

PITTSGROVE TOWNSHIP BOARD OF EDUCATION MINUTES –JUNE 7, 2012

The regular meeting of the Board of Education of the Township of Pittsgrove, County of Salem, New Jersey, was held on Thursday, June 7, 2012, 7:00 P.M., Arthur P. Schalick High School.

Members Present: Mr. Johnson, Mr. May, Mr. Miletta, Mr. Rump, Mrs. Smith, Mrs. Berwick, Mrs. Conover

ROLL CALL

Members Absent: Mr. Schmidt, Mrs. Snyder, Mrs. Schneider

Mr. Henry Bermann, Superintendent; Mr. Michael Brodzik, Assistant Superintendent; Mrs. Suzanne R. Fox Abdill, Business Administrator/Board Secretary; Ms. Donna Meyers, Principal A.P. Schalick High School; Ms. Priscilla Ocasio-Jimenez, Principal Pittsgrove Township Middle School; Ms. Patty Gaburo, Principal, Olivet/Elmer/Norma Schools; Ms. Deborah Morton, Assistant Principal, A.P. Schalick High School; Mr. Dan Bruce, Assistant Principal, Elmer School; Ms. Latifah Potter, Assistant Principal, Olivet School; Dylan Berwick, Student Representative; the press, staff members, and the public.

Board President, Mrs. Melissa Conover, opened the meeting at 7:05 P.M., leading the group in the pledge to the flag and reading the following statement:

The New Jersey Open Public Meeting law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Board of Education has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time and place thereof posted in the Pittsgrove Township Municipal Building, Today's Sunbeam, The News of Cumberland County, The Daily Journal and the Elmer Times.

PLEDGE TO THE FLAG

OPEN PUBLIC MEETINGS LAW

Board President, Mrs. Melissa Conover, read the District Mission Statement:

The Pittsgrove Township School District promotes the academic and personal growth of all students to the best of their abilities with a rigorous program that supports personal strengths and self-sufficiency, inspiring an ethic of lifelong learning. We strive to instill traditional values and a diversity of 21st century skills necessary to succeed in global environment.

DISTRICT MISSION STATEMENT

PRESENTATIONS

The Following presentations were made:

- APSHS Principal, Ms. Meyers, and Assistant Principal, Ms. Morton, presented the *Cougars of the Month & Cougar Pride*, for June, 2012.
- Ms. Meyers and Athletic Director, Mr. Clarke, presented the following Schalick Athletic Awards: Nicholas Pustizzi as the Scholar Athlete and a Divisional Championship Banner to the Field Hockey team;
- Schalick High School teacher, Ms. Wells, presented a video from the American Cancer Society Relay for Life held at Pittsgrove;
- PTMS Principal, Ms. Ocasio-Jimenez, presented the *Top Cats for the Month* for May, 2012;
- Principal, Ms. Gaburo, and Assistant Principal for Elmer School, Mr. Bruce, presented the *Eagles for the Month* for June, 2012;
- Principal, Ms. Gaburo, and Assistant Principal for Olivet School, Ms. Potter, presented the *Owls for the Month* for June, 2012;
- Ms. Gaburo and Olivet Teacher, Ms. Chassier, presented the 2012 South Jersey Energy for the Arts Awards;

PRESENTATIONS

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –JUNE 7, 2012

- Ms. Gaburo and Olivet Assistant Principal, Ms. Potter, presented the 5th Grade Mentors;
- Ms. Gaburo and Olivet Assistant Principal, Ms. Potter, presented the Schalick High School Mentors for the 2011-2012 school year.

COMMUNICA-
TIONS

Communications

1. Letter of resignation from Assistant Superintendent, Dr. Michael Brodzik.

MINUTES
5/17/12

Moved by Mrs. Berwick and seconded by Mr. Johnson that the Board of Education approve the Minutes of the May 17, 2012 Board of Education Meeting and Closed Session.
Unanimously approved

BOARD OF EDUCATION BUSINESS

Unfinished Business

TEXTBOOK
REVIEW

1. Textbook Review

No additional discussion was held on the Houghton Mifflin Harcourt Science Fusion Textbook.

New Business

SPECIAL
BOARD OF
EDUCATION
JUNE 21, 2012

Moved by Mr. Mileta and seconded by Mrs. Berwick that the Board of Education approve the June 21, 2012, Special Board of Education Meeting at 7:00 P.M., Arthur P. Schalick High School for the purpose of reappointment of support staff for the 2012-2013 school year and any other matters deemed appropriate.
Unanimously approved

Committee Reports - None

STUDENT
REPRESENTA-
TIVE'S REPORT

STUDENT REPRESENTATIVE'S REPORT – Mr. Berwick thanked the Board for allowing him to serve as the student representative and gave an end of year update.

NJ DELEGATE
REPORT

NJ DELEGATE REPORT – Absent

2012-2013
ANTI-
BULLYING
COORDINATOR
A. WILLIAMS

SUPERINTENDENT'S REPORT

Moved by Mrs. Conover and seconded by Mr. Rumpp that the Board of Education approve Angela Williams as the District Anti-Bullying Coordinator for the 2012-2013 school year.
Unanimously approved

SCHOOL
NURSE
SUBSTITUTE
RATE

Moved by Mrs. Berwick and seconded by Mr. Rumpp that the Board of Education approve to increase the substitute rate for school nurse, from \$120/day to \$130/day, for the 2012-2013 school year.
Unanimously approved

INCREASE
APSHS DEPT
LIAISONS
TO INCLUDE
ELECTIVES

Moved by Mrs. Berwick and seconded by Mr. May that the Board of Education approve to increase the number of Department liaisons at the high school from 4 (English, Social Studies, Math, and Science) to 5, to include Electives. The stipend for Department Liaisons is \$1286 each and is a budgeted item.
Unanimously approved

FOOTBALL
CAMP LAKE
GREELEY CAMP

Moved by Mrs. Berwick and seconded by Mr. May that the Board of Education approve Mr. Brown's proposal to have the football team attend Lake Greeley Camp, in Greeley, PA, August 20-24, 2012, at a cost of approximately \$185 per participant. The Board also approves to fundraise to help offset costs. Specific fundraisers will be approved at a later date.
Unanimously approved

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After review and discussion, it was moved by Mrs. Berwick and seconded by Mr. May that the Board of Education approve the proposal of a Basketball Showcase – Jimmy V Foundation for Cancer Research.
Unanimously approved

BASKETBALL
SHOWCASE
JIMMY V
FOUNDATION
FOR CANCER
RESEARCH

Moved by Mr. May and seconded by Mr. Rump that the Board of Education approve:
• Fire/security drills for May, 2012; (*See pages 330-333*)
• Bus evacuation drills for Norma, Elmer, and Olivet Schools for the 2011-2012 school year. APHS and PTMS have completed these drills. (*See pages 334-335*)
Unanimously approved

BUILDING
REPORTS

BUS
EVACUATION
DRILLS

CURRICULUM & INSTRUCTION

Moved by Mrs. Berwick and seconded by Mr. Miletta that the Board of Education approve the 2012 summer professional development. The Board requested the total cost of the proposed Professional Development. (*See pages 335-336*)

Ayes: (6) Mrs. Berwick, Mr. Miletta, Mr. Johnson, Mr. Rump, Mrs. Smith, Mrs. Conover

Noes: (0)

Abstain: (1) Mr. May

Motion Carried

2012 SUMMER
PROFESSIONAL
DEVELOPMENT

AUDIENCE PARTICIPATION I

A comment was made about the Liaison positions.

AUDIENCE
PARTICIPATION I

BUSINESS AND FINANCE REPORT

Moved by Mr. May and seconded by Mr. Rump that the Board of Education approve the:

- Board Secretary's Certification, Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of April 30, 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pittsgrove Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4. (*See pages 337-351*)
- Treasurer's Report, in accordance with 18A:22-8.1 and 18A:22-8.2, for the month of April, 2012. The Treasurer's Report and Secretary's Report are in agreement for the month of April, 2012. (*See pages 352-360*)
- The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, certifies that there are no changes in anticipated revenue amounts and sources for the month ending April 30, 2012. (*See pages 360-363*)
- Certification Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pittsgrove Township Board of Education certifies that as of June 7, 2012 and after review of the Secretary's Monthly Financial Report appropriations section, as presented, and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the 2011-2012 fiscal year.
- The transfers of May 24, 2012 and the transfer status report for April, 2012. (*See pages 363-365*)

BOARD
SECRETARY'S
CERTIFICATION

TREASURER'S
REPORT

REVENUE
SUMMARY

BOE
CERTIFICATION

TRANSFERS
AND TRASFER
STATUS
REPORT

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WARRANTS

- The bills paid and the bills for payment. Also authorization for the Business Administrator to pay all bills due and owing prior to June 30, 2012, and make all transfer of funds necessary so that no budgetary line item is over expended for the 2011-2012 school year. *(See pages 366-371)*

FINANCIAL REPORTS

- The Financial reports for April, 2012 as submitted:
 - Pittsgrove Community School-SACC Fund
 - Cafeteria Report
 - Norma General Fund
 - Olivet General Fund
 - PTMS General Fund
 - Student Activities Fund
 - Student Athletics Fund
 - APSHS Special Accounts

Ayes: (7) Mr. May, Mr. Rump, Mr. Johnson*, Mr. Miletta, Mrs. Smith, Mrs. Berwick, Mrs. Conover
Noes: (0) Abstain: (1*) Mr. Johnson to Warrants/Athletic Account Only Motion Carried

BUDGET SUMMARY

The Budget Summary for June, 2012 was presented.

TOWNSHIP OF PITTSGROVE 2012-2013 TAXES

Moved by Mr. May and seconded by Mrs. Smith that the Board of Education approve the requisition letter for district taxes to the Township of Pittsgrove, detailing twelve (12) monthly payments totaling \$9,432,954 for the 2012-2013 school year. *(See page 372)*
Unanimously approved

TAX ANTICIPATION NOTE

Moved by Mrs. Conover and seconded by Mrs. Berwick that the Board of Education approve authorization for a Tax Anticipation Note in the amount of \$1,000,000. Area banks will be contacted for interest rates. *(See pages 373-374)*

Ayes: (6) Mrs. Conover, Mrs. Berwick, Mr. Johnson, Mr. Miletta, Mr. May, Mrs. Smith
Noes: (0) Abstain: (1) Mr. Rump Motion Carried

AUDIT ENGAGEMENT LETTER NIGHTLINGER, COLAVITA, VOLPA

Moved by Mrs. Conover and seconded by Mr. Johnson that the Board of Education approve the Audit Engagement Letter from Nightlinger, Colavita and Volpa, for the period ending June 30, 2012, at a total cost of \$27,305. This reflects a \$405 increase from the June 30, 2011 fee. Nightlinger, Colavita & Volpa was appointed as School Auditor at the May 3, 2012 meeting. The Finance Committee will meet with the Auditor prior to the audit. *(See pages 374-376)*
Unanimously approved

HOST SITE PARTNERSHIP AGREEMENT ACADEMY OF CREATIVE & PERFORMING ARTS DANCE DRAMA & VISUAL ARTS

Moved by Mr. Miletta and seconded by Mrs. Smith that that the Board of Education approve the Host Site Partnership Agreement, for the Academy of Creative & Performing Arts Dance Drama and Visual Arts Disciplines, in the amount of \$65,000 for the 2012-2013 school year. This is revenue for Pittsgrove. *(For the 2011-2012 school year - \$151,280) (See pages 377-382)*

Ayes: (6) Mr. Miletta, Mrs. Smith, Mr. May, Mr. Rump, Mrs. Berwick, Mrs. Conover
Noes: (0) Abstain: (1) Mr. Johnson Motion Carried

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Moved by Mr. May and seconded by Mr. Rumpp that the Board of Education approve the Agreement for Bus Mechanic with Upper Pittsgrove Board of Education, for the 2012-2013 school year. Pittsgrove will provide a bus mechanic to Upper Pittsgrove on a regular basis, to repair and maintain Upper Pittsgrove district school buses. Pittsgrove will bill Upper Pittsgrove for these services at an hourly rate of \$50. (See page 383)

2012-2013
BUS
MECHANIC

Ayes: (6) Mr. May, Mr. Rumpp, Mr. Johnson, Mr. Miletta, Mrs. Smith, Mrs. Berwick
Noes: (0) Abstain: (1) Mrs. Conover Motion Carried

Moved by Mr. May and seconded by Mr. Rumpp that the Board of Education approve the The Interlocal Services Agreement for GCA services to provide Custodial Services with the following districts, for the 2012-2013 school year:

2012-2013
INTERLOCAL
SERVICES
AGREEMENT
GCA

Camden Charter Schools	\$289,425.32
Commercial Township School District	\$285,130.72
Deerfield School District	\$115,340.52
Fairfield Township School District	\$212,014.85
Merchantville School District	\$161,053.16
Pennsville School District	\$1,000,153.50
Salem County Special Services School District	\$115,176.37
South Harrison School District	\$153,399.37
Waterford School District	\$313,175.05

Ayes: (7) Mr. May, Mr. Rumpp, Mr. Johnson*, Mr. Miletta, Mrs. Smith, Mrs. Berwick, Mrs. Conover
Noes: (0) Abstain: (1) *Mr. Johnson to Fairfield Twp only Motion Carried

Moved by Mr. May and seconded by Mr. Miletta that the Board of Education approve, by Resolution, that Pittsgrove Township Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided at part of their educational program, in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations for the 2012-2013 school year. (See page 383)
Unanimously approved

ARCHWAY
SCHOOLS

FOR YOUR INFORMATION

- 2012-2013 One-Year Preschool Program Plan & Budget
- Discipline Reports

ADDENDUM I

Moved by Mrs. Conover and seconded by Mr. Miletta that the Board of Education approve the 2012-2013 extra-curricular positions for the 2012-2013 school year and the paid/volunteer winter athletic appointments. (See page 384)

2012-2013
EXTRA-
CURRICULAR
POSITIONS &
PAID/
VOLUNTEER
WINTER
ATHLETIC
APPTS.

Ayes: (7) Mrs. Conover, Mr. Miletta, Mr. Johnson*, Mr. May, Mr. Rumpp, Mrs. Smith, Mrs. Berwick
Noes:(1)*Mrs. Berwick to weight room only Abstain:(1)*Mr. Johnson to Bailey only Motion Carried

Moved by Mrs. Berwick and seconded by Mr. Miletta that the Board of Education approve the following APSHS guidance counselors to work five (5) additional days each at their per diem rate, as requested by Guidance Director, Angela Williams:

- Corinn Cole (\$334.72 per diem);
- Dana Logandro (\$260.22 per diem);
- Terri Probasco (\$400.78 per diem).

2012
APSHS
GUIDANCE
COUNSELOR
SUMMER
HOURS

They will assist with year-end items and schedules for the 2012-2013 school year.
Ayes: (6) Mrs. Berwick, Mr. Miletta, Mr. Johnson, Mr. May, Mr. Rumpp, Mrs. Conover
Noes: (0) Abstain: (1) Mrs. Smith Motion Carried

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GLOUCESTER
COUNTY/
SALEM
COUNTY
PRINCIPAL
SCHOLARSHIP

Moved by Mrs. Berwick and seconded by Mr. Miletta that the Board of Education approve the Gloucester County/Salem County Principal’s Association Scholarship in the amount of \$500 to be awarded to a Schalick High School student at the 2012 commencement. This organization awards two high schools with \$500 scholarships each year.

Unanimously approved

SUMMER
WORKERS

TECHNOLOGY
SUMMER
WORK

With the Superintendent’s recommendation, it was moved by Mr. Miletta and seconded by Mrs. Berwick that the Board of Education approve:

- The hiring of Brad Johnson and Scott Pace as summer workers, at an hourly rate of \$9.00. In addition, the Board approved Denee Mayhew to work as a summer worker, at an hourly rate of \$10.75. Summer worker positions are on an “as needed” basis;
- Hiring two technology summer workers, at an hourly rate of \$9.75, to perform preventative maintenance on existing computers, i-pads, etc. Note: The individuals to be hired will be presented at the June 21, 2012 Special Board of Education meeting.

Unanimously approved

ADDITIONAL
WARRANTS

Moved by Mrs. Conover and seconded by Mrs. Smith that the Board of Education approve the additional warrants. *(See page 385)*

Unanimously approved

2012-2013
LUNCH AND
BREAKFAST
PRICES

Moved by Mr. Miletta and seconded by Mrs. Conover that the Board of Education approve the following food prices:

- 2012-2013 Lunch Prices:

SCHOOL	2012-13 Price	2011-12 Price
APSHS	\$ 2.75	\$ 2.40
PTMS	\$ 2.75	\$ 2.40
Olivet	\$ 2.50	\$ 2.25
Elmer	\$ 2.50	\$ 2.25
Norma	\$ 2.50	\$ 2.25

- 2012-2013 Breakfast Prices:
The 2012-2013 price is \$1.35/breakfast and reflects a \$.10 increase from the 2011-2012 school year.
- 2012-2013 Reduced Prices:
The 2012-2013 Reduced Lunch/Breakfast price reflects no increase over the 2011-2012 school year:

Reduced Breakfast	\$.30
Reduced Lunch	\$.40
- 2012-2013 Adult Lunch Prices:
The 2012-2013 Adult Lunch price is \$4.00 and reflects a \$.25 increase from the 2011-2012 school year.

Ayes: (6) Mr. Miletta, Mrs. Conover, Mr. Johnson, Mr. May, Mrs. Smith, Mrs. Berwick

Noes: (1) Mr. Rump

Abstain: (0)

Motion Carried

PITTSBORO TOWNSHIP BOARD OF EDUCATION MINUTES –JUNE 7, 2012

FOR YOUR INFORMATION:

- Letter from State of NJ – Division of Pensions and Benefits

AUDIENCE PARTICIPATION II

A comment was made that the Olivet Talent Show was great.

AUDIENCE
PARTICIPATION II

CLOSED SESSION I

Moved by Mrs. Berwick and seconded by Mr. Miletta that the Board of Education, by Resolution, adjourn into Closed Session, from which the general public will be excluded, to discuss:

1. Litigation

The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law. (8:57 P.M.)

Unanimously approved

ADJOURN
INTO CLOSED
SESSION

Moved by Mr. Rumpp and seconded by Mrs. Smith that the Board of Education adjourn from Closed Session. (9:17 P.M.)

Unanimously approved

ADJOURN
FROM CLOSED
SESSION

The Board reviewed the candidates running for Member of Board of Education.

After a brief review, it was moved by Mr. May and seconded by Mr. Rumpp that the Board of Education approve the Bus Drivers Contract, effective July 1, 2012 through June 30, 2015. The Contract is on file in the Business Administrator's Office. (See page 385)

Unanimously approved

BUS DRIVERS
CONTRACT
7/1/12-6/30/15

After review of the letter received, it was moved by Mr. Johnson and seconded by Mrs. Conover that the Board of Education approve, with regret, the resignation of Dr. Michael Brodzik, Assistant Superintendent effective July 28, 2012 or sooner if a suitable replacement is found.

Unanimously approved

RESIGNATION
MICHAEL
BRODZIK

The Board asked to see the results of the iPad survey.

The Board discussed getting Board of Education shirts.

Moved by Mr. Rumpp and seconded by Mrs. Berwick that the Board of Education meeting be adjourned. (10:01 P.M.)

Unanimously approved

ADJOURNMENT

bd