

**PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 17, 2012**

The regular meeting of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Thursday, May 17, 2012, 7:00 P.M., Arthur P. Schalick High School.

Members Present: Mr. Johnson, Mr. Mileta, Mr. Rump, Mr. Schmidt, Mrs. Smith, Mrs. Snyder, Mrs. Schneider, Mrs. Conover, Mrs. Berwick (arrived at 7:22 P.M.)

ROLL CALL

Members Absent: Mr. May

Mr. Henry Bermann, Superintendent; Mr. Michael Brodzik, Assistant Superintendent; Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Ms. Donna Meyers, Principal A.P. Schalick High School; Ms. Priscilla Ocasio-Jimenez, Principal Pittsgrove Township Middle School; Mr. Dan Bruce, Assistant Principal, Elmer School; Ms. Michelle Deaver, Supervisor of Special Education; Mr. Michael Munafo, Technology Supervisor, the press, staff members, and the public.

Board President, Mrs. Melissa Conover, opened the meeting at 7:03 P.M., leading the group in the pledge to the flag and reading the following statement:

*The New Jersey Open Public Meeting law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, Today's Sunbeam, The News of Cumberland County, The Daily Journal and the Elmer Times.*

PLEDGE TO THE FLAG

OPEN PUBLIC MEETINGS LAW

Board President, Mrs. Melissa Conover, read the District Mission Statement:

*The Pittsgrove Township School District promotes the academic and personal growth of all students to the best of their abilities with a rigorous program that supports personal strengths and self-sufficiency, inspiring an ethic of lifelong learning. We strive to instill traditional values and a diversity of 21<sup>st</sup> century skills necessary to succeed in global environment.*

DISTRICT MISSION STATEMENT

**PRESENTATIONS**

The following presentations were made:

- APSHS Jazz Band Ensemble performance;
- Salem County Young Promising Engineers Program, Ms. Patricia Braxton, Director of Curriculum, Woodstown, presented to the Board and recognized students;
- The students and staff who traveled to Germany as part of the German-American Partnership Program (GAAP) presented a video of the recent trip;
- Assistant Principal for Elmer School, Mr. Bruce, presented the *Owls for the Month* and the *Eagles for the Month* for May, 2012;
- PTMS Principal, Ms. Ocasio-Jimenez, presented the *Top Cats for the Month* for April, 2012;
- APSHS Principal, Ms. Meyers presented the *Cougars of the Month & Cougar Pride*, for May, 2012;
- Technology Supervisor, Mr. Munafo, presented the new district website.

PRESENTATIONS

**PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 17, 2012**

COMMUNICA-  
TIONS

Communications

No communications were received.

MINUTES  
4/19/12

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve the following Minutes:

5/3/12

- Board of Education Meeting and Closed Session April 19, 2012;
- Board of Education Meeting and Closed Session May 3, 2012.

Ayes: (9) Mr. Schmidt, Mr. Johnson, Mr. Miletta, Mr. Rumpp, Mrs. Smith, Mrs. Snyder, Mrs. Schneider\*, Mrs. Berwick, Mrs. Conover

Noes: (0) Abstain (1\*) Mrs. Schneider to May 3, 2012 only Motion Carried

BOARD OF EDUCATION BUSINESS

2012-2015  
SUPERINTEN-  
DENT'S  
CONTRACT

Unfinished Business

Moved by Mr. Johnson and seconded by Mr. Schmidt that the Board of Education approve the Superintendent's Contract 2012-2015, as approved by the County Office of Education; with a salary of \$163,830 effective July 1, 2012 through June 30, 2015.

*(See pages 316-321)*

Roll Call: Ayes: (9) Mr. Johnson, Mr. Schmidt, Mr. Miletta, Mr. Rumpp, Mrs. Smith, Mrs. Snyder, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (0) Abstain: (0) Motion Carried

BOARD OF A  
WHOLE

Moved by Mrs. Snyder and seconded by Mrs. Smith that the Board of Education approve moving away from a committee system and towards a Board of the whole system.

Ayes: (8) Mrs. Snyder, Mrs. Smith, Mr. Miletta, Mr. Rumpp, Mr. Schmidt, Mrs. Schneider, Mrs. Berwick, Mrs. Conover

Noes: (1) Mr. Johnson Abstain: (0) Motion Carried

New Business - None

STUDENT  
REPRESENTA-  
TIVE'S REPORT

Committee Reports - None

STUDENT REPRESENTATIVE'S REPORT - Absent

NJ DELEGATE  
REPORT

NJ DELEGATE REPORT – Mrs. Snyder reviewed NJSBA Board Notes.

SOURCE 4  
TEACHER

SUPERINTENDENT'S REPORT

Moved by Mr. Schmidt and seconded by Mrs. Conover that the Board of Education approve the Source4Teachers substitute list for May, 2012. *(See page 244)*

Ayes: (8) Mr. Schmidt, Mrs. Conover, Mr. Johnson, Mr. Miletta, Mr. Rumpp, Mrs. Smith, Mrs. Schneider, Mrs. Berwick

Noes: (0) Abstain: (1) Mrs. Snyder Motion Carried

DIANE  
FANUCCI

Moved by Mrs. Snyder and seconded by Mr. Schmidt that the Board of Education approve the request for APSHS media teacher, Diane Fanucci, to participate in an educational tour of Ireland, October 4-12, 2012. The trip is sponsored by the ASCLA, a division of the American Library Association. Ms. Fanucci will bear all trip costs (substitute costs will be paid by the Board) and use professional development time during her absence.

Unanimously approved



**PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 17, 2012**

AUDIENCE PARTICIPATION 1

**AUDIENCE PARTICIPATION I**

Comments included upcoming events (i.e. Pittsgrove Day and Academic Awards) and a staff member commended Mr. Brodzik for his support of staff.

MOMENT OF SILENCE

The Board of Education held a moment of silence for the Norma School student who lost his life.

**BUSINESS AND FINANCE REPORT**

Moved by Mrs. Schneider and seconded by Mr. Rump that the Board of Education approve the:

BOARD SECRETARY'S CERTIFICATION

- Board Secretary's Certification, Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of March 31, 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pittsgrove Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4. *(See pages 252-266)*

TREASURER'S REPORT

- Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of March, 2012. The Treasurer's Report and Secretary's Report are in agreement for the month of March, 2012. *(See pages 267-275)*

REVENUE SUMMARY

- The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, certifies that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2012. *(See pages 276-278)*

BOE CERTIFICATION

- Certification Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pittsgrove Township Board of Education certifies that as of March 31, 2012 and after review of the Secretary's Monthly Financial Report appropriations section, as presented, and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the 2011-2012 fiscal year.

TRANSFERS & TRANSFER STATUS REPORT

- The transfers effective March 31, 2012 and April 20, 2012, and the transfer status report for March, 2012. *(See pages 279-282)*

WARRANTS

- The bills paid and the bills for payment. *(See pages 282-290)*

FINANCIAL REPORTS

- The Financial reports for March, 2012 as submitted:
  - Pittsgrove Community School-SACC Fund
  - Cafeteria Report
  - Norma General Fund
  - Olivet General Fund
  - PTMS General Fund
  - Student Activities Fund
  - Student Athletics Fund
  - APSHS Special Accounts

Ayes: (9) Mrs. Schneider, Mr. Rump, Mr. Johnson\*, Mr. Miletta, Mr. Schmidt, Mrs. Smith, Mrs. Snyder, Mrs. Berwick, Mrs. Conover

Noes: (0) Abstain: (1\*) Mr. Johnson to Athletic Account Only Motion Carried

BUDGET SUMMARY

The Budget Summary for May, 2012 was presented.

**PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 17, 2012**

Moved by Mrs. Schneider and seconded by Mr. Johnson that the Board of Education approve the homeless tuition contract agreement with Gateway Regional School District, in the amount of \$16,678 for homeless student #11811, for the 2011-2012 school year. (See pages 291-292)  
Unanimously approved

GATEWAY  
REGIONAL  
SCHOOL  
DISTRICT  
HOMELESS  
AGREEMENT

Moved by Mr. Schmidt and seconded by Mrs. Schneider that the Board of Education approve the following items:

- The professional services contracts, for the 2012-2013 school year:
  1. Architect of Record Agreement with Garrison Architects; (See pages 292-296)
  2. Bond Counsel Services Agreement with Parker McCay. (See pages 297-298)Note: Garrison Architects and Parker McCay were appointed on May 3, 2012.
- The district participation in the Salem County Homeless Agreement, for the 2012-2013 school year; (See page 298)
- The Itinerant/Shared Services agreement with Salem County Special Services School District (SCSSSD) for the 2012-2013 school year. SCSSSD will provide related services to Pittsgrove, on an "as needed basis." Fees for services are delineated in the contract. (See pages 298-299)

GARRISON  
ARCHITECTS

PARKER  
MCCAY

SALEM  
COUNTY  
HOMELESS  
AGREEMENT

SHARED  
SERVICES  
AGREEMENT  
WITH SCSSSD

Unanimously approved

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve, by Resolution, that for the 2012-2013 school year, YALE School Southeast II will not charge Pittsgrove Township School District for student meals (paid and/or reduced). (See page 300)  
Unanimously approved

YALE SCHOOL  
SOUTHEAST II  
RESOLUTION

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve the Superintendent to attend the NJASA/NJSBA 30<sup>th</sup> Annual Spring Conference, May 21, 2012 through May 23, 2012, at Caesars, Atlantic City, NJ. Registration fee of \$425 for a 3-day conference pass. Mileage in accordance with travel regulations.  
Unanimously approved

WORKSHOP

**FOR YOUR INFORMATION**

- Enrollment Reports
- Discipline Reports

**ADDENDUM**

With regard to Harassment, Intimidation and Bullying Reports filed, it was moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education:

- Approve the listing presented at the April 19, 2012 meeting; (See page 300)
- Review of the listing presented at the May 17, 2012 meeting.

HIB REPORTS

Unanimously approved

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve the submission of the 2012 District and School Application to Operate Summer School to the County Office for approval. (See page 301)  
Unanimously approved

2012 DISTRICT  
AND SCHOOL  
APPLICATION  
SUMMER  
SCHOOL

**PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 17, 2012**

ADDITIONAL  
WARRANTS

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve the additional warrants. *(See page 302)*  
Unanimously approved

SACC PAYROLL  
ADJUSTMENTS

*The Board will hold approval of the SACC payroll adjustments for the 2011-2012 school year until the June 7, 2012 Board Meeting.*

EDUCATIONAL  
CONTRACT  
AGREEMENT  
FOR CAREER  
TECHNICAL  
HIGH SCHOOL

Moved by Mr. Schmidt and seconded by Mrs. Smith that the Board of Education approve the Education Contract Agreement, for the Career Technical High School In-County Tuition, in the amount of \$21,316.92 for the 2011-2012 school year. *(See pages 302-303)*  
Unanimously approved

2011-2012  
SALEM  
COUNTY  
VO- TECH  
AGREEMENTS

Moved by Mrs. Smith and seconded by Mr. Johnson that the Board of Education approve the following contract agreements with Salem County Vocational Technical Schools (SCVTS), for the 2011-12 school year:

- Host Site Partnership Agreement, for the 2011-12 Academy of Creative & Performing Arts Drama and Visual Arts Disciplines, in the amount of \$151,280; *(See pages 304-309)*
- Host Site Partnership Agreement, Addendum #1, for the 2011-12 Academy Programs, to include the distribution of additional revenue received from Out of County students.  
*(See page 310)*

Note: Both agreements are revenue for Pittsgrove.  
Unanimously approved

2012-2013  
GCSSSD  
CONTRACTS

Moved by Mrs. Schneider and seconded by Mrs. Snyder that the Board of Education approve the following contracts with Gloucester County Special Services School District, for the 2012-2013 school year:

- Contract for participation in GCSSSD's Nonpublic Aid-in-Lieu Program; *(See page 311)*
- Contract for participation in GSSSSDs MVC On-Line Abstract Request Program;  
*(See page 311)*
- Contract for participation in GCSSSD's Choice Student Program. *(See page 312)*

Unanimously approved

APPLICATION  
TO BORROW  
DUE TO DELAY  
IN JUNE STATE  
AID PAYMENT

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve, by Resolution, to complete the "Application to Borrow Due to the Delay in the June State Aid Payment." The payoff of the approved short-term borrowing will be made directly by the state to the district's bank of choice from the district's state aid payment. Area bands will be contacted for interest rates. *(See pages 312-313)*  
Unanimously approved

FIELD TRIPS

Moved by Mr. Schmidt and seconded by Mr. Johnson that the Board of Education approve:

- The Field Trips for the 2011-2012 school year; *(See pages 313-314)*
- The Fundraisers for the 2011-2012 school year; *(See page 315)*
- The staff workshop/mileage requests; *(See page 316)*

WORKSHOP/  
MILEAGE  
REQUESTS

Unanimously approved

**PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –MAY 17, 2012**

FOR YOUR INFORMATION

- PAF/PWA Fundraiser & Auction - Information on Pittsgrove Arts Foundation/Pittsgrove Wrestling Association Fundraiser & Auction held on April 27, 2012. Mrs. Berwick reported that the Board had a grill in the auction.
- Olivet School will be featured on Classroom Close Up NJ – Classroom Close-Up NJ will feature Olivet Elementary School on May 31, 201 as part of a program entitled Liberty, Literacy, My Ancestry and Me. The program is funded through a HIPP grant written by Susan Duncan and the 5<sup>th</sup> grade team.

AUDIENCE PARTICIPATION II

No Comments

AUDIENCE  
PARTICIPATION II

CLOSED SESSION

No Closed Session

CLOSED  
SESSION

Moved by Mr. Schmidt and seconded by Mr. Rump that the Board of Education meeting be adjourned. (9:25 P.M.)

Unanimously approved

ADJOURNMENT

*bd*