

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 3, 2012

The regular meeting of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Thursday, May 3, 2012, 7:00 P.M., Arthur P. Schalick High School.

Members Present: Mr. Johnson, Mr. May, Mr. Miletta, Mr. Rumpp, Mr. Schmidt, Mrs. Smith, Mrs. Snyder, Mrs. Berwick, Mrs. Conover

ROLL CALL

Members Absent: Mrs. Schneider

Mr. Henry Bermann, Superintendent; Mr. Michael Brodzik, Assistant Superintendent; Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Ms. Donna Meyers, Principal, A.P. Schalick High School; Ms. Deborah Morton, Assistant Prinipal, A.P. Schalick High School; Ms. Angela Williams, Director of Guidance; Ms. Michelle Deaver, Director of Special Education; the press, staff members, and the public.

The Board of Education held a moment of silence for Mr. Earl Stanton, former Board of Education Member, who recently passed away.

Board President, Mrs. Melissa Conover, opened the meeting at 7:00 P.M., leading the group in the pledge to the flag and reading the following statement:

PLEDGE TO THE FLAG
OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, Today's Sunbeam, The News of Cumberland County, The Daily Journal and the Elmer Times.

Board President, Mrs. Melissa Conover, read the District Mission Statement:

DISTRICT MISSION STATEMENT

The Pittsgrove Township School District promotes the academic and personal growth of all students to the best of their abilities with a rigorous program that supports personal strengths and self-sufficiency, inspiring an ethic of lifelong learning. We strive to instill traditional values and a diversity of 21st century skills necessary to succeed in global environment.

CLOSED SESSION I

Moved by Mrs. Snyder and seconded by Mr. Rumpp that the that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public will be excluded, to discuss:

ADJOURN INTO CLOSED SESSION I

1. Student Matter- State Police Bomb Scare

The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. (7:05 P.M.)

Unanimously approved

ADJOURN FROM CLOSED SESSION I

Moved by Mrs. Snyder and seconded by Mr. Schmidt that the Board of Education adjourn from Closed Session. (7:20 P.M.)

Unanimously approved

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 3, 2012

Public Comment I

PUBLIC
COMMENT I

The Board President thanked the State Police Troopers for their assistance.

Moved by Mrs. Snyder and seconded by Mr. Johnson that the Board of Education approved extending of the following "staff appointments" through June 30, 2012, and the "staff appointments" for the 2012-2013 school year, effective July 1, 2012 through June 30, 2013: (See pages 216-219)

STAFF
APPOINT-
MENTS

1. Business Administrator/Board Secretary - Suzanne R. Fox Abdill
2. Qualified District Purchasing Agent/Use of State Contracts - Suzanne R. Fox Abdill (Appointment by Resolution)
3. Affirmative Action Officer - Angela Williams (Appointment by Resolution)
4. Title IX Coordinator - Michael Clarke (Appointment by Resolution)
5. ADA Coordinator - Suzanne R. Fox Abdill
6. 504 Compliance Officer - Michelle Deaver
7. Right to Know Officer -Michael Clarke
8. Integrated Pest Management Coordinator - Michael Clarke
9. Safety and Health Coordinator - Michael Clarke
10. Public Agency Compliance Officer - Suzanne R. Fox Abdill (Appointment by Resolution) previously Board approved on December 15, 2011
11. OPRA Appointments - Custodians of School Records
 - Custodian of Government Records - Business Administrator
 - Custodian of Personnel Records - Superintendent
 - Custodian of Student Records - Building Principals

Unanimously approved

Moved by Mrs. Snyder and seconded by Mr. Schmidt that the Board of Education approve the following items for the 2012-2013 school year:

- Official Newspapers: Elmer Times, Today's Sunbeam, The Daily Journal and The News of Cumberland County, effective July 1, 2012;
- Regular Meeting Dates: Third Thursday of each month, 7:00 P.M., Arthur P. Schalick High School Media Center, as the date, time and location of regular Board of Education meetings;
NOTE: Except as otherwise provided by law, regulations of the State Department of Education, or by this Board of Education, meetings of the Pittsgrove Township Board of Education will be conducted in accordance with Robert's Rules of Order, Revised. Legal Reference: N.J.S.A. 18A:11-1 General Mandatory Powers and Duties
- Depositories of School Funds, effective July 1, 2012 including: First National Bank Elmer, Susquehanna Bank, The Bank and The State of New Jersey Cash Management Fund;
- All accounts and signatories, effective July 1, 2012; (See page 219)
- Authorization for the Business Administrator and Superintendent to conduct wire transfers, effective July 1, 2012;
- The petty cash funds, effective July 1, 2012. (See page 220)

OFFICIAL
NEWSPAPERS

OFFICIAL
DATE, TIME,
AND
LOCATION OF
BOE MEETINGS

DEPOSITORIES

ACCOUNTS
AND
SIGNATORIES

WIRE
TRANSFERS

Unanimously approved

PETTY CASH

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 3, 2012

DISTRICT TRAVEL COSTS

Moved by Mrs. Snyder and seconded by Mr. Schmidt that the Board of Education approve, By Resolution, adoption of the district travel expenses:

NOW THEREFORE, BE IT RESOLVED that the Pittsgrove Township Board of Education hereby establishes the school district travel cost maximum for the 2012-2013 school year at \$80,000; WHEREAS the district travel cost maximum established on May 11, 2011 for the 2011-2012 school year was \$80,000. The year to date school district travel for the 2011-2012 school year, including local, state and federal funds as of April 25, 2012, is as follows:

State Funds	Federal Funds	Total
\$18,022.77	\$40,132.96	\$58,155.73

BE IT FURTHER RESOLVED that the Business Administrator shall track and record costs to insure that the maximum amount is not exceeded. (See page 220)

Unanimously approved

REAPPOINTMENT OF ADMINISTRATION & CERTIFICATED STAFF

SUPERINTENDENT’S REPORT

With the Superintendent’s recommendation, it was moved by Mr. Johnson and seconded by Mr. Schmidt that the Board of Education approve the administration and certificated staff for the 2012-2013, in accordance with N.J.S.A. 18A:27-10. The reappointment of staff includes the following actions: (See pages 221-224)

- Transfer of Evann Mannella from Olivet Special Education Grade 5, to PTMS Special Education Grade 6;
- Reassignment of tenured teacher, Benjamin Cruzan from Education Technology Specialist to PTMS English teacher, effective June 30, 2012;
- The non-renewal of PTMS BD teacher, Jonna Gerigitan, effective June 30, 2012;
- The non-renewal of APSHS science teacher, Brianna Carroll, effective June 30, 2012.

Roll Call: Ayes: (9) Mr. Johnson, Mr. Schmidt, Mr. Miletta, Mrs. Smith, Mr. May *, Mr. Rump * , Mrs. Snyder **, Mrs. Berwick, Mrs. Conover

Noes:(*) Mr. May/Mr. Rump to M.Brodzik Abstain:(**) Mrs. Snyder to K. Snyder Motion Carried

2012-2012 SPECIAL ED BUILDING LIAISONS

Moved by Mr. Johnson and seconded by Mr. Schmidt that the Board of Education approve the 2012-2013:

- Special Education Building Liaisons at a stipend of \$4,113/person:
 1. Korinn Fries – A.P.S.H.S. Building Liaison
 2. Oak Schalick – P.T.M.S. Building Liaison
 3. Susanne Taft-Sheppard – Child Study Team Liaison
- The APSHS Transition Coordinator at a stipend of \$4,200:
 1. Patricia Giovanetti – A.P.S.H.S. Transition Coordinator.

Unanimously approved

APSHS TRANSITION COORDINATOR

2011-2012 DISTRICT CALENDAR REVISION

Moved by Mr. Johnson and seconded by Mrs. Snyder that the Board of Education approve the revision to the 2011-2012 District Calendar to reflect an early dismissal day for students only on Monday, June 11, 2012, as delineated in the PEA bargaining Agreement. (See page 225)

Unanimously approved

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 3, 2012

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve the 2012-2013 District Calendar and the listing of Early Dismissal Days for the 2012-2013 school year. The Board requested to see data on the Professional Development days.

2012-2013
DISTRICT
CALENDAR

(See page 225-226)

Ayes: (7) Mr. Schmidt, Mr. Johnson, Mr. Mileta, Mr. Rump, Mrs. Snyder, Mrs. Berwick, Mrs. Conover

Noes: (2) Mr. May, Mrs. Smith

Abstain: (0)

Motion Carried

Moved by Mrs. Snyder and seconded by Mr. Schmidt that the Board of Education accept the mentoring funds from Mr. Bermann, totaling \$1,750, for deposit into the APSHS Activities Account for use by the German Club to defray costs associated with the April 2012 trip to Germany.

MENTORING
FEES

Unanimously approved

CLOSED SESSION II

Moved by Mrs. Snyder and seconded by Mrs. Conover that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public will be excluded, to discuss:

ADJOURN
INTO CLOSED
SESSION II

1. Harassment, Intimidation Bullying Appeal
2. Personnel

HIB HEARING

The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. (7:38 P.M.)

Unanimously approved

ADJOURN
FROM CLOSED
SESSION II

Moved by Mr. Schmidt and seconded by Mrs. Smith that the Board of Education adjourn from Closed Session. (9:55 P.M.)

Unanimously approved

Moved by Mr. Schmidt and seconded by Mrs. Smith that the Board of Education reaffirmed the determination made in Closed Session to uphold the administrative determination that an HIB incident had occurred.

HIB INCIDENT
DECISION

Roll Call: Ayes: (9) Mr. Schmidt, Mrs. Smith, Mr. Johnson, Mr. May, Mr. Mileta, Mr. Rump, Mrs. Snyder, Mrs. Berwick, Mrs. Conover

Noes: (0)

Abstain: (0)

Motion Carried

JOHN
DRISCOLL

Moved by Mr. Schmidt and seconded by Mrs. Smith that the Board of Education approve, by Resolution, an administrative leave for John Driscoll. (See page 226)

Roll Call: Ayes: (9) Mr. Schmidt, Mrs. Smith, Mr. Johnson, Mr. May, Mr. Mileta, Mr. Rump, Mrs. Snyder, Mrs. Berwick, Mrs. Conover

Noes: (0)

Abstain: (0)

Motion Carried

Moved by Mr. Schmidt and seconded by Mrs. Snyder that the Board of Education approve the 2012-2013 District Professional Development Plan for submission to the Salem County Office. In addition to the District PD Plan, the school based Professional Development Plans will be posted on the website. Note: Same in its entirety is on file in the Curriculum Office.

2012-2013
DISTRICT
PROFESSIONAL
DEVELOPMENT
PLAN

Ayes: (7) Mr. Schmidt, Mrs. Snyder, Mr. Johnson, Mr. Mileta, Mr. Rump, Mrs. Berwick, Mrs. Conover

Noes: (2) Mrs. Smith, Mr. May

Abstain: (0)

Motion Carried

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 3, 2012

DIGITAL
TEXTBOOK
EVALUATION

Moved by Mrs. Smith and seconded by Mr. Johnson that the Board of Education approve payment for digital textbook evaluation for 3 teachers at 10 hours per book for a total of 40 hours to be paid at the curriculum rate.
Unanimously approved

BUSINESS AND FINANCE REPORT:

2012-2013
SALEM
COUNTY
COOPERATIVE
TRANSPORT-
ATION
PROGRAM

Moved by Mrs. Snyder and seconded by Mr. Schmidt that the Board of Education approve:

- The Contract for Participation in the Salem County Cooperative Transportation Program, administered by Gloucester County Special Services School District for the 2012-2013 school year; *(See page 227)*
- The NJ Cooperative Bidding Program, through Educational Data Services, at a total licensing/maintenance fee of \$6,000 for the 2012-2013 school year; *(See page 227)*
- Service agreements, for 2012-2013 school year with the following districts:
(See pages 228-230)
 1. Elmer Borough Board of Education, contract in the amount of \$26,010, a 2% increase from the 2011-2012 agreement;
 2. Newfield Borough Board of Education, contract in the amount of \$38,191, a 2% increase from the 2011-2012 agreement
- The agreement for Consulting Services with Kelly M. Bayzick, PT for the 2012-2013 school year (rate remains the same as the 2011-2012 school year);
(See page 231)
- The lease agreement with Victory Assembly of God for use of APSHS, July 1, 2012 through June 30, 2013. Lease totals \$20,712 reflecting a 3% increase over the 2011-2012 agreement. *(See pages 232-233)*

EDUCATIONAL
DATA
SERVICES

SERVICE
AGREEMENTS

ELMER

NEWFIELD

KELLY M.
BAYZICK, PT

Unanimously approved

LEASE
AGREEMENT
VICTORY
ASSEMBLY OF
GOD

BOARD OF EDUCATION BUSINESS

Unfinished Business

ANTIBULLYING
GRANT

Moved by Mr. Schmidt and seconded by Mrs. Smith to approve application of anti-bullying grant.
(See page 233-236)

Unanimously approved

BOARD GOALS

Moved by Mrs. Conover and seconded by Mr. May that the Board of Education approve the following 2011-2012 Board Goals:

Student Achievement

1. Develop and implement an annual post-graduate survey focusing on how well students are prepared for "the real world." (This survey would be developed by December, implemented in March and would survey the five most recent graduating classes in each annual implementation.)
2. Accelerate student achievement district-wide showing growth of ____% across all three proficiency levels in the NJ State Report Card. (Eventually, goals would be added that moved away from present NJ state testing and toward the PARCC testing models.)

Community School Relationships

3. Engage and mobilize stakeholders in support of the schools in Pittsgrove Township, to strengthen partnerships, one relationship at a time, and create advocates for our schools.

Unanimously approved

NJASA/NJSBA 30th Annual Conference May 21 – May 23, 2012 at Caesar's, Atlantic City, NJ.

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 3, 2012

FOR YOUR INFORMATION

- Braun: NJ School Privatization Debate Rages On, Leaving Parents in the Dark
- Classroom Close Up, NJ: At Olivet Elementary School
- 2012 Consolidated IDEA Application Amendment Approval

ADDENDUM

Communications

COMMUNICA-
TIONS

1. Letter from the Pittsgrove Support Staff Association indicating that they are prepared to begin negotiations for a successor contract.

The Board of Education referred this item to the Negotiations Committee for response.

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve:

- With the Superintendent's recommendation, Raechel Wynne as a substitute bus aide for the remainder of the 2011-2012 school year;
- Tanya Harper's attendance at the Nonviolent Crisis Intervention Training Program (CPI) in Mount Laurel, NJ from May 15, 2012 – May 18, 2012.

SUB BUS AID
RAEHEL
WYNNE

TANYA
HARPER
WORKSHOP

Unanimously approved

FOR YOU INFORMATION:

- Memo from Acting Commissioner Re: Graduation Rate
- 2011 NCLB 4-Year Adjusted Cohort Graduation Rate
- Educator Evaluation System Implementation Update – A memo from the NJDOE regarding improving educator evaluations in NJ. This information has been share with district administration and teachers.
- Study: If Detroit child is ready for Kindergarten, Michigan saves \$100,000 a year.

AUDIENCE PARTICIPATION I

No comments.

AUDIENCE
PARTICIPA-
TION

CLOSED SESSION III

None

CLOSED
SESSION

Moved by Mrs. Smith and seconded by Mrs. Snyder that the Board of Education meeting be adjourned. (10:43 P.M.)

Unanimously approved

ADJOURNMENT

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