conover

Noes: (0) Abstain: (1) Mrs. Schneider Motion Carried

BOARD OF EDUCATION BUSINESS

Unfinished Business - None

BOARD OF
EDUCATION
MEETING MAY
3, 2012

New Business

Moved by Mrs. Schneider and seconded by Mrs. Smith that the Board of Education approve May 3, 2012, 7:00 P.M., Arthur P. Schalick High School as the date, time and place for a Special Board of Education meeting. The meeting will be the First Regular Meeting of the Board of Education, reappointment of the certificated staff, and any other matters deemed appropriate.

Committee Reports

MINUTES
CURRICULUM
COMMITTEE
MEETING
4/11/12

Moved by Mr. Schmidt and seconded by Mrs. Snyder that the Board of Education approve the Minutes of the April 11, 2012 Curriculum Committee Meeting and add expand online offerings. *(See page 120)*

Unanimously approved

STUDENT
REPRESENTA-
TIVE'S REPORT

STUDENT REPRESENTATIVE'S REPORT - Absent

NJ DELEGATE
REPORT

NJ DELEGATE REPORT - None

SOURCE 4
TEACHER

SUPERINTENDENT'S REPORT

Moved by Mr. Schmidt and seconded by Mrs. Conover that the Board of Education approve the Source4Teachers substitutes submitted for April, 2012. *(See pages 121-122)*

Ayes: (7) Mr. Schmidt, Mrs. Conover, *Mr. Johnson, Mr. Rumpp, Mrs. Smith, Mrs. Schneider, Mrs. Berwick

Noes: (0) Abstain: (2) Mrs. Snyder, Mr. May,*Mr. Johnson (to Chris Jones only) Motion Carried

EVVRS REPORT
2/29/12

In accordance with the new EVVRS Reporting Guidance, EVVRS must be reported twice during the school year. It was moved by Mr. Schmidt and seconded by Mrs. Smith that the Board of Education review and approve the EVVRS report for the collection period September 1, 2011 to December 31, 2011. This information was submitted to the NJDOE by the February 29, 2012 deadline. *(See pages 123-124)*

Ayes: (8) Mr. Schmidt, Mrs. Smith, Mr. Johnson, Mr. May, Mr. Rumpp, Mrs. Snyder, Mrs. Berwick, Mrs. Conover

Noes: (1) Mrs. Schneider Abstain: (0) Motion Carried

BUILDING
REPORTS

Moved by Mr. Schmidt and seconded by Mr. May that the Board of Education approve:

- The building security drills for March, 2012; *(See pages 125-128)*
- The APSHS Bus Evacuation Drills for the 2011-2012 school year. *(See pages 129-130)*

BUS DRILLS

Unanimously approved

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –APRIL 19, 2012

Moved by Mr. May and seconded by Mrs. Schneider that the Board of Education approve Sgt. Gary Catts of the New Jersey State Police to serve as a chaperone on the 7th grade field trip to Camp Speers Eljabar, May 9-11, 2012. Mr. Catts has chaperoned this trip in the past.
Unanimously approved

GARY CATTS
CHAPERONE
7TH GRADE
FIELD TRIP

Moved by Mrs. Snyder and seconded by Mrs. Schneider that the Board of Education accept the NJEA/PEA funds totaling \$556.50. The PEA applied for and was awarded these funds to be used for the following events:

NJEA/PEA
FUNDS

- Elmer School Mother's Day Tea;
- Elmer School Father's Day Celebration;
- PTMS Musical – Kamp Kaos

Unanimously approved

Moved by Mrs. Snyder and seconded by Mrs. Schneider that the Board of Education accept \$750.00 donated by Bob Novick as partial payment for Middle School student trip to the Holocaust Museum in Washington, D.C.

DONATION
BOB NOVICK

Ayes: (8) Mrs. Snyder, Mrs. Schneider, Mr. Johnson, Mr. May, Mr. Rump, Mr. Schmidt, Mrs. Berwick, Mrs. Conover

Noes: (1) Mrs. Smith

Abstain: (0)

Motion Carried

Moved by Mr. Johnson and seconded by Mr. Schmidt that the Board of Education approve the Grade 5 Field Day request to go to Parvin State Park to include various events.
Unanimously approved

GRADE 5 FIELD
DAY

Moved by Mr. Schmidt and seconded by Mrs. Smith that the Board of Education approve the 2012-2013 One-Year Preschool Program Plan Update and Budget Statement.

2012-2013
ELLI PROGRAM
PLAN UPDATE

(See pages 131-142)

Roll Call: Ayes (9): Mr. Schmidt, Mrs. Smith, Mr. Johnson, Mr. May, Mr. Rump, Mrs. Snyder, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (0)

Abstain: (0)

Motion Carried

Moved by Mr. Johnson and seconded by Mr. Schmidt that the Board of Education approve:

CST STUDENT
PLACEMENT

- The Child Study Team Student Placement Update for Pittsgrove, dated April 10, 2012;
(See page 143)
- The 2011-12 IDEA Amendment 1 reflecting that all Preschool funds (\$10,144) have been exhausted. *(See page 143-145)*

2011-2012
IDEA
AMENDMENT I

Unanimously approved

CURRICULUM & INSTRUCTION

Moved by Mr. Schmidt and seconded by Mrs. Snyder that the Board of Education approve an increase in the required credits for graduation from 130 credits to 145 credits, effective for the incoming freshman (Class of 2016).

INCREASE
GRADUATION
CREDITS
CLASS OF 2016

Roll Call: Ayes: (5) Mr. Schmidt, Mrs. Snyder, Mr. Johnson, Mrs. Schneider, Mrs. Conover

Noes: (4) Mr. May, Mr. Rump, Mrs. Smith, Mrs. Berwick

Abstain: (0)

Motion Carried

PITTSBURGH TOWNSHIP BOARD OF EDUCATION MINUTES –APRIL 19, 2012

FALL, 2012
INTERNSHIPS

Moved by Mr. Johnson and seconded by Mrs. Schneider that the Board of Education approved the following Fall, 2012 Internship Requests:

- AMDA student Joslynn Cortes, with Wendy Mapes, Theatre Academy;
- Wilmington University Student, Lauren Benson with Corinn Cole, Guidance.

Unanimously approved

ONLINE
EVALUATION

Moved by Mr. Schmidt and seconded by Mrs. Schneider that the Board of Education approve of 5 hours each for 2 teachers to evaluate an online course.

Unanimously approved

TECH MENTOR
POSITION

Moved by Mr. Johnson and seconded by Mrs. Schneider that the Board of Education approve the establishment of one Tech Mentor position per building for the 2012-2013 school year to be compensated through stipend at a rate of \$1200.

Ayes: (7) Mr. Johnson, Mrs. Schneider, Mr. Schmidt, Mrs. Smith, Mrs. Snyder, Mrs. Berwick, Mrs. Conover

Noes: (2) Mr. May, Mr. Rump

Abstain: (0)

Motion Carried

AUDIENCE
PARTICIPATION I

AUDIENCE PARTICIPATION I

Comments included discussions regarding the Jr. Class trip and the new 5x5 schedule.

CLOSE
AUDIENCE
PARTICIPATION I

Moved by Mr. May and seconded by Mr. Johnson that the Board of Education close Audience Participation I.

Unanimously approved

BOARD
SECRETARY'S
CERTIFICATION

BUSINESS AND FINANCE REPORT

Moved by Mrs. Snyder and seconded by Mr. Schmidt that the Board of Education approve the:

- Board Secretary's Certification, Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of April 19, 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pittsgrove Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4. *(See pages 146-160)*

TREASURER'S
REPORT

- Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of February, 2012. The Treasurer's Report and Secretary's Report are in agreement for the month of February, 2012. *(See pages 161-169)*

REVENUE
SUMMARY

- The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, certifies that there are no changes in anticipated revenue amounts and sources for the month ending February 29, 2012. *(See pages 170-172)*

BOE
CERTIFICATION

- Certification Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pittsgrove Township Board of Education certifies that as of April 19, 2012 and after review of the Secretary's Monthly Financial Report appropriations section, as presented, and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the 2011-2012 fiscal year.

PITTSBURGH TOWNSHIP BOARD OF EDUCATION MINUTES –APRIL 19, 2012

- The transfers effective March 20, 2012 and the transfer status report for February, 2012. (See pages 173-175)
- The bills paid and the bills for payment. (See pages 175-185)
- The Financial reports for February, 2012 as submitted:
 - Pittsgrove Community School-SACC Fund
 - Cafeteria Report
 - Norma General Fund
 - Olivet General Fund
 - PTMS General Fund
 - Student Activities Fund
 - Student Athletics Fund
 - APSHS Special Accounts

TRANSFERS &
TRANSFER
STATUS
REPORT

WARRANTS

FINANCIAL
REPORTS

Ayes: (9) Mrs. Snyder, Mr. Schmidt, Mr. Johnson*, Mr. May, Mr. Miletta, Mrs. Smith, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (0) Abstain: (1) *Mr. Johnson to BHS Warrants only Motion Carried

The Budget Summary for April, 2012 was presented.

BUDGET
SUMMARY

The SACC Enrollment Report for April, 2012 was presented.

SACC
ENROLLMENT
REPORT

Moved by Mr. May and seconded by Mrs. Snyder that the Board of Education approve Payment #6 to Jottan, Inc., totaling \$32,713.55 for the APSHS roof restoration project. This amount reflects the retainage/final payment for this project. (See page 186)

JOTTAN, INC
PAYMENT #6

Unanimously approved

FOR YOUR INFORMATION

- Enrollment Report
- Discipline Reports
- APSHS Media Center – Third Quarter Report
- MS Walk at Parvin State Park – Monday, May 6th – Volunteers & Walkers Sought
- NJASA/NJSBA Spring Conference – “Meeting Challenges with Confidence – May 21-23, 2012 - NJASA/NJSBA 30th Annual Spring Conference will be held on May 21, 2012 through May 23, 2012, at Caesars, Atlantic City, NJ. If interested, please contact the Business Office (ext. 4018) by May 7, 2012. Cost of registration is as follows:
 - \$425 –Full 3-Day Conference Registration
 - \$149 – Half Day Pass – May 21, 2012
 - \$249 – Full Day Pass – May 22, 2012
 - \$249 – Full Day Pass – May 23, 2012
- Elmer Representative on the Pittsgrove BOE – Letter from Interim ECS Peggy Nicolosi indicating that the Elmer School District is entitled to one representative on the Pittsgrove Township Board of Education.

ADDENDUM

ADDITIONAL
WARRANTS

Moved by Mr. Schmidt and seconded by Mrs. Conover that the Board of Education approve the additional warrants. (See Page 187)

Unanimously approved

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –APRIL 19, 2012

2012-2013
SALEM
COUNTY VO
TECH

Moved by Mr. Johnson and seconded by Mrs. Snyder that the Board of Education approve the Pittsgrove Township School District to provide verification as a partner school district with Salem County Vocational Technical Schools for the 2012-2013 school year. SCVT is participating in the Salem County 21st Century Community Learning Centers Program for the 2012-2013 school year. This is year five of a five-year cycle. *(See pages 187-190)*
Unanimously approved

HIB REPORTS

With regard to Harassment, Intimidation and Bullying Reports filed, it was moved by Mr. Schmidt and seconded by Mrs. Smith that the Board of Education:

- Approve the listing presented at the March 22, 2012, with the exception of the third incident listed which will be addressed at the Board of Education Hearing on May 3, 2012; *(See page 190)*
- Review of the listing presented at the April 19, 2012 meeting.

Unanimously approved

STAFF
WORKSHOP/
MILEAGE

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve:

- The staff workshop/mileage requests; *(See page 191)*
- The Field Trips for the 2011-2012 school year; *(See pages 191-192)*
- The Fundraisers for the 2011-2012 school year; *(See page 193)*

FIELD TRIPS

Ayes: (9) Mr. Schmidt, Mr. Johnson, Mr. May, Mr. Rumpp, Mrs. Smith, Mrs. Snyder, Mrs. Schneider, Mrs. Berwick*, Mrs. Conover

FUNDRAISERS

Noes:(1) Mrs. Berwick* (Field Trip to Germany only) Abstain: (0) Motion Carried

FOR YOUR INFORMATION

- 2012-2013 Draft District Calendar for Review

AUDIENCE
PARTICIPATION II

AUDIENCE PARTICIPATION II

No Comments

ADJOURN
INTO CLOSED
SESSION

CLOSED SESSION I

Moved by Mrs. Snyder and seconded by Mr. Rumpp that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public will be excluded, to discuss:

1. Negotiations-Transportation

The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. (9:05 P.M.)

Unanimously approved

ADJOURN
FROM CLOSED
SESSION

Moved by Mrs. Berwick and seconded by Mr. Schmidt that the Board of Education adjourn from Closed Session. (9:31 P.M.)

Unanimously approved

The Board President requested the Board members to make sure that they have completed their self-evaluations.

The Board President is looking for volunteers to meet with the Township and Mr. Rumpp and Mrs. Smith said that they would volunteer.

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –APRIL 19, 2012

The Board teacher liaison committee needs to be established and meet.

Moved by Mrs. Smith and seconded by Mr. Schmidt that the Board of Education meeting be adjourned. (9:37 P.M.)
Unanimously approved

ADJOURNMENT

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